

FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

August 1, 2017

COUNCIL CHAMBERS

ROLL CALL of 2016-2017 COUNCILMEMBERS

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the July 18, 2017 Public Hearing to consider the estimated revenues for fiscal year 2018.
- Acceptance or changes to the July 18, 2017 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: - none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS:

Alley vacation request – 830 E Sandusky St

Matthias Leguire is requesting to vacate Benton Street as platted in Cory's Daniels Etal Addition form East Sandusky Street to fifty feet (50') south of Carroll Street. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

WRITTEN COMMUNICATIONS: - none.

ORAL COMMUNICATIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Findlay Municipal Court Activities Report – June 2017.

Treasurer's Reconciliation Report – June 30, 2017.

Director of Public Safety Paul Schmelzer – City Insurance payment on City vehicle

The City has received payment for the repair of a police vehicle from an accident from the other party's insurance company in the amount of eight hundred twenty dollars (\$820.00). It has been deposited in the General Fund. An appropriation of funds is requested. Ordinance No. 2017-074 was created.

FROM:	General Fund	\$ 820.08
TO:	Police Department #21012000-other	\$ 820.08

Director of Public Safety Paul Schmelzer – 2017 Capital Improvements – Fire Station 2 Updates

As part of our Capital Planning effort, we have looked at Fire Station maintenance. We had planned on requesting upgrades to Station 2 next year, but a few issues need addressed sooner to avoid service disruption or further damage. An appropriation to cover the following is requested:

Radio/speaker system replacement \$11,000

- P&R evaluated the system.

Roof fascia replacement: \$5,000

- Fascia is rotted/twisted. It allows heated air to escape and causes high utility bills. Birds are coming in and out through it and building nests in the station. Minor roof repair is also included.

Overhead door opener replacement (x2) \$3,000

- Two (2) of the four (4) motors that open the overhead doors have intermittent issues and have caused problems with doors not closing.

Exterior masonry repair \$4,000

- Cracks in brick façade need repaired to prevent further damage.

Legislation to appropriate funds is requested. Ordinance No. 2017-075 was created.

FROM:	CITY Fund – Capital Improvement Restricted Account	\$ 23,000
TO:	Fire Station 2 facility upgrade project #31976400	\$ 23,000

Board of Zoning Appeals Minutes – June 8, 2017.

N.E.A.T. Departmental Activity Report – June 2017.

Traffic Commission minutes – June 19, 2017 and July 24, 2017.

Parks and Recreation Board minutes June 19, 2017 and July 24, 2017.

City Planning Commission agenda – August 10, 2017; minutes - July 20, 2017 (rescheduled from July 13, 2017).

Service Director/Acting City Engineer Brian Thomas - TR 215 Waterline Extension (Project #357743) and Distribution Drive Sanitary Sewer Extension (Project #356755)

The projects listed above were included in the 2017 Capital Improvement Plan (CIP). As mentioned during the discussion of the CIP, the estimated construction cost of the projects were included but the Administration was looking at various options so that the some of construction costs could be paid through grant opportunities or by the property owners that wish for the extension. Through discussions with the property owner, they have agreed to pay for the design of the utility extensions and permit fees (OEPA review fees, etc.) but are asking for the City to pay for oversizing of the waterline and sanitary sewer. Needs to be referred to the Water and Sewer Committee.

Service Director/Acting City Engineer Brian Thomas – Main Street alleys reconstruction (CDBG FY15) Project No. 32864500

The Main Street alley reconstruction is well underway and improvements are being made to the alleys in the downtown area. Previously, City funds in the amount of twenty thousand dollars (\$20,000) for design and start-up, as well as Community Development Block Grant (CDBG) funds in the amount of four hundred twenty-seven thousand dollars (\$427,000) were appropriated. Because this is a CDBG Critical Infrastructure Program Grant, the funds must be expended on a pro-rata basis with other private and public funds committed to the project. The City's share of the project is included in the 2017 Capital Improvement Plan and needs to be appropriated at this time. Ordinance No. 2017-078 was created.

FROM:	Revolving Loan Fund	\$ 1,000.00
FROM:	Water Fund	\$ 80,000.00
TO:	Main Street Alleys Reconstruction <i>Project No. 32864500</i>	\$ 81,000.00

Councilman Klein – Franchise Agreement letter

Councilman Klein is proposing the following letter be mailed to both American Electric Power (AEP) and Hancock Wood Electric Cooperative (HWE):

The City of Findlay, Ohio has been asked to issue a statement as it relates to the issues that have developed between Hancock Wood Electric and American Electric Power concerning the crossing of territorial boundaries to serve customers. This Council strongly encourages the practice of continuing property swaps, which has existed for years between the two companies, when acquiring customers in the overlapped territory.

Should either company choose to abandon that practice, we would hope that an acceptable outcome will be adjudicated through the proper authority having jurisdiction over the issue. We thank both of you for the service you provide to our community.

Sincerely,

Findlay City Council

COMMITTEE REPORTS:

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Phil Lawson on behalf of Brian Bryson and Jamie Smith to rezone 301/305 West Front Street and 210 South West Street from C2 General Commercial to C3 Downtown Business District. We recommend approval as requested. Ordinance No. 2017-076 was created.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Nate Webster to vacate the north-south alley between Lots 2945 and 2946 of the Highland Addition, and the east-west alley between Lots 2944 and 2945 of the Highland Addition. We recommend to vacate alleys as requested. Ordinance No. 2017-077 was created.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Philip Rooney, Rooney & Ranzau, Ltd., to re-establish a non-conforming use at 719 Tiffin Avenue. We recommend approval as requested.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Mike and Carolyn Duling, on behalf of Duling Rentals, to re-establish a non-conforming use at 801 South Main Street. We recommend approval as requested.

LEGISLATION:

RESOLUTIONS

RESOLUTION NO. 012-2017 (*opposition of State Governor's proposed 2017-2018 budget*)

tabled after 1st reading on 4/18/17

A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY.

ORDINANCES

ORDINANCE NO. 2017-021 AS AMENDED (*bicycle riding in downtown business district*) **tabled after 3rd reading on 4/18/17**
AN ORDINANCE AMENDING SECTION 373.11(a)(2) AND REPEALING SECTION 373.13 OF CHAPTER 373 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

During NEW BUSINESS portion of the May 2, 2017 City Council meeting, a motion was made and seconded to accept the proposed amendments (second amendment to the Ordinance), which was approved. A motion was then made to lift it from the table, but no second to that motion was given, so it was not lifted from the table and remains tabled.

ORDINANCE NO. 2017-059 (*Downtown Design Review Board*) **requires three (3) readings. Public hearing on 8/15/17. tabled after 3rd reading on 7/5/17**
AN ORDINANCE ENACTING NEW CHAPTER 1138 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, ENTITLED DESIGN REVIEW REGULATIONS ORDINANCE FOR THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2017-071 (*Spring Lake 1st Addition final plat/ROW*) **requires three (3) readings** **third reading**
AN ORDINANCE ACCEPTING THE STREET RIGHT-OF-WAY DEDICATION AS SHOWN ON THE SPRING LAKE FIRST ADDITION RIGHT-OF-WAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-073 (*HWE Franchise Agreement*) **requires three (3) readings** **second reading**
AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC. ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY AND OTHER SERVICES TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

ORDINANCE NO. 2017-074 (*City insurance payment on City vehicle in an accident*) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-075 (*2017 Capital Improvements - Fire Station updates*) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-076 (*301/305 W Front St & 210 S West St rezone*) **requires three (3) readings. Public hearing on 9/5/17 7:25pm.** **first reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 301/305 WEST FRONT STREET AND 210 SOUTH WEST STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "C3 DOWNTOWN BUSINESS DISTRICT".

ORDINANCE NO. 2017-077 (*S Main St vacation*) **requires three (3) readings** **first reading**
AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS SOUTH MAIN STREET ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2017-078 (*Main St alley reconstruction*) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS
NEW BUSINESS

APPLICATION REQUIREMENTS

Petition forms are available in the Council Clerk's Office. It requires the signature of a majority of the property owners that abut the requested vacation. A plat of the area shall accompany the application indicating the street or alley to be vacated. This plat can be obtained from the City Engineer's Office.

