

**FINDLAY CITY COUNCIL MEETING AGENDA**

**REGULAR SESSION**

**JULY 19, 2022**

**COUNCIL CHAMBERS**

**ROLL CALL of 2022-2023 Councilmembers  
PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**ACCEPTANCE/CHANGES TO PREVIOUS PUBLIC HEARING MINUTES/CITY COUNCIL MINUTES:**  
Acceptance or changes to the July 5, 2022 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** none  
**PROCLAMATIONS:** none  
**RECOGNITION/RETIREMENT RESOLUTIONS:** none

**PETITIONS:**

**Alley vacation request – portion of S Blanchard St**

Michael Stoner is requesting a vacation of the east-west alley from South Blanchard Street to Graceland Avenue bounded between Lots 5391 and 5392 in the Leiser Addition. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

**ORAL COMMUNICATIONS:** none

**WRITTEN COMMUNICATIONS:**

**Findlay-Hancock County The Community Foundation Chief Community Engagement Officer Kimberly Bash – MLK mural grant**

The City of Findlay was awarded a fifteen thousand dollar (\$15,000.00) grant to assist with the creation of a Martin Luther King, Jr. mural on the MLK overpass in downtown Findlay. The funding source is The Madeleine Thomas Schneider Fund. A copy of the grant agreement is enclosed that needs to be signed by the City of Findlay and returned as soon as possible indicating the City’s acceptance as no check can be issued until the signed grant agreement has been received. The financial and narrative progress report, as required by the grant agreement, is due June 30, 2023 – final report. Please reference grant number 16252 on all reports and correspondences regarding the grant. Direct any questions to Ms. Bash. The FHCTCF wishes the City of Findlay every success in the accomplishment of the goals of this project and looks forward to receiving report of the progress. Ordinance No. 2022-075 was created.

**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**Findlay Police Department Activities Report – June 2022.**

**Precipitation and Reservoir levels report – second (2<sup>nd</sup>) quarter April-June 2022.**

**Findlay Municipal Court Activities Report – June 2022.**

**City Planning Commission Staff Report – July 14, 2022**

**Findlay Municipal Court Judge Bishop – Community Alternative Sentencing Center (CASC) #31924700**

The community continues to experience a lack of detention space for offenders and will continue to experience this into the unforeseeable future. The deficiency has significantly reduced the Court’s ability to maintain and enforce accountability for violations of ordinances and State Statutes, as well as, delays in justice for these offenders who cannot timely serve their sentences. Through City Council’s efforts, a partial remedy is in force through the funding and utilization of outside jail housing. Due to recent changes in State Statutes, the Court and City Administration have been researching the feasibility of the construction and operation of a Community Alternative Sentencing Center (CASC) by the City of Findlay. The primary anticipated impact locally would be a center that would increase accountability for violations of Ordinances and State Statutes while offering mental health and addiction treatment in an effort to reduce recidivism. The CASC has the potential to achieve these goals at an overall reduced cost to the community. The Administration and Judges have personally advised Council on this topic several times during open sessions. On June 21, 2022, City Council authorized a contract with RQAW Corp. of Fishers, Indiana to design a Community Alternative Sentencing Center (CASC). This authorization was provided with the understanding that the Findlay Municipal Court would fund the initial phases of the design to further explore the feasibility of this concept. To initiate this process, legislation to transfer and appropriate funds for the preliminary design and schematic design is requested. Ordinance No. 2022-072 was created.

FROM:	Findlay Municipal Court Special Project Fund #22079000-other	\$ 58,000.00
TO:	Community Alternative Sentencing Center, Project No. 31924700	\$ 58,000.00

**City Engineer Kalb – AIP33 North Apron Rehab Construction, Project No. 35224000**

Ordinance No. 2021-003 authorized a bid opening that was held for this project on March 15, 2022. Bids were received from two (2) potential contractors with base bid amounts ranging from \$1,819,053.00 to \$1,903,293.75. The lowest and best bid was received from Helms & Sons Excavating Inc. of Findlay, OH. This project is included in the 2022 Capital Improvements Plan and will be using the grant funding that the City received from the FAA. Capital Improvement Funds will be used for the required match funds for this, as well as to cover the cost of the two (2) alternates. Legislation to appropriate funds is requested. Ordinance No. 2022-066 was created.

FROM:	FAA AIP Grant (3-39-0034-033-2022)	\$ 1,799,147.00
TO:	AIP33 North Apron Rehab Construction, Project No. 35224000	\$ 1,799,147.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 385,000.00
TO:	AIP33 North Apron Rehab Construction, Project No. 35224000	\$ 385,000.00

**City Engineer Kalb – Findlay Airport Concierge Vehicle**

Money was appropriated to the Findlay Airport for the purchase of a new pickup truck via Ordinance No. 2022-017. After further evaluation, a decision was made to not pursue the purchase of the pickup truck and instead to replace the concierge vehicle per the current operational needs of the Airport. The Airport is currently looking for options to purchase a SUV through the State bid process. There is no legislation needed for this request. This letter is to update Council of the change in usage of the previously appropriated funds.

**City Engineer Kalb – Airport Terminal Bldg Move/Rehab (35222100)**

The Findlay Airport is wrapping up the rehab of the Michael Terry Terminal Building and is ready to purchase new furniture for the public space, as well as the offices for the Airport personnel. The furniture is being purchased through a State of Ohio contract and will coming from Friends Office of Findlay, OH. At this time, it is desired to appropriate funds to purchase new furniture for the newly rehabilitated terminal building. Legislation to appropriate and funds for this capital expenditure is requested. Ordinance No. 2022-067 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 41,000.00
TO:	Airport Terminal Bldg Move/Rehab, Project No. 35222100	\$ 41,000.00

**City Engineer Kalb – HAN-Interstate and FHS Trails PID115232 (32821400)**

The City of Findlay is moving forward with the design of the multi-use trails that run along Howard Street and Broad Avenue. As part of ODOT’s design requirements, the City of Findlay is required to complete an environmental review for the project site. The environmental review process will need to be completed by a pre-qualified consultant through ODOT. The process can take up to a year to complete. To ensure the City of Findlay stays on the project schedule, the project will need to start the process within the next month or so. Legislation to appropriate funds is requested. Ordinance No. 2022-068 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 25,000.00
TO:	HAN-Interstate and FHS Trails PID115232, Project No. 32821400	\$ 25,000.00

**City Engineer Kalb – Rector Avenue Waterline Replacement (35710100)**

Ordinance No. 2021-007 authorized a bid opening that was held for this project on July 12, 2022. Bids were received from two (2) potential contractors with the bid amounts ranging from \$381,410.20 to \$457,630.00. The lowest and best bid was received from Utility Service Co., Inc. of Perry, GA. This project is included in the 2022 Capital Improvements Plan and will be using the grant funding the City of Findlay received from the Ohio Public Works Commission (OPWC). Five hundred dollars (\$500.00) was previously appropriated to the project for the design and advertising of this project. An additional appropriation is now needed to cover the City’s portion of the construction cost and provide a contingency for the project. Legislation to appropriate and transfer funds for this Capital Expenditure is requested. Ordinance No. 2022-069 was created.

FROM:	OPWC Grant	\$ 218,647.00
TO:	Rector Avenue Waterline Replacement, Project No. 35710100	\$ 218,647.00
FROM:	Water Fund	\$ 225,000.00
TO:	Rector Avenue Waterline Replacement, Project No. 3510100	\$ 225,000.00

**City Engineer Kalb – WPC Clarifier Rehab 3, 4 & 5, Project No. 35601300**

The City of Findlay accepted Request for Qualifications (RFQ) on February 17, 2022 for the design/build contractors to assist in the development and implementation of repairs that are needed on three (3) of the clarifiers at the Water Pollution Control Center (WPCC). From the RFQ process, Mosser Construction was selected to conduct the design and construction of the needed WPCC repairs. Mosser Construction has completed the design for the repairs that are needed on the inside of Clarifier 3, 4 & 5. They have provided the City of Findlay Engineering Department a detailed cost estimate for construction. Mosser Construction and their design consultant have provided plans to repair the damaged concrete sections and have provided recommendations for epoxy coatings that will prevent future spalling of the effluent troughs. It is time to start the rehabilitation of Clarifier 3, 4 & 5 at the Water Pollution Control Center with an anticipated completion before the wet season. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds is requested. Ordinance No. 2022-070 was created.

FROM:	Sewer Fund	\$ 600,000.00
TO:	WPC Clarifier 3, 4 & 5, Project No. 35601300	\$ 600,000.00

**A set of summary financial reports for June 30, 2022:**

- Summary of Year-To-Date Information as of June 30, 2022
- Financial Snapshot for General Fund as of June 30, 2022
- Open Projects Report as of June 30, 2022
- Cash & Investments as of June 30, 2022

**City Engineer Kalb – 2022 GIS System Functionality Growth (31922200)**

The City of Findlay Engineering Department is currently in the process of upgrading the GIS system with the new utility lines that have been installed and new features that are available through the ESRI software. As part of the upgrading process, the Engineering Department will be working with an Engineering Consultant to ensure all features and utilities are captured so that the GIS system can be used by all City of Findlay departments. Legislation to appropriate and transfer funds is requested. Ordinance No. 2022-071 was created.

FROM:	Sewer Fund	\$	20,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$	20,000.00
FROM:	Sewer Fund – Stormwater Restricted Account	\$	20,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$	20,000.00
FROM:	Water Fund	\$	20,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$	20,000.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$	10,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$	10,000.00

**Chief of Police Ring – Ohio Attorney General Drug Abuse Response Team (DART) Grant Program**

The City of Findlay Police Department has been approved to receive a \$62,500.00 grant from the Ohio Attorney General Drug Abuse Response Team (DART) Grant Program. The purpose of this grant is to assist local agencies in their efforts to combat the opioid/fentanyl problem in their communities. The City of Findlay Police Department has collaborated with Family Resource Center in operations a Quick Response Team (QRT). This has been in operation since late 2017. Within 72 hours of a person experiencing a drug overdose, a Coordinator from the Family Resource Center and a City of Findlay Police Officer will make contact with that person. The purpose of this contact is to make the person aware of the opportunities available for treatment and recovery. These funds from the Ohio Attorney General will be used to reimburse the Family Resource Center for the salary and expenses of a Coordinator. This is the fourth (4<sup>th</sup>) year the City of Findlay has been awarded the grant. There is no match for the grant. As the Family Resource Center Coordinator is actively performing her duties and the Family Resource Center is incurring expenses, it is requested to waive the statutory rules of Council and give the legislation all three (3) of its readings and be adopted at the July 19, 2022 City Council meeting. Legislation to appropriate funds from the PD Quick Response Team Grant FY2023, Project No. 31924600 is requested. Ordinance No. 2022-073 was created.

**Service-Safety Director Martin – response to Centurion Technologies, Inc. Kraig S. Kutschbach’s letter**

Service-Safety Director Martin is sharing the facts on the process the City of Findlay follows while preparing for the Municipal Building lighting project as a response to a letter Kraig S. Kutschbach of Centurion Technologies, Inc. submitted (see attached). Mr. Kutschbach’s letter misrepresents the process followed and the intent that he perceives to be true based on the letter he has requested be read at City Council. The City of Findlay budgeted for a lighting project in the Municipal Building in 2022. Based on the budget and the scope of the project, a decision was made to focus on hallways and stairwells in 2022 to replace light fixtures with LED. While this project was budgeted for \$50,000 and the scope of work being done, the City of Findlay is comfortable with this project not exceeding the budget. Per Section 735.05 of the Ohio Revised Code “The Director of Public Service may make any contract, purchase, supplies, or material, or provide labor for any work under the supervision of the department of Public Service involving not more than fifty thousand dollars”. In other words, there was no formal bid process due to the fact it is not required in this situation. Understanding this, the City of Findlay still wanted to have a competitive process, so he requested the City’s Facility Manager to reach out to three (3) local vendors that perform such work to provide quotes. Each vendor walked the building with the Facility Manager to discuss the scope of the project while providing the opportunity to ask questions. Each vendor then installed their preferred product based on the descriptions of the project in order to visualize the product and choose accordingly. When quotes were reviewed, the lowest quote was not given by Mr. Kutschbach’s organization, therefore, they were not chosen which is when Mr. Kutschbach began to accuse the City of Findlay of not following the bid process and of favoritism to a specific vendor, making accusations about the process and the materials being less efficient than what is currently installed, which simply is not true. Mr. Kutschbach made attempts to contact Service-Safety Director Martin who returned his call once and provided facts around the efficiency of the materials chosen to be installed and explained this entire process to him, but unfortunately drew his own conclusion with a false narrative.

**COMMITTEE REPORTS:**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Lori Rizer to vacate a portion of the north/south alley from Elm Street to the alley south bounded between Lots 1900 and 1901 in the Schwartz & Firmins Addition.  
*We recommend the City grant a revocable right-of-way permit instead of vacating the alley.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Darrin Karcher on behalf of C&D Stoney Tavern Ltd to rezone 909 Broad Avenue from R3 Small Lot Residential to C1 Local Commercial.  
*We recommend approval as requested. Ordinance No. 2022-074 was created.*

The **PLANNING & ZONING COMMITTEE** met on July 14, 2022 to allow for annexation discussions.  
*We recommend to continue to work on the annexation proposal.*

The **PLANNING & ZONING COMMITTEE** met on July 14, 2022 to discuss Planned Unit Development (PUD) Zoning Code.  
*We recommend to continue the development of the proposed Planned Unit Development Ordinance.*

**LEGISLATION:**

**RESOLUTIONS:**

**RESOLUTION NO. 018-2022**

*tabled after first reading/before second reading on July 5, 2022*

*(minimum reserve balance policy) requires three (3) readings*

A RESOLUTION ADOPTING A MINIMUM RESERVE BALANCE POLICY AS PROMULGATED BY THE CITY AUDITOR'S OFFICE, AND REPEALING ALL RESOLUTIONS AND/OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

**ORDINANCES:**

**ORDINANCE NO. 2022-055** *(City Income Tax Administration Fund) requires three (3) readings*

*third reading*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-059**

*tabled after first reading/ before second reading on July 5, 2022*

*(self-insurance fund) requires three (3) readings*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-061** *(332/336 Cherry St vacation) requires three (3) readings*

*second reading*

AN ORDINANCE VACATING A CERTAIN PORTION OF CHERRY STREET (HEREINAFTER REFERED TO AS THE 332 AND 336 CHERRY STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2022-064** *(STRICT Center) requires three (3) readings*

*second reading*

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH CLOUSE CONSTRUCTION CORPORATION, FOR THE DESIGN PHASE OF THE STRICT CENTER PROJECT, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-066** *(AIP33 North Apron Rehab Construction) requires three (3) readings*

*first reading*

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-067** *(Airport terminal bldg. move/rehab) requires three (3) readings*

*first reading*

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-068** *(HAN-Interstate and FHS Trails) requires three (3) readings*

*first reading*

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-069** *(Rector Ave waterline replacement) requires three (3) readings*

*first reading*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-070** *(WPC Clarifier Rehab 3, 4 & 5) requires three (3) readings*

*first reading*

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT OR CONTRACTS WITH MOSSER CONSTRUCTION, INC. FOR THE WATER POLLUTION CONTROL CENTER REHABILITATION OF CLARIFIERS 3, 4 AND 5 AT THE WATER POLLUTION CONTROL PLANT, PROJECT NO. 35601300, APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-071** *(2022 GIS System functionality growth) requires three (3) readings*

*first reading*

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-072** *(CASC – preliminary design and schematic design) requires three (3) readings*

*first reading*

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-073** *(Ohio Attorney General Drug Abuse Response Team (DART) Grant Program) requires three (3) readings*

*first reading*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-074** (909 Broad Ave rezone) requires three (3) readings

*first reading*

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 909 BROAD AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL" TO "C1 LOCAL COMMERCIAL".

**ORDINANCE NO. 2022-075** (MLK mural grant) requires three (3) readings

*first reading*

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO SIGN ANY APPLICABLE GRANT AGREEMENT(S) OR RELATED DOCUMENTS FOR THE FINDLAY-HANCOCK COUNTY THE COMMUNITY FOUNDATION GRANT PROGRAM (THE MADELINE THOMAS SCHNEIDER FUND), APPROPRIATION FUNDS THERETO, AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:**

**OLD BUSINESS**

**NEW BUSINESS**

**ALLEY/STREET VACATION PETITION**

FEE PAID \_\_\_\_\_

DATE 7-13-22

ADVERTISING AND FILING FEES PAID \_\_\_\_\_

DATE 7-13-22

HONORABLE MAYOR AND COUNCIL, CITY OF FINDLAY, OHIO:

We, the undersigned, being owners of property abutting the requested ALLEY vacation shown on the attached plat, respectfully petition (street/alley) your Honorable Body to vacate the ALLEY described as: street/alley

Being further described as abutting the following described LOTS in the SUBDIVISION of:

A \$75.00 fee is submitted to pay for the cost of vacating the above-described ALLEY (street or alley)

We agree to pay all cost and/or assessments that are now or have been constructed serving this property. Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner. A plat of the area showing the portion to be vacated & a list of all property owners on that portion of the alley running from street to street, but not in the request for vacation are attached.

