

FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

September 5, 2017

COUNCIL CHAMBERS

ROLL CALL of 2016-2017 COUNCILMEMBERS

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Acceptance or changes to the August 1, 2017 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: - none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS:

Street vacation request – Aberdeen Drive, Wesleyan Dr, Winston Dr, and Penrose Court

Philip Rooney is requesting to vacate the following streets:

All of Aberdeen Drive, Wesleyan Drive, Winston Drive, and Penrose Court, and all that portion of Penrose Drive located north of the south lot line of Lot 76 as extended in the Spring Lake 1st Addition.

Needs to be referred to City Planning Commission and Planning & Zoning Committee.

WRITTEN COMMUNICATIONS: - none.

ORAL COMMUNICATIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Treasurer’s Reconciliation Report – July 31, 2017.

City Auditor Jim Staschiak – summary financial reports

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of July 31, 2017
- Open Projects Report as of July 31, 2017
- Cash & Investments as of July 31, 2017
- Financial Snapshot as of July 31, 2017

N.E.A.T. Departmental Activity Report – July 2017.

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for La Tapachula LLC dba Puerto Bravo, located at 1908 Tiffin Avenue & Patio, Findlay, Ohio for a D5 and D6 liquor permit. This requires a vote of Council.

John E. Dunbar, Acting Chief of Police – La Tapachula LLC dba Puerto Bravo, located at 1908 Tiffin Avenue & Patio, Findlay, Ohio. A check of the records shows no criminal record on the following:

Ana M. Banales
Roman Zarazua

Service Director/Acting City Engineer Brian Thomas – farmland leases

The City has farmland located in the vicinity of the Airport (approximately 181 acres), the Reservoirs (approximately 64 acres), and Carlin Street property (approximately 23 acres). The land is leased to local farmers for cultivation based on bids received through the formal bidding process. Legislation authorizing the Service Director to enter into a lease agreement(s) for a period of three (3) years beginning in 2018 is requested. Ordinance No. 2017-086 was created.

City Auditor Jim Staschiak – Resolution accepting millage rates and amounts

The County Budget Commission has completed their work and returned our Certificate of Estimated Resources for our 2018 budget. Our tax millage has been certified exactly as submitted; 2.6 mills for the General Fund and 0.3 mills each for Police and Fire Pension Funds to a total of 3.2 mills. Local government money is estimated to be \$427,832.02 for 2018 subject to likely adjustments by the State. Council should now accept the amounts and levy the tax rates as certified by the Budget Commission. The proper Resolution must be adopted and returned to the County Auditor no later than September 30, 2017. Legislation for this is requested and only requires one reading. Resolution No. 023-2017 was created

City Auditor Jim Staschiak – flood appropriation

The City of Findlay is nearing the end of the expenses dealing with the July 2017 flood and it is now necessary for an appropriation to the project. Legislation to appropriate funds is requested. Ordinance No. 2017-088 was created.

FROM: General Fund	\$ 77,000.00
TO: July 2017 Flood Project #31977200	\$ 77,000.00

Service Director/Acting City Engineer Brian Thomas – waterline extension to County Landfill, project no. 3571108

This project has been a part of the Capital Improvement Plan since 2011. The County has now obtained all easements and are in the process of getting plan approvals so that they can bid the project. This project is broken into two (2) parts. The first part of the project will extend the existing dead-end waterline on State Route 613 to Township Road 107 and then to the landfill. This part will be paid for by the County. This will accomplish the County's goal of getting a waterline to the landfill.

The second part of the project will extend the waterline from Township Road 107 and connect it into the existing waterline on County Road 99. This portion of the project will be paid for by the City of Findlay. This part of the project will benefit the City by creating a loop from Van Buren to County Road 99. The loop will help with Chlorine levels and TTHM levels in the existing waterline and will also serve as a second water supply to Van Buren if something happens to the watermain on County Road 220.

The County has requested that the cooperative agreement be signed before they bid the project. Once the project has been bid and an exact dollar amount is known, a request will be made to go to the appropriate committees to discuss the appropriation and transfer of funds into the project.

The Engineer's estimate for the City's portion of the project is three hundred fifty-six thousand nine hundred dollars (\$356,900). This is less than the six hundred ninety thousand dollars (\$690,000) that is listed in the Capital Plan and the bids should come in lower than this amount, but wants to provide Council with what possible request amount may come about when making the decision to sign the cooperative agreement. Legislation authorizing the Mayor to sign and enter into the cooperative agreement and between Hancock County and the City of Findlay for the participation in the waterline project is requested. Ordinance No. 2017-089 was created.

Service Director/Acting City Engineer Brian Thomas – 2017 Capital Improvements – Fire Department cancer prevention

The Fire Department has been proactive in moving forward with a cancer prevention plan. Exhaust removal is one of the steps that will hopefully reduce long-term exposure to carcinogens. The grant application for the exhaust removal systems at the fire stations was not approved during the latest attempt. Matching funds for the project were included in the Capital Plan, but since the grant was not approved, there is insufficient funding to install the units. I would like to move forward with one station this year so that the effectiveness of the system can be evaluated. The Capital Plan estimate for the match was twenty-three thousand (\$23,000). Station 2 unit is estimated to be twenty-seven thousand dollars (\$27,000). Project is to be completed yet in 2017. There will be further discussions on the other stations during the Capital Planning session for 2018. Legislation to appropriation and transfer funds is requested. Ordinance No. 2017-090 was created.

FROM: CIT Fund – Capital Improvement Restricted Account \$27,000.00
TO: Fire Station Exhaust Removal System #319767 \$ 27,000.00

Service Director/Acting City Engineer Brian Thomas – 2017 Capital Improvements – Fire Department Capital Considerations

As part of the Capital Planning effort, several issues that affect pricing for next year have been looked at. One significant impact is the proposed Fire Department Engine. The current plan includes purchasing a vehicle estimated at seven hundred fifty thousand dollars (\$750,000). Chief Eberle has done his due diligence researching the best approach to replace Engines 4 and 5 that were purchased in 1997. The best plan for replacing both is estimated at eight hundred twenty thousand dollars (\$820,000). That price will be held until the end of November of this year. After which, the annual price increase of two percent (2%) will be added. It would be proactive to discuss this appropriation yet this year. Discussions on it in greater detail can taken place at the next Appropriation Committee meeting. Needs to be referred to the Appropriations Committee.

City Planning Commission agenda – September 14, 2017; minutes – August 10, 2017.

COMMITTEE REPORTS:

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss the City paying for the cost of oversizing of the Township Road 215 Waterline Extension Project #357743 and Distribution Drive Sanitary Sewer Extension Project #356755.

FROM: Sewer Fund \$ 74,530.00
TO: Distribution Drive Sanitary Sewer Extension Project No. 35675500 \$ 74,530.00

FROM: Water Fund \$ 381,575.00
TO: TR 215 Waterline Extension Project No. 35774300 \$ 381,575.00

We recommend approval and request further information from the Service Director/Acting City Engineer. Ordinance No. 2017-085 was created.

LEGISLATION:

RESOLUTIONS

RESOLUTION NO. 012-2017 (opposition of State Governor's proposed 2017-2018 budget) **tabled after 1st reading on 4/18/17**
A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 023-2017 (millage rates and amounts) **requires one (1) reading** **first reading**
A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

RESOLUTION NO. 024-2017 (no PO)

first reading

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEEDED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

ORDINANCE NO. 2017-021 AS AMENDED (bicycle riding in downtown business district)

tabled after 3rd reading on 4/18/17

AN ORDINANCE AMENDING SECTION 373.11(a)(2) AND REPEALING SECTION 373.13 OF CHAPTER 373 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

During NEW BUSINESS portion of the May 2, 2017 City Council meeting, a motion was made and seconded to accept the proposed amendments (second amendment to the Ordinance), which was approved. A motion was then made to lift it from the table, but no second to that motion was given, so it was not lifted from the table and remains tabled.

ORDINANCE NO. 2017-059 (Downtown Design Review Board) **requires three (3) readings. Public hearing on 8/15/17. tabled after 3rd reading on 7/5/17**

AN ORDINANCE ENACTING NEW CHAPTER 1138 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, ENTITLED DESIGN REVIEW REGULATIONS ORDINANCE FOR THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2017-073 (HWE Franchise Agreement) **requires three (3) readings**

tabled after 3rd reading on 8/15/17

AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC. ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY AND OTHER SERVICES TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

ORDINANCE NO. 2017-076 (301/305 W Front St & 210 S West St rezone) **requires three (3) readings**

third reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 301/305 WEST FRONT STREET AND 210 SOUTH WEST STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "C3 DOWNTOWN BUSINESS DISTRICT".

ORDINANCE NO. 2017-077 (S Main St vacation) **requires three (3) readings**

third reading

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS SOUTH MAIN STREET ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2017-079 (CR 95 rezone) **requires three (3) readings**

second reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS COUNTY ROAD 95 REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "I1 LIGHT INDUSTRIAL".

ORDINANCE NO. 2017-080 (830 E Sandusky St vacation) **requires three (3) readings**

second reading

AN ORDINANCE VACATING A CERTAIN STREET (HEREINAFTER REFERED TO AS 830 EAST SANDUSKY STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2017-084 (gas aggregation) **requires three (3) readings**

second reading

AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO SUPPORT THE CONTINUATION OF A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26, OHIO REVISED CODE, DIRECTING THE MAYOR TO EXECUTE A SUPPLY AGREEMENT WITH VOLUNTEER ENERGY SERVICES, INC. TO CONTINUE A NATURAL GAS AGGREGATION PROGRAM BEYOND NOVEMBER 2017 WHEN THE CURRENT SUPPLY AGREEMENT ENDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-085 **requires three (3) readings**

first reading

(Township Road 215 Waterline Extension (Project #357743) and Distribution Drive Sanitary Sewer Extension (Project #356755))
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-086 (farmland leases) **requires three (3) readings**

first reading

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO A LEASE AGREEMENT(S) TO FARM APPROXIMATELY ONE HUNDRED EIGHTY-ONE (181) ACRES IN THE VICINITY OF THE AIRPORT, APPROXIMATELY SIXTY-FOUR (64) ACRES IN THE VICINITY OF THE RESERVOIR, AND APPROXIMATELY TWENTY-THREE (23) ACRES AT THE CARLIN STREET LOCATION, ALL OWNED BY THE CITY, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-087 (mid-year review – retirement severance payout) **requires three (3) readings**

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-088 (*flood appropriation*) **requires three (3) readings**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

first reading

ORDINANCE NO. 2017-089 (*waterline extension to County Landfill*) **requires three (3) readings**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE BOARD OF HANCOCK COUNTY COMMISSIONERS FOR THE WATERLINE EXTENSION TO THE COUNTY LANDFILL PROJECT NO. 3571108, AND DECLARING AN EMERGENCY.

first reading

ORDINANCE NO. 2017-090 (*2017 Capital Improvements – Fire Dept cancer prevention*) **requires three (3) readings**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

first reading

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

ALLEY/STREET VACATION PETITION

FEE PAID \$75

DATE 8/24/2017

ADVERTISING AND FILING FEES PAID _____ DATE _____

HONORABLE MAYOR AND COUNCIL, CITY OF FINDLAY, OHIO:

We, the undersigned, being owners of property abutting the requested street _____ vacation shown on the attached plat, respectfully petition (street/alley)

your Honorable Body to vacate the _____ streets _____ described as: street/alley


All of Aberdeen Drive, Wesleyan Drive, Winston Drive, and Penrose Court and all that portion of Penrose Drive located North of the South lot line of Lot 76 as extended in the Spring Lake 1st Addition to the City of Findlay, Ohio.

Being further described as abutting the following described LOTS in the SUBDIVISION of:

Lots 76 through 125 inclusive, Spring Lake 1st Addition

A \$75.00 fee is submitted to pay for the cost of vacating the above-described streets _____ (street or alley)

We agree to pay all cost and/or assessments that are now or have been constructed serving this property. Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner. A plat of the area showing the portion to be vacated & a list of all property owners on that portion of the alley running from street to street, but not in the request for vacation are attached.

