



**City Engineer Kalb – replace Hypervisor VMWare & Security Appliance**

The current VMWare and Security Appliance equipment is starting to experience some issues and is causing some problems on the City’s current server. A new system will alleviate the issues. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds is requested. Ordinance No. 2022-032 was created.

FROM: CIT Fund – Capital Improvements Restricted Account \$ 51,000.00  
TO: Computer Service #21009000-other \$ 51,000.00

Filed.

**City Engineer Kalb – WPC Clarifier Rehab 3, 4 & 5, Project No. 35601300**

On February 17, 2022, the City of Findlay accepted Request for Qualifications (RFQ) for design/build contractors to assist in the development and implementation of repairs that are needed on three (3) of the clarifiers at the Water Pollution Control Center (WPCC). Mosser Construction was selected to conduct the design and construction of the repairs needed at the WPCC. The first phase of the project will be to develop plans for the repairs that are needed on the inside of the clarifiers. Along with the concrete repairs, it was recommended that coatings of the effluent troughs to prevent future spalling be done. Once the design phase is complete, Mosser Construction will provide the City’s Engineering Department with a detailed cost estimate for the repairs. Legislation authorizing the Mayor, Service-Safety Director, and/or City Engineer to enter into contracts, as well as, appropriate and transfer funds is requested. Ordinance No. 2022-033 was created.

FROM: Sewer Fund \$ 60,845.00  
TO: WPC Clarifier 3, 4, & 5, Project No. 35601300 \$ 60,845.00

Filed.

**City Income Tax Monthly Collection Report – March 2022. Filed.**

**2021 Findlay Shade Tree Commission annual report.**

Discussion:

Councilman Bauman highlighted a few items in the report. In spring of 2021, the Commission worked very closely with the City of Findlay Street Department to put a couple projects together: five (5) trees were planted on County Road 236 as part of that widening project, and nineteen (19) trees were planted on Brookside Drive because of the fence replacement project there. Neighborwoods and Adopt-A-Tree will be in October this year. May 6, 2022 will be the Arbor Day program at Chamberlin Hill Intermediate School. Filed.

**Findlay Fire Department Activities Report – March 2022. Filed.**

**Findlay Police Department Activities Report – March 2022. Filed.**

**COMMITTEE REPORTS:**

The **STRATEGIC PLANNING COMMITTEE** met on April 5, 2022 to review public documents/studies and process update.

*We recommend the release of the document after agreed upon and changes are made.*

Councilman Wobser moved to adopt the committee report, seconded by Councilman Hellmann. All were in favor. Filed.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Daniel Stone, Van Horn, Hoover & Associates, Inc. on behalf of the Stan Richards to vacate a portion of an existing road right of way of McLane Drive, the very southern end of roadway in the cul-de-sac area.

*We recommend approval as requested. Ordinance No. 2022-034 was created.*

Councilman Hellmann moved to adopt the committee report, seconded by Councilman Wisener. All were in favor. Filed.

**LEGISLATION:**

**RESOLUTIONS:** none

**ORDINANCES:**

**ORDINANCE NO. 2022-019, AS AMENDED** (*Water Meter System Replacement*) **requires three (3) readings** **third reading - adopted**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR CONSTRUCTION, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Councilman Greeno moved to adopt the Ordinance, seconded by Councilman Slough. Ayes: Bauman, Greeno, Hellman, Niemeyer, Palmer, Russel, Slough, Warnecke, Wisener, Wobser. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-019 and is hereby made a part of the record.

*The amendment to this Ordinance was accepted into the agenda as a replacement at the beginning of the meeting following the Pledge of Allegiance.*

**ORDINANCE NO. 2022-022** (*Marathon Solar Panel Field*) **requires three (3) readings**

**third reading - adopted**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN THE NECESSARY PAPERWORK TO TRANSFER OWNERSHIP OF MARATHON PETROLEUM COMPANY LP'S SOLAR PANEL FIELD THAT WAS BUILT ON THE CITY OF FINDLAY'S WATER POLLUTION CONTROL CENTER'S CAMPUS.

Councilman Slough moved to adopt the Ordinance, seconded by Councilman Greeno.