OWNER	ADDRESS	LOT NUMBER
<i>Bobby Owen</i> Tom Owen	1415 S. Blanchard	5391
RICH RIDER	714 SIXTH STREET	5396-99 <del>5396-99</del>
MICHAEL SPANER	1419 S. BLANCHARD ST	5392
Wm Spencer	711 Fifth St.	5400-03 <del>5400-03</del>
<i>Ferry Sherman</i> Ferry Sherman	801 E. 5th St	5546-5549 <del>5546-5549</del>
<i>on 13</i> John B	72 1. Fifth St	5469-72

TO: Applicants for Street or alley Vacation  
FROM: Council Clerk

City law requires persons requesting the vacation of a street or alley to file a petition with City Council. Council then refers the request to the City Planning Commission and the Planning & Zoning Committee for their findings. These Committees file their report with Council, who in turn makes the final ruling on the request.

Commission and the Planning & Zoning Committee shall review the request. Upon their findings, Council will request legislation and give it three (3) separate readings if the vacation is to proceed.

In order to vacate a public right-of-way, City Council must adopt an ordinance doing so. Normally, legislation is prepared when the Planning & Zoning Committee recommends that an action be taken. However, appropriate legislation can be drawn at the request of any Council member, whether or not the vacation is supported by the Committee. Ordinances require three readings prior to adoption, and this normally occurs over the course of three consecutive meetings of Council.

A majority affirmative vote of at least five (5) members is necessary to enact a vacation ordinance. If Council disagrees with the Planning Commission's recommendation, it will take six (6) affirmative votes of members of Council to enact a vacation ordinance. The ordinance is not effective until at least 30 days after signing by the Mayor.

Revised 12-05

Name of Contact Person MICHAEL STONER

Mailing Address 1419 S. BLANCHARD ST.

Phone No. (Home) ✓ (Business) 419-348-1813

7-13-22

(date)



(Signature of Contact Person)

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**OFFICE USE ONLY**







Findlay • Hancock County

# The Community Foundation

Bridging Resources. Granting Opportunity.

July 14, 2022

City of Findlay, Mayor's Office  
City of Findlay Municipal Building  
318 Dorney Plaza #310  
Findlay, Ohio 45840  
Attn: Christina Muryn, Mayor

Re: Grant Number 16252

Dear Mayor Muryn:

We are happy to inform you that a grant totaling \$15,000 was awarded to the City of Findlay to assist with the creation of a Martin Luther King, Jr. mural on the MLK Overpass in downtown Findlay. Funding Source: The Madeleine Thomas Schneider Fund

A copy of the Grant Agreement is enclosed. We suggest you make a copy of this Agreement for your files. Please take special note of all the terms and conditions indicated in the Grant Agreement. We are asking you to sign the enclosed copy and return the document as soon as possible indicating your acceptance. No check can be issued until the signed Grant Agreement has been received. Please note that a financial and narrative progress report, as required by the Grant Agreement, will be due: June 30, 2023 – Final Report.

If you have any questions regarding the enclosed Grant Agreement, please let me know. We ask that you include the above referenced grant number on all reports and any correspondence regarding the grant.

We wish you every success in the accomplishment of the goals of this project and look forward to receiving reports of your progress.

Sincerely,

*Kimberly Bash*

Kimberly Bash  
Chief Community Engagement Officer

Enclosures

Grant No: 16252

**GRANT AGREEMENT**  
**between**  
**THE FINDLAY-HANCOCK COUNTY COMMUNITY FOUNDATION**  
**and**

Grantee: City of Findlay  
Contact Person: Mayor Christina Mury

**This agreement sets forth the terms and conditions upon which the Foundation will make a grant to the Grantee for the purposes specified in the following grant resolution and evidences the agreement of the Grantee to comply with those terms and conditions.**

**1. GRANT RESOLUTION:** RESOLVED, that a grant totaling \$15,000 is awarded to the City of Findlay to assist with the creation of a Martin Luther King, Jr. mural on the MLK Overpass in downtown Findlay. Funding Source: The Madeleine Thomas Schneider Fund

**2. GENERAL TERMS**

**Grant No:** 16252

**Date Approved:** July 14, 2022

**Grant Period:** July 14, 2022 – June 30, 2023

**Grant Amount:** \$15,000

**Payment Schedule:** July 26, 2022

**Financial and Narrative Project Report(s) Due:** A final report will be due June 30, 2023.

**TERMS AND CONDITIONS OF GRANT**

**3. ACCEPTANCE OF GRANT**

The grant to your organization from The Findlay-Hancock County Community Foundation is for the explicit purpose(s) described in the grant resolution, and is subject to your acceptance of the terms and conditions and your execution of this Agreement. To accept the grant and to receive the funds, return a signed copy of this Agreement. **Keep a copy for your files.** Please indicate the grant number and title on all communications concerning the grant.

**4. CONFIRMATION OF TAX EXEMPT STATUS**

The Grantee confirms its tax status as set forth in its IRS determination letter and pledges to notify the grantmaker of any change.

**5. NONDISCRIMINATION**

The Grantee agrees that, in the performance of this Agreement, it will not unlawfully discriminate in its employment practices, volunteer opportunities, or the delivery of programs or services, on the basis of race, religion, gender, national origin, age, medical condition, handicap, veteran status, marital status, or sexual orientation.

**6. RELEASE OF GRANT FUNDS**

This grant is for the purpose(s) stated in the grant resolution. The funds provided hereunder may be spent only in accordance with the provisions of your funding request and budget as approved (see Section 12). Significant or

**GRANT AGREEMENT**  
**between**  
**THE FINDLAY-HANCOCK COUNTY COMMUNITY FOUNDATION**  
**and**

Grantee: City of Findlay  
Contact Person: Mayor Christina Muryn

material changes to the program identified in your grant request may be modified only with the Community Foundation's prior written approval. Funds will be disbursed to the Grantee upon receipt of the properly completed Agreement and the satisfactory compliance with special conditions, if any, described in the grant resolution. The special conditions may make the release of funds conditional upon certain requirements. In such cases, you must submit adequate evidence of compliance with the conditions before the Community Foundation will release funds. If you have any questions about the special conditions, contact the Community Foundation Chief Community Engagement Officer.

**7. EXPENDITURES OF GRANT FUNDS**

No funds provided by the Community Foundation may be used by the Grantee to participate in or intervene in any political campaign or to support any attempt to influence legislation through (i) an attempt to affect the opinions of the general public or any segment thereof or (ii) communication with any member or employee of a legislative body, or with any government official or employee who may participate in the formulation of legislation, other than through making available the results of nonpartisan analysis, study or research. No portion of the grant funds shall be used for purposes not clearly identified as charitable under the law. Expenses charged against this grant may not be incurred prior to the date on which the grant period begins or subsequent to its termination date. Funds received may be spent as necessary to carry out the purposes and activities for the approved program only unless otherwise authorized beforehand in writing. The Grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices. A Community Foundation representative may examine a Grantee's financial record keeping and accounting procedures at any time.

**8. REPORTS TO THE FOUNDATION**

In compliance with the schedule set forth in Section 2, the Grantee will furnish the Community Foundation with periodic narrative reviews of programmatic activity and financial reports (forms enclosed) showing in detail how Community Foundation funds have been expended during each period in accordance with the authorized budget contained in Section 12. Community Foundation representatives may contact the Grantee to arrange site visits to review current grant activities. Final reports should include a review of performance and activities over the course of the entire grant period and must be accompanied by financial reports satisfactory to the Community Foundation and certified in writing to be correct by the chief financial officer or chief executive officer. Such reports shall supply sufficient information as necessary for the Community Foundation to determine that the grant is being used for the purposes intended and for the Community Foundation to fulfill its own public reporting responsibilities. **A copy of each of the required reports shall be sent to the Executive Director.** Please include the grant number and date on which the grant was approved with all documents transmitted to the Community Foundation.

**9. REVERSION OF GRANT FUNDS**

The Grantee, or Fiscal Agent, if applicable, will immediately return to the Community Foundation any unexpended funds at the close of the grant period. Funds also shall be promptly returned if any of the following apply: if the Community Foundation elects to terminate the grant in accordance with Paragraph 8(c) below; if the Grantee loses its exemption from Federal income taxation under Section 501(c)(3) of the Internal Revenue Code; or bankruptcy or insolvency of the Grantee.

- (a) Equipment purchased with grant funds shall be the property of the Grantee organization so long as it is not diverted from the purposes for which the grant was made. If the purpose or use is changed or the Grantee organization ceases to exist the property reverts to the Community Foundation.

Grant No: 16252

**GRANT AGREEMENT**  
**between**  
**THE FINDLAY-HANCOCK COUNTY COMMUNITY FOUNDATION**  
**and**

Grantee: City of Findlay  
Contact Person: Mayor Christina Muryn

- (b) The Grantee is responsible for reporting any changes in the program/project as described in the application for Community Foundation funding. This includes changes in purpose, staff, funding from other sources, relationships with other agencies, etc.
- (c) The Community Foundation reserves the right at any time to terminate this grant if, in its sole discretion, it shall determine that the Grantee has made any misrepresentations, has in any way misappropriated grant funds, or has done anything inconsistent with the Grant Agreement including, but not limited to, any special conditions of the grant.

**10. PUBLIC ACKNOWLEDGMENT**

The Community Foundation is accountable to the community and its members for its grantmaking and depends upon continued donations to make future grantmaking possible. Grantees' cooperation is essential to helping the Community Foundation publicize grant results and replenish its assets. Please reference the following two documents on the Community Foundation website for publicity purposes (*Publicity Guidelines for Communicating Your Grant* and *The Community Foundation's Branding Guidelines*).

Accordingly, the Grantee agrees to credit the Community Foundation in any press releases, presentations, media coverage, or announcements resulting from the use of the grant funds. When possible, any public statements about the Community Foundation or its grantmaking should be cleared in advance by the Community Foundation President. The Grantee agrees to notify the Community Foundation President of any upcoming publicity or media coverage related to the grant.

The Grantee also agrees to cooperate with the Community Foundation's efforts to highlight the programs it funds in the Community Foundation's own publications and publicity materials. This may include: setting up interviews or photo sessions with the grantee organization's staff, board, or clients; providing the Community Foundation with available photographs, slides, or graphics, with signed releases where required; or providing access to background material related to the funded project.

**11. COPYRIGHTS AND PATENTS**

Reports, materials, books, and articles resulting from this grant may be copyrighted by the organization receiving the grant or by the author, in accordance with the policies of the Grantee organization, toward the goal of obtaining the widest dissemination of such reports, materials, books, and articles. Grantee shall grant or cause the author to grant to the Community Foundation a royalty-free license to use such publications. Grant funds shall not be used for activities which may lead to the award of a patent unless the Grantee has first entered into a written agreement with the Community Foundation which specifies the name in which any patent awarded will be taken and avoids the possibility that grant funds will be used for private benefit. No application shall be filed for a patent arising out of grant-funded activities without prior written consent of the Community Foundation, which consent will be conditioned as necessary to avoid private benefit from the use of grant funds. The Community Foundation agrees to properly attribute authorship in the use, reproduction or publication of any information developed under this award, and further agrees to include copyright notice, in any of its publications, or any copyrighted materials.

**12. LIMIT OF COMMITMENT**

Grant No: 16252

**GRANT AGREEMENT**  
**between**  
**THE FINDLAY-HANCOCK COUNTY COMMUNITY FOUNDATION**  
**and**

Grantee: City of Findlay  
Contact Person: Mayor Christina Muryn

This award is made with the understanding that the Community Foundation has no obligation to provide other or additional support for this project; nor does this award represent any commitment to, or expectation of, future support from the Community Foundation for this or any other project of the Grantee.

The Grantee hereby accepts and agrees to the terms and conditions of this Agreement.

In signing this document, the Grantee signatories below each acknowledge that they have been authorized by the Grantee agency to sign on its behalf and that they have read and understand the entire Grant Agreement. The Grant Agreement shall not take effect until the Community Foundation has received and approved a signed copy from the Grantee.

7/14/22

*Kimberly Bash*

Date

Community Foundation Chief Community Engagement Officer

Date

Project Director (if different from Executive Director)

Date

Executive Director

Date

Grantee Agency

Date

Fiscal Agent, if applicable

**PLEASE NOTE: GRANT NUMBER MUST BE INCLUDED ON ALL  
CORRESPONDENCE INCLUDING REPORTS.**

# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert K. Ring, Chief of Police  
318 Dorney Plaza, Room 116 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296  
[www.findlayohio.com](http://www.findlayohio.com)

July 5, 2022

Honorable Council:

Attached are the Findlay Police Department activity stats for June 2022.

Sincerely,



Robert K. Ring  
Chief of Police

**FINDLAY POLICE DEPARTMENT**

Monthly Activities Report - 2022

Category	2022		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	Total	Avg	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total
<b>Detective Division</b>														
City (Law Director)	450	75.00	80	59	74	75	84	78						
County	263	43.83	54	55	40	36	44	34						
Juvenile	59	9.83	9	7	9	8	17	9						

<b>Vice Narcotics/Metric</b>														
Narcotics Investigation	126	21.00	30	19	22	27	12	16						
<b>Felony</b>														
Arrests	28	4.67	4	4	11	4	1	4						
Charges	67	11.17	15	9	22	7	3	11						
<b>Misdemeanor</b>														
Arrests	2	0.33333	0	2	0	0	0	0						
Charges	1	0.33333	0	2	0	0	0	0						
Drug Talks	6	1.00	0	1	2	1	1	1						

<b>Patrol Division</b>														
Traffic Stops	2,497	416.17	520	390	445	382	404	356						
Citations	1,367	227.83	237	245	247	215	227	196						
OVI	95	15.83	5	12	16	25	25	12						
<b>Accidents</b>														
Non-Injury	405	67.50	69	72	70	70	65	59						
Injury	71	11.83	10	13	12	9	15	12						
<b>Complaints</b>														
Homicide	0	0.00	0	0	0	0	0	0						
Robbery	5	0.83	0	0	2	1	0	2						
Assault	246	41.00	37	25	49	43	56	36						
Sex Offenses	66	11.00	3	10	19	12	12	10						
Unlawful Entry	68	11.33	11	4	15	15	13	10						
Theft/Fraud/Shoplifting	518	86.33	73	65	104	91	108	77						
Motor Vehicle Theft	28	4.67	3	7	5	5	6	2						
Arson	1	0.17	0	0	0	0	0	1						
Criminal Damage/Vandalism	108	18.00	9	12	19	23	15	30						
Domestic Dispute	417	69.50	69	56	68	67	80	77						
Alcohol/Drug	292	48.67	38	44	39	58	53	60						
Warrants Served	698	116.33	106	62	180	152	123	75						
Arrests	1,073	178.83	204	165	192	190	184	138						
Reports Generated	14,509	2418.17	2,385	2,007	2,678	2,288	2,594	2,557						
School Walk Thru/Public Relation	98	16.33	17	21	18	14	28	0						

<b>Special Assignment Unit</b>														
Events	0	0.00	0	0	0	0	0	0						
Arrests	0	0.00	0	0	0	0	0	0						
Traffic Citations	0	0.00	0	0	0	0	0	0						
Traffic Warning	0	0.00	0	0	0	0	0	0						
OVI	0	0	0	0	0	0	0	0						
Minor Misdemeanor Citations	0	0.00	0	0	0	0	0	0						
Warrants Served	0	0.00	0	0	0	0	0	0						
Alcohol/Drug Offenses	0	0.00	0	0	0	0	0	0						
Weapons Offenses	0	0.00	0	0	0	0	0	0						
Cases Referred for Charges	0	0.00	0	0	0	0	0	0						
Surveillance Details	0	0.00	0	0	0	0	0	0						
Assists to other PD Divisions	0	0.00	0	0	0	0	0	0						

<b>Municipal Court</b>														
Papers Processed	1622	270.33	277	241	283	281	249	291						
Paper Service Hours	674	112.33	100	92	125	127	116	114						
Security Hours	340	56.67	60	60	61	47	62	50						
Prisoners To/From Court	6	1.00	0	0	3	2	1	0						
Miles Driven	4,865	810.83	901	677	791	899	796	801						
Summons	457	76.17	69	58	79	86	77	88						
Overtime Hours	11	1.83	1	0	2	4.5	3.5	0						

# City of Findlay

Christina Muryn, Mayor

## WATER TREATMENT DEPARTMENT

Jason Phillips, Superintendent  
110 North Blanchard Street • Findlay, OH 45840  
Phone: 419-424-7193 • Fax: 419-424-7892  
www.findlayohio.com

July 6, 2022

## NEWS RELEASE

### PRECIPITATION & RESERVOIR LEVELS

Total precipitation recorded at the City of Findlay Water Pollution Control Center was 9.7 inches of rain and 0.8 inches of snow for the second quarter (April – June) of 2022.

At the end of June, the Findlay reservoirs stood at 99% of capacity. This reservoir level represents a 1101 day water supply at the city's current usage rate.

The City of Findlay Water Treatment Plant treated 524.60 million gallons of water in the second quarter of 2022. That is an average of 5.76 million gallons per day.