In addition to the petition for an alley vacation being signed by the abutting property owners, which is notice, if said proposed alley vacation is less than the full alley running from street to street, either north and south or east and west as the case may be, then the Clerk will also send notices to the abutting property owners on that portion of the alley extended but not in the request for vacation. For example, if an alley runs from north to south from street A to street B, intersected by an east-west alley, and the request is to vacate the alley running from street A to the intersecting east-west alley, then the abutting property owners on the remaining portion of that north-south alley between street A and street B shall also receive notice of the petition to vacate from the Council Clerk. (Rules of Procedure, as amended, of Findlay City Council).

Ideally, the petition must be signed by all abutting property owners. If not, a Public Notice of Consideration to Vacate has to be advertised in the Courier for six consecutive weeks. The cost of the advertising shall be paid by the petitioner. Anyone wishing to address Council concerning the petition may do so as a result of the publication. This can occur at any of the three readings which Council must give an Ordinance that vacates right-of-way.

FEE

At the time of submitting the request to the Council Clerk, a **\$75.00 non-refundable fee** shall accompany the petition. This is to off-set some of the City's expenses. **Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner.**

ASSESSMENTS

By law, if there were assessments to the abutting properties for improvements to the street or utilities, the petitioners are to pay the assessment fee for the property being vacated. These assessments, if any, are recorded in the City Engineer's Office. They are requested to be researched for the property upon legislation request. The petitioners will be invoiced for the total expense, and it must be paid before Council will vacate the street or alley.

PLANNING COMMISSION ACTION

Planning Commission action on vacation petitions will be in the form of a recommendation to City Council. Council may then either concur with the Commission's recommendation or override it. Concurring action may be accomplished with a simple majority vote, while overriding action requires a two-thirds (2/3) vote of Council. Notice of the Planning Commission Meeting will be sent from the Engineer's Office to the filer of the petition advising him/her when the request shall be heard.

COMMITTEE ACTION

This Committee's action will be in the form of a recommendation to City Council. Council may then either concur with the Committee's recommendation or override it. Action is a simple majority vote to concur or override the Committee report. Notice of the Planning & Zoning Committee Meeting will be sent by the Council Clerk to the petitioners advising them when the request shall be heard.

CITY COUNCIL ACTION

Once the petition is placed on Council's agenda, it will be referred to the City Planning Commission and the Committee with all documentation submitted. Both the City Planning

Commission and the Planning & Zoning Committee shall review the request. Upon their findings, Council will request legislation and give it three (3) separate readings if the vacation is to proceed.

In order to vacate a public right-of-way, City Council must adopt an ordinance doing so. Normally, legislation is prepared when the Planning & Zoning Committee recommends that an action be taken. However, appropriate legislation can be drawn at the request of any Council member, whether or not the vacation is supported by the Committee. Ordinances require three readings prior to adoption, and this normally occurs over the course of three consecutive meetings of Council.

A majority affirmative vote of at least five (5) members is necessary to enact a vacation ordinance. If Council disagrees with the Planning Commission's recommendation, it will take six (6) affirmative votes of members of Council to enact a vacation ordinance. The ordinance is not effective until at least 30 days after signing by the Mayor.

Revised 12-05

Name of Contact Person Matthias Lequire
Mailing Address 830 E Sandusky St
Phone No. (Home) 414 422-9043 (Business)
7/11/17 (date) Matthias C. Lequire (Signature of Contact Person)

OFFICE USE ONLY

50' R/W UNIMPROVED

S. 89° 59' 29" E. 251.09(C)

50'

