

FINDLAY CITY COUNCIL MEETING AGENDA
REGULAR SESSION **APRIL 19, 2022** **COUNCIL CHAMBERS**

ROLL CALL of 2022-2023 Councilmembers
PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ACCEPTANCE/CHANGES TO PREVIOUS PUBLIC HEARING MINUTES/CITY COUNCIL MINUTES:
 Acceptance or changes to the April 5, 2022 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS: none

ORAL COMMUNICATIONS: none

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Findlay Municipal Court Activities Report – March 2022.

Treasurer’s Reconciliation Report – March 31, 2022.

A set of summary financial reports for March 31, 2022:

- Summary of Year-To-Date Information as of March 31, 2022
- Financial Snapshot for General Fund as of March 31, 2022
- Open Projects Report as of March 31, 2022
- Cash & Investments as of March 31, 2022

Precipitation and Reservoir levels report – first (1st) quarter January-March 2022.

Service-Safety Director Martin – insurance payment for the repair of the Public Works building

The City of Findlay has received payment for the repair of the Public Works building at 330 North Cory Street from an accident from the other party’s insurance company in the amount of six thousand one hundred ten dollars and twenty-one cents (\$6,110.21) that has been deposited in the General Fund. Legislation to appropriate funds is requested. Ordinance No. 2022-031 was created.

FROM:	General Fund (insurance proceeds)	\$ 6,110.21
TO:	Parks Maintenance Department #21034000-other	\$ 6,110.21

Traffic Commission minutes –March 21, 2022.

City Engineer Kalb – replace Hypervisor VMWare & Security Appliance

The current VMWare and Security Appliance equipment is starting to experience some issues and is causing some problems on the City’s current server. A new system will alleviate the issues. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds is requested. Ordinance No. 2022-032 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 51,000.00
TO:	Computer Service #21009000-other	\$ 51,000.00

City Engineer Kalb – WPC Clarifier Rehab 3, 4 & 5, Project No. 35601300

On February 17, 2022, the City of Findlay accepted Request for Qualifications (RFQ) for design/build contractors to assist in the development and implementation of repairs that are needed on three (3) of the clarifiers at the Water Pollution Control Center (WPCC). Mosser Construction was selected to conduct the design and construction of the repairs needed at the WPCC. The first phase of the project will be to develop plans for the repairs that are needed on the inside of the clarifiers. Along with the concrete repairs, it was recommended that coatings of the effluent troughs to prevent future spalling be done. Once the design phase is complete, Mosser Construction will provide the City’s Engineering Department with a detailed cost estimate for the repairs. Legislation authorizing the Mayor, Service-Safety Director, and/or City Engineer to enter into contracts, as well as, appropriate and transfer funds is requested. Ordinance No. 2022-033 was created.

FROM:	Sewer Fund	\$ 60,845.00
TO:	WPC Clarifier 3, 4, & 5, Project No. 35601300	\$ 60,845.00

City Income Tax Monthly Collection Report – March 2022.

2021 Findlay Shade Tree Commission annual report

Findlay Fire Department Activities Report – March 2022.

Findlay Police Department Activities Report – March 2022.

COMMITTEE REPORTS:

The **STRATEGIC PLANNING COMMITTEE** met on April 5, 2022 to review of public documents/studies and process update.
We recommend the release of the document after agreed upon and changes are made.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Daniel Stone, Van Horn, Hoover & Associates, Inc. on behalf of the Stand Richards to vacate a portion of an existing road right of way of McLane Drive, the very southern end of roadway in the cul-de-sac area.
We recommend approval as requested. Ordinance No. 2022-034 was created.

LEGISLATION:

RESOLUTIONS: none

ORDINANCES:

ORDINANCE NO. 2022-019 (*Water Meter System Replacement*) **requires three (3) readings** **third reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR CONSTRUCTION, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-022 (*Marathon Solar Panel Field*) **requires three (3) readings** **third reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN THE NECESSARY PAPERWORK TO TRANSFER OWNERSHIP OF MARATHON PETROLEUM COMPANY LP'S SOLAR PANEL FIELD THAT WAS BUILT ON THE CITY OF FINDLAY'S WATER POLLUTION CONTROL CENTER'S CAMPUS.

ORDINANCE NO. 2022-024 (*CHIP 2022 program*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO PARTNER WITH HANCOCK COUNTY BY ENTERING INTO A PARTNERSHIP AGREEMENT FOR THE ADMINISTRATION OF THE COMMUNITY HOUSING IMPACT AND PRESERVATION (HEREINAFTER REFERRED TO AS "CHIP") PROGRAM FOR THE PURPOSE OF ADDRESSING LOCAL HOUSING NEEDS WITHIN HANCOCK COUNTY, OHIO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-025 (*second capital improvement appropriation of 2022*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-026 (*utility location pickup replacement*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-029 (*downtown recreation area*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT OR CONTRACTS WITH STRAND & ASSOCIATES FOR THE DESIGN OF THE DOWNTOWN RECREATION AREA PHASE II BENCHING OF THE BLANCHARD RIVER, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-031 (*insurance payment for Public Works building*) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-032 (*Hypervisor VMWare & Security Appliance replacement*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT OR CONTRACTS FOR THE REPLACEMENT OF MS HYPER-V WITH VMWARE EQUIPMENT, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-033 (*WPCC clarifier rehab 3,4, & 5*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT OR CONTRACTS WITH MOSSER CONSTRUCTION, INC. FOR THE DESIGN AND CONSTRUCTION OF REPAIRS NEEDED AT THE CITY OF FINDLAY, OHIO'S WATER POLLUTION CONTROL CENTER, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY

ORDINANCE NO. 2022-034 (*McLane Dr ROW vacation*) **requires three (3) readings** **first reading**
AN ORDINANCE VACATING A CERTAIN PORTION OF AN EXISTING ROAD RIGHT-OF-WAY OF MCLANE DRIVE, THE VERY SOUTHERN END OF THE ROADWAY IN THE CUL-DE-SAC AREA (HEREINAFTER REFERRED TO AS THE MCLANE DRIVE RIGHT-OF-WAY VACATION) IN THE CITY OF FINDLAY, OHIO.

UNFINISHED BUSINESS:
OLD BUSINESS
NEW BUSINESS

MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE
 STEPHANIE M. BISHOP, JUDGE
 HEATHER M EIGEL, CLERK
 DAVID D. BEACH
 Director of Court Services

FINDLAY MUNICIPAL COURT
 318 DORNEY PLAZA RM 206
 FINDLAY, OHIO 45839
 TELEPHONE 419-424-7141
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for March, 2022

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	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CASES FILED:				
TRAFFIC	736	1,847	897	1,976
TRAFFIC COMPANION	86	266	121	252
CRIMINAL	133	389	204	466
CRIMINAL COMPANION	16	37	15	33
SEARCH WARRANT	17	28	6	17
CIVIL	176	326	137	372
SMALL CLAIMS	82	262	110	263
EXTRADITION	2	4	4	6
HABITUAL TRAFFIC VIOLATOR	-	-	3	4
OTHER	18	34	38	58
TOTALS	1,266	3,193	1,535	3,447
COURT PROCEEDINGS:				
Admin License Suspension	1	6	1	1
Arraignment	1,001	2,266	1,090	2,521
Attachment	11	27	5	9
Bond	2	6	4	7
Civil Status Conference	4	6	3	6
COMMUNITY SERVICE REVIEW	18	41	22	69
Contempt of Court	30	103	37	109
CONTESTED DUS CONTEMPT HEARING	1	5	-	-
Contested Small Claims	1	2	-	3
Continued	687	2,068	666	1,818
Damages	-	2	3	4
Debtors Examination	67	160	21	51
Default	1	2	1	3
Desk Review	66	236	285	524
DIVERSION PLEA	5	12	10	12
DUS DIVERSION REVIEW	4	9	15	36
Expungement	-	-	6	13
Extradition	2	6	3	5
Forcible Detention	10	40	16	39
Garnishment	1	4	1	2
Hearing on Motion	8	19	9	30
HEARING ON MOTION TO SEAL RECORD	13	51	-	-
HEARING ON WARRANT	29	79	43	140
Limited Privileges	-	-	2	4
Marriage	2	5	2	7
Mediation	-	1	-	-
Miscellaneous	-	13	-	19
Motion to Withdraw as Counsel	1	1	-	6
Plea	120	312	124	286
Preliminary	9	29	6	14
Pre-Trial	192	515	201	498
Pre-Trial with Judge	93	229	67	176
Reconsideration of Sentence	1	10	-	9
Revivor	3	6	18	51
Revocation	6	22	10	31
RULE 4	-	-	1	1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
SECOND PRETRIAL	127	346	120	266
Sentencing	4	12	12	31
Small Claims	86	218	75	186
STATUS CONFERENCE	1,591	4,751	1,792	3,963
Suppression	7	14	-	5
TELEPHONE PRETRIAL	14	42	32	70
Trial	7	14	9	18
WRIT OF RESTITUTION	12	29	13	26
WRITTEN PLEA	2	8	5	18
TOTALS	<u>4,239</u>	<u>11,727</u>	<u>4,730</u>	<u>11,087</u>

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CRIMINAL VIOLATIONS:				
ASSAULT	5	12	5	11
BREAKING & ENTERING	-	2	-	-
BURGLARY	-	1	-	-
CONTEMPT	-	-	-	1
CRIMINAL DAMAGING	3	8	1	6
CRIMINAL TRESPASS	12	21	4	10
DISORDERLY CONDUCT	9	28	12	36
DOMESTIC VIOLENCE	10	37	21	40
DRUG ABUSE	23	68	68	166
OPEN CONTAINER PROHIBITED	1	3	2	5
RESISTING ARREST	3	9	3	5
ROBBERY	1	2	-	-
TELEPHONE HARASSMENT	2	3	-	-
THEFT	18	40	28	59
UNDERAGE CONSUMPTION	3	3	3	3
OTHER CRIMINAL	59	189	72	158
TOTALS	<u>149</u>	<u>426</u>	<u>219</u>	<u>500</u>
TRAFFIC VIOLATIONS:				
ACD/SPEED	26	75	29	69
DISOBEYING TRAFFIC CONTROL DEV	9	39	25	53
DRAG RACING	3	3	-	-
DRIVING UNDER SUSPENSION	66	196	81	221
EXPIRED REGISTRATION	34	109	3	12
FAIL TO MAINTAIN CONTROL	14	95	16	84
FAILURE TO YIELD RIGHT OF WAY	10	29	27	52
LEAVING SCENE OF AN ACCIDENT	3	13	7	16
LEFT OF CENTER	-	2	-	1
OVERLOAD	53	138	113	261
OVI	24	107	60	131
PASSING A STOPPED SCHOOL BUS	8	10	4	6
RECKLESS OPERATION	2	2	4	5
SEAT BELT	63	138	122	208
SPEEDING	362	772	354	744
OTHER TRAFFIC	145	385	173	365
TOTALS	<u>822</u>	<u>2,113</u>	<u>1,018</u>	<u>2,228</u>

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ARRESTING AGENCY:				
PATROL				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	463	1,082	627	1,279
OMVI	12	45	26	53
CRIMINAL FELONIES	1	2	3	5
CRIMINAL MISDEMEANORS	13	41	55	118
SEARCH WARRANTS	1	3	-	-
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	214	621	233	600
OMVI	7	43	23	52
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	90	215	53	132
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	1	1	1
OMVI	-	-	1	1
CRIMINAL FELONIES	8	29	8	16
CRIMINAL MISDEMEANORS	12	70	71	168
SEARCH WARRANTS	11	18	4	14
SHERIFF				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	118	285	84	200
OMVI	5	19	10	25
CRIMINAL FELONIES	1	4	3	3
CRIMINAL MISDEMEANORS	16	31	21	44
SEARCH WARRANTS	5	7	2	3
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	3	17	13	17
OMVI	-	-	-	-
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	8	34	5	13
SEARCH WARRANTS	-	-	-	-
TOTALS	988	2,567	1,243	2,744
PROBATION:				
ESTABLISHED	34	69	10	39
TERMINATED	27	75	18	66
CURRENT	19	19	18	18
TOTALS	80	163	46	123