Thank you,



Jason Phillips  
Superintendent  
Water Treatment Plant

EC: City Council  
Department Supervisors  
File



	7/6/2022	2021					2022				
		Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total
<b>Precipitation</b>											
Rain (Inches)		6.01	9.59	12.59	8.41	36.6	6.47	9.7			16.17
Snow (Inches)		26.2	3.4	0	0.8	30.4	14	0.8			14.8
<b>Total Precipitation (In Inches)</b>		<b>32.21</b>	<b>12.99</b>	<b>12.59</b>	<b>9.21</b>	<b>67</b>	<b>20.47</b>	<b>10.5</b>	<b>0</b>	<b>0</b>	<b>30.97</b>
<b>Reservoir</b>											
Current Volume (Billion Gallons)		6.1	6.3	5.6	5.31		5.6	6.3			
Max Capacity (Billion Gallons)		6.4	6.4	6.4	6.4		6.4	6.4			
<b>% of Capacity</b>		<b>96%</b>	<b>99%</b>	<b>87%</b>	<b>83%</b>		<b>88%</b>	<b>99%</b>			
Supply at Current Usage (Days)		1030	1174	886	1013		1026	1101			
Supply at Max Capacity/Current Usage (Days)		1074	1185	1017	1221		1166	1111			
<b>Treatment</b>											
Gallons Treated (Millions)		536	491.55	578.37	482.24		493.83	524.6			
Max Treatment Capacity (Millions)		1440	1456	1472	1472		1440	1456			
<b>Current Treatment Capacity Utilization</b>		<b>37%</b>	<b>34%</b>	<b>39%</b>	<b>33%</b>		<b>34%</b>	<b>36%</b>			
AVG Gallons Treated Per Day (Millions)		5.96	5.4	6.29	5.24		5.49	5.76			
Max Daily Treatment Capacity (Millions)		16	16	16	16		16	16			
<b>AVG Daily Remaining Capacity (Millions)</b>		<b>10.04</b>	<b>10.6</b>	<b>9.71</b>	<b>10.76</b>		<b>10.51</b>	<b>10.24</b>			

## Water and Sewer Rates

2017 Annual Water Rates	
Findlay	\$ 358
Ohio average	\$ 634

Year	Average Ohio Water Rate Increases	Findlay
2014	1.8%	0%
2015	3.3%	0%
2016	6.1%	0%
2017	0.9%	0%

2017 Annual Sewer Rates	
Findlay	\$ 424
Ohio average	\$ 677

Year	Average Ohio Sewer Rate Increases	Findlay
2014	3.2%	0%
2015	4.4%	0%
2016	0.9%	0%
2017	2.4%	0%

from 2017 Ohio EPA Sewer & Water Rate Survey

**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**  
 Report for the month of: **June 2022**

Date of completion of most recent physical inventory  
**04/11/2022**

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	201	66	86	0	9	0	0	362	0
New cases filed 2	45	13	33	0	5	1	0	97	0
Cases transferred in, reactivated or redesignated 3	5	1	2	0	0	0	0	8	0
<b>TOTAL (Add lines 1-3) 4</b>	<b>251</b>	<b>80</b>	<b>121</b>	<b>0</b>	<b>14</b>	<b>1</b>	<b>0</b>	<b>467</b>	<b>0</b>
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	0	0	0	0	0	0	0	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	26	12	15					53	9
Guilty or no contest plea to reduced charge 9	1	1	1					3	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	23	2	3	0	0	0	0	28	3
Transfer to another judge or court 12	4	0	0	0	0	0	0	4	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	7	0	3	0	0	0	0	10	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	2	0	1	0	2	0	0	5	0
<b>TOTAL (Add lines 5-16) 17</b>	<b>63</b>	<b>15</b>	<b>23</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>103</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4) 18	188	65	98	0	12	1	0	364	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

FTP 7-11-22

Fax to:  
 (614) 387-9419  
 -or-  
 Mail to:  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431

STEPHANIE M BISHOP \_\_\_\_\_ Date \_\_\_\_\_  
 Preparer's name and telephone number if other than judge (print or type) \_\_\_\_\_ Date \_\_\_\_\_  
 STEPHANIE M BISHOP \_\_\_\_\_ Date \_\_\_\_\_

**THE SUPREME COURT OF OHIO**  
**Administrative Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**

Report for the month of: **June 2022**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	3	66	11	483	8	427	35	1	205	1239
New cases filed	2	7	141	26	681	2	131	28	0	76	1092
Cases transferred in, reactivated or redesignated	3	0	11	3	54	0	1	0	0	0	69
<b>TOTAL (Add lines 1-3)</b>	4	10	218	40	1218	10	559	63	1	281	2400
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	7	2	25	1	99	17	0	0	151
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6		3	2	22	0	0	0	0	68	95
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	4	80	24	61	1	10	2	0	0	182
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	13	0	0	0	13
Other dismissals (Include dismissals at preliminary hearing)	9	3	3	1	88	1	19	4	0	27	146
Violations Bureau	10		0		347						347
Unavailability of party for trial or sentencing	11	0	26	4	67	0	0	0	0	0	97
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	1	0	0	0	1
Other terminations	13	0	19	0	303	0	6	0	0	0	328
<b>TOTAL (Add lines 5-13)</b>	14	7	138	33	913	3	148	23	0	95	1360
Pending end of period (Subtract line 14 from line 4)	15	3	80	7	305	7	411	40	1	186	1040
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0

FTP 7-11-22

Fax to:  
 (614) 387-9419  
 -or-  
 Mail to:  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431

\_\_\_\_\_  
 STEPHANIE M BISHOP Date  
 \_\_\_\_\_  
 Preparer's name and telephone number if other than judge (print or type) Date

**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**  
 Report for the month of: **June 2022**

Date of completion of most recent physical inventory  
**07/08/2021**

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	173	51	111	0	6	0	0	341	0
New cases filed 2	35	11	28	1	5	1	0	81	0
Cases transferred in, reactivated or redesignated 3	10	1	1	0	0	0	0	12	0
<b>TOTAL (Add lines 1-3) 4</b>	<b>218</b>	<b>63</b>	<b>140</b>	<b>1</b>	<b>11</b>	<b>1</b>	<b>0</b>	<b>434</b>	<b>0</b>
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	0	2	0	0	0	0	2	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	21	6	21					48	0
Guilty or no contest plea to reduced charge 9	4	0	2					6	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	22	3	11	0	1	0	0	37	0
Transfer to another judge or court 12	0	0	1	0	0	0	0	1	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	11	0	4	0	0	0	0	15	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	1	0	0	1	0
Other terminations 16	0	0	1	0	0	0	0	1	0
<b>TOTAL (Add lines 5-16) 17</b>	<b>58</b>	<b>9</b>	<b>42</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>111</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4) 18	160	54	98	1	9	1	0	323	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

FTP 7-11-22

Fax to:  
 (614) 387-9419  
 -or-  
 Mail to:  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431

ALAN D HACKENBERG \_\_\_\_\_ Date \_\_\_\_\_  
 Preparer's name and telephone number if other than judge (print or type) \_\_\_\_\_ Date \_\_\_\_\_  
 STEPHANIE M BISHOP \_\_\_\_\_ Date \_\_\_\_\_

# MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE  
 STEPHANIE M. BISHOP, JUDGE  
 HEATHER M EIGEL, CLERK  
 DAVID D. BEACH  
 Director of Court Services

FINDLAY MUNICIPAL COURT  
 318 DORNEY PLAZA RM 206  
 FINDLAY, OHIO 45839  
 TELEPHONE 419-424-7141  
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for June, 2022

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CASES FILED:</b>				
TRAFFIC	707	4,078	935	4,306
TRAFFIC COMPANION	74	513	79	527
TRAFFIC OVERTIME PARKING	2	2	-	-
CRIMINAL	148	816	176	954
CRIMINAL COMPANION	16	87	21	82
SEARCH WARRANT	7	56	3	33
CIVIL	161	817	138	747
SMALL CLAIMS	76	514	98	523
EXTRADITION	3	12	1	11
HABITUAL TRAFFIC VIOLATOR	1	1	-	4
OTHER	7	69	24	138
TOTALS	1,202	6,965	1,475	7,325
<b>COURT PROCEEDINGS:</b>				
ABILITY TO PAY	-	1	-	-
Admin License Suspension	2	13	-	3
APPEAL DOG DESIGNATION	-	-	-	1
Arraignment	1,014	4,977	1,278	5,480
Attachment	10	55	1	27
Bond	-	19	-	18
BOND RETURN	1	1	-	-
BOND VIOLATION	7	7	-	-
Civil Status Conference	2	10	1	13
COMMUNITY SERVICE REVIEW	15	88	15	114
Contempt of Court	42	229	29	230
CONTESTED DUS CONTEMPT HEARING	-	6	1	5
Contested Small Claims	4	8	1	6
Continued	618	3,849	689	3,712
Damages	1	4	-	4
Debtors Examination	50	244	37	124
Default	-	2	-	3
Desk Review	134	636	141	1,080
DIVERSION PLEA	3	23	5	24
DUS CLINIC	-	-	-	72
DUS DIVERSION REVIEW	4	20	10	66
Expungement	-	-	3	36
Extradition	-	9	-	8
Forcible Detention	18	81	12	65
Garnishment	3	10	-	4
Habitual Traffic Violator	1	1	-	-
Hearing on Motion	3	34	10	64
HEARING ON MOTION TO SEAL RECOR:	4	66	11	11
HEARING ON WARRANT	24	166	30	246
Jury Trial	1	1	3	3
Limited Privileges	-	-	-	4
Marriage	4	15	6	21
Mediation	1	3	-	-
Miscellaneous	1	17	3	22
Motion to Vacate Judgment	-	1	-	-

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Motion to Withdraw as Counsel	-	2	-	8
Plea	111	657	117	591
Preliminary	8	60	7	40
Pre-Trial	166	1,001	236	1,102
Pre-Trial with Judge	76	431	63	346
Reconsideration of Sentence	-	11	-	9
Revivor	4	16	2	67
Revocation	20	72	13	71
RULE 4	-	-	-	1
SAFE SURRENDER	-	10	-	-
SECOND PRETRIAL	94	646	123	555
Sentencing	1	24	4	52
Small Claims	68	420	65	370
STATUS CONFERENCE	1,814	9,144	1,824	8,321
Suppression	10	32	5	16
TELEPHONE PRETRIAL	25	89	38	172
Trial	5	34	2	30
WRIT OF RESTITUTION	10	61	7	49
WRITTEN PLEA	9	28	17	47
TOTALS	4,388	23,334	4,809	23,313

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CRIMINAL VIOLATIONS:</b>				
ASSAULT	6	27	3	22
BREAKING & ENTERING	-	3	-	-
BURGLARY	1	4	1	1
CONTEMPT	-	-	15	16
CRIMINAL DAMAGING	10	26	2	10
CRIMINAL TRESPASS	12	46	5	31
DISORDERLY CONDUCT	10	53	11	64
DOMESTIC VIOLENCE	19	89	15	89
DRUG ABUSE	25	167	65	329
OPEN CONTAINER PROHIBITED	1	9	4	15
OVI	-	-	-	1
RESISTING ARREST	2	14	1	9
ROBBERY	-	3	-	1
TELEPHONE HARASSMENT	-	4	-	-
THEFT	16	91	18	116
UNDERAGE CONSUMPTION	1	6	2	6
OTHER CRIMINAL	61	361	70	342
<b>TOTALS</b>	<b>164</b>	<b>903</b>	<b>212</b>	<b>1,052</b>
<b>TRAFFIC VIOLATIONS:</b>				
ACD/SPEED	25	142	27	136
DISOBEYING TRAFFIC CONTROL DEV	9	73	16	99
DRAG RACING	-	4	-	-
DRIVING UNDER SUSPENSION	43	341	44	372
EXPIRED REGISTRATION	26	176	2	20
FAIL TO MAINTAIN CONTROL	11	147	16	133
FAILURE TO YIELD RIGHT OF WAY	10	60	14	96
LEAVING SCENE OF AN ACCIDENT	5	25	3	25
LEFT OF CENTER	-	3	-	3
OVERLOAD	69	309	65	503
OVI	38	218	31	271
PASSING A STOPPED SCHOOL BUS	-	16	2	19
RECKLESS OPERATION	-	8	1	9
SEAT BELT	88	439	105	508
SPEEDING	319	1,775	523	1,832
OVERTIME PARKING	2	2	-	-
OTHER TRAFFIC	138	855	165	807
<b>TOTALS</b>	<b>783</b>	<b>4,593</b>	<b>1,014</b>	<b>4,833</b>

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ARRESTING AGENCY:				
PATROL				
OVERTIME PARKING	1	1	-	-
TRAFFIC OTHER	466	2,617	711	2,990
OMVI	19	98	12	120
CRIMINAL FELONIES	-	8	2	10
CRIMINAL MISDEMEANORS	19	103	45	250
SEARCH WARRANTS	-	7	0	3
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	160	1,103	183	1,082
OMVI	12	86	14	105
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	91	448	39	234
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	1	3	-	2
OMVI	-	-	-	1
CRIMINAL FELONIES	4	53	5	36
CRIMINAL MISDEMEANORS	17	149	84	375
SEARCH WARRANTS	5	40	3	22
SHERIFF				
OVERTIME PARKING	1	1	-	-
TRAFFIC OTHER	112	625	87	457
OMVI	7	34	5	46
CRIMINAL FELONIES	2	8	2	8
CRIMINAL MISDEMEANORS	20	74	15	87
SEARCH WARRANTS	2	9	-	8
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	4	25	2	31
OMVI	-	-	-	-
CRIMINAL FELONIES	1	1	-	-
CRIMINAL MISDEMEANORS	10	59	5	35
SEARCH WARRANTS	-	-	-	-
TOTALS	954	5,552	1,214	5,902
PROBATION:				
ESTABLISHED	25	162	21	82
TERMINATED	24	160	18	120
CURRENT	54	54	40	40
TOTALS	103	376	79	242



ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
	-	-	1	1
ALCOHOL/SUBSTANCE EVAL	9	60	19	66
ANGER MANAGEMENT	2	2	1	3
BENCH WARRANT TO AGENCY	297	1,573	301	1,614
COMMUNITY SERVICE	-	2	1	4
COMMUNITY SERVICE CITY	6	34	1	2
COMMUNITY SERVICE COUNTY	4	50	15	96
COMMUNITY SERVICE INDIVIDUAL	19	140	19	97
COMMUNITY SERVICE NO JAIL	-	2	-	3
DIP	13	94	17	80
DOMESTIC VIOLENCE PROGRAM	2	5	1	3
ELECTRONIC HOME MONITORING	1	1	-	6
HOUSE ARREST	-	1	1	4
JAIL	8	41	11	39
Jail Term Suspended Condition	-	-	-	1
MENTAL EVAL	-	9	2	6
NO CONTACT WITH VICTIM	1	7	3	9
Pay Restitution	3	15	1	13
Probation	10	56	12	50
SCRAM	-	12	4	24
STAR Program	9	33	6	28
TREATMENT CLEARVIEW SERV	-	-	-	8
TREATMENT FRC	3	26	6	23
TREATMENT MISCELLANEOUS	3	25	9	35
UCP	-	2	-	3
VIP	13	89	16	72
TOTALS	403	2,279	447	2,290

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$3,006.09	\$17,157.90	\$4,974.10	\$22,564.85
BOND FEES	\$75.00	\$1,275.00	\$331.33	\$2,046.33
CIVIL DEPOSIT TENDERS	\$995.00	\$2,310.89	\$678.00	\$678.00
COURT COST	\$56,835.31	\$333,586.01	\$69,621.64	\$366,063.61
DUI ENFORCEMENT	\$2,984.75	\$15,794.01	\$3,759.75	\$18,080.06
ELECTRONIC IMAGING	\$4,285.98	\$22,277.09	\$5,000.93	\$24,873.72
FINES & FORFEITURES	169,778.42	\$1,031,775.30	201,477.38	\$1,114,418.90
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$470.97	\$3,734.34	\$900.15	\$4,456.10
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$27.40	\$299.23	\$25.33	\$147.19
JAIL HOUSING	\$14,175.65	\$96,455.59	\$24,376.46	\$121,461.43
JAIL REIMBURSEMENT	\$270.03	\$2,280.25	\$844.00	\$2,659.50
LEGAL RESEARCH	\$5.00	\$48.50	\$4.00	\$45.50
MEDIATION	\$1,366.75	\$7,026.80	\$1,576.50	\$7,783.00
MISCELLANEOUS	\$30,366.02	\$156,804.90	\$33,478.06	\$172,182.65
MUNI COURT COMPUTERIZATION	\$6,993.38	\$35,849.00	\$8,002.40	\$37,884.88
MUNI COURT IMPROVEMENT	\$17,967.53	\$92,050.97	\$20,668.98	\$98,754.02
RESTITUTION	\$887.44	\$2,008.88	\$194.46	\$4,733.90
SPECIAL PROJECTS	\$29,716.27	\$152,356.72	\$33,721.52	\$164,622.03
STATE PATROL	\$22,791.59	\$108,619.68	\$29,791.35	\$140,576.01
TRAFFIC/CRIMINAL BONDS	(\$591.24)	\$28,534.16	\$10,563.82	\$42,009.48
	<b>362,407.34</b>	<b>\$2,110,245.22</b>	<b>449,990.16</b>	<b>\$2,346,041.16</b>

DISTRIBUTIONS:

