

# FINDLAY CITY COUNCIL AGENDA

**REGULAR SESSION**

**December 5, 2017**

**COUNCIL CHAMBERS**

## **ROLL CALL of 2016-2017 COUNCILMEMBERS**

### **ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:**

Acceptance or changes to the November 21, 2017 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** - none.

**PROCLAMATIONS:** - none.

**RECOGNITION/RETIREMENT RESOLUTIONS:** - none.

### **PETITIONS:**

#### **Zoning amendment request – 632 Davis Street**

Brad Brolex, Brolex Builders on behalf of current owners Roger and Rose Altman, would like to change the zoning to R-4 Duplex/Triplex, High Density. It currently is zoned R2 Single Family, Medium Density. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

**WRITTEN COMMUNICATIONS:** - none.

**ORAL COMMUNICATIONS:** - none.

### **REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

#### **City Auditor Jim Staschiak –depository agreements**

Currently, the City has active depository agreements with several institutions. Collateralization is necessary to protect public funds and recover ownership of those monies in the event of a bank failure. The City is required by Ohio Revised Code to designate its financial institutions and renew bank depository agreements every five (5) years. The current agreements expire October 31, 2021; however, a change to State Law by the State Treasurer is forcing the cities like Findlay to revise current agreements. Unfortunately for the City of Findlay, this change is not for the better and will ultimately end with fewer options for protecting our funds and significantly increased banking fees. In the past every dollar (\$1.00) of the City's money was guaranteed at a minimum with one dollar two cents (\$1.02). Under the new State Treasurer program, this will be reduced to as little as fifty cents (\$.50). Legislation authorizing the City Auditor to immediately enter into revised agreements is requested. The banks are requesting the agreements be returned by December 15, 2017 in order to be ready for a January 1, 2018 deadline. Although it was unexpected that the banks would change their agreements with the City of Findlay, emergency language and passage will be required so that the City may continue with the protections afforded to us under Ohio Law. The goal is to maintain an excess of one hundred percent (100%) collateralization. Legislation allowing the City Auditor to arrange for the best collateralization attainable and sign the needed agreements is requested. Ordinance No. 2017-122 was created.

#### **City Auditor Jim Staschiak – Parking Fund receipts**

One of the primary roles of the City Auditor is to monitor receipts and appropriations throughout the year to ensure the City complies with State Budgetary Law. Year to date Parking Fund receipts have come in significantly lower than expected and projected for 2017. At the time of writing this letter, the receipts are down twenty percent (20%) which is approximately twenty thousand dollars (\$20,000). In order to be prudent and to comply with his statutory duties, he is reducing the Parking Fund revenue projection accordingly. This reduction in revenue necessitates a need for an immediate appropriation of money within the City Parking Fund. This appropriation will reduce the projected General Fund year-end balance by the same amount and is necessary to continue Parking Enforcement operations. Legislation to comply with Statutory Law of the State of Ohio, and for Council to waive the Statutory Rules and pass the legislation as an emergency is requested. Ordinance No. 2017-123 was created.

FROM: General Fund	\$ 25,000.00
TO: Parking Fund	\$ 25,000.00

#### **Mayor Lydia Mihalik – Appointment of Hancock Metropolitan Housing Authority Board**

Mayor Mihalik appointed Dow Campbell to serve on the Board of Commissioners for the Hancock Metropolitan Housing Authority. This appointment will be effective through December 31, 2022. The appointment does not require Council's confirmation.

**City Planning Commission agenda** – December 14, 2017; **minutes** – November 9, 2017.

**Income Tax Board minutes** - August 4, 2017.

**Parks and Recreation Board minutes** November 20, 2017.

**Traffic Commission minutes** – November 20, 2017.

**Service Director/Acting City Engineer Brian Thomas – CR 300 drainage improvements project no. 35575100**

By authorization of Ordinance No. 2017-006, a bid opening was held for the above-referenced project on November 28, 2017. Bids were received from twelve (12) potential contractors with bid amounts ranging from \$117,385-\$204,490. The lowest and best bid was received from Fenson Contracting, LLC of Ft Jennings, Ohio. This project is included in the 2017 Capital Improvements Plan, and the total project estimate is within the budgeted amount. \$20,000 was previously appropriated to the project for design and startup. An appropriation for construction, inspection, and contingency is now needed to complete the project. Legislation to appropriate funds is requested.

FROM: Sewer Fund – Stormwater Restricted Account \$ 140,300  
TO: CR 300 Drainage Improvements, *Project No. 35575100* \$ 140,300

Ordinance No. 2017-124 was created.

**City Income Tax Monthly Collection Report – November 2017.**

**COMMITTEE REPORTS:** - none.

**LEGISLATION:**

**RESOLUTIONS**

**RESOLUTION NO. 012-2017** (*opposition of State Governor's proposed 2017-2018 budget*) **tabled after 1<sup>st</sup> reading on 4/18/17**  
A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 028-2017** (*Humble Robinson/Strauch Annexation (services City will provide) requires three (3) readings*) **second reading**  
A RESOLUTION STATING WHAT SERVICES THE CITY OF FINDLAY, OHIO, WILL PROVIDE TO THE TERRITORY PROPOSED TO BE ANNEXED TO THE CITY OF FINDLAY, OHIO, SITUATED IN MARION TOWNSHIP, COUNTY OF HANCOCK, STATE OF OHIO, AND BEING A PART OF THE SOUTHWEST FORTH (1/4) OF SECTION 5, T1N, R11E, A TRACT OF LAND CONSISTING OF 48.920 ACRES OF LAND, MORE OR LESS.

**ORDINANCES**

**ORDINANCE NO. 2017-021 AS AMENDED** (*bicycle riding in downtown business district*) **tabled after 3<sup>rd</sup> reading on 4/18/17 and during 9/19/17 meeting**  
AN ORDINANCE AMENDING SECTION 373.11(a)(2) AND REPEALING SECTION 373.13 OF CHAPTER 373 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

*During NEW BUSINESS portion of the May 2, 2017 City Council meeting, a motion was made and seconded to accept the proposed amendments (second amendment to the Ordinance), which was approved. A motion was then made to lift it from the table, but no second to that motion was given, so it was not lifted from the table and remains tabled.*

*During OLD BUSINESS portion of the September 19, 2017 City Council meeting, a motion was made and seconded to lift it from the table. All were in favor. Then a motion was made and seconded to adopt it, but after discussion, a motion was made and seconded to retable it. The Ordinance remains tabled.*

**ORDINANCE NO. 2017-073** (*HWE Franchise Agreement requires three (3) readings*) **tabled after 3<sup>rd</sup> reading on 8/15/17**  
AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC. ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY AND OTHER SERVICES TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

**ORDINANCE NO. 2017-091** (*salary ordinance for City Councilmembers, President of Council, Treasurer*) **tabled after 3<sup>rd</sup> reading on 10/17/17**  
AN ORDINANCE ESTABLISHING THE SALARIES FOR CITY COUNCIL MEMBERS, PRESIDENT OF COUNCIL, AND TREASURER OF THE CITY OF FINDLAY, OHIO, AND REPEALING ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

**ORDINANCE NO. 2017-108, AS AMENDED** (*salary ordinance requires three (3) readings*) **second reading**  
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2016-108, ORDINANCE NO. 2017-038, AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-109** (*ee payroll deductions for HSA*) **requires three (3) readings** **third reading**  
AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-110** (*RLF Administration*) **requires three (3) readings** **third reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-112** (*Park Street rehabilitation*) **requires three (3) readings** **third reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-114** (*826 Washington St rezone*) **requires three (3) readings** **second reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 826 WASHINGTON STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY" TO "M2 MULTI-FAMILY, HIGH DENSITY".

**ORDINANCE NO. 2017-115** (*E Main Cross St vacation*) **requires three (3) readings** **second reading**  
AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS EAST MAIN CROSS STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2017-116** (*Water Distribution System analysis/assessment*) **requires three (3) readings** **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-117** (*Public Safety Software*) **requires three (3) readings** **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-118** (*Dog Warden contract renewal for 2017-2018*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH THE BOARD OF COMMISSIONERS OF HANCOCK COUNTY, OHIO, FOR DOG WARDEN SERVICES IN THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-119** (*salary ordinance for City Councilmembers, President of Council, Treasurer*) **requires three (3) readings** **second reading**  
AN ORDINANCE ESTABLISHING THE SALARIES FOR CITY COUNCILMEMBERS, PRESIDENT OF COUNCIL, AND TREASURER OF THE CITY OF FINDLAY, OHIO, AND REPEALING ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

**ORDINANCE NO. 2017-122** (*depository agreements*) **requires three (3) readings** **first reading**  
AN ORDINANCE AUTHORIZING THE AUDITOR OF THE CITY OF FINDLAY TO SIGN DEPOSITORY AGREEMENTS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-123** (*Parking Fund receipts*) **requires three (3) readings** **First reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-124** (*CR 300 drainage improvements*) **requires three (3) readings** **First reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:**

**OLD BUSINESS**  
**NEW BUSINESS**



# PETITION FOR ZONING AMENDMENT CITY OF FINDLAY

(Revised May 2017)

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

ADDRESS:

SUBDIVISION:

632 DAVIS ST

LOT No.(s):

7937, 7936, 7935

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty percent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

SIGNATURE	SUBDIVISION	LOT NO.	STREET FRONTAGE
Roger D Altman			
Rose A Altman			

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE RESIDENTIAL - SINGLE FAMILY

PRESENT ZONING DISTRICT R2

PROPOSED ZONING DISTRICT R4 - DUPLEXES

ATTACH:

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
- b. List of all property owners w/ln, contiguous to, and directly across the street from the proposed rezoning.

**NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.**

- c. A written statement of the reason for the request and justification for the change.
- d. If the area to be rezoned is a portion of a parcel, a survey must be done for the portion to be changed and it must be recorded as a new parcel at the County Recorder's Office.

