

CIVIL SERVICE COMMISSION

318 DORNEY PLAZA
MUNICIPAL BUILDING -ROOM 303
FINDLAY, OHIO 45840
Telephone(419)424-7112

COMMISSIONERS
Jeffrey E. Fort
Charles D. Clapper
Thomas P. Kemp
Amy Hayslett – Admin. Asst.

MINUTES OF THE FINDLAY CIVIL SERVICE COMMISSION **May 11, 2022**

The Civil Service Commission met on Wednesday, May 11, 2022 in Conference Room 1 located on the third floor of the Municipal Building. Those present at the meeting were Civil Service Commission members – Jeff Fort, Chuck Clapper, Tom Kemp, and Amy Hayslett, Administrative Assistant to the Commission.

A. Approval of Minutes:

A motion was made by Tom Kemp to approve the minutes from the April 6, 2022 meeting. Said motion was seconded by Chuck Clapper, unanimously approved, motion carried and minutes adopted.

B. New Business:

1. Kyle Sours was sworn in as a police officer for the City of Findlay on May 2, 2022.
2. An employee in Police Dispatch submitted her resignation on May 2, 2022, bringing the number of open positions in police Dispatch to two.
3. A Dispatcher Exam will be held on:

May 23, 2022 at 11:00 a.m., 2:00 p.m., and 6:00 p.m.
May 24, 2022 at 9:00 a.m., 2:00 p.m., and 6:00 p.m.
May 26, 2022 at 11:00 a.m., 2:00 p.m., and 6:00 p.m.

The application period for this exam ends on May 13, 2022. So far, the Civil Service Office has received eight applications, and had six applicants sign up for a test date.
4. A Police Lieutenant Promotional Exam will be held on August 26, 2022 from 10:00 a.m. to 12:00 p.m.
5. The lateral transfer process for police officers began for the first time on May 9, 2022, and will run through May 27, 2022. Discussion was had to inquire if lateral transfers would still receive a physical and psychological evaluation prior to hiring.

The next meeting of the Civil Service Commission will be held at 11:30 a.m. on Wednesday, July 6, 2022, in the large conference room located on the third floor of the Municipal Building.

There being no further business to come before the Commission, a motion to adjourn was made by Tom Kemp and seconded by Chuck Clapper. Motion carried.

Respectfully submitted,

Amy Hayslett
Administrative Assistant

Copies to: Commission Members
Mayor Christina Muryn
Rob Martin, Service-Safety Director, City of Findlay
Don Rasmussen, Law Director, City of Findlay
Don Essex, Human Resources Director, City of Findlay
Police Chief Robert Ring, City of Findlay
Doug Marshall, President, OPBA, City of Findlay
Fire Chief Joshua Eberle, City of Findlay
Matt Cooper, President, IAFF Local 381, City of Findlay