OWNER	ADDRESS	LOT NUMBER
KCK, an Ohio Partnership	P.O. Box 1591 Findlay, Ohio 45839	76-84 & 111-125
Country Club Acres, Inc.	655 Fox Run Road, Suite B Findlay, Ohio, 45840	103
Koehler Bros. and Raymond Van Gunten III	655 Fox Run Road, Suite B Findlay, Ohio 45840	85-102 & 105-110
All By: 	Philip L. Rooney, Authorized Agent	

TO: Applicants for Street or alley Vacation
FROM: Council Clerk

City law requires persons requesting the vacation of a street or alley to file a petition with City Council. Council then refers the request to the City Planning Commission and the Planning & Zoning Committee for their findings. These Committees file their report with Council, who in turn makes the final ruling on the request.

APPLICATION REQUIREMENTS

Petition forms are available in the Council Clerk's Office. It requires the signature of a majority of the property owners that abut the requested vacation. A plat of the area shall accompany the application indicating the street or alley to be vacated. This plat can be obtained from the City Engineer's Office.

In addition to the petition for an alley vacation being signed by the abutting property owners, which is notice, if said proposed alley vacation is less than the full alley running from street to street, either north and south or east and west as the case may be, then the Clerk will also send notices to the abutting property owners on that portion of the alley extended but not in the request for vacation. For example, if an alley runs from north to south from street A to street B, intersected by an east-west alley, and the request is to vacate the alley running from street A to the intersecting east-west alley, then the abutting property owners on the remaining portion of that north-south alley between street A and street B shall also receive notice of the petition to vacate from the Council Clerk. (Rules of Procedure, as amended, of Findlay City Council).

Ideally, the petition must be signed by all abutting property owners. If not, a Public Notice of Consideration to Vacate has to be advertised in the Courier for six consecutive weeks. The cost of the advertising shall be paid by the petitioner. Anyone wishing to address Council concerning the petition may do so as a result of the publication. This can occur at any of the three readings which Council must give an Ordinance that vacates right-of-way.

FEE

At the time of submitting the request to the Council Clerk, a **\$75.00 non-refundable fee** shall accompany the petition. This is to off-set some of the City's expenses. **Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner.**

ASSESSMENTS

By law, if there were assessments to the abutting properties for improvements to the street or utilities, the petitioners are to pay the assessment fee for the property being vacated. These assessments, if any, are recorded in the City Engineer's Office. They are requested to be researched for the property upon legislation request. The petitioners will be invoiced for the total expense, and it must be paid before Council will vacate the street or alley.

PLANNING COMMISSION ACTION

Planning Commission action on vacation petitions will be in the form of a recommendation to City Council. Council may then either concur with the Commission's recommendation or override it. Concurring action may be accomplished with a simple majority vote, while overriding action requires a two-thirds (2/3) vote of Council. Notice of the Planning Commission Meeting will be sent from the Engineer's Office to the filer of the petition advising him/her when the request shall be heard.

COMMITTEE ACTION

This Committee's action will be in the form of a recommendation to City Council. Council may then either concur with the Committee's recommendation or override it. Action is a simple majority vote to concur or override the Committee report. Notice of the Planning & Zoning Committee Meeting will be sent by the Council Clerk to the petitioners advising them when the request shall be heard.

CITY COUNCIL ACTION

Once the petition is placed on Council's agenda, it will be referred to the City Planning Commission and the Committee with all documentation submitted. Both the City Planning

Commission and the Planning & Zoning Committee shall review the request. Upon their findings, Council will request legislation and give it three (3) separate readings if the vacation is to proceed.

In order to vacate a public right-of-way, City Council must adopt an ordinance doing so. Normally, legislation is prepared when the Planning & Zoning Committee recommends that an action be taken. However, appropriate legislation can be drawn at the request of any Council member, whether or not the vacation is supported by the Committee. Ordinances require three readings prior to adoption, and this normally occurs over the course of three consecutive meetings of Council.

A majority affirmative vote of at least five (5) members is necessary to enact a vacation ordinance. If Council disagrees with the Planning Commission's recommendation, it will take six (6) affirmative votes of members of Council to enact a vacation ordinance. The ordinance is not effective until at least 30 days after signing by the Mayor.

Revised 12-05

Name of Contact Person Philip L. Rooney

Mailing Address 320 South Main Street, Findlay, Ohio 45840

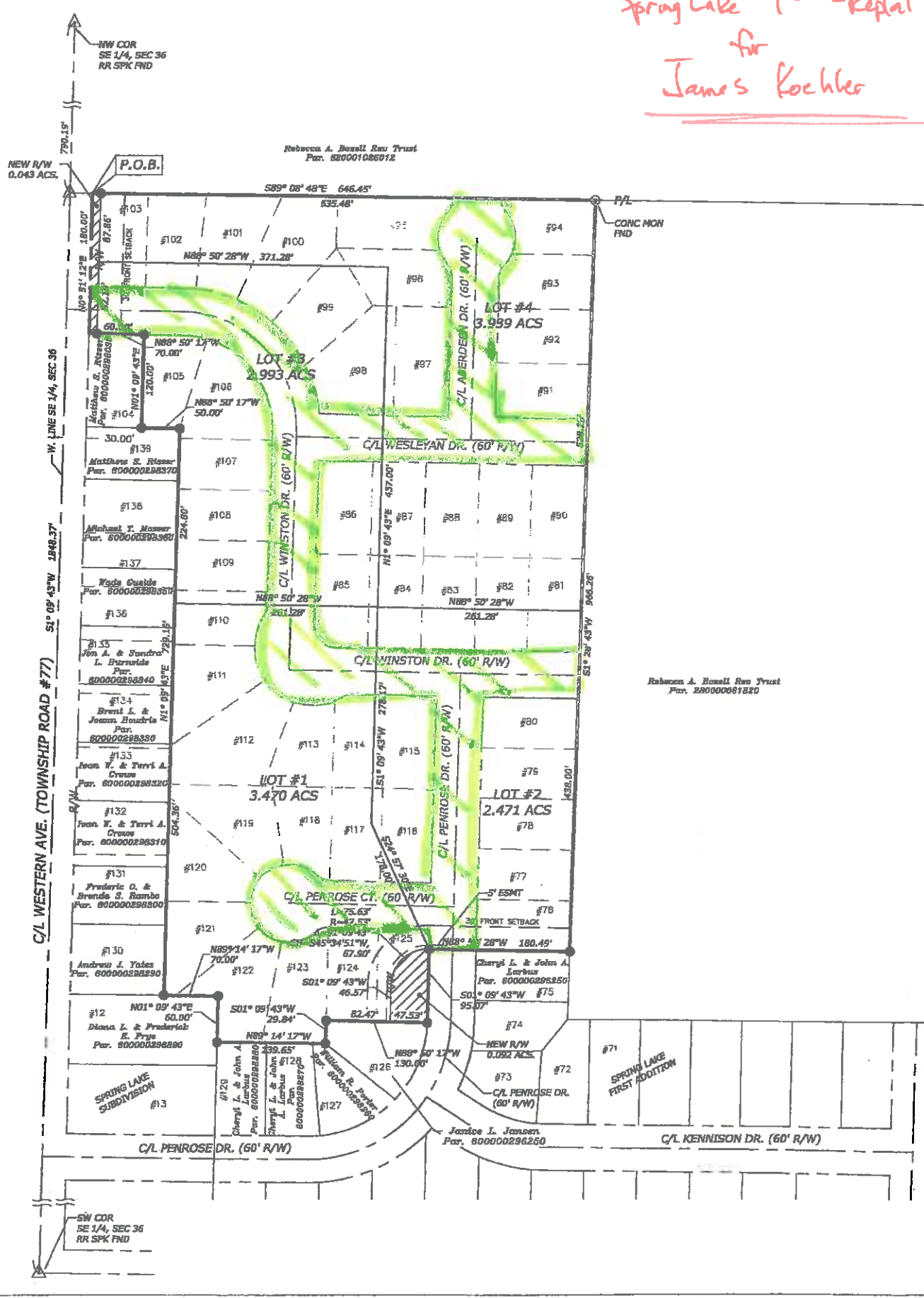
Phone No. (Home) _____ (Business) 419-425-3821

8/2/17
(date)

[Signature]
(Signature of Contact Person)

OFFICE USE ONLY

Spring Lake 1st - Replat
for
James Kochler



Rebecca A. Rosell Rev Trust
Par. 800001086012

Rebecca A. Rosell Rev Trust
Par. 800000681220

SPRING LAKE
FIRST ADDITION

SW COR
SE 1/4, SEC 36
RR SPK FND

NEW R/W
0.043 ACS

P.O.B.

P/L
CONC MON
FND

C/L WESTERN AVE. (TOWNSHIP ROAD #77)
S1° 05' 43" W 1848.37'

W. LINE SE 1/4, SEC 36
S1° 05' 43" W 1848.37'

R/W

NEW R/W
0.092 ACS

SW COR
SE 1/4, SEC 36
RR SPK FND

Adjoining Property Owners
Not Represented by Petition

1. Matthew S. Risser
3111 Western Avenue
Findlay, Ohio 45840
Lot 104
2. John & Cheryl Larbus
P.O. Box 327
Mt. Blanchard, Ohio 45867
Lot 75
3. Donald & Rebecca Bozell, Trustees
11750 US Route 68
Findlay, Ohio 45840
Adjacent Section Land



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866
www.findlayohio.com

SUSAN JO HITE
CITY TREASURER

Treasurer's Reconciliation for July 31, 2017

TREASURER

Fifth Third Initial Balance	5,758,671.99
- Withdrawals ()	(9,236,205.95)
+ Deposits	6,381,924.47
Ending Balance	2,904,390.51
- Outstanding checks ()	(385,671.94)
Pending Transaction	2,373.12
Correction Pending	(82.88)
Pending Wire Out	(298.02)
Deposit in Transit	431.30
Treasurer's Checking Bal	2,521,142.09
Investment Principal	56,035,700.63
Accrued Bond Interest	2,316.42
Treasurer's Total Cash and Investments	58,559,159.14

Respectfully submitted,

Susan Jo Hite
Treasurer

AUDITOR

Auditor's Checking Bal	2,521,142.09
Auditor's Total Cash and Investments	58,559,159.14



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Friday, August 11, 2017

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month follows including:

Summary of Year-To-Date Information as of July 31, 2017
Open Projects Report as of July 31, 2017
Cash & Investments as of July 31, 2017
Financial Snapshot as of July 31, 2017

Respectfully Submitted,

Jim Staschiak II
City Auditor

CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF JULY 31, 2017

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	156,437	88,541		3,100	1,729	
MAYOR'S OFFICE	328,026	163,509		4,600	3,071	
AUDITOR'S OFFICE	667,043	349,835		397,510	742	
TREASURER'S OFFICE	16,282	11,561		-	-	
LAW DIRECTOR	614,556	341,504		100,800	104,960	
MUNICIPAL COURT	2,016,802	1,000,007		1,334,600	1,086,167	
CIVIL SERVICE OFFICE	127,145	67,350		49,500	39,602	
PLANNING & ZONING	153,627	147,385		-	-	
COMPUTER SERVICES	366,643	184,619		346,499	347,336	
GENERAL EXPENSE	4,678,664	3,545,736		-	-	
GENERAL REVENUE	-	-		22,593,561	12,430,485	
POLICE DEPARTMENT	7,673,967	4,094,545		694,747	411,279	
DISASTER SERVICES	51,343	41,290		-	-	
FIRE DEPARTMENT	7,585,774	4,019,677		281,900	58,491	
DISPATCH CENTER	1,181,649	580,518		-	-	
N.E.A.T.	114,647	54,776		11,307	13,262	
SAFETY DIRECTOR	80,242	19,710		-	-	
HUMAN RESOURCES	165,874	92,774		-	-	
W.O.R.C.	280,850	102,029		65,100	20,968	
SERVICE DIRECTOR	175,007	113,927		-	4,300	
ENGINEERING OFFICE	803,809	429,428		175,600	145,010	
PUBLIC BUILDING	479,814	154,488		39,296	32,821	
ZONING	258,159	119,837		59,700	36,795	
PARK MAINTENANCE	765,017	354,173		206,300	186,914	
RESERVOIR RECREATION	5,066	2,197		-	-	
RECREATION MAINTENANCE	165,980	56,252		-	-	
RECREATION FUNCTIONS	857,221	424,850		687,350	384,366	
CEMETERY DEPARTMENT	419,856	246,961		198,700	147,294	
TOTAL GENERAL FUND	30,189,500	16,807,479	55.7%	27,250,170	15,455,591	56.7%