Name of Owner ROGER & ROSE ACTMAN

Name of Contact Person if other than owner BRAD BROGAN  
(a letter granting person to act on owner's behalf must accompany application if not signed by owner)

Mailing Address 8138 FERNWOOD DR.

Phone No. (Home) (419) 721-4501 (Business) (419) 721-4501

Email: brad@broLEX BUILDERS.COM

11 129 / 17  
Date

  
Signature of contact person

**OFFICE USE ONLY**

\$250.00 fee paid \_\_\_\_\_ \$100 fee paid PUD approval \_\_\_\_\_

Applicable Advertising and Filing Fees Paid \_\_\_\_\_

Date Petition Submitted to City Council \_\_\_\_\_

Referral to Planning Commission \_\_\_\_\_ Referral to Planning & Zoning \_\_\_\_\_

Planning Commission \_\_\_\_\_ Disposition \_\_\_\_\_

Planning & Zoning \_\_\_\_\_ Disposition \_\_\_\_\_

Public Hearing Date Set by Council \_\_\_\_\_

Date of Newspaper Notice \_\_\_\_\_  
(must be mailed at least 30 days prior to hearing)

Date of Notice to Abutting Property Owners \_\_\_\_\_  
(must be mailed at least 20 days prior to hearing)

Referred for Legislation: \_\_\_\_\_

Date of Readings by Council:  
First \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Second \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Third \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Action by Council: \_\_\_\_\_ Ordinance No. \_\_\_\_\_

[Print](#) | [Back](#)

### Hancock County GIS



Notes



PARCEL

LEFT - 600001008438

RIGHT - 210001029746

Across - 600000304780

600000304790

600000304800

ADDRESS	NAME	MAILING ADDRESS
640 DAVIS	ALLEN KILLION	1516 LINDENTHAL AVE HIGHLAND ILL 62245
616 DAVIS	ALEJANDRA STUACER (FIAT SEMMLES BANK)	1300 N. LOCUST ST OTTUMWA OH
633 DAVIS	WILLIAM WITTENMYER	_____
629 DAVIS	PAUL KIMM	_____
625 DAVIS	LACY ARRINGTON	_____



## AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
www.findlayohio.com

**JIM STASCHIAK II**  
CITY AUDITOR

Wednesday, November 29, 2017

The Honorable Council  
Findlay, Ohio

**It is respectfully requested this letter be read into the record of this Council Meeting.**

Dear Council Members,

Currently the City has active depository agreements with several institutions. Collateralization is necessary to protect public funds and recover ownership of those monies in the event of a bank failure.

The City is required by Ohio Revised Code to designate its financial institutions and renew bank depository agreements every five years. The current agreements expire October 31 2021; however, a change to State law by the State Treasurer is forcing the cities like Findlay to revise current agreements. Unfortunately for the City of Findlay this change is not for the better and will ultimately end with fewer options for protecting our funds and significantly increased banking fees. In the past every \$1.00 of the City's money was guaranteed at a minimum with \$1.02. Under the new State Treasurer program this will be reduced to as little as \$0.50.

By copy of this letter it is requested the Director of Law prepare the necessary legislation for Council to authorize the City Auditor to immediately enter into revised agreements. The banks are requesting the agreements be returned by December 15<sup>th</sup> in order to be ready for a January 1<sup>st</sup> deadline. Although it was unexpected that the banks would change their agreements with the City of Findlay, emergency language and passage will be required so that we continue with the protections afforded us under Ohio Law. The goal is to maintain an excess of 100% collateralization. By copy of this letter I am requesting the Director of Law prepare the needed legislation to allow me to arrange for the best collateralization attainable and sign the needed agreements.

Respectfully submitted,

Jim Staschiak II  
City Auditor

cc: D. Rasmussen





## AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
www.findlayohio.com

**JIM STASCHIAK II**  
CITY AUDITOR

Wednesday, November 29, 2017

The Honorable Council  
Findlay, Ohio

**It is respectfully requested this letter be read into the record of this Council Meeting.**

Dear Council Members,

One of the primary roles of the City Auditor is to monitor receipts and appropriations throughout the year to ensure the City complies with State Budgetary Law.

Year to date Parking Fund receipts have come in significantly lower than expected and projected for 2017. At the time of writing this letter the receipts are down 20%, approximately \$20,000. In order to be prudent and to comply with my statutory duties, I am reducing the Parking Fund revenue projection accordingly. This reduction in revenue necessitates a need for an immediate appropriation of money within the City Parking Fund. This appropriation will reduce the projected General Fund year-end balance by the same amount and is necessary to continue parking enforcement operations.

The transfer should appear as follows:

FROM:	General Fund	\$25,000.00
TO:	Parking Fund	\$25,000.00

Due to the need to comply with the statutory laws of the State of Ohio, I respectfully request you waive the rules and pass the legislation as an emergency. By copy of this letter I request the Director of Law to draft the appropriate legislation with the emergency clause.

Respectfully submitted,

Jim Staschiak II  
City Auditor

# Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

[www.findlayohio.com](http://www.findlayohio.com)

November 29, 2017

Honorable City Council  
City of Findlay, Ohio

RE: Appointment to Hancock Metropolitan Housing Authority Board

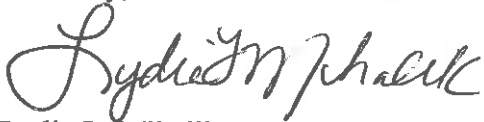
Dear Council Members:

This is to inform you that I am appointing Dow Campbell to serve on the Board of Commissioners for the Hancock Metropolitan Housing Authority.

Mr. Campbell has expressed a desire and willingness to serve the community in this capacity. This appointment will be effective through December 31, 2022.

This appointment does not require confirmation by Council, however, I trust that you will concur with this selection.

Sincerely,



Lydia L. Mihalik  
Mayor

cc: Dow Campbell  
Hancock Metropolitan Housing Authority

**City of Findlay**  
**City Planning Commission**  
City Council Chambers, 1<sup>st</sup> floor of Municipal Building  
Thursday, December 14, 2017 - 9:00 AM

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**SWEARING IN**

**APPROVAL OF MINUTES**

**NEW ITEMS**

1. APPLICATION FOR SPECIAL USE/HOME OCCUPATION #CU-04-2017 filed by Chelsea Lowe, 100 Northcliff Drive, Findlay for a dog grooming shop.
2. ALLEY/STREET VACATION PETITION #AV-08-2017 filed to vacate the unimproved portion of 6<sup>th</sup> Street east of Strong Avenue and west of old Dunham Avenue.
3. PETITION FOR ZONING AMENDMENT #ZA-07-2017 filed by Roger D Altman, 632 David St., Findlay to rezone Lots 7937, 7036 and 7935 in the Swing Addition from R-2 Single Family Medium Density to R-4 Duplex/Triplex.
4. APPLICATION FOR SITE PLAN REVIEW # SP-23-2017 filed by Brian Greve, 756 W Ervin Rd., VanWert, OH for proposed automotive sales to be located at 1501 W. Main Cross Street, Findlay OH
5. APPLICATION FOR SITE PLAN REVIEW #SP-24-2017 filed by C. Randolph Strauch, 780 S Sun Coast Blvd, Homosassa, FL for a proposed apartment complex to be located on E Melrose Avenue east of Crystal Glen apartments.

**ADMINISTRATIVE APPROVALS**

**ADJOURNMENT**

# City of Findlay City Planning Commission

Thursday, November 9, 2017 - 9:00 AM  
Municipal Building, Council Chambers

## Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

**MEMBERS PRESENT:** Mayor Lydia Mihalik  
Brian Thomas  
Jackie Schroeder  
Dan Clinger  
Dan DeArment

**STAFF ATTENDING:** Matt Cordonnier, HRPC Director  
Todd Richard, Zoning Inspector  
Don Rassmussen, Law Director  
Matt Pickett, Fire Inspector

**GUESTS:** Tom Shindledecker, Brett Gies, Todd Jenkins, Lou Wilin,  
Doug Jenkins, Shawn Garmon, Ryan Lidke

### CALL TO ORDER

#### ROLL CALL

The following members were present:

Mayor Mihalik  
Brian Thomas  
Jackie Schroeder  
Dan Clinger  
Dan DeArment

#### SWEARING IN

All those planning to give testimony were sworn in by Matt Cordonnier.

#### APPROVAL OF MINUTES

Dan Clinger made a motion to approve the minutes of the October 12, 2017. Dan DeArment seconded. Motion to accept carried 5-0-0.

**NEW ITEMS**

**1. PETITION FOR ZONING AMENDMENT #ZA-06-2017 filed to rezone 826 Washington Street, Findlay from R-2 Single Family Medium Density to M-2 Multi-Family High Density.**

**HRPC**

**General Information**

This request is located on the northeast corner of Marshall Street and Washington Street. It is zoned R-2 Single Family Medium Density Residential. Parcels to the south, east and west are also zoned R-2. A portion of the north end of the lot is within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Single Family Small Lot.

**Parcel History**

This site was originally Adams elementary school. In 2003, this was approved as an RDO (Residential Development Option).

**Staff Analysis**

The RDO was in the old zoning code and permitted a housing density based on lot size in A and B residential areas. A plan had to be presented and approved by council to establish the RDO. As with the old PUDs, the RDO was removed from the code.

The property went vacant and the new zoning code and map reverted it back to single family residential. The applicant would like to bring the former apartment use back in the old school building and is therefore requesting a multiple family district.

**Staff Recommendation**

HRPC Staff recommends **that FCPC recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-06-2017 filed to rezone 826 Washington Street, Findlay from R-2 Single Family Medium Density to M-2 Multi-Family High Density.**

**ENGINEERING**

No comments

**FIRE PREVENTION**

No Comment

**STAFF RECOMMENDATION.**

Staff recommends **that FCPC recommend approval to City Council of PETITION FOR ZONING AMENDMENT #ZA-06-2017 filed to rezone 826 Washington Street, Findlay from R-2 Single Family Medium Density to M-2 Multi-Family High Density.**

**DISCUSSION**

Dan Clinger asked if this is currently configured in apartment units and has it been vacant for many

years. He asked if the ownership is the same for the parcels to the north. The applicant was not present. Todd Richard replied that it is separate and the school building is its own entity right now. It had initially been all one project. Mr. Richard stated that part of this project was completed and it had been used as a residential property. He said there is a lot of history here. The main school portion is what did not get completed. The new owner has put a new slate roof on the building recently and there is every indication that this is going to be completed. The owner has been in contact with Wood County to settle any Building Code issues. Mr. Richard stated that he thought to clean this up a little bit it would be appropriate to have it zoned properly. He said the owner is going to proceed with renovating what had been completed earlier first. Mr. Richard said he is almost finished with that and the owner seems to have a lot of interest from prospective tenants.