M. & J. RUDECKI
V. 2487, P. 2100

60' R/W UNIMPROVED

N. 00° 33' 11" W. 389.80(C)

LA8931
LA8930
LA8929
LA8928
LA8927
LA8926

15' UNIMPROVED ALLEY

LA8920
LA8921
LA8922
LA8923
LA8924
LA8925

S. 00° 33' 11" E. 389.80(C)

N. 89° 59' 29" W. 251.09(C)

DECKER AVE. 50' R/W UNIMPROVED

S. 89° 59' 29" E. 251.09(C)

BENTON STREET

N. 00° 31' 50" W. 305.00(C)

LA8907
LA8906
LA8905
LA8904
LA8903
LA8902

15' UNIMPROVED ALLEY

M. & J. RUDECKI
V. 2487, P. 2100

LA8896
LA8897
LA8898
LA8899
LA8900
LA8901

S. 00° 31' 50" E. 304.96(C)

N. 90° 00' 00" W. 251.09(C)

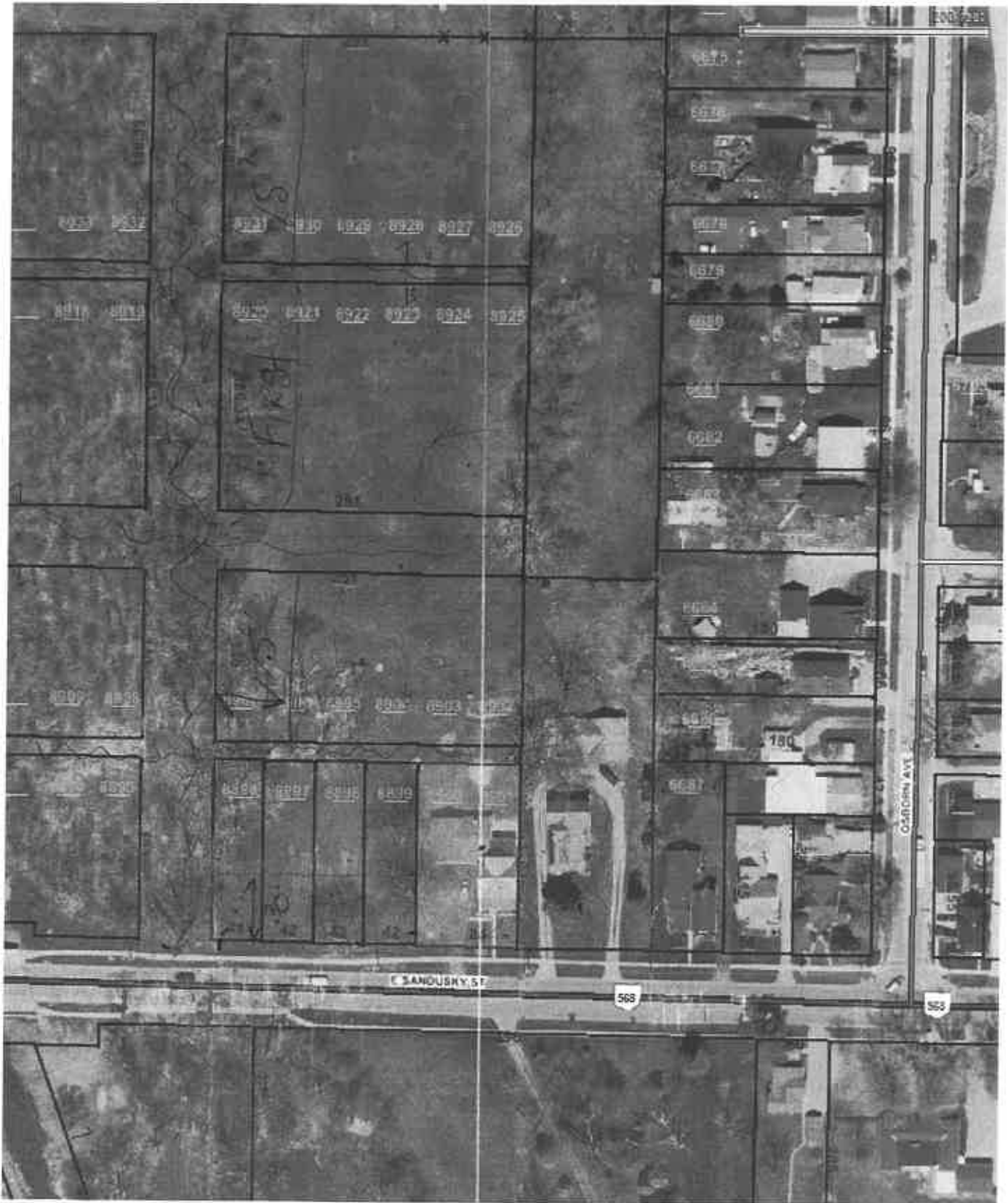
E. SANDUSKY STREET

830 E. Sandusky St.



NORTH

FINDLAY ZONING DEPT GIS



THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**

Report for the month of: **June 2017**

Date of completion of most recent physical inventory
02/11/2016

		B	C	D	E	F	G	H	T	V
		Miscemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	1	214	126	135	0	10	0	0	485	0
New cases filed	2	57	18	44	0	1	2	0	122	0
Cases transferred in, reactivated or redesignated	3	14	0	2	0	0	0	0	16	0
TOTAL (Add lines 1-3)	4	285	144	181	0	11	2	0	623	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	6	1	2	0	0	0	0	9	0
Default	7	0	0	0	0	0	0	0	0	0
Guilty or no contest plea to original charge	8	28	10	32	0	0	0	0	70	7
Guilty or no contest plea to reduced charge	9	7	2	0	0	0	0	0	9	1
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	33	1	11	0	1	0	0	46	2
Transfer to another judge or court	12	3	1	1	0	0	0	0	5	0
Referral to private judge	13	0	0	0	0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	11	2	4	0	0	0	0	17	1
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	0
Other terminations	16	1	1	1	0	0	0	0	3	0
TOTAL (Add lines 5-16)	17	89	18	51	0	1	0	0	159	0
Pending end of period (Subtract line 17 from line 4)	18	196	126	130	0	10	2	0	464	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

ALAN D HACKENBERG _____ Date _____

Preparer's name and telephone number if other than judge (print or type) _____ Date _____

MARK C MILLER _____ Date _____

THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **MARK C MILLER**

Report for the month of: **June 2017**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	4	111	9	388	10	347	58	0	133	1060
New cases filed	2	9	203	45	1107	3	127	27	0	68	1589
Cases transferred in, reactivated or redesignated	3	0	24	0	45	0	1	0	0	2	72
TOTAL (Add lines 1-3)	4	13	338	54	1540	13	475	85	0	203	2721
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	41	4	83	3	91	15	0	2	239
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6		0	0	39	0	0	0	0	41	80
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	4	114	42	88	1	2	5	0	0	256
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	4	0	0	0	4
Other dismissals (Include dismissals at preliminary hearing)	9	7	7	1	2	0	27	18	0	19	81
Violations Bureau	10		0		837						837
Unavailability of party for trial or sentencing	11	0	40	1	72	0	0	0	0	0	113
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	0	0	0	0	0
Other terminations	13	0	21	1	132	0	0	0	0	0	154
TOTAL (Add lines 5-13)	14	11	223	49	1253	4	124	38	0	62	1764
Pending end of period (Subtract line 14 from line 4)	15	2	115	5	287	9	351	47	0	141	957
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	3

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 Columbus, Ohio 43215-3431

MARK C MILLER

Date

Preparer's name and telephone number if other than judge (print or type)

Date

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **MARK C MILLER**
Report for the month of: **June 2017**

Date of completion of most recent physical inventory
12/16/2016

	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	248	110	112	0	17	0	2	489	0
New cases filed	2	57	24	44	1	1	3	0	130	0
Cases transferred in, reactivated or redesignated	3	10	1	1	0	0	0	0	12	0
TOTAL (Add lines 1-3)	4	315	135	157	1	18	3	2	631	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	0	0	0	0	0	0	0
Default	7				0	0	1	0	1	0
Guilty or no contest plea to original charge	8	19	18	19					56	0
Guilty or no contest plea to reduced charge	9	7	0	1					8	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	12	0	3	0	3	0	0	18	0
Transfer to another judge or court	12	1	0	0	0	1	0	0	2	0
Referral to private judge	13				0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	5	1	1	0	0	0	0	7	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	0
Other terminations	16	0	0	1	0	1	0	0	2	0
TOTAL (Add lines 5-16)	17	44	19	25	0	5	1	0	94	0
Pending end of period (Subtract line 17 from line 4)	18	271	116	132	1	13	2	2	537	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

MARK C MILLER Date _____

Preparer's name and telephone number if other than judge (print or type) Date _____

MARK C MILLER Date _____

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$3,808.71	\$24,038.20	\$3,071.50	\$25,015.05
BOND FEES	\$556.50	\$4,531.50	\$475.00	\$3,975.00
CIVIL DEPOSIT TENDERS	\$860.00	\$4,875.00	\$360.00	\$7,288.74
COURT COST	\$70,904.02	\$430,443.34	\$70,960.13	\$382,644.83
DUI ENFORCEMENT	\$3,959.90	\$25,693.70	\$4,320.92	\$24,047.15
ELECTRONIC IMAGING	\$5,431.00	\$32,852.82	\$5,891.80	\$29,573.80
FINES & FORFEITURES	173,859.08	\$1,167,583.90	168,599.67	\$950,023.39
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$528.50	\$3,870.10	\$764.00	\$4,488.05
INMATE MEDICAL EXPENSE	\$0.00	\$56.00	\$0.00	\$0.00
INTEREST	\$14.01	\$79.34	\$0.00	\$55.82
JAIL HOUSING	\$11,280.10	\$70,370.99	\$3,281.79	\$36,951.48
JAIL REIMBURSEMENT	\$457.00	\$2,024.10	\$624.50	\$2,586.11
LEGAL RESEARCH	\$3.00	\$31.36	\$3.00	\$17.00
MEDIATION	\$1,695.60	\$10,349.38	\$1,888.00	\$9,344.00
MISCELLANEOUS	\$32,667.65	\$216,688.21	\$34,502.32	\$187,907.24
MUNI COURT COMPUTERIZATION	\$5,428.48	\$32,772.39	\$5,862.50	\$29,624.86
MUNI COURT IMPROVEMENT	\$17,365.20	\$104,335.33	\$18,180.00	\$84,638.00
RESTITUTION	\$817.00	\$5,208.33	\$976.37	\$7,341.80
SPECIAL PROJECTS	\$28,169.23	\$170,362.09	\$30,412.65	\$148,372.93
STATE PATROL	\$26,318.32	\$189,336.72	\$28,336.25	\$150,733.93
TRAFFIC/CRIMINAL BONDS	\$14,187.83	\$60,149.31	(\$7,920.58)	\$53,856.71
	<u>398,311.13</u>	<u>\$2,555,652.11</u>	<u>370,589.82</u>	<u>\$2,138,485.89</u>

DISTRIBUTIONS:

ALCOHOL MONITORING	\$3,748.71	\$23,978.20	\$3,071.50	\$25,015.05
BOND FEES	\$556.50	\$4,506.50	\$475.00	\$3,975.00
CIVIL DEPOSIT TENDERS		\$2,975.00	\$1,500.00	\$6,589.60
COURT COST	\$70,860.02	\$430,107.27	\$70,569.13	\$382,125.96
DUI ENFORCEMENT	\$3,960.51	\$25,677.36	\$4,314.14	\$24,020.03
ELECTRONIC IMAGING	\$5,431.00	\$32,831.82	\$5,882.80	\$29,543.80
FINES & FORFEITURES	172,673.39	\$1,162,140.36	169,081.47	\$948,884.00
FUND REIMBURSEMENT				
INDIGENT DRIVER ALCOHOL	\$528.50	\$3,870.10	\$764.00	\$4,488.05
INMATE MEDICAL EXPENSE		\$56.00		
INTEREST	\$14.01	\$79.34		\$55.82
JAIL HOUSING	\$11,255.10	\$67,662.99	\$3,281.79	\$36,951.48
JAIL REIMBURSEMENT	\$457.00	\$2,024.10	\$624.50	\$2,586.11
LEGAL RESEARCH	\$3.00	\$31.36	\$3.00	\$17.00
MEDIATION	\$1,694.60	\$10,341.38	\$1,886.00	\$9,336.00
MISCELLANEOUS	\$46,652.79	\$282,032.36	\$44,356.53	\$265,986.11
MUNI COURT COMPUTERIZATION	\$5,428.48	\$32,751.39	\$5,853.50	\$29,594.86
MUNI COURT IMPROVEMENT	\$17,365.20	\$104,272.33	\$18,150.00	\$84,559.00
RESTITUTION	\$657.00	\$4,984.73	\$2,206.48	\$8,136.91
SPECIAL PROJECTS	\$28,183.23	\$170,273.09	\$30,364.65	\$148,224.93
STATE PATROL	\$26,318.32	\$189,201.72	\$28,336.25	\$150,586.93
	<u>395,787.36</u>	<u>\$2,549,797.40</u>	<u>390,720.74</u>	<u>\$2,160,676.64</u>

DISTRIBUTED TO:

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

CITY OF FINDLAY	179,561.01	\$1,158,767.52	185,633.41	\$993,893.95
HANCOCK COUNTY	\$25,621.97	\$168,338.12	\$22,050.48	\$140,671.11
OTHERS	123,117.33	\$792,041.78	106,868.55	\$651,394.65
STATE OF OHIO	\$76,936.12	\$498,202.39	\$82,603.08	\$425,453.54
	<u>405,236.43</u>	<u>\$2,617,349.81</u>	<u>397,155.52</u>	<u>\$2,211,413.25</u>

Mark C. Miller

MARK C. MILLER, JUDGE

Alan D. Hackenberg

ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866
www.findlayohio.com

SUSAN JO HITE
CITY TREASURER

Treasurer's Reconciliation for June 30, 2017

TREASURER

Fifth Third Initial Balance	2,982,043.93
- Withdrawals ()	(12,810,178.65)
+ Deposits	15,586,806.71
Ending Balance	5,758,671.99
- Outstanding checks ()	(589,129.85)
June Deposit in Transit	14.98
June Deposit in Transit	382.30
June Deposit in Transit	1,925.75
Treasurer's Checking Bal	5,171,865.17
Investment Principal	56,035,700.63
Accrued Bond Interest	2,316.42
Treasurer's Total Cash and Investments	61,209,882.22

AUDITOR

Auditor's Checking Bal	5,171,865.17
Auditor's Total Cash and Investments	61,209,882.22

Respectfully submitted,

Susan Jo Hite
Treasurer

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

July 18, 2017

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

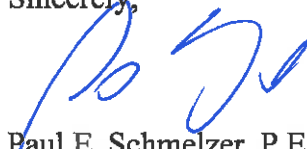
The City has received payment for the repair of a police vehicle from an accident from the other party's insurance company in the amount of \$820.08. It has been deposited in the General Fund.

An appropriation is respectfully requested as follows:

FROM:	General Fund (insurance proceeds)	\$820.08
TO:	Police Department 21012000-other	\$820.08

Thank you for your consideration.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Director of Public Safety

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Police Department



Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

Honorable City Council
Findlay, OH 45840

July 11, 2017

RE: 2017 Capital Improvements – Fire Station 2 Updates

Dear Council Members:

As part of our capital planning effort, we have looked at Fire Station maintenance. We had planned on requesting upgrades to station 2 next year, but a few issues need addressed sooner to avoid service disruption or further damage. We are requesting an appropriation to cover the following:

- Radio/Speaker system replacement: \$11,000
 - P&R evaluated the system.
 -
- Roof Fascia replacement: \$5,000
 - Fascia is rotted/twisted. It allows heated air to escape and causes high utility bills. Birds are coming in & out through it & building nests in the station. Minor roof repair is also included.
- Overhead Door opener replacement (x2): \$3,000
 - Two of the four motors that open the overhead doors have intermittent issues, and have caused problems with doors not closing.
- Exterior masonry repair: \$4,000
 - Cracks in brick façade need repaired to prevent further damage.

I am requesting the Law Director draft legislation for the following:

FROM: CIT Fund – Capital Improvement Restricted Account	\$23,000
TO: Fire Station 2 facility upgrade project # 31976400	\$23,000

Please feel free to contact me with any questions.

Sincerely,


Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

pc:
Don Rasmussen
Jim Staschiak
Brian Thomas

Board of Zoning Appeals

June 8, 2017

Members present: Chairman, Phil Rooney; Brett Giese, Sharon Rooney, Kerry Trombley

The meeting was called to order at 6:00 p.m. by Mr. Rooney. Mr. Rooney introduced the members to the audience and the general rules were reviewed.

Mr. Adkins introduced case and city's recommendation.

Case number 55874-BA-17, filed by David McBride on behalf of David Fishell, regarding a variance from section 1122.05(C) of the City of Findlay Zoning Ordinance. The applicant has proposed an addition to an attached garage at 1700 Carlin Street that will be approximately 27.5 feet from the rear lot line. The required setback is 30 feet.

George Phebus, 10950 State Route 68, Findlay, Ohio, was sworn in and appearing on behalf of David McBride.

Mr. Phebus had discussion of previous approved plan from 1991 that would allow for the building to exist without variance.

Mr. Richard responded, explained that the discrepancy was not made aware until measurements for the footer which discovered that there was an issue due to the angle of Interstate 75 that caused the need for this variance, and noted that the plan approved in 1991 would not be a plan approved currently.

Mr. Phebus noted that the 2 ½ encroachment would not affect any neighboring properties to north or south.

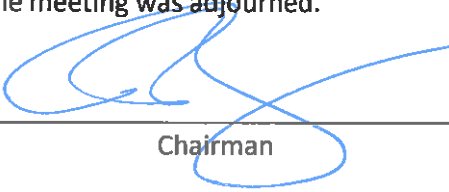
Mr. Richard responded that his point has already been noted.

There were no written or verbal communications to report, nor were there any one in the audience to oppose the request.

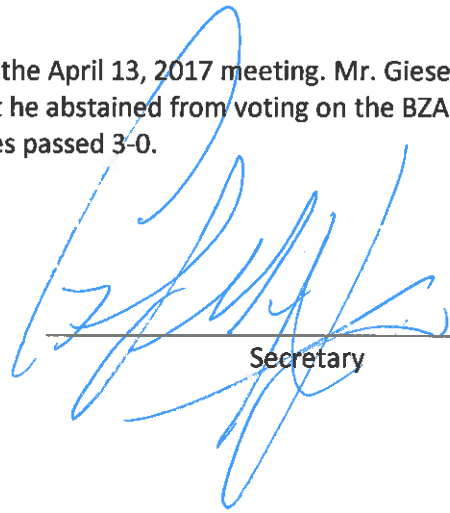
Mrs. Rooney called for a motion to approve variance request, which was seconded by Mr. Giese. The motion was approved 3-0.

Mr. Rooney made a motion to approve the minutes from the April 13, 2017 meeting. Mr. Giese seconded the motion but wanted the record to show that he abstained from voting on the BZA Case number 55670-BA-17. The motion to approve the minutes passed 3-0.

The meeting was adjourned.