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	3,120,139	1,623,782		2,965,035	2,189,119	
TRAFFIC-SIGNALS	396,896	194,035		115,000	118,019	
TOTAL SCM&R FUND	3,517,035	1,817,817	51.7%	3,080,035	2,307,137	74.9%
SCM&R HIWAYS	167,481	56,903		138,162	82,112	
TOTAL SCM&R HIWAYS FUND	167,481	56,903	34.0%	138,162	82,112	59.4%
AIRPORT OPERATIONS	1,214,042	545,483		1,052,430	675,549	
TOTAL AIRPORT FUND	1,214,042	545,483	44.9%	1,052,430	675,549	64.2%
WATER TREATMENT	2,223,287	1,165,003		33,000	45,612	
WATER DISTRIBUTION	1,708,129	962,620		96,000	71,365	
UTILITY BILLING	1,102,127	479,272		8,145,272	4,846,316	
SUPPLY RESERVOIR	461,953	188,618		23,083	2,076	
TOTAL WATER FUND	5,495,496	2,795,511	50.9%	8,297,355	4,965,369	59.8%
SANITARY SEWER MAINT	1,067,741	479,575		3,050	2,251	
STORMWATER MAINT	265,019	111,777		770,500	452,721	
WATER POLLUTION CONTROL	3,067,258	1,552,804		8,762,175	5,269,015	
TOTAL SEWER FUND	4,400,018	2,144,155	48.7%	9,535,725	5,723,987	60.0%
PARKING	104,479	56,216		80,900	36,914	
TOTAL PARKING FUND	104,479	56,216	53.8%	80,900	36,914	45.6%
SWIMMING POOL	86,326	29,600		78,000	78,018	
TOTAL SWIMMING POOL FUND	86,326	29,600	34.3%	78,000	78,018	100.0%
CIT ADMINISTRATION	19,386,163	10,432,789		23,911,000	14,506,738	
TOTAL CIT FUND	19,386,163	10,432,789	53.8%	23,911,000	14,506,738	60.7%

**CITY OF FINDLAY
OPEN PROJECTS AS OF JULY 31, 2017**

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
31926300	HP 3000 MIGRATION	1,020,650	1,018,507	1,363	781
31942400	DOWNTOWN REVITALIZATION	3,899,564	949,447	2,507,075	443,042
31948000	OHIO 629 - MCLANE	637,345	534,637	-	102,708
31948200	OHIO 629 - MARATHON	250,000	-	-	250,000
31949800	MUNI COURT EXPANSION	584,000	579,796	56	4,148
31950800	MUNI BLDG NETWORK REWIRING	140,000	102,343	-	37,657
31951800	SWALE BALL FIELD IMPROVEMENTS	20,000	18,255	-	1,745
31952600	SPRUCE DRIVE LANDSCAPE REHAB	62,000	44,480	-	17,520
31954800	BLANCHARD RIVER SEDIMENT REMOVAL	14,750	9,976	-	4,774
31955300	ROWMARK 629 ROADWORK	100,000	1,516	2,234	96,250
31960100	CITY FIBER LOOP INSTALLATION	958,000	111,861	647,110	199,029
31961700	WOOD SHOP ROOF REPLACEMENT	20,000	-	-	20,000
31961900	2016 EMORY ADAMS IMPROVEMENTS	30,000	19,632	1,000	9,368
31962900	CUBE ICE EXPANSION FEASIBILITY STUDY	25,000	-	22,000	3,000
31963500	2016 CEMETERY ROAD RECONSTRUCTION	30,000	26,821	3,179	-
31964100	2016 CEMETERY FOUNDATIONS	15,000	3,247	6,753	5,000
31964300	2016 CEMETERY LIGHTING	5,000	5,000	-	-
31964800	DORNEY PLAZA REVITALIZATION	250,000	23,567	219,633	6,800
31965000	VOIP PHONE SYSTEM	130,000	218	6,070	123,712
31965800	SILT COLLECTOR @ RESERVOIR	355,000	355,000	-	-
31966700	TYLER CASHIERING IMPLEMENTATION	38,500	18,075	20,310	115
31966800	2017 ORC PD REQUIRED TRAINING	14,740	-	286	14,455
31970200	APEX RADIOS FOR PATROL	180,000	-	-	180,000
31970300	FFD #3 FACILITY UPGRADE	25,000	-	-	25,000
31970400	FF CANCER PREC PLAN PH I	40,000	39,307	159	533
31970600	2017 GIS UPGRADE	10,000	-	-	10,000
31970700	GIS ENHANCEMENT STUDY	29,500	1,135	23,365	5,000
31970900	2017 MUNI BLDG TRUCK POINT	15,000	-	15,000	-
31971000	CONCRETE REP S WEST & OTHERS	25,000	-	-	25,000
31971100	PARKER BLDG SIDING & INTERIOR	28,000	-	-	28,000
31971200	2017 BERNARD PARK IMPROVEMENT	20,000	14,720	4,015	1,265
31971300	2017 RIVERSIDE PK LIGHTS	30,000	-	-	30,000
31971400	2017 COOPER PARK IMPROVEMENTS	5,000	-	-	5,000
31971500	2017 SWALE PARK IMPROVEMENTS	5,000	-	-	5,000
31971600	2017 RIVERSIDE PARK IMPROVEMENTS	20,000	6,760	-	13,240
31971800	2017 EDE PARK IMPROVEMENTS	10,000	373	-	9,627
31972000	2017 SWALE LOT & WALK PATH	70,000	40,245	9,755	20,000
31972200	RECREATION LOCKER ROOM UPGRADE	25,000	-	-	25,000
31972300	2017 CUBE BLDG & GROUNDS UPGR	30,000	15,572	6,910	7,518
21972400	CUBE PLAYERS BENCHES	10,000	-	-	10,000
31972500	FOOTBALL BLDG POWER	15,000	-	-	15,000

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
31972600	2017 CEMETERY FOUND & GROUNDS	10,000	-	-	10,000
31972700	MANLEY BLDG LEAN	20,000	-	-	20,000
31972900	SALT BARN STRUCTURE	30,000	-	-	30,000
3197300	DNTWN STREET LIGHT UPGRADES	12,500	-	-	12,500
31976600	RESERVOIR PARKING LOT	15,000	-	-	15,000
31976900	2017 CRISIS INTERVENTION TRAINING	5,103	-	-	5,103
31977000	17 BWC SAFETY GRANT	25,806	25,806	-	-
31977200	JULY 2017 FLOOD	-	-	76,525	(76,525)
31980800	ORC PD REQUIRED TRAINING	29,320	25,613	-	3,707
GENERAL FUND PROJECTS		9,339,778	3,991,908	3,572,796	1,775,073
32542200	DALZELL DITCH CLEANING	20,000	-	-	20,000
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	2,000	-	750	1,250
32556000	B4 & B6 SEWER SEPARATION PH 1	20,000	11,410	7,540	1,050
32556100	B4 & B6 SEWER SEPARATION PH 2	129,000	-	25,800	103,200
32556200	CENTRAL & DAYTON SEWER SEPARATION	495,184	21,910	349,312	123,962
32563600	MCMANNESS/MCCONNELL SWR SEP	240,000	6,516	167,960	65,524
32593600	POSTORIA AVE DRAINAGE PH 2	535,000	436,928	19,475	78,597
32840800	LIMA/S WEST INTERSECTION	110,000	92,654	17,150	195
32842500	BLANCHARD/6TH TRAN ALT PLAN	25,000	9,500	-	15,500
32852700	W SANDUSKY/WESTERN AVENUE	190,000	14,875	1,689	173,436
32852800	E SANDUSKY/BLANCHARD INTERSECTION	20,000	-	-	20,000
32852900	LIMA/WESTERN INTERSECIION	185,000	47,557	3,102	134,342
32860200	ODOT CR 99 BRIDGE STUDY	50,000	50,000	-	-
32860600	ODOT FY17 RESURFACING	851,000	38,637	748,438	63,925
32862500	2016 STREET PREV MAINT PROGRAM	450,000	446,658	3,284	58
32863400	W BIGELOW/NORTHGATE INTERSECTION	125,000	2,607	-	122,393
32863700	TIFFIN TRAFFIC POLES PH 1	75,000	6,489	68,511	-
32864500	MAIN ST ALLEY RECONSTRUCTION	447,000	288,947	145,712	12,342
32864600	CR212/CR236 WIDENING	140,000	62,198	73,244	4,558
32865300	DAVIS STREET REPAVING	235,000	-	-	235,000
32865900	ODOT US 224/SR12/37/568 RESURF	266,742	266,742	-	-
32870500	CITYWIDE PAVEMENT ASSESSMENT	99,000	56,420	37,142	5,438
32870800	17 STREET PREV MAINTENANCE	500,000	98,129	258,601	143,270
32871700	N MAIN/FFD 2 SIGNAL	75,000	-	-	75,000
32871900	TIFFIN AVE POLES PH2	75,000	517	65,279	9,204
32872100	S MAIN/LINCOLN INTERSECTION	125,000	-	-	125,000
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	-	-	125,000
32873100	S MAIN/SANDUSKY INTERSECTION	125,000	-	-	125,000
32875600	2017 STREET RESURFACING	1,500,000	140,110	1,338,811	21,079
32875700	WASHINGTON AVE DRAINAGE	15,000	-	-	15,000
32875900	PARK STREET REHAB	20,000	13,042	930	6,028

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
32876000	BLANCHARD/LINCOLN LIKE LANE	126,500	76	-	126,424
32876200	TRENTON/MAIN CROSS CURB	375,000	341,539	24,704	8,758
32876300	ODOT FY 18 RESURFACING	1,000	-	-	1,000
SCM&R FUND PROJECTS		7,792,426	2,453,460	3,357,435	1,981,531
35250600	AIRPORT DRAINAGE IMPROVEMENTS	145,750	2,025	6,175	137,550
35264900	AIP-26 RUNWAY REHAB	2,228,169	1,567,609	655,771	4,790
35273200	TERMINAL BLDG IMPROVEMENTS	25,000	-	-	25,000
AIRPORT FUND PROJECTS		2,398,919	1,569,634	661,946	167,340
35574600	2017 STORMWATER MGT	25,000	-	-	25,000
35574800	2017 ANNUAL DIT3CH MAINTENANCE	25,000	-	-	25,000
35575100	CR300 DRAINAGE	20,000	7,229	760	12,011
35641900	BRANDMAN SEWER & CSO	335,000	38,158	281,253	15,589
35649300	I75 SANITARY SEWER RELOCATION	365,000	341,963	22,112	925
35654000	SEWER MAINT COLD STORAGE BLDG	240,000	175,809	62,345	1,846
35662200	WPC SCADA SYSTEM UPGRADE	180,000	1,690	151,515	26,795
35674400	2017 SEWER LINING & MANHOLE	74,000	54,000	-	20,000
35674500	2017 ANNUAL CSO LTC	200,000	-	160,000	40,000
35674900	SEWEWR PARKING LOTS	38,000	-	-	38,000
35675000	SANITARY SEWER CR 212	45,000	1,954	6,046	37,000
35675200	HIGH ST SEWER REPLACEMENT	20,000	4,241	1,851	13,908
25675300	EAST & FRONT CSO ELIMINATION	20,000	-	-	20,000
35675400	SEWER FLAP GATE PROJECT	20,000	-	-	20,000
25675500	DISTRIBUTION DR SAN SEWER	20,000	-	-	20,000
SEWER FUND PROJECTS		1,627,000	625,044	685,882	316,074
35710800	WATERLINE EXT TO LANDFILL	80,000	77,407	-	2,593
35741400	BLANCHARD RVR/STANFORD W/L	25,000	10,861	1,130	13,009
35754100	RAW WATERLINE/TRANSFER STATION	210,000	34,654	168,040	7,306
35756300	WTP RETAINING WALL	204,173	2,029	197,971	4,173
35761400	W SANDUSKY ST WATERLINE	30,000	892	17,075	12,033
35762600	WESTMOOR RD WATERLINE REPLACE	280,000	15,261	230,132	34,607
37563100	BLISS/ELYRIA WL CONNECTION	70,000	62,357	2,070	5,573
35773300	2017 PAINTING @ PUMP STATION	25,000	23,380	-	1,620
25773400	RESERVOIR OVERFLOW DESIGN	15,000	-	-	15,000
35773500	S MAIN WL REPLACE	198,140	1,719	169,550	26,871