### **MOTION**

Dan DeArment made a motion **to recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-06-2017 filed to rezone 826 Washington Street, Findlay from R-2 Single Family Medium Density to M-2 Multi-Family High Density.**

**2<sup>nd</sup>:** Dan Clinger

**VOTE:** Yay (5) Nay (0) Abstain (0)

**2. ALLEY/STREET VACATION PETITION #AV-07-2017 filed to vacate a north/south alley between Lots 846 & 847 in the Coffenberry's Addition from E. Main Cross Street to the first east/west alley south of E. Main Cross Street.**

### **HRPC**

#### **General Information**

This request is located off the south side of E. Sandusky Street east of East Street. The area is zoned C-2 General Commercial. It is located within the 100-year flood plain. The City Land Use Plan designates the site as Neighborhood Commercial.

#### **Parcel History**

None

#### **Staff Analysis**

The applicant is requesting to vacate this alleyway in conjunction with a plan for a parking lot on today's agenda.

The alley runs south from E Main Cross between parcels owned by the applicants. Both have signed the petition. Vacation will not cut off access to any other parcels in the area.

#### **Staff Recommendation**

HRPC Staff recommends **that FCPC recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-07-2017 filed to vacate a north/south alley**



between Lots 846 & 847 in the Coffenberry's Addition from E. Main Cross Street to the first east/west alley south of E. Main Cross Street.

### **ENGINEERING**

There is an existing 18-inch sanitary sewer that is running on the west side of the proposed lot. If the alley is vacated, the City will need to obtain an access easement for the sanitary sewer.

Recommendations: Approval of alley vacation with the condition of an easement in place for the existing utilities.

### **FIRE PREVENTION**

No Comment

### **STAFF RECOMMENDATION**

Staff recommends that FCPC recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-07-2017 filed to vacate a north/south alley between Lots 846 & 847 in the Coffenberry's Addition from E. Main Cross Street to the first east/west alley south of E. Main Cross Street subject to the following condition:

- An easement is reserved for the existing utilities (ENG)

### **DISCUSSION**

None

### **MOTION**

Dan Clinger made a motion to recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-07-2017 filed to vacate a north/south alley between Lots 846 & 847 in the Coffenberry's Addition from E. Main Cross Street to the first east/west alley south of E. Main Cross Street.

2<sup>nd</sup>: Dan DeArment

**VOTE:** Yay (5) Nay (0) Abstain (0)

**3. APPLICATION FOR SITE PLAN REVIEW # SP-19-2017 filed by Lindox, Ltd./LaRiche Chevrolet-Cadillac, Inc. c /o ACI Construction Co. Inc., 2959 S US 23, Alvada, OH for a proposed parking lot at 329-337 E. Main Cross St., Findlay.**

### **HRPC**

#### **General Information**

This request is located on the south side of E. Main Cross St. east of East Street. It is zoned C- 2 General Commercial. All surrounding properties are also zoned C-2. It is within the 100-year flood plain. The City Land Use Plan designates the site as Neighborhood Commercial.

#### **Parcel History**

Three vacant lots and one lot with an existing residential structure.

#### **Staff Analysis**

The applicant is proposing to demolish the existing residence and create a 74-space parking lot over three of the lots with proposed detention on the fourth lot. A request to vacate the alleyway

between lots 846 and 847 was on today's agenda in the previous item.

Per Section 1161.11.4 Parking Standards in O-1, C-1, C-2, I-1 and I-2, a parking lot may not be installed within 5' of a side lot line or 10' of the front or rear lot line. The front of the lot along E. Main Cross Street is only 8' from the right-of-way line. The east side is only 2' from the property line and the rear (south side) is only 9' from the property line. All of these will need to be modified or brought before BZA for variances.

Access is through two proposed curb cuts from E. Main Cross Street and via an east/west alley at the south end of the property.

The photometric plan indicates levels beyond the maximum of one foot candle on the east side of the lot. The development does abut commercial development only so staff is not concerned with the overage. The plan indicates a 20' pole in the parking lot. Sheet SP 4 has a light pole detail not to scale. It only indicates a 36" measurement for the base level above grade. We do not see any indication of the total height of the structures.

Parking lots are to be landscaped on all sides. If the 5' setback area is obtained on the east side, shrubs can be planted here also.

#### **Staff Recommendation**

**HRPC Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-19-2017 for a proposed parking lot at 329-337 E. Main Cross St., Findlay subject to the following conditions:**

- **Verification of height of total light pole fixtures**
- **Reconfiguration of lot to meet setbacks or a variance granted by BZA**
- **Landscaping on the east side of the lot**

#### **ENGINEERING**

**Access** – Access to the site will be from two new drives coming off E. Main Cross. The new drives are proposed to be concrete and 34 LF wide.

**Storm water Management** – Detention for the site will be provided by the new detention pond that is located to the west of the project site. The detention calculations for the new proposed detention pond have been submitted.

**Waterline-** There are no proposed waterlines shown on the plans.

**Storm Sewer-** The plans show the addition of two new catch basins within the parking lot and an outlet structure in the proposed detention pond.

**Sanitary Sewer-** There are no proposed sanitary sewers shown on the plans. As a note, there is an existing 18-inch sanitary sewer that is on the west side of the parking lot, running north/south.

**MS4 Requirements** – The amount of erodible material that will be disturbed will be more than one acre so the site is will be required to comply with the City of Findlay's MS4 and Erosion & Sediment Control Ordinance.

#### **General Comments** –

- The new portion of sidewalk will need to have the forms inspected before concrete is placed.

- Backfill in front of the proposed curb must be 3000# concrete, and topped with 1.5-2 inches of hot mix asphalt.

**Recommendations:** Approval of the Site Plan:

The following permits may be required prior to construction:

- Storm Sewer Tap- 1 total
- Sidewalk Permit- 1 total
- Curb Cut Permit- 1 total

### **FIRE PREVENTION**

No Comment

### **STAFF RECOMMENDATION**

**Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-19-2017 for a proposed parking lot at 329-337 E. Main Cross St., Findlay subject to the following conditions:**

- **Verification of total light pole fixtures (HRPC)**
- **Reconfiguration of lot to meet setbacks or a variance granted by BZA (HRPC)**
- **Landscaping on the east side of the lot (HRPC)**

### **DISCUSSION**

Todd Jenkins stated that they did submit a revised site plan to Judy Scrimshaw, Todd Richard and Brian Thomas that put the plan in compliance with setbacks. He also confirmed that the pole of the light fixture is 20' on a 3' concrete base so the total height will be 23 feet.

Dan Clinger asked why we can't reduce the access to the site to only one point. He said we normally are trying to reduce traffic conflict points on busy roads. The car wash and other business have an access very close to the east. Mr. Clinger said he recommends that there be only one access point. Mr. Jenkins said he can take that back to his client. He said they were looking at the fact that there is an existing alley there and there were some other curb cuts and they were reducing it down to two.

Dan DeArment asked what the purpose is of this lot. He questioned if it will be a high traffic lot. Mr. Jenkins said it is for Alvada Construction's use when they have projects going on downtown. They indicated that it is for their employees use right now. Mr. Clinger stated that they could change that at any time of course, and that is part of his reasoning for only one access point.

Todd Richard asked Mr. Jenkins if he had any calculations on the flood balancing. Mr. Jenkins said the calculations are on the plans. He stated that they are actually increasing flood storage volume and the base flood elevation is on the plan also.

### **MOTION**

Dan Clinger made a motion **to approve APPLICATION FOR SITE PLAN REVIEW #SP-19-2017 for a proposed parking lot at 329-337 E. Main Cross St., Findlay subject to the following conditions:**

- **Landscaping on the east side of the lot (HRPC)**
- **Only one access point onto E Main Cross Street (FCPC)**

2<sup>nd</sup>: Dan DeArment

**VOTE:** Yay (5) Nay (0) Abstain (0)

**4. APPLICATION FOR SITE PLAN REVIEW #SP-20-2017 filed by Cooper Tire & Rubber Co., 701 Lima Avenue, Findlay for an approximately 924 square foot addition to the Engineering Services Building and proposed parking.**

**HRPC**

**General Information**

This site is located on the north side of Lima Avenue east of the intersection with Lake Cascades Pkwy. The lot in is zoned I-1 Light Industrial. All surrounding lots are also zoned I-1. The site is not within the 100-year flood plain. The City Land Use Plan designates the area as PMUD.

**Parcel History**

Current site of Cooper Tire Engineering Services Building.

**Staff Analysis**

The applicant is proposing to construct a 924 square foot truck dock addition to the northeast corner of the building. A parking area is proposed to the north side of the new addition.

Setbacks in the I-1 district are 50' front, and 30' side and rear. The east side is closer to a lot line, but all the abutting lots are also a part of the Cooper complex therefore we will consider it a part of this lot.

The building addition is well below the 60' maximum permitted in the I-1 district.

A new truck drive is shown going northeast out to an existing parking lot area to connect with an access farther east on Lima Avenue. There are no new accesses requested.

The photometric plan show readings well within permitted ranges. The light poles are roughly 33' in height. Because it only abuts industrial zoning and uses, the 25' maximum pole height does not apply.

**Staff Recommendation**

HRPC Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-20-2017 for an approximately 924 square foot addition to the Engineering Services Building and proposed parking.**

**ENGINEERING**

**Access** – Access to the site will be from the existing parking lot that is located to the NE of the proposed truck docks. The plans propose HD asphalt to be installed back to the proposed concrete truck docks.

