

## FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

FEBRUARY 15, 2022

COUNCIL CHAMBERS

**ROLL CALL of 2022-2023 Councilmembers**

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**ACCEPTANCE/CHANGES TO PREVIOUS PUBLIC HEARING MINUTES/CITY COUNCIL MINUTES:**

Acceptance or changes to the January 1, 2022 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** none

**PROCLAMATIONS:** none

**RECOGNITION/RETIREMENT RESOLUTIONS:** none

**PETITIONS:** none

**ORAL COMMUNICATIONS:** none

**WRITTEN COMMUNICATIONS:**

**Tricia Valasek, Executive Director of Raise the Bar – update**

Raise the Bar Hancock County (RTB) appreciates the City's continued investment in their workforce development efforts. City Council's 2021 and 2022 allocations were particularly instrumental in RTB receiving two (2) \$250,000 grants from the Ohio Department of Development and the Governor's Office of Workforce Transformation. RTB received these grants in large part because of its collaboration with other stakeholders, including policymakers like City Council and the Board of County Commissioners. Moreover, each of their grants require RTB to match them with \$125,000 in local community funds. The City's \$30,000 contribution enables RTB to more readily meet the 2:1 match requirement. RTB will continue accelerating local workforce development efforts via these grants and will strive to keep the City Council involved in conversations and strategy sessions. We must continue working in lockstep to make system-wide changes happen and drive their intended outcomes. Together as partners, they will shape this community's short and long-term workforce.

**Stephanie Rhodes, Project Leader for National Church Residences – Blanchard House**

National Church Residences of Blanchard House LLC, a to-be-formed affiliate of National Church Residences, plans to be the general partner of a residential rental development located in or within a one-half mile radius of the City Findlay's political jurisdiction and will submit an application to utilize the multi-family funding programs of the Ohio Housing Finance Agency (OHFA) for the development of this property. Blanchard House is an existing senior housing community located at 2000 N Blanchard Street in Findlay. Blanchard House is applying for a nine percent (9%) low-income Housing Tax Credits (HTC) in order to complete a substantial renovation. The project consists of one (1) employee two-bedroom and thirty-six (36) one-bedroom apartments. National Church Residences will serve as sponsor, developer, manager, and supportive services provider. The proposed development financing includes Low Income Housing Tax Credit proceeds, Seller Note, and Managing Member Equity. Other soft financing may be obtained prior to closing.

Development Team:

General Partner: National Church Residences of Blanchard House, LLC, a to-be-formed affiliate of National Church Residences

Developer: National Church Residences

Contractor: To Be Determined

Property Manager: National Church Residences

Project address: 2000 N Blanchard St, Findlay, OH 45840

Number of units: 37

OHFA Program(s) to be utilized in the project: Housing Tax Credit Program

Right to Submit Comments:

You have the right to submit comments to OHFA regarding the proposed project's impact on the community. Any objection to the project must be submitted in writing and signed by a majority of the voting members of the legislative body. Comments must be received by OHFA within 30 days of the mailing date of this notice

The person to be notified at OHFA and their address is:

Mr. David Foust, Director of Multifamily Housing

Ohio Housing Finance Agency

57 East Main Street

Columbus, OH 43215

OHFA will provide a written response to any objections submitted under the terms outlined above.

**Developer, Pennrose LLC Amber Seely-Marks – 45 unit low-income housing tax credits, OHFA’s Housing Development Loan program (0 Birchaven Ln, Findlay, OH)**

Pennrose, LLC plan to be the general partners of a residential rental development located in or within a one-half (1/2) mile radius for our political jurisdiction and will submit an application to utilize the multifamily funding programs of the Ohio Housing Finance Agency (OHFA) for the development of this property. Eastern Woods Senior II will be the second phase of senior affordable housing located adjacent to the existing Continuing Care Retirement Community (CCRC) campus of Birchaven Village, just off Birchaven Lane. These additional forty-five (45) units will build off the success of the first phase that recent completed construction at the end of 2021. The proposed development will be financed with a conventional first mortgage, Low-Income Housing Tax Credits and Ohio Capital Corporation for Housing CDFI funds.

**Development Team:**

General Partners:	Penrose Holdings, LLC, Blanchard Valley Health System
Developers:	Pennrose, LLC
Contractor:	The Douglas Company
Property Manager:	Wallick Properties Midwest
Project address:	0 Birchaven Ln, Findlay, OH 45840
Number of units:	45
Program(s) to be utilized in the project:	Low-Income Housing Tax Credits, OHFA’s Housing Development Loan Program
Right to submit comments:	You have the right to submit comments to OHFA regarding the proposed project’s impact on the community. Any objection to the project must be submitted in writing and signed by a majority of the voting members of the legislative body. Comments must be received by OHFA within 30 days of the mailing date of this notice.

The person to be notified at OHFA and their address is:

Mr. David Foust, Director of Multifamily Housing  
Ohio Housing Finance Agency  
57 E. Main Street  
Columbus, OH 43215

OHFA will provide a written response to any objections submitted under the terms outlined above.

**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**Findlay Fire Department Activities Report** – January 2022.

**City Income Tax Monthly Collection Report** – January 2022.

**Findlay Police Department Activities Report** – January 2022.

**Findlay Municipal Court Activities Report** – January 2022.

**Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control** for Axe Ventura LLC dba Axe Ventura, 401 South Main Street, Findlay, Ohio for D1 and D2 liquor permits. [This requires a vote of Council.](#)

Robert K. Ring, Chief of Police – Axe Ventura LLC dba Axe Ventura, 401 South Main Street, Findlay, Ohio. A check of the records shows no current criminal record on the following:

Anthony L. Taylor  
Shannon A. Kozyra

**City Planning Commission agenda** – February 10, 2022; **minutes** – January 13, 2022.

**City Engineer Kalb – Ohio Department of Natural Resources (ODNR) NatureWorks Grant Program, Karg Well Historical Site Development Project**

The City of Findlay was a co-sponsor with the Hancock Park District for an Ohio Department of Natural Resources (ODNR) NatureWorks Grant Program project. The project that was submitted by the Hancock Park District was for the redevelopment of the Karg Well Historical Site. As part of Round 27 of the NatureWorks Grant Program, the Hancock Park District was awarded the grant funds for the Karg Well project. The City of Findlay only acted as a co-sponsor for the grant application and will not have any financial contribution towards the project at this time. Legislation authorizing the Mayor or Service-Safety Director to sign any applicable grant agreements or related documents is requested. [Ordinance No. 2022-012 was created.](#)

**City Engineer Kalb – Reservoir Infrastructure Improvements, Project No. 35782800**

The City of Findlay is awaiting the grant award paperwork for the \$1.8 million for the Reservoir Transfer Valve Project, as part of the City’s match money used towards the grant, the City agreed to purchase the necessary valves as part of the project. Due to the size of the valves and long lead times (expecting 42 weeks until delivery), the City would like to order the valves as soon as possible. Within the Supply Reservoir operating budget, the line item for R&M Buildings & Grounds has funds appropriated to cover the cost of the necessary valves. To ensure the project costs are accurately accounted for, a resolution to transfer the appropriate funds from the Supply Reservoir operating budget to the Reservoir Infrastructure Improvements Project is needed. Legislation to appropriate and transfer funds is requested. Resolution No. 006-2022 was created.

FROM:	Supply Reservoir #25073000-other	\$ 137,880.75
TO:	Reservoir Transfer Line Rehab Project No. 35782800	\$ 137,880.75

**Mayor Muryn – Dog Warden services agreement renewal**

The agreement for Dog Warden services between the City of Findlay (CITY) and the Board of Hancock County Commissioners (COUNTY) expired on December 31, 2021. The CITY and COUNTY are interested in renewing the agreement for said services for the period commencing retroactively on January 1, 2022 through December 31, 2024. The agreement will then renew itself for additional one (1) year terms for a period not to exceed three (3) years. In consideration for the services to be rendered under this agreement, the CITY agrees to pay the COUNTY the sum of twenty thousand dollars (\$20,000.00) per year. Funds are budgeted each year for these services. Legislation authorizing the Mayor to enter into an agreement for Dog Warden services is requested. Ordinance No. 2022-013 was created.

**Treasurer’s Reconciliation Report – January 31, 2022.**

**A set of summary financial reports for January 31, 2022:**

- Summary of Year-To-Date Information as of January 31, 2022
- Financial Snapshot for General Fund as of January 31, 2022
- Open Projects Report as of January 31, 2022
- Cash & Investments as of January 31, 2022

**COMMITTEE REPORTS:**

The **STRATEGIC PLANNING COMMITTEE** met on February 1, 2022 to discuss Community Outreach Committee meeting updates.

*We recommend continuing to move forward with the Strategic Planning process.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Chrissy Montgomery on behalf of the Women’s Resource Center, to vacate Cypress Avenue from the first north/south alley east of Main Street from Laquino Street to the north dead end.

*We recommend approval of the request. Ordinance No. 2022-014 was created.*

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss the 2022 Capital budget.

*We recommend to approve the Capital Budget as amended.*

The **STRATEGIC PLANNING COMMITTEE** met on February 10, 2022 to review the Existing Conditions and Trends Outline document.

*We recommend to give changes to the document as discussed by the committee to PlanningNext for inclusion and consideration.*

**LEGISLATION:**

**RESOLUTIONS:**

**RESOLUTION NO. 006-2022** (Reservoir Infrastructure Improvements) **requires three (3) readings** **first reading**

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCES:**

**ORDINANCE NO. 2022-006** (0 S Main St rezone) **requires three (3) readings** **third reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS SOUTH MAIN STREET, PARCEL NO. 620001022082 REZONE) WHICH PREVIOUSLY WAS ZONED “C-2 GENERAL COMMERCIAL” TO “M-2 MULTI-FAMILY, HIGH DENSITY”.

**ORDINANCE NO. 2022-007** (Heartland Court ROW vacation) **requires three (3) readings** **third reading**

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ROAD RIGHT-OF-WAY (HEREINAFTER REFERRED TO AS THE FINDLAY COMMERCE PARK 4TH ADDITION HEARTLAND COURT RIGHT-OF-WAY VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2022-010** (*Part 15 Fire Prevention Code*) **requires three (3) readings** **second reading**  
AN ORDINANCE AMENDING PART 15 OF THE FIRE PREVENTION CODE, REPEALING ORDINANCE NO. 2000-011 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2022-011** (*amendment to salary ordinance*) **requires three (3) readings** **first reading**  
AN ORDINANCE AMENDING SECTION 22 OF CODIFIED ORDINANCE NO. 2021-116, KNOWN AS THE SALARY ORDINANCE, OF THE CITY OF FINDLAY, OHIO AND REPEALING ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HERewith, OF THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-012** **requires three (3) readings** **first reading**  
(*Ohio Department of Natural Resources (ODNR) NatureWorks Grant program, Karg Well Historical Site Development Project*)  
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN ANY APPLICABLE GRANT AGREEMENT(S) OR RELATED DOCUMENTS FOR THE OHIO DEPARTMENT OF NATURAL RESOURCES NATUREWORKS GRANT PROGRAM, KARG WELL HISTORICAL SITE DEVELOPMENT PROJECT, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-013** (*Dog Warden services agreement renewal*) **requires three (3) readings** **first reading**  
AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH THE BOARD OF COMMISSIONERS OF HANCOCK COUNTY, OHIO, FOR DOG WARDEN SERVICES IN THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2022-014** (*Cypress Ave – Women’s Resource Center vacation*) **requires three (3) readings** **first reading**  
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE CYPRESS AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**UNFINISHED BUSINESS:**  
**OLD BUSINESS**  
**NEW BUSINESS**

Findlay City Council  
318 Dorney Plaza, Room 114  
Findlay, OH 45840

Dear City Council Members,

Raise the Bar Hancock County (RTB) appreciates your continued investment in our workforce development efforts. The Council's 2021 and 2022 allocations were particularly instrumental in RTB receiving two (2) \$250,000 grants from the Ohio Department of Development and the Governor's Office of Workforce Transformation. In fact, RTB received these grants in large part because of its collaboration with other stakeholders, including policymakers like the Council and Board of County Commissioners. Moreover, each of these grants require RTB to match with \$125,000 in local community funds. The City's \$30,000 contribution enables RTB to more readily meet this 2:1 match requirement.

RTB will continue accelerating local workforce development efforts via these grants, and we strive to keep the City Council involved in conversations and strategy sessions. We must continue working in lockstep to make such system-wide changes happen and drive our intended outcomes. Together as partners, we will shape this community's short- and long-term workforce.

Sincerely,

A handwritten signature in black ink that reads "Tricia Valasek".

Tricia Valasek, Executive Director  
tvalasek@raisethebarhancock.org



## Denise Devore

---

**From:** Tricia Valasek <tvalasek@raisethebarhancock.org>  
**Sent:** Thursday, February 3, 2022 9:25 AM  
**To:** Clerk of Council  
**Cc:** Christina Muryn  
**Subject:** [EXTERNAL]Letter for Council  
**Attachments:** Letter to City Council.pdf

Security Checkpoint: External Email! Do not click on links or open attachments unless you trust the source and know the content is safe.

Denise,

Attached is a letter I would like to formally submit to the City Council. If there are any questions, please let me know.

Thank you,

Tricia

Tricia Valasek, MA, MPH  
Executive Director, Raise the Bar Hancock County  
123 E. Main Cross Street, Findlay, OH 45840  
Email: [tvalasek@raisethebarhancock.org](mailto:tvalasek@raisethebarhancock.org)  
Office: (567) 429-7038  
[RaisetheBarHancock.org](http://RaisetheBarHancock.org)

Need a meeting with me? [Find a time here.](#)



## National Church Residences

---

Blanchard House  
National Church Residences  
2245 North Bank Drive  
Columbus, Ohio 43220

January 31, 2022

**CERTIFIED MAIL RETURN RECEIPT REQUESTED**

Denise DeVore  
Clerk of Council  
Findlay City Council  
318 Dorney Plaza, Room 114  
Findlay, Ohio 45840

**RE: Blanchard House**

Dear Ms. DeVore,

The purpose of this letter is to apprise your office that National Church Residences of Blanchard House, LLC, a to-be-formed affiliate of National Church Residences, plans to be the general partner of a residential rental development located in or within a one-half mile radius of your political jurisdiction, and will submit an application to utilize the multifamily funding programs of the Ohio Housing Finance Agency (OHFA) for the development of this property.

Blanchard House is an existing senior housing community located at 2000 North Blanchard Street, Findlay, Hancock County, Ohio 45840. Blanchard House is applying for 9% Low-Income Housing Tax Credits (HTC) in order to complete a substantial renovation. The project consists of 1 employee two-bedroom and 36 one-bedroom apartments. National Church Residences will serve as sponsor, developer, manager, and supportive services provider.

The proposed development financing includes Low Income Housing Tax Credit proceeds, Seller Note, and Managing Member Equity. Other soft financing may be obtained prior to closing.

**Development Team:**

- **General Partner:** National Church Residences of Blanchard House, LLC, a to-be-formed affiliate of National Church Residences
- **Developer:** National Church Residences



## National Church Residences

---

- Contractor: To Be Determined
- Property Manager: National Church Residences

**Project Address:** 2000 North Blanchard Street, Findlay, Ohio 45840

**Number of Units:** 37

**OHFA Program(s) to be Utilized in the Project:** Housing Tax Credit Program

**Right to Submit Comments:**

You have the right to submit comments to OHFA regarding the proposed project's impact on the community. Any objection to the project must be submitted in writing and signed by a majority of the voting members of the legislative body. Comments must be received by OHFA within 30 days of the mailing date of this notice.

The person to be notified at OHFA and their address is:

Mr. David Foust, Director of Multifamily Housing  
Ohio Housing Finance Agency  
57 East Main Street  
Columbus, Ohio 43215

OHFA will provide a written response to any objections submitted under the terms outlined above.

Sincerely,

**Stephanie Rhodes**, Project Leader  
National Church Residences  
2245 North Bank Drive, Columbus, Ohio 43220  
(614) 273-3813  
srhodes@nationalchurchresidences.org



# PENNROSE

Bricks & Mortar | Heart & Soul

Eastern Woods Senior II  
Amber Seely-Marks  
Developer, Pennrose, LLC  
1435 Vine Street, Suite 406  
Cincinnati, Ohio 45202  
(646) 232-7129  
[aseely@pennrose.com](mailto:aseely@pennrose.com)

RECEIVED  
FEB 09 2022  
MAYOR'S OFFICE

February 4<sup>th</sup>, 2022

CERTIFIED MAIL RETURN RECEIPT REQUESTED

Denise DeVore  
Clerk of Council  
City of Findlay  
318 Dorney Plaza, Room 114  
Findlay, OH 45840

RE: Eastern Woods Senior II

Dear Denise DeVore:

The purpose of this letter is to apprise your office that the Blanchard Valley Health System and Pennrose, LLC, plan to be the general partners of a residential rental development located in or within a one-half mile radius of your political jurisdiction, and will submit an application to utilize the multifamily funding programs of the Ohio Housing Finance Agency (OHFA) for the development of this property.

Eastern Woods Senior II will be the second phase of senior affordable housing located adjacent to the existing Continuing Care Retirement Community (CCRC) campus of Birchaven Village, just off Birchaven Lane. These additional 45 units will build off the success of the first phase that recent completed construction at the end of 2021.

The proposed development will be financed with a conventional first mortgage, Low-Income Housing Tax Credits and Ohio Capital Corporation for Housing CDFI Funds.

## Development Team

General Partners: Pennrose Holdings, LLC, Blanchard Valley Health System  
Developers: Pennrose, LLC  
Contractor: The Douglas Company  
Property Manager: Wallick Properties Midwest

Project Address: 0 Birchaven Ln, Findlay OH 45840

Number of Units: 45



# PENNROSE

Bricks & Mortar | Heart & Soul



Program(s) to be utilized in the project:

Low-Income Housing Tax Credits, OHFA's Housing Development Loan program.

Right to Submit Comments:

You have the right to submit comments to OHFA regarding the proposed project's impact on the community. Any objection to the project must be submitted in writing and signed by a majority of the voting members of the legislative body. Comments must be received by OHFA within 30 days of the mailing date of this notice.

The person to be notified at OHFA and their address is:

Mr. David Foust, Director of Multifamily Housing  
Ohio Housing Finance Agency  
57 E. Main Street  
Columbus, OH 43215

OHFA will provide a written response to any objections submitted under the terms outlined above.