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35773600	DAVIS W REPLACE	110,100	50	90,813	19,237
35773700	HEATHER WL REPLACE	108,130	50	88,573	19,507
35773800	WOODSIDE DR WL REPLACE	96,000	50	77,480	18,470
35773900	VINCENT & MILTON	50,000	10	12,000	37,990
25774000	VINCENT WL REPLACEMENT	391,420	9,661	346,110	35,649
35774300	TR215 WATERLINE EXTENSION	30,000	-	-	30,000
35774700	W DIST SYS ANALYSIS ASSESSMENT	20,000	-	-	20,000
35775800	RESERVOIR 1 RAMP REPAVING	20,000	-	-	20,000
35776100	WTP UNER ITILITY CAPACITY	20,000	-	5,000	15,000
35776500	2017 CONCRETE WORK RESERVOIR	30,000	-	24,390	5,610
WATER FUND PROJECTS		2,012,963	238,382	1,430,333	344,249
38813300	2011 SIDEWALK REPAIR PROGRAM	1,000	466	-	534
SPECIAL ASSESSMENT PROJECTS		1,000	466	-	534

CITY OF FINDLAY
CASH & INVESTMENTS AS OF JULY 31, 2017

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,060,000.00	STAR OHIO @ 1.13%	
121,347.00	STAR OHIO @ 1.13%	
26,003,500.00	STAR OHIO @ 1.13%	
1,391,176.75	STAR OHIO @ 1.13%	
1,000,000.00	STAR PLUS @ 0.50%	
3,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
998,476.56	US TREASURY @ 0.625%	HUNTINGTON BANK
1,000,078.13	US TREASURY @ 0.625%	HUNTINGTON BANK
2,000,000.00	US TREASURY @ 0.750%	HUNTINGTON BANK
993,750.00	US TREASURY @ 0.625%	PNC BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.620%	FIRST NATIONAL BANK
999,750.00	FHLB @ 1.125%	PNC BANK
999,160.00	FHLB @ 1.000%	HUNTINGTON BANK
1,000,000.00	US TREASURY @ 1.000%	HUNTINGTON BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	FIRST FEDERAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	CITIZENS NATIONAL BANK
1,994,121.55	FHLMC @ 0.750%	HUNTINGTON BANK
998,710.00	FFCB @ 0.800%	FIFTH THIRD BANK
999,485.95	FHLMC @ 0.850%	D A DAVIDSON
998,600.00	FHLMC @ 0.850%	HUNTINGTON BANK
1,002,320.00	FNMA @ 1.020%	KEY BANK
996,130.00	FFCB @ 0.890%	FIFTH THIRD BANK
999,580.00	US TREASURY @ 1.250%	KEY BANK
1,000,625.00	US TREASURY @ 1.250%	PNC BANK
1,000,300.00	FFCB @ 1.300%	HUNTINGTON BANK
995,429.69	US TREASURY @ 1.237%	HUNTINGTON BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 1.100%	WATERFORD BANK
1,999,040.00	US TREASURY @ 1.250%	D A DAVIDSON
999,120.00	FFCB @ 1.375%	HUNTINGTON BANK
<hr/>		
\$ 56,035,700.63	INVESTMENT TOTAL	
2,521,142.09	5/3 BANK ACCOUNT BALANCE	
2,316.42	ACCRUED INVESTMENT INTEREST	
<hr/>		
\$58,559,159.14	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

GENERAL	\$ 10,411,513
SCM&R	286,361
SCM&R HIWAY	214,159
SEVERANCE PAYOUT RESERVE	544,481
AIRPORT	152,484
WATER	9,292,968
SEWER	6,594,040
STORMWATER	2,368,603
PARKING	2,814
CIT ADMINISTRATION	52,153
CIT CAPITAL IMPROVEMENT	4,532,738

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF JULY 31, 2017

\$14,808,097.09	General Fund
1,000,000.00	General Fund Restricted Rainy Day
2,989,885.84	General Fund Projects
1,443,310.85	SCM&R Fund
3,824,905.55	SCM&R Fund Projects
-	County Permissive License Fund
268,469.90	State Highway Fund
589.57	Law Enforcement Trust Fund
37.00	Drug Law Enforcement Trust Fund
253,241.27	ID Alcohol Treatment Fund
56,221.14	Enforcement & Education Fund
327,175.84	Court Special Projects Fund
126,461.68	Court Computerization Fund
3,609.56	METRICH Drug Law Enforcement Trust Fund
111,333.12	Alcohol Monitoring Fund
93,826.89	Mediation Fund
143,356.10	Electronic Imaging Fund
20,405.75	Legal Research Fund
535,465.40	Severance Payout Fund
132,067.55	Debt Service Fund
27,342.00	CR 236 TIF Fund
310,123.39	Municipal Court Improvement Fund
513,845.60	Airport Fund
124,579.50	Airport Fund Projects
10,171,225.75	Water Fund
797,566.09	Water Fund Restricted
1,682,857.42	Water Fund Projects
4,965,410.02	Sewer Fund
5,118,533.00	Sewer Fund Restricted
1,008,296.10	Sewer Fund Projects
13,639.64	Parking Fund
-	Parking Fund Projects
62,094.84	Swimming Pool Fund
-	Swimming Pool Fund Projects
22,546.70	Internal Service Central Stores Fund
787,401.02	Internal Service Workers Comp Fund
1,057,300.96	Internal Service Self Insurance Fund
2,142,160.40	CIT Fund
1,315,469.77	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
136,026.88	Police Pension Fund
136,026.88	Fire Pension Fund
7,620.07	Unclaimed Monies Fund
24,860.84	Tax Collection Agency Fund
1,400,663.07	Cemetery Trust Fund
157,195.07	Private Trust Fund
425,273.31	Guaranteed Deposits
-	Special Assessments Pavements Fund
880.69	Special Assessments Sidewalks Fund
82.82	Special Assessments Sidewalks Fund Projects
11,677.21	Special Assessments Storm Fund
<u>\$58,559,159.14</u>	TOTAL CASH & INVESTMENTS

SNAPSHOT \$ FINANCIAL: GENERAL FUND

2017

Revenues/Expenditures & Key Balances Snapshot as of :

Projected

7/31/2017

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated \$ 13,490,333

Revenue and Receipts Projection General Fund \$ 31,327,895

Expenses Appropriated General Fund (assumes \$0.00 returned by departments) \$ (34,406,715)

OPERATIONAL SURPLUS/(DEFICIT) (\$3,078,819)

PROJECTED UNENCUMBERED YEAR END GF CASH BALANCE

\$ 10,411,514

FINANCIAL POLICY AMOUNTS

	Minimum	Proj. Balance	Over/(Short)
Minimum Reserve Balance GF (Resolution 002-2014 16.7% of Budget Expenses)	\$ 4,618,373	\$ 10,411,514	\$5,793,141
GF Rainy Day Reserve Account #10000000-818002 (up to 5% prior year revenues)	\$ 1,000,000	\$ 1,000,000	\$0
Self Insurance Fund #6060	\$ 1,000,000	\$ 886,176	(\$113,824)

MONITORING INTANGIBLE / ANTICIPATED ITEMS

LIKELY

POSSIBLE

GENERAL FUND

Revenue Differential + / (-) (\$400,000.00)

Expense Differential + / (-)

Fund Subsidies + / (-)

Unbudgeted Projects

PROJECTED LIKELY YEAR END GF CASH BALANCE (excludes rainy day reserve)

2017

\$ 10,011,514

City of Findlay

Lydia Mihalik, Mayor

N.E.A.T. DEPARTMENT
Neighborhood Enhancement and Abatement Team
318 Dorney Plaza, Room 304 • Findlay, OH 45840
Phone: 419-424-7466
www.findlayohio.com

August 10, 2017

City Council
City of Findlay, Ohio

RE: Departmental Activity

This report will serve as a summary of activities for the Neighborhood Enhancement and Abatement Team (NEAT) during the month of July, 2017

Dilapidated Structures

15 cases year to date
22 cases pending

Weeds

211 cases year to date
81 cases pending

Junk on Premises

238 cases year to date
325 cases pending

Junk/Abandoned Vehicles

252 cases year to date
328 cases pending

Minor Maintenance

8 cases year to date
7 cases pending

Miscellaneous

38 cases year to date
20 cases pending

Overgrowth

15 cases year to date
9 cases pending

Right of Way Issues

1 case year to date
0 cases pending

Sidewalks

0 cases year to date
0 cases pending

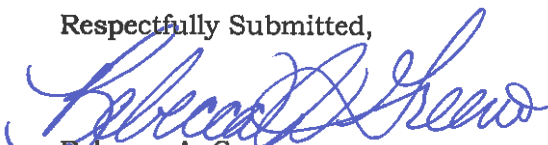
Trash

90 cases year to date
29 cases pending

The Neighborhood Enhancement and Abatement Team received 124 new complaints during the month, of which 26 were invalid. Of the 98 valid issues reported, 84 properties were involved with 15 of the owners being non-residents. NEAT personnel closed 114 cases during the month of July and continue to work diligently on the cases that remained active at the end of the month.

The staff of NEAT works conscientiously with property owners and tenants to achieve compliance. The team appreciates the cooperative spirit of the administration and City Council which aids in the betterment of our community. Please contact NEAT personnel if there are any concerns.

Respectfully Submitted,



Rebecca A. Greeno
N.E.A.T.

City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

John E. Dunbar, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

August 21, 2017

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Ana M. Banales

Roman Zarazua

La Tapachula LLC, DBA Puerto Bravo, 1908 Tiffin Avenue & Patio, Findlay, Ohio 45840.

Sincerely,



John E. Dunbar

Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

8799101 <small>PERMIT NUMBER</small>		STCK <small>TYPE</small>		LA TAPACHULA LLC DBA PUERTO BRAVO 1908 TIFFIN AV & PATIO FINDLAY OHIO 45840
ISSUE DATE				
05 17 2017 <small>FILING DATE</small>				
D5 D6 <small>PERMIT CLASSES</small>				
32	044	A	F18973 <small>RECEIPT NO.</small>	

FROM 08/16/2017

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 08/16/2017

RESPONSES MUST BE POSTMARKED NO LATER THAN. 09/18/2017

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES **A STCK 8799101**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

FOR OFFICE USE ONLY

NEW TRANSFER REN

PERMIT # 8199101

OHIO DEPARTMENT OF COMMERCE - DIVISION OF LIQUOR CONTROL
 6606 TUSSING ROAD, P.O. BOX 4005
 REYNOLDSBURG, OHIO 43068-9005
PERSONAL HISTORY BACKGROUND FORM
<http://www.com.ohio.gov/liqr>



Please be advised that any social security numbers provided to the Division of Liquor Control on this form may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

The applicant is required to fill out Section A only.
 The Division of Liquor Control will conduct a background check with the local authorities, who will complete Section B.
THE APPLICANT IS NOT TO PERFORM THIS CHECK, THEREFORE, DO NOT TAKE THIS FORM TO YOUR LOCAL POLICE AUTHORITY.

SECTION A (PLEASE PRINT)

Name (Last) Zarazua	(First) Roman	(Middle) R	Height ft. in.	Weight
Alias used or Maiden Name	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	Phone # 419-957-5156	Social Security #	
Residence Address 2013 Westgate Drive	City Findlay	State OH	Zip Code 45840	
Date of Birth 03/17/1970	Are you a US Citizen? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Place of Birth Mexico		
Marital Status: Divorced	Spouse's Name (Last)	(First)	(Middle)	
Permit Address: 1908 Tiffin Avenue & Patio, Findlay, Ohio 45840				

ORIGINAL RECEIVED
 2011 AUG 14 11:10:45

YOUR SIGNATURE BELOW, GIVING AUTHORIZATION FOR RECORD CHECK

x Roman R Zarazua

PLEASE READ: The Division of Liquor Control will submit this form to the local authorities to conduct a background check and at that time Section B. will be completed. **THE APPLICANT IS NOT TO PERFORM THIS CHECK, THEREFORE, DO NOT TAKE THIS FORM TO YOUR LOCAL POLICE AUTHORITY.**

SECTION (B)

THIS SPACE FOR LAW ENFORCEMENT AGENCY USE

Please complete the information below and either fax to (614) 644-3166, OR mail to Division of Liquor Control, 6606 Tussing Rd., Reynoldsburg, OH 43068-9005

1) Does applicant have a police record? YES NO
 If Yes, Give Details Minor Traffic Offenses

2) Does local police department know of any reason why permit should NOT be issued? YES NO
 (If YES, Please Attach Supporting Evidence)

3) Please complete the information below:
Findlay Police Department
 Police Department Name
Chief John Dunbar
 Signature of Authorized Official
 (We cannot accept a stamped signature)
8/21/07
 Date Of Signature

POLICE NOTIFICATION

OHIO DIVISION OF LIQUOR CONTROL
8608 TUSSING ROAD
P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005

TO

8799101 PERMIT NUMBER		STCK TYPE	LA TAPACHULA LLC DBA PUERTO BRAVO 1908 TIFFIN AV & PATIO FINDLAY OHIO 45840	
05 17 2017 ISSUE DATE				
D5 D6 PERMIT CLASSES				
32 TAX DISTRICT	044 A	F18973 RECEIPT NO.		