**Sanitary Sewer** – The plans do not show any proposed sanitary sewer.

**Waterline** – The plans do not show any proposed sanitary sewer.

**Storm water Management** – Detention calculations have been provided as required. Detention will be provided by the proposed detention pond located on the east side of the site.

**MS4 Requirements** – The amount of erodible material that will be disturbed will be less than one acre so the site is will not be required to comply with the City of Findlay’s Erosion & Sediment Control Ordinance.

**Recommendations:** Approval of the site plan.

The following permits may be required prior to construction:

- Storm Sewer Tap- 1 total

### **FIRE PREVENTION**

No Comment

### **STAFF RECOMMENDATION**

Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-20-2017 filed by Cooper Tire & Rubber Co., 701 Lima Avenue, Findlay for an approximately 924 square foot addition to the Engineering Services Building and proposed parking.**

### **DISCUSSION**

Dan Clinger noted that there will be more truck traffic going in and out and during the seasonal operation of the adjacent business (root beer stand). He asked if we could define at least with striping on the pavement where the property line between the two is located. He said he feels it is a bit of a safety issue. Mr. Clinger also stated that with the corner of the building sitting so close to the street it is easy to get out a little too far. Perhaps a stop bar or edge line could be painted there commented Todd Jenkins.

### **MOTION**

Mayor Mihalik made a motion **to approve APPLICATION FOR SITE PLAN REVIEW #SP-20-2017 for an approximately 924 square foot addition to the Engineering Services Building and proposed parking.**

**2<sup>nd</sup>:** Jackie Schroeder

**VOTE:** Yay (5) Nay (0) Abstain (0)

**5. APPLICATION FOR SITE PLAN REVIEW #SP-21-2017 filed by Sunnydale, LLC, 655 Fox Run Rd., Findlay for a proposed 223,123 square foot industrial building for AutoLiv to be located at the corner of Bright Road and E. Bigelow Avenue.**

## **HRPC**

### **General Information**

This project is located on the southwest corner of E. Bigelow Avenue and Bright Rd. It is zoned I-1 Light Industrial. Lots to the north and east are zoned I-1 Light Industrial and C-2 General Commercial. To the south is zoned C-2 General Commercial and I-1 Light Industrial. To the west is zoned R-2 Two Family Residential in Marion Township. It is not located within the 100-year flood plain. The City Land Use Plan designates the area as PMUD Planned Mixed Use Development.

### **Parcel History**

This plan was submitted in August 2017 for Special Review. CPC also considered the petition to rezone at that meeting. The process of the zoning change has been completed and the parcel is now I-1 Light Industrial.

### **Staff Analysis**

The applicants are proposing a 194,400 square foot industrial warehouse with an additional 28,800 square feet in related office area.

There is no minimum lot size requirement in I-1. All structures and parking are only required to meet the necessary setbacks. In I-1, the setbacks are 50' in front and 30' on the sides and rear. The site plan presented shows everything well beyond those setbacks.

The plan notes indicate that there will be 175 employees. Required parking in I-1 is based on 1.1 space per each employee on the largest shift. This calculates to a requirement of 193 spaces. The plans show 251 spaces provided.

Ingress/egress is from the existing curb cut for Production Drive. The applicant has shown the proposed extension of Production Drive on the west side of Bright Road. They show it as an 80' right-of-way as required for Industrial roadways. The road will swing slightly south over to the property line and end in a cul-de-sac on the west side. It would then potentially serve land to the west as well. There are two curb cuts shown onto Production Drive for the site. The first will be for employees and visitors which will go to the front of the building where the main parking lot is located. A second drive to the west will be for truck traffic to access either end of the building where dock areas are located. There is a turnaround on the north side of the building. A stone drive links the north end of the building with the parking lot in case of the need for an emergency access.

Identification signage permitted in the I-1 district can be either a pylon of no more than 30' in height or a low profile sign of no more than 8' in height. The plan shows a proposed location for the sign but no details on the type. The signage will require a separate permit from the zoning department. A sign package showing location and types of any directional signage within the site will also require zoning approval. There is no regulation on any wall signage the applicant may wish to install.

Elevation drawings show the highest points of the building at 36'-4". The maximum height permitted is 60'.

The photometric plan does not show the readings out to the property lines.

### **Staff Recommendation**

HRPC Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-21-**



**2017 for a proposed 223,123 square foot industrial building for AutoLiv to be located at the corner of Bright Road and E. Bigelow Avenue subject to the following conditions:**

- **Show foot candle readings at property lines as required (HRPC)**

### **ENGINEERING**

**Access** – Access to the site will be from two drives coming from the proposed extension of Production Drive. Production Drive will be constructed by others.

**Stormwater Management** – Detention calculations have been provided as required. Detention will be provided by the two proposed detention ponds on the north side and south side of the site. From the proposed plans, the north pond drains to the south pond by way of a 12-inch storm sewer as well as two proposed swales.

**Waterline**- The plans propose a domestic and a fire protection line to be tapped onto the existing 16-inch mainline that is located on the north side of E. Bigelow Ave. The domestic line will be tapped with a 4” x 16” tapping sleeve and valve, after the 4-inch valve the domestic line will be reduced to a 3-inch line. The plans also propose a private fire loop as well as an irrigation line coming out of the north side of the building (Note: If irrigation is running off the domestic line there will be sewer fees that will accrue, unless a separate tap is made on the mainline). All the fire hydrants that are proposed in the plans are listed as private. The tap and meter location will need to be coordinated with the City of Findlay Water Department.

**Sanitary Sewer**- The plans show a new 8-inch sewer line for the proposed building. This private sanitary sewer will be running on the south side of the site, and tap into the existing 18-inch sewer on the west side of Bright Road.

**MS4 Requirements** – The amount of erodible material that will be disturbed will be more than one acre so the site is will be required to comply with the City of Findlay’s MS4 and Erosion & Sediment Control Ordinance.

**Recommendations:** Approval of the Site.

The following permits may be required prior to construction:

- Water Tap- 2 total
- Sanitary Sewer Tap- 1 total
- Storm Sewer Tap- 1 total
- Driveway/ Curb cut permit- 2 total

### **FIRE PREVENTION**

Provide a 10” water main and a minimum of 3 hydrants on Production Dr.

All private hydrants are to have 5” Storz outlets. Add one additional private hydrant to the UG fire line.

Provide business address legible from the street.

This structure will require a Knox box.

### **STAFF RECOMMENDATION**

Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-21-2017 for a proposed 223,123 square foot industrial building for AutoLiv to be located at the corner of Bright Road and E. Bigelow Avenue subject to the following conditions:**

- **Show foot candle readings at property lines as required (HRPC)**
- **Provide a 10” water main and a minimum of 3 hydrants on Production Dr. (FIRE)**
- **All private hydrants are to have 5” Storz outlets. Add one additional private hydrant to the UG fire line. (FIRE)**
- **Provide business address legible from the street. (FIRE)**
- **This structure will require a Knox box. (FIRE)**

**DISCUSSION**

Shawn Garmong commented that the revised photometric plan was submitted and shows the foot-candle readings down to 0 at the property lines.

Dan Clinger stated that he assumes that Production Drive will be a public City Street whether it is built by others or not. The reply from Ryan Lidke was yes, it is being designed now.

Mr. Clinger asked if the detention was calculated based on the hard surfaces they are proposing now. If there were an expansion, would another detention area be needed? Shawn Garmong commented that the area is served by a regional detention facility to the south that was designed to accommodate this property as well. They would have to look at the expansion in the future and determine if that is necessary. Dan Clinger said it looks like the two detention areas are tied together and then they will go to the regional detention facility. Mr. Garmong said that is correct and then it ultimately all ends up going to the pond in the southeast corner of the property and through the storm sewer on the south side and then towards Keith Parkway and outlets into that storm sewer. That then goes to the regional detention facility. Mr. Garmong said that the detention proposed on the site is really above and beyond what is required for the property.

**MOTION**

Dan Clinger made a motion **to approve APPLICATION FOR SITE PLAN REVIEW #SP-21-2017 for a proposed 223,123 square foot industrial building for AutoLiv to be located at the corner of Bright Road and E. Bigelow Avenue subject to the following conditions:**

- **Provide a 10” water main and a minimum of 3 hydrants on Production Dr. (FIRE)**
- **All private hydrants are to have 5” Storz outlets. Add one additional private hydrant to the UG fire line. (FIRE)**
- **Provide business address legible from the street. (FIRE)**
- **This structure will require a Knox box. (FIRE)**

2<sup>nd</sup>: Brian Thomas

**VOTE:** Yay (5) Nay (0) Abstain (0)

**ADJOURNMENT**

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Lydia L. Mihalik  
Mayor

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Brian Thomas, P.E., P.S.  
Service Director

# INCOME TAX BOARD

City of Findlay  
August 4, 2017

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## MINUTES

### **ATTENDANCE**

Members Present: Mayor Lydia L. Mihalik, Don Rasmussen, Jim Staschiak II, Ron Monday.  
Staff Present: Andrew Thomas and Kathy Launder.

### **APPROVAL OF MINUTES**

Motion to approve minutes of the May 3, 2017, meeting as presented, by Councilman Monday, second by Rasmussen. Motion passed 4-0.

### **NEW BUSINESS**

2017 Year-To-Date Collections: Thomas distributed the year to date collections report. Withholdings are up from last quarter. The top 15 employers are up collectively, which is encouraging.

Collections, Estimates, Delinquencies: Thomas reported they have mailed a lot of delinquency notices. Collections are about \$43,000 ahead of last year.

Legal Actions in Process and Contemplated: Rasmussen stated there is no change in the number of cases we have.

### **OTHER BUSINESS**

Next Meeting: Meeting schedule for 2017: November 1. All meetings will be held at 1pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,

  
Kathy K. Launder  
City Clerk

# PARKS AND RECREATION BOARD

City of Findlay

November 20, 2017

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## MINUTES

### **ATTENDANCE**

Members Present: Brian Thomas, Chair, Dennis McPherson, Shane Pochard, Gary Pruitt, Grant Russel, Mike Slough, Jeff Wobser.