Chairman



Secretary

City of Findlay

Lydia Mihalik, Mayor

N.E.A.T. DEPARTMENT
Neighborhood Enhancement and Abatement Team
318 Dorney Plaza, Room 304 • Findlay, OH 45840
Phone: 419-424-7466
www.findlayohio.com

July 12, 2017

City Council
City of Findlay, Ohio

RE: Departmental Activity

This report will serve as a summary of activities for the Neighborhood Enhancement and Abatement Team (NEAT) during the month of June, 2017

Dilapidated Structures

12 cases year to date
20 cases pending

Weeds

169 cases year to date
77 cases pending

Junk on Premises

211 cases year to date
317 cases pending

Junk/Abandoned Vehicles

230 cases year to date
339 cases pending

Minor Maintenance

6 cases year to date
9 cases pending

Miscellaneous

25 cases year to date
16 cases pending

Overgrowth

7 cases year to date
5 cases pending

Right of Way Issues

1 cases year to date
0 cases pending

Sidewalks

0 cases year to date
0 cases pending

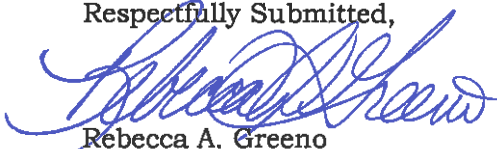
Trash

83 cases year to date
28 cases pending

The Neighborhood Enhancement and Abatement Team received 181 new complaints during the month, of which 34 were invalid. Of the 147 valid issues reported, 84 properties were involved with 19 of the owners being non-residents. NEAT personnel closed 118 cases during the month of June and continue to work diligently on the cases that remained active at the end of the month.

The staff of NEAT works conscientiously with property owners and tenants to achieve compliance. The team appreciates the cooperative spirit of the administration and City Council which aids in the betterment of our community. Please contact NEAT personnel if there are any concerns.

Respectfully Submitted,



Rebecca A. Greeno
N.E.A.T.

TRAFFIC COMMISSION

City of Findlay

June 19, 2017

MINUTES

ATTENDANCE:

MEMBERS PRESENT: Service-Safety Director Paul Schmelzer, Police Chief Greg Horne, Fire Chief Josh Eberle, Service Director/City Engineer Brian Thomas, Councilman Ron Monday.

STAFF PRESENT: Matt Stoffel, Public Works Superintendent; Kathy Launder, City Clerk.

GUESTS PRESENT: Tom Brown.

OLD BUSINESS

1. Request of Grant Russel to review possibility of eliminating one traffic lane and adding parking on Beech Street between East Main Cross Street and East Sandusky Street.

02/21/2017

Director Schmelzer stated that almost every time he turns onto Beech Street there is a delivery truck parked in one of the lanes. Councilman Monday asked how many parking spaces we would gain by eliminating a lane of traffic on Beech Street. Director Schmelzer stated approximately 15 parking spaces could potentially be created. Chief Eberle suggested a loading zone in each block if we move forward with the request to accommodate the delivery trucks.

Motion to table request until Engineering Department can develop a parking plan for Beech Street from East Main Cross Street to East Sandusky Street including one loading zone on the north side of the intersection of Beech Street and East Crawford Street, by Director Schmelzer, second by Chief Eberle. Motion passed 4-0.

03/20/2017

Motion to lift from table, by Director Schmelzer, second by Thomas. Motion passed 5-0.

Talked about putting parking on Beech. Thomas put together exhibit for additional parking on Beech. Can add a total of 15 parking spaces from Main Cross to Sandusky Street on Beech Street. Discussion ensued regarding flow of traffic on Beech Street. Schmelzer asked Thomas to take map and take same parking configuration but move it over to east and west and show the alleys up to Main Street and create pdf and put arrows on it as to which way motorists have to travel as posted now, then email out to commission members for review at next meeting.

Motion to table so that Thomas has a chance to put exhibit together so that if we are going to add parking to beech that we do so after looking at the full traffic pattern in the area, by Director Schmelzer, second by Councilman Monday. Motion passed 5-0.

Give copy of revised exhibit to larger property owners that abut Beech Street and have them attend the next Traffic Commission meeting.

04/17/2017

Motion to lift item from table, by Thomas, second by Councilman Monday. Motion passed 4-0.

Need to wait to make a decision until large property owners have been notified and invited to the meeting.

Motion to table request, by Councilman Monday, second by Lt. Dunbar. Motion passed 4-0.

06/19/2017

No action taken.

2. Request of Tom DeMuth to review crosswalk placement at the intersection of Tiffin Avenue and Croy Avenue due to visibility issue on the northwest corner.

03/20/2017

Discussion ensued regarding options to alleviate issue. Demuth suggested to delay the green light to allow pedestrian traffic to start across prior to vehicle traffic. Maybe place a No Right Turn on Red sign to help alleviate. Mitigate risk and worth looking at. Last resort is to redo curb and ramp on the other side of the box.

Motion to review the timing of the traffic signal to see if a delay in the green signal for southbound thru traffic can be facilitated in order to create additional visibility for a pedestrian in the crosswalk, by Director Schmelzer, second by Thomas. Motion passed 5-0.

Review results and bring back to Traffic Commission next month.

04/17/2017

Demuth stated that he changed the timing of the traffic signal, but has not been able to monitor. Will be doing maintenance next month in the area and will be able to monitor to determine if it is helping. Demuth stated they did test the light, and they were able to walk to the second lane of traffic before the green light signaled for motorists.

05/15/2017

No action taken.

6/19/2017

Motion to lift item from table, by Director Schmelzer, second by Chief Dunbar. Motion passed 5-0. DeMuth stated that he hasn't been out to the area in a couple weeks. He has talked with pedestrian that had the issue and hasn't had any problems since the change was made. DeMuth does not see an issue at this pedestrian crossing. This matter is closed.

3. Request of Aaron Baxter to make Sherry Street from Pearl Street to Sixth Street one way northbound.

04/17/2017

Mr. Baxter stated that Sherry Street is narrow, two cars cannot pass at the same time without going off the road into the yards. It is causing erosion on both sides of the street. Mr. Baxter inquired if the postal route needs to be considered when determining the direction of a one way. Councilman Monday stated that we need to be assured that the residents on the street are in favor of changing Sherry Street to one way. Mr. Baxter is responsible to obtain signatures of residents in favor of the one way.

Motion to table request until Mr. Baxter obtains signatures of residents in favor of changing Sherry Street to one way, and invite a representative of the US Post Office to address issue of postal route to the next meeting, by Councilman Monday, second by Chief Eberle. Motion passed 4-0.

06/19/2017

No action taken.

4. Request of Brian Thomas, City Engineer, to review crosswalks at Trenton Avenue and Bolton Street and West Main Cross Street and Liberty Street.

04/17/2017

Thomas stated that we are getting ready to do a curb project on West Main Cross and on Trenton Avenue. There are a couple crosswalks that he is requesting be reviewed to determine if they should remain after the curb project is done. Thomas stated that the crosswalk at W. Main Cross St. and Liberty St. crosses four lanes of traffic. May have increased use due to the new Kan Du Art Studio. Lt. Dunbar stated that the Police Department encourages people to cross at crosswalks. Chief Eberle stated that we should have flashing beacons added to this crosswalk. Demuth stated that he can lay the foundation for the flashing beacons, and then we can decide later if we want to install the flashing beacons.

Thomas stated that we have the same issue at Trenton Avenue and Bolton Street. This crosswalk crosses five lanes of traffic. There is a significant distance to the next signalized intersection. Lt. Dunbar stated that he has less objections about removing this crosswalk than the Main Cross/Liberty crosswalk. Thomas stated that he can plan on putting the ramps in and then we can decide if we want to replace the crosswalks at the next meeting.

Motion to prepare curb ramps at the intersections of West Main Cross Street and Liberty Street and Trenton Avenue and Bolton Street, and table the request to review crosswalks and decide if crosswalks should remain and if any signalization is needed, by Chief Eberle, second by Thomas. Motion passed 4-0.

05/15/2017

No action taken.

6/19/2017

Motion to lift item from table, by Director Schmelzer, second by Director Thomas. Motion passed 5-0. Discussion ensued regarding need for signalization. No further action needed.

5. Request of Councilman Ron Monday to review the left turn signalization from Fostoria Avenue onto Tiffin Avenue.

05/15/2017

Councilman Monday stated that a constituent had expressed to him that the directional signage on Fostoria Avenue at Tiffin Avenue is confusing. Discussion ensued regarding the left turn signal activation of the traffic signal. Schmelzer inquired why the hashes on pavement along the island along the eastbound lane are in place? Can it be changed to a lane of traffic to open up the intersection to allow for a dedicated left turn lane?