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ACTIVITIES ORDERED:				
ALCOHOL/SUBSTANCE EVAL	7	18	15	31
BENCH WARRANT TO AGENCY	415	791	252	776
COMMUNITY SERVICE	-	1	1	1
COMMUNITY SERVICE CITY	6	17	-	-
COMMUNITY SERVICE COUNTY	13	28	21	50
COMMUNITY SERVICE INDIVIDUAL	26	65	21	46
COMMUNITY SERVICE NO JAIL	1	2	1	1
DIP	20	50	17	33
DOMESTIC VIOLENCE PROGRAM	2	3	2	2
ELECTRONIC HOME MONITORING	-	-	-	4
HOUSE ARREST	-	1	-	3
JAIL	9	16	8	21
Jail Term Suspended Condition	-	-	-	1
MENTAL EVAL	2	4	-	1
NO CONTACT WITH VICTIM	2	2	-	-
Pay Restitution	2	5	2	4
Probation	10	17	7	24
SCRAM	1	9	4	15
STAR Program	4	13	5	11
TREATMENT CLEARVIEW SERV	-	-	-	3
TREATMENT FRC	-	9	3	11
TREATMENT MISCELLANEOUS	6	13	5	14
UCP	1	2	-	2
VIP	20	48	13	27
TOTALS	547	1,114	377	1,081

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$3,205.09	\$7,415.67	\$3,630.15	\$9,261.25
BOND FEES	\$300.00	\$1,000.00	\$440.00	\$1,065.00
CIVIL DEPOSIT TENDERS	\$525.89	\$1,315.89	\$0.00	\$0.00
COURT COST	\$72,844.94	\$160,132.44	\$77,790.19	\$176,473.37
DUI ENFORCEMENT	\$3,415.41	\$7,695.94	\$3,868.75	\$8,591.14
ELECTRONIC IMAGING	\$4,576.76	\$10,531.08	\$5,097.86	\$11,707.79
FINES & FORFEITURES	201,734.00	\$502,449.12	224,834.21	\$554,723.01
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$747.03	\$1,982.71	\$951.20	\$2,118.25
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$9.76	\$244.32	\$19.71	\$68.81
JAIL HOUSING	\$19,727.07	\$46,716.42	\$27,503.12	\$57,599.20
JAIL REIMBURSEMENT	\$323.25	\$1,130.20	\$528.45	\$908.00
LEGAL RESEARCH	\$10.00	\$19.00	\$5.50	\$17.00
MEDIATION	\$1,429.95	\$3,315.75	\$1,592.00	\$3,662.50
MISCELLANEOUS	\$35,321.47	\$77,993.82	\$35,129.34	\$82,588.76
MUNI COURT COMPUTERIZATION	\$7,363.40	\$16,846.21	\$7,857.80	\$17,130.41
MUNI COURT IMPROVEMENT	\$18,931.26	\$43,183.68	\$20,428.94	\$45,121.16
RESTITUTION	\$225.18	\$512.04	\$1,637.26	\$2,942.24
SPECIAL PROJECTS	\$31,709.69	\$71,508.31	\$34,209.80	\$75,810.80
STATE PATROL	\$20,747.10	\$50,337.87	\$31,541.39	\$66,356.69
TRAFFIC/CRIMINAL BONDS	\$9,266.94	\$11,154.35	\$17,068.45	\$13,979.65
	432,414.19	\$1,015,484.82	494,134.12	\$1,130,125.03

DISTRIBUTIONS:

ALCOHOL MONITORING	\$3,075.09	\$7,203.67	\$3,630.15	\$9,261.25
BOND FEES	\$250.00	\$950.00	\$440.00	\$1,065.00
CIVIL DEPOSIT TENDERS	\$0.00	\$550.00	\$190.00	\$225.00
COURT COST	\$72,467.06	\$159,209.56	\$77,754.19	\$176,392.24
DUI ENFORCEMENT	\$3,348.46	\$7,558.82	\$3,858.58	\$8,577.58
ELECTRONIC IMAGING	\$4,552.76	\$10,486.08	\$5,079.86	\$11,695.79
FINES & FORFEITURES	200,761.03	\$500,601.52	225,073.06	\$557,054.64
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$697.03	\$1,857.71	\$951.20	\$2,118.25
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$9.76	\$30.26	\$19.71	\$68.81
JAIL HOUSING	\$18,992.43	\$45,419.58	\$27,503.12	\$57,599.20
JAIL REIMBURSEMENT	\$323.25	\$1,065.20	\$528.45	\$908.00
LEGAL RESEARCH	\$10.00	\$19.00	\$5.50	\$17.00
MEDIATION	\$1,420.95	\$3,302.75	\$1,589.00	\$3,658.50
MISCELLANEOUS	\$40,263.52	\$95,173.45	\$52,590.51	\$115,654.02
MUNI COURT COMPUTERIZATION	\$7,320.40	\$16,778.21	\$7,839.80	\$17,116.41
MUNI COURT IMPROVEMENT	\$18,820.26	\$43,014.68	\$20,368.94	\$45,078.16
RESTITUTION	\$578.01	\$864.87	\$1,632.92	\$2,787.90
SPECIAL PROJECTS	\$31,516.69	\$71,238.92	\$34,125.80	\$75,741.80
STATE PATROL	\$20,618.10	\$50,208.87	\$31,511.39	\$66,278.69
	425,024.80	\$1,015,533.15	494,692.18	\$1,151,298.24

DISTRIBUTED TO:

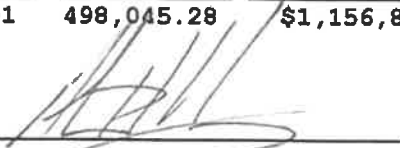
*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

CITY OF FINDLAY	199,886.27	\$460,609.84	246,413.80	\$535,196.38
HANCOCK COUNTY	\$22,567.67	\$60,094.02	\$33,412.35	\$68,322.63
OTHERS	158,321.97	\$387,956.45	142,025.00	\$385,646.42
STATE OF OHIO	\$57,555.48	\$134,265.70	\$76,194.13	\$167,689.29
	438,331.39	\$1,042,926.01	498,045.28	\$1,156,854.72



STEPHANIE M. BISHOP, JUDGE



ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866

Treasurer's Reconciliation for March 31, 2022

TREASURER

Fifth Third Initial Balance	2,864,372.29
- Withdrawals ()	(11,901,632.14)
+ Deposits	17,122,442.62
Ending Balance	8,085,182.77
(-Outstanding checks)	(89,571.46)
Deposit in Transit	129.50
Deposit in Transit	946,433.66
Treasurer's Checking Bal	8,942,174.47
Investment Principal	65,635,902.88
Accrued Interest	5,302.97
Treasurer's Total Cash and Investments	74,583,380.32

AUDITOR

Auditor's Checking Bal	8,942,174.47
Auditor's Total Cash and Investments	74,583,380.32

Respectfully submitted,

Susan Jo Hite
Treasurer



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Thursday, April 07, 2022

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of March 31st, 2022
Financial Snapshot for General Fund as of March 31st, 2022
Open Projects Report as of March 31st, 2022
Cash & Investments as of March 31st, 2022

Respectfully Submitted,

Jim Staschiak II
City Auditor

CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF MARCH 31, 2022

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	348,688	83,809	24.0%	3,050	150	4.9%
MAYOR'S OFFICE	342,563	60,924	17.8%	3,000	2,025	67.5%
AUDITOR'S OFFICE	929,906	131,777	14.2%	426,027	119	0.0%
TREASURER'S OFFICE	25,964	3,430	13.2%	-	-	0.0%
LAW DIRECTOR	705,615	159,856	22.7%	128,600	60,265	46.9%
MUNICIPAL COURT	2,606,666	557,487	21.4%	1,490,525	381,859	25.6%
CIVIL SERVICE OFFICE	158,970	13,692	8.6%	-	1,176	#DIV/0!
PLANNING & ZONING	154,615	69,265	44.8%	-	-	0.0%
COMPUTER SERVICES	596,796	147,305	24.7%	585,224	230	0.0%
GENERAL EXPENSE	4,118,107	2,006,014	48.7%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	22,374,361	5,241,732	23.4%
POLICE DEPARTMENT	9,244,710	1,680,021	18.2%	721,620	364,607	50.5%
DISASTER SERVICES	80,277	50,088	62.4%	-	-	0.0%
FIRE DEPARTMENT	9,007,164	2,186,140	24.3%	1,007,530	691,262	68.6%
DISPATCH CENTER	1,232,544	235,706	19.1%	-	-	0.0%
SAFETY DIRECTOR	270	270	100.0%	-	-	0.0%
HUMAN RESOURCES	159,670	24,579	15.4%	-	-	0.0%
SERVICE DIRECTOR	245,320	46,924	19.1%	-	-	0.0%
ENGINEERING OFFICE	909,859	146,726	16.1%	116,020	22,112	19.1%
PUBLIC BUILDING	556,518	57,785	10.4%	-	-	0.0%
ZONING	429,124	52,366	12.2%	86,800	8,136	9.4%
PARK MAINTENANCE	1,261,169	189,795	15.0%	49,035	15,992	32.6%
RESERVOIR RECREATION	14,337	1,863	13.0%	-	-	0.0%
RECREATION MAINTENANCE	126,255	33,623	26.6%	-	-	0.0%
RECREATION FUNCTIONS	961,566	196,799	20.5%	655,250	225,721	34.4%
CEMETERY DEPARTMENT	651,198	124,195	19.1%	111,070	45,566	41.0%
TOTAL GENERAL FUND	34,867,871	8,260,439	23.7%	27,758,112	7,060,953	25.4%

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	3,012,072	592,633	19.7%	3,019,465	700,915	23.2%
TRAFFIC-SIGNALS	623,642	83,825	13.4%	120,000	120,788	100.7%
TOTAL SCM&R FUND	3,635,714	676,457	18.6%	3,139,465	821,703	26.2%
SCM&R HIWAYS	189,946	101,583	53.5%	200,355	47,698	23.8%
TOTAL SCM&R HIWAYS FUND	189,946	101,583	53.5%	200,355	47,698	0.2380664
AIRPORT OPERATIONS	1,401,140	266,129	19.0%	1,088,614	238,453	21.9%
TOTAL AIRPORT FUND	1,401,140	266,129	19.0%	1,088,614	238,453	21.9%
WATER TREATMENT	3,733,385	466,895	12.5%	17,000	5,546	32.6%
WATER DISTRIBUTION	2,232,438	355,171	15.9%	125,100	10,501	8.4%
UTILITY BILLING	1,499,514	212,959	14.2%	8,157,065	1,768,378	21.7%
SUPPLY RESERVOIR	1,034,313	207,767	20.1%	21,502	2,124	9.9%
TOTAL WATER FUND	8,499,650	1,242,791	14.6%	8,320,667	1,786,549	21.5%
SANITARY SEWER MAINT	1,339,698	251,794	18.8%	1,000	6,001	600.1%
STORMWATER MAINT	277,817	37,860	13.6%	786,000	198,782	25.3%
WATER POLLUTION CONTROL	3,464,374	493,369	14.2%	8,826,210	2,211,503	25.1%
TOTAL SEWER FUND	5,081,889	783,023	15.4%	9,613,210	2,416,286	25.1%
PARKING	100,908	24,478	24.3%	83,828	29,601	35.3%
TOTAL PARKING FUND	100,908	24,478	24.3%	83,828	29,601	35.3%
SWIMMING POOL	136,026	8,045	5.9%	125,000	7	0.0%
TOTAL SWIMMING POOL FUND	136,026	8,045	5.9%	125,000	7	0.0%
CIT ADMINISTRATION	19,467,403	3,717,101	19.1%	23,906,000	6,941,815	29.0%
TOTAL CIT FUND	19,467,403	3,717,101	19.1%	23,906,000	6,941,815	29.0%

SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

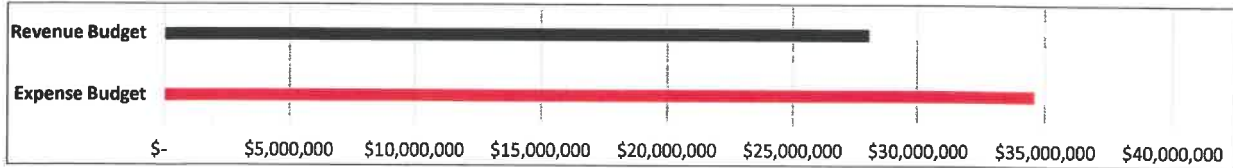
3/31/2022

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	21,168,423
Revenue and Receipts Projection General Fund	\$	28,055,779	
Expenses Appropriated General Fund (assumes \$0.00 returned by departments)	\$	(34,583,794)	

BUDGETED OPERATIONAL SURPLUS/(DEFICIT) **(\$6,528,015)**

BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE **\$ 14,640,408**



MONITORING INTANGIBLE / ANTICIPATED ITEMS

POSSIBLE

LIKELY

Revenue Differential + / (-)

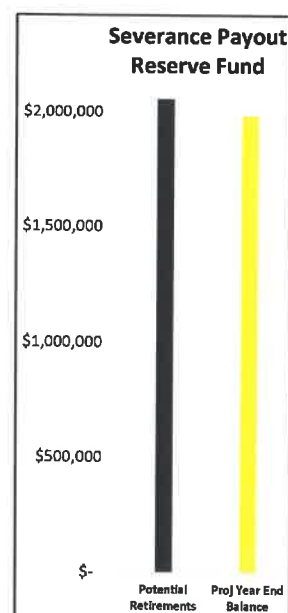
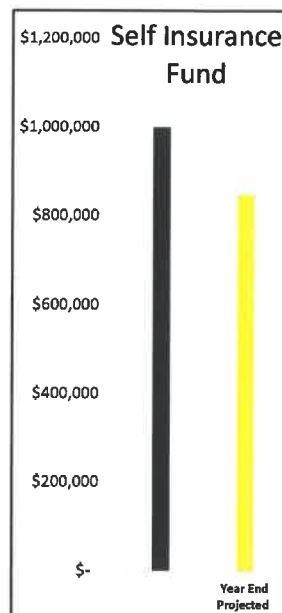
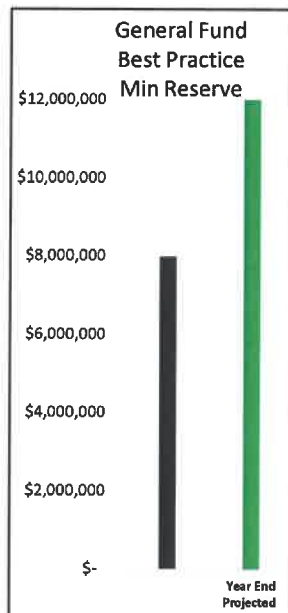
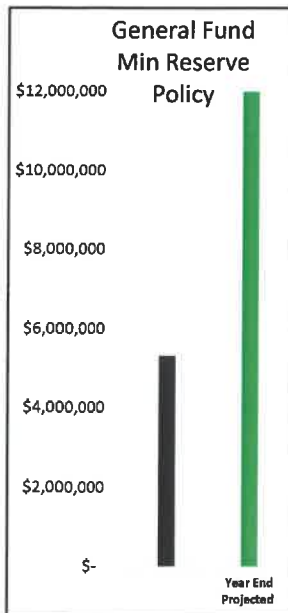
Expense Differential + / (-)

2020 Proposed Capital Improvements Plan General Fund Dollars

Fund Subsidies + / (-)

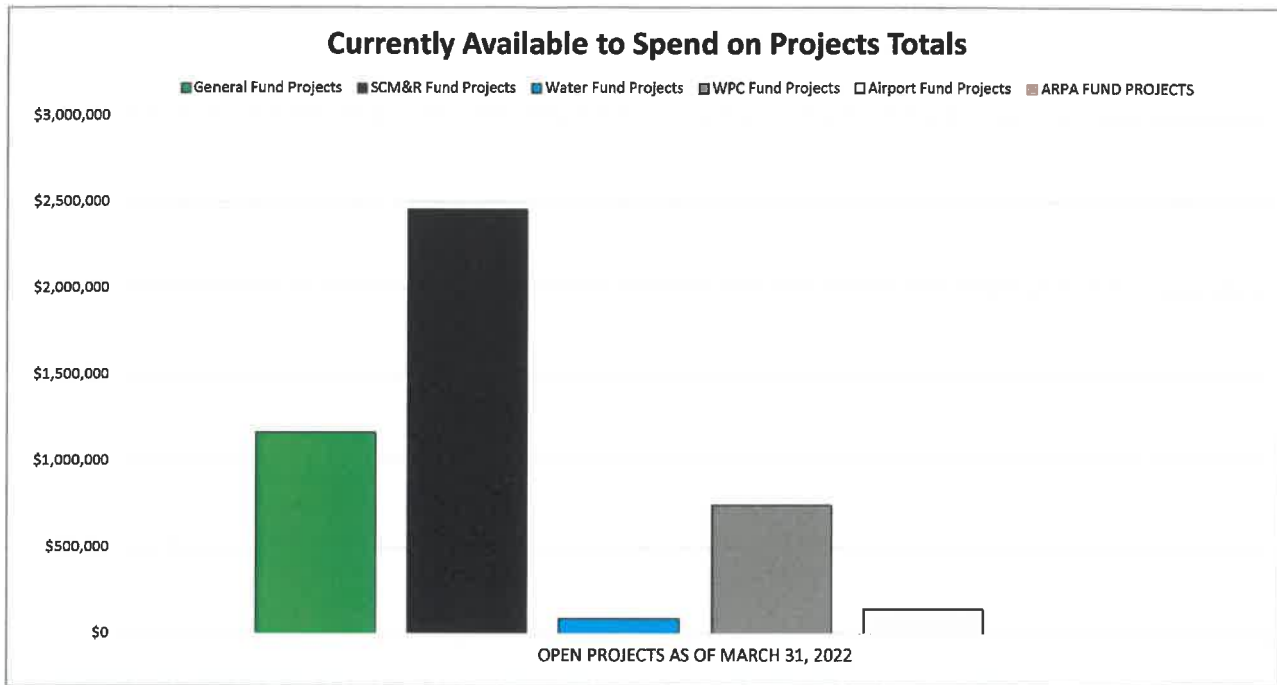
FINANCIAL POLICY AMOUNTS

			Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	5,324,688	\$ 14,640,408	\$9,315,720
Best Practice General Fund Minimum Reserve	\$	7,987,032	\$ 14,640,408	\$6,653,376
General Fund Rainy Day Reserve Account #10000000-818002	\$	1,500,000	\$ 1,500,000	\$0
Self Insurance Fund (\$1MM reserve)	\$	1,000,000	\$ 849,817	(\$150,183)
Severance Payout Reserve Fund & Potential Retirements through 2022	\$	2,055,602	\$ 1,986,304	\$69,298



** subject to release of prior year audit

**CITY OF FINDLAY
OPEN PROJECTS AS OF MARCH 31, 2022**



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31912000	PARKER TRAINING/RESTROOM REMODEL	41,559	40,988	-	571
31912400	21 BAND SHELL STRUCTURE/ROOF	70,000	65,384	-	4,616
31912500	TRAFFIC/FABRICATION SHOP	40,000	30,286	-	9,715
31912600	FY20 FIRE AFG PROGRAM	129,000	85,000	29,200	14,800
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	1,480	148,520	-
31913200	PD QUICK RESPONSE FY 2022	62,500	39,723	22,777	-
31913300	21 LEAN-TO MANLEY BLDG	40,000	24,390	1,803	13,808
31913400	21 UPGRADE SHELTER 15	70,000	20,000	19,830	30,170
31913700	DOWNTOWN RECREATION AREA	5,000	-	-	5,000
31913800	HPD GRANT FY2022	8,464	-	8,464	-
31920700	22 ORC REQUIRED PD TRAINING	24,203	-	-	24,203
31920800	ENG/ZONING FILE SCANNING	50,000	-	42,309	7,691
31920900	MUNI BLDG ELEVATOR REPLACEMENT	150,000	-	-	150,000
31948200	OHIO 629 - MARATHON	250,000	7,787	18,064	224,149
31955300	ROWMARK 629 ROADWORK	100,000	1,516	2,234	96,250
31966800	2017 ORC PD REQUIRED TRAINING	39,556	1,102	-	38,454
31976900	2017 CRISIS INTERVENTION TRAINING	11,703	11,703	-	0
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	725,041	2,336	4,393
31980800	ORC PD REQUIRED TRAINING	29,320	28,583	-	737
31983000	VHF RADIO SYSTEM	678,935	579,934	2,521	96,480
31990400	DISASTER RECOVERY SITE @ CUBE	55,000	54,332	500	168
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	96,566	-	3,434
31993800	RVR GREENTRAIL TO RIVERBEND	276,509	232,768	39,000	4,741
31994900	FIRE STRICT FACILITY	250,000	18,243	58,545	173,211
31995000	HPD GRANT 2020	14,961	4,058	-	10,903
GENERAL FUND PROJECTS		3,378,480	2,068,885	396,102	913,493

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32803100	MLK PWKY IMPROVEMENTS	1,419,467	1,413,980	-	5,487
32803300	STATE & MARKLE RECONSTRUCTION	540,000	16,332	419,218	104,450
32810900	21 STREET RESURFACING	1,323,973	1,213,462	87,875	22,636
32811000	WEST MAIN CROSS CORRIDOR STUDY	100,200	99,906	-	294
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32811800	ODOT 22 BRIGHT RD PHASE 2	715,349	937	638,275	76,137
32820100	2022 STREET PREV MAINT PROGRAM	300,000	2,384	24,015	273,601
32820500	2022 ANNUAL RESURFACING	802,000	1,490	500	800,010
32810000	2022 CITY OWNED WALKS/RAMPS	20,000	-	-	20,000
32852700	W SANDUSKY/WESTERN AVENUE	190,000	98,757	14,489	76,754
32864600	CR212/CR236 WIDENING	140,000	139,940	-	60
32872100	S MAIN/LINCOLN INTERSECTION	125,000	72,998	24,200	27,802
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	71,185	43,480	10,335
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	69,036	32,351	23,613
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,502,059	50,002	919,439
32894300	LOGAN AVE PH3 CDBG	794,233	724,457	-	69,776
	SCM&R FUND PROJECTS	10,637,722	6,846,923	1,334,405	2,456,394
32913000	RIVERSIDE DAM MODIFICATIONS-ARPA	80,000	-	80,000	-
	ARPA FUND PROJECTS	80,000	-	80,000	-
35202300	AIP-28 REHAB TAXIWAY A	432,624	164,721	262,908	4,995
35210500	AIRPORT NORTH APRON REHAB	189,046	62,492	28,978	97,576
35211400	AIRPORT UST CORRECTIVE ACTION	50,000	19,371	11,400	19,229
35212900	AIRPORT TERMINAL BUILDING REPAIRS	90,000	84,588	-	5,412
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	121,617	11,753	5,813
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	51,306	-	7,694
	AIRPORT FUND PROJECTS	959,853	504,095	315,038	140,719