Staff Present: Matt Stoffel, Lisa Mansfield, and Kathy Launder.

### **APPROVAL OF MINUTES**

Motion to accept minutes of the October 16, 2017, meeting, by Councilman Wobser, second by Pochard. Motion passed 7-0.

### **OLD BUSINESS**

Riverside Park Rental Fee: Director Thomas asked the Board if a fee should be assigned to rent all of Riverside Park. Do we want to allow organizations to rent the whole park? If all the shelterhouses are rented the total cost would be \$950.

Councilman Wobser stated that organizations should pay the regular shelterhouse rate for the shelterhouses they use. Do not want to get in the business of renting the whole park.

Motion that no discount be given for rental of multiple shelterhouses at Riverside Park, by Councilman Russel, second by Director Thomas. Motion passed 7-0.

### **NEW BUSINESS**

Miracle League All Stars: Councilman Russel stated that the Miracle League All Stars Tournament will be held in Findlay in 2018. The local Miracle League has requested a match of up to \$50,000 from the City of Findlay for capital improvements to the Fields for All for the Miracle League All Stars Tournament. These improvements will include expanding the playground, adding shade structures, shelterhouses, ADA compliant bleachers, and additional bleachers. Councilman Russel was seeking input from the Board. It is good to take advantage of donation if the City is able to come up with the match. Mansfield stated that the playground is heavily used by the public at all times, not just during games/events at the field. Pruitt stated that the Board should be involved in any capital improvement conversations regarding the Fields for All.

### **DEPARTMENT REPORTS**

Recreation Department Report: Mansfield reported that she met with Rich Steiner with Findlay City Schools (FCS) regarding FCS starting to introduce Lacrosse into the middle schools. The City can help out with seeking grants and equipment needed. Dr. Jack Vivian met with the user groups. After meeting with the groups, with the current ice usage and requested additional ice usage, cannot justify looking into adding a second sheet of ice. The groups are not currently renting all existing ice time. Dr. Vivian has enlisted students at the University of Miami to assist with design work for upgrades that are needed. Dr. Vivian will be submitting a final report that will be distributed to the Board.

Parks Maintenance Department Report: Stoffel stated that they are monitoring the new grass at Rawson Park. Will be doing some maintenance at Skate Park in 2018 to include refacing and building up current structures. The City will need to make a decision of what we want to do with the Skate Park in the next few years. Councilman Russel stated that we need to find out the actual usage of the park. Councilman Russel also stated that the style of skate park we currently have is no longer being built. We shouldn't put a lot of money into the park for nothing.

Stoffel also reported that additional trees were planted in some parks and the cemetery. The grant money from Hancock Park District will go toward drinking fountains and additional trees.

## **OTHER REPORTS**

Hancock Park District Report: Pruitt reported that concrete contractors are working at River Landing and Centennial Park to excavate and frame walkways. Updating river parks by removing existing picnic tables and concrete pads and replacing with modern and ADA accessible amenities. One of these areas is a portion of Riverside Park. Need to have a discussion with City to follow through the whole park at Riverside Park for a uniform theme.

Pathways Group: Russel stated that Steve Wilson spoke to the Pathways group about the Blanchard River Greenway plan. The group brought suggestions to Wilson. Would like to see pathways on both sides of the river from Riverside Park to Broad Avenue. Russel stated that this group is looking to be more active and vocal.

## **OTHER BUSINESS**

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for December 18, 2017, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy Launder  
City Clerk

# TRAFFIC COMMISSION

City of Findlay

November 20, 2017

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## MINUTES

### **ATTENDANCE:**

**MEMBERS PRESENT:** Safety Director Paul Schmelzer, Service Director/City Engineer Brian Thomas, Fire Chief Josh Eberle, Councilman Ron Monday.

**STAFF PRESENT:** Matt Stoffel, Public Works Superintendent; Tom DeMuth, Traffic Signal Supervisor, Don Rasmussen, Law Director; Kathy Launder, City Clerk.

**GUESTS PRESENT:** Sharon Fontaine, Greg Williams, George Adams, Anthony Bloomfield, and Grant Russel.

### **OLD BUSINESS**

1. Request of Councilman Ron Monday to review the left turn signalization from Fostoria Avenue onto Tiffin Avenue.

05/15/2017

Councilman Monday stated that a constituent had expressed to him that the directional signage on Fostoria Avenue at Tiffin Avenue is confusing. Discussion ensued regarding the left turn signal activation of the traffic signal. Schmelzer inquired why the hashes on pavement along the island along the eastbound lane are in place? Can it be changed to a lane of traffic to open up the intersection to allow for a dedicated left turn lane?

Motion to table to research history of hashes on pavement, by Director Schmelzer, second by Chief Eberle. Motion passed 5-0.

10/16/2017

Director Thomas stated that he is waiting to hear back from the Ohio Department of Transportation. No action taken. Item remains tabled.

11/20/2017

Motion to lift item from table, by Councilman Monday, second by Director Schmelzer. Motion passed 4-0.

Motion that no further action be taken, by Councilman Monday, second by Director Schmelzer. Motion passed 4-0.

2. Request of Councilman Grant Russel to change the direction of the angle parking on South West Street on the east side to reverse angle parking.

10/16/2017

Councilman Russel stated that changing the direction of the angle parking on South West Street to reverse angle parking is a move toward safety and consistency Downtown. Director Thomas stated that the road is scheduled to be paved prior to next Traffic Commission meeting, but would like to see how many parking spots we would have with the reverse angle parking. We can stripe the area with the existing parking structure with temporary pavement marking, until we get further information. Chief Eberle thinks that we should explore.

Motion to table request until further information can be gathered, by Director Thomas, second by Chief Dunbar. Motion passed 4-0.

11/20/2017

Motion to lift item from table, by Director Schmelzer, second by Chief Eberle. Motion passed 4-0.

Director Thomas distributed an exhibit showing the change of parking spaces to reverse angle parking spaces on the east side of South West Street between West Main Cross Street and West Crawford Street. There were previously 23 parking spaces. Changing the direction of the parking spaces to reverse angle parking yields 26 parking spaces. It is recommended to remove three parking spaces directly south of West Main Cross Street for safety reasons. This will also allow sufficient space to add a left turn lane.

Motion to change the parking pattern on the east side of South West Street between West Main Cross Street and West Crawford Street to reverse angle parking as presented and add a dedicated left turn lane with a straight/right turn lane for northbound traffic, by Director Schmelzer, second by Chief Eberle. Motion passed 4-0.



3. Request of Don Rasmussen to change parking restriction on Heatherwood Drive from County Road 236 west to driveway of Findlay Evangelical Free Church (2515 Heatherwood Drive) to No Parking Any Time or No Parking on Sundays.

10/16/2017

Rasmussen stated that each Sunday vehicles park on Heatherwood Drive in front of the church and it backs up traffic on Heatherwood Drive at County Road 246. Councilman Monday suggests that we post this area "No Parking Any Time." It was suggested to reach out to the pastor of the church to have him/her make an announcement to not park on the street during church services. If parking on the street continues, then bring back to Traffic Commission for action.

Motion to table until the church has made an announcement to its congregation about not parking on Heatherwood Drive during church services, by Councilman Monday, second by Director Thomas. Motion 4-0.

11/20/2017

Motion to lift item from table, by Councilman Monday, second by Director Thomas. Motion passed 4-0. Motion that no further involvement is needed, by Councilman Monday, second by Director Schmelzer. Motion passed 4-0.

## NEW BUSINESS

1. Request of Marathon Petroleum Company to permanently remove nine parking spaces on the east side of South Main Street directly north of East Lincoln Street.

Director Schmelzer clarified that this request is to permanently remove three parking spaces that are directly in front of the canopy of the Hancock Hotel. The other six parking spaces were previously removed by City Planning Commission requirements. The three parking spaces could still be used as public parking spaces.

Motion to vacate three parking spaces on the east side of South Main Street between East Lincoln Street and East Hardin Street directly in front of the canopy of the Hancock Hotel for the operation of valet service and all other site plan improvements be completed in accordance with all prior City Planning Commission approvals, by Director Schmelzer, second by Chief Eberle. Motion passed 4-0.

2. Request of Tom DeMuth, City of Findlay Traffic Signals, to review the signals at the intersection of Western Avenue and Lake Cascades Parkway to determine if they are still needed due to increasing maintenance and upgrade costs.

DeMuth stated that the traffic signals at the intersection of Western Avenue and Lake Cascades Parkway are continually having failures due to its age. An upgrade would cost \$40,000. Is this traffic signal necessary?

Motion to take traffic counts for the intersection of Western Avenue and Lake Cascades Parkway to determine if traffic signal is still needed, by Director Schmelzer, second by Chief Eberle. Motion passed 4-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on December 18, 2017, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,

  
Kathy K. Launder  
City Clerk

# City of Findlay

Lydia Mihalik, Mayor

## ENGINEERING DEPARTMENT

318 Dorney Plaza, Room 304 • Findlay, OH 45840

Phone: 419-424-7121 • Fax: 419-424-7120

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.  
Safety Director

Brian A. Thomas, P.E., P.S.  
Service Director

November 29, 2017

Honorable City Council  
Findlay, OH 45840

RE: County Road 300 Drainage Improvements, Project No. 35575100

Dear Council Members:

By authorization of Ordinance No. 2017-006, a bid opening was held for the above-referenced project on November 28, 2017. Bids were received from twelve (12) potential contractors with bid amounts ranging from \$117,385.00 to \$204,490.00. The lowest and best bid was received from Fenson Contracting, LLC of Fort. Jennings, Ohio.

This project is included in the 2017 Capital Improvements Plan, and the total project estimate is within the budgeted amount. Previously, an amount of \$20,000 was appropriated to the project for design and startup. At this time, an appropriation for construction, inspection and a contingency is needed to complete the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate funds as follows:

FROM:	Sewer Fund – Stormwater Restricted Account	\$140,300
TO:	CR 300 Drainage Improvements, Project No. 35575100	\$140,300

If you have any questions, please feel free to contact me.