ALCOHOL MONITORING	\$2,974.49	\$16,914.30	\$4,974.10	\$21,844.85
BOND FEES	\$75.00	\$1,225.00	\$331.33	\$2,021.33
CIVIL DEPOSIT TENDERS	\$0.00	\$1,050.00	\$178.00	\$903.00
COURT COST	\$56,425.81	\$331,732.74	\$69,533.64	\$364,752.48
DUI ENFORCEMENT	\$2,902.29	\$15,540.53	\$3,756.36	\$18,056.33
ELECTRONIC IMAGING	\$4,240.98	\$22,157.09	\$4,991.93	\$24,837.72
FINES & FORFEITURES	171,019.82	\$1,032,257.07	200,832.48	\$1,115,567.59
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$420.97	\$3,559.34	\$900.15	\$4,456.10
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$27.40	\$85.17	\$25.33	\$147.19
JAIL HOUSING	\$13,702.25	\$94,385.35	\$24,376.46	\$121,461.43
JAIL REIMBURSEMENT	\$270.03	\$2,215.25	\$844.00	\$2,659.50
LEGAL RESEARCH	\$5.00	\$48.50	\$4.00	\$45.50
MEDIATION	\$1,352.75	\$6,989.80	\$1,574.50	\$7,774.00
MISCELLANEOUS	\$33,320.63	\$206,684.81	\$41,960.94	\$231,563.83
MUNI COURT COMPUTERIZATION	\$6,922.38	\$35,662.00	\$7,991.40	\$37,847.88
MUNI COURT IMPROVEMENT	\$17,778.53	\$91,563.97	\$20,635.98	\$98,648.02
RESTITUTION	\$887.44	\$2,361.71	\$144.46	\$4,529.56
SPECIAL PROJECTS	\$29,411.27	\$151,587.33	\$33,683.52	\$164,462.03
STATE PATROL	\$22,276.59	\$107,362.68	\$29,728.35	\$140,280.01
	<b>364,013.63</b>	<b>\$2,123,382.64</b>	<b>446,466.93</b>	<b>\$2,361,858.35</b>

DISTRIBUTED TO:

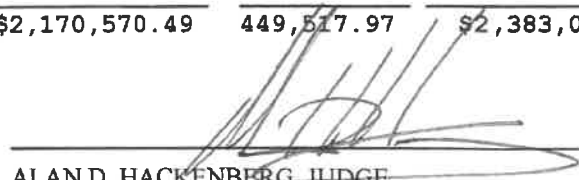
\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

CITY OF FINDLAY	164,154.68	\$956,234.59	211,232.63	\$1,111,082.71
HANCOCK COUNTY	\$18,904.65	\$119,913.48	\$27,262.46	\$140,408.80
OTHERS	130,183.62	\$805,074.21	137,605.15	\$780,286.88
STATE OF OHIO	\$58,946.96	\$289,348.21	\$73,417.73	\$351,270.17
	<u>372,189.91</u>	<u>\$2,170,570.49</u>	<u>449,517.97</u>	<u>\$2,383,048.56</u>



STEPHANIE M. BISHOP, JUDGE



ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT

# FINDLAY CITY PLANNING COMMISSION



## STAFF REPORT July 14, 2022

### **CITY PLANNING COMMISSION MEMBERS**

Mayor Christina Muryn, Chairman  
Rob Martin, Service-Safety Director  
Jackie Schroeder  
Dan DeArment  
Dan Clinger

Matt Cordonnier, HRPC Director  
Jacob Mercer, HRPC Staff  
Kevin Shenise, Fire Inspector  
Jeremy Kalb, P.E., City Engineer  
Don Rasmussen, Law Director  
Erik Adkins, Flood Plain/Zoning Supervisor

**City of Findlay**  
**City Planning Commission**  
City Council Chambers, 1<sup>st</sup> floor of Municipal Building  
Thursday, July 14<sup>th</sup>, 2022 – 9:00 AM

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**SWEARING IN**

**APPROVAL OF MINUTES**

**NEW ITEMS**

1. ALLEY/STREET VACATION PETITION #AV-05-2022 filed by Lori Ann Rizor, 415 Elm Street, to vacate a portion of the first north/south alley east of Hurd Avenue, from Elm Street south to the first east/west alley.
2. APPLICATION FOR ZONING AMENDMENT #ZA-03-2022 filed by C&D Stoney Tavern LTD, for 909 Broad Avenue to be rezoned C-1 Local Commercial from R-3 Small Lot Residential.
3. APPLICATION FOR CONDITIONAL USE #CU-05-2022 filed by SC Realty LLC to open a funeral home and add a crematorium to 1720 Melrose Avenue.
4. APPLICATION FOR CONDITIONAL USE #CU-06-2022 filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street.

**ADMINISTRATIVE APPROVALS**

**ADJOURNMENT**

**City of Findlay**  
**City Planning Commission**  
City Council Chambers, 1<sup>st</sup> floor of Municipal Building  
Thursday June 14, 2022 – 9:00 a.m.

**COMMENTS**

**NEW ITEMS**

1. **ALLEY/STREET VACATION PETITION #AV-05-2022** filed by Lori Ann Rizor, 415 Elm Street, to vacate a portion of the north/south alley between Elm Street and the next east/west alley to the south.

**CPC STAFF**

**General Information**

This request is to vacate a portion of the north/south alleyway between 419 and 415 Elm Street from Elm Street south to the next east/west alley. This portion of alley also provides an access to a 0 Liberty Street owned by D A S Floral Design Inc.

**Staff Analysis**

The applicant has driveway access onto the alleyway. All abutting property owners signed the petition. The remaining section of alleyway would still have access to the east/west alleyway that connects Hurd Avenue to Liberty Street.

**Staff Recommendation**

CPC Staff recommends that FCPC recommend approval of **ALLEY/STREET VACATION PETITION # AV-05-2022** filed by Lori Ann Rizor, 415 Elm Street, to vacate a portion of the north/south alley between Elm Street and the next east/west alley to the south.

**ENGINEERING**

There is an existing sanitary sewer that runs through the alley, an easement will need to be established to properly maintain the sewer.

**FIRE PREVENTION**

No Comment.

**RECOMMENDATION**





Staff recommends that FCPC recommend approval to Findlay City Council of **ALLEY/STREET VACATION PETITION # AV-05-2022** filed by Lori Ann Rizor, 415 Elm Street, to vacate a portion of the north/south alley between Elm Street and the next east/west alley to the south.



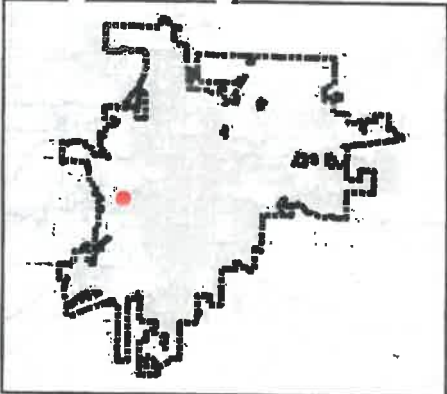
# AV-05-2022

**ALLEY/STREET  
VACATION PETITION**  
filed by Lori Ann Rizor, 415  
Elm Street, to vacate a  
portion of the north/south  
alley between Elm Street  
and the next east/west alley  
to the south.

### Legend

-  AV052022
-  Parcels
-  Road Centerline
-  Findlay City

Findlay Locator Map











**2. APPLICATION FOR ZONING AMENDMENT #ZA-03-2022 filed by C&D Stoney Tavern LTD, for 909 Broad Avenue to be rezoned C-1 Local Commercial from R-3 Small Lot Residential.**

**CPC STAFF**

**General Information**

This request to the east side of Broad Avenue, just north of the Howard Street. It is zoned R-3 Small Lot Residential. To the north and east it is also zoned R-3 Small Lot Residential. To the west, it is zoned a mix of R-3 Small Lot residential, C-1 Local Commercial, and O-1 Office/Institution. Directly south, it is C-1 Local Commercial. It is located within the 100-year flood plain.

**Parcel History**

This parcel has been a single family home. It was acquired by C&D Stoney Tavern Ltd in December 2021.

**Staff Analysis**

The proposed rezoning would have it change from R-3 Small Lot Residential to C-1 Local Commercial. The owners of the Old Stoney Ledge own the adjacent property to the south. Rezoning would allow them to combine the two sites into one parcel. Their goal is to do some site improvements to the building and the parking lot. The acquisition of this site gave them additional space for their parking.

**Staff Recommendation**

CPC Staff recommend FCPC recommend approval to Findlay City Council of APPLICATION FOR ZONING AMENDMENT #ZA-03-2022 filed by C&D Stoney Tavern LTD, for 909 Broad Avenue to be rezoned C-1 Local Commercial from R-3 Small Lot Residential.

**ENGINEERING**

No Comment

**FIRE PREVENTION**

No Comment

**RECOMMENDATION**

Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-12-2022 filed by the Family Resource Center, 1941 Carlin Street, to add a new drop-off drive in front and additional parking to the east of the building.



# ZA-03-2022

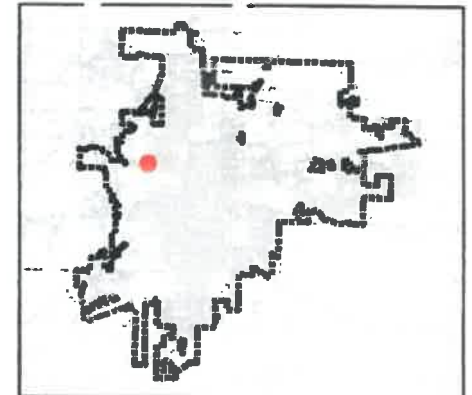
APPLICATION FOR  
ZONING AMENDMENT  
filed by the Daren Karcher, for  
909 Broad Avenue to be rezoned  
C-1 Local Commercial from  
R-3 Small Lot Residential.



### Legend

- 909 Broad Avenue
- Findlay City
- Road Centerline
- Large Lot Residential, R-1
- Medium Lot Residential, R-2
- Small Lot Residential, R-3
- Duplex/Triplex, R-4
- Local Commercial, C-1
- General Commercial, C-2
- Downtown Commercial, C-3
- Office/Institution, O-1
- Light Industrial, I-1
- Heavy Industrial, I-2
- Condominium, CD
- Multi-Family, Low Density, M-1
- Multi-Family, High Density, M-2
- Parks and Open Space, PO
- Mobile Home, MH

### Findlay Locator Map






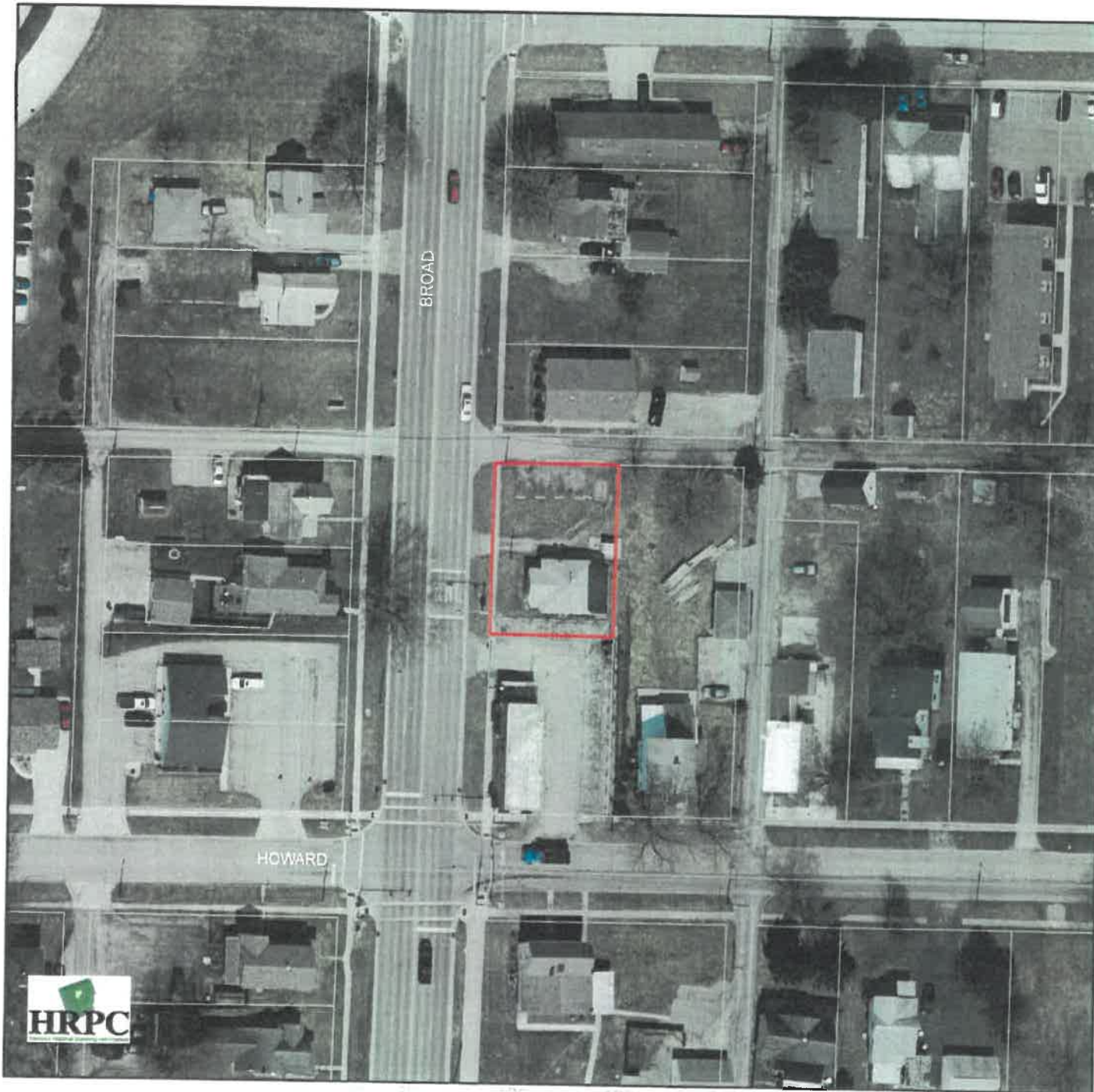
120 180 240  
Feet

# ZA-03-2022

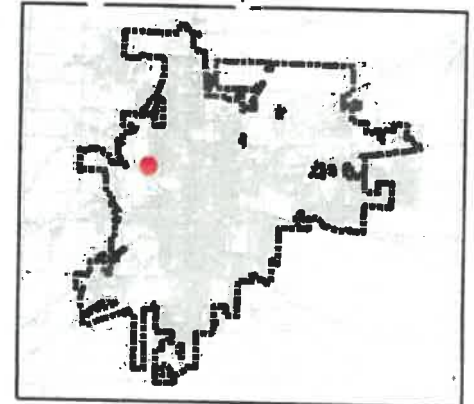
APPLICATION FOR  
ZONING AMENDMENT  
filed by the Daren Karcher, for  
909 Broad Avenue to be rezoned  
C-1 Local Commercial from  
R-3 Small Lot Residential.

## Legend

-  909 Broad Avenue
-  Findlay City
-  Road Centerline



Findlay Locator Map



**3. APPLICATION FOR CONDITIONAL USE #CU-05-2022 filed by SC Realty LLC to open a funeral home and add a crematorium to 1720 Melrose Avenue.**

**CPC STAFF**

**General Information**

This request is located on the north side of E. Melrose Avenue, between Keith Parkway and Bright Road. It is zoned C-2 General Commercial. It is surrounded by C-2 General Commercial, with some Marion Township B-3 General Business to the northeast. It is not located within the 100-year flood plain.

**Parcel History**

The site is currently vacant, having previously served as the Social Security Administration office. SC Realty completed the purchase of the site on July 12<sup>th</sup>.

**Staff Analysis**

The applicant is proposing to renovate the building to provide another location for Coldren-Crates. These renovations will allow them to operate funeral services at the location. No changes will be made to the building footprint in the short term. Funeral Services are a conditional use in the C-2 district.

One of the considerations for funeral services is making sure there is space for Funeral Processions in their parking lot. The applicant indicated that the trend is moving away from casket burials towards cremation. When there is cremation, this eliminates the need for the funeral procession after the service. While their parking lot has room for 37 cars, it would be difficult to accommodate a funeral procession out of the site.

In the future, they would like to construct a crematorium on location. In the conditional use section, crematoriums are required to be at least 100 feet from a residential use or zoning district. Given the location, this would be an appropriate site; however, they would need site plan approval in the future.

**Staff Recommendation**

CPC Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-05-2022 filed by SC Realty LLC to open a funeral home and add a crematorium to 1720 Melrose Avenue.

**ENGINEERING**

No comment

**FIRE PREVENTION**

Add 1 additional hydrant in the Villa area

**RECOMMENDATION**




Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-05-2022 filed by SC Realty LLC to open a funeral home and add a crematorium to 1720 Melrose Avenue.