Sincerely,

Amber Seely-Marks  
Developer, Pennrose, LLC  
1435 Vine Street, Suite 406  
Cincinnati, Ohio 45202  
(646) 232-7129  
[aseely@pennrose.com](mailto:aseely@pennrose.com)









Monthly Collection Report to Findlay Council  
January 2022

Total collections for January 2022: \$2,482,261.60

	<b>2022</b>	<b>2021</b>	
	<u>Year-to-date</u>	<u>Year-to-date</u>	<u>Variance</u>
Withholders	2,111,920.81	2,076,423.16	35,497.65
Individuals	207,151.99	202,380.93	4,771.06
Businesses	<u>163,188.80</u>	<u>71,473.91</u>	<u>91,714.89</u>
<b>Totals</b>	2,482,261.60	2,350,278.00	131,983.60
			5.62%

**Actual & Estimated Past-due Taxes**

Withholders	483,121.40
Individuals	3,124,612.78
Businesses	<u>181,619.13</u>
<b>Total</b>	3,789,353.31

**Actual and Projected Revenue**


	<b>2022</b>	<b>Percentage</b>	<b>Amount</b>	<b>Percentage</b>	<b>2022</b>
	<u>Actual</u>	<u>of Projection</u>	<u>to Meet</u>	<u>to Meet</u>	<u>Projected</u>
	<u>Year-to-date</u>	<u>Collected</u>	<u>Projection</u>	<u>Projection</u>	<u>Year End</u>
Withholders	2,111,920.81	11.12%	16,888,079.19	88.88%	19,000,000.00
Individuals	207,151.99	7.53%	2,542,848.01	92.47%	2,750,000.00
Businesses	<u>163,188.80</u>	8.16%	<u>1,836,811.20</u>	91.84%	<u>2,000,000.00</u>
<b>Totals</b>	2,482,261.60	10.45%	21,267,738.40	89.55%	23,750,000.00

**Refunds Paid**

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	1	1	13.36	13.36
Individuals	13	13	8,842.20	8,842.20
Businesses	<u>5</u>	<u>5</u>	<u>1,277.10</u>	<u>1,277.10</u>
<b>Totals</b>	19	19	10,132.66	10,132.66

**Transfers of Overpayments**

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	0	0.00	0.00
Individuals	18	18	3,616.40	3,616.40
Businesses	<u>27</u>	<u>27</u>	<u>20,281.70</u>	<u>20,281.70</u>
<b>Totals</b>	45	45	23,898.10	23,898.10

  
Income Tax Administrator

2/1/2022  
Date

# Findlay Income Tax Department

## Monthly Collections Report

Tuesday, February 1, 2022

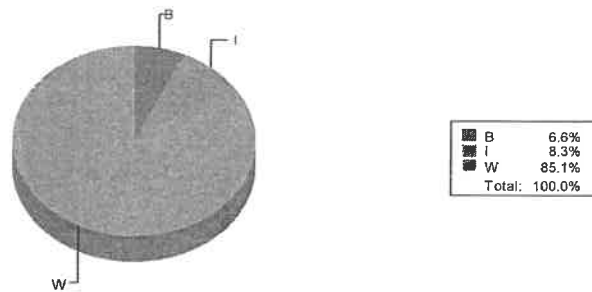
11:31:17AM

For Period January 1, 2022 through January 31, 2022

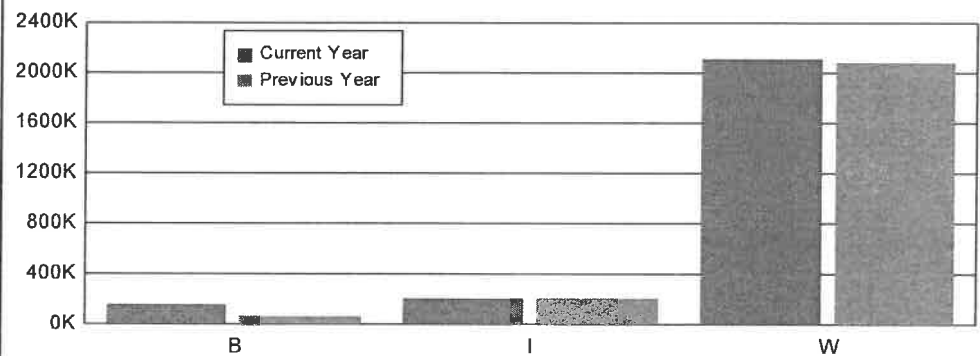
### City of Findlay

Account Type	Monthly Total	2022 Year to Date	2021 Year to Date	Increase (Decrease)	% Change	2022 Month to Date	Previous Year(s) Month to Date
W	2,111,920.81	2,111,920.81	2,076,423.16	35,497.65	1.71	97,583.56	2,014,337.25
I	207,151.99	207,151.99	202,380.93	4,771.06	2.36	0.00	207,151.99
B	163,188.80	163,188.80	71,473.91	91,714.89	128.32	543.00	162,645.80
<b>Totals:</b>	<b>2,482,261.60</b>	<b>2,482,261.60</b>	<b>2,350,278.00</b>	<b>131,983.60</b>	<b>5.62</b>	<b>98,126.56</b>	<b>2,384,135.04</b>

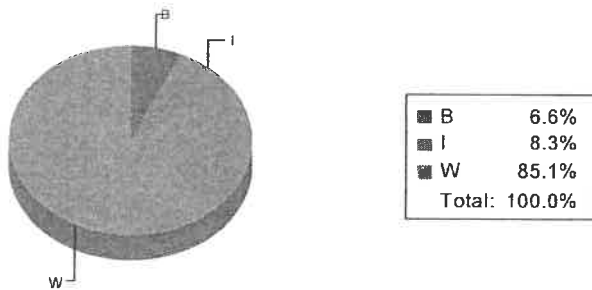
Monthly Collections by Account Type



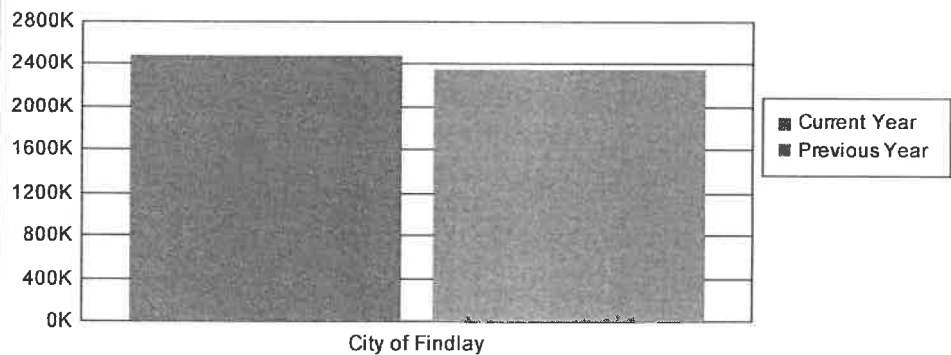
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections









# City of Findlay Income Tax Department

## Monthly Collection Report to City Council

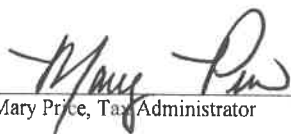
For the Month of January 2022

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	_____	_____
B. Cumulative quantity:	_____/_____ Ø	_____/_____ Ø
C. Cumulative quantity with no filing obligations:	_____	_____
D. Cumulative quantity with no tax liabilities:	_____	_____
E. Quantity not required to make estimate payments:	_____	_____
F. Quantity already making estimate payments:	_____	_____
G. Cumulative quantity HB 49 Opt-in election:	_____	_____
H. Quantity remaining (B – C – D – E – F – G):	_____/_____ Ø	_____/_____ Ø

For the remaining Ø individual and Ø business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension request due date amount is \$ Ø

### House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses:	Month-to-date <u>Ø</u>	Year-to-date <u>Ø</u>
HB 49 .5 Percent Fees:	Month-to-date <u>Ø</u>	Year-to-date <u>Ø</u>

  
Mary Price, Tax Administrator

2/1/2022  
Date

# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert K. Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

February 1, 2022

Honorable Council:

Attached are the Findlay Police Department activity stats for January 2022.

Sincerely,



Robert K. Ring  
Chief of Police



**THE SUPREME COURT OF OHIO**  
**Administrative Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**

Report for the month of: **January 2022**

	A	B	C	D	E	F	G	H	I	T
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL
Pending beginning of period 1	6	96	8	174	5	337	27	1	184	838
New cases filed 2	14	120	36	496	2	75	14	0	86	843
Cases transferred in, reactivated or redesignated 3	0	25	1	40	0	3	0	0	0	69
<b>TOTAL (Add lines 1-3) 4</b>	<b>20</b>	<b>241</b>	<b>45</b>	<b>710</b>	<b>7</b>	<b>415</b>	<b>41</b>	<b>1</b>	<b>270</b>	<b>1750</b>
Trial/hearing by judge (include hindover by preliminary hearing, guilty or no contest pleas and defaults 5	0	12	3	21	0	100	8	0	0	144
Hearing by Magistrate (Include guilty or no contest pleas and defaults 6		4	0	34	0	0	0	0	50	88
Transfer (Include waivers of preliminary hearing and individual judge assignments 7	14	80	31	42	0	5	1	0	0	173
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) 8	0	0	0	0	0	1	0	0	0	1
Other dismissals (Include dismissals at preliminary hearing) 9	3	17	1	11	0	11	8	0	34	85
Violations Bureau 10		0		342						342
Unavailability of party for trial or sentencing 11	0	33	1	50	0	0	0	0	0	84
Bankruptcy stay or interlocutory appeal 12	0	0	0	0	0	2	0	0	0	2
Other terminations 13	0	12	0	3	0	6	0	0	0	21
<b>TOTAL (Add lines 5-13) 14</b>	<b>17</b>	<b>158</b>	<b>36</b>	<b>503</b>	<b>0</b>	<b>125</b>	<b>17</b>	<b>0</b>	<b>84</b>	<b>940</b>
Pending end of period (Subtract line 14 from line 4) 15	3	83	9	207	7	290	24	1	186	810
Cases pending beyond time guideline 16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 17	0	0	0	0	0	0	0	0	0	0

**Fax to:**  
(614) 387-9419  
-or-  
**Mail to:**  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

**FTP 2-1-22**

STEPHANIE M BISHOP

Date

Preparer's name and telephone number if other than judge (print or type)

Date

**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**  
 Report for the month of: **January 2022**

Date of completion of most recent physical inventory  
**07/08/2021**

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	187	68	83	0	17	0	0	355	0
New cases filed	39	13	24	0	3	1	0	80	0
Cases transferred in, reactivated or redesignated	6	1	4	0	0	0	0	11	0
<b>TOTAL (Add lines 1-3)</b>	<b>232</b>	<b>82</b>	<b>111</b>	<b>0</b>	<b>20</b>	<b>1</b>	<b>0</b>	<b>446</b>	<b>0</b>
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	0	0	1	0	0	0	0	1	1
Default				0	0	0	0	0	0
Guilty or no contest plea to original charge	9	8	6					23	0
Guilty or no contest plea to reduced charge	0	0	1					1	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0
Other Dismissals	27	2	11	0	2	0	0	42	2
Transfer to another judge or court	0	0	1	0	0	0	0	1	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	0	1	0	0	0	0	0	1	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	1	0	1	0	2	0	0	4	0
<b>TOTAL (Add lines 5-16)</b>	<b>37</b>	<b>11</b>	<b>21</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>73</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4)	195	71	90	0	16	1	0	373	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

Fax to:  
 (614) 387-9419  
 -or-  
 Mail to:  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431

FTP 2-1-22

ALAN D HACKENBERG \_\_\_\_\_ Date \_\_\_\_\_  
 Preparer's name and telephone number if other than judge (print or type) \_\_\_\_\_ Date \_\_\_\_\_  
 STEPHANIE M BISHOP \_\_\_\_\_ Date \_\_\_\_\_

**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**  
 Report for the month of: **January 2022**

Date of completion of most recent physical inventory  
**05/12/2021**

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	187	84	81	1	14	0	0	367	0
New cases filed 2	41	18	18	0	2	0	0	79	0
Cases transferred in, reactivated or redesignated 3	4	2	4	0	0	0	0	10	0
<b>TOTAL (Add lines 1-3) 4</b>	<b>232</b>	<b>104</b>	<b>103</b>	<b>1</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>456</b>	<b>0</b>
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	1	0	0	0	0	0	1	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	12	10	8					30	0
Guilty or no contest plea to reduced charge 9	3	0	2					5	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	22	2	5	0	1	0	0	30	0
Transfer to another judge or court 12	0	0	0	0	0	0	0	0	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	9	0	2	0	0	0	0	11	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	1	1	1	0	3	0	0	6	1
<b>TOTAL (Add lines 5-16) 17</b>	<b>47</b>	<b>14</b>	<b>18</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>83</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4) 18	185	90	85	1	12	0	0	373	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

Fax to:  
 (614) 387-9419  
 -or-  
 Mail to:  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431

FTP 2-1-22

STEPHANIE M BISHOP \_\_\_\_\_ Date \_\_\_\_\_

Preparer's name and telephone number if other than judge (print or type) \_\_\_\_\_ Date \_\_\_\_\_

STEPHANIE M BISHOP \_\_\_\_\_ Date \_\_\_\_\_

# MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE  
 STEPHANIE M. BISHOP, JUDGE  
 HEATHER M EIGEL, CLERK  
 DAVID D. BEACH  
 Director of Court Services

FINDLAY MUNICIPAL COURT  
 318 DORNEY PLAZA RM 206  
 FINDLAY, OHIO 45839  
 TELEPHONE 419-424-7141  
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for January, 2022

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CASES FILED:</b>				
TRAFFIC	532	532	548	548
TRAFFIC COMPANION	105	105	75	75
CRIMINAL	134	134	140	140
CRIMINAL COMPANION	12	12	8	8
SEARCH WARRANT	6	6	2	2
CIVIL	91	91	90	90
SMALL CLAIMS	86	86	82	82
EXTRADITION	2	2	1	1
HABITUAL TRAFFIC VIOLATOR	-	-	1	1
OTHER	9	9	7	7
TOTALS	977	977	954	954
<b>COURT PROCEEDINGS:</b>				
Admin License Suspension	1	1	-	-
Arraignment	610	610	672	672
Attachment	4	4	1	1
Bond	2	2	1	1
Civil Status Conference	1	1	2	2
COMMUNITY SERVICE REVIEW	16	16	27	27
Contempt of Court	45	45	27	27
CONTESTED DUS CONTEMPT HEARING	2	2	-	-
Contested Small Claims	1	1	2	2
Continued	712	712	582	582
Debtors Examination	40	40	11	11
Default	1	1	1	1
Desk Review	116	116	118	118
DIVERSION PLEA	3	3	2	2
DUS DIVERSION REVIEW	2	2	11	11
Expungement	-	-	3	3
Extradition	3	3	1	1
Forcible Detention	18	18	10	10
Garnishment	2	2	-	-
Hearing on Motion	4	4	11	11
HEARING ON MOTION TO SEAL RECORD	17	17	-	-
HEARING ON WARRANT	4	4	56	56
Marriage	1	1	1	1
Miscellaneous	10	10	18	18
Motion to Withdraw as Counsel	-	-	6	6
Plea	92	92	80	80
Preliminary	15	15	4	4
Pre-Trial	161	161	142	142
Pre-Trial with Judge	64	64	59	59
Reconsideration of Sentence	9	9	9	9
Revivor	1	1	20	20
Revocation	7	7	12	12
SECOND PRETRIAL	109	109	73	73
Sentencing	4	4	6	6
Small Claims	66	66	55	55
STATUS CONFERENCE	1,630	1,630	1,163	1,163



FINDLAY MUNICIPAL COURT Monthly Report for January, 2022

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Suppression	5	5	1	1
TELEPHONE PRETRIAL	20	20	22	22
Trial	4	4	4	4
WRIT OF RESTITUTION	10	10	4	4
WRITTEN PLEA	3	3	3	3
TOTALS	<u>3,815</u>	<u>3,815</u>	<u>3,220</u>	<u>3,220</u>

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CRIMINAL VIOLATIONS:</b>				
ASSAULT	4	4	2	2
BREAKING & ENTERING	2	2	-	-
BURGLARY	1	1	-	-
CONTEMPT	-	-	1	1
CRIMINAL DAMAGING	3	3	2	2
CRIMINAL TRESPASS	5	5	3	3
DISORDERLY CONDUCT	8	8	9	9
DOMESTIC VIOLENCE	12	12	12	12
DRUG ABUSE	22	22	48	48
OPEN CONTAINER PROHIBITED	1	1	2	2
RESISTING ARREST	5	5	1	1
ROBBERY	1	1	-	-
TELEPHONE HARASSMENT	1	1	-	-
THEFT	13	13	13	13
OTHER CRIMINAL	68	68	56	56
TOTALS	146	146	149	149
<b>TRAFFIC VIOLATIONS:</b>				
ACD/SPEED	25	25	16	16
DISOBEYING TRAFFIC CONTROL DEV	16	16	17	17
DRIVING UNDER SUSPENSION	69	69	79	79
EXPIRED REGISTRATION	34	34	5	5
FAIL TO MAINTAIN CONTROL	36	36	24	24
FAILURE TO YIELD RIGHT OF WAY	11	11	7	7
LEAVING SCENE OF AN ACCIDENT	7	7	5	5
LEFT OF CENTER	-	-	1	1
OVERLOAD	46	46	89	89
OVI	49	49	39	39
PASSING A STOPPED SCHOOL BUS	1	1	2	2
SEAT BELT	37	37	46	46
SPEEDING	176	176	195	195
OTHER TRAFFIC	130	130	98	98
TOTALS	637	637	623	623

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

FINDLAY MUNICIPAL COURT Monthly Report for January, 2022

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ARRESTING AGENCY:				
PATROL	-	-	-	-
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	292	292	360	360
OMVI	18	18	14	14
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	13	13	29	29
SEARCH WARRANTS	2	2	-	-
FINDLAY P.D. (BY ORDINANCE)	-	-	-	-
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	201	201	173	173
OMVI	25	25	14	14
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	61	61	38	38
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)	-	-	-	-
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	-	-	-
OMVI	-	-	-	-
CRIMINAL FELONIES	11	11	4	4
CRIMINAL MISDEMEANORS	41	41	55	55
SEARCH WARRANTS	4	4	1	1
SHERIFF	-	-	-	-
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	86	86	47	47
OMVI	6	6	11	11
CRIMINAL FELONIES	3	3	-	-
CRIMINAL MISDEMEANORS	8	8	17	17
SEARCH WARRANTS	-	-	1	1
OTHERS	-	-	-	-
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	9	9	4	4
OMVI	-	-	-	-
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	9	9	5	5
SEARCH WARRANTS	-	-	-	-
TOTALS	789	789	773	773
PROBATION:				
ESTABLISHED	21	21	16	16
TERMINATED	28	28	23	23
CURRENT	3	3	8	8
TOTALS	52	52	47	47

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ALCOHOL/SUBSTANCE EVAL	3	3	11	11
BENCH WARRANT TO AGENCY	232	232	280	280
COMMUNITY SERVICE CITY	4	4	-	-
COMMUNITY SERVICE COUNTY	8	8	16	16
COMMUNITY SERVICE INDIVIDUAL	13	13	17	17
COMMUNITY SERVICE NO JAIL	1	1	-	-
DIP	14	14	10	10
HOUSE ARREST	1	1	2	2
JAIL	3	3	9	9
MENTAL EVAL	1	1	1	1
Pay Restitution	1	1	-	-
Probation	3	3	11	11
SCRAM	5	5	5	5
STAR Program	4	4	4	4
TREATMENT CLEARVIEW SERV	-	-	2	2
TREATMENT FRC	4	4	5	5
TREATMENT MISCELLANEOUS	2	2	4	4
UCP	1	1	1	1
VIP	14	14	9	9
TOTALS	314	314	387	387

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$1,977.10	\$1,977.10	\$1,902.50	\$1,902.50
BOND FEES	\$200.00	\$200.00	\$325.00	\$325.00
CIVIL DEPOSIT TENDERS	\$550.00	\$550.00	\$0.00	\$0.00
COURT COST	\$41,166.65	\$41,166.65	\$47,316.55	\$47,316.55
DUI ENFORCEMENT	\$2,116.31	\$2,116.31	\$2,550.67	\$2,550.67
ELECTRONIC IMAGING	\$2,759.78	\$2,759.78	\$3,219.93	\$3,219.93
FINES & FORFEITURES	143,079.94	\$143,079.94	177,214.14	\$177,214.14
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$641.31	\$641.31	\$701.55	\$701.55
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$224.48	\$224.48	\$25.31	\$25.31
JAIL HOUSING	\$10,987.72	\$10,987.72	\$13,759.83	\$13,759.83
JAIL REIMBURSEMENT	\$567.70	\$567.70	\$174.00	\$174.00
LEGAL RESEARCH	\$4.00	\$4.00	\$4.50	\$4.50
MEDIATION	\$888.50	\$888.50	\$995.50	\$995.50
MISCELLANEOUS	\$21,266.96	\$21,266.96	\$25,126.02	\$25,126.02
MUNI COURT COMPUTERIZATION	\$4,457.50	\$4,457.50	\$4,294.22	\$4,294.22
MUNI COURT IMPROVEMENT	\$11,348.58	\$11,348.58	\$11,621.48	\$11,621.48
RESTITUTION	\$221.13	\$221.13	\$440.00	\$440.00
SPECIAL PROJECTS	\$18,643.97	\$18,643.97	\$19,519.06	\$19,519.06
STATE PATROL	\$12,980.07	\$12,980.07	\$19,299.33	\$19,299.33
TRAFFIC/CRIMINAL BONDS	\$9,755.14	\$9,755.14	(\$1,369.64)	(\$1,369.64)
	<b>283,836.84</b>	<b>\$283,836.84</b>	<b>327,119.95</b>	<b>\$327,119.95</b>

DISTRIBUTIONS:

ALCOHOL MONITORING	\$1,977.10	\$1,977.10	\$1,902.50	\$1,902.50
BOND FEES	\$200.00	\$200.00	\$325.00	\$325.00
CIVIL DEPOSIT TENDERS	\$300.00	\$300.00	\$35.00	\$35.00
COURT COST	\$40,820.65	\$40,820.65	\$47,440.55	\$47,440.55
DUI ENFORCEMENT	\$2,099.53	\$2,099.53	\$2,550.67	\$2,550.67
ELECTRONIC IMAGING	\$2,753.78	\$2,753.78	\$3,225.93	\$3,225.93
FINES & FORFEITURES	143,433.05	\$143,433.05	177,903.48	\$177,903.48
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$621.31	\$621.31	\$701.55	\$701.55
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$10.42	\$10.42	\$25.31	\$25.31
JAIL HOUSING	\$10,987.72	\$10,987.72	\$13,859.83	\$13,859.83
JAIL REIMBURSEMENT	\$567.70	\$567.70	\$174.00	\$174.00
LEGAL RESEARCH	\$4.00	\$4.00	\$4.50	\$4.50
MEDIATION	\$886.50	\$886.50	\$997.50	\$997.50
MISCELLANEOUS	\$25,415.25	\$25,415.25	\$34,110.76	\$34,110.76
MUNI COURT COMPUTERIZATION	\$4,449.50	\$4,449.50	\$4,300.22	\$4,300.22
MUNI COURT IMPROVEMENT	\$11,332.58	\$11,332.58	\$11,641.48	\$11,641.48
RESTITUTION	\$221.13	\$221.13	\$440.00	\$440.00
SPECIAL PROJECTS	\$18,615.97	\$18,615.97	\$19,551.06	\$19,551.06
STATE PATROL	\$12,947.07	\$12,947.07	\$19,299.33	\$19,299.33
	<b>277,643.26</b>	<b>\$277,643.26</b>	<b>338,488.67</b>	<b>\$338,488.67</b>

DISTRIBUTED TO:

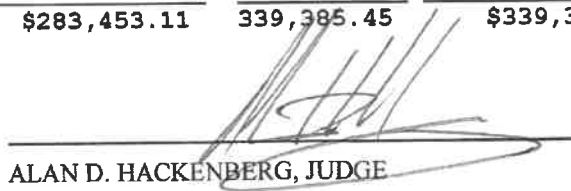
\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

CITY OF FINDLAY	115,678.11	\$115,678.11	137,652.37	\$137,652.37
HANCOCK COUNTY	\$17,776.33	\$17,776.33	\$17,870.14	\$17,870.14
OTHERS	114,660.20	\$114,660.20	136,178.22	\$136,178.22
STATE OF OHIO	\$35,338.47	\$35,338.47	\$47,684.72	\$47,684.72
	<u>283,453.11</u>	<u>\$283,453.11</u>	<u>339,385.45</u>	<u>\$339,385.45</u>



STEPHANIE M. BISHOP, JUDGE



ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT

# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert K. Ring, Chief of Police  
318 Dorney Plaza, Room 116 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296  
www.findlayohio.com

February 1, 2022

The Honorable Council:

A check of the records of this office shows no current criminal record on the following:

Anthony L. Taylor  
Shannon A. Kozyra

Axe Ventura LLC, DBA Axe Ventura, 401 S. Main St.,  
Findlay, OH 45840

Sincerely,



Robert K. Ring  
Chief of Police

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

<b>0340615</b>		<b>NEW</b>	<b>AXE VENTURA LLC</b>	
PERMIT NUMBER		TYPE	DBA AXE VENTURA	
ISSUE DATE				
<b>10 26 2020</b>		401 S MAIN ST		
FILING DATE				
<b>D1 D2</b>		FINDLAY OH 45840		
PERMIT CLASSES				
<b>32</b>	<b>044</b>	<b>A</b>	<b>C86791</b>	
TAX DISTRICT			RECEIPT NO.	