Sincerely,



Brian Thomas  
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor

# City of Findlay

## Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862  
 318 Dorney Plaza, Municipal Building Room 115  
 Telephone: 419-424-7133 • Fax: 419-424-7410  
 findlaytaxforms.com

Lydia L. Mihalik  
 Mayor

Andrew Thomas  
 Tax Administrator

### Monthly Collection Report to Findlay Council

November 2017

Total collections for November 2017: \$1,415,702.87

	<u>2017</u> <u>Year-to-date</u>	<u>2016</u> <u>Year-to-date</u>	<u>Variance</u>
Withholders	16,509,620.42	16,167,811.17	341,809.25
Individuals	2,191,179.23	2,176,695.20	14,484.03
Businesses	<u>2,946,903.50</u>	<u>5,154,447.41</u>	<u>-2,207,543.91</u>
<b>Totals</b>	21,647,703.15	23,498,953.78	-1,851,250.63 -7.88%

#### Actual & Estimated Past-due Taxes

Withholders	651,682.18
Individuals	2,697,470.92
Businesses	<u>143,853.93</u>
<b>Total</b>	3,493,007.03

#### Actual and Projected Revenue

	<u>2017</u> <u>Actual</u> <u>Year-to-date</u>	<u>Percentage</u> <u>of Projection</u> <u>Collected</u>	<u>Amount</u> <u>to Meet</u> <u>Projection</u>	<u>Percentage</u> <u>to Meet</u> <u>Projection</u>	<u>2017</u> <u>Projected</u> <u>Year End</u>
Withholders	16,509,620.42	88.51%	2,143,779.58	11.49%	18,653,400.00
Individuals	2,191,179.23	89.14%	267,020.77	10.86%	2,458,200.00
Businesses	<u>2,946,903.50</u>	105.68%	<u>-158,503.50</u>	-5.68%	<u>2,788,400.00</u>
<b>Totals</b>	21,647,703.15	90.58%	2,252,296.85	9.42%	23,900,000.00

**Refunds Paid**

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	6	52	153.88	12,809.84
Individuals	19	959	24,361.47	308,088.12
Businesses	<u>57</u>	<u>137</u>	<u>17,069.63</u>	<u>37,042.06</u>
<b>Totals</b>	<b>82</b>	<b>1,148</b>	<b>41,584.98</b>	<b>357,940.02</b>

**Transfers of Overpayments**

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	5	0.00	126.40
Individuals	18	1,034	4,058.06	198,544.61
Businesses	<u>141</u>	<u>713</u>	<u>134,056.55</u>	<u>423,270.78</u>
<b>Totals</b>	<b>159</b>	<b>1,752</b>	<b>138,114.61</b>	<b>621,941.79</b>

  
\_\_\_\_\_  
Andrew Thomas, Administrator

12-1-17  
\_\_\_\_\_  
Date

# Findlay Income Tax Department

## Monthly Collections Report

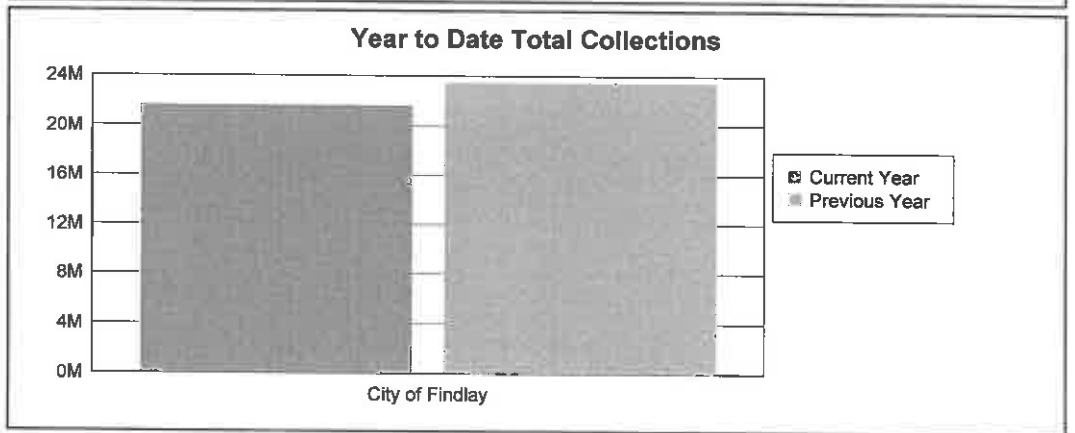
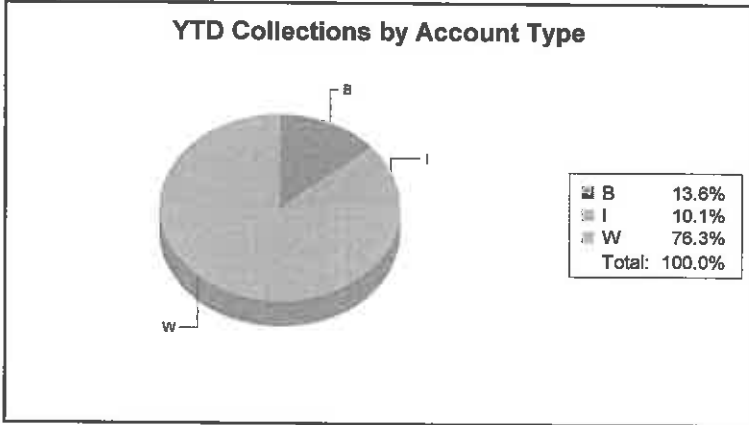
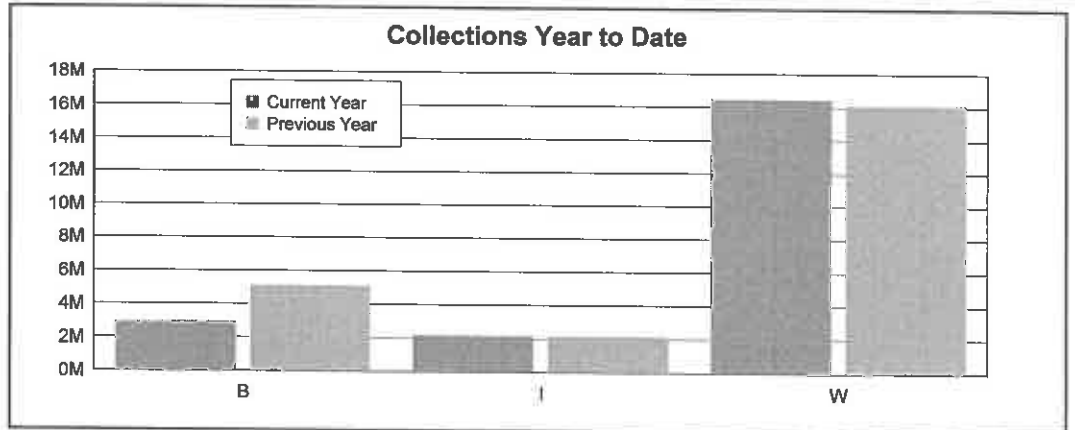
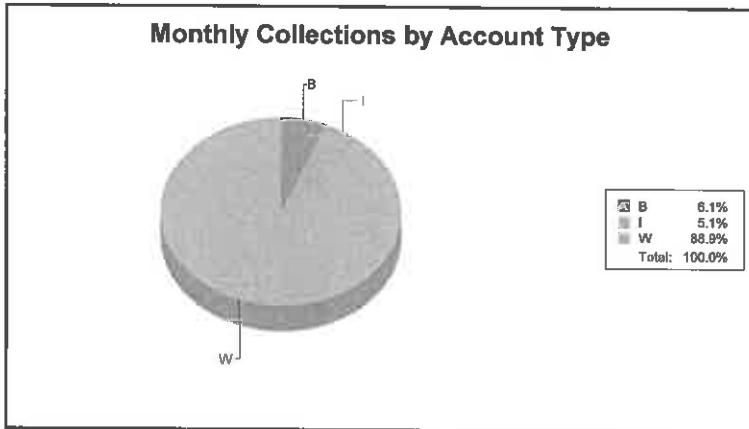
Friday, December 1, 2017

9:38:43AM

For Period November 1, 2017 through November 30, 2017

### City of Findlay

Account Type	Monthly Total	2017 Year to Date	2016 Year to Date	Increase (Decrease)	% Change	2017 Month to Date	Previous Year(s) Month to Date
W	1,257,931.67	16,509,620.42	16,167,811.17	341,809.25	2.11	1,254,213.39	3,718.28
I	71,676.88	2,191,179.23	2,176,695.20	14,484.03	0.67	17,807.39	53,869.49
B	86,094.32	2,946,903.50	5,154,447.41	-2,207,543.91	-42.83	15,436.91	70,657.41
<b>Totals:</b>	<b>1,415,702.87</b>	<b>21,647,703.15</b>	<b>23,498,953.78</b>	<b>-1,851,250.63</b>	<b>-7.88</b>	<b>1,287,457.69</b>	<b>128,245.18</b>



# City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862  
Telephone: 419-424-7133 • Fax: 419-424-7410  
findlaytaxforms.com

Lydia L. Mihalik  
Mayor

## Monthly Collection Report to City Council

For the Month of November 2017

Resolution 36-2009 and Chapter 194 Section 7(F)(1) Addendum

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	<u>0</u>	<u>0</u>
B. Cumulative quantity:	<u>2</u>	<u>82</u>
C. Cumulative quantity with no filing obligations:	<u>    </u>	<u>10</u>
D. Cumulative quantity with no tax liabilities:	<u>    </u>	<u>18</u>
E. Cumulative quantity remaining (B – C – D):	<u>2</u>	<u>54</u>

For the remaining 2 individual and 54 business taxpayers (E), the aggregate reported estimate declarations, primarily for tax year 2017, amount to \$ 1,179,932.00

Pursuant to Resolution Number 36-2009 and/or Section 7(F)(1) of Chapter 194 of the Codified Ordinances, the Tax Department has informed the cumulative quantities of individual and business taxpayers that the Tax Department would not be enforcing the estimate payment provisions delineated in Section 7 of Ordinance Number 1976-106, as amended or in Section 7 of Chapter 194 of the Codified Ordinances. The Tax Department has informed these individual and business taxpayers that the annual income taxes on net profits attributable to the City should be paid when the annual income tax returns are filed by the original or by the legitimately-extended due date, when each amount of annual tax liability can be certified as due by each taxpayer, or be paid by prearranged installment due dates of February 15, May 15, July 15, and October 15 after the tax year.