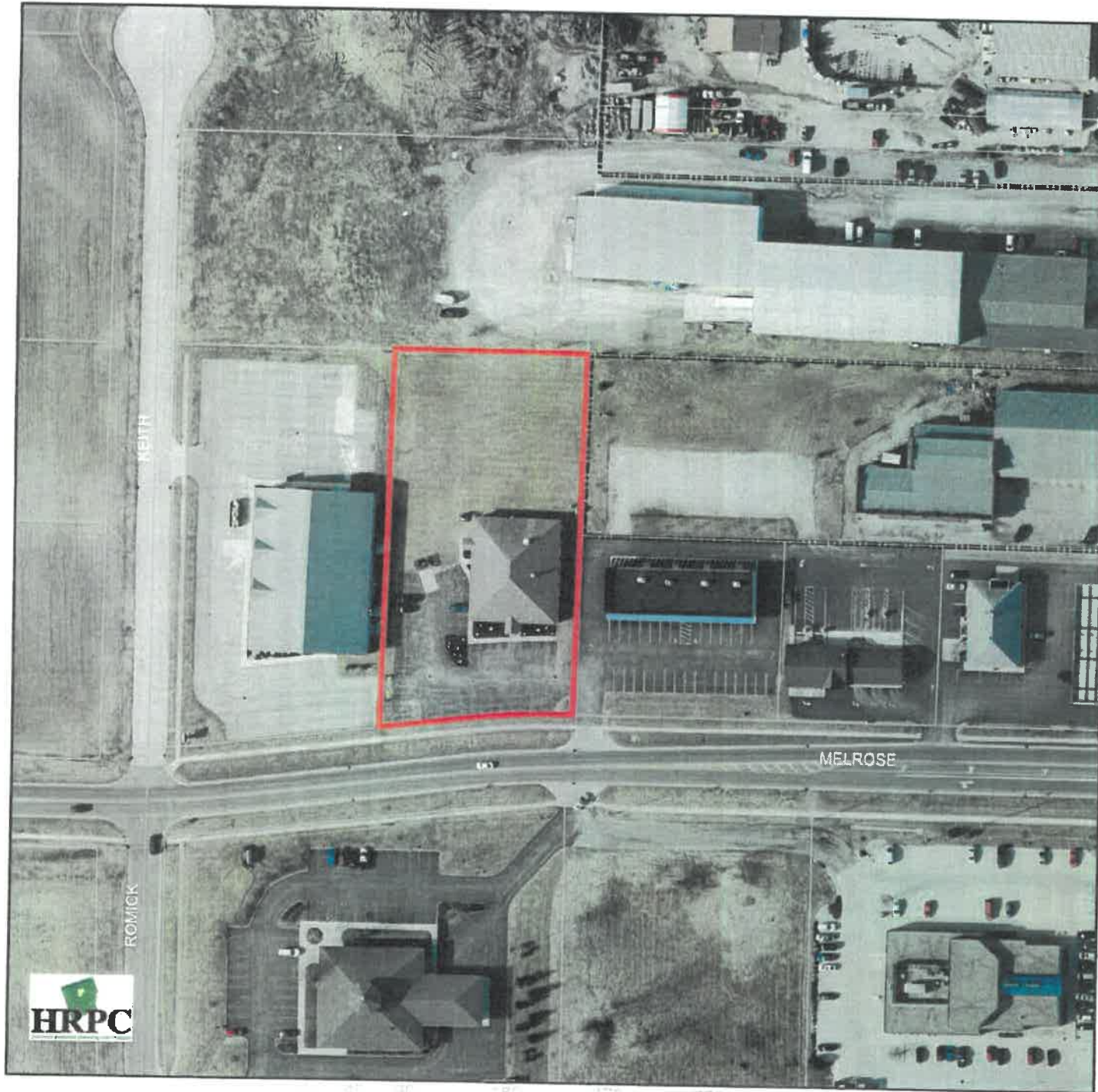


# CU-05-2022

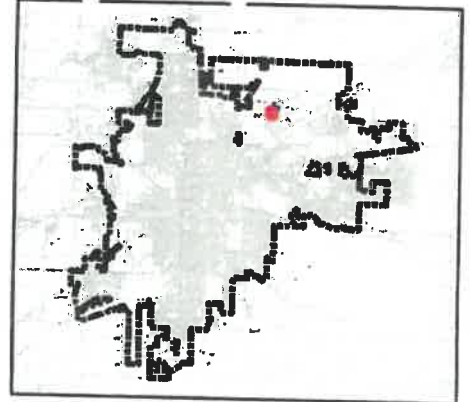
APPLICATION FOR  
CONDITIONAL USE  
filed by SC Realty LLC  
to open a funeral home  
and add a crematorium  
to 1720 Melrose Avenue.

## Legend

-  1720 E Melrose Street
-  Road Centerline
-  Findlay City



Findlay Locator Map



**4. APPLICATION FOR CONDITIONAL USE #CU-06-2022 filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street.**

**General Information**

This request is located on the south side of W. Main Cross Street, just west of the intersection with Glessner Avenue. The site is zoned C-2 General Commercial. To the north, south, and west is also C-2 General Commercial. To the east is R-3 Small Lot Residential. It is not located within the 100-year flood plain.

**Staff Analysis**

The applicant is applying for the conditional use of having a drive-thru on their commercial property. This building had previously been a restaurant/bar, but was converted into a physical therapy business. There is additionally a hair salon in the building as well.

The applicant proposed to have the drive-thru wrap around the building from the west side to the east. They wanted to place the ordering board in the middle of the building on the south side. This would allow for ten (10) cars to stack from the point of ordering to the property line. The pickup window would be added near the north corner of the east side of the building.

With the addition of the drive-thru lane, the applicant has proposed to move parking from the east side of the building to the south of the lot. Currently there are thirty-seven (37) parking spots total on site, with two (2) handicap spaces on the east side of the building. The plan indicates that the parking on the east side of the lot would be changed into parallel spots which would go the entire length of the east side. . This however would block the access onto Glessner Avenue. The (2) two handicapped spots would be moved the west side of the parking lot. South of the building there would be an increase of the parking area to accommodate twenty two (22) parking spaces. The west side would see the parking increased from 14 to 18 spots. C-2 parking standards though state that the parking must be ten (10) feet from the rear property line, so the last spot would need to be removed. The plan total shows forty-nine (49) spaces; however, this will need reduced to accommodate the setback and the access. The minimum requirement though is twenty-eight (28).

The current location of the dumpster is just on to the south of the building on the east side. With the stacking cutting off access, the dumpster would need to be relocated.

**Staff Recommendation**

Staff recommends approval of the **APPLICATION FOR CONDITIONAL USE #CU-06-2022 filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street with the following condition:**

- **Remove the parking spots that are within the 10 foot rear yard setback and blocking the access onto Glessner Avenue**
- **Relocate the dumpster**

**ENGINEERING**

- There is a major conflict point with the Exit Driveway (east drive) and the intersection of Glessner Avenue/ W. Main Cross Street. The east driveway is roughly 30 FT from the intersection and this will pose a possible conflict with the users of the drive thru and turning traffic from the intersection. It would be preferred to have the drive thru traffic exit onto Glessner Avenue from the existing drive.
- With the geometry of the roadway and the intersection, the driveway is within the Intersection Sight Distance of Glessner Avenue. If a vehicle is sitting in the driveway waiting to exit onto Main Cross, and a vehicle is at the stop sign on Glessner the vehicle at the intersection will have a difficult time to see any eastbound traffic on Main Cross.

#### **FIRE PREVENTION**

Plan would block the current FDC. FDC would need to be relocated for this plan to work. The FDC is currently located on the south side of the east wall of the building.

#### **RECOMMENDATION**

Staff recommends approval of the **APPLICATION FOR CONDITIONAL USE #CU-06-2022** filed by Mark Boehler, 429 California Avenue, Findlay, Ohio, for a drive-thru window on the business at 1101 W. Main Cross Street with the following conditions:

- **Remove the parking spots within the 10 foot rear yard setback and blocking the access onto Glessner Avenue (HRPC)**
- **Relocate the dumpster (HRPC)**
- **Relocate the current FDC (FIRE)**

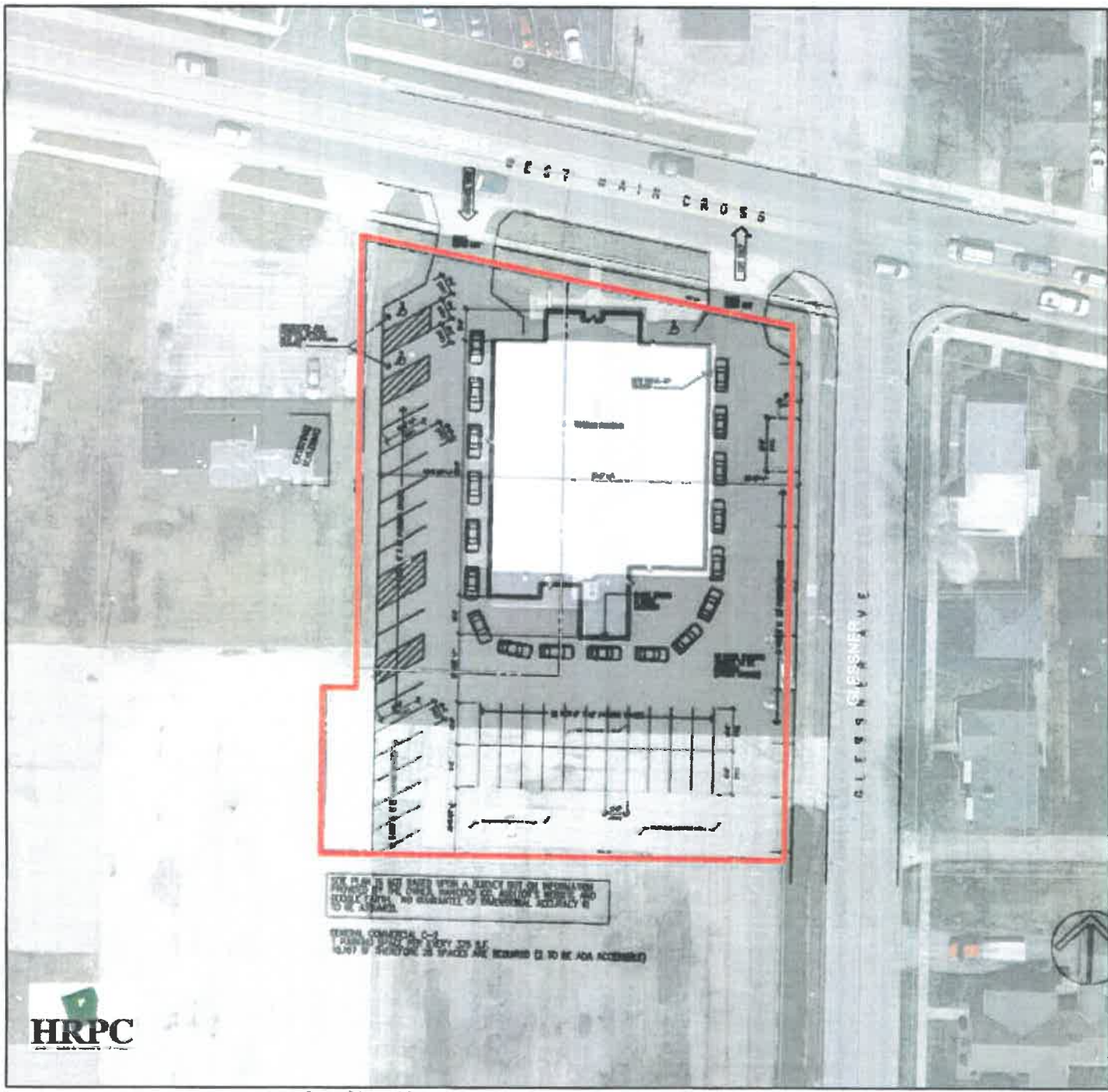


# CU-06-2022

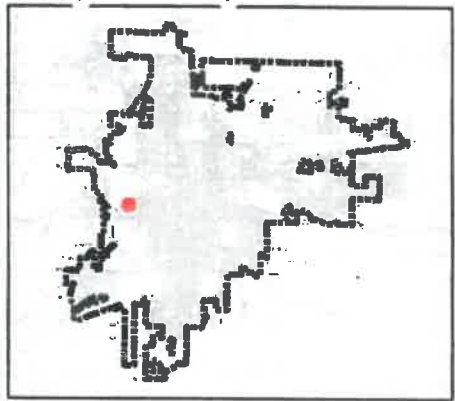
APPLICATION FOR  
CONDITIONAL USE  
filed by Mark Boehler,  
429 California Avenue,  
for a drive-thru window on  
the business at  
1101 W. Main Cross Street.

### Legend

-  1101 W Main Cross
-  Parcels
-  Road Centerline
-  Findlay City

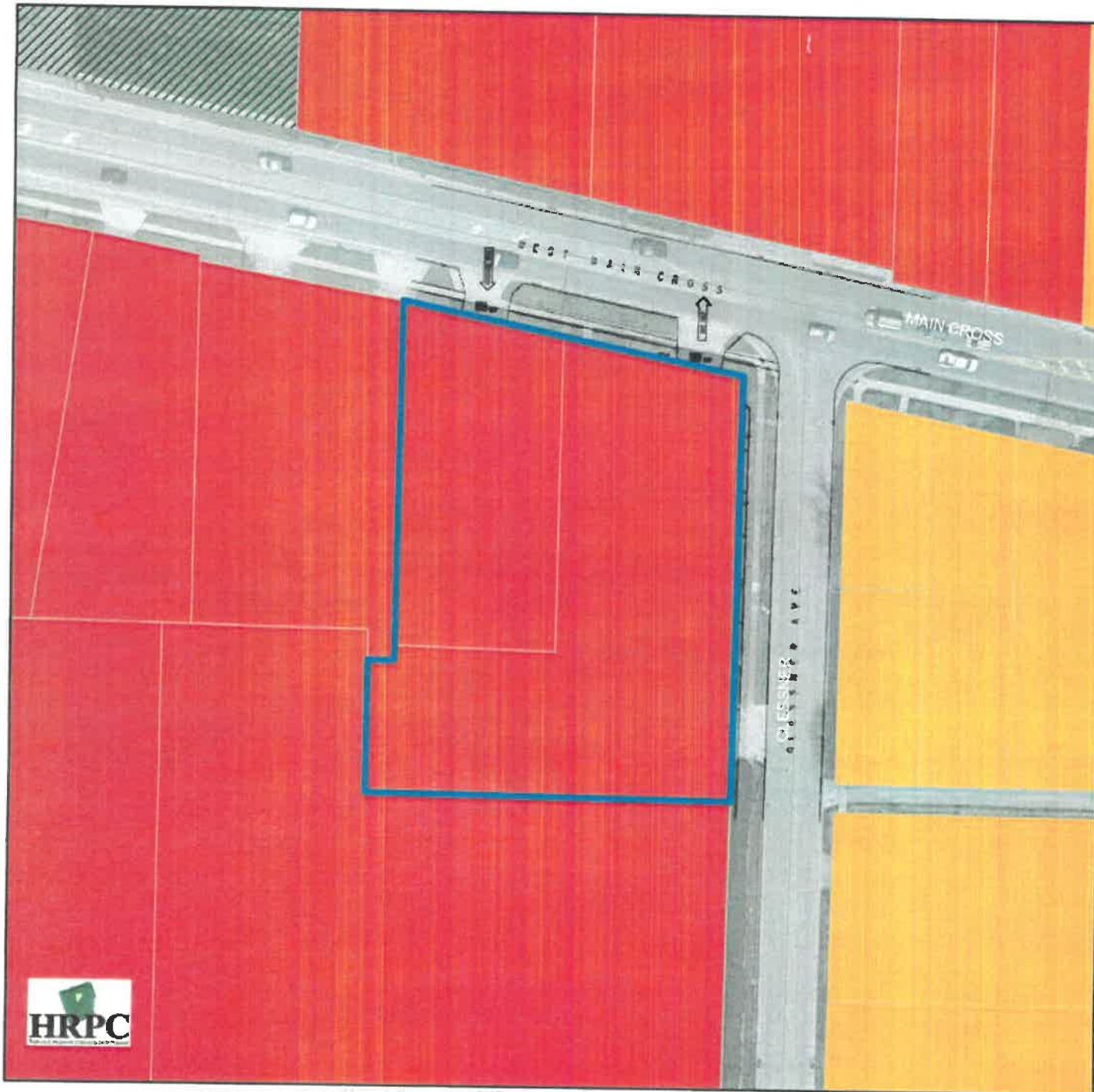


Findlay Locator Map



# CU-06-2022

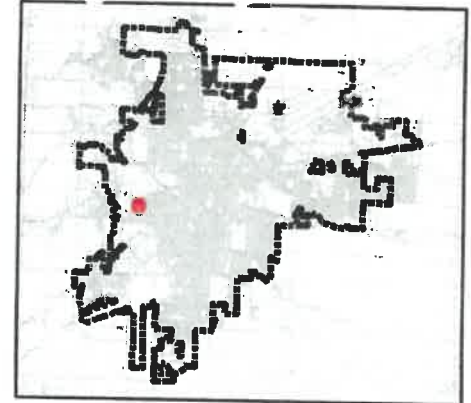
APPLICATION FOR  
CONDITIONAL USE  
filed by Mark Boehler,  
429 California Avenue,  
for a drive-thru window on  
the business at  
1101 W. Main Cross Street.