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35510200	HARRISON AVENUE STORM DRAINAGE	25,000	-	500	24,500
35601300	WPC CLARIFIER 3&4 REHAB	20,000	12,000	5,500	2,500
35603400	NORTHSIDE SWR TELEWISE & LINE	297,500	54,809	22,200	220,491
35610600	21 SEWER & MANHOLE LINING	5,000	-	500	4,500
35610700	2021 COMBINED SEWER OVERFLOW	40,000	-	-	40,000
35610800	2021 SEWER TELEVISIONING	5,000	-	500	4,500
35611200	SEWER TRUCK BAY/ADMIN ROOF REP	60,000	-	57,650	2,350
35611600	SPRINGLAKE SANITARY UPGRADE	625,000	31,632	331,289	262,079
35611900	CSO 8004 FLAP GATE REHAB	30,000	28,361	-	1,639
35620300	2022 ANNUAL SEWER TELEVISIONING	2,500	-	500	2,000
35620400	2022 SEWER & MANHOLE LINING	2,500	-	500	2,000
35620600	22 SAN SEWER UPSIZING CSO LTC	50,000	-	-	50,000
35621100	22 ANNUAL MANHOLE ADJUSTMENT	50,000	-	-	50,000
35621200	MADISON/MONROE SAN PH 2	20,000	-	-	20,000
35674500	LTCP EVALUATION STUDY	340,000	318,490	220	21,290
35675000	SANITARY SEWER CR 212	45,000	7,269	731	37,000
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
	SEWER FUND PROJECTS	1,637,500	471,452	421,200	744,849
35710100	RECTOR AVENUE WATERLINE REPLACE	500	-	-	500
35720200	MORRICAL BLVD WL REPLACEMENT	5,000	-	-	5,000
35781800	WTP SCADA SYSTEM UPGRADES	585,600	363,365	204,350	17,885
35782600	WTP & RES SECURITY CAMERAS	150,000	96,442	10,497	43,061
35782800	RESERVOIR TRANSFER LINE REHAB	157,881	167	137,881	19,833
35783300	WATER METER SYSTEM REPLACE	1,267,622	1,267,622	-	0
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	49,800	200
	WATER FUND PROJECTS	2,216,603	1,727,596	402,528	86,479

<u>PROJECT</u>		<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>CURRENTLY</u>
<u>NUMBER</u>	<u>PROJECT NAME</u>	<u>APPROPRIATED</u>	<u>EXPENSED</u>	<u>PENDING</u>	<u>AVAILABLE</u>
		<u>INCEPTION TO DATE</u>	<u>INCEPTION TO DATE</u>	<u>PURCHASE ORDERS</u>	<u>TO SPEND</u>

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CITY OF FINDLAY
CASH & INVESTMENTS AS OF MARCH 31, 2022

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 929,000.00	STAR OHIO @ 0.28%	
133,704.26	STAR OHIO @ 0.28%	
24,003,500.00	STAR OHIO @ 0.28%	
1,585,351.75	STAR OHIO @ 0.28%	
30,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.110%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.100%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.700%	WATERFORD BANK
996,328.13	US TREASURY @ 0.125%	HUNTINGTON BANK
997,804.87	US TREASURY @ 0.750%	FIFTH THIRD BANK
990,890.00	US TREASURY @ 0.125%	FIFTH THIRD BANK
991,445.31	US TREASURY @ 0.125%	HUNTINGTON BANK
994,804.69	US TREASURY @ 0.125%	HUNTINGTON BANK
980,117.19	US TREASURY @ 0.125%	FIFTH THIRD BANK
803,615.40	FFCB @ 1.60%	KEY BANK
989,341.28	US TREASURY @ 1.170%	HUNTINGTON BANK
<u>\$65,635,902.88</u>	INVESTMENT TOTAL	
8,942,174.47	5/3 BANK ACCOUNT BALANCE	
5,302.97	ACCRUED INVESTMENT INTEREST	
<u><u>\$74,583,380.32</u></u>	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

GENERAL	\$ 14,640,408
SCM&R	465,814
SCM&R HIWAY	363,952
SEVERANCE PAYOUT RESERVE	1,986,304
AIRPORT	317,453
WATER	9,184,845
SEWER	11,280,202
STORMWATER	3,305,269
PARKING	41,760
CIT ADMINISTRATION	1,848,328
CIT CAPITAL IMPROVEMENT	5,510,404

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF MARCH 31, 2022

\$22,539,586.47	General Fund
1,500,000.00	General Fund Restricted Rainy Day
1,641,058.84	General Fund Projects
1,087,098.21	SCM&R Fund
1,895,520.46	SCM&R Fund Projects
-	County Permissive License Fund
322,173.14	State Highway Fund
934.39	Law Enforcement Trust Fund
3,818.17	Drug Law Enforcement Trust Fund
333,883.30	ID Alcohol Treatment Fund
70,675.94	Enforcement & Education Fund
808,090.30	Court Special Projects Fund
141,061.59	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
153,074.34	Alcohol Monitoring Fund
167,245.82	Mediation Fund
162,750.78	Electronic Imaging Fund
20,708.16	Legal Research Fund
2,251,344.66	Severance Payout Fund
2,087,801.13	APRA Fund
80,000.00	ARPA Fund Projects
541,187.37	Debt Service Fund
20,257.24	CR 236 TIF Fund
905,671.61	Municipal Court Improvement Fund
531,602.43	Airport Fund
267,960.26	Airport Fund Projects
9,895,753.75	Water Fund
922,951.67	Water Fund Restricted
394,807.82	Water Fund Projects
9,209,472.23	Sewer Fund
6,088,034.44	Sewer Fund Restricted
371,280.08	Sewer Fund Projects
66,140.75	Parking Fund
-	Parking Fund Projects
25,022.98	Swimming Pool Fund
-	Swimming Pool Fund Projects
23,331.36	Internal Service Central Stores Fund
699,527.82	Internal Service Workers Comp Fund
994,077.46	Internal Service Self Insurance Fund
4,322,295.62	CIT Fund
1,330,038.26	CIT Fund- Restricted Capital Improvements
156,520.91	Police Pension Fund
156,520.91	Fire Pension Fund
61,428.28	Unclaimed Monies Fund
356,043.97	Tax Collection Agency Fund
1,600,051.75	Cemetery Trust Fund
166,863.40	Private Trust Fund
196,084.12	Guaranteed Deposits
-	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
11,518.57	Special Assessments Storm Fund
<u>\$74,583,380.32</u>	TOTAL CASH & INVESTMENTS

City of Findlay

Christina Muryn, Mayor

WATER TREATMENT DEPARTMENT

Jason Phillips, Superintendent

110 North Blanchard Street • Findlay, OH 45840

Phone: 419-424-7193 • Fax: 419-424-7892

www.findlayohio.com

April 4, 2022

NEWS RELEASE

PRECIPITATION & RESERVOIR LEVELS

Total precipitation recorded at the City of Findlay Water Pollution Control Center was 6.47 inches of rain and 14 inches of snow for the first quarter (Jan-Mar) of 2022.

At the end of March, the Findlay reservoirs stood at 88% of capacity. This reservoir level represents a 1026 day water supply at the city's current usage rate.

The City of Findlay Water Treatment Plant treated 493.83 million gallons of water in the first quarter of 2022. That is an average of 5.49 million gallons per day.

Thank you,



Jason Phillips
Superintendent
Water Treatment Plant

EC: City Council
Department Supervisors
File

	4/4/2022	2021					2022				
		Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total
Precipitation											
Rain (Inches)		6.01	9.59	12.59	8.41	36.6	6.47				6.47
Snow (Inches)		26.2	3.4	0	0.8	30.4	14				14
Total Precipitation (In Inches)		32.21	12.99	12.59	9.21	67	20.47	0	0	0	20.47
Reservoir											
Current Volume (Billion Gallons)		6.1	6.3	5.6	5.31		5.6				
Max Capacity (Billion Gallons)		6.4	6.4	6.4	6.4		6.4				
% of Capacity		96%	99%	87%	83%		88%				
Supply at Current Usage (Days)		1030	1174	886	1013		1026				
Supply at Max Capacity/Current Usage (Days)		1074	1185	1017	1221		1166				
Treatment											
Gallons Treated (Millions)		536	491.55	578.37	482.24		493.83				
Max Treatment Capacity (Millions)		1440	1456	1472	1472		1440				
Current Treatment Capacity Utilization		37%	34%	39%	33%		34%				
AVG Gallons Treated Per Day (Millions)		5.96	5.4	6.29	5.24		5.49				
Max Daily Treatment Capacity (Millions)		16	16	16	16		16				
AVG Daily Remaining Capacity (Millions)		10.04	10.6	9.71	10.76		10.51				

Water and Sewer Rates

2017 Annual Water Rates		
Findlay	\$	358
Ohio average	\$	634

2017 Annual Sewer Rates		
Findlay	\$	424
Ohio average	\$	677

Year	Average Ohio Water Rate Increases	Findlay
2014	1.8%	0%
2015	3.3%	0%
2016	6.1%	0%
2017	0.9%	0%

Year	Average Ohio Sewer Rate Increases	Findlay
2014	3.2%	0%
2015	4.4%	0%
2016	0.9%	0%
2017	2.4%	0%

from 2017 Ohio EPA Sewer & Water Rate Survey



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Rob Martin BSN, MBA
Service-Safety Director

April 13, 2022

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

The City has received payment for the repair of the Public Works building at 330 North Cory Street from an accident from the other party's insurance company in the amount of \$6,110.21. It has been deposited in the General Fund.

An appropriation is respectfully requested as follows for the repair of the vehicle:

FROM:	General Fund (insurance proceeds)	\$6,110.21
TO:	Parks Maintenance Department 21034000-other	\$6,110.21

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rob Martin'.

Rob Martin
Service-Safety Director

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Matt Stoffel, Public Works Department

TRAFFIC COMMISSION

City of Findlay
March 21, 2022

MINUTES

ATTENDANCE:

MEMBERS PRESENT: Service-Safety Director Rob Martin, City Engineer Jeremy Kalb, Police Chief Robert Ring, Fire Chief Josh Eberle.

STAFF PRESENT: Matt Stoffel, Public Works Superintendent; Kathy Launder, City Clerk.

GUESTS PRESENT: None.

OLD BUSINESS

1. Request for review of the Center Street corridor as it relates to traffic flow, speed, barriers for safety as well as sound, and pedestrian crossings.

11/15/2021

Director Martin stated that a group of residents of the Center Street corridor requested a review of the corridor as it relates to traffic flow, speed, barriers for safety as well as sound, and pedestrian crossings.

Kalb stated that he has traffic counts from Ohio Department of Transportation (ODOT) for Center Street from railroad tracks to Main Street and Tiffin Avenue from Blanchard Street to the split. Currently getting counts for Center Street. Director Martin stated the plan is to get traffic counts and analyze the data. Then discuss what next steps are. Are there things we can do or do we hire an outside source to do a traffic study? Kalb stated that looking at traffic counts from ODOT, on Tiffin Avenue east of Blanchard Street was 18,000 cars per day, on Center Street between the railroad tracks and Main Street was 8,000 cars per day. Kalb is working on ideas, but waiting for traffic counts to come in first. Director Martin stated that the recommendation is to table the request until we are able to get the traffic counts in and analyze the data.

Motion to table request, by Councilman Slough, second by Kalb. Motion passed 5-0.

12/20/2021,

Motion to lift item from table, by Councilman Slough, second by Kalb. Motion passed 4-0.

Kalb stated that traffic counts on Center Street from Tiffin Ave. to Blanchard Street westbound was 300 vehicles and eastbound was 800 vehicles. Looking at the safety of those travelling eastbound from S. Main St. and speeding over the railroad tracks to go straight to this area of Center St. Kalb drew up a sketch of what it would look like if a 90° turn was put in to enter onto Center Street at Tiffin Avenue rather than being able to drive straight through. There are no barriers available to slow people down in the area of the railroad tracks. The only thing to really do is to have a safety study done that will cost about \$100,000. Chief Ring suggested we try something more simple with signage that there is a curve ahead especially westbound. Kalb stated that traffic counts at Blanchard and Tiffin Avenue has 18,000 vehicles, and the railroad tracks to Main Street has 8000 vehicles. Director Martin asked if we should look at some signage before we make any significant changes. Kalb stated that in order to get any funding from the State to make changes, a safety study would have to be conducted.