FROM 08/16/2017

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



This notice is sent to you in compliance with Section 4303.26 of the Ohio Revised Code and will serve as official notification of the filing of a permit application.

Depending on the applicant's business entity, enclosed please find a copy of the pending applicant's ownership disclosure form 4029 (Non Profit Entity Disclosure), Form 4030 (Stockholder Disclosure), Form 4031 (Partnership Disclosure), or Form 4032 (Limited Liability Company Disclosure) which lists those individuals who will have an interest in the above captioned permit.

In some instances, the Division will require a background check to be completed by your agency. If enclosed, please complete the Personal History Police Check(s), and return it/them in the enclosed postage paid envelope. If needed, we will submit the forms once received from the applicant at a later date for completion.

The chief police officer of each political subdivision may appear and testify in person or through a representative at any hearing held on the advisability of the issuance or transfer of a permit. However, Section 4303.26 O.R.C. DOES NOT give the police officer the right to request a hearing. If a hearing is desired, the chief police officer should contact the legislative authority (City or Village Council, or Board of County Commissioners, or Board of Township Trustees) and have that entity request a hearing.

The police department may submit any information to the Division relevant to the issuance or transfer of the permit, even if a formal hearing is not requested and conducted. This should be done by a separate letter with supporting documentation. The Division appreciates your statements and concerns regarding the pending application.

Licensing Section

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

FINDLAY POLICE DEPT
318 DORNEY PLAZA - RM 207
FINDLAY OHIO 45840

Office Hours
 8:00 a.m. - 5:00 p.m.
 For Questions call
 (614) 644-3156

Ohio Department of Commerce - Division of Liquor Control
 6606 Tussing Road, Reynoldsburg, Ohio 43068-9005
 http://www.com.ohio.gov/liqr

*ICK
 # 2771
 \$100*



**APPLICATION FOR CHANGE OF LLC MEMBERSHIP INTERESTS
 PROCESSING FEE \$100.00**

CAUTION: ALLOW 10 TO 12 WEEKS FOR PROCESSING

PERMIT HOLDER REQUESTS APPROVAL OF THE DIVISION OF LIQUOR CONTROL OF THE FOLLOWING:

Permit Holder Name: La Tapachula, LLC dba Mi Tequila		Permit Premises Address: 1908 Tiffin Avenue & Patio Findlay, Ohio 45840
Liquor Permit Number(s): 8799101	Federal Tax ID Number:	F018913 MAY 14 10:44

Email Address: [Grid]

Attorney's Name, Address and Telephone Number (If represented):
Philip L. Rooney 320 South Main Street, Findlay, Ohio 45840 (419) 425-3821

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

PLEASE COMPLETE ALL AREAS OF SECTION A & B BELOW

Section A - PREVIOUS List of managing members and all persons with a 5% or greater membership or voting interest in the LLC

NAME	SOCIAL SECURITY # OR FEDERAL TAX ID #	OFFICE HELD	INTEREST	BIRTHDATE
1) Roman R. Zarazua		<input checked="" type="checkbox"/> []	<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input checked="" type="checkbox"/> Membership interest <u>50</u> %	03/17/70
2) Ana M. Banales		<input checked="" type="checkbox"/> []	<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input checked="" type="checkbox"/> Membership interest <u>50</u> %	03/01/76
3)		<input checked="" type="checkbox"/> []	<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	
4)		<input checked="" type="checkbox"/> []	<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	

Section B - REVISED List of managing members and all persons with a 5% or greater membership or voting interest in the LLC

NAME	SOCIAL SECURITY # OR FEDERAL TAX ID #	OFFICE HELD	INTEREST	BIRTHDATE
1) Roman Zarazua		<input checked="" type="checkbox"/> []	<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input checked="" type="checkbox"/> Membership interest <u>100</u> %	03/17/70
2)		<input checked="" type="checkbox"/> []	<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	
3)		<input checked="" type="checkbox"/> []	<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	
4)		<input checked="" type="checkbox"/> []	<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

	SEARCH CRITERIA
Permit Number	<input type="text" value="8799101"/>
Permit Name / DBA	<input type="text"/>
Member / Officer Name	<input type="text"/>

[Search](#)[Reset](#)[Main Menu](#)

Member/Officer Name	Shares/Interest	Office Held
Permit Number 8799101 Name: LA TAPACHULA LLC DBA: DBA PUERTO BRAVO Address: 1908 TIFFIN AV 20 PATIO HINDLAY 45840		
ANA M BANALES	MANAGE MEM	
ROMAN ZARAZUA	MANAGE MEM	

- [Ohio.Gov](#)

- [Ohio Department of Commerce](#)

[Commerce Home](#) | [Press Room](#) | [Forms](#) | [CPI Policy](#) | [Privacy Statement](#) | [Public Records Request Policy](#) | [Disclaimer](#) | [Employment](#) | [Contacts](#)

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

August 28, 2017

Honorable City Council
Findlay, OH 45840

RE: Farmland Leases

Dear Council Members:

As you may know, the City has farmland located in the vicinity of the Airport (approximately 181 acres), the Reservoirs (approximately 64 acres) and Carlin Street property (approximately 23 acres). The land is leased to local farmers for cultivation based on bids received through the formal bidding process.

By copy of this letter, the Director of Law is requested to prepare the necessary legislation that will authorize the Service Director to enter into a lease agreement(s) for a period of three years beginning in 2018.

Thank you for your consideration in this matter.

Sincerely,



Brian A. Thomas, P.E., P.S.
Service Director/Acting City Engineer

cc: Donald Rasmussen, Director of Law
Jim Staschiak, City Auditor
Amanda Mooney, Engineering Department
Amy Baird, Auditor's Office



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Wednesday, August 30, 2017

The Honorable Council
Findlay, Ohio 45840

SUBJECT: Resolution Accepting Millage Rates and Amounts

Dear Council Members:

The County Budget Commission has completed their work and returned our Certificate of Estimated Resources for our 2018 Budget. Our tax millage has been certified exactly as submitted; 2.6 mills for the General Fund and 0.3 mills each for Police and Fire Pension Funds to a total of 3.2 mills. Local government money is estimated to be \$427,832.02 for 2018 subject to likely adjustments by the State.

Council should now accept the amounts and levy the tax rates as certified by the Budget Commission. The proper Resolution must be adopted and returned to the County Auditor no later than September 30th, 2017. I have therefore, asked the Director of Law to place the required legislation on your agenda for your September 5th meeting. This Resolution requires one reading.

Respectfully submitted,

Jim Staschiak II
City Auditor



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Thursday, August 31, 2017

The Honorable Council
Findlay, Ohio

It is respectfully requested this letter be read into the record of the 09/05/17 Council Meeting.

Dear Council Members,

We are nearing the end of the expenses dealing with the July 2017 flood and it is now necessary for an appropriation to the project.

From: General Fund \$77,000.00 **To:** July 2017 Flood project #31977200 \$77,000.00

By copy of this letter I have requested the Director of Law prepare legislation for your meeting 9/5/17 appropriating funds. Although it is not critical, I am requesting the emergency clause be added to the legislation.

Respectfully submitted,

Jim Staschiak II
City Auditor

City of Findlay

Lydia Mihalik, Mayor

ENGINEERING DEPARTMENT

318 Dorney Plaza, Room 304 • Findlay, OH 45840

Phone: 419-424-7121 • Fax: 419-424-7120

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

August 30, 2017

Honorable City Council
Findlay, OH 45840

RE: Waterline Extension to County landfill, Project No. 3571108

Dear Council Members:

This project has been a part of the Capital Improvement Plan since 2011. The County has now obtained all easements and are in the process of getting plan approvals so that they can bid the project. This project is broken into two (2) parts. The first part of the project will extend the existing dead-end waterline on State Route 613 to Township Road 107 and then to the landfill. This part will be paid for by the County. This will accomplish the County's goal of getting a waterline to the landfill.

The second part of the project will extend the waterline from Township Road 107 and connect it into the existing waterline on County Road 99. This portion of the project will be paid for by the City of Findlay. This part of the project will benefit the City by creating a loop from Van Buren to County Road 99. The loop will help with Chlorine levels and TTHM levels in the existing waterline and will also serve as a second water supply to Van Buren if something happens to the watermain on County Road 220.

The County is requested that the cooperative agreement be signed before they bid the project. Once the project has been bid and an exact dollar amount is known, a request will be made to go to the appropriate committees to discuss the appropriation and transfer of funds into the project.

The engineer's estimate for the City's portion of the project is \$356,900. This is less than the \$690,000 that is listed in the Capital Plan and the bids should come in lower than this amount but I wanted to make sure that council has an idea of the possible request amount when making the decision to sign the cooperative agreement.

By copy of this letter, the Law Director is requested to prepare the necessary legislation for the Mayor of the City of Findlay to sign and enter into the cooperative agreement between Hancock County and the City of Findlay for the participation in the waterline project.

If you have any questions, please feel free to contact me.

Sincerely,



Brian A. Thomas, P.E., P.S.
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

**COOPERATIVE AGREEMENT
BETWEEN
HANCOCK COUNTY
AND
THE CITY OF FINDLAY
FOR
FOR PARTICIPATION IN A WATERLINE PROJECT**

This agreement entered into on the date set forth below, between the City of Findlay, hereinafter referred to as "City", and the Board of Hancock County Commissioners, hereinafter referred to as "County", sets forth the terms, and conditions negotiated by and between the parties for sharing the costs associated with the installation of a waterline on Allen Township Road 142 between County Road 99 and State Route 613, on State Route 613 from Township Road 142 to Interstate 75, and on Township Road 107 from Township Road 142 to Township Road 222.

Whereas, the County intends to received bids for the above described waterline project; and

Whereas, the County will be responsible for the costs of construction on Township Road 142 from Township Road 107 to State Route 613 and the full lengths of State Route 613 and Township Road 107; and

Whereas, the City will be responsible for the costs of construction on Township Road 142 from County Road 99 to Township Road 107; and

Whereas, both the City of Findlay and Hancock County wish to proportionately share the local match for the costs of said project; and

Whereas, following the receipt and review of bids, the City shall deposit with the County the sum of their share of the as-bid construction costs; and

Whereas, change orders to any portion of the project shall be mutually agreed between the County and City;

Now, therefore, based upon the mutual promises and covenants contained herein the parties agree as set forth herein above.

In consideration of the above and in order to provide a valuable service to all of the residents of Hancock County, both those residing within the City of Findlay and those in the area of the County not incorporated into the City of Findlay, by providing for the installation of a waterline to serve the Hancock County Landfill and the residents of Allen Township adjacent to the proposed construction, the parties do hereunto subscribe their signatures in Findlay, Ohio affirm their agreement, which shall become effective on the last date set forth below.

City of Findlay

Board of Hancock County Commissioners

Lydia Mihalik, Mayor

Mark D. Gazarek, President

Date: _____

Date: _____

Approved as to Form:

Approved as to Form:

Donald Rasmussen
Assistant Hancock County Prosecutor

Lucinda M. Land
Assistant Hancock County Prosecutor



Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

Honorable City Council
Findlay, OH 45840

August 29, 2017

RE: 2017 Capital Improvements – Fire Department cancer prevention

Dear Council Members:

The FD has been proactive in moving forward with a cancer prevention plan. Exhaust removal is one of the steps that will hopefully reduce long-term exposure to carcinogens.

The grant application for the exhaust removal systems at the fire stations was not approved during the latest attempt. Matching funds for the project were included in the capital plan, but since the grant was not approved, there is insufficient funding to install the units. I would like to move forward with one station this year so that we can evaluate the effectiveness of the system. The capital plan estimate for the match was \$23,000. We have priced a unit for station 2 at \$27,000. I would like to complete this in 2017 and have further discussions regarding the other stations during our capital planning session for 2018.