FROM **01/28/2022**

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT			RECEIPT NO.	

**RECEIVED**  
**FEB 02 2022**  
**MAYOR'S OFFICE**



MAILED **01/28/2022**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **02/28/2022**

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 0340615**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FINDLAY CITY COUNCIL**  
**MUNICIPAL BLDG RM 114**  
**318 DORNEY PLAZA**  
**FINDLAY OHIO 45840-3346**



**City of Findlay**  
**City Planning Commission**  
City Council Chambers, 1<sup>st</sup> floor of Municipal Building  
Thursday, February 10, 2022 - 9:00 AM

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**SWEARING IN**

**APPROVAL OF MINUTES**

**ITEMS TABLED AT THE JANUARY 13, 2022 MEETING**

1. APPLICATION FOR CONDITIONAL USE #CU-01-2022 filed by the Kyle and Brittany Robinson, 1638 Eastview Drive, Findlay, Ohio, to convert 512 N. Cory Street into a duplex.
  
2. APPLICATION FOR SITE PLAN REVIEW #SP-01-2022 filed by The Kroger Company, 4111 Executive Parkway, Westerville, OH for a fueling station to be located at 101 6<sup>th</sup> Street.

**NEW ITEMS**

1. ALLEY/STREET VACATION PETITION #AV-02-2022 filed by The Women's Resource Center, 1011 N. Main Street, to vacate the first north/south alley east of N. Main Street on Laquineo Street.
  
2. APPLICATION FOR SITE PLAN REVIEW #SP-02-2022 filed by Village Hardware, for a commercial building at parcel #280001032597 on US Route 224.

**ADMINISTRATIVE APPROVALS**

**ADJOURNMENT**

**City of Findlay**  
**City Planning Commission**  
City Council Chambers, 1st floor of Municipal Building  
Thursday, January 13, 2022 – 9:00 a.m

**Minutes**

**MEMBERS PRESENT:** Mayor Muryn  
Rob Martin  
Dan DeArment  
Dan Clinger

**STAFF ATTENDING:** Matt Cordonnier, HRPC Director  
Jacob Mercer, HRPC Staff  
Kevin Shenise, Fire Prevention  
Jeremy Kalb, PE, City Engineer  
Erik Atkins, Zoning Administrator & Flood Administrator

**GUESTS:** Nick Fore, Phil Rooney, Chris Schmitz, Andrew Gardner,  
Jim Brown, Lisa Ammons, Kathleen Floyd, Mike Key, Tim  
Mayle

**CALL TO ORDER**

**ROLL CALL**

The following members were present:

Mayor Muryn  
Rob Martin  
Dan DeArment  
Dan Clinger

**SWEARING IN**

All those planning to give testimony were sworn in by Jacob Mercer.

**APPROVAL OF MINUTES**

Dan DeArment motioned to approve the minutes for the December 9, 2021 meeting. Rob Martin seconded. Motion approved 4-0-0.

## **OLD ITEMS**

**1. APPLICATION FOR CONDITIONAL USE #CU-09-2021 filed by the Caliber Collision, 9641 Kenwood Road, Cincinnati, OH, to renovate the building at 15199 SR 224 for a major auto repair business.**

### **CPC STAFF**

#### **General Information**

This site is located in on the south side of SR 224. It is zoned C-2 General Commercial. The parcels along SR 224 are C-2 General Commercial. To the south of the site is R-1 Large Lot Residential, which is currently Trinity Baptist Church. The parcels to the east are in Marion Township, and are zoned B-3 General Commercial and R-1 Single Family Residential. It is not located within the 100-year flood plain. The City of Findlay Land Use Map designates the area as Regional Commercial.

#### **Parcel History**

The site is the former location of Taylor Hyundai. It has been vacant since they relocated.

#### **Staff Analysis**

The applicant is proposing to locate a major auto repair business in the main building on the site. The applicant would also like to install a six feet high privacy fence around the buildings, with gates allowing access to the back of the property. During the December meeting, CPC asked why the fence was not flush with the neighbor's fence. The applicant indicated that the fence on the neighbor's property was ten feet off the property line, so that is the reason for the gap on the site plan.

The applicant will not be changing the existing size of the buildings. All changes to the building will be interior. As a conditional use, all automotive repair must be done on the interior of the building. Cars also may not stay on site more than thirty days, and must be parked on a hard, dust free surface.

Since the December CPC meeting, two items have been address on the site plan. A fence has been added to the south end of the property to allow for maintenance equipment to access the pond at the south of the property. The fence at the front of the main building has been moved so it does not impede the handicapped parking.

The following were listed as items for the applicant to address in today's meeting:

- Clarify the buildings to be used for repair work; and that doors remain closed during operations.
- Provide an update on the easements and access on the site

#### **Staff Recommendation**

Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-09-2021 filed by the Caliber Collision, 9641 Kenwood Road, Cincinnati, OH, to renovate the building at 15199 SR 224 for a major auto repair business subject to the following conditions:

- Only the main building be used for repair work
- Garage doors must remain closed during repair work

#### ENGINEERING

No Comment

#### FIRE PREVENTION

Be sure proper permits are pulled from Wood County Building Department for any work that will be completed.

#### RECOMMENDATION

CPC Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-09-2021 filed by the Caliber Collision, 9641 Kenwood Road, Cincinnati, OH, to renovate the building at 15199 SR 224 for a major auto repair business subject to the following conditions:

- Only the main building be used for repair work
- Garage doors must remain closed during repair work

#### DISCUSSION

Mayor Muryn made a motion to remove the application from the table. Dan DeArment seconded.

**VOTE:** Yay (4) Nay (0) Abstain (0)

Nick Fore with Cross Development was present to discuss the proposal. He thanked the Commission for tabling the item last month because he was out sick with Covid. Caliber Collision operates over 1000 locations around the US. The typical hours for these locations are 8am to 6pm. A location this size is projected to employ 15 people. They predict to get four to six customers a day. In terms of the paint, all paint would be contained in a paint booth. The vendor says that these paint booths are becoming so good at ventilation that they say the operators could paint without a mask on. Caliber Collision would work with the EPA to obtain any permits necessary for the paint booth. He noted that for the paint booth, it is standard practice for the doors to remain closed during the painting process, so they will be able to comply with that condition without difficulty. In terms of the noise, similar traffic studies that Caliber Collision have shown that the traffic noise from a road such as US Route 224 would create more noise to the neighbors than their operations would. For the building itself, they would have the front of the building used as office space, with the rear of the building set up to handle repair work. They would also like to use the building on the east side of the property, for additional bay space. The doors on that building face west, which would minimize the noise for the neighbors.

Dan Clinger asked if this is a franchise. Nick Fore said that Cross Development would own it, but that Caliber Collision would operate the location.

Mr. Clinger asked for clarification on the east building. He wanted to know what type of repair work would be done in the east building. Mr. Fore said that it would be minor repair/replace operations. Most of the repair work will be driven to the site, rather than tow trucks bringing major repair jobs. Mr. Fore said it was a possibility but the vast majority is minor repair/replace work.

Dan Clinger asked if they would utilize scrubbers to help with the ventilation. Mr. Fore said that they have a high exhaust off the roof. Dan DeArment asked if they utilized low VOC paints. Mr. Fore said he was unsure on the specifics but that it was his understanding that the EPA would not allow those types of paints to be used.

Mayor Muryn noted that she was comfortable with the proposal. The site was formerly a car dealership, it is a similar type of use. Since it is a conditional use, we have the ability to hold them accountable to the conditions we prescribed.

Dan Clinger noted that he wanted them to remove the east entrance or that the flag pole and sign would be removed. Mr. Fore said that would be fine with the applicant. Mr. DeArment asked if we would like a timeline on the removal. Mr. Clinger thought it could be done when the outlot is sold in the future.

#### **MOTION**

Dan DeArment motioned to **approve APPLICATION FOR CONDITIONAL USE #CU-09-2021 filed by the Caliber Collision, 9641 Kenwood Road, Cincinnati, OH, to renovate the building at 15199 SR 224 for a major auto repair business**, with the following conditions:

- The Garage doors must remain closed during repair work
- The pole and sign removed from the parking lot or the entrance be removed.

**2<sup>nd</sup>: Rob Martin**

**VOTE:** Yay (4) Nay (0) Abstain (0)

#### **NEW ITEMS**

- 1. ALLEY/STREET VACATION PETITION #AV-01-2022 filed by KGD Properties LTD, 655 Fox Run Road, Suite B, Findlay, Ohio, to vacate the entire length of Heartland Court.**

##### **General Information**

This request is located southwest of the intersection of Technology Drive and County Road 99. It is zoned M-2 Multi-Family High Density. To the east is zoned C-2 General Commercial. To the south is zoned M-2 Multi-Family High Density. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the site as Neighborhood Commercial.

##### **Staff Analysis**

Heartland Court was originally platted as part of Findlay Commerce Park. It is currently vacant land. In October 2021, Lots 2-3, 5-6, and 8-9 of the Findlay Commerce Park were replatted as a single parcel. As part of the process, they indicated that they would like the alley vacated.

**Staff Recommendation**

Staff recommends approval of ALLEY/STREET VACATION PETITION #AV-01-2022 filed by KGD Properties LTD, 655 Fox Run Road, Suite B, Findlay, Ohio, to vacate the entire length of Heartland Court.

**ENGINEERING**

No Comment

**FIRE PREVENTION**

No Comment

**RECOMMENDATION**

CPC Staff recommends approval of ALLEY/STREET VACATION PETITION #AV-01-2022 filed by KGD Properties LTD, 655 Fox Run Road, Suite B, Findlay, Ohio, to vacate the entire length of Heartland Court.

**DISCUSSION**

Phil Rooney was present on behalf of the application. Mayor Muryn noted that this was already reviewed during the rezoning request for the site. Since this was a condition for approval, this is a straight forward approval for the commission.

**MOTION**

Mayor Muryn motioned to **approve ALLEY/STREET VACATION PETITION #AV-01-2022 filed by KGD Properties LTD, 655 Fox Run Road, Suite B, Findlay, Ohio, to vacate the entire length of Heartland Court.**

**2<sup>nd</sup>: Dan Clinger**

**VOTE: Yay (4) Nay (0) Abstain (0)**

**2. APPLICATION FOR CONDITIONAL USE #CU-01-2022 filed by the Kyle and Brittany Robinson, 1638 Eastview Drive, Findlay, Ohio, to convert 512 N. Cory Street into a duplex.**

Jacob Mercer noted that he did not see the applicant in the audience, so he had texted her to see if she was available. She was caught at work, so she requested to table until the February meeting.

**MOTION**

Mayor Muryn motioned to **table APPLICATION FOR CONDITIONAL USE #CU-01-2022 filed by the Kyle and Brittany Robinson, 1638 Eastview Drive, Findlay, Ohio, to convert 512 N. Cory Street into a duplex.**

**2<sup>nd</sup>: Rob Martin**

**VOTE: Yay (4) Nay (0) Abstain (0)**

**3. APPLICATION FOR CONDITIONAL USE #CU-02-2022 filed by the Chris Schmitz to operate a bed & breakfast at 2816 N. Main Street.**

**General Information**

This request is located on the west side of N. Main Street, just south of the intersection with Waddle Street. It is zoned R-2 Medium Lot Residential. The neighborhood to the west is zoned R-1 Large Lot Residential. This block, on the west side of N. Main Street, is zoned R-2 Medium Lot Residential. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Single Family Small Lot.

**Parcel History**

The site has been the home of Ed Sartore for over 32 years.

**Staff Analysis**

The applicant, Chris Schmitz, would like to convert the property into a bed & breakfast. The current total living area is 4200 square feet. Mr. Schmitz would like to start by having four bedrooms available for the business. He would also live and reside on the property. In the future, he would like to renovate to add an additional bathroom, which would allow for him to grow up to 6 bedrooms.

Parking should not be a concern for the property. There is a large 2-car garage and parking pad that could accommodate guests. The driveway stretches from N. Main Street, diagonally across the site, and has access to Waddle Street to the north.

In his application, Mr. Schmitz indicated that he planned on working with Erik Atkins in the Findlay Zoning Department, to work out a variance for the sign. He would like a sign in the front yard.

**Staff Recommendation**

Staff recommends **approval of APPLICATION FOR CONDITIONAL USE #CU-02-2022 filed by the Chris Schmitz to operate a bed & breakfast at 2816 N. Main Street.**

**ENGINEERING**

No Comment

**FIRE PREVENTION**

- Need to obtain a certificate of occupancy from Wood County Building Department.
- Any renovations need permitted through WCBD.
- If the number of rooms for rent exceeds five, they will need to be licensed through the State.

- Single station smoke detectors need to be installed in every bedroom

### **RECOMMENDATION**

CPC Staff recommends **approval of APPLICATION FOR CONDITIONAL USE #CU-02-2022 filed by the Chris Schmitz to operate a bed & breakfast at 2816 N. Main Street.**

### **DISCUSSION**

Chris Schmitz was out of town, but was able to phone in for the meeting. Mr. Schmitz lives in Minneapolis and was unable to make it to the meeting in person.

Mayor Muryn thought that this was a good location for a bed & breakfast. The house was a beautiful Victorian style, with a large lot that would not be disruptive to the neighborhood.

Chris Schmitz noted that in the pictures, we could see the two-car garage at the rear of the property, but there is actually an attached three-car garage at the rear of the home. Mr. Schmitz noted that there is a fairly sizeable parking lot, and that would be the primary parking area. He noted on the south side of the building, there is a portico, which has some damage because someone tried to drive through and it was too narrow.

Matt Cordonnier asked if Mr. Schmitz had discussed the access from Waddle Street with his neighbors. Mr. Cordonnier noted that the auditor shows the access there is going across the neighbor's property. Mr. Schmitz was aware and had brief discussions with the neighbors. He believed there was an access agreement but would look into it further. Dan Clinger asked if the applicant was okay with expanding the parking if they needed. He worried that parking in the lot might block the garage spots. Mayor Muryn interjected saying that she thought it was good for him to be aware, but that additional parking was not something they need a condition at this time.

Mr. Cordonnier asked if Mr. Schmitz was going to be living on site. Mr. Schmitz confirmed that this would be a fully functioning traditional bed & breakfast, which means he and his wife would be living on site.

Mr. Schmitz noted they have a 3-phase plan for updating the house, which was noted in the packet, but he wanted to reiterate that point. Mr. Cordonnier noted he should check with Wood County Building Department on the specifics of the updates. Mr. Schmitz said that the home is registered historic, so some updates, such as being ADA compliant, might not be feasible.

### **MOTION**

Mayor Muryn motioned to **approve of APPLICATION FOR CONDITIONAL USE #CU-02-2022 filed by the Chris Schmitz to operate a bed & breakfast at 2816 N. Main Street.**

**2<sup>nd</sup>: Dan Clinger**

**VOTE: Yay (4) Nay (0) Abstain (0)**



**4. APPLICATION FOR ZONING AMENDMENT #ZA-01-2022 filed by Provision Living, to rezone Parcel #620001022082, located at the southwest corner of the intersection of Township Road 145 and S. Main Street, from C-2 General Commercial to M-2 Multi-Family, High Density.**

**General Information**

This request is located on the southwest corner of the intersection of TR 145 and S. Main Street. It is zoned C-2 General Commercial. To the north, it is zoned a mix of R-1 Large Lot Residential, R-4 Duplex/Triplex, C-2 General Commercial, and Liberty Township RM-1 Multiple Family Residential. To the west, it is zoned M-2 Multi-Family, High Density. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Agriculture.

**Parcel History**

The site is currently vacant.

**Staff Analysis**

The applicant, Provision Living, would like to rezone from C-2 General Commercial to M-2 Multi-Family, High Density. If they successfully get the parcel rezoned, they would like to develop the lot as an assisted living, memory care, and independent living villa community.

The zoning change would be consistent with development in the surrounding neighborhood. Directly to the west, there is Fox Run Manor and the Senior Homes of Findlay.

**Staff Recommendation**

Staff recommends **approval of APPLICATION FOR ZONING AMENDMENT #ZA-01-2022 filed by Provision Living, to rezone Parcel #620001022082, located at the southwest corner of the intersection of Township Road 145 and S. Main Street, from C-2 General Commercial to M-2 Multi-Family, High Density.**

**ENGINEERING**

No Comment

**FIRE PREVENTION**

No Comment

**RECOMMENDATION**

CPC Staff recommends **approval of APPLICATION FOR ZONING AMENDMENT #ZA-01-2022 filed by Provision Living, to rezone Parcel #620001022082, located at the southwest corner of the intersection of Township Road 145 and S. Main Street, from C-2 General Commercial to M-2 Multi-Family, High Density.**

## **DISCUSSION**

David Baylis was present on behalf of Provision Living. Provision Living is based out of St. Louis and operate a number of facilities throughout the Midwest.

Mr. Martin asked if Provision was affiliated with any of the existing facilities in the neighborhood. Mr. Bayliss noted that they are not, but they were complimentary. Mr. Cordonnier asked if these are market rate or if they are subsidized. Mr. Baylis confirmed that they are planning to construct market rate villas.

Mr. Clinger asked if there would be phasing. Mr. Baylis said that they would start with the main building and half the villas, so that they could get residents on site. Then they would be able to utilize the main building, and the construction of the additional villas.

Mr. Cordonnier reiterated that staff notes showed that this site is out of the floodplain.

Mayor Muryn noted that this seemed to be consistent with the neighborhood and would fit the zoning in the area.