Chief Ring stated that changing Center Street to a 90° turn will slow eastbound traffic, but will do nothing for westbound traffic where most of the issues occur with vehicles running into houses. Rayle asked if raising the pavement on the other side of the railroad tracks to make less of an incline over the tracks would help. Kalb stated that there is a lot of coordination with the railroad company that would need to be done. Kalb further stated that if that comes up in the safety study there is the potential to secure safety funds to pay for it. Director Martin stated that it all comes back around to a safety study. Kalb stated that it is a lot of money, but we collect a lot of data and are then eligible for safety funds.

Signage suggestions: dangerous curve sign with 25 MPH speed designation, chevrons on guardrails or reflectors.

Motion to install dangerous curve signs with railroad and a 25 MPH designation for both directions on either side of the railroad tracks on Center Street and to install chevrons on guardrails on Center Street near railroad tracks, by Chief Ring, second by Kalb. Motion passed 4-0.

Motion to table Center Street corridor discussion, by Chief Ring, second by Kalb. Motion passed 4-0.

2/22/2022

No action taken

3/21/2022

Kalb stated that a safety study is budgeted this year. The study is scheduled to be performed this fall.

2. Request of Jack Winans, We Serve, Coffee, located at 114 East Sandusky Street, to revisit the three 15 minute parking spaces on East Sandusky Street.

2/22/2022

Director Martin stated a letter was received from Jen Fulton, owner of Jen's Buggy Whip Cakery, in support of the 15 minute parking spaces. Her issue is the placement of the signs. Most folks do not notice the 15 minute parking sign.

Jack Winans stated that We Serve, Coffee has been at 114 East Sandusky Street for nine years. The issue is that We Serve, Coffee opens at 7am, and the other businesses on the street open at 11am. Customers are getting ticketed for parking in the 15 minute parking spaces. This limits number of parking spaces available for customers who will be longer than 15 minutes in his business. Suggests changing the parking restriction of 15 minutes to certain hours-possibly after 11am vs. all day. Jack Bs and Jen's Buggy Whip will be moving soon. There will be no need for the 15 minute parking spaces once these businesses leave.

Director Martin stated that letters have gone out to all businesses on the street to get feedback. At this time, we have not heard back from anyone, except from Jen's Buggy Whip. Would like additional feedback from businesses on the street prior to making a change. Councilman Grant Russel stated in an email that a broader study of downtown parking needs to be done.

City Engineer Kalb stated that he will have one of his employees go door to door to the businesses to get opinions of: 1. Remove 15 minute parking restriction; 2. Keep 15 minute parking restriction and number of 15 minute parking spaces to keep; 3. Have specific times designated for the 15 minute spaces: 7am-11am 2 hour parking, 11am-5pm 15 minute parking.

Motion to table by Director Martin, second by City Engineer Kalb. Motion passed 5-0.

3/21/2022

Motion to lift item from table, by Kalb, second by Chief Eberle. Motion passed 4-0. Kalb stated that representatives from the Engineering Department talked with business owners in the first couple blocks of East Sandusky Street. The businesses were 5-1 in favor of removing the three 15 minute parking spaces and replacing them with two-hour parking spaces. Buggy Whip was in favor of the 15 minute parking spaces because of the large cakes, etc. that customers have to carry to their vehicles.

Kalb made a suggestion to change the existing 15 minute parking spaces to 2 hour parking spaces and change the first parking space to the east of the first alley east of Main Street from a 2 hour parking space to a 15 minute parking space. There are a lot of pedestrians that cross Sandusky Street at that alley, and it would be less likely for them to be hidden by a car; trucks pulling into alley have a potential wider turning radius if no one is utilizing the space; and is still accommodating Buggy Whip's and other businesses' customers. Or do we change two of the existing 15 minute parking spaces to 2 hour and leave one existing 15 minute parking space to accommodate until we do a full parking study? Or change all three 15 minute parking spaces and make them 2 hour, since the businesses were 5-1 in favor of removing all 15 minute parking spaces. Martin stated that we also need to compose a letter/email to downtown business owners to request/remind employees to park off street so that parking is freed up for customers. Kalb stated that 2 hour parking would be utilized more than the 15 minute parking.

Motion to change the three 15 minute parking spaces on East Sandusky Street to 2 hour parking spaces, by Chief Eberle, second by Chief Ring. Motion passed 4-0.

NEW BUSINESS

1. Request of Matt Stoffel, Public Works Superintendent, to remove the Stop sign and the No Parking Any Time sign at Oler's restaurant drive at Western Avenue.

Stoffel stated that the stop sign and no parking any time sign are in the parking lot of Oler's restaurant. The signs are very faded and no longer serve a purpose. They are not enforceable signs.

Motion to remove stop sign and no parking any time sign from the parking lot at Oler's restaurant, by Kalb, second by Chief Ring. Motion passed 4-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on April 18, 2022, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,


Kathy K. Launder
City Clerk

Honorable City Council
Findlay, OH 45840

April 12, 2022

RE: Replace Hypervisor VMWare & Security Appliance

Dear Council Members,

At this time I would like appropriate money for the replacement of the VMWare and Security Appliance equipment. The current system is starting to experience some issues and causing some problems on our current server. With the new system the issues that we are experiencing should be alleviated.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds as follows:

FROM: CIT Fund- Capital Improvements Restricted Account	\$ 51,000
TO: Computer Service- 21009000- other	\$ 51,000

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

April 14, 2022

RE: WPC Clarifier Rehab 3, 4, & 5, Project No. 35601300

Dear Council Members,

On February 17th, the City of Findlay accepted Request for Qualifications (RFQ) for Design/ Build Contractors to assist in the development and implementation of repairs that are needed on three of the clarifiers at Water Pollution Control. From the RFQ process Mosser Construction has been selected to conduct the design and construction of the repairs needed at WPC.

The first phase of the project will be to develop plans for the repairs that are needed on the inside of the clarifiers. Along with the concrete repairs, recommendations will be provided for coatings of the effluent troughs to prevent future spalling. Once the design phase is complete, Mosser will provide the Engineering Department with a detailed cost estimate for the repairs.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director and/or City Engineer to enter into contracts and to appropriate and transfer funds as follows:

FROM: Sewer Fund \$ 60,845

TO: WPC Clarifier 3, 4, & 5, Project No. 35601300 \$ 60,845

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



Monthly Collection Report to Findlay Council
March 2022

Total collections for March 2022: \$2,585,426.49

	2022	2021	
	<u>Year-to-date</u>	<u>Year-to-date</u>	<u>Variance</u>
Withholders	5,646,586.16	5,162,662.24	483,923.92
Individuals	679,676.77	602,872.19	76,804.58
Businesses	<u>614,653.20</u>	<u>641,673.09</u>	<u>-27,019.89</u>
Totals	6,940,916.13	6,407,207.52	533,708.61
			8.33%

Actual & Estimated Past-due Taxes

Withholders	494,287.57
Individuals	3,022,406.50
Businesses	<u>184,751.93</u>
Total	3,701,446.00

Actual and Projected Revenue

	2022	Percentage	Amount	Percentage	2022
	<u>Actual</u>	<u>of Projection</u>	<u>to Meet</u>	<u>to Meet</u>	<u>Projected</u>
	<u>Year-to-date</u>	<u>Collected</u>	<u>Projection</u>	<u>Projection</u>	<u>Year End</u>
Withholders	5,646,586.16	29.72%	13,353,413.84	70.28%	19,000,000.00
Individuals	679,676.77	24.72%	2,070,323.23	75.28%	2,750,000.00
Businesses	<u>614,653.20</u>	30.73%	<u>1,385,346.80</u>	69.27%	<u>2,000,000.00</u>
Totals	6,940,916.13	29.22%	16,809,083.87	70.78%	23,750,000.00

Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	1	11	383.92	745.79
Individuals	168	278	64,830.61	110,547.94
Businesses	<u>8</u>	<u>17</u>	<u>3,253.15</u>	<u>5,233.35</u>
Totals	177	306	68,467.68	116,527.08

Transfers of Overpayments

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	1	5	152.00	470.66
Individuals	91	137	14,630.09	46,696.07
Businesses	<u>77</u>	<u>131</u>	<u>59,990.11</u>	<u>102,005.64</u>
Totals	169	273	74,772.20	149,172.37


Income Tax Administrator


Date

Findlay Income Tax Department

Monthly Collections Report

Friday, April 1, 2022

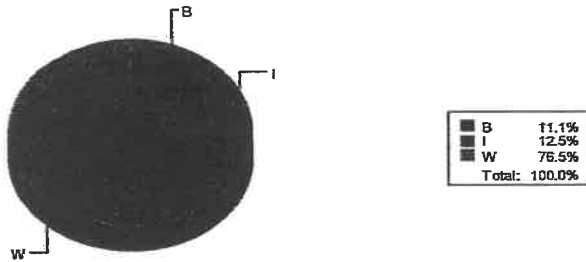
8:51:11AM

For Period March 1, 2022 through March 31, 2022

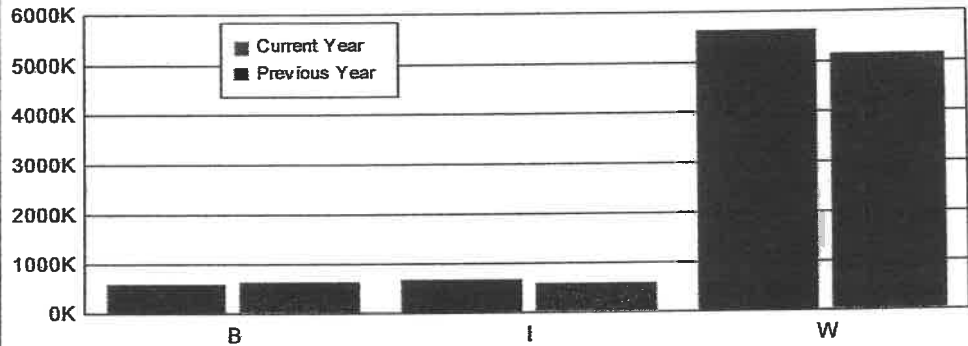
City of Findlay

Account Type	Monthly Total	2022 Year to Date	2021 Year to Date	Increase (Decrease)	% Change	2022 Month to Date	Previous Year(s) Month to Date
W	1,976,670.80	5,646,586.16	5,162,662.24	483,923.92	9.37	1,973,303.87	3,366.93
I	322,571.69	679,676.77	602,872.19	76,804.58	12.74	41,750.44	280,821.25
B	286,184.00	614,653.20	641,673.09	-27,019.89	-4.21	117,007.56	169,176.44
Totals	2,585,426.49	6,940,916.13	6,407,207.52	533,708.61	8.33	2,132,061.87	453,364.62

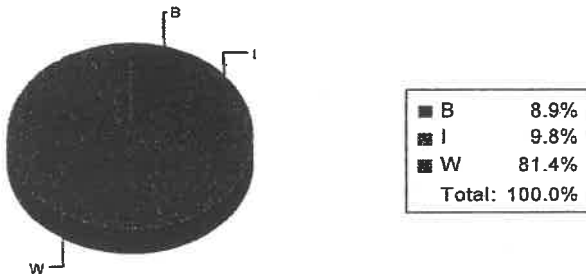
Monthly Collections by Account Type



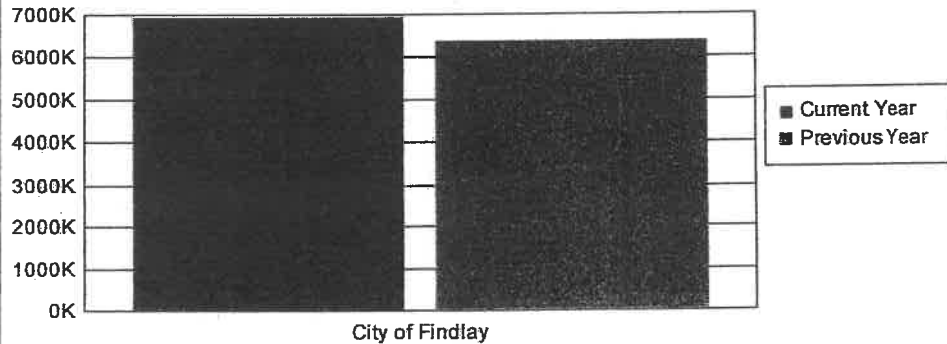
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



City of Findlay Income Tax Department


Monthly Collection Report to City Council For the Month of March 2022

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	<u>Ø</u>	<u>Ø</u>
B. Cumulative quantity:	<u>Ø</u>	<u>Ø</u>
C. Cumulative quantity with no filing obligations:	<u> </u>	<u> </u>
D. Cumulative quantity with no tax liabilities:	<u> </u>	<u> </u>
E. Quantity not required to make estimate payments:	<u> </u>	<u> </u>
F. Quantity already making estimate payments:	<u> </u>	<u> </u>
G. Cumulative quantity HB 49 Opt-in election:	<u> </u>	<u> </u>
H. Quantity remaining (B – C – D – E – F – G):	<u>Ø</u>	<u>Ø</u>

For the remaining Ø individual and Ø business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension request due date amount is \$ Ø

House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses:	Month-to-date <u>6</u>	Year-to-date <u>6</u>
HB 49 .5 Percent Fees:	Month-to-date <u>Ø</u>	Year-to-date <u>Ø</u>


Mary Price, Tax Administrator

4/1/2022
Date

FINDLAY SHADE TREE COMMISSION

2021 Annual Report

To Mayor Christina Muryn, Findlay City Council, and Area Residents

Thanks to all of you for your continuing support to make Findlay's Tree Program a success. This Annual Report gives an overview of progress in 2021.