**Discussion:**

Councilman Wobser asked Service-Safety Director Martin if the City still feels good about this purchase. Service-Safety Director Martin replied yes. Councilman Wobser asked if anything else has been found out about the operations of it. Service-Safety Director Martin replied that since the last City Council meeting, Marathon came out and did an assessment for future operation and maintenance costs and provided that quote to him. The quote is significantly less than what it was for Marathon. Based on the study Marathon did. Some were fixed and some were rotational. Research showed that the benefit is not there compared to the actual expense and maintenance of hydraulic pumps and moving parts that need maintained more than fixed parts. Marathon has promised to get the solar panels up to one hundred percent (100%) operational and will fix the rotational solar panels so they do not rotate which will eliminate a significant amount of the operational costs. He is very comfortable with where this is at, the City continues to be on the same trajectory, and he is looking forward to this benefit to WPCC in the future.

Ayes: Greeno, Hellman, Niemeyer, Palmer, Russel, Slough, Warnecke, Wisener, Wobser, Bauman. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-022 and is hereby made a part of the record.

**ORDINANCE NO. 2022-024** (*CHIP 2022 program*) **requires three (3) readings**

**second reading - adopted**

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO PARTNER WITH HANCOCK COUNTY BY ENTERING INTO A PARTNERSHIP AGREEMENT FOR THE ADMINISTRATION OF THE COMMUNITY HOUSING IMPACT AND PRESERVATION (HEREINAFTER REFERRED TO AS "CHIP") PROGRAM FOR THE PURPOSE OF ADDRESSING LOCAL HOUSING NEEDS WITHIN HANCOCK COUNTY, OHIO, AND DECLARING AN EMERGENCY.

**Discussion:**

Councilman Wobser noted that this project is ready to go and the money is there, so this can be adopted tonight. The timeline of the project indicates that the sooner it is adopted and can get started, the better.

Councilman Wobser moved to suspend the statutory rules and give the Ordinance its third reading, seconded by Councilman Greeno. Ayes: Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke, Wisener, Wobser, Bauman, Greeno. The Ordinance received its third reading. Councilman Wobser moved to adopt the Ordinance, seconded by Councilman Bauman. Ayes: Niemeyer, Palmer, Russel, Slough, Warnecke, Wisener, Wobser, Bauman, Greeno, Hellmann. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-024 and is hereby made a part of the record.

**ORDINANCE NO. 2022-025** (*second capital improvement appropriation of 2022*) **requires three (3) readings**

**second reading - adopted**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

Councilman Greeno moved to suspend the statutory rules and give the Ordinance its third reading, seconded by Councilman Baumann. Ayes: Palmer, Russel, Slough, Warnecke, Wisener, Wobser, Bauman, Greeno, Hellmann, Niemeyer. The Ordinance received its third reading. Councilman Greeno moved to adopt the Ordinance, seconded by Councilman Wobser. Ayes: Russel, Slough, Warnecke, Wisener, Wobser, Bauman, Greeno, Hellmann, Niemeyer, Palmer. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-025 and is hereby made a part of the record.

**ORDINANCE NO. 2022-026** (*utility location pickup replacement*) **requires three (3) readings**

**second reading**

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Second reading of the Ordinance.

**ORDINANCE NO. 2022-029** (*downtown recreation area*) **requires three (3) readings**

**second reading - adopted**

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT OR CONTRACTS WITH STRAND & ASSOCIATES FOR THE DESIGN OF THE DOWNTOWN RECREATION AREA PHASE II BENCHING OF THE BLANCHARD RIVER, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**Discussion:**

Councilman Russel noted that this is Phase II of the benching project which is the east side of Main Street north of the river. He was part of the group that reviewed RFPs from numerous companies, including Strand & Associates. Strand & Associates has a desire to get started so that their work can coincide with the benching work. All the funds have already been appropriated, so this can be adopted tonight.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its third reading, seconded by Councilman Wisener. Ayes: Slough, Warnecke, Wisener, Wobser, Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel. The Ordinance received its third reading. Councilman Greeno moved to adopt the Ordinance, seconded by Councilman Wisener.

Discussion:

Councilman Wobser asked if Council will be reviewing the design for this. City Engineer Kalb replied yes. A meeting notice will be sent for when they arrive on May 24, 2022 for this to provide multiple renderings so that the City can decide which route to go. It is preliminary right now and they are seeking what the City desires for this. Councilman Wobser asked what the timeline is for this initial phase. City Engineer Kalb replied there are three (3) phases that will take roughly three to four (3-4) months each. The first phase of gathering information will take three (3) months. Total project will be approximately ten to twelve (10-12) months before receiving the final product. They will provide multiple renderings to the City for the City to decide which way they want to go.

Ayes: Warnecke, Wisener, Wobser, Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-029 and is hereby made a part of the record.

**ORDINANCE NO. 2022-031** (*insurance payment for Public Works building*) **requires three (3) readings**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

***first reading - adopted***

Discussion:

Councilman Palmer noted that this is a routine task of the City receiving an insurance payment, so he is proposing to pass it tonight.