## **MOTION**

Mayor Muryn motioned to **approval of APPLICATION FOR ZONING AMENDMENT #ZA-01-2022 filed by Provision Living, to rezone Parcel #620001022082, located at the southwest corner of the intersection of Township Road 145 and S. Main Street, from C-2 General Commercial to M-2 Multi-Family, High Density.**

**2<sup>nd</sup>: Rob Martin**

**VOTE: Yay (4) Nay (0) Abstain (0)**

- 5. APPLICATION FOR SITE PLAN REVIEW #SP-01-2022 filed by The Kroger Company, 4111 Executive Parkway, Westerville, OH for a fueling station to be located at 101 6th Street.**

## **CPC STAFF**

### **General Information**

This request is located on the south side of 6th Street just east of S Main Street. It is zoned C-1 Local Commercial. To the north, south and east is zoned R-1 Single Family Low Density and R-2 Single Family Medium Density. To the west is zoned R-1 Single Family Low Density. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the property as Neighborhood Commercial.

### **Parcel History**

The site is currently a parking lot and vacant grass lot behind the existing grocery store.

### **Staff Analysis**

This applicant is proposing to construct a five (5) pump fueling station at the east end of the existing Kroger store. Fueling stations are a Conditional Use in the C-1 Local Commercial district.

The parking lot is currently used for employee parking. There is no public access at this end of the store for patrons. There is one access to the parking lot at the east end of the pavement. There is a remnant of the former residential drive into the grass area east of the parking lot. The Engineer will discuss the new driveway locations in his review.

The gas station features a canopy and small attendant building. The structures meet all required setbacks. This site will not have a convenience store component.

Parking along the east side of the building and to the south of the proposed fueling area will generally serve employees. There are 28 spaces shown there. There are more than enough spaces with the parking on the west side and the additional spaces on the east to meet those minimums.

Although the plan can meet bare minimum requirements, the site is small and has the potential to exacerbate the existing site issues. We can only assume that the drive at the south end of the store will have added traffic with patrons getting gas and now go out front to do my shopping. The site has issues now at busy times with so many shoppers, conflicts in the parking lot and not easy ingress and egress in general. The site plan indicated that the south drive would only be one-way from east to west on the site, or from the gas station lot to the main parking lot. For anyone wishing to shop first, and then get gas, they must leave the property and use public streets. Staff would like to see all traffic between the grocery store and gas station remain on site.

All the residential neighbors will be subject to more traffic, lights and noise than they already have had living beside a retail space.

#### **Staff Recommendation**

CPC Staff recommends **denial of APPLICATION FOR SITE PLAN REVIEW #SP-01-2022 filed by The Kroger Company for a fueling station to be located at 101 6th Street.**

#### **ENGINEERING**

Access –

The site currently has one (1) drive on Main Street and three (3) drives on 6th Street (one drive is for the currently vacant lot that is under the same ownership). The proposal keeps the same number of drives as what currently exists. The existing drive on 6th Street just west of the building is proposed to be turned into a right out only.

Water Service –

The proposed water service is labelled as a 2” service. This seems like a large size to service 1 restroom for employee use only. The water service will also need to connect to the 10” waterline on the north side of Sixth Street, this line will need to be bored or directional drilled under Sixth Street. The location of the water service will also need to be modified so that the water meter pit will be located in a grass area.

#### Sanitary Service –

The proposed sanitary service will connect to the existing sanitary sewer located at the rear of the property.

#### Stormwater Management –

The stormwater calculations submitted complies with the City of Findlay Standards. The proposed storm sewer connection to the existing 36” storm sewer will be difficult because the existing sewer is high tension brick.

#### MS4 Requirements –

The site will disturb less than one (1) acre so the applicant will not need to comply with the City of Findlay’s Erosion & Sediment Control Ordinance.

#### **Recommendations:**

Engineering agrees with the comments that Regional Planning has on this project, with the size of the existing property, and the circulation of internal traffic being directed to public roads, it seems there is too much being proposed for a small area.

The following permits may be required prior to construction:

- Sanitary Sewer Tap Permit x1
- Storm Tap Permit x1
- Driveway/ Curb Cut Permit x4
- Sidewalk Permit
- Waterline Tap Permit x 1

#### **FIRE PREVENTION**

Concern with access to FDC due to potential new traffic flow and vehicle stacking.

#### **RECOMMENDATION**

Staff recommends **denial of APPLICATION FOR SITE PLAN REVIEW #SP-01-2022** filed by **The Kroger Company** for a fueling station to be located at 101 6th Street.

#### **DISCUSSION**

Jacob Mercer noted that he assembled a number of emails from the neighbors regarding the site. All the emails stated they were concerned about the traffic circulation on the site. The emails from neighbors directly to the south also noted they were concerned about the delivery trucks

and lighting just behind their properties. They also were concerned Kroger were not keeping up their existing fence, which they did not think was a good sign for maintaining a future wall.

Andrew Gardner, the project Engineer from V3 Companies, was present on behalf of Kroger. He noted that there were other members present including: Jim Brown, the regional construction manager for Kroger, and Lisa Ammons, the regional Real Estate Manager for Kroger. Mr. Gardner noted that they did discuss this a year ago, but withdrew the application to address concerns. Kroger discussed this internally for a while, but they find that fuel is the number one request of customers at the store. They are trying to react to what the customers wanted.

Since the original application, they have met the staff request to increase the size of the wall from six feet to eight feet. He did note that it would be a concrete paneled wall, rather than a brick wall. It would be better at dampening noise.

He noted staff recommended that the southern drive remain a 2-way road rather than the one way that they were requesting. Mr. Gardner examined this, but they would not be able to vacate the power lines that go along the alleyway to the south. There is also sanitary sewer underneath the right-of-way leaving no room to bury utilities. The costs associated with this make it difficult to extend the site to the south.

Staff asked them to make the main entrance from 6<sup>th</sup> street right-in/right-out, to make traffic flow out quicker. They also asked if it was feasible to move the existing pedestrian entrance of the store to middle of the storefront to get pedestrians away from that parking lot entrance. Mr. Gardner said they spent extensive time looking at this, but the interior layout of the store prevented them from accomplishing this. The store is slated for renovations in 2024, and could be examined in the future though.

For the truck traffic, Mr. Gardner said that they would only get 2-3 trucks a week, so it would not increase the number of trucks to the site. For the Fire Department, they were willing to move the FDC and doing a remote one behind the store for easier access.

Kroger said that they feel they are providing all that is required to get the fuel station on the site. They have met the screening and landscaping for the neighbors and feel like they are meeting the requirements of zoning to get approval.

Mayor Muryn says she appreciates they have been willing to work with the City and CPC about the site. Her concerns are that they are still trying to fit too much on the site. She has significant safety concerns about the site. While the neighborhood impact have been addressed with the wall and landscaping, the traffic flow and increased traffic makes it more of a safety risk.

Mr. Gardner noted that there was a traffic study, and the only recommendation would be to increase the stacking the left turn onto Main Street. They were willing to try and accommodate this, but it is difficult to predict how the traffic internally will be impacted.

Mr. DeArment lives close to the Kroger, and likes the changes including the right-turn only onto 6<sup>th</sup> street. He was not sure if the de-celeration lane from 6<sup>th</sup> Street into the parking lot was

necessary given the new configuration. Mr. Gardner noted that the staff recommended they add it. There is a row of trees in the sidewalk that they are more than happy to keep for the aesthetic.

Mr. Cordonnier noted The Courier did a story on the application in preparation for the meeting. The comments were overwhelming negative with most comments saying that the traffic here is already crazy and this will exacerbate issues. The thought behind the request for the turn lane was to allow cars to wait in the stacking lane when pedestrians are walking and blocking their turn into the parking lot.

Mr. Cordonnier went on to outline the conditions that he thought were appropriate to getting Conditional Use approval:

- Right-in/right-out of the 6<sup>th</sup> Street entrance to the grocery store
- Centering the entrance to the grocery store to get pedestrians away from the vehicular entrance to the parking lot.
- 8-foot privacy wall
- 2-way traffic for the southern drive around the store.

If it was up to him, his priority would be to move the pedestrian entrance to the center because it will get them into the store safer.

Mr. DeArment asked if there was something that could be done to make the right turn better onto Main Street. He thought that it feels like a wide turn is necessary not to catch the curb. Mr. Gardner noted that this would be improved to help accommodate the trucks exiting the site.

Mr. Clinger asked about what trucks utilize the second truck dock. Mr. Gardner noted that it is a smaller drop zone, so things like bread trucks utilize that door.

Mr. Martin said that he appreciated Kroger's willingness to work with us to improve the site, but it is difficult given the 6<sup>th</sup> Street current situation is a logjam for emergency vehicles, even without the additional traffic. He understands the desire to wanting to get customers on the south side of town to utilize their fuel points. Lisa Ammons spoke on this topic. They have looked off-site for the fuel. The top priority is to utilize the existing property rather than look off-site. The customer gets the convenience of not leaving the site rather than invest too much to find a different location.

Dan Clinger asked if there was sanitary sewer in the right-of-way south of the site. Mr. Cordonnier stated that there is an unimproved right-of-way south of the store between them and the neighbors to the south. The suggestion from staff was that Kroger apply to vacate this alley so that they could get more room to accommodate 2-way traffic on the southern drive. Mr. Gardner noted that the major limiting factor is the power lines, which could not move because of the sanitary sewer underneath not giving them enough room to bury them.

Dan Clinger noted that the canopy is 16 feet, so even with the 8-foot tall would not be tall enough to really block the lights from the gas station. Kroger would meet the photometric requirements of the zoning code. The lights would be recessed into the canopy as well.

Mayor Muryn asked what the hours of operation would be. Mr. Gardner said 7am-10pm, which closes one hour before the grocery store.

Kathleen Floyd, lives behind the store on 7<sup>th</sup> Street. She noted that while they said they wanted to be good neighbors, they have never contacted any of the neighbors about their plans. She lives directly behind the fence, which has not been maintained since Kroger took over the site from Food Town. She went on to say while she understood the desire to make the 6<sup>th</sup> street entrance safer, but did not think the right-in/right-out would accomplish that. She thought this would result in increased traffic circulating down to Washington Street and 7<sup>th</sup> street to get back to Main Street. Mayor Muryn asked her if Ms. Floyd had ever notified the store about the fence. Ms. Floyd said she had not, but previously Food Town had a person to pick up trash. Since it became Kroger, they have never picked up trash, shoveled snow, or handled any maintenance issues. Erik Atkins said they had not received complaints about these issues, and if they had, they would have notified Kroger to take care of it.

Mike Key lives directly to the east of the proposed fuel station at 301 6<sup>th</sup> street. He noted that he was impressed with the review of the site by CPC. He noted that this year was the first year the vacant lot was not maintained. He ended up taking care of it rather than waiting on Kroger to take care of it. He thought it would be the right thing for the Commission would deny the application as there are concerns from the neighborhood. He did not think there was a need for an extra fuel station at this intersection.

Mayor Muryn asked if Jeremy Kalb could speak on the issues for the traffic at the site. He reiterated that the main reason for the right-in/right-out would eliminate the cars stacking to turn left. Due to the large number of pedestrians crossing at that point, the right-in/right-out limits the number of cars turning onto 6<sup>th</sup> street, and cars turning from 6<sup>th</sup> street into the store parking lot. They did recommend the Main Street entrance was extended to allow better turn radius. He did note this would move this closer to the intersection. Mayor Muryn asked if they could better align the entrance to line up with the Speedway entrance across 6<sup>th</sup> Street. Mr. Kalb noted that it would move it closer to the intersection which would back up traffic a bit. He suggested that they close off some of the spots at the 6<sup>th</sup> Street entrance so that cars were not trying to park at the entrance while traffic is flowing in/out of the site. Mr. Clinger noted that if we move the entrance to the west, it would need to be three lanes to accommodate the left turn. Mr. Gardner said that moving it would help buffer the pedestrian entrance a bit. They could stripe a sidewalk to help encourage pedestrian crossing further away from the store. He said this would be something they could look into.

Mr. Clinger asked about moving the pedestrian entrance. Mr. Gardner said the store was slated for interior remodel in 2024. The wall on the west side is the dairy freezers. At this time, it would not be feasible to physically move the entrance as part of this phase in the process.

In regards to the fence and trash, Mr. Gardner appreciates the concern and encourages the neighbors to let the store know when there is an issue. Kroger would respond if they hear about these issues.

Kathleen Floyd noted that there was a small gas station and bank at the corner of Main Street and 6<sup>th</sup> Street before it was Food Town. She asked why they did not consider that and put the grocery entrance and parking at the other end of the store. Mr. Gardner said they did discuss the dual entrance idea, but at this time was not something they could commit to doing.

Mr. DeArment asked if the landscaping improvements and 8-foot wall were tied to the approval of the project. Mr. Gardner confirmed it was, and they would need a different approval process for these capital improvements if they were not given approval.

Mr. Martin thought this site did not fit the traditional Kroger location model and asked if there were similar issues with retrofit projects. Mr. Gardner noted, for example, that they have been working with the City of Worthington on a gas station in the rear of the site. They continue to work on ways to make this location viable and Kroger thinks this is something necessary for the site.

Mayor Muryn stated these are the conditions she thought would be appropriate for granting approval:

- remote FDC added to the site
- 8-foot wall
- Right-in/right-out onto 6<sup>th</sup> Street
- Move the pedestrian entrance to the center of the storefront

Mr. Gardner asked if she meant that they need physically move the entrance. She said she did think it was necessary. Mr. Gardner, Mr. Brown, and Ms. Ammons all stated that this last condition would not be something they could accommodate.

Tim Mayle, Director of Findlay-Hancock County Economic Development, offered a solution. He thought if they enclosed the canopied walkway that would force the pedestrians to the center of the building without physically moving the entrance. In 2024, they could then revisit the physical entrance to see if they could move into the center.

Mr. Brown thought that if they railed that off it would not be an issue. To actually enclose that space could prove difficult. They did not want to limit the pedestrian traffic off 6<sup>th</sup> Street. Mr. Cordonnier noted he liked the idea, he was unsure if rails would be as good as an enclosure either aesthetically and functionally. Mr. Martin still worried if they did not close off the 6<sup>th</sup> Street pedestrian traffic, it would not truly deter pedestrians into the canopy.

Mayor Muryn motioned to approve with the following conditions:

- Remote FDC access
- 8-foot wall as
- Restrict pedestrian entrance to the southern end of the canopy
- Remove the right-in/right-out from the plan



Mr. Kalb said moving the pedestrian entrance would help alleviate the concern for having the right-in/right-out. He also wanted to removed the first parking space to better alleviate the vehicle conflict points.

Mr. Cordonnier wanted to revisit the landscaping. Mr. Gardner noted that the wall is stopped just south of a large ash tree. He thought it was better to save the tree rather than dig it out and put in the wall. It would eliminate any visibility issues onto 6<sup>th</sup> Street and aesthetically look nicer. On Main Street, the oak tree was similar. Mr. Cordonnier noted the oak tree was the second oldest tree in the county so he was glad to see it remain.

Mr. Key spoke again, saying that he preferred the trees remain and having the wall stop where they proposed.

Kathleen Floyd wanted to address the canopy colors. She saw that they were proposing a red canopy. She thought that the neighbors would prefer it to be gray or white so that it wouldn't be as noticeable.

Mr. Cordonnier asked if Kroger ever utilized pitched roofs at any of their fuel stations. Mr. Brown said that they are always flat, but they have dealt with faux-pitched roofs. Mr. Gardner said they would update the plan for neutral colors.

Ms. Floyd asked if they would only have a one-way drive on the south. She thought this would force the trucks to compete with customers to access 6<sup>th</sup> and Main Streets. Mayor Muryn noted it would be one way, but that would be Kroger's responsibility to maintain the appropriate flow. Ms. Floyd ended by stating the fumes from the fuel station are still a concern for the neighbors.

Mayor Muryn wanted to add the condition that the canopy be neutral colors to be approved by Staff.

Mayor Muryn motioned to approve with the following conditions:

- Remote FDC access
- 8-foot perimeter wall be
- Restrict pedestrian entrance to the southern end of the canopy
- Remove the right-in/right-out from the plan
- The canopy colors are to be neutral tones and submitted to staff for approval

Rob Martin seconded.

Mr. DeArment offered his thoughts on the project. He said that he would be voting no today. He thought they made a lot of progress on the site plan. He thought that it would be better to see Kroger implement these improvements for vehicular and pedestrian traffic before they gave approval for the fuel center. Once they see these improvements, the fuel station might be more appropriate on site.

Mayor Muryn asked Matt Cordonnier what would happen if there was a tie on the vote. Mr. Cordonnier said he was unsure but was trying to locate that rule in the code.

Jacob Mercer read back the conditions.

Mayor Muryn asked Mr. Cordonnier if, given the changes made in meeting, staff would now recommend approval. Matt Cordonnier said that given these conditions, staff could support approval with conditions. Mr. Cordonnier asked for an amendment to the conditions, to have the canopy area enclosed. Mr. Martin also thought they needed to reconsider the ADA compliance aspect of the pedestrian walkway. Mr. Gardner said they would work on it.

Mr. Cordonnier said that while he is never in favor of slowing down projects, he thought that it might be beneficial to digest everything today and see the changes on an updated site plan. Mr. Atkins said that he messaged Law Director Don Rasmussen, who said in the event of a tie, the application would need to be heard by the full membership. Mayor Muryn asked the applicant would be okay with the changes and be able to present the changes on a site plan. She thought it would give Kroger a chance to revisit some of the items we have discussed. Mr. Cordonnier thought that they made a lot of good progress today, but he did not want to miss anything before giving approval.

Ms. Floyd asked if the neighbors could be involved in the site design process with Kroger. She thought that the neighbors are only included at the end, and if they were allowed some input during the design process. Mayor Muryn offered that the neighbors should send comments to CPC. Mr. Cordonnier suggested that the neighbors should ask Kroger to host a neighborhood meeting to present their plan. He thought this would be a good step to have better relations with the neighborhood. Dan Clinger asked if Ms. Floyd if she had a lot of discussion with the neighbors. She said she had discussed it with them, and some of them are more impacted because they were directly behind the gas station.

Mayor Muryn withdrew her original motion and made a new motion:

**MOTION**

Mayor Muryn motioned to **table of APPLICATION FOR SITE PLAN REVIEW #SP-01-2022 filed by The Kroger Company for a fueling station to be located at 101 6th Street.**

**2<sup>nd</sup>: Dan Clinger**

Mr. Gardner asked if they tabled, when the next meeting would be. Jacob Mercer confirmed it would be February 10<sup>th</sup>. Matt Cordonnier hoped to see an enclosure plan, along with the revised site plan. Mr. Brown asked if the primary concern for the canopy area is safety or aesthetic. Mr. Cordonnier said it was both and he wanted to see a plan that was acceptable for both the city and Kroger.

**VOTE:** Yay (4) Nay (0) Abstain (0)

After the vote, Mayor Muryn adjourned the meeting.



CHRISTINA M. MURYN, MAYOR

**ENGINEERING  
DEPARTMENT**

JEREMY D. KALB, PE  
City Engineer

Honorable City Council  
Findlay, OH 45840

February 9, 2022

RE: Ohio Department of Natural Resources (ODNR) NatureWorks Grant Program,  
Karg Well Historical Site Development Project

Dear Council Members:

The City of Findlay was a co-sponsor with the Hancock Park District for an Ohio Department of Natural Resources (ODNR) NatureWorks Grant Program project. The project that was submitted by the Hancock Park District was for the redevelopment of the Karg Well Historical Site. As part of Round 27 of the NatureWorks Grant Program, the Hancock Park District was awarded the grant funds for the Karg Well project.

The City of Findlay only acted as a co-sponsor for the grant application and will not have any financial contribution towards the project at this time.

By copy of this letter, the Law Director is requested to prepare legislation to authorize the Mayor or the Service-Safety Director to sign any applicable grant agreement or related documents.

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor

Honorable City Council  
Findlay, OH 45840

February 9, 2022

RE: Reservoir Infrastructure Improvements  
Project No. 35782800

Dear Council Members,

The City of Findlay is awaiting the grant award paperwork for the \$1.8 million for the Reservoir Transfer Valve Project, as part of our match money used towards the grant the City agreed to purchase the necessary valves as part of the project. Due to the size of the valves and the long lead times (expecting 42 weeks until we receive delivery) we would like to order these valves as soon as possible.

Within the Supply Reservoir Operating Budget, the line item for R&M Buildings & Grounds has funds appropriated to cover the cost of the necessary valves. To ensure the project costs are accurately accounted for, I am requesting a resolution to transfer the appropriate funds from the Supply Reservoir Operating Budget to the Reservoir Infrastructure Improvements Project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: Supply Reservoir-25073000-Other	\$ 137,880.75
TO: Reservoir Transfer Line Rehab Project No. 35782800	\$ 137,880.75

If you have any questions, please feel free to contact myself or the Mayor.