I have requested legislation for the following:

FROM: CIT Fund – Capital Improvement Restricted Account	\$27,000
TO: Fire Station Exhaust Removal System # 319767	\$27,000

Please feel free to contact me with any questions.

Sincerely,


Paul E. Schmelzer, P.E., P.S.
Safety Director

pc:

Don Rasmussen

Josh Eberle

Jim Stashiak



Office of the Mayor

Lydia L. Mihalik

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Findlay, OH 45840

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Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

Honorable City Council
Findlay, OH 45840

August 29, 2017

RE: 2017 Capital Improvements – Fire Department Capital Considerations

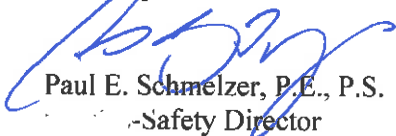
Dear Council Members:

As part of our capital planning effort, we have looked at several issues that affect pricing for next year. One significant impact is the proposed FD Engine. The current plan calls for the purchase of a vehicle estimated at \$750,000. Chief Eberle has done due diligence researching the best approach to replace engines 4 and 5 that were purchased in 1997.

The best plan for replacing both is estimated at \$820,000. This price will be held until the end of November of 2017. After which the annual price increase of 2% will be added. I propose we be proactive and discuss the appropriation this year. At the next appropriation meeting, we can go into greater detail.

Please feel free to contact me with any questions.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

pc:
Don Rasmussen
Josh Eberle
Jim Staschiak

City of Findlay City Planning Commission

Thursday, September 14, 2017 - 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

NEW ITEMS

- 1. ALLEY/STREET VACATION PETITION filed to vacate Aberdeen Drive, Weselyn Drive, Winston Drive and Penrose Court and all that portion of Penrose Drive located north of the south lot line of Lot 76 as extended in the Spring Lake 1st Addition to the City of Findlay.**
- 2. SITE PLAN APPLICATION #SP-12-2017 filed by Panda Express, Inc., 1683 Walnut Grove Ave, Rosemead, CA for a proposed 2,200 square foot Panda Express restaurant at 1843 Tiffin Avenue and another 2,200 square foot future restaurant on the west side of the parcel.**
- 3. SITE PLAN APPLICATION #SP-13-2017 filed by KGC Properties, 655 Fox Run Road, Findlay for a proposed dog kennel/dog day care facility to be located at 10830 CR 99 on Lot 2 of Findlay Commerce Park North subdivision**
- 4. SITE PLAN APPLICATION #SP-14-2017 filed by EFSF, Ltd., 6 Hunters Gate Drive, Findlay for a proposed 2,375 square foot storage building on Lot 14 in the Deer Meadows Subdivision.**
- 5. SITE PLAN APPLICATION #SP-15-2017 filed by Humble Robinson Group LLC, 811 N. Main Street, Bellefontaine, OH for a proposed 100,000 square foot industrial warehouse building to be located at 2615 Crystal Avenue, Findlay.**

ADJOURNMENT

City of Findlay City Planning Commission

Thursday, August 10, 2017 - 9:00 AM
Municipal Building, Council Chambers

Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

MEMBERS PRESENT:

Lydia Mihalik
Brian Thomas
Jackie Schroeder
Dan Clinger
Dan DeArment

STAFF ATTENDING:

Judy Scrimshaw, HRPC Staff
Matt Cordonnier, HRPC Director
Jeremy Kalb, Engineering Project Manager
Todd Richard, Zoning Inspector
Matt Pickett, Fire Inspector

GUESTS:

Lou Wilin, Dan Stone, Tom Shindledecker, Jim Koehler,
Melissa Humphress, Sharon Heilshorn

CALL TO ORDER

ROLL CALL

The following members were present:

Brian Thomas
Jackie Schroeder
Dan Clinger
Mayor Mihalik
Dan DeArment

SWEARING IN

All those planning to give testimony were sworn in by Matt Cordonnier.

APPROVAL OF MINUTES

Dan Clinger made a motion to approve the minutes of the July 20, 2017 meeting. Dan DeArment seconded. Motion to accept carried 5-0-0.

NEW ITEMS

1. PETITION FOR ZONING AMENDMENT #ZA-05-2017 filed to rezone a 38.535-acre parcel located at the southwest corner of E. Bigelow Avenue and Bright Road from C-2 General Commercial to I-1 Light Industrial.

HRPC

General Information

This request is located on the southwest corner of Bright Road and E. Bigelow Avenue. It is zoned C-2 General Commercial. Lots to the north and east are zoned I-1 Light Industrial and C-2 General Commercial. To the south is zoned C-2 General Commercial and I-1 Light Industrial. To the west is zoned R-2 Two Family Residential and M-1 Restricted Industrial in Marion Township. It is not located within the 100-year flood plain. The City Land Use Plan designates the area as PMUD Planned Mixed Use Development.

Parcel History

Vacant

Staff Analysis

The applicant is requesting to rezone this approximately 38.5-acre site to I-1 Light Industrial in order to develop for an industrial use.

This land was once proposed as a subdivision with multiple lots for commercial development. That plat was never recorded and the land has remained as one parcel. Production Drive was to extend west across Bright Road into that subdivision. When the City widened Bright Road, they installed the curb cut where the road would enter.

With all the recent industrial development in this area, Staff has no issue with the change of zoning district.

Staff Recommendation

HRPC Staff recommends that FCPC recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-05-2017 filed to rezone a 38.535-acre parcel located at the southwest corner of E. Bigelow Avenue and Bright Road from C-2 General Commercial to I-1 Light Industrial.

ENGINEERING

No comments

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION.

Staff recommends that FCPC recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-05-2017 filed to rezone a 38.535-acre parcel located at the southwest corner of E. Bigelow Avenue and Bright Road from C-2 General Commercial to I-1 Light Industrial.

DISCUSSION

None

MOTION

Dan DeArment made a motion to recommend to Findlay City Council approval of **PETITION FOR ZONING AMENDMENT #ZA-05-2017** filed to rezone a 38.535-acre parcel located at the southwest corner of E. Bigelow Avenue and Bright Road from C-2 General Commercial to I-1 Light Industrial.

2nd: Jackie Schroeder

VOTE: Yay (5) Nay (0) Abstain (0)

2. ALLEY/STREET VACATION PETITION #AV-05-2017 filed to vacate an unimproved right-of-way of Benton Street running north from E. Sandusky Street to 50' short of Carrol Street, an unimproved right-of-way of Decker Avenue running east from Benton Street and two unimproved east/west alleyways running east from Benton Street also, one to the south of Decker Avenue and one to the north of Decker Avenue.

HRPC

General Information

This request is located off the north side of E. Sandusky Street just east of Lye Creek. The lot is zoned R-1 Single Family Low Density. Parcels to the north, east and west are zoned R-1 also. To the south is zoned R-2 Single Family Medium Density. It is located within the 100-year flood plain. The City Land Use Plan designates the site as Single Family Medium Lot.

Parcel History

All of the rights-of-way in this request are unimproved.

Staff Analysis

The applicant purchased a home at 830 E. Sandusky Street in July, 2016. The previous owner owned multiple parcels in the Cory Daniels subdivision surrounding the house and extending north to the Hawthorne Road area. All of these lots remained vacant and the alleyways and streets were never developed.

The applicant wishes to construct a fence on his land and cannot legally erect the fence in what is public right of way. He is the only owner on both sides of the alleys and Decker Street and he would acquire all of right-of-way abutting those. The City of Findlay owns on the west side of Benton Street and that 60' right-of-way would be divided between the City and Mr. Leguire.

Mr. Leguire is showing on his map that he wants the vacation to stop 50' from the north end of Benton Street. We do not see any reason to do this and Council has historically preferred that any vacation go to the end of a block.

Staff Recommendation

HRPC Staff recommends that FCPC recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-05-2017 filed to vacate an unimproved right-of-way of Benton Street running north from E. Sandusky Street to the south right-of-way line of Carrol Street, an unimproved right-of-way of Decker Avenue running east from Benton Street and two unimproved east/west alleyways running east from Benton Street also, one to the south of Decker Avenue and one to the north of Decker Avenue subject to the following:

- The City of Findlay agrees on the vacation of Benton street
- Benton Street is vacated north to the south right of way line of Carrol Street

ENGINEERING

Benton Street must be vacated to the first east/west intersecting street (Carrol Street)

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION

Staff recommends that FCPC recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-05-2017 filed to vacate an unimproved right-of-way of Benton Street running north from E. Sandusky Street to the south right-of-way line of Carrol Street, an unimproved right-of-way of Decker Avenue running east from Benton Street and two unimproved east/west alleyways running east from Benton Street also, one to the south of Decker Avenue and one to the north of Decker Avenue subject to the following:

- The City of Findlay agrees on the vacation of Benton street (HRPC)
- Benton Street is vacated north to the south right of way line of Carrol Street (HRPC) (ENG)

DISCUSSION

Brian Thomas asked if we knew why he wanted to stop it short. Ms. Scrimshaw said she had talked with the applicant and he seemed to think in order to have access at that end he had to leave a portion of it open. She explained to him that he would own at least a 30' width there, which is plenty to drive on, etc. She noted that she did not really understand his logic in stopping 50' shy of Carrol Street.

Dan Clinger asked if Mr. Leguire would still have access at that end. Ms. Scrimshaw explained that technically there would still be public right-of-way of Carrol going east/west and a portion of Benton south from Hawthorne. It is all unimproved by it is public access.

Melissa Humphress, aunt of the applicant asked to speak. She stated that Mr. Leguire had to stay home with his children today. She said that she did not think he would be opposed to vacating the full way to Carrol.

MOTION

Brian Thomas made a motion that FCPC recommend approval to Findlay City Council of **ALLEY/STREET VACATION PETITION #AV-05-2017** filed to vacate an unimproved right-of-way of Benton Street running north from E. Sandusky Street to the south right-of-way line of Carrol Street, an unimproved right-of-way of Decker Avenue running east from Benton Street and two unimproved east/west alleyways running east from Benton Street also, one to the south of Decker Avenue and one to the north of Decker Avenue subject to the following:

- Benton Street is vacated north to the south right of way line of Carrol Street (HRPC) (ENG)

2nd: Dan Clinger

VOTE: Yay (5) Nay (0) Abstain (0)

3. **SITE PLAN APPLICATION #SP-11-2017** filed by Hancock County Agricultural Society, 1017 E. Sandusky Street for an event building and associated parking on the County Fairgrounds property.

HRPC

General Information

This request is located on the south side of E. Sandusky Street and west of Fishlock Avenue. It is zoned P-O Park and Open Space District. To the north is zoned R-1 Single Family Low Density, to the east and south is zoned R-2 Single Family Medium Density and to the west is zoned R-3 Single Family High Density. It is located within the 100-year flood plain. The City Land Use Plan designates the area as PMUD Planned Mixed Use Development.

Parcel History

The project is located on the current Hancock County Fairgrounds site. The land was rezoned to P-O Park and Open Space by City Council in August, 2016. FCPC reviewed and approved a plan for a larger building on this site in October, 2016.

Staff Analysis

The applicant is proposing to construct an approximately 15,000 square foot event building south of the parking field and west of an existing open building. It will have restrooms, kitchen, meeting room, storage areas and a large multipurpose room.

The building will be located in the interior of the site, so setbacks are not an issue. Maximum building height in P-O is 35' and the elevations of the building show a height of 26'-8" at the peak.

Four handicapped parking spaces will be on the north side of the building and 21 additional parking spots are located on the south and west sides. General parking will be handled with the existing parking areas located on the fairgrounds complex.

The maps indicate that the area is in the 100-year floodplain however, Todd Richard had indicated in the last review that the building might already be above BFE (Base Flood Elevation). These matters will be worked out with Mr. Richard and the consultant if necessary.

Staff Recommendation

HRPC Staff recommends **approval of SITE PLAN APPLICATION #SP-11-2017 for an event building and associated parking on the County Fairgrounds property.**

ENGINEERING

Access – The applicant is not proposing any new drives from City Streets to the proposed building. All access to the proposed building will be from roads within the Hancock County Fairgrounds.

Stormwater Management –The proposed detention will be located on the west side of Lye Creek, within the Hancock County Fairgrounds. The detention calculations submitted complies with the City of Findlay standards.

Waterline- The plans show the relocation of the existing 8-inch waterline will be rerouted around the west side of the proposed building. There will need to be an 8-inch gate valve placed on the north side of the 45-degree bend that is connected to the existing waterline, and a 2-inch valve on the west side of the 8"x2" reducer that is connected to the existing 2-inch line that is running to the west.