Councilman Palmer moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Bauman. Ayes: Wisener, Wobser, Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke. The Ordinance received its second and third readings. Councilman Palmer moved to adopt the Ordinance, seconded by Councilman Hellmann. Ayes: Wobser, Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke, Wisener. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-031 and is hereby made a part of the record.

**ORDINANCE NO. 2022-032** (*Hypervisor VMWare & Security Appliance replacement*) **requires three (3) readings**

***first reading - adopted***

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT OR CONTRACTS FOR THE REPLACEMENT OF MS HYPER-V WITH VMWARE EQUIPMENT, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Discussion:

Councilman Wobser asked if the issues the City's Computer Services Department is currently experiencing will be eliminated. City Engineer Kalb replied that the issues the City's Computer Services Department is currently experiencing came about within the last couple of weeks will be alleviated with the new system upgrade.

Councilman Palmer noted that because of the computer issues the City is currently experiencing with this, he is proposing to pass it tonight.

Councilman Palmer moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Bauman. Ayes: Bauman, Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke, Wisener, Wobser. The Ordinance received its second and third readings. Councilman Palmer moved to adopt the Ordinance, seconded by Councilman Hellmann. Ayes: Greeno, Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke, Wisener, Wobser, Bauman. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-032 and is hereby made a part of the record.

**ORDINANCE NO. 2022-033** (*WPCC clarifier rehab 3,4, & 5*) **requires three (3) readings**

***first reading - adopted***

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT OR CONTRACTS WITH MOSSER CONSTRUCTION, INC. FOR THE DESIGN AND CONSTRUCTION OF REPAIRS NEEDED AT THE CITY OF FINDLAY, OHIO'S WATER POLLUTION CONTROL CENTER, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Discussion:

Councilman Greeno asked if this is something critical. Per City Engineer Kalb's letter, it states it is to develop plans to do the repair work. City Engineer Kalb replied that this is the design build. The first phase is to design it. There is concrete spalling with rebar showing in the clarifiers right now. There is not a set way to fix it. The method to fix it will have to be figured out and what materials will be needed. This has to be done when it is in its drier season because the clarifiers have to be used. If this ordinance is passed tonight, construction can begin. It will not alter the project if the ordinance receives another reading, but the sooner this can be passed, the sooner construction can begin.

Councilman Russel asked City Engineer Kalb to explain what this project is about. City Engineer Kalb replied that the large round tanks at the City of Findlay Water Pollution Control Center are twenty to twenty-five (20-25) years old. The chemicals that are used in the sewage system breaks down the concrete which is where this is right now - the concrete is breaking down and starting to deteriorate. The City wants to fix it before it breaks down next year. It has to be determined if an epoxy will be adequate and if the joints need to be fixed so there is not a leakage problem. This project is to rehab the current system so that it can keep working. All five (5) tanks have to be running during large flooding events. If any of the tank(s) are down, there is a larger chance of sewage backup. Councilman Russel asked if this project is to repair three (3) of the five (5) tanks. City Engineer Kalb replied that is correct. Tank 1 and 2 were repaired a couple of years ago. This is for tanks 3-5. The first two (2) tanks were not as bad as these three (3) tanks and have to be repaired differently than the first two (2) tanks. Councilman Russel asked if Mosser Construction, Inc. did the work on tanks 1 and 2. City Engineer Kalb replied yes.

Councilman Hellmann asked if this project was bid out. City Engineer Kalb replied that it went through a Request For Qualifications (RFQ) process. Design build contractors sent the City their qualifications with the City rating them based on their qualifications and decided to go with Mosser Construction, Inc. who then provided a scope of work with the price in this ordinance for the design.

Councilman Greeno moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Bauman. Ayes: Hellmann, Niemeyer, Palmer, Russel, Slough, Warnecke, Wisener, Bauman, Greeno. Nays: Wobser. The Ordinance received its second and third readings. Councilman Greeno moved to adopt the Ordinance, seconded by Councilman Palmer. Ayes: Niemeyer, Palmer, Russel, Slough, Warnecke, Wisener, Wobser, Bauman, Greeno, Hellmann. The Ordinance was declared adopted and is recorded in Ordinance Volume XXIII, Page 2022-033 and is hereby made a part of the record.