Sincerely,



Jeremy Kalb  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

**Rob Martin BSN, MBA**  
Service-Safety Director

February 8, 2022

Honorable City Council  
City of Findlay, Ohio

Dear Honorable Council Members:

The agreement for Dog Warden services between the City of Findlay (City) and the Board of Hancock County Commissioners (County) expired on December 31, 2021. The City and County are interested in renewing the agreement for said services for the period commencing retroactively on January 1, 2022, through December 31, 2024. The agreement will then renew itself for additional one (1) year terms for a period not to exceed three (3) years. In consideration for the services to be rendered under this agreement, the City agrees to pay the County the sum of \$20,000 per year. Funds are budgeted each year for these services.

I respectfully request authorization to enter into an agreement with the Board of Hancock County Commissioners for Dog Warden services for the period of January 1, 2022, through December 31, 2024, allowing for the renewal of additional one (1) year terms for a period not to exceed three (3) years.

By copy of this letter, I am requesting the Director of Law to prepare the necessary legislation to authorize me to enter into an agreement for Dog Warden services.

Thank you for your consideration of this matter.

Sincerely,

  
Christina M. Muryn  
Mayor

cc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor

## AGREEMENT

**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of February, 2022, by and between the City of Findlay, Ohio, a municipal corporation organized and existing under the laws for the State of Ohio, by its duly elected qualified and acting Board of Hancock County Commissioners, hereinafter referred to as the "County".

**WITNESSETH:**

**WHEREAS**, the Council of the City of Findlay, Ohio, has enacted certain ordinances relating to the control of dogs within said City for the protection of the public health, safety and welfare; and,

**WHEREAS**, the said Council wished to continue said protection for the citizens of the City of Findlay, Ohio by enforcement of said ordinances while eliminating costly duplication of efforts between said City and County, and:

**WHEREAS**, the Board of Hancock County Commissioners, Hancock County, Ohio, has agreed and indicated their willingness to cooperate with the City of Findlay, Ohio, to contract with said City to provide the County Dog Warden's services in enforcing the aforesaid dog ordinances of said City of Findlay, Ohio.

**NOW, THEREFORE**, pursuant to Ordinance No. \_\_\_\_\_ adopted by the council of The City of Findlay, Ohio, on the \_\_\_\_ day of \_\_\_\_\_, 2022 and Resolution No. 62-22 adopted by the Board of Hancock County Commissioners, Hancock County, Ohio, on the 1<sup>st</sup> day of February, 2022.

**BE IT AGREED** by and between the City and County as follows:

1. That the County, for a period of three (3) years, commencing retroactively on January 1, 2022, shall, by its agents and employees, enforce the Codified Ordinances of the City of Findlay, Ohio, within said City.
2. That the County, for said period shall assume full responsibility for said enforcement, including all of the functions of the dog warden of said City, including care and disposal of dogs, prosecution of actions, disposition of dogs, maintenance of records, collection of costs and all functions enumerated in the aforesaid sections of said Code of Ordinances at no cost or expense to the City except as hereinafter granted in consideration for the promises of the County herein contained.
3. That the County consents and agrees to diligently enforce the above referenced Sections of the Codified Ordinances of the City of Findlay, Ohio, holding the City harmless from any damages or claims of third parties arising out of said County's enforcement activities.
4. In consideration for the services to be rendered by the County under this agreement, the City covenants and agrees to pay to the Board of Hancock County Commissioners, for said County the sum of Twenty Thousand and 00/100 Dollars (\$20,000.00) annually, and continuing through each renewal period as set forth herein or until said contract is otherwise terminated.

**Hancock County/City of Findlay  
Dog Warden Agreement -2022-2024  
Page 2 of 2**

5. As further consideration for the services to be rendered by the County hereunder, said City agrees that all fees and fines levied under Chapter 505 of the Codified Ordinances of the city of Findlay, Ohio, with the exception of those otherwise payable into Court, shall be collected by and payable to said County.
6. That this agreement is further made for the purpose of enforcing the statute set forth in Chapter 955 of the Revised Code of Ohio.
7. This Agreement shall renew itself for additional one (1) year terms for a period not to exceed Three (3) years from the date of the expiration of the initial agreement, unless written notice to terminate is given by either party no later than sixty (60) days prior to the commencement of a new term, or unless the Agreement is terminated pursuant to other terms of this Agreement. Said renewal years will include 2025, 2026, and 2027.

**IN WITNESS WHEREOF**, the City of Findlay and the County of Hancock, State of Ohio, acting by and through its Board of County Commissioners, have cause these presents to be signed as of the day and year first mentioned hereinabove.

**City of Findlay, Ohio**

\_\_\_\_\_  
Christine Murny, Mayor

Date: \_\_\_\_\_, 2022

**Approved as to Form:**

\_\_\_\_\_  
Don Rasmussen  
City Law Director

**Board of Hancock County Commissioners**

*Michael W. Pepple* *yes*  
\_\_\_\_\_  
Michael W. Pepple, President

*William L. Bateson* *yes*  
\_\_\_\_\_  
William L. Bateson, Vice-President

*Timothy K. Bechtol* *yes*  
\_\_\_\_\_  
Timothy K. Bechtol, Commissioner

**Approved as to Form:**

\_\_\_\_\_  
Lucinda M. Land  
Assistant Hancock County Prosecutor

**RESOLUTION**


February 1, 2022  
Resolution No. 62-22

**RE: AUTHORIZING OF DOG WARDEN SERVICES AGREEMENT FOR CALENDAR YEARS 2022-2024 BETWEEN THE CITY OF FINDLAY AND HANCOCK COUNTY.**

The Board of County Commissioners, Hancock County, Ohio met in regular session on the 1<sup>st</sup> day of February, 2022 with the following Commissioners present.

Michael Pepple , William Bateson , and Timothy Bechtol .

The Clerk advised that the Board followed the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto for the meeting.

 moved for the adoption of the following resolution:

**WHEREAS**, the Council of the City of Findlay, Ohio, has enacted certain ordinances relating to the control of dogs within said City for the protection of the public health, safety and welfare; and

**WHEREAS**, the said Council wishes to continue said protection for the citizens of the City of Findlay, Ohio by enforcement of said ordinances while eliminating costly duplication of efforts between said City and County; and

**WHEREAS**, the Board of Hancock County Commissioners, Hancock County, Ohio has agreed and indicated their willingness to cooperate with the City of Findlay, Ohio, to contract with said City to provide the County Dog Warden's services in enforcing the aforesaid dog ordinances of said City of Findlay, Ohio.

**WHEREAS**, the City of Findlay agrees to pay the Board of Hancock County Commissioners, an annual sum of Twenty Thousand and 00/100 Dollars (\$20,000.00) for said



services in calendar years 2022 through and including 2024 as well as any terms for which the agreement is mutually extended.

**NOW BE IT THEREFORE RESOLVED**, that the Board of Hancock County Commissioners, hereby authorizes the contract with the City of Findlay for Dog Warden services for the amount of Twenty Thousand and 00/100 Dollars (\$20,000) annually as set forth in the agreement attached hereto and incorporated herein as if fully rewritten.

Bateson seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

**Board of Hancock County Commissioners**

Michael W. Pepple yes  
Michael W. Pepple, President

William L. Bateson yes  
William L. Bateson, Vice-President

Timothy K. Bechtol yes  
Timothy K. Bechtol, Commissioner

ATTEST:

Christine Carrigan  
~~Lynn Taylor, Clerk~~ Christine Carrigan Asst. Clerk  
Board of Hancock County Commissioners

DATE: February 01, 2022

T:dogwarden/DogWarden2022-24Res

Auditor  
L.Land  
City of Findlay  
City of Findlay File



# TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 • Fax: 419-424-7866

## Treasurer's Reconciliation for January 31, 2022

---

### TREASURER

Fifth Third Initial Balance	3,477,404.08
- Withdrawals ()	(10,183,071.76)
+ Deposits	9,865,033.85
<b>Ending Balance</b>	<b>3,159,366.17</b>

- Outstanding checks ()	(178,010.66)
Deposit in Transit	32,666.70

---

<b>Treasurer's Checking Bal</b>	<b>3,014,022.21</b>
---------------------------------	---------------------

Investment Principal	69,867,824.32
Accrued Interest	333.90

---

<b>Treasurer's Total Cash and Investments</b>	<b>72,882,180.43</b>
---	----------------------

### AUDITOR

<b>Auditor's Checking Bal</b>	<b>3,014,022.21</b>
-------------------------------	---------------------

---

<b>Auditor's Total Cash and Investments</b>	<b>72,882,180.43</b>
---	----------------------

Respectfully submitted,

Treasurer



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Thursday, February 10, 2022

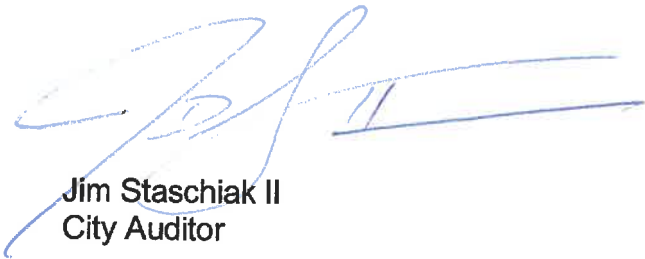
The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of January 31<sup>st</sup>, 2022  
Financial Snapshot for General Fund as of January 31<sup>st</sup>, 2022  
Open Projects Report as of January 31<sup>st</sup>, 2022  
Cash & Investments as of January 31<sup>st</sup>, 2022

Respectfully Submitted,



Jim Staschiak II  
City Auditor

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF JANUARY 31, 2022**

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
COUNCIL	348,688	15,905	4.6%	3,050	75	2.5%
MAYOR'S OFFICE	342,563	22,982	6.7%	3,000	760	25.3%
AUDITOR'S OFFICE	929,906	30,174	3.2%	426,027	40	0.0%
TREASURER'S OFFICE	25,964	934	3.6%	-	-	0.0%
LAW DIRECTOR	705,615	38,615	5.5%	128,600	60,147	46.8%
MUNICIPAL COURT	2,606,666	111,718	4.3%	1,490,525	219,008	14.7%
CIVIL SERVICE OFFICE	158,970	5,086	3.2%	-	1,176	#DIV/0!
PLANNING & ZONING	154,615	69,250	44.8%	-	-	0.0%
COMPUTER SERVICES	596,796	44,553	7.5%	585,224	-	0.0%
GENERAL EXPENSE	2,818,107	92,496	3.3%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	22,374,361	212,079	0.9%
POLICE DEPARTMENT	8,926,710	413,453	4.6%	403,620	10,290	2.5%
DISASTER SERVICES	80,277	24,781	30.9%	-	-	0.0%
FIRE DEPARTMENT	8,317,164	341,398	4.1%	317,530	636	0.2%
DISPATCH CENTER	1,232,544	75,820	6.2%	-	-	0.0%
SAFETY DIRECTOR	270	-	0.0%	-	-	0.0%
HUMAN RESOURCES	159,670	4,325	2.7%	-	-	0.0%
SERVICE DIRECTOR	245,320	16,485	6.7%	-	-	0.0%
ENGINEERING OFFICE	909,859	26,728	2.9%	116,020	3,776	3.3%
PUBLIC BUILDING	556,518	10,617	1.9%	-	-	0.0%
ZONING	429,124	7,127	1.7%	86,800	1,125	1.3%
PARK MAINTENANCE	1,246,169	44,218	3.5%	34,035	342	1.0%
RESERVOIR RECREATION	14,337	-	0.0%	-	-	0.0%
RECREATION MAINTENANCE	126,255	-	0.0%	-	-	0.0%
RECREATION FUNCTIONS	961,566	46,233	4.8%	655,250	60,481	9.2%
CEMETERY DEPARTMENT	636,198	18,220	2.9%	96,070	8,113	8.4%
<b>TOTAL GENERAL FUND</b>	<b>32,529,871</b>	<b>1,461,116</b>	<b>4.5%</b>	<b>26,720,112</b>	<b>578,048</b>	<b>2.2%</b>

CONTINUED ON REVERSE

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
SCM&R STREETS	2,906,072	117,213	4.0%	2,913,465	200,412	6.9%
TRAFFIC-SIGNALS	503,642	14,095	2.8%	-	-	0.0%
<b>TOTAL SCM&amp;R FUND</b>	<b>3,409,714</b>	<b>131,308</b>	<b>3.9%</b>	<b>2,913,465</b>	<b>200,412</b>	<b>6.9%</b>
SCM&R HIWAYS	189,946	-	0.0%	-	-	0.0%
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>189,946</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
AIRPORT OPERATIONS	1,308,640	48,368	3.7%	996,114	28,102	2.8%
<b>TOTAL AIRPORT FUND</b>	<b>1,308,640</b>	<b>48,368</b>	<b>3.7%</b>	<b>996,114</b>	<b>28,102</b>	<b>2.8%</b>
WATER TREATMENT	3,683,385	101,498	2.8%	17,000	3,444	20.3%
WATER DISTRIBUTION	2,047,438	67,228	3.3%	125,100	4,946	4.0%
UTILITY BILLING	1,459,514	63,802	4.4%	8,157,065	593,414	7.3%
SUPPLY RESERVOIR	1,004,313	25,516	2.5%	21,502	783	3.6%
<b>TOTAL WATER FUND</b>	<b>8,194,650</b>	<b>258,043</b>	<b>3.1%</b>	<b>8,320,667</b>	<b>602,587</b>	<b>7.2%</b>
SANITARY SEWER MAINT	1,199,698	55,192	4.6%	1,000	372	37.2%
STORMWATER MAINT	277,817	8,320	3.0%	786,000	67,768	8.6%
WATER POLLUTION CONTROL	3,464,374	115,675	3.3%	8,826,210	762,921	8.6%
<b>TOTAL SEWER FUND</b>	<b>4,941,889</b>	<b>179,188</b>	<b>3.6%</b>	<b>9,613,210</b>	<b>831,061</b>	<b>8.6%</b>
PARKING	100,908	10,780	10.7%	83,828	7,068	8.4%
<b>TOTAL PARKING FUND</b>	<b>100,908</b>	<b>10,780</b>	<b>10.7%</b>	<b>83,828</b>	<b>7,068</b>	<b>8.4%</b>
SWIMMING POOL	136,026	95	0.1%	125,000	-	0.0%
<b>TOTAL SWIMMING POOL FUND</b>	<b>136,026</b>	<b>95</b>	<b>0.1%</b>	<b>125,000</b>	<b>-</b>	<b>0.0%</b>
CIT ADMINISTRATION	19,467,403	31,657	0.2%	23,906,000	2,474,404	10.4%
<b>TOTAL CIT FUND</b>	<b>19,467,403</b>	<b>31,657</b>	<b>0.2%</b>	<b>23,906,000</b>	<b>2,474,404</b>	<b>10.4%</b>

# SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

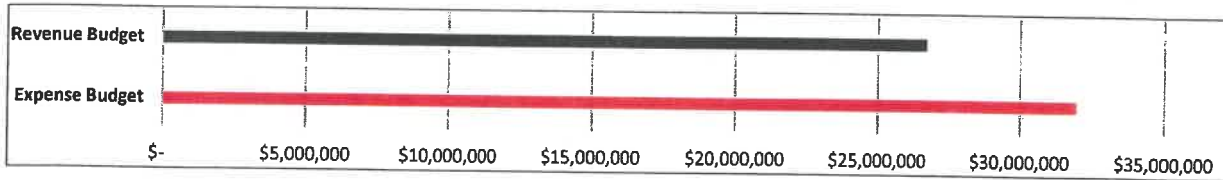
1/31/2022

## GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	21,168,423
Revenue and Receipts Projection General Fund	\$	26,720,112	
Expenses Appropriated General Fund (assumes \$0.00 returned by departments)	\$	<u>(31,948,127)</u>	

**BUDGETED OPERATIONAL SURPLUS/(DEFICIT)** (\$5,228,015)

**BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE** \$ 15,940,408



### MONITORING INTANGIBLE / ANTICIPATED ITEMS

POSSIBLE

LIKELY

Revenue Differential + / (-)

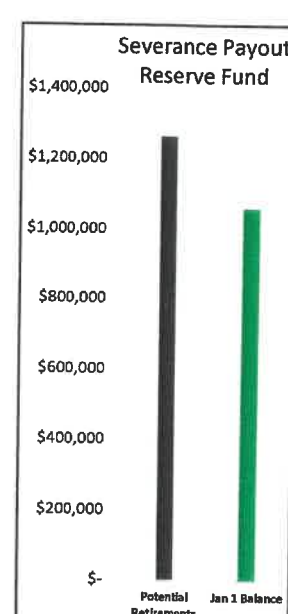
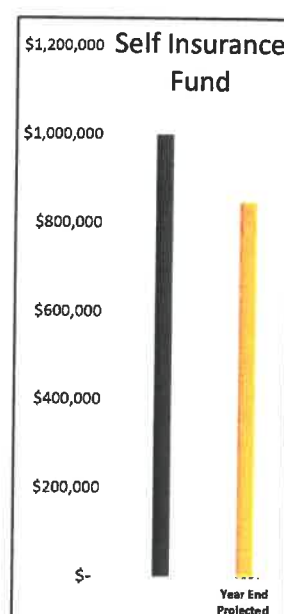
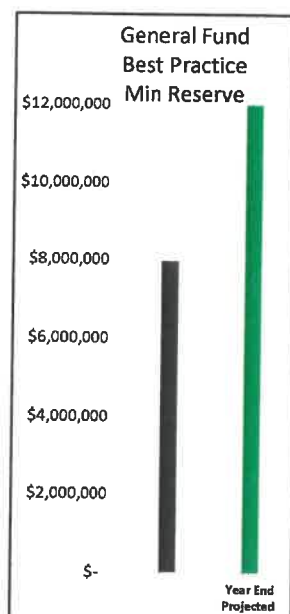
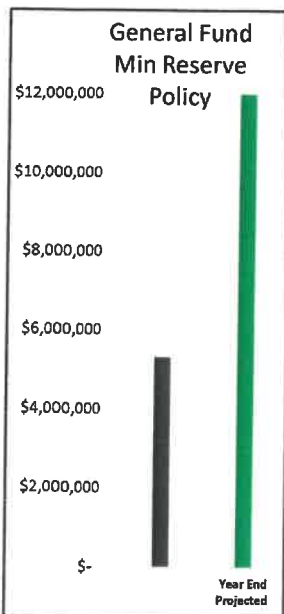
Expense Differential + / (-)

2020 Proposed Capital Improvements Plan General Fund Dollars

Fund Subsidies + / (-)

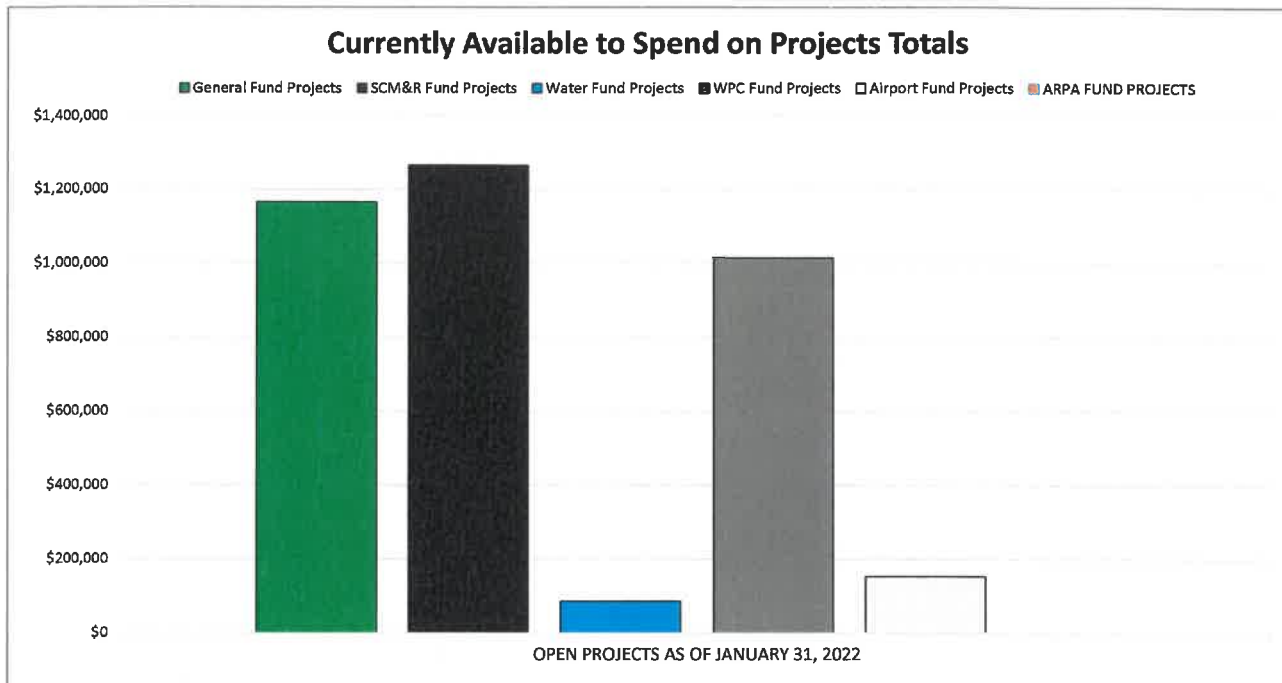
## FINANCIAL POLICY AMOUNTS

		Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$ 5,324,688	\$ 15,940,408	\$10,615,720
Best Practice General Fund Minimum Reserve	\$ 7,987,032	\$ 15,940,408	\$7,953,376
General Fund Rainy Day Reserve Account #10000000-818002	\$ 1,500,000	\$ 1,500,000	\$0
Self Insurance Fund (\$1MM reserve)	\$ 1,000,000	\$ 849,817	(\$150,183)
Severance Payout Reserve Fund & Potential Retirements in 2021	\$ 1,058,159	\$ 1,261,403	(\$203,244)



