

Findlay Forward Coordination Call Agenda 2/22/22

Attending: J. Wobser, Julie Colley, Sarah Bongiorno, Mayor Murnyn, Rob Martin

Notes to the original agenda are in **Red**

1. **Prepare for COT Meeting 2 – 2/24, 4-6 pm at the Center for Student Life and College of Business**
 - a. Testing engagement – see attached materials (PDF presentation, agenda, and engagement materials – individual response form and group recording form)
 - a. Reviewed the documents and made minor tweaks.
 - b. Opted to use smartphones for responses to various questions for quick responses, plus have the index card option for those without a smartphone.
 - b. Publicity toolkit – to be posted on the website before the meeting
 - a. Email going out to group tonight with this information and also asking to sign up for “meeting in a box” opportunities.
2. **Alumni Memorial Union**
 - a. Meet at 3pm – Meet the Mayor to look at the meeting space that will be used for public meeting.
3. **Staff 1:1 meetings**
 - a. Scheduling the meetings – Mayor to send out a doodle to schedule the meetings with staff members.