  
Andrew Thomas, Tax Administrator

12-1-17  
Date



2017	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
<b>Withholding</b>													
2017 Total	54,526.73	1,173,585.55	1,359,518.74	2,017,293.58	1,858,290.10	1,222,374.59	1,686,870.31	1,185,873.86	1,349,297.31	1,508,397.58	1,254,213.39		14,670,241.74
2016 Total	1,644,281.74	145,600.68	9,076.29	6,805.09	4,385.56	296.23	1.13	11,585.06	(900.07)	3,073.67	725.13		1,824,930.51
2015 Total	572.67	240.98	293.24		995.41	(60.00)		833.92	48.66	214.95	1,868.56		5,008.39
2014 Total	55.58	1,202.20	-	12.47	109.85	118.22	118.04	946.26			72.09		2,634.71
2013 Total	44.07	1,718.90	184.89	102.50	378.74			760.31		247.10	150.00		3,586.51
2012 Total		150.00	294.63	150.00	59.99	(8,423.71)	150.00	1,005.16	1,743.82	203.58			(4,666.53)
2012 at 1 percent		120.00	235.70	120.00	47.99	(6,738.97)	120.00	804.13	1,395.06	162.86			(3,733.22)
2012 at .25 percent		30.00	58.93	30.00	12.00	(1,684.74)	30.00	201.03	348.76	40.72			(933.31)
2011 Total			289.25	112.50	0.01	(5,571.05)		(6,164.25)	8,491.71				(2,841.83)
2011 at 1 percent			231.40	90.00	0.01	(4,456.84)		(4,931.40)	6,793.37				(2,273.46)
2011 at .25 percent			57.85	22.50	0.00	(1,114.21)		(1,232.85)	1,698.34				(568.37)
2010 Total						14,144.76		(169.17)	(8,662.68)				5,312.91
2010 at 1 percent						11,315.81		(135.34)	(6,930.14)				4,250.33
2010 at .25 percent						2,828.95		(33.83)	(1,732.54)				1,062.58
2009 & Prior at 1 percent	371.41		150.00		1,927.78	558.32	75.00	1,254.00	125.00	50.00	902.50		5,414.01
2012 & Prior at 1 percent	371.41	120.00	617.10	210.00	1,975.78	678.32	195.00	(3,008.61)	1,383.28	212.86	902.50		3,657.65
Prev Yr MTD Check	1,645,325.47	148,912.76	10,288.30	7,182.56	7,857.34	1,062.77	344.17	10,051.29	846.44	3,789.30	3,718.28		1,839,378.68
Total Category Check	1,699,852.20	1,322,498.31	1,369,807.04	2,024,476.14	1,866,147.44	1,223,437.36	1,687,214.48	1,195,925.15	1,350,143.75	1,512,186.88	1,257,931.67		16,509,620.42
All Years at 1% Check	1,699,852.20	1,322,468.31	1,369,690.26	2,024,423.64	1,866,135.44	1,223,407.36	1,687,184.48	1,196,990.80	1,349,829.18	1,512,146.16	1,257,931.67		16,510,059.51
<b>Individual</b>													
2017 Total	784.00	10,748.14	52,587.65	212,125.77	13,568.44	139,747.65	21,827.29	14,770.86	144,555.08	31,355.53	17,807.39		659,877.80
2016 Total	85,674.43	51,290.60	162,139.28	636,355.96	27,229.02	23,058.71	18,189.16	21,288.39	12,144.49	59,000.91	16,919.91		1,113,290.86
2015 Total	12,400.05	8,434.28	8,984.85	12,085.44	8,005.49	10,512.57	8,401.26	9,496.14	7,745.14	20,075.28	10,725.22		116,865.72
2014 Total	11,150.89	13,427.68	9,426.56	9,194.33	6,313.12	4,299.25	6,761.57	12,153.32	3,756.68	14,262.49	6,337.98		97,083.87
2013 Total	5,819.14	10,272.89	8,738.07	7,371.83	7,927.88	3,192.99	4,391.48	5,186.03	3,942.96	7,845.48	7,141.99		71,830.54
2012 Total	4,444.00	6,756.09	3,822.13	7,754.03	3,467.15	2,693.14	4,340.84	6,774.14	2,767.45	14,332.61	5,427.91		62,579.49
2012 at 1 percent	3,555.20	5,404.87	3,057.70	6,203.22	2,773.72	2,154.51	3,472.67	5,419.31	2,213.96	11,466.09	4,342.33		50,063.59
2012 at .25 percent	888.80	1,351.22	764.43	1,550.81	693.43	538.63	868.17	1,354.83	553.49	2,866.52	1,085.58		12,515.90
2011 Total	5,130.97	2,505.72	3,719.43	3,368.45	3,923.46	1,650.55	4,008.23	3,033.98	2,154.15	6,955.89	3,537.99		39,986.82
2011 at 1 percent	4,104.78	2,004.58	2,975.54	2,693.16	3,138.77	1,320.44	3,206.58	2,427.18	1,723.32	5,564.71	2,830.39		31,989.46
2011 at .25 percent	1,026.19	501.14	743.89	673.29	784.69	330.11	801.65	606.80	430.83	1,391.18	707.60		7,997.36
2010 Total	581.61	1,078.77	208.58	224.14	4,266.69	557.29	1,423.75	(19.37)	1,259.94	1,483.17	1,304.27		12,368.84
2010 at 1 percent	465.29	863.02	166.86	179.31	3,413.35	445.83	1,139.00	(15.50)	1,007.95	1,186.54	1,043.42		9,895.07
2010 at .25 percent	116.32	215.75	41.72	44.83	853.34	111.46	284.75	(3.87)	251.99	296.63	260.85		2,473.77
2009 & Prior at 1 percent	2,336.28	719.01	494.51	540.78	3,850.46	347.75	1,666.37	365.85	3,244.86	1,255.20	2,474.22		17,295.29
2012 & Prior at 1 percent	10,461.54	8,991.47	6,694.62	9,616.48	13,176.30	4,268.53	9,484.63	8,196.85	8,190.09	19,472.54	10,690.36		109,243.41
Prev Yr MTD Check	127,537.37	94,485.04	197,533.41	676,892.96	64,983.07	46,312.25	49,182.66	58,278.48	37,015.67	125,211.03	53,869.49		1,531,301.43
Total Category Check	128,321.37	105,233.18	250,121.06	889,018.73	78,551.51	186,059.90	71,009.95	73,049.34	181,570.75	156,586.56	71,676.88		2,191,179.23
All Years at 1% Check	126,290.05	103,165.06	248,571.03	886,749.81	76,220.05	185,079.70	69,055.39	71,091.59	180,334.44	152,012.23	69,622.85		2,168,192.20