\*\* subject to release of prior year audit

**CITY OF FINDLAY  
OPEN PROJECTS AS OF JANUARY 31, 2022**



<u>PROJECT NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL APPROPRIATED INCEPTION TO DATE</u>	<u>TOTAL EXPENSED INCEPTION TO DATE</u>	<u>TOTAL PENDING PURCHASE ORDERS</u>	<u>CURRENTLY AVAILABLE TO SPEND</u>
31903700	2020 PD CIT SUPPORT/EXPANSION	40,000	17,425	-	22,575
31912000	PARKER TRAINING/RESTROOM REMODEL	41,559	40,988	-	571
31912400	21 BAND SHELL STRUCTURE/ROOF	70,000	63,302	2,300	4,398
31912500	TRAFFIC/FABRICATION SHOP	40,000	-	-	40,000
31912600	FY20 FIRE AFG PROGRAM	129,000	85,000	-	44,000
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	-	150,000	-
31913200	PD QUICK RESPONSE FY 2022	62,500	31,052	31,448	-
31913300	21 LEAN-TO MANLEY BLDG	40,000	14,050	12,143	13,808
31913400	21 UPGRADE SHELTER 15	40,000	12,500	7,500	20,000
31913700	DOWNTOWN RECREATION AREA	5,000	-	-	5,000
31948200	OHIO 629 - MARATHON	250,000	7,787	10,000	232,213
31955300	ROWMARK 629 ROADWORK	100,000	1,516	2,234	96,250
31966800	2017 ORC PD REQUIRED TRAINING	39,556	1,102	-	38,454
31976900	2017 CRISIS INTERVENTION TRAINING	11,703	5,772	-	5,931
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	725,041	2,336	4,393
31980800	ORC PD REQUIRED TRAINING	29,320	28,583	-	737
31983000	VHF RADIO SYSTEM	643,935	579,934	2,521	61,480
31990400	DISASTER RECOVERY SITE @ CUBE	55,000	32,977	21,855	168
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	96,566	-	3,434
31993800	RVR GREENTRAIL TO RIVERBEND	276,509	224,140	47,628	4,741
31994900	FIRE STRICT FACILITY	250,000	14,443	63,157	172,400
31995000	HPD GRANT 2020	14,961	4,058	-	10,903
<b>GENERAL FUND PROJECTS</b>		<b>3,120,813</b>	<b>1,986,238</b>	<b>353,120</b>	<b>781,455</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32803100	MLK PWKY IMPROVEMENTS	1,419,467	1,413,980	481	5,006
32803300	STATE & MARKLE RECONSTRUCTION	20,000	14,607	2,643	2,750
32810900	21 STREET RESURFACING	1,323,973	1,213,462	87,875	22,636
32811000	WEST MAIN CROSS CORRIDOR STUDY	100,200	84,656	15,250	294
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32811800	ODOT 22 BRIGHT RD PHASE 2	1,000	-	1,000	-
32820100	2022 STREET PREV MAINT PROGRAM	70,000	-	-	70,000
32820500	2022 ANNUAL RESURFACING	2,000	-	-	2,000
32852700	W SANDUSKY/WESTERN AVENUE	190,000	98,007	15,239	76,754
32864600	CR212/CR236 WIDENING	140,000	127,842	9,775	2,383
32872100	S MAIN/LINCOLN INTERSECTION	125,000	72,998	24,200	27,802
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	69,685	43,480	11,835
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	69,036	27,600	28,364
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,502,059	50,146	919,296
32894300	LOGAN AVE PH3 CDBG	794,233	663,917	60,540	69,776
	<b>SCM&amp;R FUND PROJECTS</b>	<b>8,353,373</b>	<b>6,750,249</b>	<b>338,229</b>	<b>1,264,895</b>
32913000	RIVERSIDE DAM MODIFICATIONS-ARPA	80,000	-	80,000	-
	<b>ARPA FUND PROJECTS</b>	<b>80,000</b>	<b>-</b>	<b>80,000</b>	<b>-</b>
35202300	AIP-28 REHAB TAXIWAY A	432,624	37,866	389,763	4,995
35210500	AIRPORT NORTH APRON REHAB	189,046	62,492	28,478	98,076
35211400	AIRPORT UST CORRECTIVE ACTION	50,000	19,371	-	30,629
35212900	AIRPORT TERMINAL BUILDING REPAIRS	90,000	84,588	-	5,412
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	113,134	20,236	5,813
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	51,306	-	7,694
	<b>AIRPORT FUND PROJECTS</b>	<b>959,853</b>	<b>368,756</b>	<b>438,477</b>	<b>152,619</b>



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35510200	HARRISON AVENUE STORM DRAINAGE	25,000	-	500	24,500
35601300	WPC CLARIFIER 3&4 REHAB	20,000	12,000	5,500	2,500
35603400	NORTHSIDE SWR TELEWISE & LINE	297,500	54,809	22,200	220,491
35610600	21 SEWER & MANHOLE LINING	5,000	-	500	4,500
35610700	2021 COMBINED SEWER OVERFLOW	40,000	-	-	40,000
35610800	2021 SEWER TELEVISIONING	5,000	-	500	4,500
35611200	SEWER TRUCK BAY/ADMIN ROOF REP	60,000	-	57,650	2,350
35611600	SPRINGLAKE SANITARY UPGRADE	630,000	26,526	2,355	601,119
35611900	CSO 8004 FLAP GATE REHAB	30,000	28,361	-	1,639
35620300	2022 ANNUAL SEWER TELEVISIONING	2,500	-	-	2,500
35620400	2022 SEWER & MANHOLE LINING	2,500	-	-	2,500
35620600	22 SAN SEWER UPSIZING CSO LTC	50,000	-	-	50,000
35674500	LTCP EVALUATION STUDY	340,000	318,490	220	21,290
35675000	SANITARY SEWER CR 212	45,000	7,269	731	37,000
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
<b>SEWER FUND PROJECTS</b>		<b>1,572,500</b>	<b>466,346</b>	<b>91,265</b>	<b>1,014,889</b>
35710100	RECTOR AVENUE WATERLINE REPLACE	500	-	-	500
35720200	MORRICAL BLVD WL REPLACEMENT	5,000	-	-	5,000
35781800	WTP SCADA SYSTEM UPGRADES	585,600	363,365	204,350	17,885
35782600	WTP & RES SECURITY CAMERAS	150,000	96,442	10,497	43,061
35782800	RESERVOIR TRANSFER LINE REHAB	20,000	167	-	19,833
35783300	WATER METER SYSTEM REPLACE	1,267,622	154	1,267,468	0
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	49,800	200
<b>WATER FUND PROJECTS</b>		<b>2,078,722</b>	<b>460,128</b>	<b>1,532,115</b>	<b>86,479</b>

<u>PROJECT</u>	<u>PROJECT NAME</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>CURRENTLY</u>
<u>NUMBER</u>		<u>APPROPRIATED</u>	<u>EXPENSED</u>	<u>PENDING</u>	<u>AVAILABLE</u>
		<u>INCEPTION TO DATE</u>	<u>INCEPTION TO DATE</u>	<u>PURCHASE ORDERS</u>	<u>TO SPEND</u>

THIS PAGE LEFT BLANK INTENTIONALLY.

CITY OF FINDLAY  
**CASH & INVESTMENTS AS OF JANUARY 31, 2022**

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 929,000.00	STAR OHIO @ 0.090%	
133,504.26	STAR OHIO @ 0.090%	
24,003,500.00	STAR OHIO @ 0.090%	
1,585,351.75	STAR OHIO @ 0.090%	
38,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.110%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.100%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.350%	WATERFORD BANK
996,328.13	US TREASURY @ 0.125%	HUNTINGTON BANK
997,804.87	US TREASURY @ 0.750%	FIFTH THIRD BANK
990,890.00	US TREASURY @ 0.125%	FIFTH THIRD BANK
991,445.31	US TREASURY @ 0.125%	HUNTINGTON BANK
<hr/>		
\$ 69,867,824.32	INVESTMENT TOTAL	
3,014,022.21	5/3 BANK ACCOUNT BALANCE	
333.90	ACCRUED INVESTMENT INTEREST	
<hr/>		
<b><u>\$ 72,882,180.43</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>	

**UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)**

GENERAL	\$ 15,940,408
SCM&R	465,814
SCM&R HIWAY	363,952
SEVERANCE PAYOUT RESERVE	686,304
AIRPORT	317,453
WATER	9,534,845
SEWER	11,490,202
STORMWATER	3,345,269
PARKING	41,760
CIT ADMINISTRATION	1,848,328
CIT CAPITAL IMPROVEMENT	8,464,774

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF JANUARY 31, 2022**

\$22,527,034.27	General Fund
1,500,000.00	General Fund Restricted Rainy Day
1,440,434.79	General Fund Projects
979,548.90	SCM&R Fund
508,782.63	SCM&R Fund Projects
-	County Permissive License Fund
369,268.29	State Highway Fund
2,879.59	Law Enforcement Trust Fund
3,768.17	Drug Law Enforcement Trust Fund
327,981.78	ID Alcohol Treatment Fund
70,014.61	Enforcement & Education Fund
799,347.02	Court Special Projects Fund
144,498.28	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
151,661.96	Alcohol Monitoring Fund
165,414.02	Mediation Fund
167,799.26	Electronic Imaging Fund
20,699.16	Legal Research Fund
1,032,986.41	Severance Payout Fund
2,079,181.21	APRA Fund
80,000.00	ARPA Fund Projects
541,187.37	Debt Service Fund
-	CR 236 TIF Fund
882,810.11	Municipal Court Improvement Fund
567,802.16	Airport Fund
149,588.53	Airport Fund Projects
9,632,914.17	Water Fund
922,951.67	Water Fund Restricted
1,524,395.07	Water Fund Projects
8,298,799.70	Sewer Fund
5,979,084.36	Sewer Fund Restricted
306,385.94	Sewer Fund Projects
57,181.70	Parking Fund
-	Parking Fund Projects
25,892.37	Swimming Pool Fund
-	Swimming Pool Fund Projects
21,911.17	Internal Service Central Stores Fund
712,162.55	Internal Service Workers Comp Fund
1,002,877.46	Internal Service Self Insurance Fund
4,289,730.74	CIT Fund
3,437,521.89	CIT Fund- Restricted Capital Improvements
-	Police Pension Fund
-	Fire Pension Fund
61,428.28	Unclaimed Monies Fund
267,536.90	Tax Collection Agency Fund
1,593,601.75	Cemetery Trust Fund
166,663.40	Private Trust Fund
66,156.47	Guaranteed Deposits
-	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
186.76	Special Assessments Storm Fund
<b><u>\$72,882,180.43</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>

**Committee Members:**

- Jeff Wobser, at-large – Committee Chair
- Randy Greeno, at-large
- Dennis Hellmann, ward 2
- Grant Russel, at-large
- Beth Warnecke, ward 3
- Mayor Christina Muryn
- Jim Staschiak, Auditor

**Staff:**

- Rob Martin (SSD)
- 
- 
- 

**Guests:**

Tom Ross (Findlay Area Rental Assoc)

Meeting Start Time: 6:00 PM  
Meeting End Time: 6:46 PM

**Agenda:**

Call to Order

Roll Call

Approval of Minutes

New Items

1. Community Outreach Committee meeting updates

Adjournment



---

Jeff Wobser, Strategic Planning Committee Chair

**COMMITTEE REPORT  
THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **STRATEGIC PLANNING COMMITTEE** met on February 1, 2022 to discuss Community Outreach Committee meeting updates.

We recommend: *CONTINUING TO move forward with the Strategic Planning process.*

Aye  Nay *J. Wob*  
Jeff Wobser, Chairman

Aye  Nay *Randy Greeno*  
Randy Greeno

Aye  Nay *Absent*  
Dennis Hellmann

Aye  Nay *Grant Russel*  
Grant Russel

Aye  Nay *Beth Warnecke*  
Beth Warnecke

Aye  Nay *Christen M. Muryn*  
Mayor Muryn

Aye  Nay *[Signature]*  
Auditor Staschiak

LEGISLATION: \_\_\_\_\_

DATE: February 1, 2022

COMMITTEE: STRATEGIC PLANNING

## **Strategic Planning Coordination Committee Planning Meeting**

January 25, 2022

Attending: Sarah Bongiorno, Mayor Muryn, Rob Martin, Cyrille Viola

Touching base for the meeting Outreach Committee meeting, Thursday.

- A. Reviewed PowerPoint presentation for the Thursday Outreach meeting
  - a. SP committee members are invited to the meeting but we are asking that they do not play an active role in the conversations that occur between the various groups.
  - b. Slide deck will be forwarded to the SP committee.
  - c. Business cards with the SP website address will be ready to hand out.
  - d. Next meeting of the Outreach committee will be 2/24/22 at 4-6PM, TBA
  - e. Discussed use of google docs for keeping information for this group
- B. Next SP committee meeting to be 2/1/22
  - a. Main topic will be to review initial data from the Outreach meeting
  - b. Sarah Bongiorno will attend via Zoom

Meeting adjourned at 12:45 PM

JDW



## Community Outreach Team Meeting 1

January 27, 2022

## Agenda

1. Welcome
2. Introductions
3. Process Overview
4. Group Discussion
5. Next Steps and Adjourn

## Introductions



## Process Overview

Setting the Stage and Roles and Responsibilities





## Project Timeline



## What is a Strategic Plan?

- A framework that outlines a roadmap for the City's future
- An opportunity to pause, take stock and define the future
- Memorializes a vision, mission, values, goals and specific actions
- Focused on creating a plan for city government as an organization
- Informed by community engagement and input
- Identifies community opportunities

## What is Findlay Forward?

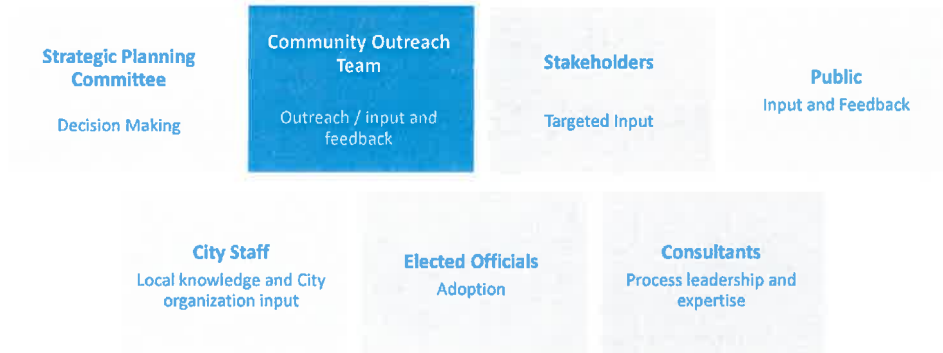
### A planning process that will...

- Develop a Council driven community Strategic Plan
- Involve an extensive, diverse, and effective community engagement process
- Identify and analyze emerging trends and community issues
- Articulate community core values
- Establish an action and implementation plan

## Why is this important?

- In general, planning represents good stewardship
- Findlay has been a successful City over the last 30 years and is positioned to continue to be a world-class community for generations to come
- The City To ensure continued success it is important that the City:
  - Establish a clear strategy to harness its current assets
  - Develop wisely
  - Position the community to retain and attract citizens, businesses, and investment alike

## Who is involved?



## Website

[FindlayForwardPlan.com](http://FindlayForwardPlan.com)



## Project Branding



## COT Role and Responsibilities

**Community Outreach Team (COT) is focused on word-of-mouth marketing and the promotion of public engagement opportunities**

1. Deliver people to the process through personal networks.
2. Act as champions to get people excited and involved in the planning process.
3. Serve as hosts at public events (virtually or in-person) during the process.
4. Volunteer to facilitate at public meetings.
5. Use community connections and networks to contact people.

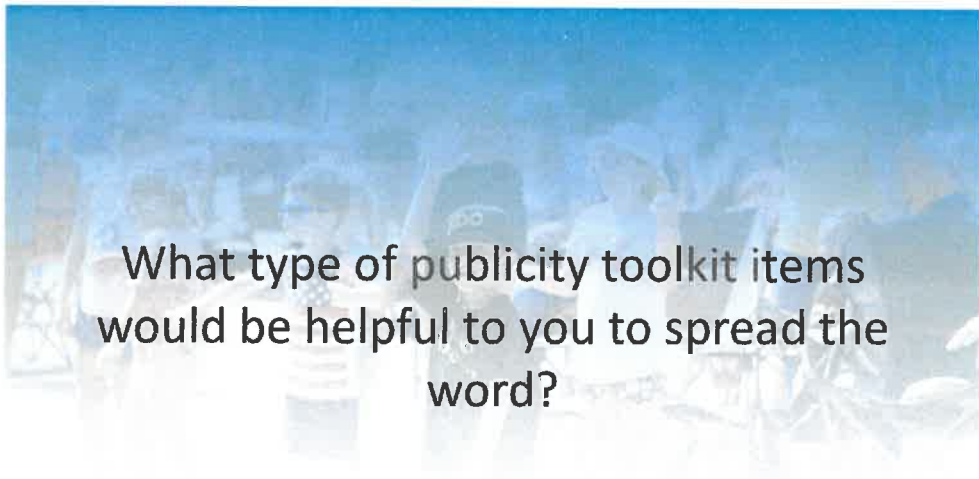
## COT Role and Responsibilities

6. Distribute information about the planning process through individual networks (civic groups, churches, neighborhood groups, etc.).
7. Identify specific groups that have traditionally been under-represented or not heard as part of previous planning efforts and suggest the best means of outreach to these groups.
8. Recruit hard-to-reach populations to share input and participate in community engagement events.
9. Work to ensure diverse representation in the process and at community engagement events.
10. Review and help interpret input received throughout the engagement process.
11. Under the direction of the Strategic Planning Committee and consultant, act as a sounding board to test ideas and topics throughout the plan development.



FINDLAY **Forward**  
engage your people impact our future

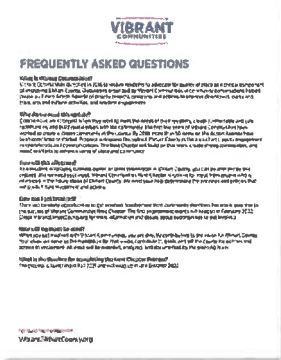




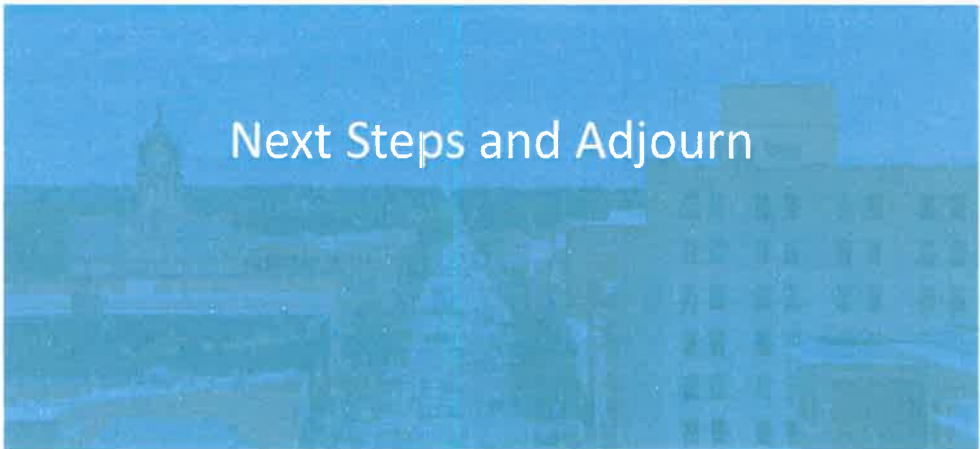
What type of publicity toolkit items would be helpful to you to spread the word?