Motion to table to research history of hashes on pavement, by Director Schmelzer, second by Chief Eberle. Motion passed 5-0.

06/19/2017

No action taken.

6. Request of Councilman John Harrington to review the traffic pattern around Jefferson School.

5/15/2017

Acting Chief Dunbar stated that he has assigned the Special Assignment Unit to review the traffic pattern around Jefferson School. They are to have their report completed by May 24, 2017, to bring back to Traffic Commission. It is suggested to reach out to Dennis McPheron to attend the next meeting when it is discussed.

Motion to table, by Director Schmelzer, second by Thomas. Motion passed 5-0.

06/19/2017

Chief Dunbar stated that Sgt. Brian Dill with the Special Assignment Unit reviewed the area for best options for traffic pattern around Jefferson School. He spoke with school personnel as well as the residents in the area. The following are several proposals for consideration:

- A. Remove the No Parking restriction on Seventh Street between S. Main St. and Maple Ave. to allow for additional stacking.
- B. Make Washington Ave. between Sixth St. and Seventh St. No Parking during school hours.
- C. Make Maple Avenue between Seventh Street and Fairlawn Place one-way going southbound allowing two lanes of stacking.
- D. Make Fairlawn Place from Maple Ave. to Washington Ave. No Parking during school hours.
- E. Maple Avenue between Fairlawn Place and Pearl Street has already been made No Parking Any Time on both sides of the street.

Schmelzer requested that Chief Dunbar develop a map with the recommendations and forward to the Superintendent of Findlay City Schools for review. The net benefit of these recommendations is to get cars off of Sixth Street and increase bus maneuverability on Fairlawn Avenue.

Motion to have the Engineering Department create an exhibit to reflect proposals A, B, C, and D from Special Assignment Unit, and forward to Ed Kurt, Superintendent of Findlay City Schools, and Jefferson School Principal for review, by Director Schmelzer, second by Councilman Monday. Motion passed 5-0.

7. Request of Dan Budke, 719 South Main Street, to permanently remove three parking spaces in front of 719 and 725 South Main Street.

5/15/2017

Dan Budke stated that he owns 719 and 725 South Main Street. He has off street parking available for these two properties. Since Marathon Petroleum Company built the new parking garages, there rarely is anybody parked in the spaces in front of 719 and 725 South Main Street. He stated that these parking spaces can be converted into bump out areas or green space as a welcome corridor to Downtown. Schmelzer stated that the symmetry would not match at both corners of the north side of the intersection.

Motion to grant request of permanent elimination of the first three parking spaces on South Main Street going north on the east side of the intersection of South Main Street and East Lima Street near 719-731 South Main Street, by Director Schmelzer, second by Councilman Monday.

Discussion: Chief Eberle suggested we look at a conceptual drawing for this area before parking spaces are permanently removed. Schmelzer stated that he has reluctance to create a place for any landscaping due to the low feasibility of installation of an irrigation system for the area. Look at conceptual plan for expanding landscape in area and feasibility of installation of irrigation system. Chief Eberle questioned if the City doesn't move forward with a plan for bump outs or landscaping, will the parking spaces remain?

Director Schmelzer withdrew his motion and Councilman Monday withdrew his second of the motion.

Motion to table request, by Director Schmelzer, second by Councilman Monday. Motion passed 5-0.

06/15/2017

Motion to lift item from table, by Director Schmelzer, second by Chief Eberle. Motion passed 5-0.

Schmelzer reviewed the area. He understands where Mr. Budke is coming from, but after looking at the overall plan for the Main Street Improvement project, it doesn't fit aesthetically to have a bump out in this parking area. Schmelzer stated that the City receives complaints all the time about parking spaces being removed from downtown. There is no infrastructure in place in the parking area for irrigation system if landscaping was installed in the parking area as an island. Chief Eberle stated there may be an increased need for parking once the hotel opens up.

Motion to deny request to permanently remove three parking spaces in front of 719 and 725 South Main Street, by Director Schmelzer, second by Chief Eberle. Motion passed 5-0.

NEW BUSINESS

1. Request of Tom Brown to add a stop sign on westbound W. Bigelow Avenue at Broad Avenue.

Tom Brown stated that his wife was in a very serious accident at this intersection. He feels that making it a 3-way stop intersection would prevent any further accidents.

Schmelzer stated that given traffic volumes for this intersection, stop signs on W. Bigelow Avenue at Broad Avenue would not be warranted per the Ohio Uniform Traffic Code. Schmelzer suggested that the approach off of Broad to W. Bigelow Avenue be straightened out so that it is a perpendicular viewpoint making it easier to see.

Motion to deny request for a stop sign on westbound W. Bigelow Avenue at Broad Avenue due to insufficient traffic volume; and to approve straightening the approach of the intersection off of Broad Ave. to W. Bigelow Avenue so that it is a perpendicular viewpoint, by Director Schmelzer, second by Monday. Motion passed 5-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on July 17, 2017 at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,



Kathy K. Launder
City Clerk

TRAFFIC COMMISSION

City of Findlay
July 24, 2017

MINUTES

ATTENDANCE:

MEMBERS PRESENT: Service Director/City Engineer Brian Thomas, Police Chief Greg Horne, Fire Chief Josh Eberle, Councilman Ron Monday.

STAFF PRESENT: Matt Stoffel, Public Works Superintendent; Tom DeMuth, Traffic Lights Supervisor; Jeremy Kalb, Engineering Project Manager; Don Rasmussen, Law Director Kathy Launder, City Clerk.

GUESTS PRESENT: none.

OLD BUSINESS

1. Request of Grant Russel to review possibility of eliminating one traffic lane and adding parking on Beech Street between East Main Cross Street and East Sandusky Street.

02/21/2017

Director Schmelzer stated that almost every time he turns onto Beech Street there is a delivery truck parked in one of the lanes. Councilman Monday asked how many parking spaces we would gain by eliminating a lane of traffic on Beech Street. Director Schmelzer stated approximately 15 parking spaces could potentially be created. Chief Eberle suggested a loading zone in each block if we move forward with the request to accommodate the delivery trucks.

Motion to table request until Engineering Department can develop a parking plan for Beech Street from East Main Cross Street to East Sandusky Street including one loading zone on the north side of the intersection of Beech Street and East Crawford Street, by Director Schmelzer, second by Chief Eberle. Motion passed 4-0.

03/20/2017

Motion to lift from table, by Director Schmelzer, second by Thomas. Motion passed 5-0.

Talked about putting parking on Beech. Thomas put together exhibit for additional parking on Beech. Can add a total of 15 parking spaces from Main Cross to Sandusky Street on Beech Street. Discussion ensued regarding flow of traffic on Beech Street. Schmelzer asked Thomas to take map and take same parking configuration but move it over to east and west and show the alleys up to Main Street and create pdf and put arrows on it as to which way motorists have to travel as posted now, then email out to commission members for review at next meeting.

Motion to table so that Thomas has a chance to put exhibit together so that if we are going to add parking to beech that we do so after looking at the full traffic pattern in the area, by Director Schmelzer, second by Councilman Monday. Motion passed 5-0.

Give copy of revised exhibit to larger property owners that abut Beech Street and have them attend the next Traffic Commission meeting.

04/17/2017

Motion to lift item from table, by Thomas, second by Councilman Monday. Motion passed 4-0.

Need to wait to make a decision until large property owners have been notified and invited to the meeting.

Motion to table request, by Councilman Monday, second by Lt. Dunbar. Motion passed 4-0.

06/19/2017

No action taken.