### Legend

- 1101 W Main Cross
- Parcels
- Road Centerline
- Findlay City
- Large Lot Residential, R-1
- Medium Lot Residential, R-2
- Small Lot Residential, R-3
- Duplex/Triplex, R-4
- Local Commercial, C-1
- General Commercial, C-2
- Downtown Commercial, C-3
- Office/Institution, O-1
- Light Industrial, I-1
- Heavy Industrial, I-2
- Condominium, CD
- Multi-Family, Low Density, M-1
- Multi-Family, High Density, M-2
- Parks and Open Space, PO
- Mobile Home, MH

Findlay Locator Map











# FINDLAY MUNICIPAL COURT

Municipal Building, Rooms 206 and 208  
318 Dorney Plaza  
Findlay, OH 45840-3346

**ALAN D. HACKENBERG**  
JUDGE

**STEPHANIE M. BISHOP**  
JUDGE

**HEATHER M. EIGEL**  
CLERK OF COURTS

**DAVID D. BEACH**  
DIRECTOR OF COURT SERVICES

Criminal/Traffic 419-424-7141

Civil 419-424-7143

Judge's Office 419-424-7144

Probation 419-424-7495

Fax 419-424-7803

Monday July 11, 2022

Honorable City Council  
Findlay, Ohio 45840

RE: Community Alternative Sentencing Center (31924700)

Dear Council Members:

As you are aware, our community continues to experience a lack of detention space for offenders and will continue to experience a lack of detention space for the foreseeable future. This deficiency has significantly reduced the Court's ability to maintain and enforce accountability for violations of ordinances and state statutes as well as delays justice for these offenders who cannot timely serve their sentences. Through your efforts, a partial remedy is in force through the funding and utilization of outside jail housing.

Due to recent changes in state statutes, the court and city administration have been researching the feasibility of the construction and operation of a Community Alternative Sentencing Center (CASC) by the City of Findlay. The primary anticipated impact locally would be a center that would increase accountability for violations of ordinances and state statutes, while offering mental health and addiction treatment in an effort to reduce recidivism. The CASC has the potential to achieve these goals at an overall reduced cost to the community. The administration and Judges have personally advised Council on this topic several times during open sessions.

On June 21, 2022, you authorized a contract with RQAW Corp. of Fishers, Indiana to design a Community Alternative Sentencing Center (CASC). This authorization was provided with the understanding that the Findlay Municipal Court would fund the initial phases of the design to further explore the feasibility of this concept.

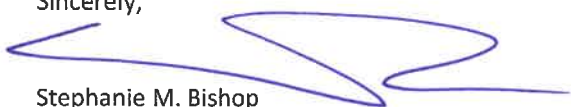
To initiate this process it is our request that the following funds be transferred.

FROM: Findlay Municipal Court Special Project Fund (22079000-other) \$58,000.00 for the Preliminary Design and Schematic Design

TO: Community Alternative Sentencing Center  
Project No. 31924700

By copy of this letter, the City of Findlay Law Director is requested to prepare the necessary legislation to transfer and appropriate funds as requested.

Sincerely,



Stephanie M. Bishop  
Administrative and Presiding Judge  
Findlay Municipal Court

Pc Don Rasmussen, Law Director  
Jim Staschiak II, Auditor

Flag City, USA



CHRISTINA M. MURYN, MAYOR

**ENGINEERING  
DEPARTMENT**

JEREMY D. KALB, PE  
City Engineer

Honorable City Council  
Findlay, OH 45840

July 11, 2022

RE: AIP33 North Apron Rehab Construction, Project No. 35224000

Dear Council Members:

By authorization of Ordinance No. 2021-003, a bid opening was held for the above-referenced project on March 15, 2022. Bids were received from two (2) potential contractors with base bid amounts ranging from \$1,819,053.00 to \$1,903,293.75. The lowest and best bid was received from Helms & Sons Excavating Inc. of Findlay, OH.

This project is included in the 2022 Capital Improvements Plan and will be using the grant funding that we received from the FAA. Capital Improvement funds will be used for the required match funds, as well as covering the cost of the two alternates.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate funds as follows:

FROM: FAA AIP Grant (3-39-0034-033-2022)	\$ 1,799,147
TO: AIP33 North Apron Rehab Construction, Project Number 35224000	\$ 1,799,147
FROM: CIT Fund- Capital Improvements Restricted Account	\$ 385,000
TO: AIP33 North Apron Rehab Construction, Project Number 35224000	\$ 385,000

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb, PE  
City Engineer

Pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

**ENGINEERING  
DEPARTMENT**

**JEREMY D. KALB, PE**  
CITY ENGINEER

Honorable City Council  
Findlay, OH 45840

July 12, 2022

RE: Findlay Airport Concierge Vehicle

Dear Council Members,

As part of Ordinance 2022-017, money was appropriated to the Findlay Airport for the purchase of a new pickup truck. After further evaluation a decision has been made to not pursue the purchase of the pickup truck. Evaluating the current operational needs of the airport, a decision has been made to replace the concierge vehicle. The concierge vehicle is used on a daily basis by many of the Airport customers, and is in need of replacement.

The Airport is currently looking for options to purchase a SUV through the State bid process.

There is no legislation that is needed for this request, we are simply informing Council of the change in usage of the previously appropriated funds.

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb, PE  
City Engineer

Pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor





CHRISTINA M. MURYN, MAYOR

**ENGINEERING  
DEPARTMENT**

JEREMY D. KALB, PE  
CITY ENGINEER

Honorable City Council  
Findlay, OH 45840

July 12, 2022

RE: Airport Terminal Bldg Move/ Rehab (35222100)

Dear Council Members:

The Findlay Airport is wrapping up the rehab of the Michael Terry Terminal Building and is ready to purchase new furniture for the public space, as well as the offices for Airport personnel. The furniture is being purchase through a State of Ohio Contract, and will be coming from Friends Office of Findlay, OH. At this time it is desired to appropriate funds to purchase new furniture for the newly rehabilitated terminal building.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds for the capital expenditures as follows:

FROM: CIT Fund- Capital Improvements Restricted Account	\$ 41,000
TO: Airport Terminal Bldg Move/ Rehab, Project Number 35222100	\$ 41,000

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb, PE  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



Honorable City Council  
Findlay, OH 45840

July 12, 2022

RE: HAN-Interstate and FHS Trails PID115232 (32821400)

Dear Council Members:

We are continuing on with the design of the multiuse trails that run along Howard Street and Broad Avenue. As part of ODOT's design requirements, we are required to complete an Environmental Review for the project site. The Environmental Review process will need to be completed by a prequalified consultant through ODOT. This process can take up to a year to complete, to ensure we stay on the project schedule we will need to start the process within the next month or so.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate funds as follows:

FROM: CIT Fund- Capital Improvements Restricted Account \$ 25,000

TO: HAN-Interstate and FHS Trails PID115232,  
Project Number 32821400 \$ 25,000

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

**ENGINEERING  
DEPARTMENT**

**JEREMY D. KALB, PE**  
CITY ENGINEER

Honorable City Council  
Findlay, OH 45840

July 12, 2022

RE: Rector Avenue Waterline Replacement (35710100)

Dear Council Members:

As authorized by Ordinance No. 2021-007, a bid opening was held for the above referenced project on July 12, 2022. Bids were received from two (2) potential contractors with the bid amounts ranging from \$381,410.20 to \$457,630.00. The lowest and best bid was received from Utility Service Co. Inc. of Perry, GA.

This project is included in the 2022 Capital Improvements Plan and will be using the grant funding that we received from the Ohio Public Works Commission (OPWC).

Previously, an amount of \$500 was appropriated to the project for design and advertising. At this time, an appropriation is needed to cover the City's portion of the construction cost and provide a contingency for the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds for the capital expenditures as follows:

From: OPWC Grant	\$ 218,647.00
To: Rector Avenue Waterline Replacement, Project No. 35710100	\$ 218,647.00
From: Water Fund	\$225,000.00
To: Rector Avenue Waterline Replacement, Project No. 35710100	\$225,000.00

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb, PE  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

**ENGINEERING  
DEPARTMENT**

JEREMY D. KALB, PE  
CITY ENGINEER

Honorable City Council  
Findlay, OH 45840

July 13, 2022

RE: WPC Clarifier Rehab 3, 4, & 5, Project No. 35601300

Dear Council Members,

On February 17<sup>th</sup>, the City of Findlay accepted Request for Qualifications (RFQ) for Design/ Build Contractors to assist in the development and implementation of repairs that are needed on three of the clarifiers at Water Pollution Control. From the RFQ process Mosser Construction has been selected to conduct the design and construction of the repairs needed at WPC.

Mosser has completed the design for the repairs that are needed on this inside of Clarifier 3, 4, & 5 and has provided the Engineering Department a detailed cost estimate for construction. Through their design, Mosser and their Design Consultant have provided plans to repair the damaged concrete sections and provided recommendations for epoxy coatings that will prevent future spalling of the effluent troughs.

At this time we are ready to start the rehabilitation of Clarifier 3, 4, & 5 at the Water Pollution Control Plant. With the current weather conditions we are scheduled to have the work completed before the wet season.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds as follows:

FROM: Sewer Fund \$ 600,000

TO: WPC Clarifier 3, 4, & 5, Project No. 35601300 \$ 600,000

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Wednesday, July 13, 2022

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of June 30<sup>th</sup>, 2022  
Financial Snapshot for General Fund as of June 30<sup>th</sup>, 2022  
Open Projects Report as of June 30<sup>th</sup>, 2022  
Cash & Investments as of June 30<sup>th</sup>, 2022

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jim Staschiak II", is written over a faint, larger version of the same signature.

Jim Staschiak II  
City Auditor

**SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:**

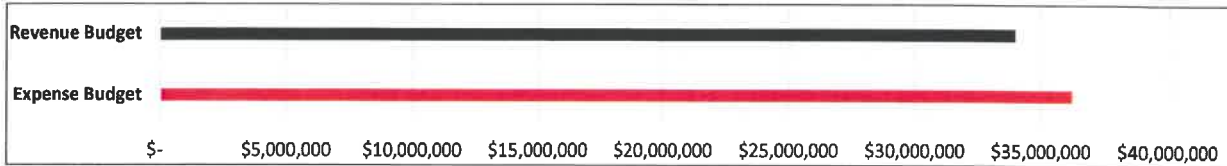
**6/30/2022**

**GENERAL FUND REVENUES & EXPENSES**

Prior Year Ending Cash Balance – Unappropriated		\$	21,168,423
Revenue and Receipts Projection General Fund	\$	33,946,293	
Expenses Appropriated General Fund (assumes \$0.00 returned by departments)	\$	<b>(36,235,418)</b>	

**BUDGETED OPERATIONAL SURPLUS/(DEFICIT)** **(\$2,289,125)**

**BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE** **\$ 18,879,298**



**MONITORING INTANGIBLE / ANTICIPATED ITEMS**

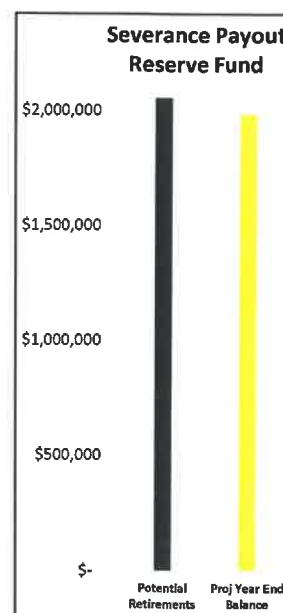
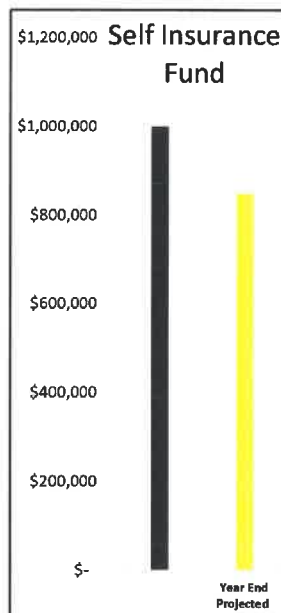
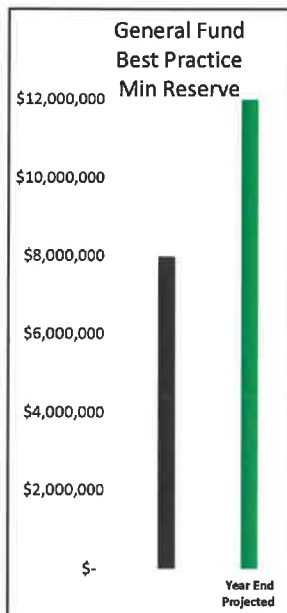
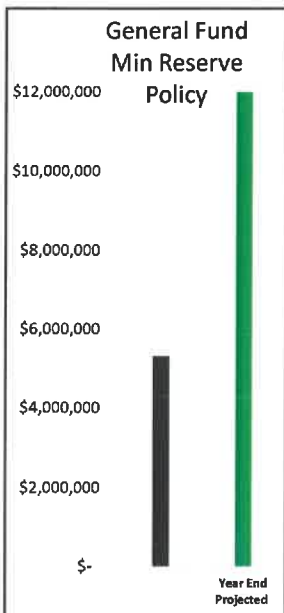
**POSSIBLE**

**LIKELY**

- Revenue Differential + / (-)
- Expense Differential + / (-)
- 2020 Proposed Capital Improvements Plan General Fund Dollars
- Fund Subsidies + / (-)

**FINANCIAL POLICY AMOUNTS**

			<b>Year End Projected</b>	<b>Over/(Short)</b>
Minimum Reserve Balance General Fund	\$	5,324,688	\$ 18,879,298	<b>\$13,554,610</b>
Best Practice General Fund Minimum Reserve	\$	7,987,032	\$ 18,879,298	<b>\$10,892,266</b>
General Fund Rainy Day Reserve Account #10000000-818002	\$	1,500,000	\$ 1,500,000	<b>\$0</b>
Self Insurance Fund (\$1MM reserve)	\$	1,000,000	\$ 849,817	<b>(\$150,183)</b>
Severance Payout Reserve Fund & Potential Retirements through 2022	\$	2,055,602	\$ 1,986,304	<b>\$69,298</b>



\*\* subject to release of prior year audit

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF JUNE 30, 2022**

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
COUNCIL	348,688	177,572	50.9%	3,050	800	26.2%
MAYOR'S OFFICE	343,832	142,149	41.3%	4,269	3,685	86.3%
AUDITOR'S OFFICE	929,906	371,239	39.9%	426,027	251	0.1%
TREASURER'S OFFICE	25,964	18,147	69.9%	-	-	0.0%
LAW DIRECTOR	705,615	357,265	50.6%	128,600	60,265	46.9%
MUNICIPAL COURT	2,606,666	1,170,139	44.9%	1,490,525	716,774	48.1%
CIVIL SERVICE OFFICE	158,970	43,004	27.1%	-	1,176	#DIV/0!
PLANNING & ZONING	154,615	154,306	99.8%	-	-	0.0%
COMPUTER SERVICES	647,796	327,907	50.6%	636,224	636,618	100.1%
GENERAL EXPENSE	5,073,107	4,008,242	79.0%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	22,374,361	15,159,468	67.8%
POLICE DEPARTMENT	9,282,710	3,946,880	42.5%	759,620	491,788	64.7%
DISASTER SERVICES	80,277	58,533	72.9%	-	-	0.0%
FIRE DEPARTMENT	9,007,504	4,303,206	47.8%	1,007,870	788,511	78.2%
DISPATCH CENTER	1,259,544	601,963	47.8%	27,000	27,000	0.0%
SAFETY DIRECTOR	270	270	100.0%	-	-	0.0%
HUMAN RESOURCES	159,670	71,328	44.7%	-	-	0.0%
SERVICE DIRECTOR	245,320	112,818	46.0%	-	-	0.0%
ENGINEERING OFFICE	909,859	365,305	40.1%	116,020	62,308	53.7%
PUBLIC BUILDING	556,518	141,021	25.3%	-	-	0.0%
ZONING	429,124	142,640	33.2%	86,800	24,251	27.9%
PARK MAINTENANCE	1,268,280	470,158	37.1%	56,145	35,369	63.0%
RESERVOIR RECREATION	14,337	4,108	28.7%	-	-	0.0%
RECREATION MAINTENANCE	126,225	56,489	44.8%	-	-	0.0%
RECREATION FUNCTIONS	961,566	461,214	48.0%	655,250	411,914	62.9%
CEMETERY DEPARTMENT	651,198	294,039	45.2%	111,070	70,726	63.7%
<b>TOTAL GENERAL FUND</b>	<b>35,947,561</b>	<b>17,799,940</b>	<b>49.5%</b>	<b>27,882,831</b>	<b>18,490,904</b>	<b>66.3%</b>