### Publicity Toolkit Example

- PDF invitation\*
- 8.5x11 flyer\*
- 11x17 poster\*
- Program or bulletin insert\*
- FAQ document\*
- Elevator Pitch
- Social Media Posts
- Logo and Logo Guide



What community groups, organizations, influencers and others should we be communicating with about this planning process?



Next Steps and Adjourn

## Next Steps

### First Round of Community Engagement

1. Dates: April 4-15
2. Formats:
  - in person workshops
  - virtual workshops
  - online survey
  - pop up engagement
  - Other ideas?
3. Times: different times of day to make it most convenient

## Next Steps

- Next Meeting February 24, 4-6pm
- Homework!
  1. Begin to spread the word about Findlay Forward, reach out to
    - I. Co-workers
    - II. Neighbors
    - III. Friends and Family
    - IV. Community groups or organizations you are a part of
    - V. Faith communities you are a part of





**Committee Members:**

- Grant Russel, at large – Committee Chair
- Brian Bauman, Ward 5
- Dennis Hellmann, Ward 2
- Jim Slough, Ward 4
- Brad Wisener, Ward 1

**Staff:**

- Matt Cordonnier, HRPC Director
- Jacob Mercer, HRPC
- Eric Adkins, Zoning Administrator
- 
- 

Meeting Start Time: 11:00 a.m.

Meeting End Time: 11:03 a.m.

**Guests:**

- 
- 

**Agenda:**

Call to Order

Roll Call

New Items

1. Cypress Avenue Street Vacation
  - City Planning Commission approved this request
  - At their January meeting, City Planning made this vacation a requirement for the Women’s Resource Center request to convert a house to the east of Cypress into an office
  - MOTION: recommend approval as requested (Slough / Russel)
    - Motion approved 4-0

Adjournment

- Meeting adjourned at 11:03 a.m.

*Grant C. Russel*

\_\_\_\_\_  
Grant Russel, Planning & Zoning Committee Chair

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Chrissy Montgomery on behalf of the Women's Resource Center, to vacate Cypress Avenue from the first north/south alley east of Main Street from Laquinea Street to the north dead end.

We recommend

*APPROVAL AS REQUESTED*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel* *SECOND*  
Grant Russel, Chairman

Aye  Nay *Brian Bauman*  
Brian Bauman

Aye  Nay *Dennis Hellmann*  
Dennis Hellmann

Aye  Nay *James Slough* *MOTION*  
James Slough

Aye  Nay \_\_\_\_\_  
Brad Wisener

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED:** February 10, 2022



**Committee Members:**

- Jeff Wobser, at large – Committee Chair
- Randy Greeno, at-Large
- Jim Niemeyer, Ward 6
- Josh Palmer, Ward 7
- Beth Warnecke, Ward 3

**Staff:**

- James Staschiak, City Auditor
- Christina Muryn, Mayor
- Rob Martin, Service-Safety Director
- Donald Rasmussen, Law Director
- Jeremy Kalb - City Engr.*

Meeting Start Time: 6:00 PM

Guests: Dennis Hellman  
Grant Russel, Brian Bauman

Meeting End Time: \_\_\_\_\_

**Agenda:**

Call to Order

Roll Call

Approval of Minutes

New Items

1. 2022 Capital budget

Adjournment

Jeff Wobser, Appropriations Committee Chair



# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss the 2022 Capital budget.

We recommend *TO Approve The Capital budget as amended.*

Aye  Nay



Jeff Wobser, Chairman

Aye  Nay



Randy Greeno

Aye  Nay



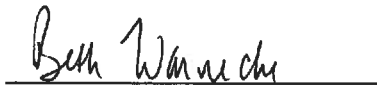
Jim Niemeyer

Aye  Nay



Josh Palmer

Aye  Nay



Beth Warnecke

**APPROPRIATIONS COMMITTEE**

**DATE: February 10, 2022**

**LEGISLATION \_\_\_\_\_**

				FUNDING SOURCES								
				CAP.IMP.	SEWER	STORMWATER	WATER	GRANTS	CO. PERM. LICENSE	SCM&R		
ESTIMATED CARRY FORWARD				\$ 4,129,255.01	\$ 8,035,590.93	\$ 2,833,208.02	\$ 9,058,631.78	\$ -	\$ -	\$ 355,298.87		
PROPOSED REVENUES				\$ 4,470,500.00	\$ 8,741,674	\$ 777,500.00	\$ 8,208,090.00	\$ 10,641,656.20	\$ 398,277.00	\$ 218,600.00		
REIMBURSEMENTS				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
FUNDS TRANSFER IN				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTAL				\$ 8,599,755.01	\$ 16,777,264.93	\$ 3,610,708.02	\$ 17,266,721.78	\$ 10,641,656.20	\$ 398,277.00	\$ 573,898.87		
Department ID	PROJECT NO	PROJECT NAME (Debt, vehicles, equipment & projects)	EST. BUDGET								FUNDS APPROP.	ORD. #
<b>DEBT SERVICE</b>												
1	23035000	N/A	CRYSTAL/MELROSE INTERSECTION (OPWC) - DEBT SERVICE (2024)	\$ 7,200.00	\$ 7,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,200.00	2022-001
2	23056000	N/A	ENERGY SAVINGS BOND SERIES B (2026)	\$ 92,959.00	\$ 92,959.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,958.50	2022-001
3	23065000	N/A	HOWARD ST RECONSTRUCTION (OPWC) - DEBT SERVICE (2026)	\$ 7,484.00	\$ 7,484.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,483.12	2022-001
4	23060310	N/A	CR236 WIDENING - DEBT SERVICE (2028)	\$ 363,459.00	\$ -	\$ -	\$ -	\$ -	\$ 363,459.00	\$ -	\$ 363,458.50	2022-001
5	23060210	N/A	CR236 LAND - DEBT SERVICE (2033)	\$ 34,818.00	\$ -	\$ -	\$ -	\$ -	\$ 34,818.00	\$ -	\$ 34,818.00	2022-001
6	23060110	N/A	CUBE RENOVATION - DEBT SERVICE (2033)	\$ 113,815.00	\$ 113,815.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113,815.00	2022-001
Debt/ Revenue 4.95%				\$ 619,735.00	\$ 221,458.00	\$ -	\$ -	\$ -	\$ 398,277.00	\$ -	\$ 619,733.12	
<b>COMPUTER SERVICE</b>												
7	21009000	N/A	Replace Hypervisor VMWare & security appliance	\$ 51,000.00	\$ 51,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
8	21009000	N/A	Security Camera Project (Remote Offices)	\$ 91,130.00	\$ 91,130.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SUBTOTAL				\$ 142,130.00	\$ 142,130.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>POLICE DEPARTMENT</b>												
9	21012000	31983000	VHF Radio System	\$ 678,935.00	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 643,935.00	2018-075;2019-108;2021-049
10	21012000	N/A	Replace 2014 Ford Interceptor SUV	\$ 49,250.00	\$ 49,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	21012000	N/A	Replace 2016 Ford Interceptor SUV	\$ 49,250.00	\$ 49,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12	21012000	N/A	Replace 2016 Ford Interceptor SUV	\$ 49,250.00	\$ 49,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
13	21012000	N/A	Replace 2016 Ford Interceptor SUV	\$ 49,250.00	\$ 49,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
14	21012000	N/A	Replace 2012 Ford Escape (Training)	\$ 22,000.00	\$ 22,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
15	21012000	N/A	Replace 2012 Ford Escape (Detective/Training)	\$ 22,000.00	\$ 22,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
16	21012000	N/A	Replace 2008 Ford F250 (Command Truck)	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
17	21012000	N/A	Replacement of Computer Forensic Equipment	\$ 38,000.00	\$ 38,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
18	21012000	N/A	New NICE Recorder in Dispatch	\$ 27,000.00	\$ 27,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SUBTOTAL				\$ 1,034,935.00	\$ 391,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 643,935.00	
<b>FIRE DEPARTMENT</b>												
19	21014000	31994900	STRICT Center	\$ 1,545,456.57	\$ -	\$ -	\$ -	\$ 775,400.00	\$ -	\$ -	\$ 770,056.57	2019-012
20	21014000	N/A	Fire Engine Pumper Truck	\$ 600,000.00	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000.00	2022-008
21	21014000	N/A	Replace 2004 F-250 Unit 30	\$ 45,000.00	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
22	21014000	N/A	Replace 2008 Ford F-250 Asst. Chief Vehicle Unit 21	\$ 45,000.00	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SUBTOTAL				\$ 2,235,456.57	\$ 690,000.00	\$ -	\$ -	\$ 775,400.00	\$ -	\$ -	\$ 1,370,056.57	

				FUNDING SOURCES									
				CAP.IMP.	SEWER	STORMWATER	WATER	GRANTS	CO. PERM. LICENSE	SCM&R			
ESTIMATED CARRY FORWARD				\$ 4,129,255.01	\$ 8,035,590.93	\$ 2,833,208.02	\$ 9,058,631.78	\$ -	\$ -	\$ 355,298.87			
PROPOSED REVENUES				\$ 4,470,500.00	\$ 8,741,674	\$ 777,500.00	\$ 8,208,090.00	\$ 10,641,656.20	\$ 398,277.00	\$ 218,600.00			
REIMBURSEMENTS				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
FUNDS TRANSFER IN				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
TOTAL				\$ 8,599,755.01	\$ 16,777,264.93	\$ 3,610,708.02	\$ 17,266,721.78	\$ 10,641,656.20	\$ 398,277.00	\$ 573,898.87			
Department ID	PROJECT NO	PROJECT NAME (Debt, vehicles, equipment & projects)	EST. BUDGET								FUNDS APPROP.	ORD. #	
<b>ENGINEERING DEPARTMENT</b>													
23	21021000	TBD	GIS System Functionality Growth	\$ 90,000.00	\$ 10,000.00	\$ 20,000.00	\$ 50,000.00	\$ 10,000.00	\$ -	\$ -	\$ -		
24	21021000	TBD	ADA Transition Plan	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
25	21021000	TBD	File Scanning	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
26	21021000	N/A	Office Furniture	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>SUBTOTAL</b>				\$ 200,000.00	\$ 120,000.00	\$ 20,000.00	\$ 50,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	
<b>MUNICIPAL BUILDING</b>													
27	21022000	TBD	LED Replacement Project	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
28	21022000	TBD	Municipal Building Bathroom Upgrades	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
29	21022000	TBD	Elevator Replacement	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>SUBTOTAL</b>				\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>MUNICIPAL COURT</b>													
30	21006000			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>SUBTOTAL</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>AUDITOR OFFICE</b>													
31	21003000	31912800	Tyler Executime Implementation	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00	2021-079
<b>SUBTOTAL</b>				\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00	
<b>INCOME TAX</b>													
32	27047000	TBD	Income Tax Computer Software	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>SUBTOTAL</b>				\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>PARK MAINTENANCE</b>													
33	21034000	31912400	Band Shell Restoration Structure and Roof	\$ 70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000.00	2021-007
34	21034000	31913300	Lean-to Maley Building	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	2021-099
35	21034000	31904200	HPD Grant 2021	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	2020-138
36	21034000	31913400	Upgrades to Shelter 15	\$ 70,000.00	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	2021-099
37	21034000	TBD	Replace Emory Fort Findlay Playground	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
38	21034000	N/A	Mower Replacement	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>SUBTOTAL</b>				\$ 451,000.00	\$ 295,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 156,000.00	
<b>RECREATION FUNCTIONS</b>													
39	21044400	N/A	Whole Building Generator	\$ 190,000.00	\$ 190,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
40	21044400	N/A	Desiccant Dehumidifier	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>SUBTOTAL</b>				\$ 255,000.00	\$ 255,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

				FUNDING SOURCES									
				CAP.IMP.	SEWER	STORMWATER	WATER	GRANTS	CO. PERM. LICENSE	SCM&R			
ESTIMATED CARRY FORWARD				\$ 4,129,255.01	\$ 8,035,590.93	\$ 2,833,208.02	\$ 9,058,631.78	\$ -	\$ -	\$ 355,298.87			
PROPOSED REVENUES				\$ 4,470,500.00	\$ 8,741,674	\$ 777,500.00	\$ 8,208,090.00	\$ 10,641,656.20	\$ 398,277.00	\$ 218,600.00			
REIMBURSEMENTS				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
FUNDS TRANSFER IN				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
TOTAL				\$ 8,599,755.01	\$ 16,777,264.93	\$ 3,610,708.02	\$ 17,266,721.78	\$ 10,641,656.20	\$ 398,277.00	\$ 573,898.87			
Department ID	PROJECT NO	PROJECT NAME (Debt, vehicles, equipment & projects)	EST. BUDGET								FUNDS APPROP.	ORD. #	
<b>CEMETERY</b>													
41	21046000	N/A	Mower Replacement	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
42	21046000	TBD	Cemetery Fence	\$ 90,000.00	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
SUBTOTAL				\$ 105,000.00	\$ 105,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>STREET DEPARTMENT</b>													
43	22040000	31912500	Traffic and Fabrication Shop	\$ 560,000.00	\$ 520,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	2021-043
44	22040000	32820100	Street Preventative Maintenance	\$ 450,000.00	\$ 450,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000.00	2022-004
45	22040000	TBD	2022 City Sidewalks/ Ramps	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
46	22040000	N/A	Replace 2006 Stump Grinder	\$ 68,000.00	\$ 68,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
47	22040000	N/A	Vehicle Lift	\$ 38,000.00	\$ 38,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
48	22040000	TBD	Salt Barn Roof	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
SUBTOTAL				\$ 1,206,000.00	\$ 1,166,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000.00	
<b>TRAFFIC AND SIGNAL LIGHTS</b>													
49	220432000	32872100	S. Main Street/ Lincoln St Intersection	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000.00	2017-006
50	220432000	32872800	S. Main Street/ Main Cross St. Intersection	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000.00	2017-006
51	220432000	32873100	S. Main Street/ Sandusky St. Intersection	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000.00	2017-006
52	220432000	TBD	S. Main Street/ Hardin Street Intersection	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
53	220432000	TBD	S. Main Street/ Crawford Street Intersection	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
54	220432000	TBD	S. Main Street/ Front Street Intersection	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
55	220432000	TBA	W. Main Cross Street/ Cory Street Intersection	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
56	220432000	TBD	Rapid Flashing Beacon at High School	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
57	220432000	N/A	Traffic Utility Truck and Equipment	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
58	220432000	N/A	Traffic Signal Equipment	\$ 85,000.00	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
SUBTOTAL				\$ 1,010,000.00	\$ 635,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375,000.00	
<b>AIRPORT</b>													
59	25010000	35293200	Runway 7/25 Rehab Crack Seal Design/ Construction	\$ 139,183.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,183.00	2019-038;2019-059
60	25010000	35202300	Rehabilitate Taxiway A (A4 to A6) AIP28	\$ 491,124.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
61	25010000	35211400	Airport Fund- UST Coorective Action	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	2021-034
62	25010000	35211700	2021 FAA ACRGP Grant	\$ 23,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,000.00	2021-052
63	25010000	35210500	North Apron Rehabilitation	\$ 2,272,200.00	\$ 275,050.00	\$ -	\$ -	\$ -	\$ 1,897,150.00	\$ -	\$ -	\$ 100,000.00	2021-003
64	25010000	N/A	Replace 2013 Ford F-250 Including Accessories	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
65	25010000	TBD	Replace 2013 Gravely Zero-Turn Mower	\$ 12,500.00	\$ 12,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
66	25010000	TBD	Tug & Tow Bar	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
67	25010000	TBD	Airfield Surveillance Cameras	\$ 13,840.00	\$ 13,840.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
68	25010000	TBD	Terminal Building Move/ Rehab	\$ 85,000.00	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
SUBTOTAL				\$ 3,166,847.00	\$ 466,390.00	\$ -	\$ -	\$ -	\$ 1,897,150.00	\$ -	\$ -	\$ -	



PROPOSED 2022 CAPITAL IMPROVEMENTS PLAN

				FUNDING SOURCES									
				CAP.IMP.	SEWER	STORMWATER	WATER	GRANTS	CO. PERM. LICENSE	SCM&R			
ESTIMATED CARRY FORWARD				\$ 4,129,255.01	\$ 8,035,590.93	\$ 2,833,208.02	\$ 9,058,631.78	\$ -	\$ -	\$ 355,298.87			
PROPOSED REVENUES				\$ 4,470,500.00	\$ 8,741,674	\$ 777,500.00	\$ 8,208,090.00	\$ 10,641,656.20	\$ 398,277.00	\$ 218,600.00			
REIMBURSEMENTS				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
FUNDS TRANSFER IN				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
TOTAL				\$ 8,599,755.01	\$ 16,777,264.93	\$ 3,610,708.02	\$ 17,266,721.78	\$ 10,641,656.20	\$ 398,277.00	\$ 573,898.87			
Department ID	PROJECT NO	PROJECT NAME (Debt, vehicles, equipment & projects)	EST. BUDGET									FUNDS APPROP.	ORD. #
<b>WATER FUND DEBT SERVICE</b>													
69	25050200	N/A	OPWC LOAN - MAIN ST W/L (2022)	\$ 3,481.00	\$ -	\$ -	\$ 3,481.00	\$ -	\$ -	\$ -	\$ 6,961.32	2022-001	
70	25050600	N/A	OPWC LOAN - SHERMAN PARK W/L (2023)	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00	2022-001	
71	25050800	N/A	OPWC LOAN - BROAD AVE W/L (2025)	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00	2022-001	
72	25052600	N/A	OWDA LOAN - WTP IMPROVEMENTS (2026)	\$ 275,582.00	\$ -	\$ -	\$ 275,582.00	\$ -	\$ -	\$ -	\$ 272,572.05	2022-001	
73	25050900	N/A	OPWC LOAN - W MELROSE W/L (2028)	\$ 9,680.00	\$ -	\$ -	\$ 9,680.00	\$ -	\$ -	\$ -	\$ 9,679.50	2022-001	
74	25050700	N/A	OPWC LOAN - CR144 W/L (2029)	\$ 9,243.00	\$ -	\$ -	\$ 9,243.00	\$ -	\$ -	\$ -	\$ 9,242.96	2022-001	
75		N/A	Water - Annual Operations	\$ 7,091,540.00	\$ -	\$ -	\$ 7,091,540.00	\$ -	\$ -	\$ -	\$ 8,050,157.00	2022-001	
SUBTOTAL				\$ 7,409,526.00	\$ -	\$ -	\$ 7,409,526.00	\$ -	\$ -	\$ -	\$ 8,368,612.83		
<b>WATER TREATMENT PLANT</b>													
76	25050000	35781800	WTP SCADA Upgrade	\$ 585,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 585,600.00	2018-019;2020-014	
77	25050000	35790800	CO2 Tank Replacement	\$ 1,000,000.00	\$ -	\$ -	\$ 950,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	2019-013	
78	25050000	N/A	Replace Pickup Truck	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -			
79	25050000	TBD	Roof Replacement	\$ 235,800.00	\$ -	\$ -	\$ 235,800.00	\$ -	\$ -	\$ -			
80	25050000	TBD	Masonry Repairs and Sealing	\$ 225,000.00	\$ -	\$ -	\$ 225,000.00	\$ -	\$ -	\$ -			
SUBTOTAL				\$ 2,096,400.00	\$ -	\$ -	\$ 1,460,800.00	\$ -	\$ -	\$ -	\$ 635,600.00		
<b>WATER DISTRIBUTION</b>													
81	25053000	35710100	Rector Avenue Waterline (Main St. to Bolton Ave.)	\$ 443,647.00	\$ -	\$ -	\$ 225,000.00	\$ 218,647.00	\$ -	\$ -	\$ 500.00	2021-007	
82	25053000	N/A	Replace Service Truck	\$ 110,000.00	\$ -	\$ -	\$ 110,000.00	\$ -	\$ -	\$ -			
83	25053000	N/A	Replace Small Vactor / Valve Exerciser	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -			
84	25053000	35720200	Morriscal Blvd. Waterline Replacement (Logan Ave. to I75)	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	2022-004	
SUBTOTAL				\$ 928,647.00	\$ -	\$ -	\$ 710,000.00	\$ 218,647.00	\$ -	\$ -	\$ 5,500.00		
<b>UTILITY BILLING</b>													
85	25072000	35783300	Water Meter System Replacement	\$ 825,000.00	\$ -	\$ 412,500.00	\$ 412,500.00	\$ -	\$ -	\$ -	\$ 1,267,622.00	2018-039; 2020-092; 2021-007; 2021-024; 2021-028	
86	25072000	N/A	Replace Service Truck	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -			
SUBTOTAL				\$ 865,000.00	\$ -	\$ 412,500.00	\$ 452,500.00	\$ -	\$ -	\$ -	\$ 1,267,622.00		
<b>SUPPLY RESERVOIR</b>													
87	25073000	N/A	Replace Kudota UTV	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -			
88	25073000	N/A	Replace Pontoon Boat (Algae Treatment)	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -			
89	25073000	TBD	Paint/ Repair Reservoir Catwalk/ Structures	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -			
90	25073000	35782800	Reservoir Infrastructure Improvements	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ 1,800,000.00	\$ -	\$ -	\$ 20,000.00	2018-39	
SUBTOTAL				\$ 2,160,000.00	\$ -	\$ -	\$ 160,000.00	\$ 1,800,000.00	\$ -	\$ -	\$ 20,000.00		