07/24/2017

Motion to lift item from table, by Councilman Monday, second by Director Thomas. Motion passed 4-0. Kalb met with the property owners on Beech Street to gauge their opinion on changing Beech Street to one lane and adding parking. They were not in favor of it. Many of these businesses have deliveries made on Beech Street that tie up a lane of traffic for a period of time while unloading. These property owners would rather see Beech Street be reversed to one way going northbound and the first alley east of Main Street be reversed to one way going southbound. This allows for traffic coming from the parking garage to exit onto East Main Cross Street off of Beech Street rather than East Sandusky Street off of Beech which backs up due to vehicles exiting the Marathon Petroleum parking garage. Councilman Monday stated that he is not necessarily in favor of changing the one way directions. It would be easier for a semi hauling vehicles delivering at LaRiche to turn off of East Main Cross Street onto Beech Street rather than East Crawford Street onto Beech Street. We need to get the opinion of the businesses that are along the alley of changing it to one way. Councilman Monday stated that before we take action on request for Beech Street parking, we need to have Councilman Russel attend a meeting to discuss why he requested the change.

Motion to table request, by Councilman Monday, second by Director Thomas. Motion passed 4-0.

2. Request of Aaron Baxter to make Sherry Street from Pearl Street to Sixth Street one way northbound.

04/17/2017

Mr. Baxter stated that Sherry Street is narrow, two cars cannot pass at the same time without going off the road into the yards. It is causing erosion on both sides of the street. Mr. Baxter inquired if the postal route needs to be considered when determining the direction of a one way. Councilman Monday stated that we need to be assured that the residents on the street are in favor of changing Sherry Street to one way. Mr. Baxter is responsible to obtain signatures of residents in favor of the one way.

Motion to table request until Mr. Baxter obtains signatures of residents in favor of changing Sherry Street to one way, and invite a representative of the US Post Office to address issue of postal route to the next meeting, by Councilman Monday, second by Chief Eberle. Motion passed 4-0.

07/24/2017

No action taken.

3. Request of Councilman Ron Monday to review the left turn signalization from Fostoria Avenue onto Tiffin Avenue.

05/15/2017

Councilman Monday stated that a constituent had expressed to him that the directional signage on Fostoria Avenue at Tiffin Avenue is confusing. Discussion ensued regarding the left turn signal activation of the traffic signal. Schmelzer inquired why the hashes on pavement along the island along the eastbound lane are in place? Can it be changed to a lane of traffic to open up the intersection to allow for a dedicated left turn lane?

Motion to table to research history of hashes on pavement, by Director Schmelzer, second by Chief Eberle. Motion passed 5-0.

07/24/2017

No action taken.

4. Request of Councilman John Harrington to review the traffic pattern around Jefferson School.

5/15/2017

Acting Chief Dunbar stated that he has assigned the Special Assignment Unit to review the traffic pattern around Jefferson School. They are to have their report completed by May 24, 2017, to bring back to Traffic Commission. It is suggested to reach out to Dennis McPheron to attend the next meeting when it is discussed.

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06/19/2017

Chief Dunbar stated that Sgt. Brian Dill with the Special Assignment Unit reviewed the area for best options for traffic pattern around Jefferson School. He spoke with school personnel as well as the residents in the area. The following are several proposals for consideration:

- A. Remove the No Parking restriction on Seventh Street between S. Main St. and Maple Ave. to allow for additional stacking.
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- C. Make Maple Avenue between Seventh Street and Fairlawn Place one-way going southbound allowing two lanes of stacking.
- D. Make Fairlawn Place from Maple Ave. to Washington Ave. No Parking during school hours.
- E. Maple Avenue between Fairlawn Place and Pearl Street has already been made No Parking Any Time on both sides of the street.

Schmelzer requested that Chief Dunbar develop a map with the recommendations and forward to the Superintendent of Findlay City Schools for review. The net benefit of these recommendations is to get cars off of Sixth Street and increase bus maneuverability on Fairlawn Avenue.

Motion to have the Engineering Department create an exhibit to reflect proposals A, B, C, and D from Special Assignment Unit, and forward to Ed Kurt, Superintendent of Findlay City Schools, and Jefferson School Principal for review, by Director Schmelzer, second by Councilman Monday. Motion passed 5-0.

07/24/2017

No action taken.

NEW BUSINESS

1. Request of members of the Tall Timbers Industrial Center to install a speed limit sign on Hamlet Drive.

There are no speed limit signs on Hamlet Drive. Speed limit for this road is 35 MPH. Chief Dunbar stated that enforcement would be easier if there are speed limit signs posted.

Motion to install two speed limit signs in each direction on Hamlet Drive, by Chief Dunbar, second by Chief Eberle. Motion passed 4-0.

2. Request of Alison Newtown Mazey, 136 E. Pine Ave., for a "Caution Blind Person" sign be placed on Pine Ave. and Ash Ave. as well as the entrance to the alley that runs along the east side of 136 E. Pine Ave. Also requesting speed bumps be placed in the alley or that the alley be made one way (entrance off Ash Ave., exiting on Pine Ave.) due to excessive speed down the alley.

A "Caution Blind Person" sign does not meet the criteria for a sign in the right-of-way per the Ohio Manual for Uniform Traffic Code. These signs can be purchased by a citizen and installed on his/her personal property not in the right-of-way. The City of Findlay does not allow speed bumps in alleys or streets. Chief Dunbar stated that we could do some targeted enforcement in the area to help deter motorists from speeding in the area.

Motion to deny request for a "Caution Blind Person" sign and speed bumps in the alley, by Chief Eberle, second by Director Thomas. Motion passed 4-0.

3. Request of Neil Allen, 503 W. Sandusky St., for installation of directional "One Way" signs on the southwest telephone pole at Hurd Ave. and W. Sandusky St. to advise east and west traffic on Sandusky St. that Hurd is one way.

Motion to approve request for a "One Way" sign to be placed on the southwest telephone pole at Hurd Ave. and W. Sandusky St., by Director Thomas, second by Chief Dunbar. Motion passed 4-0.

4. Request of Joshua Romaker, 501 N. Blanchard St., for consideration of a pedestrian crosswalk with caution lights or a full fledged lighted intersection to be installed at the intersection of Interstate Drive and Northridge Road.

Foot traffic could increase with the new hotel being built in the area. DeMuth recommends that a crosswalk can be placed on the north side of Interstate Drive and the east side of Northridge Road with appropriate pavement markings and signage. At this time, this intersection would most likely not meet the traffic counts to warrant a traffic signal.

Motion to install crosswalks on the north side of Interstate Drive and the east side of Northridge Road with appropriate pavement markings and signage, by Chief Eberle, second by Director Thomas. Motion passed 4-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on August 21, 2017 at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,



Kathy K. Launder
City Clerk

PARKS AND RECREATION BOARD

City of Findlay

June 19, 2017

MINUTES

ATTENDANCE

Members Present: Brian Thomas, Chair, Dennis McPheron, Greg Meyers, Shane Pochard, Gary Pruitt, Grant Russel, Mike Slough, Dave Trisel,

Staff Present: Matt Stoffel, Lisa Mansfield, and Kathy Launder.

Guests: Dick Schrock and Bob Beutler, Pickleball; Andy Smyth, The University of Findlay.

APPROVAL OF MINUTES

Motion to accept minutes of the April 17, 2017, and May 15, 2017, meeting, by McPheron, second by Trisel.
Motion passed 8-0.

OLD BUSINESS

Pickleball Courts: Dick Schrock stated that to bring in a Pickleball Tournament there needs to be at least 8 courts in the same location. The tennis courts at Riverside Park can be converted into 8 courts. McPheron stated that he talked with the tennis coach and they have a tennis camp in conjunction with the YMCA at the Riverside Park courts for a week during the summer. They request that the tennis courts not be removed. It is suggested that we not eliminate the tennis courts until we know the impact to the groups/individuals who use them.

Russel inquired as to how we monitor the tennis courts. We know the interest is there for Pickleball. Hard to decide if we don't know the usage of the tennis courts. Most members of the board have not seen any use of the tennis courts. Wobser is in favor of total conversion of the tennis courts to Pickleball courts. Stoffel stated that the courts are scheduled to be paved and painted this year.

Motion to approve converting the tennis courts at Riverside Park to Pickleball courts with the assurance from the local Pickleball Association that at least 2-4 clinics and tournaments will be held on these courts, by Meyers, second by Slough.