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	3,967,072	1,405,159	35.4%	3,974,465	2,664,012	67.0%
TRAFFIC-SIGNALS	623,642	257,979	41.4%	120,000	126,072	105.1%
<b>TOTAL SCM&amp;R FUND</b>	<b>4,590,714</b>	<b>1,663,138</b>	<b>36.2%</b>	<b>4,094,465</b>	<b>2,790,084</b>	<b>68.1%</b>
SCM&R HIWAYS	189,946	165,955	87.4%	200,355	94,321	47.1%
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>189,946</b>	<b>165,955</b>	<b>87.4%</b>	<b>200,355</b>	<b>94,321</b>	<b>47.1%</b>
AIRPORT OPERATIONS	1,414,980	615,620	43.5%	1,102,454	626,279	56.8%
<b>TOTAL AIRPORT FUND</b>	<b>1,414,980</b>	<b>615,620</b>	<b>43.5%</b>	<b>1,102,454</b>	<b>626,279</b>	<b>56.8%</b>
WATER TREATMENT	3,733,385	1,133,060	30.3%	17,000	39,794	234.1%
WATER DISTRIBUTION	2,232,438	814,091	36.5%	125,100	44,964	35.9%
UTILITY BILLING	1,499,514	491,471	32.8%	8,157,065	4,251,240	52.1%
SUPPLY RESERVOIR	1,134,313	303,031	26.7%	21,502	4,095	19.0%
<b>TOTAL WATER FUND</b>	<b>8,599,650</b>	<b>2,741,653</b>	<b>31.9%</b>	<b>8,320,667</b>	<b>4,340,093</b>	<b>52.2%</b>
SANITARY SEWER MAINT	1,329,698	519,116	39.0%	1,000	6,001	600.1%
STORMWATER MAINT	277,817	93,579	33.7%	786,000	395,301	50.3%
WATER POLLUTION CONTROL	3,524,374	1,708,261	48.5%	8,826,210	4,411,441	50.0%
<b>TOTAL SEWER FUND</b>	<b>5,131,889</b>	<b>2,320,956</b>	<b>45.2%</b>	<b>9,613,210</b>	<b>4,812,743</b>	<b>50.1%</b>
PARKING	100,908	49,987	49.5%	83,828	54,927	65.5%
<b>TOTAL PARKING FUND</b>	<b>100,908</b>	<b>49,987</b>	<b>49.5%</b>	<b>83,828</b>	<b>54,927</b>	<b>65.5%</b>
SWIMMING POOL	136,026	25,916	19.1%	125,000	125,095	100.1%
<b>TOTAL SWIMMING POOL FUND</b>	<b>136,026</b>	<b>25,916</b>	<b>19.1%</b>	<b>125,000</b>	<b>125,095</b>	<b>100.1%</b>
CIT ADMINISTRATION	19,467,403	13,404,447	68.9%	23,906,000	21,831,125	91.3%
<b>TOTAL CIT FUND</b>	<b>19,467,403</b>	<b>13,404,447</b>	<b>68.9%</b>	<b>23,906,000</b>	<b>21,831,125</b>	<b>91.3%</b>

CITY OF FINDLAY  
CASH & INVESTMENTS AS OF JUNE 30, 2022

<u>AMOUNT</u>	<u>DESCRIPTION AND COUPON RATE</u>	<u>BANK/FIRM</u>
\$ 929,000.00	STAR OHIO @ 1.15%	
133,704.26	STAR OHIO @ 1.15%	
24,003,500.00	STAR OHIO @ 1.15%	
1,606,426.75	STAR OHIO @ 1.15%	
41,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.110%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.100%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.700%	WATERFORD BANK
996,328.13	US TREASURY @ 0.125%	HUNTINGTON BANK
997,804.87	US TREASURY @ 0.750%	FIFTH THIRD BANK
990,890.00	US TREASURY @ 0.125%	FIFTH THIRD BANK
991,445.31	US TREASURY @ 0.125%	HUNTINGTON BANK
994,804.69	US TREASURY @ 0.125%	HUNTINGTON BANK
980,117.19	US TREASURY @ 0.125%	FIFTH THIRD BANK
803,615.40	FFCB @ 1.60%	KEY BANK
989,341.28	US TREASURY @ 1.170%	HUNTINGTON BANK
946,835.94	US TREASURY @ 0.250%	HUNTINGTON BANK
988,340.00	US TREASURY @ 0.125%	KEY BANK
973,164.06	US TREASURY @ 0.125%	FIFTH THIRD BANK
964,023.44	US TREASURY @ 0.125%	FIFTH THIRD BANK
<u>\$ 80,529,341.32</u>	INVESTMENT TOTAL	
2,587,881.30	5/3 BANK ACCOUNT BALANCE	
552.16	ACCRUED INVESTMENT INTEREST	
<u><b>\$83,117,774.78</b></u>	<b>TOTAL CASH &amp; INVESTMENTS</b>	

**UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)**

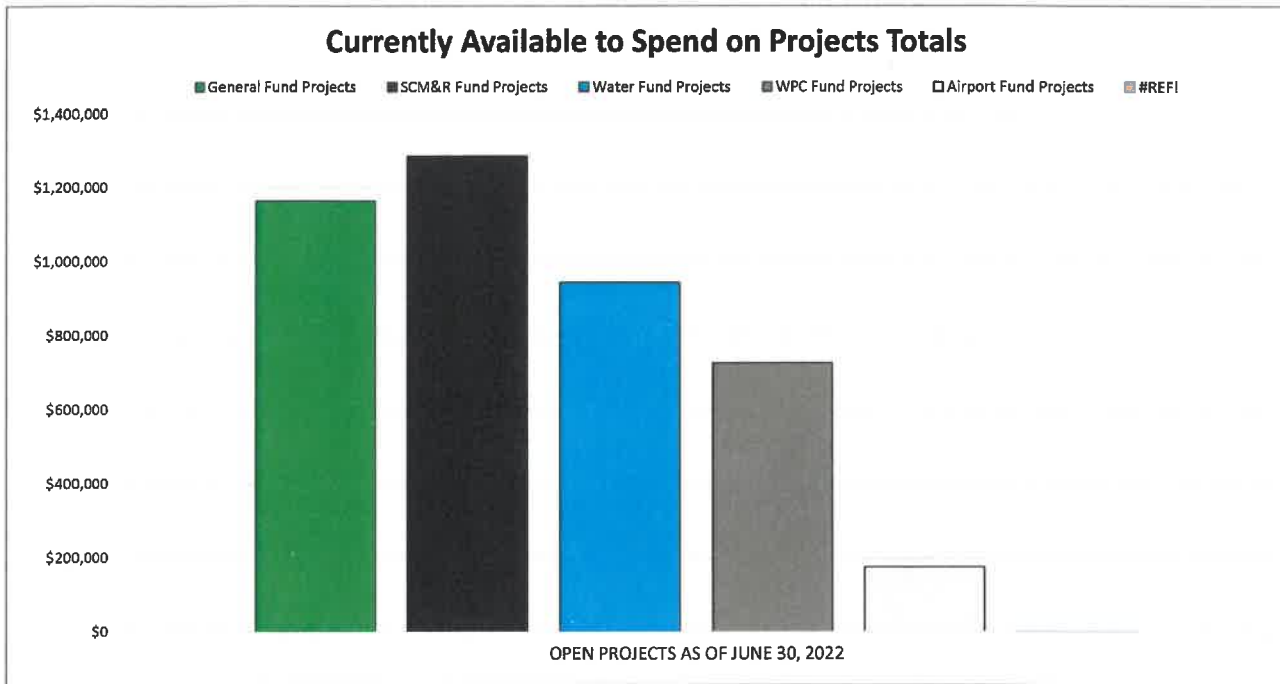
GENERAL	\$ 18,879,298
SCM&R	465,814
SCM&R HIWAY	363,952
SEVERANCE PAYOUT RESERVE	1,986,304
AIRPORT	317,453
WATER	8,181,545
SEWER	10,466,857
STORMWATER	3,345,269
PARKING	41,760
CIT ADMINISTRATION	648,328
CIT CAPITAL IMPROVEMENT	5,040,659



CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF JUNE 30, 2022**

\$24,607,220.40	General Fund
1,500,000.00	General Fund Restricted Rainy Day
2,186,057.26	General Fund Projects
2,180,236.53	SCM&R Fund
1,770,135.15	SCM&R Fund Projects
-	County Permissive License Fund
284,765.74	State Highway Fund
934.39	Law Enforcement Trust Fund
4,055.17	Drug Law Enforcement Trust Fund
339,921.35	ID Alcohol Treatment Fund
71,700.55	Enforcement & Education Fund
847,422.78	Court Special Projects Fund
148,226.45	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
160,890.19	Alcohol Monitoring Fund
170,701.07	Mediation Fund
155,990.65	Electronic Imaging Fund
20,742.66	Legal Research Fund
2,173,890.46	Severance Payout Fund
2,087,801.13	APRA Fund
530,003.53	Debt Service Fund
20,257.24	CR 236 TIF Fund
947,959.41	Municipal Court Improvemement Fund
612,269.55	Airport Fund
220,874.43	Airport Fund Projects
9,970,086.81	Water Fund
931,105.97	Water Fund Restricted
1,579,607.82	Water Fund Projects
9,135,336.25	Sewer Fund
6,256,787.97	Sewer Fund Restricted
650,186.09	Sewer Fund Projects
66,215.37	Parking Fund
-	Parking Fund Projects
131,318.15	Swimming Pool Fund
-	Swimming Pool Fund Projects
24,588.15	Internal Service Central Stores Fund
512,271.15	Internal Service Workers Comp Fund
994,264.42	Internal Service Self Insurance Fund
7,124,536.72	CIT Fund
2,219,671.81	CIT Fund- Restricted Capital Improvements
156,520.91	Police Pension Fund
156,520.91	Fire Pension Fund
57,912.77	Unclaimed Monies Fund
212,575.90	Tax Collection Agency Fund
1,617,680.48	Cemetery Trust Fund
166,863.40	Private Trust Fund
96,620.44	Guaranteed Deposits
1,712.02	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
11,225.62	Special Assessments Storm Fund
<b><u>\$83,117,774.78</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>

**CITY OF FINDLAY  
OPEN PROJECTS AS OF JUNE 30, 2022**



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31912000	PARKER TRAINING/RESTROOM REMODEL	41,559	40,988	-	571
31912400	21 BAND SHELL STRUCTURE/ROOF	70,000	65,384	-	4,616
31912500	TRAFFIC/FABRICATION SHOP	40,000	30,286	-	9,715
31912600	FY20 FIRE AFG PROGRAM	129,000	85,000	29,200	14,800
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	10,360	139,640	-
31913200	PD QUICK RESPONSE FY 2022	62,500	45,881	16,619	-
31913300	21 LEAN-TO MANLEY BLDG	40,000	32,523	5,527	1,949
31913400	21 UPGRADE SHELTER 15	70,000	20,060	45,893	4,047
31913700	DOWNTOWN RECREATION AREA	105,775	-	-	105,775
31913800	HPD GRANT FY2022	8,464	-	8,464	-
31920700	22 ORC REQUIRED PD TRAINING	24,203	11,859	-	12,344
31920800	ENG/ZONING FILE SCANNING	50,000	-	42,309	7,691
31920900	MUNI BLDG ELEVATOR REPLACEMENT	150,000	-	-	150,000
31921500	SALT BARN ROOF	65,000	62,702	-	2,298
31921600	CEMETERY FENCE REPLACE	90,000	-	54,974	35,026
31921900	SECURITY CAMERAS	91,130			91,130
31922200	2022 GIS FUNCTIONALITY GROWTH	10,000			10,000
31922300	MUNI BLDG LED REPLACEMENTS	50,000		18,502	31,499
31922400	MUNI BLDG BATHROOM UPGRADES	50,000			50,000
31922900	CUBE DESICCANT DEHUMIDIFIER	72,000			72,000
31924300	RIVERSIDE DAM MODIFICATIONS	80,000	2,090	77,910	-
31948200	OHIO 629 - MARATHON	250,000	17,651	12,108	220,241
31955300	ROWMARK 629 ROADWORK	100,000	1,516	-	98,484
31966800	2017 ORC PD REQUIRED TRAINING	39,556	1,102	-	38,454
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	726,201	2,336	3,233
31980800	ORC PD REQUIRED TRAINING	29,320	28,940	-	380
31983000	VHF RADIO SYSTEM	678,935	579,934	95,896	3,105
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	97,018	-	2,982

<b>PROJECT</b>		<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>	<b>CURRENTLY</b>
<b>NUMBER</b>	<b>PROJECT NAME</b>	<b>APPROPRIATED</b>	<b>EXPENSED</b>	<b>PENDING</b>	<b>AVAILABLE</b>
		<b>INCEPTION TO DATE</b>	<b>INCEPTION TO DATE</b>	<b>PURCHASE ORDERS</b>	<b>TO SPEND</b>
31993800	RVR GREENTRAIL TO RIVERBEND	346,509	274,868	45,875	25,766
31994900	FIRE STRICT FACILITY	250,000	21,839	55,148	173,013
31995000	HPD GRANT 2020	14,961	14,878	-	83
	<b>GENERAL FUND PROJECTS</b>	<b>3,990,682</b>	<b>2,171,081</b>	<b>650,400</b>	<b>1,169,201</b>

<u>PROJECT NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL APPROPRIATED INCEPTION TO DATE</u>	<u>TOTAL EXPENSED INCEPTION TO DATE</u>	<u>TOTAL PENDING PURCHASE ORDERS</u>	<u>CURRENTLY AVAILABLE TO SPEND</u>
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32803300	STATE & MARKLE RECONSTRUCTION	540,000	176,612	348,273	15,114
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32811800	ODOT 22 BRIGHT RD PHASE 2	715,349	352,409	323,754	39,186
32820100	2022 STREET PREV MAINT PROGRAM	300,000	110,314	122,597	67,089
32820500	2022 ANNUAL RESURFACING	1,350,000	410,301	881,886	57,813
32810000	2022 CITY OWNED WALKS/RAMPS	20,000	-	20,000	-
32821300	HIGH SCHOOL FLASHING RECON	15,000	-	-	15,000
32821400	HAN-INTERSTATE & FHS TRAILS	20,000	5,000	5,400	9,600
32852700	W SANDUSKY/WESTERN AVENUE	190,000	100,943	11,038	78,019
32864600	CR212/CR236 WIDENING	240,000	154,290	77,426	8,284
32872100	S MAIN/LINCOLN INTERSECTION	125,000	72,998	26,764	25,238
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	71,185	48,087	5,728
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	72,860	31,712	20,428
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,502,202	50,002	919,296
	<b>SCM&amp;R FUND PROJECTS</b>	<b>7,682,849</b>	<b>4,449,115</b>	<b>1,946,940</b>	<b>1,286,795</b>
35202300	AIP-28 REHAB TAXIWAY A	432,624	348,875	78,754	4,995
35210500	AIRPORT NORTH APRON REHAB	189,046	62,798	31,378	94,870
35211400	AIRPORT UST CORRECTIVE ACTION	50,000	27,212	-	22,788
35212900	AIRPORT TERMINAL BUILDING REPAIRS	90,000	84,588	-	5,412
35222100	TERMINAL BLDG MOVE/REHAB	85,000	512	50,396	34,093
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	121,617	11,753	5,813
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	51,306	-	7,694
	<b>AIRPORT FUND PROJECTS</b>	<b>1,044,853</b>	<b>696,908</b>	<b>172,280</b>	<b>175,665</b>

<u>PROJECT NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL APPROPRIATED INCEPTION TO DATE</u>	<u>TOTAL EXPENSED INCEPTION TO DATE</u>	<u>TOTAL PENDING PURCHASE ORDERS</u>	<u>CURRENTLY AVAILABLE TO SPEND</u>
35510200	HARRISON AVENUE STORM DRAINAGE	25,000	-	500	24,500
35512100	WASHINGTON AVE STORM UPGRADE	20,000	-	-	20,000
35521700	W LINCOLN STORM SWR	20,000	4,185	14,315	1,500
35601300	WPC CLARIFIER 3&4 REHAB	80,845	12,000	66,345	2,500
35603400	NORTHSIDE SWR TELEVISE & LINE	297,500	54,809	22,433	220,258
35610600	21 SEWER & MANHOLE LINING	5,000	-	500	4,500
35610700	2021 COMBINED SEWER OVERFLOW	40,000	28,426	11,574	-
35610800	2021 SEWER TELEVISING	5,000	-	500	4,500
35611200	SEWER TRUCK BAY/ADMIN ROOF REP	60,000	-	57,650	2,350
35611600	SPRINGLAKE SANITARY UPGRADE	625,000	32,349	403,326	189,326
35620300	2022 ANNUAL SEWER TELEVISING	2,500	-	500	2,000
35620400	2022 SEWER & MANHOLE LINING	2,500	-	500	2,000
35620600	22 SAN SEWER UPSIZING CSO LTC	50,000	-	-	50,000
35621100	22 ANNUAL MANHOLE ADJUSTMENT	50,000	-	-	50,000
35621200	MADISON/MONROE SAN PH 2	155,000	463	138,159	16,378
35622800	CLARIFIERS WEIR BRUSH REPLACE	100,000	-	-	100,000
35675000	SANITARY SEWER CR 212	45,000	7,269	-	37,731
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
	<b>SEWER FUND PROJECTS</b>	<b>1,603,345</b>	<b>158,391</b>	<b>717,411</b>	<b>727,543</b>
35710100	RECTOR AVENUE WATERLINE REPLACE	500	-	500	-
35720200	MORRICAL BLVD WL REPLACEMENT	5,000	-	-	5,000
35722500	WTP ROOF REPLACEMENT	235,800	-	231,436	4,364
35722600	WTP MASONRY REPAIRS	225,000	-	225,000	-
35722700	RESERVOIR PAINT/REPAIR	30,000	-	-	30,000
35781800	WTP SCADA SYSTEM UPGRADES	585,600	487,365	80,350	17,885
35782600	WTP & RES SECURITY CAMERAS	150,000	103,442	3,497	43,061
35782800	RESERVOIR TRANSFER LINE REHAB	157,881	167	137,881	19,833
35783300	WATER METER SYSTEM REPLACE	2,092,622	1,267,622	-	825,000
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	49,800	200
	<b>WATER FUND PROJECTS</b>	<b>3,532,403</b>	<b>1,858,596</b>	<b>728,464</b>	<b>945,343</b>

<u>PROJECT</u> <u>NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL</u> <u>APPROPRIATED</u> <u>INCEPTION TO DATE</u>	<u>TOTAL</u> <u>EXPENSED</u> <u>INCEPTION TO DATE</u>	<u>TOTAL</u> <u>PENDING</u> <u>PURCHASE ORDERS</u>	<u>CURRENTLY</u> <u>AVAILABLE</u> <u>TO SPEND</u>
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CHRISTINA M. MURYN, MAYOR

**ENGINEERING  
DEPARTMENT**

JEREMY D. KALB, PE  
CITY ENGINEER

Honorable City Council  
Findlay, OH 45840

July 13, 2022

RE: 2022 GIS System Functionality Growth (31922200)

Dear Council Members:

The Engineering Department is currently in the process of upgrading the GIS system with the new utility lines that have been installed and new features that are available through the ESRI software. As part of the upgrading process the Engineering Department will be working with an Engineering Consultant to ensure all features and utilities are captured so that the GIS system can be used by all of the departments within the City of Findlay.