2017 <u>Business</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Year-to-Date</u>
2017 Total	2,977.67	27,817.00	57,751.56	170,392.65	16,798.53	118,179.95	7,614.75	13,338.12	147,858.92	30,165.69	15,436.91		608,331.75
2016 Total	18,572.65	102,395.97	162,436.61	345,329.30	102,772.49	73,461.53	96,802.01	7,454.25	26,791.54	999,114.61	68,855.60		2,003,986.56
2015 Total	221,569.37	3,411.27	5,320.16	3,373.74	613.00	43,417.00	598.20	39,814.52	251.00	671.60	16.00		319,053.86
2014 Total	(390.80)	17.66	-	4.00	86.00	39.00			-	81.00			(163.14)
2013 Total	1,030.00	27.53	1,644.68	-	(950.93)					11.00			1,762.28
2012 Total	75.00	75.00	3,594.52	484.00	217.25	75.00	75.00	75.00	75.00		75.00		4,820.77
2012 at 1 percent	60.00	60.00	2,875.62	387.20	173.80	60.00	60.00	60.00	60.00		60.00		3,856.62
2012 at .25 percent	15.00	15.00	718.90	96.80	43.45	15.00	15.00	15.00	15.00		15.00		964.15
2011 Total			153.24		48.00		-		75.50	76.00	1,093.00		1,445.74
2011 at 1 percent			122.59		38.40		-		60.40	60.80	874.40		1,156.59
2011 at .25 percent			30.65		9.60				15.10	15.20	218.60		289.15
2010 Total	(1,250.00)												(1,250.00)
2010 at 1 percent	(1,000.00)												(1,000.00)
2010 at .25 percent	(250.00)												(250.00)
2009 & Prior at 1 percent	452.00			262.50	314.52	150.00	315.14	3,279.25	208.00	3,316.46	617.81		8,915.68
2012 & Prior at 1 percent	(488.00)	60.00	2,998.21	649.70	526.72	210.00	375.14	3,339.25	328.40	3,377.26	1,552.21		12,928.89
Prev Yr MTD Check	240,058.22	105,927.43	173,149.21	349,453.54	103,100.33	117,142.53	97,788.35	50,623.02	27,401.04	1,003,270.67	70,657.41		2,338,571.75
Total Category Check	243,035.89	133,744.43	230,900.77	519,846.19	119,898.86	235,322.48	105,403.10	63,961.14	175,259.96	1,033,436.36	86,094.32		2,946,903.50
All Years at 1% Check	243,270.89	133,729.43	230,151.22	519,749.39	119,845.81	235,307.48	105,388.10	63,946.14	175,229.88	1,033,421.16	85,860.72		2,945,900.20
<b><u>Totals</u></b>													
2017 Total	58,288.40	1,212,150.69	1,469,857.95	2,399,812.00	1,888,657.07	1,480,302.19	1,716,312.35	1,213,982.84	1,641,711.31	1,569,918.80	1,287,457.69	-	15,938,451.29
2016 Total	1,748,528.82	299,287.25	333,652.18	988,490.35	134,387.07	96,816.47	114,992.30	40,327.70	38,035.96	1,061,189.19	86,500.64	-	4,942,207.93
2015 Total	234,542.09	12,086.53	14,598.25	15,459.18	9,613.90	53,869.57	8,997.46	50,144.58	8,044.80	20,961.83	12,609.78	-	440,927.97
2014 Total	10,815.67	14,647.54	9,426.56	9,210.80	6,508.97	4,456.47	6,879.61	13,099.58	3,756.68	14,343.49	6,410.07	-	99,555.44
2013 Total	6,893.21	12,019.32	10,567.64	7,474.33	7,355.49	3,192.99	4,391.48	5,946.34	3,942.96	8,103.58	7,291.99	-	77,179.33
2012 Total	4,519.00	6,981.09	7,711.28	8,388.03	3,744.39	(5,655.57)	4,565.84	7,854.30	4,586.27	14,536.19	5,502.91	-	62,733.73
2012 at 1 percent	3,615.20	5,584.87	6,169.02	6,710.42	2,995.51	(4,524.46)	3,652.67	6,283.44	3,669.02	11,628.95	4,402.33	-	50,186.98
2012 at .25 percent	903.80	1,396.22	1,542.26	1,677.61	748.88	(1,131.11)	913.17	1,570.86	917.25	2,907.24	1,100.58	-	12,546.75
2011 Total	5,130.97	2,505.72	4,161.92	3,478.95	3,971.47	(3,920.50)	4,008.23	(3,130.27)	10,721.36	7,031.89	4,630.99	-	38,590.73
2011 at 1 percent	4,104.78	2,004.58	3,329.54	2,783.16	3,177.18	(3,136.40)	3,206.58	(2,504.22)	8,577.09	5,625.51	3,704.79	-	30,872.58
2011 at .25 percent	1,026.19	501.14	832.38	695.79	794.29	(784.10)	801.65	(626.05)	2,144.27	1,406.38	926.20	-	7,718.15
2010 Total	(668.39)	1,078.77	208.58	224.14	4,266.69	14,702.05	1,423.75	(188.54)	(7,402.74)	1,483.17	1,304.27	-	16,431.75
2010 at 1 percent	(534.71)	863.02	166.86	179.31	3,413.35	11,761.84	1,139.00	(150.83)	(5,922.19)	1,186.54	1,043.42	-	13,145.40
2010 at .25 percent	(133.68)	215.75	41.72	44.83	853.34	2,940.41	284.75	(37.71)	(1,480.55)	296.63	260.85	-	3,286.35
2009 & Prior at 1 percent	3,159.69	719.01	644.51	803.28	6,092.76	1,056.07	2,056.51	4,899.10	3,577.86	4,621.66	3,994.53	-	31,624.98
2012 & Prior at 1 percent	10,344.95	9,171.47	10,309.93	10,476.18	15,678.80	5,156.85	10,054.77	8,527.49	9,901.77	23,062.66	13,145.07	-	125,829.95
Prev Yr MTD Check	2,012,921.06	349,325.23	380,970.92	1,033,529.06	175,940.74	164,517.55	147,315.18	118,952.79	65,263.15	1,132,271.00	128,245.18	-	149,381.19
Total All Categories Check	2,071,209.46	1,561,475.92	1,850,928.87	3,433,341.06	2,064,597.81	1,644,819.74	1,863,627.53	1,332,935.63	1,706,974.46	2,702,189.80	1,415,702.87	-	21,647,703.15
All Years at 1% Check	2,069,413.14	1,559,362.80	1,848,412.51	3,430,922.84	2,062,201.30	1,643,794.54	1,861,627.97	1,332,028.53	1,705,393.48	2,697,579.55	1,413,415.24	-	21,624,151.91

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
December 5, 2017**

**RESOLUTION NO. 012-2017** (*opposition of State Governor's proposed 2017-2018 budget*) **tabled after 1<sup>st</sup> reading on 4/18/17**  
A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 028-2017** (*Humble Robinson/Strauch Annexation (services City will provide)*) requires three (3) readings **second reading**  
A RESOLUTION STATING WHAT SERVICES THE CITY OF FINDLAY, OHIO, WILL PROVIDE TO THE TERRITORY PROPOSED TO BE ANNEXED TO THE CITY OF FINDLAY, OHIO, SITUATED IN MARION TOWNSHIP, COUNTY OF HANCOCK, STATE OF OHIO, AND BEING A PART OF THE SOUTHWEST FORTH (1/4) OF SECTION 5, T1N, R11E, A TRACT OF LAND CONSISTING OF 48.920 ACRES OF LAND, MORE OR LESS.

**ORDINANCE NO. 2017-021 AS AMENDED** (*bicycle riding in downtown business district*) **tabled after 3<sup>rd</sup> reading on 4/18/17  
and during 9/19/17 meeting**  
AN ORDINANCE AMENDING SECTION 373.11(a)(2) AND REPEALING SECTION 373.13 OF CHAPTER 373 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

*During NEW BUSINESS portion of the May 2, 2017 City Council meeting, a motion was made and seconded to accept the proposed amendments (second amendment to the Ordinance), which was approved. A motion was then made to lift it from the table, but no second to that motion was given, so it was not lifted from the table and remains tabled.*

*During OLD BUSINESS portion of the September 19, 2017 City Council meeting, a motion was made and seconded to lift it from the table. All were in favor. Then a motion was made and seconded to adopt it, but after discussion, a motion was made and seconded to retable it. The Ordinance remains tabled.*

**ORDINANCE NO. 2017-073** (*HWE Franchise Agreement*) requires three (3) readings **tabled after 3<sup>rd</sup> reading on 8/15/17**  
AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC. ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY AND OTHER SERVICES TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

**ORDINANCE NO. 2017-091** (*salary ordinance for City Council members, President of Council, Treasurer*) **tabled after 3<sup>rd</sup> reading on 10/17/17**  
AN ORDINANCE ESTABLISHING THE SALARIES FOR CITY COUNCIL MEMBERS, PRESIDENT OF COUNCIL, AND TREASURER OF THE CITY OF FINDLAY, OHIO, AND REPEALING ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

**ORDINANCE NO. 2017-108** (*salary ordinance*) requires three (3) readings **second reading**  
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2016-108, ORDINANCE NO. 2017-038, AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-109** (*see payroll deductions for HSA*) requires three (3) readings **third reading**  
AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-110** (*RLF Administration*) requires three (3) readings **third reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-112** (*Park Street rehabilitation*) requires three (3) readings **third reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-114** (*826 Washington St rezone*) requires three (3) readings **second reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 826 WASHINGTON STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY" TO "M2 MULTI-FAMILY, HIGH DENSITY".

**ORDINANCE NO. 2017-115** (*E Main Cross St vacation*) requires three (3) readings **second reading**  
AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS EAST MAIN CROSS STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2017-116** (*Water Distribution System analysis/assessment*) requires three (3) readings **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-117** (*Public Safety Software*) requires three (3) readings **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-118** (*Dog Warden contract renewal for 2017-2018*) requires three (3) readings **second reading**  
AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH THE BOARD OF COMMISSIONERS OF HANCOCK COUNTY, OHIO, FOR DOG WARDEN SERVICES IN THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-119** (*salary ordinance for City Councilmembers, President of Council, Treasurer*) requires three (3) readings **second reading**  
AN ORDINANCE ESTABLISHING THE SALARIES FOR CITY COUNCILMEMBERS, PRESIDENT OF COUNCIL, AND TREASURER OF THE CITY OF FINDLAY, OHIO, AND REPEALING ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

# City of Findlay

## Office of the Director of Law

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**Donald J. Rasmussen**  
Director of Law

DECEMBER 5, 2017

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, DECEMBER 5, 2017 MEETING.

### **ORDINANCES**

- |          |  |
|----------|--|
| 2017-122 | AN ORDINANCE AUTHORIZING THE AUDITOR OF THE CITY OF FINDLAY TO SIGN DEPOSITORY AGREEMENTS, AND DECLARING AN EMERGENCY. |
| 2017-123 | AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.   |
| 2017-124 | AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.   |

**ORDINANCE NO. 2017-122**

**AN ORDINANCE AUTHORIZING THE AUDITOR OF THE CITY OF FINDLAY TO SIGN DEPOSITORY AGREEMENTS, AND DECLARING AN EMERGENCY.**

WHEREAS, The City of Findlay has active depository agreements with several institutions, thus obtaining the necessary collateralization to protect public funds and recover ownership of monies in the event of a bank failure, and;

WHEREAS, Ohio Revised Code requires the City of Findlay to designate its financial institutions and renew bank depository agreements every five (5) years, and;

WHEREAS, The State Treasurer's Office is changing the current State Law forcing local municipalities to revise their current agreements resulting in increased banking fees, and potentially reducing the City of Findlay's guaranteed dollar value from one dollar five cents (\$1.05) to fifty cents (\$.50).

NOW THEREFORE BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Auditor of the City of Findlay, Ohio, be and he is hereby authorized to enter into revised depository agreements with various institutions in order to protect the City of Findlay's dollar value afforded under Ohio Law and maintain an excess of one hundred percent (100%) collateralization.

SECTION 2: Where specific collateral has been historically offered to the City of Findlay, it shall remain specific collateral.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2017-123**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: General Fund	\$ 25,000.00
TO: Parking Fund	\$ 25,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer funds so that Parking Enforcement operations may continue,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2017-124**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Sewer Fund – Stormwater Restricted Account	\$ 140,300.00
TO:	CR 300 Drainage Improvements <i>Project No. 35575100</i>	\$ 140,300.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer funds so that construction, inspection and contingency fees may be paid for the above mentioned project,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_