Last year continued to be a challenge due to COVID-19.

We continued to receive program support from Stephanie Miller, Urban Forester, Ohio Dept. of Natural Resources, Div. of Forestry. The 2021 Northwest Ohio Urban Forestry Conference was a Road Trip Edition. Stephanie developed a series of caravan tours to see what our villages, cities, friends, and neighbors are doing. We had the opportunity to see innovative technologies, new and historical ways to address challenges, champion trees, and some beautiful sites on and off the beaten path.

The tours began in Bowling Green with a visit to their rubber sidewalk installations. Next the tour went through Waterville and Whitehouse to see two historical cemeteries, one with traditional large trees and the other uniquely sculpted arborvitae. Waterville also had recently installed Silva Cells in their downtown. This trip ended in Grand Rapids to see some sidewalk rebuilds and see some of the sites.

The next tour started at the Lima Children's Garden and included historic Faurot Park, Woodlawn Cemetery, historic West Market Street, and Hermon Woodlands Metro Park.

The next tour began at Findlay's historic Riverside Park followed by a visit to the United States' largest hackberry tree and Ohio's first Silva Cell installation in downtown Findlay. The tour continued to Gilboa and Ottawa where flood reduction work has been done. Finally, the tour ended in Columbus Grove to visit the former Ohio Big Tree Champion Baldcypress and the Columbus Grove Municipal Pool which is on the National Register of Historic Places.

The next tour started at St. Mary's Memorial Park and ended at Fort Recovery Community Park. Along the way, there was a visit to St. Mary's Heritage Park, Grand Lake St. Mary's State Park, Celina City Parks, Coldwater Memorial Park, and their Nature Preserve. The tour concluded at the Fort Recovery State Museum.

The last tour for the year started at Upper Sandusky's Harrison Smith Park. The tour continued through Tiffin, visiting a variety of spots along the way and ending at Spiegel Grove in Fremont.

This was a variety of opportunities in which Shade Tree Commission members could participate.

30+ years... a Tree City USA Community!

Findlay was recognized as a Tree City USA Community on December 21, 2021, through an announcement from the Ohio Dept. of Natural Resources, Division of Forestry.



2021 Arbor Day Celebration at Bigelow Hill School
Pictured: Mayor Muryn, Students, and Staff

2021 Tree Commission Highlights:

- **Trees Planted** – 62 trees were planted as a result of the various City projects and planting programs at a cost of \$9,071.00. 5 trees were planted in conjunction with the County Road 236 reconstruction/multiuse path project, and 19 trees were planted with the Brookside Drive/walking path project.
- **Municipal Staff Dollars Spent** – City staff spent \$210,978.00 total on tree related work including planting, pruning and removing trees. Wood and leaf residual processing was also involved in these figures. Staff support of the Shade Tree Commission efforts was also an expense.
- **"NeighborWoods"** – This special program was again held on October 9, 2021. The program was held in the Remington Avenue neighborhoods There were 17 trees planted.
- **Adopt A Tree** – Findlay residents took advantage of this program to plant 8 trees throughout the town with tree pickup taking place on October 9, 2021.
- **Findlay's 2021 Arbor Day Program** – Arbor Day was held at Bigelow Hill School on April 23, 2021. As part of the program one tree was planted on school grounds.
- **Volunteer Hours** – 183 volunteer hours were logged in 2021. Over 29 volunteers assisted various tree projects and programs city-wide.
- **Community Forestry Expenditure** – In 2021, \$3.44 per capita was spent on trees and tree related items.
- **Tree Maintenance** – 114 trees were pruned at a cost of \$3,420.00, and 124 trees were removed at a cost of \$68,855.00 by City staff in Findlay in 2021.



FINDLAY SHADE TREE COMMISSION 2021 Annual Report

2022 Events Planned:

- **May 6** – Arbor Day Program
- **May 11** – Tree City USA Recognition Program – Hosted in Findlay, Ohio
- **Fall** – Annual Urban Forestry Conference
- **September/October TBA** – Tree Care Workshop
- **October 8** – Fall Planting Day, NeighborWoods Tree Planting, Tree Care Workshop w/NeighborWoods
- **November TBA** – Young Tree Training Workshop

Thanks to Tree Commission Members

We had a great year! The Findlay Shade Tree Commission including Ed Crawford, Tim Brugeman, Brian Bauman, Tom Mills, Jim Niemeyer, Dave Honse, AJ Copus Jeremy Kalb, provided yeomen service on behalf of Findlay's urban forest.

Special THANKS to Kathy Launder for coordinating Tree Commission activities and records at the Mayor's Office, Denise DeVore for general support, and Robin Schey for coordinating the Tree Commission budget at the Public Works Department.



Pictured: Jim Niemeyer, City Councilman, planting a NeighborWoods tree



Pictured: Brian Bauman, City Councilman and Findlay Shade Tree Commission Chair planting a tree for NeighborWoods.

NeighborWoods - 2021

"NeighborWoods" encourages larger tree planting projects in areas where neighbors can join together to plant and care for trees as a group. The City digs the holes and delivers the trees with a bag of mulch each. An individual with expertise in tree planting guides the project.

In 2021, one neighborhood participated in NeighborWoods. The program took place on Saturday, October 9, 2021, in the Remington Street neighborhood, and 17 trees were planted.

This project is the ninth of its kind in Findlay. Other Findlay neighborhoods are invited to participate in the program by contacting the Shade Tree Commission.



City of Findlay

Christina M. Murn, Mayor

POLICE DEPARTMENT

Robert K. Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

April 4, 2022

Honorable Council:

Attached are the Findlay Police Department activity stats for March 2022.

Sincerely,



Robert K. Ring
Chief of Police

Committee Members:

- Jeff Wobser, at-large – Committee Chair
- Randy Greeno, at-large
- Dennis Hellmann, ward 2
- Grant Russel, at-large
- Beth Warnecke, ward 3
- Mayor Christina Muryn
- Jim Staschiak, Auditor

Staff:

- ROB MARTIN, SSD
- MATT CORDONIER, HRPC
- SARAH BONGIARDI, PLANNING NEXT
- JULIE BOLLEY - PLANNING NEXT

Guests:

Meeting Start Time: 6:00
Meeting End Time: 6:55

Agenda:

Call to Order

Roll Call

Approval of Minutes

New Items

review of public documents/studies and process update

Adjournment

Jeff Wobser
Jeff Wobser, Strategic Planning Committee Chair

GRANT RUSSEL

SARAH B - OVERVIEW OF PN
activities on TUE-THUR
- UF student pop-up
- Restaurant Assoc meeting
- Public WORKSHOPS
- WED UF
- THUR SO NORTH
ALEXANDRIA'S
- ONLINE LIVE ON FRIDAY

JIM S - one member of
TEAM who is a Veteran
RAISES ISSUES about trust
w/ City
- Mayor reached
out to Nichole
Coleman of Hancock
County Vets

- CURRENT TRENDS INFO
- discussion of intro
icebreaker questions
- HOUSING STUDY document
- FINDLAY CATALYTIC
OPPORTUNITY PLAN

- per SARAH B - PN housing
study plan not received
(over)

- Jim S provided a handout of document lists
- To-do - REMOVE SLIDE 20
 - SLIDE 23 - Photos
 - Jeremy K to get GIS data to PN ✓

OTHER THAN
SIMS.

- NO CONCERNS FOR INCLUSION OF SLIDES 24-25
- Jim S - CONCERN FOR INCLUSION OF NON-CITY PRODUCED DOCUMENTS
 - Jim S - CONCERN FOR SETTING public expectations based upon inclusion of documents and topics in handouts

- DECISION to pull slide 24 & 25
- MINOR CHANGE TO SLIDE 18 - PERCENT/NUMBERS
- WILL CIRCULATE FINAL DOCUMENT AFTER ~~PEB~~ AGREED UPON CHANGES, AGREE TO RELEASE

COMMITTEE REPORT
THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **STRATEGIC PLANNING COMMITTEE** met on April 5, 2022 to review of public documents/studies and process update.

We recommend:

- RELEASE OF DOCUMENT AFTER
AGREED UPON CHANGES ARE MADE

Aye Nay

ABSENT
Jeff Wobser, Chairman

Aye Nay

Randy Greeno
Randy Greeno

Aye Nay

Dennis Hellmann
Dennis Hellmann

Aye Nay

Grant Russel
Grant Russel

Aye Nay

Beth Warnecke
Beth Warnecke

Aye Nay

Christina M. Muryn
Mayor Muryn

Aye Nay

Auditor Staschak
Auditor Staschak























LEGISLATION: _____

DATE: April 5, 2022

COMMITTEE: STRATEGIC PLANNING

Jim S
HANDOUT

Parent Folders > Council > Strategic Planning Committee > PN Data Response > OneDrive

Name	Type
 Archive	File folder
 Planning NEXT Strategic Plan	File folder
 Website Photos	File folder
 Budget Pre-Meeting 2022.pdf	Adobe Acrobat Document
 Budget Presentation Document 2020.pdf	Adobe Acrobat Document
 Catalytic Opportunities Plan 2017.PDF	Adobe Acrobat Document
 City_of_Findlay_12_Performance_Hancock.pdf	Adobe Acrobat Document
 City_of_Findlay_20-Hancock_ML_FINAL.pdf	Adobe Acrobat Document
 CityofFindlayOrgChart_2021.pdf	Adobe Acrobat Document
 Comprehensive Annual Financial Report 2020.pdf	Adobe Acrobat Document
 Debt Summary 2021.pdf	Adobe Acrobat Document
 FI_DataReq_StratPlan_211215.docx	Microsoft Word Document
 Findlay_Water_Performance_Audit_Report.pdf	Adobe Acrobat Document
 FindlayZoningMapasAdoptedh (1).pdf	Adobe Acrobat Document
 GOAL TRACKER 2022.xlsx	Microsoft Excel Worksheet
 Hancock Park District Strategic Plan 2014.pdf	Adobe Acrobat Document
 HRPC Housing Study Report Summary.pdf	Adobe Acrobat Document
 Mid-Year Review 2021.pdf	Adobe Acrobat Document
 Multi Use Trails Master Plan.pdf	Adobe Acrobat Document
 NEW EMPLOYEE CHECKLIST.pdf	Adobe Acrobat Document
 NEW EMPLOYEE NOTE SHEET.pdf	Adobe Acrobat Document
 Unclaimed Funds as of 6112021.pdf	Adobe Acrobat Document

FINDLAY Forward

share your voice impact our future

Existing Conditions
April, 2022

Purpose

- **Explore** critical external and internal conditions, trends, and opportunities to educate the City elected officials, Staff and the general public
- **Inform** recommendations for the strategic plan which will guide the City organization and lays out a community-wide vision for the future

Note: at the time the existing conditions report was prepared, some 2020 US decennial and 2019 ACS 5-year estimate data was the most recent available information.