Previously, \$10,000 of CIT Funds were appropriated to the project for startup money and advertising.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: Sewer Fund	\$ 20,000	
TO: 2022 GIS System Functionality Growth, Project Number 31922200		\$ 20,000
FROM: Sewer Fund-Stormwater Restricted Account	\$ 20,000	
TO: 2022 GIS System Functionality Growth, Project Number 31922200		\$ 20,000
FROM: Water Fund-	\$ 20,000	
TO: 2022 GIS System Functionality Growth, Project Number 31922200		\$ 20,000
FROM: CIT Fund- Capital Improvements Restricted Account	\$ 10,000	
TO: 2022 GIS System Functionality Growth, Project Number 31922200		\$ 10,000

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb, PE  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor

# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

July 1, 2022

Honorable City Council  
City of Findlay, Ohio

Dear Council Members:

The Findlay Police Department has been approved to receive a \$62,500.00 grant from the Ohio Attorney General Drug Abuse Response Team (DART) Grant Program. The purpose of this grant is to assist local agencies in their efforts to combat the opioid/fentanyl problem in their communities. The Findlay Police Department has collaborated with Family Resource Center in operating a team called the Quick Response Team (QRT). This has been in operation since late 2017. Within 72 hours of a person experiencing a drug overdose, a Coordinator from the Family Resource Center and a Findlay PD Officer will make contact with that person. The purpose of this contact is to make the person aware of the opportunities available for treatment and recovery.

These funds from the Ohio Attorney General will be used to reimburse Family Resource Center for the salary and expenses of a Coordinator. This is the fourth year that we have been awarded the grant. There is no match for the grant.

Therefore, I am requesting that Council consider appropriating \$62,500.00 to the following project:

PD Quick Response Team Grant FY2023  
Project Number 31924600

As the Family Resource Center Coordinator is actively performing her duties, and the Family Resource Center is incurring expenses, I would respectfully request this matter be given its required three readings at the next meeting.

Thank you for your consideration.

Sincerely,



Robert Ring  
Chief of Police







**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

**Rob Martin, BSN, MBA**  
Service-Safety Director

July 13, 2022

Honorable City Council  
Findlay, OH 45840

RE: Service-Safety Director Martin's response to Mr. Kutschbach's letter

PLEASE READ AFTER MR. KUTSCHBACH'S LETTER

Dear Council Members,

I am writing you to share the facts regarding the process the City followed while preparing for the Municipal Building lighting project. I felt necessary to write a response to Mr. Kutschbach's letter that misrepresents the process followed, and the intent that he perceives to be true based on the letter he requested be read at council.

The City budgeted for a lighting project in the Municipal Building in 2022. Based on the budget and the scope of the project, a decision was made to focus on hallways and stairwells in 2022 replacing light fixtures with LED. Understanding that this project was budgeted for \$50,000 and the scope of the work being done, we were comfortable with this project not exceeding the budget.

Per Section 735.05 of the ORC "The director of public service may make any contract, purchase, supplies, or material, or provide labor for any work under the supervision of the department of public service involving not more than fifty thousand dollars". In other words, there was no formal bid process due to the fact it is not required in this situation.

Understanding this, I still wanted to have a competitive process, so I requested our facility manager to reach out to three local vendors that perform such work to provide quotes. Each vendor walked the building with our facility manager to discuss the scope of the project while providing the opportunity to ask questions. Each vendor then installed their preferred product based on our descriptions of the project so that we were able to visualize the product and choose accordingly.

When I reviewed the quotes, the lowest quote was not given by Mr. Kutschbach's organization therefore they were not chosen, which is when he began to accuse us of not following the bid process and of favoritism to a specific vendor. He made accusations about the process and the materials being less efficient than what is currently installed, which is simply not true. He made attempts to contact me, which I did return his call once I had facts around the efficiency of the materials chosen to be installed. I explained this entire process to him, but unfortunately, he drew his own conclusion with a false narrative.

Thank you,

A handwritten signature in blue ink, appearing to read 'Rob Martin', is written over the 'Thank you,' text.

**Rob Martin, BSN, MBA**  
Service-Safety Director

June 30, 2022

RECEIVED  
JUL 05 2022  
MAYOR'S OFFICE

**Re: Municipal Building Lighting Project Bid Process**

To: Findlay City Council, Mayor Muryn, Auditor Staschiak, SSD Martin

I REQUEST THAT THIS LETTER BE READ INTO THE PUBLIC RECORD AT THE NEXT CITY COUNCIL MEETING.

I am writing to express my concerns about a "bid process" that took place last month for lighting in the Findlay Municipal building. My concern is that the bid process was not properly conducted as to give each participating vendor a fair and equal opportunity.

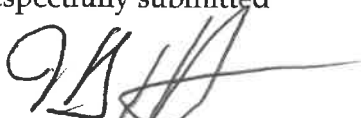
First, please note that the bidding for this project was not made public. Had I not caught wind of the project from a friend and then called to inquire about details, my company, nor any other companies, could have been involved in the bid. I find this highly unusual and not representative of conducting public business properly.

After contacting SSD Rob Martin, I was asked to be involved in the bid with Harley Heldman at the municipal building. After talking with Harley, it was very apparent to me that he was not going to bid the job and was going to give the job to Bowman Electric as he has done with other projects previously. I then called Rob Martin multiple times leaving messages each time without a single return call.

I called Councilman Wobser and informed him of Rob's lack of response and the Harley's attempt to go around the bidding requirements of the state of Ohio. It was my understanding that Mr. Wobser talked with Rob, but nothing changed. There was no bid sheet put out with objectives for the project and therefore it was a free for all on the bidding. When I asked Mr. Heldman for the objectives of the project, for instance, is the project about energy savings or just a lighting fixture upgrade, the response I received was that he was upset I went around him, and to bring samples in if I wanted to. End of conversation. As you know, in the end, Mr. Heldman made sure the Bowman got the job.

As a citizen of Findlay, I am appalled by Mr. Martin's blatant disregard of bidding policy and lack of understanding of the city resources. I understand that Mr. Martin is relatively new to his position as Safety-Service Director. However, allowing the very important public bidding process to be so blatantly mangled is frustrating at best and certainly does not inspire trust in our local government. It is my hope that the bid process will be properly conducted in the future.

Respectfully submitted



Kraig S. Kutschbach

Centurion Technologies, Inc

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Lori Rizor to vacate a portion of the north/south alley from Elm Street to the alley south bounded between Lots 1900 and 1901 in the Schwartz & Firmins Addition.

We recommend

*The city grant a revocable right-of-way permit instead of vacating the alley*

PUBLIC HEARING:

Aye  Nay *Grant Russel*  
Grant Russel, Chairman

Aye  Nay *Brian Bauman*  
Brian Bauman

Aye  Nay *Dennis Hellmann* *MOTION* **PLANNING & ZONING COMMITTEE**  
Dennis Hellmann **LEGISLATION:** \_\_\_\_\_

Aye  Nay *James P. Slough* *SECOND* **DATED: July 14, 2022**  
James Slough

Aye  Nay *Brad Wisener*  
~~Brad Wisener~~

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Darrin Karcher on behalf of C&D Stoney Tavern Ltd to rezone 909 Broad Avenue from R3 Small Lot Residential to C1 Local Commercial.

We recommend

*approval as requested*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel* *SECOND*  
Grant Russel, Chairman

Aye  Nay *Brian Bauman*  
Brian Bauman

Aye  Nay *Dennis Hellmann* *MOTION*  
Dennis Hellmann

Aye  Nay *James Slough*  
James Slough

Aye  Nay Brad Wisener

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED:** July 14, 2022

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** met on July 14, 2022 to allow for annexation discussions.

We recommend

*Continued work on the annexation proposal*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel* *MOTION*  
Grant Russel, Chairman

Aye  Nay *Brian Bauman*  
Brian Bauman

Aye  Nay *Dennis Hellmann* *SECOND*  
Dennis Hellmann

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED: July 14, 2022**

Aye  Nay *James Slough*  
James Slough

Aye  Nay *Brad Wisener*  
Brad Wisener

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** met on July 14, 2022 to discuss Planned Unit Development (PUD) Zoning Code.

We recommend

*continued development of the  
~~the~~ proposed Planned Unit  
Development ordinance*

**PUBLIC HEARING:**

Aye  Nay *Grant C Russel* *Propose*  
Grant Russel, Chairman *MOTION*

Aye  Nay *Brian Bauman* *SECOND*  
Brian Bauman

Aye  Nay *Dennis Hellmann*  
Dennis Hellmann

Aye  Nay *James Slough*  
James Slough

Aye  Nay *Brad Wisener*  
Brad Wisener

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED: July 14, 2022**



**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
July 19, 2022**

**RESOLUTION NO. 018-2022**

*tabled after first reading/before second reading on July 5, 2022*

*(minimum reserve balance policy) requires three (3) readings*

A RESOLUTION ADOPTING A MINIMUM RESERVE BALANCE POLICY AS PROMULGATED BY THE CITY AUDITOR'S OFFICE, AND REPEALING ALL RESOLUTIONS AND/OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-055** *(City Income Tax Administration Fund) requires three (3) readings*

*third reading*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-059**

*tabled after first reading/ before second reading on July 5, 2022*

*(self-insurance fund) requires three (3) readings*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-061** *(332/336 Cherry St vacation) requires three (3) readings*

*second reading*

AN ORDINANCE VACATING A CERTAIN PORTION OF CHERRY STREET (HEREINAFTER REFERED TO AS THE 332 AND 336 CHERRY STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2022-064** *(STRICT Center) requires three (3) readings*

*second reading*

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH CLOUSE CONSTRUCTION CORPORATION, FOR THE DESIGN PHASE OF THE STRICT CENTER PROJECT, AND DECLARING AN EMERGENCY.

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

JULY 19, 2022

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JULY 19, 2022 MEETING.

### ORDINANCES

- 2022-066 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2022-067 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2022-068 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2022-069 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2022-070 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT OR CONTRACTS WITH MOSSER CONSTRUCTION, INC. FOR THE WATER POLLUTION CONTROL CENTER REHABILITATION OF CLARIFIERS 3, 4 AND 5 AT THE WATER POLLUTION CONTROL PLANT, PROJECT NO. 35601300, APPROPRIATING FUNDS, AND DECLARING AN EMERGENCY.
- 2022-071 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2022-072 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2022-073 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2022-074 AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 909 BROAD AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL" TO "C1 LOCAL COMMERCIAL".
- 2022-075 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO SIGN ANY APPLICABLE GRANT AGREEMENT(S) OR RELATED DOCUMENTS FOR THE FINDLAY-HANCOCK COUNTY THE COMMUNITY FOUNDATION GRANT PROGRAM (THE MADELINE THOMAS SCHNEIDER FUND), APPROPRIATION FUNDS THERETO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-066**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	FAA AIP Grant (3-39-0034-033-2022)	\$ 1,799,147.00
TO:	AIP33 North Apron Rehab Construction, <i>Project No. 35224000</i>	\$ 1,799,147.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 385,000.00
TO:	AIP33 North Apron Rehab Construction, <i>Project No. 35224000</i>	\$ 385,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-067**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 41,000.00
TO:	Airport Terminal Bldg Move/Rehab, <i>Project No. 35222100</i>	\$ 41,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that new furniture for the newly rehabilitated City of Findlay Airport Terminal building may be purchased.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-068**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: CIT Fund – Capital Improvements Restricted Account \$ 25,000.00  
TO: HAN-Interstate and FHS Trails PID115232, *Project No. 32821400* \$ 25,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-069**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	OPWC Grant	\$ 218,647.00
TO:	Rector Avenue Waterline Replacement, <i>Project No. 35710100</i>	\$ 218,647.00
FROM:	Water Fund	\$ 225,000.00
TO:	Rector Avenue Waterline Replacement, <i>Project No. 35710100</i>	\$ 225,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that construction and contingency costs for the aforementioned project may be paid.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-070**

**AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR, AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT OR CONTRACTS WITH MOSSER CONSTRUCTION, INC. FOR THE WATER POLLUTION CONTROL CENTER REHABILITATION OF CLARIFIERS 3, 4 AND 5 AT THE WATER POLLUTION CONTROL PLANT, PROJECT NO. 35601300, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

WHEREAS, the City of Findlay accepted Request for Qualifications (RFQ) for the repair of damaged concrete sections and to apply epoxy coatings that will prevent future spalling of the effluent troughs on the Water Pollution Control Center's Clarifiers 3, 4, and 5, and;

WHEREAS, the City of Findlay is desirous to enter into a contract or contracts with Mosser Construction, Inc. to provide said repairs, and;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

FROM:	Sewer Fund	\$ 600,000.00
TO:	WPC Clarifier 3, 4, & 5, <i>Project No. 35601300</i>	\$ 600,000.00

SECTION 1: That the Mayor, Service-Safety Director, and/or City Engineer of the City of Findlay, Ohio be and they are hereby authorized to enter into a contract or contracts with Mosser Construction, Inc. for the repair of damaged concrete sections and to apply epoxy coatings to Clarifiers 3, 4 and 5 at the City of Findlay's Water Pollution Control Center.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize entering into a contract or contracts with Mosser Construction, Inc so that the aforementioned project may begin.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**ORDINANCE NO. 2022-071**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Sewer Grant	\$ 20,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$ 20,000.00
FROM:	Sewer Fund – Stormwater Restricted Account	\$ 20,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$ 20,000.00
FROM:	Water Fund	\$ 20,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$ 20,000.00
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 10,000.00
TO:	2022 GIS System Functionality Growth, <i>Project No. 31922200</i>	\$ 10,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that upgrades to the City of Findlay GIS System may be made.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

## ORDINANCE NO. 2022-072

### AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Court Special Projects Account #22079000-other	\$ 58,000.00
TO:	Community Alternative Sentencing Center, Project No. 31924700	\$ 58,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the Findlay Municipal Court may fund the initial phases of the preliminary and schematic design as agreed upon.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-073**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Ohio Attorney General Drug Abuse Response Team (DART) grant program	\$ 62,500.00
TO:	PD Quick Response Team Grant FY2023, <i>Project No. 31924600</i>	\$ 62,500.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that incurred expenses by the Family Resource Center Coordinator may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-074**

**AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 909 BROAD AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL" TO "C1 LOCAL COMMERCIAL".**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described parcel:

Situated in the City of Findlay, County of Hancock, State of Ohio:

Being the west half (1/2) of Lots 7650 and 7651 in the Swing Addition.

Be and the same is hereby rezoned from its respective zoning classifications to M-2 Multi-Family, High Density.

SECTION 2: That from and after the effective date of this ordinance, said parcel above described herein shall be subject to R3 Small Lot Residential regulations.

SECTION 3: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-075**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO SIGN ANY APPLICABLE GRANT AGREEMENT(S) OR RELATED DOCUMENTS FOR THE FINDLAY-HANCOCK COUNTY COMMUNITY FOUNDATION GRANT PROGRAM (THE MADELINE THOMAS SCHNEIDER FUND), APPROPRIATION FUNDS THERETO, AND DECLARING AN EMERGENCY.**

WHEREAS, the City of Findlay has been awarded a grant from the Findlay-Hancock County Community Foundation grant program to be used toward a mural on the Martin Luther King overpass in downtown Findlay, Ohio, and;

WHEREAS, said grant is funded through the Findlay-Hancock County Community Foundation whose funding source is The Madeleine Thomas Schneider Fund, and;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to sign any applicable grant agreement(s) or related documents for Community Foundation Grant program.

SECTION 2: That the following sums be and the same are hereby appropriated:

FROM:	Community Foundation Grant (The Madeleine Thomas Schneider Fund)	\$ 15,000.00
TO:	MLK Mural #31924800	\$ 15,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize the signing of said grant agreement(s) or related documents so that this grant agreement may be secured forthwith and executed so that these grant funds may be utilized for their intended purposes;

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_