				FUNDING SOURCES									
				CAP.IMP.	SEWER	STORMWATER	WATER	GRANTS	CO. PERM. LICENSE	SCM&R			
ESTIMATED CARRY FORWARD				\$ 4,129,255.01	\$ 8,035,590.93	\$ 2,833,208.02	\$ 9,058,631.78	\$ -	\$ -	\$ 355,298.87			
PROPOSED REVENUES				\$ 4,470,500.00	\$ 8,741,674	\$ 777,500.00	\$ 8,208,090.00	\$ 10,641,656.20	\$ 398,277.00	\$ 218,600.00			
REIMBURSEMENTS				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
FUNDS TRANSFER IN				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
TOTAL				\$ 8,599,755.01	\$ 16,777,264.93	\$ 3,610,708.02	\$ 17,266,721.78	\$ 10,641,656.20	\$ 398,277.00	\$ 573,898.87			
Department ID	PROJECT NO	PROJECT NAME (Debt, vehicles, equipment & projects)	EST. BUDGET								FUNDS APPROP.	ORD. #	
<b>SEWER FUND DEBT SERVICE</b>													
91	25060200	N/A	EPA LOAN 2001 (2023)	\$ 213,557.00	\$ -	\$ 213,557.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 213,556.18	2022-001
92		N/A	Sewer - Annual Operations	\$ 4,542,117.00	\$ -	\$ 4,542,117.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,542,117.00	2022-001
93		NA	Storm Sewer - Annual Operations	\$ 273,939.00	\$ -	\$ -	\$ 273,939.00	\$ -	\$ -	\$ -	\$ -	\$ 273,939.00	2022-001
<b>SUBTOTAL</b>				\$ 5,029,613.00	\$ -	\$ 4,755,674.00	\$ 273,939.00	\$ -	\$ -	\$ -	\$ -	\$ 5,029,612.18	
<b>SEWER MAINTENANCE &amp; WATER POLLUTION CONTROL</b>													
94	25048000	35691900	West Main Cross Sanitary Sewer	\$ 50,000.00	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	2019-013
95	25048000	35510200	Harrison Avenue Drainage Project	\$ 75,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	2021-003
96	25061000	35601300	WPC Clarifier 3, 4, 5 and Oxidation Ditch Rehab	\$ 470,000.00	\$ -	\$ 450,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	2020-038
97	25061000	35603400	Northside Sewer Televising and Lining (CDBG)	\$ 469,200.00	\$ -	\$ 291,600.00	\$ -	\$ 177,600.00	\$ -	\$ -	\$ -	\$ 297,500.00	2020-0125;2021-027
98	25048000	35610600	2021 Annual Sewer & Manhole Lining Program	\$ 400,000.00	\$ -	\$ 395,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	2021-003
99	25061000	35610700	2021 Annual Combined Sewer Overflow (CSO LTCP) (Weir Modification)	\$ 175,000.00	\$ -	\$ 135,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	2021-003
100	25048000	35610800	2021 Annual Sewer Televising	\$ 305,000.00	\$ -	\$ 200,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	2021-003
101	25061000	35611200	Admin Truck Bay & Plant Maintenance Roof Replacement	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000.00	2021-007
102	25061000	35611900	CSO 8004 Flap Gate Rehab	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	2021-055
103	25048000	35611600	Spring Lake Sanitary Upgrade	\$ 625,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 625,000.00	2021-047;2021-113
104	25048000	35512100	Washington Street Storm Sewer Upgrades	\$ 813,280.00	\$ -	\$ -	\$ 513,280.00	\$ 300,000.00	\$ -	\$ -	\$ -		
105	25061000	35620600	2022 Sanitary Sewer Upsizing (CSO LTCP)	\$ 1,250,000.00	\$ -	\$ 1,250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	2022-004
106	25061000	35620400	2022 Annual Sewer & Manhole Lining Program	\$ 400,000.00	\$ -	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	2022-004
107	25061000	35620300	2022 Annual Sewer Televising	\$ 300,000.00	\$ -	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	2022-004
108	25048000	TBD	2022 Annual Stormwater Management (MS4)	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -		
109	25048000	TBD	2022 Annual Ditch Maintenance	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -		
110	25061000	TBD	Annual Sewer Cleaning (Large Diameter)	\$ 150,000.00	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -		
111	25048000	TBD	Annual Manhole Adjustment Program	\$ 50,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -		
112	25048000	TBD	Londonderry Area Sewer Investigation/Repair	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -		
113	25048000	TBD	W. Lincoln Street Storm Sewer Upgrades	\$ 225,000.00	\$ -	\$ -	\$ 225,000.00	\$ -	\$ -	\$ -	\$ -		
114	25061000	TBD	Madison & Monroe Sanitary Replacment Phase II	\$ 125,000.00	\$ -	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -		
115	25061000	N/A	Replace 2012 3/4 Ton Pickup Truck	\$ 60,000.00	\$ -	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -		
116	25061000	N/A	Replace 2002 C7/H047	\$ 80,000.00	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ -		
117	25061000	TBD	Clarifiers Wier Brush System Replacement	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>SUBTOTAL</b>				\$ 6,362,480.00	\$ -	\$ 3,941,600.00	\$ 1,113,280.00	\$ -	\$ 477,600.00	\$ -	\$ -	\$ 1,182,500.00	



PROPOSED 2022 CAPITAL IMPROVEMENTS PLAN

				FUNDING SOURCES								
				CAP.IMP.	SEWER	STORMWATER	WATER	GRANTS	CO. PERM. LICENSE	SCM&R		
ESTIMATED CARRY FORWARD				\$ 4,129,255.01	\$ 8,035,590.93	\$ 2,833,208.02	\$ 9,058,631.78	\$ -	\$ -	\$ 355,298.87		
PROPOSED REVENUES				\$ 4,470,500.00	\$ 8,741,674	\$ 777,500.00	\$ 8,208,090.00	\$ 10,641,656.20	\$ 398,277.00	\$ 218,600.00		
REIMBURSEMENTS				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
FUNDS TRANSFER IN				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTAL				\$ 8,599,755.01	\$ 16,777,264.93	\$ 3,610,708.02	\$ 17,266,721.78	\$ 10,641,656.20	\$ 398,277.00	\$ 573,898.87		
Department ID	PROJECT NO	PROJECT NAME (Debt, vehicles, equipment & projects)	EST. BUDGET								FUNDS APPROP.	ORD. #
<b>CAPITAL IMPROVEMENTS PROJECTS</b>												
118	31948200	Marathon-Ohio 629	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00	2015-003
119	32549500	Howard Run Ditch Cleaning	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	2014-071
120	32542300	Oil Ditch Cleaning	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	2014-006
121	31955300	Rowmark-Ohio 629	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	2017-012;2017-024
122	31990400	Disaster Recovery Site at Cube	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	
123	31993600	Keep Active Keep Healthy	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	
124	32913000	Riverside Dam Modification	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00	
125	32894300	Logan Avenue Phase 3	\$ 794,233.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 794,233.00	2020-038;2021-021
126	32803100	MLK Parkway Improvements (County Project)	\$ 1,419,966.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,419,966.72	2020-099;2021-003;2021-015
127	32811000	West Main Cross Corridor Study	\$ 100,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,200.00	2021-003; 2021-066
128	32811100	HAN-75 CR99 Interchange DDI, PID102375, Planning and Design	\$ 420,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420,000.00	2021-005
129	32852700	HAN-Western & Sandusky NS PID100233	\$ 497,710.00	\$ 85,000.00	\$ -	\$ 9,210.00	\$ 3,500.00	\$ 400,000.00	\$ -	\$ -	\$ 190,000.00	2015-010
130	32864600	CR 212/CR 236 Widening	\$ 3,163,000.00	\$ 452,500.00	\$ -	\$ 630,000.00	\$ 5,000.00	\$ 2,075,500.00	\$ -	\$ -	\$ 140,000.00	2016-062;2016-088;2017-006
131	31993800	HAN-Greenway Trail Phase II, PID109009	\$ 2,487,389.00	\$ 275,000.00	\$ -	\$ -	\$ -	\$ 1,975,880.00	\$ -	\$ -	\$ 236,509.00	2019-076; 2021-029; 2021-064
132	32803300	State and Markle Street Reconstruction (OPWC)	\$ 556,888.00	\$ 130,000.00	\$ -	\$ 127,000.00	\$ -	\$ 300,000.00	\$ -	\$ -	\$ 20,000.00	2021-007
133	31912000	Parker Training Room Remodel (Restroom Upgrade)	\$ 225,000.00	\$ 185,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	2021-007
134	32820100	2022 Annual Street Resurfacing/Curb Repairs	\$ 1,350,000.00	\$ 1,350,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	2022-004
135	32811800	ODOT FY22 HAN-Bright Road Phase II PID 108772	\$ 715,349.20	\$ 142,870.00	\$ -	\$ -	\$ -	\$ 571,479.20	\$ -	\$ -	\$ 715,349.20	2021-120; 2022-009
136	TBD	ODOT FY23 HAN-Bright Road Phase III PID 108776	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
137	TBD	HAN-Interstate and FHS Trails PID115232	\$ 775,000.00	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
138	TBD	Pave Bike Path from River Street to Broad Avenue	\$ 205,000.00	\$ 55,000.00	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -		
139	TBD	Annual Operations (Street Dept) - Hiways	\$ 180,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000.00		
140	TBD	Traffic Study for Center St/ Tiffin Ave. Corridor	\$ 95,000.00	\$ 95,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
SUBTOTAL			\$ 13,641,735.92	\$ 2,851,370.00	\$ -	\$ 766,210.00	\$ 8,500.00	\$ 5,472,859.20	\$ -	\$ 180,000.00	\$ 4,734,257.92	
				<b>CAP.IMP.</b>	<b>SEWER</b>	<b>STORMWATER</b>	<b>WATER</b>	<b>GRANTS</b>	<b>CO. PERM. LICENSE</b>	<b>SCM&amp;R</b>		
<b>TOTAL EXPENDITURES</b>				\$ 49,519,505.49	\$ 7,788,348.00	\$ 9,129,774.00	\$ 2,203,429.00	\$ 10,211,326.00	\$ 10,641,656.20	\$ 398,277.00	\$ 180,000.00	\$ 24,668,429.62
<b>FUND BALANCE REMAINING</b>				\$ 811,407.01	\$ 7,647,490.93	\$ 1,407,279.02	\$ 7,055,395.78	\$ -	\$ -	\$ 393,898.87		
Minimum Balances					\$ 1,909,238	\$ 500,000	\$ 1,612,570					
Following Year DEBT				\$ 221,458.00	DEBT COVERED							
Amount Available for Immediate Bidding the Following Year				\$ 589,949.01								

Notes:

Proposed revenue based on a Auditor's Projection for 2022

OPWC Loan for Main Street WL Debt roll-off in 2022

**Committee Members:**

- Jeff Wobser, at-large – Committee Chair
- Randy Greeno, at-large
- Dennis Hellmann, ward 2
- Grant Russel, at-large
- Beth Warnecke, ward 3
- Mayor Christina Muryn
- Jim Staschiak, Auditor

**Staff:**

- Don Essex
- 
- 
- 

**Guests:**

Meeting Start Time: 5:00 PM

Meeting End Time: \_\_\_\_\_

**Agenda:**

Call to Order

Roll Call

Approval of Minutes

New Items

1. Existing Conditions and Trends Outline document review

Adjournment



Jeff Wobser, Strategic Planning Committee Chair



**COMMITTEE REPORT**  
**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **STRATEGIC PLANNING COMMITTEE** met on February 10, 2022 to review the Existing Conditions and Trends Outline document.

We recommend: *To give changes to the document, as discussed by committee, to Planning Next for inclusion and consideration.*

Aye  Nay *J. Wob*  
Jeff Wobser, Chairman

Aye  Nay *Randy Greeno*  
Randy Greeno

Aye  Nay *Dennis Hellmann*  
Dennis Hellmann

Aye  Nay *Grant Russel*  
Grant Russel

Aye  Nay *Beth Warnecke*  
Beth Warnecke

Aye  Nay *Christina McMurry*  
Mayor Muryn

Aye  Nay *[Signature]*  
Auditor Staschiak

LEGISLATION: \_\_\_\_\_

DATE: February 10, 2022

COMMITTEE: STRATEGIC PLANNING

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
FEBRUARY 15, 2022**

**ORDINANCE NO. 2022-006** (*0 S Main St rezone*) **requires three (3) readings**

*third reading*

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS SOUTH MAIN STREET, PARCEL NO. 620001022082 REZONE) WHICH PREVIOUSLY WAS ZONED "C-2 GENERAL COMMERCIAL" TO "M-2 MULTI-FAMILY, HIGH DENSITY".

**ORDINANCE NO. 2022-007** (*Heartland Court ROW vacation*) **requires three (3) readings**

*third reading*

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ROAD RIGHT-OF-WAY (HEREINAFTER REFERRED TO AS THE FINDLAY COMMERCE PARK 4TH ADDITION HEARTLAND COURT RIGHT-OF-WAY VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2022-010** (*Part 15 Fire Prevention Code*) **requires three (3) readings**

*second reading*

AN ORDINANCE AMENDING PART 15 OF THE FIRE PREVENTION CODE, REPEALING ORDINANCE NO. 2000-011 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

FEBRUARY 15, 2022

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, FEBRUARY 15, 2022 MEETING.

### **RESOLUTIONS**

006-2022 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

### **ORDINANCES**

- 2022-011 AN ORDINANCE AMENDING SECTION 22 OF CODIFIED ORDINANCE NO. 2021-116, KNOWN AS THE SALARY ORDINANCE, OF THE CITY OF FINDLAY, OHIO AND REPEALING ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, OF THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.
- 2022-012 AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN ANY APPLICABLE GRANT AGREEMENT(S) OR RELATED DOCUMENTS FOR THE OHIO DEPARTMENT OF NATURAL RESOURCES NATUREWORKS GRANT PROGRAM, KARG WELL HISTORICAL SITE DEVELOPMENT PROJECT, AND DECLARING AN EMERGENCY.
- 2022-013 AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH THE BOARD OF COMMISSIONERS OF HANCOCK COUNTY, OHIO, FOR DOG WARDEN SERVICES IN THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.
- 2022-014 AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE CYPRESS AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**RESOLUTION NO. 006-2022**

**A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio, Two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the required formal advertising and bidding processes were strictly adhered to pursuant to §735.051 of the Ohio Revised Code, however, no such formal bids were received.

SECTION 2: In furthermore of the project, the City sought out an outside contractor and is desirous of granting the aforementioned project to said contractor beyond the normal formal advertising and bidding processes so that this project may proceed expeditiously.

SECTION 3: That the Auditor of the City of Findlay, Ohio is hereby authorized to transfer the following sums to the following accounts and/or projects:

FROM:	Supply Reservoir #25073000-other	\$ 137,880.75
TO:	Reservoir Transfer Line Rehab #35782800	\$ 137,880.75

SECTION 4: That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason, it is immediately necessary to authorize said contractor beyond the normal formal advertising and bidding processes, to provide rehab services for the aforementioned project to the City of Findlay.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-011**

**AN ORDINANCE AMENDING SECTION 22 OF CODIFIED ORDINANCE NO. 2021-116, KNOWN AS THE SALARY ORDINANCE, OF THE CITY OF FINDLAY, OHIO AND REPEALING ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HERewith, OF THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, Two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That Section 22 of Codified Ordinance No. 2021-116 of the City of Findlay, Ohio be which reads as follows:

**SECTION 22: REGULAR VACATION/HOLIVAC AND ACCRUED SERVICE YEARS**

K. A person employed with the City on or about May 21, 2017, other than as an elected officer, who was previously employed by the State or any political subdivision of the State earning vacation credits is entitled to have his or her prior service with any of these employers counted as service with the City of Findlay for the purpose of computing the amount of the employee's vacation/holovac leave, and their anniversary date. Upon approval of the appropriate hiring authority

Be and the same is hereby amended to read as follows:

**SECTION 22: REGULAR VACATION/HOLIVAC AND ACCRUED SERVICE YEARS**

K. A person employed with the City on or about May 21, 2017, other than as an elected officer, who was previously employed by the State or any political subdivision of the State earning vacation credits is entitled to have his or her prior service with any of these employers counted as service with the City of Findlay for the purpose of computing the amount of the employee's vacation/holovac leave, and their anniversary date. Upon approval of the appropriate hiring authority, a candidate seeking a position with the City may be permitted to transfer their accrued but unused vacation leave from a State employer or any political subdivision of the State. The hours to be transferred cannot exceed two years of accrual.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to amend said Ordinance so that up to two years of accrued but unused vacation leave from a State employer or any political subdivision of the State may be transferred for candidates seeking a position with the City.

WHEREFORE, this Ordinance shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-012**

**AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN ANY APPLICABLE GRANT AGREEMENT(S) OR RELATED DOCUMENTS FOR THE OHIO DEPARTMENT OF NATURAL RESOURCES NATUREWORKS GRANT PROGRAM, KARG WELL HISTORICAL SITE DEVELOPMENT PROJECT, AND DECLARING AN EMERGENCY.**

WHEREAS, the City of Findlay was a co-sponsor with the Hancock Park District for said grant program that was submitted by the Hancock Park District for the redevelopment of the Karg Well Historical site. As part of Round 27 of the NatureWorks Grant program, the Hancock Parks District was awarded the grant funds, therefore, no City of Findlay matching funds are required, and;

WHEREAS, Council desires to authorize the Mayor and/or Service-Safety Director of the City of Findlay, Ohio to sign any applicable grant agreement(s) or related documents for the Ohio Department of Natural Resources NatureWorks Grant program, and;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor and/or Service-Safety Director of the City of Findlay, Ohio be and they are hereby authorized to sign any applicable grant agreement(s) or related documents for the Ohio Department of Natural Resources NatureWorks Grant program.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize the signing of said grant agreement(s) or related documents so that this grant agreement may be secured forthwith and executed so that these grant funds may be utilized for their intended purposes;

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-013**

**AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A CONTRACT WITH THE BOARD OF COMMISSIONERS OF HANCOCK COUNTY, OHIO, FOR DOG WARDEN SERVICES IN THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service-Safety Director of the City of Findlay, Ohio be and he is hereby authorized to enter into a contract with the Board of Commissioners for Hancock County, Ohio, for dog warden services for the City of Findlay, Ohio, retroactive to January 1, 2022.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to authorize said contract so that it may be in force for the calendar years 2022 through 2024 with renewal of additional one year terms for a period not to exceed three (3) years from the date of the expiration of the initial agreement.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2022-014**

**AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE CYPRESS AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.**

WHEREAS, a petition has been presented to Council requesting that a portion of alley to be vacated as set forth herein, and;

WHEREAS, Council upon approval and recommendation of such vacation by the Planning Commission of the City of Findlay, Ohio, is satisfied that it will not be detrimental to the general interest and ought to be made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described alley be and the same is hereby vacated:

Situated in the City of Findlay, County of Hancock and State of Ohio:

The first north-south alley (Cypress Avenue) east of Main Street from Laquineo Street to the north dead end.

SECTION 2: That the aforesaid vacation is hereby made subject to the preservation of the public utilities right-of-way, in accordance with the provisions of Ohio Revised Code Section 723.041 including an easement is reserved for all sanitary and/or storm sewer lines in said vacated right-of-way.

SECTION 3: That this Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_