Topics

COMMUNITY

- People
- Personal Prosperity
- Housing
- Education
- Economy/Employment
- Health and Wellness

- Economy/Employment
- Health and Wellness
- Broadband
- Philanthropy

CITY

- Employees
- Demographics
- Commute
- Tenure
- Services and governance
- Community Services
- Budgeting and Revenue

Community

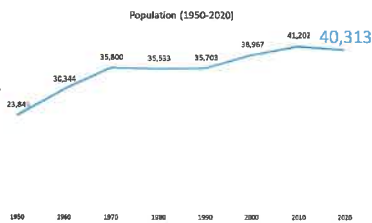


Population has declined slightly since 2010



↓ 2% (-889)
2010-2020

- Population decreased slightly from 2010 to 2020 after a period of steady increase

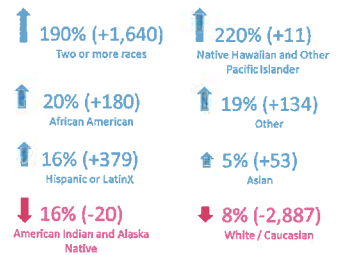


PE19-013

Source: US Decennial Data

Findlay is growing more diverse

- The population has grown more diverse from 2010 to 2020
- Almost all races have increased in population except for White, and American Indian and Alaska Native populations

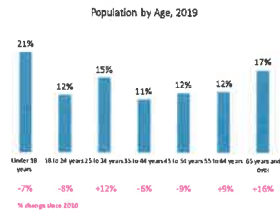


PE19-013

Source: US Decennial Data

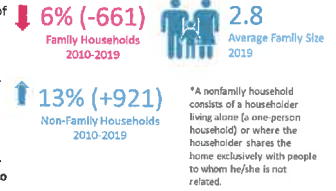
Seniors are the fastest growing population

- Older adults make up 17% of the population and has grown the fastest at 16% since 2010.



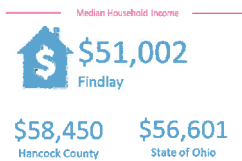
Family households have slightly declined

- 55% of overall households are made up of families.
 - From 2010 to 2019, family households declined 6%
 - Married couples with children under 18 years old also declined by 10%
- The average family size remains steady (2.81 in 2019 and 2.79 in 2010)
- 45% of households are non-family. *Non-family households grew 13% from 2010 to 2019



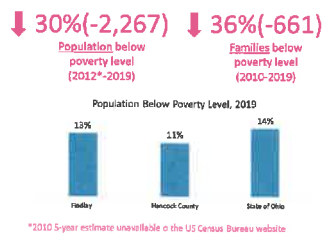
Findlay's median household income is below Hancock County and the State of Ohio

- Median household income in Findlay in 2019 was \$51,002



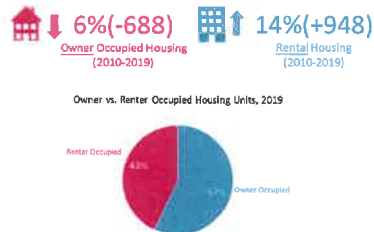
Poverty levels have decreased over the last 7 years

- The population below poverty level decreased 30% from 2012* to 2019
- Families below poverty level decreased 36%
- Poverty in Findlay is almost on par with Hancock County and the State of Ohio



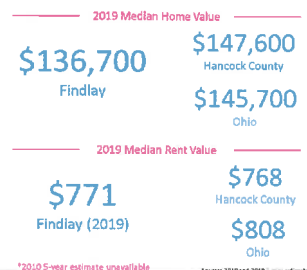
Owner occupied housing units have decreased in the last 9 years

- 57% of housing units are owned
- Owner-occupied housing decreased 6% between 2010 and 2019
- Rental housing increase 14% between 2010 and 2019



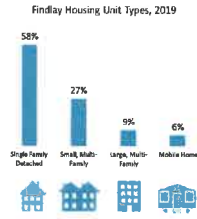
Median home value and rent are lower than the State of Ohio

- Median home value increased 11% and rent increased 16% between 2010 and 2019
- However, housing value is lower in Findlay compared to Hancock County and the State of Ohio
- Rent in Findlay is at par with the County and less than the State



The majority of homes are single detached, but there is a mix of housing types available

- The majority of housing unit types are single-family detached homes
- There is also a variety of small and large multi-family homes available in the City
- The fastest growing unit types since 2010:
 - 2-unit types grew 22% (+339)
 - mobile homes grew 24% (+224)

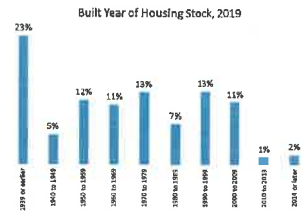


Notes:
 Small multi-family – 1 unit attached, and 2 to 9 units within a structure
 Large multi-family – 10 or more units within a structure

Source: 2010 and 2019 9-year estimates US Census

Housing stock is older and was mostly built in 1939 or earlier

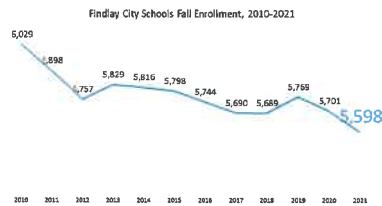
- The majority of housing unit types were built in 1939 or earlier
- 2% of housing stock was built after 2014



Source: 2019 5-year estimates US Census

K-12 student enrollment has slightly declined in the last 11 years

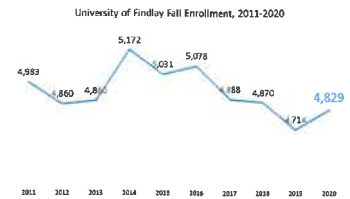
- Total enrollment from 2010 to 2021 declined by 7% (lost 431 students)



Source: Ohio Department of Education (<https://education.ohio.gov>)

Student enrollment at the University of Findlay has declined slightly in the last 9 years

- Total fall enrollment from 2011 to 2021 declined by 3% (lost 154 students)



Source: National Center of Education Statistics (<https://nces.ed.gov/ipeds/>)

Top employers continue to be in manufacturing, petroleum, health and education sectors

- Whirlpool, Blanchard Valley Regional Health Center, Marathon, and City Findlay City School employees have grown since 2013
- Other top employers have lost employees

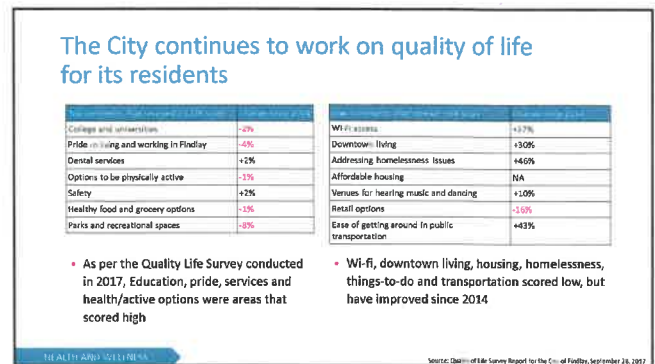
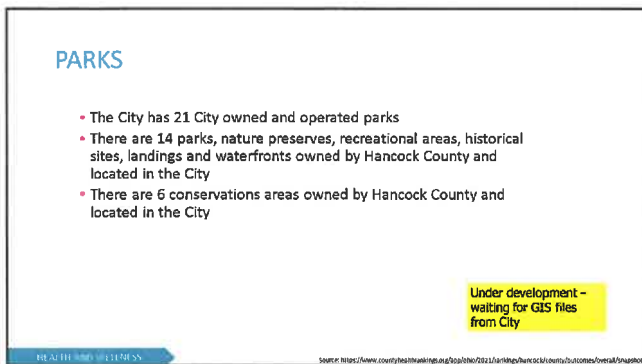
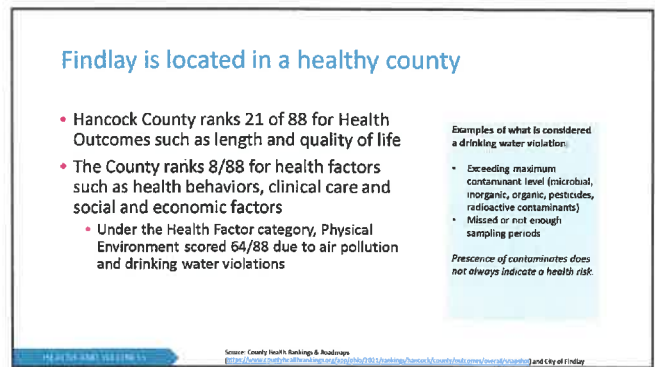
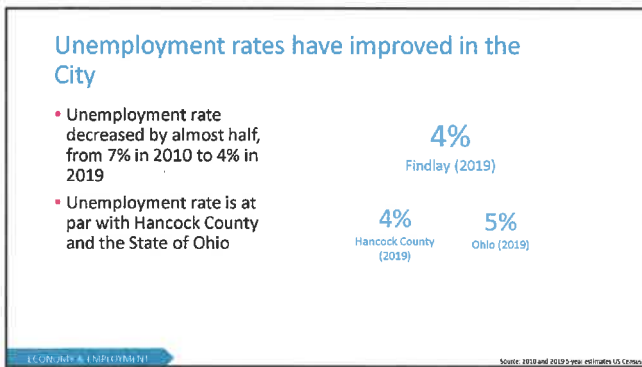
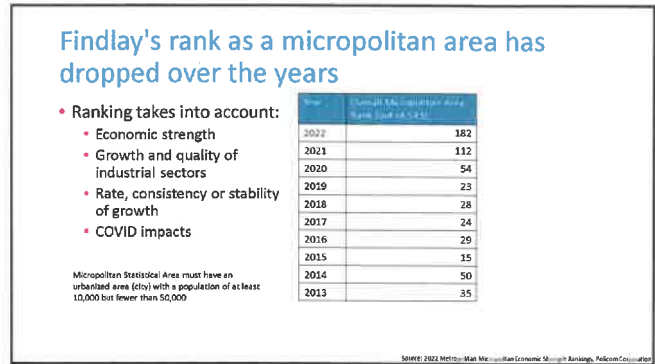
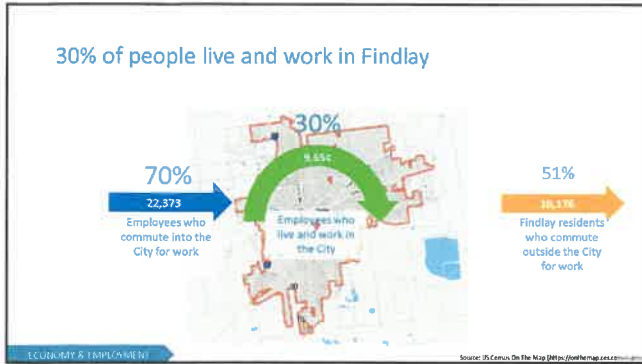
Company	2013	2021	% Change
Whirlpool	2,440	2,440	29%
Blanchard Valley Health System	2,289	2,289	15%
Marathon Petroleum Corporation	2,234	2,234	22%
Findlay City Schools	834	834	9%
The University of Findlay	539	539	-2%
Lowe's Distribution Center	623	623	-10%
Cooper Tire and Rubber Company	1,590	1,590	-22%
Hitachi Astemo (formerly Hitachi State Ohio)	467	467	-29%
McLane	562	562	NA
Kohl's Distribution Center	510	510	NA

Source: City of Findlay, Auditor

Public administration, wholesale, arts and entertainment, agriculture related, and transportation and warehousing related sectors grew significantly from 2010 to 2019



Source: 2010 and 2019 5-year estimates US Census



Frequent general comments in the Quality of Life Survey

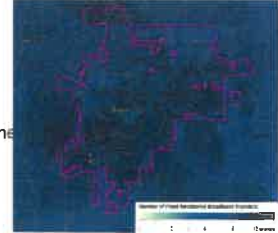
- There is a lack of affordable housing
- Public transportation is very limited
- There is a lack of retail options, both local options and national chains
- Drugs and opioids are a major issue
- Flooding is an issue
- Many reported a lack of belonging, particularly due to discrimination

HEALTH AND WELLNESS

Source: Quality of Life Survey Report for the City of Findlay, September 28, 2017

Most Findlay households have access to internet

- 86% of households have internet subscription (2019)
 - 85% have broadband
 - Less than 1% have dial-up
- 14% of households do not have an internet subscription
- Since 2017, households without internet have decreased 31%
- Overall, Findlay has access to several broadband service providers



Source: 2018 and 2019 5-year estimates by Census, and Federal Communications Commission Broadband Deployment (<http://www.fcc.gov/broadband>)

INFRASTRUCTURE

Findlay community needs are supported by the Findlay-Hancock Community Foundation

In 2020:

- 602 donors
- 487 fund sources
- \$3.8 million grantmaking
- 805 awarded grants
- Total assets of \$159 million
 - 20% increase since 2017



FINLAY FORWARD

Source: 2020 and 2019 5-year estimates by Census, and Federal Communications Commission Broadband Deployment (<http://www.fcc.gov/broadband>)



FINLAY Forward

73% of revenues come from income taxes



General Government Includes: Auditor's Office, Law Director, Public Building, Computer Services, Cemetery, Mayor's Office, Service Director, Safety Director, City Council and Human Resources.