Sanitary Sewer- The plans show the relocation of the existing 8-inch sanitary sewer around the west side of the proposed building. The proposed sanitary lateral running from the building will be coming off the west side of the building and tying into the proposed 8-inch sewer with a wye.

MS4 Requirements –

The amount of erodible material that will be disturbed will be more than one acre so the site is required to comply with the City of Findlay's Erosion and Sediment Control Ordinance.

Recommendations: Approval of the site plan subject to the following conditions:

- Addition of an 8-inch valve on the north side of the proposed building and a 2-inch valve on the west side of the proposed building

The following permits may be required prior to construction:

- Sanitary Sewer Tap- 1 total
- Water Tap- 2 total
- Water Reconnect- 1 total

FIRE PREVENTION

The final location of the Fire Department Connection shall be determined by FFD.

A Knox box will be required for this structure.

Apply for all necessary permits with Wood County Building Department.

STAFF RECOMMENDATION

Staff recommends **approval of SITE PLAN APPLICATION #SP-11-2017 for an event building and associated parking on the County Fairgrounds property subject to the following conditions:**

- **Addition of an 8-inch valve on the north side of the proposed building and a 2-inch valve on the west side of the proposed building (ENG)**
- **Compliance with MS4 Requirements (ENG)**
- **The final location of the Fire Department Connection shall be determined by FFD (FIRE)**
- **A Knox box will be required for this structure (FIRE)**
- **Apply for all necessary permits with Wood County Building Department (FIRE)**

DISCUSSION

Dan Clinger asked how the detention/retention will be handled. Jeremy Kalb stated that there would be earthwork on the west side of the Creek, taking dirt out and changing the slope on that side. Dan Stone replied that they are looking at the site as a whole. Everything drains down to Lye Creek. The Creek is ultimately controlled as far as how much can leave the site at the west side of the Fairgrounds. Therefore, the volume they are providing is going to be basically down in the creek. As the water gets down in there it will back up into the bank. So the creek will not affect upstream property and will still be metered basically by the outlet of Lye Creek leaving the property. Mr. Stone said they have worked with Brian Thomas and Paul Schmelzer and that Jeremy Kalb has reviewed this. It is something that they have gone back and forth on different options. We couldn't get underground to work just due to the depth. This was deemed probably the best option for the development. Mr. Stone stated that it allows for additional expansion because they are talking about providing some additional paved parking for handicap access. He said they have already accounted for some of that in these calculations.

Mr. Stone commented that the floor is above BFE. Mr. Clinger asked about the handicapped parking. Mr. Stone replied that there is already some there and with the addition of the new ones they should be in compliance with code. Mr. Clinger asked what the difference in the size is between what we had previously approved and the new plan. Mr. Stone replied that the square footage went down 3000 to 4000 square feet. The roof drains will go directly into the storm sewer. The backside will drain south through the grass to a couple catch basins that get into the same storm sewer.

Todd Richard commented for the record that they will be having a discussion in regard to the activity in the flood way there also.

Melissa Humphress, 915 E Sandusky Street, asked to speak. She said her concern is the overall coverage of what is now soaking up the rain. She said it seemed to her that west of Lye Creek, she could not figure out where they are putting this catch basin. She said she is concerned about the run off from the roofs and asphalt. In the median between her drive and the fairgrounds driveway there is a catch basin that always floods. It goes into her yard and the neighbor's now. So she is concerned about more water. Mayor Mihalik stated that the event we had a month ago, we could not have prevented some of the flooding. We hope that with new construction there are ample safe guards that may make things better. Dan Stone explained the drainage details for Ms. Humphress. All the drainage here is going to head south.

MOTION

Dan Clinger made a motion to **approve SITE PLAN APPLICATION #SP-11-2017 for an event building and associated parking on the County Fairgrounds property subject to the following conditions:**

- **Addition of an 8-inch valve on the north side of the proposed building and a 2-inch valve on the west side of the proposed building (ENG)**
- **Compliance with MS4 Requirements (ENG)**
- **The final location of the Fire Department Connection shall be determined by FFD (FIRE)**
- **A Knox box will be required for this structure (FIRE)**
- **Apply for all necessary permits with Wood County Building Department (FIRE)**

2nd: Jackie Schroeder

VOTE: Yay (5) Nay (0) Abstain (0)

4. APPLICATION FOR SPECIAL REVIEW #SR-03-2017 filed by VanTrust Real Estate, LLC, 775 Yard Street, Suite 300, Columbus, OH for a proposed industrial building to be located on the southwest corner of E. Bigelow Avenue and Bright Road.

HRPC

General Information

This project is located on the southwest corner of E. Bigelow Avenue and Bright Rd. It is zoned C-2 General Commercial. Lots to the north and east are zoned I-1 Light Industrial and C-2 General Commercial. To the south is zoned C-2 General Commercial and I-1 Light Industrial. To the west is zoned R-2 Two Family Residential in Marion Township. It is not located within the 100-year flood plain. The City Land Use Plan designates the area as PMUD Planned Mixed Use Development.

Parcel History

A request to rezone this parcel was reviewed in Item #1 on today's agenda.

Staff Analysis

The applicants are proposing a 194,400 square foot industrial warehouse with an additional 28,800 square feet in related office area. They are requesting a Special Review of a preliminary site plan drawing to obtain general feedback on their proposal. Therefore, the Commission shall render no formal approval.

The applicant is seeking an I-1 Light Industrial zoning district for the lane as stated previously. Warehousing is a permitted use in the I-1 district. There is no minimum lot size requirement. All structures and parking are only required to meet the necessary setbacks. In I-1, the setbacks are 50' in front and 30' on the sides and rear. The building sketch presented shows everything well beyond those setbacks.

There are no elevation drawings of the building at this time. All primary structures in the I-1 Light Industrial district are permitted a maximum height of 60'. Any accessory structures may only be 40' in height.

There are no indications on the sketch about number of employees on a shift. There is a parking lot with 302 parking stalls indicated. Required parking in I-1 is based on 1.1space per one employee on the largest shift. Large parking lots require one landscaped bump out per 20 parking spaces.

Ingress/egress is from the existing curb cut for Production Drive. The applicant has proposed installing the roadway. They show it as a 60' right-of-way. Streets in industrial areas require 80' of right-of-way. It appears in the drawing that the intent is to swing the road over to the south property line and end in a cul-de-sac on the west side. It would then potentially serve land to the west as well.

Identification signage permitted in the I-1 district can be either a pylon of no more than 30' in height or a low profile sign of no more than 8' in height.

A lighting plan showing pole locations and foot-candle readings at the property lines will also be required.

ENGINEERING

Access – Access to the site will be from Bright Road. The plans show a proposed extension of Production Drive to the west of Bright Road.

Sanitary Sewer – There is no proposed sanitary sewer shown on the plans. Any proposed sanitary sewers will need to be tied into the existing 18-inch sanitary sewer that is located on the west side of Bright Road.

Waterline – The closest waterline to the proposed site is located on the north side of E. Bigelow Ave., and is a 16-inch water main.

Stormwater Management – The proposed grading plan does show a detention area located along the east property line. Detention calculations will need to be submitted to the City of Findlay for review.

MS4 Requirements – Since the site is located within the City of Findlay corp. limits, the site will have to comply with the City of Findlay's MS4 requirements.

FIRE PREVENTION

Provide the following additional details:

- Size and location of city water mains
- Location and size of the underground fire line
- If a fire pump is required
- Hydrant locations (current and proposed)

DISCUSSION

Matt Pickett said he has additional questions. He stated that the plan shows security fencing. He asked if there would be 24-hour security. The applicant replied that yes, most likely. He said he assumes a fire pump will be required. Dan Stone said that right now they are working with Jeff Betts. The problem in this area is that there is not a lot of hydrants. Therefore, they are having difficulty pulling flows. They are hoping they will not have to have the pump, but until they can complete those, they cannot run any numbers.

Dan Clinger asked if Production Drive is still intended to be a public access. Mr. Stone replied yes. Mr. Stone said that they will submitting a plan for a parcel west of this next month on the old Hyway Concrete plant site. They would like to have another access to their site.

Mr. Clinger asked if the parking calculations include the future expansion. Mr. Stone replied yes. This should be more than enough, but if more was needed, they have ample room on the site. Mr. Stone said that one of the reasons they submitted the Special Review as because of the rezoning request. Often, the question is asked about what is intended for the site. This way they have a proposal showing their plans to help with the zoning request.

Mr. Clinger asked if there are sewer problems out in this area. No, it is new development and will comply with City standards. Mr. Stone said that the property was previously designed to drain down to the pond in Deer Meadows Subdivision. However, they do not have storm up to the property. So they will work on whether to push it down there or do their own on site.

Brian Thomas stated that they need to work with the City on the signalization. Mr. DeMuth with Traffic has said they need updated. So we would like to coordinate with the contractor as they are working the site to accomplish that.

Ms. Mihalik stated that since this is a special review, there is no formal action. We will look forward to seeing the full site plan in the near future.

Lydia L. Mihalik
Mayor

Brian Thomas, P.E., P.S.
Service Director

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss the City paying for the cost of oversizing of the Township Road 215 Waterline Extension Project #357743 and Distribution Drive Sanitary Sewer Extension Project #356755.

FROM: Sewer Fund \$ 74,530.00
TO: Distribution Drive Sanitary Sewer Extension \$ 74,530.00
Project No. 35675500

FROM: Water Fund \$ 381,575.00
TO: TR 215 Waterline Extension *Project No. 35774300* \$ 381,575.00

AND REQUEST
We recommend *APPROVAL ~~Request~~ Request Initia From*
CITY ENGINEER SERVICE DIRECTOR