**ORDINANCE NO. 2022-034** (*McLane Dr ROW vacation*) **requires three (3) readings** **first reading**  
AN ORDINANCE VACATING A CERTAIN PORTION OF AN EXISTING ROAD RIGHT-OF-WAY OF MCLANE DRIVE, THE VERY SOUTHERN END OF THE ROADWAY IN THE CUL-DE-SAC AREA (HEREINAFTER REFERED TO AS THE MCLANE DRIVE RIGHT-OF-WAY VACATION) IN THE CITY OF FINDLAY, OHIO.

First reading of the Ordinance.

**UNFINISHED BUSINESS:**

**OLD BUSINESS:**

City Auditor Staschiak pointed out that Mayor Muryu requested Councilman Wobser sub for her during the last STRATEGIC PLANNING COMMITTEE meeting that ended up running out of time. There is a document in the package of documents that went to PlanningNext. He asked if the discussion will continue on whether or not certain documents should be forwarded to PlanningNext, particularly the ones that have not gone through any public vetting or vetting of this Council, specifically the catalytic opportunities plan that came from the Alliance, the housing study where the public has an opportunity to voice their concerns, and some other documents. He asked for confirmation that those will be vetted. He sent Councilman Wobser an email about it. Councilman Wobser replied that it will be covered in NEW BUSINESS.

**NEW BUSINESS:**

Councilman Wobser: STRATEGIC PLANNING meeting on Tuesday, May 3, 2022 at 6:00pm in the third floor conference room beside the Mayor's Office (CR1).  
agenda: discuss documents provided to PlanningNext

Councilman Hellmann asked if the charts portion of the CIT monthly collection reports could be provided in a different format (i.e. hash marks, color). Service-Safety Director Martin replied that he will take care of this request. City Auditor Staschiak replied that he will mention it to the CIT Administrator. She reports to the Income Tax Board, which provides a good venue to talk about this request as they are who approves any documents that are provided to Council. Printing it in color would make it easier to read and interpret. The B, of the B, I & W of the YTD collections by account comparing the stands for business of net profits tax. The I stands individual. The W stands for withholding which is more than eighty percent (80%) of the City's funds. Business is down compared to last year, which was expected because of the year to year anomalies. Withholding is holding strong which he would like to see that continue well into 2023 as there are some drops anticipated then.

Councilman Wobser asked if the third page of this report that was added several years ago when there were concerns about businesses and individuals being given deferments for taxes that has since been taken care of. He asked if that portion of the report could be eliminated from the monthly collections reports. City Auditor Staschiak replied that it is a report that he used to receive regularly that did not make it to Council, but at some point, it was decided that it should be provided to Council. It didn't affect the deferrals as it impacted the status of past due collections when they weren't being paid in a timely manner during the recession that helped the City tremendously. He does not believe it will harm Councilmembers in any way if that part of the report is omitted. It would be mentioned during an Income Tax Board meeting. When the minutes from that Income Tax Board meeting are presented to City Council, it would be a benefit then with a lot of detail. The Income Tax Board needs to be more regular about providing Council their approved minutes. Councilman Wobser asked Councilmembers if they have any issues with removing it or if they prefer it stay in. Councilman Russel added that he would still be interested in the bottom portion of that part of the report where individuals could file with the State, but had to pay a fee to do so. He is glad to see that individuals are filing with the City directly instead of with the State. He would like to continue to see that portion of the report to see if that trend changes. While it reports nothing at this time, there still is some value there if it were to change. The part of the report for deferrals has no relevance any more.

Service-Safety Director Martin asked if Mary Price, CIT Administrator could be part of those discussions as she could explain the value and should be involved in the discussions. Councilman Russel replied that it would be under the purview of the Income Tax Board.

Councilman Wobser noted that he sent an email today asking for Council's response on meeting dates and times in June for a STRATEGIC PLANNING meeting that would last two and a half to three (2 ½-3) hours in length. He asked Council to respond to that email as soon as possible so a date and time could be set. This meeting will be to provide a first look at what PlanningNext has been aggregating.

STRATEGIC PLANNING continues to move along very well. The in-person public meetings went exceptionally well. A lot of individuals attended various events. A lot utilized the online survey that is still available. He encouraged anyone that is unable to attend any pop-up meetings that start tomorrow through the end of the month, to go to the Findlay Forward Plan and take the online survey ([www.FindlayForwardplan.com](http://www.FindlayForwardplan.com)) to provide input. He asked Councilmembers to provide the information through their social media accounts. There have been some good responses so far. The more the merrier.

Councilman Slough moved to adjourn City Council at 7:42pm, seconded by Councilman Hellmann.

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CLERK OF COUNCIL

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COUNCIL PRESIDENT PRO-TEM