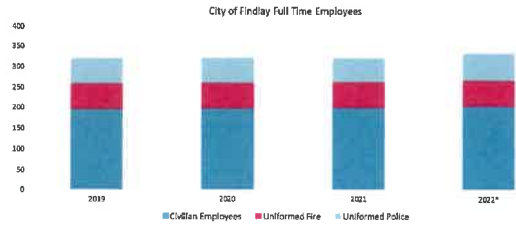
Source: City of Findlay City of Findlay Budget Brief 2021

Did You Know?

- 1.0% Income Tax
 - 80% of income taxes received goes to the General Fund
 - 20% of income taxes are directed to Capital Improvement Project
- City maintains a Rainy Day Reserve Fund of \$1.5 million
 - In addition, the City targets a minimum cash reserve of 2 months of operating expenses
- 77% of General Fund Expenditures are directed towards Personnel costs

Source: City of Findlay City of Findlay Budget Brief 2021

The City has maintained stable employee counts since 2019



Source: City of Findlay Budget Report 2021

Thank you!

FindlayForwardPlan.com



Committee Members:

- Grant Russel, at large – Committee Chair
- Brian Bauman, Ward 5
- Dennis Hellmann, Ward 2
- Jim Slough, Ward 4
- Brad Wisener, Ward 1

Staff:

- Eric Adkins, Zoning Supervisor
- Matt Cordonnier, HRPC Director
- Don Rasmussen, Law Director
- Jacob Mercer, HRPC
- Jeremy Kalb, City Engineer

Meeting Start Time: 12:00

Meeting End Time: 12:33

Guests:

DAN STONE, Representing applicant

Agenda:

Call to Order

12:00

Roll Call

Approval of Minutes

New Items

1. McLane Drive ROW vacation

Adjournment

Grant Russel
Grant Russel, Planning & Zoning Committee Chair

per Dan Stone —

- RL carriers has purchased all surrounding parcels
- building will be close to R-OW to be vacated
- = vacation allows for better site plan
- no questions from members
- approved (Hellmann/Slough)

4-0

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Daniel Stone, Van Horn, Hoover & Associates, Inc. on behalf of the Stand Richards to vacate a portion of an existing road right of way of McLane Drive, the very southern end of roadway in the cul-de-sac area.

We recommend

APPROVAL AS REQUESTED

PUBLIC HEARING:

Aye Nay *Grant Russel*
Grant Russel, Chairman

Aye Nay ABSENT
Brian Bauman

Aye Nay *Dennis Hellmann* MOTION **PLANNING & ZONING COMMITTEE** LEGISLATION: _____

Aye Nay *James Slough* SECOND **DATED: April 14, 2022**

Aye Nay *Brad Wisener*
Brad Wisener

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
APRIL 19, 2022**

ORDINANCE NO. 2022-019 (*Water Meter System Replacement*) **requires three (3) readings** **third reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR CONSTRUCTION, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-022 (*Marathon Solar Panel Field*) **requires three (3) readings** **third reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN THE NECESSARY PAPERWORK TO TRANSFER OWNERSHIP OF MARATHON PETROLEUM COMPANY LP'S SOLAR PANEL FIELD THAT WAS BUILT ON THE CITY OF FINDLAY'S WATER POLLUTION CONTROL CENTER'S CAMPUS.

ORDINANCE NO. 2022-024 (*CHIP 2022 program*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO PARTNER WITH HANCOCK COUNTY BY ENTERING INTO A PARTNERSHIP AGREEMENT FOR THE ADMINISTRATION OF THE COMMUNITY HOUSING IMPACT AND PRESERVATION (HEREINAFTER REFERRED TO AS "CHIP") PROGRAM FOR THE PURPOSE OF ADDRESSING LOCAL HOUSING NEEDS WITHIN HANCOCK COUNTY, OHIO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-025 (*second capital improvement appropriation of 2022*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-026 (*utility location pickup replacement*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-029 (*downtown recreation area*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT OR CONTRACTS WITH STRAND & ASSOCIATES FOR THE DESIGN OF THE DOWNTOWN RECREATION AREA PHASE II BENCHING OF THE BLANCHARD RIVER, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

APRIL 19, 2022

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, APRIL 19, 2022 MEETING.

ORDINANCES

- 2022-031 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2022-032 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT OR CONTRACTS FOR THE REPLACEMENT OF MS HYPER-V WITH VMWARE EQUIPMENT, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2022-033 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT OR CONTRACTS WITH MOSSER CONSTRUCTION, INC. FOR THE DESIGN AND CONSTRUCTION OF REPAIRS NEEDED AT THE CITY OF FINDLAY, OHIO' WATER POLLUTION CONTROL CENTER, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY
- 2022-034 AN ORDINANCE VACATING A CERTAIN PORTION OF AN EXISTING ROAD RIGHT-OF-WAY OF MCLANE DRIVE, THE VERY SOUTHERN END OF THE ROADWAY IN THE CUL-DE-SAC AREA (HEREINAFTER REFERED TO AS THE MCLANE DRIVE RIGHT-OF-WAY VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2022-031

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 6,110.21
TO:	Parks Maintenance Department #21034000-other	\$ 6,110.21

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that funds received from an insurance payment for the repair of the Public Works building may be utilized within the Parks Maintenance Department.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-032

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT OR CONTRACTS FOR THE REPLACEMENT OF MS HYPER-V WITH VMWARE EQUIPMENT, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director, and or City Engineer of the City of Findlay be and they are hereby authorized to waive the formal advertising and bidding process pursuant to §735.051 of the Ohio Revised Code and enter into a contract or contracts for the replacement of the MS Hyper-V with VMWare equipment, and to appropriate and transfer funds.

SECTION 2: That the following sums be and the same are hereby appropriated:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 51,000.00
TO:	Computer Services #21009000-other	\$ 51,000.00

SECTION 3: That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason, it is immediately necessary to authorize entering into a contract or contracts for the replacement of MS Hyper-V with VMWare equipment, as well as appropriate and transfer funds, to alleviate current server issues.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-033

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT OR CONTRACTS WITH MOSSER CONSTRUCTION, INC. FOR THE DESIGN AND CONSTRUCTION OF REPAIRS NEEDED AT THE CITY OF FINDLAY, OHIO'S WATER POLLUTION CONTROL CENTER, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director, and or City Engineer of the City of Findlay be and they are hereby authorized to enter into a contract or contracts with Mosser Construction, Inc. for the design and construction of repairs needed at the City of Findlay, Ohio's Water Pollution Control Center.

SECTION 2: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund	\$ 60,845.00
TO:	WPC Clarifier 3, 4, & 5, <i>Project No. 35601300</i>	\$ 60,845.00

SECTION 3: That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason, it is immediately necessary to authorize entering into a contract or contracts with Mosser Construction, Inc., as well as appropriate and transfer funds, so that said repairs at the City's Water Pollution Control Center may begin.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-034

AN ORDINANCE VACATING A CERTAIN PORTION OF AN EXISTING ROAD RIGHT-OF-WAY OF MCLANE DRIVE, THE VERY SOUTHERN END OF THE ROADWAY IN THE CUL-DE-SAC AREA (HEREINAFTER REFERED TO AS THE MCLANE DRIVE RIGHT-OF-WAY VACATION) IN THE CITY OF FINDLAY, OHIO.

WHEREAS, a petition has been presented to Council requesting that a portion of an existing road right-of-way of McLane Drive, the very southern end of the roadway in the cul-de-sac area, be vacated as set forth herein, and;

WHEREAS, Council upon approval and recommendation of such vacation by the Planning Commission of the City of Findlay, Ohio, is satisfied that it will not be detrimental to the general interest and ought to be made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described alley be and the same is hereby vacated:

Situated in the City of Findlay, County of Hancock and State of Ohio:

The existing road right-of-way of McLane Drive, the very southern end of the roadway in the cul-de-sac area. A complete legal description is attached as Exhibit A.

SECTION 2: That the aforesaid vacation is hereby made subject to the preservation of the public utilities right-of-way, in accordance with the provisions of Ohio Revised Code Section 723.041 including an easement is reserved for all sanitary and/or storm sewer lines in said vacated right-of-way.

SECTION 3: That this Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____



LEGAL DESCRIPTION

Pt. McLane Drive
City of Findlay,
Hancock County,
State of Ohio
0.984 Acres

R/W VACATION

Situated in the City of Findlay, County of Hancock, State of Ohio and being a part of the Northwest Quarter of Section 5, Township 1 North, Range 11 East, also being part of McLane Drive, a tract of land bounded and described as follows:

Commencing at the Southeast corner of Lot #1 of the Tall Timbers West Subdivision Plat, as recorded in Plat Book 22, Page 48 of the Hancock County Records;

Thence, S 88°32'15" E, a distance of 100.01 feet to a 5/8 inch Capped Rebar found on the east Right of Way of McLane Drive (100' R/W) and being the PRINCIPAL Point of Beginning of a parcel of land herein described;

Thence along the current Right of Way of McLane Drive, S 88°32'15" E, a distance of 69.20 feet to a 5/8 inch Capped Rebar found marking an angle point in said Right of Way;

Thence continuing along said Right of Way, S 01°27'45" W, a distance of 250.00 feet to a 5/8 inch Capped Rebar found marking an angle point in said Right of Way;

Thence continuing along said Right of Way, N 88°32'15" W, a distance of 240.00 feet to a 5/8 inch Capped Rebar found marking an angle point in said Right of Way;

Thence continuing along said Right of Way, N 01°27'45" E, a distance of 149.91 feet to a 5/8 inch Capped Rebar found marking an angle point in said Right of Way;

Thence, S 88°32'21" E, a distance of 171.80 feet to a Mag Nail Set;

Thence, N 00°53'07" E, a distance of 100.09 feet to the POINT OF BEGINNING;

Containing 0.984 Acres of land more or less, all being subject to any prior easements of record or otherwise.

The above described parcel is to be attached to Parcel #210001032699.

Bearings are based on prior surveys and Deeds of Record and are for the purpose of description only. Distances referenced are ground distances.

This description was prepared in accordance with a recent Field Survey prepared by Daniel R. Stone, Registered Surveyor #8159, 3200 N. Main Street, Findlay, Ohio, 45840, dated March 2, 2022 and filed at the Hancock County Auditor's Office.

Date: 2. Mar. 2022



Survey and Legal Description by:

Daniel R. Stone

Daniel R. Stone, P.E., P.S.
Ohio Registered Surveyor #8159