Aye Nay


R. Ronald Monday, Chairman

Aye Nay

ABSENT
John Harrington

Aye Nay


Tom Klein

Aye Nay


Grant Russel

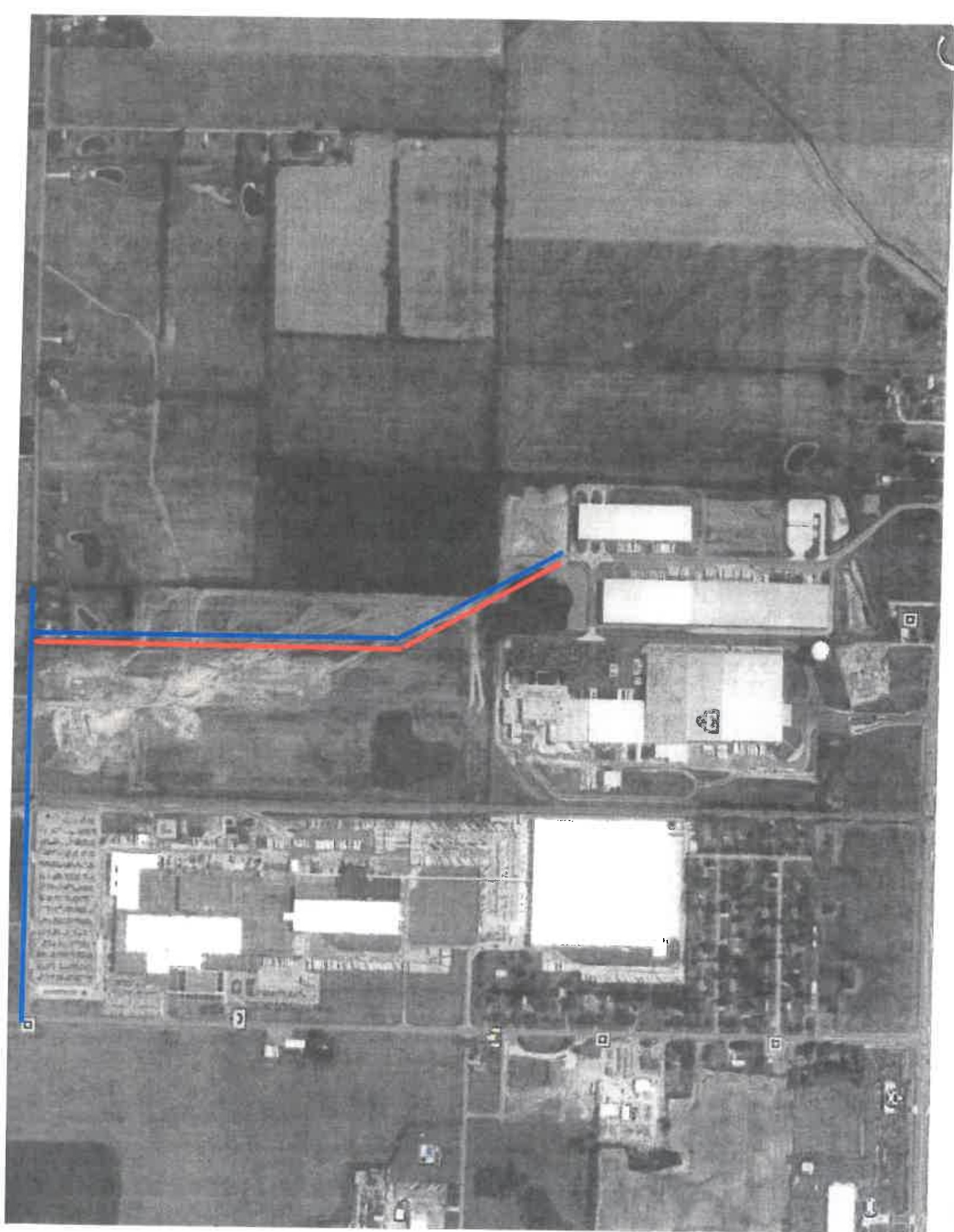
Aye Nay

ABSENT
Jeff Wobser

APPROPRIATIONS COMMITTEE

DATE: August 29, 2017

LEGISLATION _____



**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
September 5, 2017**

RESOLUTION NO. 012-2017 (*opposition of State Governor's proposed 2017-2018 budget*) **tabled after 1st reading on 4/18/17**
A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-021 AS AMENDED (*bicycle riding in downtown business district*) **tabled after 3rd reading on 4/18/17**
AN ORDINANCE AMENDING SECTION 373.11(a)(2) AND REPEALING SECTION 373.13 OF CHAPTER 373 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

During NEW BUSINESS portion of the May 2, 2017 City Council meeting, a motion was made and seconded to accept the proposed amendments (second amendment to the Ordinance), which was approved. A motion was then made to lift it from the table, but no second to that motion was given, so it was not lifted from the table and remains tabled.

ORDINANCE NO. 2017-059 (*Downtown Design Review Board*) requires three (3) readings. Public hearing on 8/15/17. **tabled after 3rd reading on 7/5/17**
AN ORDINANCE ENACTING NEW CHAPTER 1138 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, ENTITLED DESIGN REVIEW REGULATIONS ORDINANCE FOR THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2017-073 (*HWE Franchise Agreement*) requires three (3) readings **tabled after 3rd reading on 8/15/17**
AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC. ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY AND OTHER SERVICES TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

ORDINANCE NO. 2017-076 (*301/305 W Front St & 210 S West St rezone*) requires three (3) readings **third reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 301/305 WEST FRONT STREET AND 210 SOUTH WEST STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "C3 DOWNTOWN BUSINESS DISTRICT".

ORDINANCE NO. 2017-077 (*S Main St vacation*) requires three (3) readings **third reading**
AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS SOUTH MAIN STREET ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO. |

ORDINANCE NO. 2017-079 (*TR 215 waterline extension & Distribution Dr sanitary sewer extension*) requires three (3) readings **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-080 (*CR 95 rezone*) requires three (3) readings **second reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS COUNTY ROAD 95 REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "I1 LIGHT INDUSTRIAL".

ORDINANCE NO. 2017-084 (*gas aggregation*) **second reading**
AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO SUPPORT THE CONTINUATION OF A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26, OHIO REVISED CODE, DIRECTING THE MAYOR TO EXECUTE A SUPPLY AGREEMENT WITH VOLUNTEER ENERGY SERVICES, INC. TO CONTINUE A NATURAL GAS AGGREGATION PROGRAM BEYOND NOVEMBER 2017 WHEN THE CURRENT SUPPLY AGREEMENT ENDS, AND DECLARING AN EMERGENCY.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

SEPTEMBER 5, 2017

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, SEPTEMBER 5, 2017 MEETING.

RESOLUTIONS

- 023-2017 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.
- 024-2017 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

- 2017-085 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.
- 2017-086 AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO A LEASE AGREEMENT(S) TO FARM APPROXIMATELY ONE HUNDRED EIGHTY-ONE (181) ACRES IN THE VICINITY OF THE AIRPORT, APPROXIMATELY SIXTY-FOUR (64) ACRES IN THE VICINITY OF THE RESERVOIR, AND APPROXIMATELY TWENTY-THREE (23) ACRES AT THE CARLIN STREET LOCATION, ALL OWNED BY THE CITY, AND DECLARING AN EMERGENCY.
- 2017-087 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2017-088 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2017-089 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE BOARD OF HANCOCK COUNTY COMMISSIONERS FOR THE WATERLINE EXTENSION TO THE COUNTY LANDFILL PROJECT NO. 3571108, AND DECLARING AN EMERGENCY.
- 2017-090 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(CITY COUNCIL)

Revised Code, Secs. 5705.34-5705.35

023-2017

The Council of the **Findlay**, Hancock County, Ohio, met in _____ session
on the _____ day of _____, _____, at the office of _____
with the following members present:

Mr. _____ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Tax
Budget for the next succeeding fiscal year commencing January 1st, _____; and

WHEREAS, The Budget Commission of Hancock County, Ohio, has certified its action thereon to this
Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by
this Council, and what part thereof is without, and what part within the ten mill tax limitation; therefore
be it

RESOLVED, By the Council of the **City of Findlay**, Hancock County, Ohio, that the amounts and
rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted;
and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax
necessary to be levied within and without the ten mill limitation as follows:

2017 Tax Year
City of Findlay
 2018 Calendar Year

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
 AND COUNTY AUDITOR'S ESTIMATED TAX RATES

Fund	Amount to Be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
General Fund		2,162,687.31	2.60	
Police Pension		250,664.13	0.30	
Fire Pension		250,664.13	0.30	
Total:		2,664,015.57	3.20	

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

Fund	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy <small>(Carry to Sch A, Col II)</small>

and be it further

RESOLVED, That the Clerk of this Council be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mr. _____*
- Mr. _____*
- Mr. _____*
- Mr. _____*
- Mr. _____*
- Mr. _____*
- Mr. _____*
- Mr. _____*

Adopted the _____ day of _____,

Attest: _____ President of Council
_____ Clerk of Council

CERTIFICATE OF COPY

ORIGINAL ON FILE

The State of Ohio, Hancock County, ss.

I, _____, *Clerk of the Council of the City of Findlay*, within and for said County, and in whose custody the Files and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original _____

now on file, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, _____

Clerk of Council

No. _____

COUNCIL OF THE CITY OF

Hancock County, Ohio.

**RESOLUTION
ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.**

(City Council)

Adopted _____, 20__

Clerk of Council.

Filed _____, 20__

County Auditor.

By _____
Deputy.

1. A copy of this Resolution must be certified to the County Auditor before the first day of October in each year, or at such later date as may be approved by the Tax Commissioner.

RESOLUTION NO. 024-2017

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
2582	173744	21012000-446300	POLICE	34,953.00	LAW ENFORCEMENT LIABILITY	NO PO CREATED

ORDINANCE NO. 2017-085

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Sewer Fund	\$ 74,530.00
TO:	Distribution Drive Sanitary Sewer Extension <i>Project No. 35675500</i>	\$ 74,530.00

FROM:	Water Fund	\$ 381,575.00
TO:	TR 215 Waterline Extension <i>Project No. 35774300</i>	\$ 381,575.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the City's share of the aforementioned project may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2017-086

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO A LEASE AGREEMENT(S) TO FARM APPROXIMATELY ONE HUNDRED EIGHTY-ONE (181) ACRES IN THE VICINITY OF THE AIRPORT, APPROXIMATELY SIXTY-FOUR (64) ACRES IN THE VICINITY OF THE RESERVOIR, AND APPROXIMATELY TWENTY-THREE (23) ACRES AT THE CARLIN STREET LOCATION, ALL OWNED BY THE CITY, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service Director of the City of Findlay, Ohio be and he is hereby authorized to advertise for bids and enter into a lease agreement(s) for farmland area owned by the City of Findlay, for a period of three (3) years, beginning in calendar year 2018.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to secure said bids so that said lease agreement may be entered into prior to the 2018 farming season to run through calendar years 2020.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2017-087

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Severance Payout Reserve Fund	\$ 65,000.00
TO:	Severance Payout #22090000-personal services	\$ 65,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that retirement settlements may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2017-088

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 77,000.00
TO:	July 2017 Flood #31977200	\$ 77,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that expenses dealing with the July 2017 flash flood may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2017-089

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE BOARD OF HANCOCK COUNTY COMMISSIONERS FOR THE WATERLINE EXTENSION TO THE COUNTY LANDFILL PROJECT NO. 3571108, AND DECLARING AN EMERGENCY.

WHEREAS, the Board of Hancock County Commissioners has obtained all easements needed for the aforementioned project and are in the process of getting plans approved in order to bid said project, and;

WHEREAS, the first part of the project is to extend the dead-end waterline on State Route 613 to Township Road 107, and then to the landfill. This part of the project is paid by the County as it accomplishes their goal of getting a waterline to the landfill, and;

WHEREAS, the second part of the project is to extend the waterline from Township Road 107 and connect it into the existing waterline on County Road 99. This part of the project is paid for by the City of Findlay as it will benefit the City by creating a loop from Van Buren to County Road 99 and will help with Chlorine levels and TTHM levels in the existing waterline, and will also serve as a second water supply to Van Buren if any issues to the watermain on County Road 220. The City's portion of said project is estimated to be three hundred fifty-six thousand nine hundred dollars (\$356,900) and is already included in the Capital Plan, and;

WHEREAS, both the City of Findlay and the Board of Hancock County Commissioner will be responsible for their share of the cost of said project, and;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the Mayor of the City of Findlay, Ohio, be and she is hereby authorized to enter into a Cooperative Agreement with the Board of Hancock County Commissioners, a copy of which is attached hereto and incorporated herein as "EXHIBIT A".

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____



**COOPERATIVE AGREEMENT
BETWEEN
HANCOCK COUNTY
AND
THE CITY OF FINDLAY
FOR
FOR PARTICIPATION IN A WATERLINE PROJECT**

This agreement entered into on the date set forth below, between the City of Findlay, hereinafter referred to as "City", and the Board of Hancock County Commissioners, hereinafter referred to as "County", sets forth the terms, and conditions negotiated by and between the parties for sharing the costs associated with the installation of a waterline on Allen Township Road 142 between County Road 99 and State Route 613, on State Route 613 from Township Road 142 to Interstate 75, and on Township Road 107 from Township Road 142 to Township Road 222.

Whereas, the County intends to received bids for the above described waterline project; and

Whereas, the County will be responsible for the costs of construction on Township Road 142 from Township Road 107 to State Route 613 and the full lengths of State Route 613 and Township Road 107; and

Whereas, the City will be responsible for the costs of construction on Township Road 142 from County Road 99 to Township Road 107; and

Whereas, both the City of Findlay and Hancock County wish to proportionately share the local match for the costs of said project; and

Whereas, following the receipt and review of bids, the City shall deposit with the County the sum of their share of the as-bid construction costs; and

Whereas, change orders to any portion of the project shall be mutually agreed between the County and City;

Now, therefore, based upon the mutual promises and covenants contained herein the parties agree as set forth herein above.

In consideration of the above and in order to provide a valuable service to all of the residents of Hancock County, both those residing within the City of Findlay and those in the area of the County not incorporated into the City of Findlay, by providing for the installation of a waterline to serve the Hancock County Landfill and the residents of Allen Township adjacent to the proposed construction, the parties do hereunto subscribe their signatures in Findlay, Ohio affirm their agreement, which shall become effective on the last date set forth below.

City of Findlay

Board of Hancock County Commissioners

Lydia Mihalik, Mayor

Mark D. Gazarek, President

Date: _____

Date: _____

Approved as to Form:

Approved as to Form:

Donald Rasmussen
Assistant Hancock County Prosecutor

Lucinda M. Land
Assistant Hancock County Prosecutor

ORDINANCE NO. 2017-090

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: CIT Fund – Capital Improvement Restricted Account \$ 77,000.00
TO: Fire Station Exhaust Removal System #31976700 \$ 77,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the exhaust removal system at Fire Station 2 may be completed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____