Russel asked if we had a tennis group attend the Recreation Summit.

Motion to table request, by Russel, second by Pochard. Motion passed 5-3. Trisel, Meyers, and Slough gave the dissenting votes.

Scope of Work-Facility Expansion: Thomas stated that the City has a proposal from COMPANY to provide a feasibility study for facility expansion of the Cube. It is suggested that we add a project schedule with estimated timeframe of completion and the contractor needs to seek prior written approval from the City before changes of additional work can be added or charged. This company is very experienced in these types of feasibility studies, they know the history of Findlay and the Cube facility, and they have an understanding of this area of the state. The money for the study has already been approved in the Capital budget. The quote came under the budgeted amount. Motion to approve Scope of Work for facility expansion feasibility study from COMPANY, by Meyers, second by Slough. Motion passed 8-0.

NEW BUSINESS

Fee Schedule amendment-camp fee: Mansfield stated that she is requesting that the Fee Schedule be amended to add a fee for sport camps held on City outdoor facilities. Mansfield is requesting a flat fee of \$250.00 to hold a sport camp on City outdoor facilities. Historically, the City has charged a flat fee of \$250.00, however, it was never documented in a Fee Schedule.

Motion to add category of sports camp with a fee of \$250 for use of City outdoor facilities, and offer the same to The University of Findlay for their 2017 soccer camps, by Russel, second by Pochard. Motion passed 8-0.

DEPARTMENT REPORTS

Recreation Department Report: Mansfield reported that the ice will down until mid July. Skate camps are done, other ice activities going well. We have been getting some business from users of the facility in Bowling Green since it is closed temporarily. We will be hosting a softball tournament with approximately 60 teams signed up. The National Tournament will be held the end of July with 40 teams. Hosting a baseball tournament with over 40 teams signed up. Keep Active events are going well. Pickleball, Ulitimate Frisbee, and Shuffleboard are coming up. Doing some landscaping upgrades.

Parks Maintenance Department Report: Stoffel stated that they are finishing up the Bernard Park playground. Finishing up stoned parking lot at Swale Park. The pool has been busy. Shelter rental at Riverside Park is good. Will be meeting with the Hancock Park District Board regarding next year's grant. The City has been able to replace 15 shelter roofs and refurbish the Bandshell with the monies received from the Hancock Park District grants since 2014.

OTHER REPORTS

Hancock Park District Report: Pruitt reported that he met with Steve Wilson regarding the flood mitigation project as it pertains to the Karg Well area. Wilson stated that they are going to rebuild the concrete wall on the park side. Park improvements will be postponed until after this project is complete.

OTHER BUSINESS

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for July 17, 2017, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,


Kathy Launder
City Clerk

PARKS AND RECREATION BOARD

City of Findlay

July 24, 2017

MINUTES

ATTENDANCE

Members Present: Brian Thomas, Chair, Greg Meyers, Shane Pochard, Mike Slough, Dave Trisel.

Staff Present: Matt Stoffel, Lisa Mansfield, and Kathy Launder.

Guests: none.

APPROVAL OF MINUTES

Minutes of the June 19, 2017, meeting were not approved for lack of a quorum.

OLD BUSINESS

Pickleball Courts: A decision on the conversion of the tennis courts at Riverside Park to Pickleball courts was not made due to lack of quorum for a vote. Pochard commented that the tennis coach at Findlay City Schools did not give sufficient justification to keep the tennis courts at Riverside Park.

DEPARTMENT REPORTS

Recreation Department Report: Mansfield reported that starting Sunday the U-10 Fastpitch Softball Tournament will be at the Marathon Diamonds. The All Star Playground will be closed July 25 and 26 for maintenance. The ice came off last weekend and a dry floor event was held this past week. Ice rental time has increased for figure skating due to Bowling Green's closure for renovation. We will be putting the ice back down earlier to take advantage of the extra ice rental time.

Parks Maintenance Department Report: Stoffel stated that they are working ballfields. We are laying mulch at Bernard Park and will be setting the playground equipment soon. Rawson Park and Emory Adams Park were badly damaged due to the flooding. Working to put more drainage in at Emory Adams Park to alleviate damage in the future. Will be overseeding and resurfacing the ballfields at Rawson Park. We replaced a pump at the pool. Have seen an increase of Pickleball being played at Rawson Park.

OTHER BUSINESS

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for August 21, 2017, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy Launder
City Clerk

City of Findlay City Planning Commission

Thursday, August 10, 2017 - 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

NEW ITEMS

1. **PETITION FOR ZONING AMENDMENT #ZA-05-2017** filed to rezone a 38.535 acre parcel located at the southwest corner of E. Bigelow Avenue and Bright Road from C-2 General Commercial to I-1 Light Industrial.
2. **ALLEY/STREET VACATION PETITION #AV-05-17** filed to vacate an unimproved right-of-way of Benton Street running north from E. Sandusky Street, an unimproved right-of-way of Decker Avenue running east from Benton Street and two unimproved east/west alleyways running east from Benton Street also, one to the south of Decker Avenue and one to the north of Decker Avenue.
3. **SITE PLAN APPLICATION #SP-10-2017** filed by Hancock County Agricultural Society, 1017 E. Sandusky Street for an event building and associated parking on the County Fairgrounds property.
4. **APPLICATION FOR SPECIAL REVIEW #SR-02-2017** filed by VanTrust Real Estate, LLC, 775 Yard Street, Suite 300, Columbus, OH for a proposed industrial building to be located on the southwest corner of E. Bigelow Avenue and Bright Road.

ADJOURNMENT

City of Findlay City Planning Commission

Thursday, July 20, 2017 - 9:00 AM
Municipal Building, Council Chambers

Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

MEMBERS PRESENT: Lydia Mihalik
Brian Thomas
Jackie Schroeder
Dan Clinger

STAFF ATTENDING: Matt Cordonnier, HRPC Director
Jeremy Kalb, Engineering Project Manager
Todd Richard, Zoning Inspector
Don Rasmussen, Law Director

GUESTS: Lou Wilin, Greg Burke, Phil Rooney, Tony Scanlon, Tom Shindledecker, Jim Koehler

CALL TO ORDER

ROLL CALL

The following members were present:

Brian Thomas
Jackie Schroeder
Dan Clinger
Mayor Mihalik (arrived late)

SWEARING IN

All those planning to give testimony were sworn in by Matt Cordonnier.

APPROVAL OF MINUTES

Jackie Schroeder made a motion to approve the minutes of the June 8, 2017 meeting. Dan Clinger seconded. Motion to accept carried 3-0-0.

NEW ITEMS

1. PETITION FOR ZONING AMENDMENT #ZA-04-2017 filed to rezone 301 & 305 W. Front Street and 210 S. West Street from C-2 General Commercial to C-3 Downtown Business District.

HRPC

General Information

This request is located on the southwest corner of S. West Street and W. Front Street. The location is zoned C-2 General Commercial. Lots to the north, south and west are also zoned C-2. To the east is zoned C-3 Downtown Commercial. It is located within the 100-year flood plain. The City Land Use Plan designates the site as Small Lot Residential.

Parcel History

Site of a vacant church building, a two-family residential structure and a single family home.

Staff Analysis

The applicant is requesting to rezone the parcels to C-3 Downtown Commercial in order to develop the site for multi-family residential use.

The Marathon Center for Performing Arts is located to the east of the site. To the south is a vacant bank building and directly west is a three-family residential structure. Directly north are a couple of single-family homes and a building with a mix of office and residential uses.

W. Front Street is a mix of single family, multi-family, office and retail uses from Main Street west to the railroad tracks. C-2 zoning runs all the way down the north side and part of the south side and is not suitable for the area. C-1 Local Commercial and C-3 Downtown Commercial are much more appropriate for the area.

With the resurgence of downtown as a desirable place to live, we foresee more residential options developing in these areas in the near future.

Staff Recommendation

HRPC Staff recommends that FCPC recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-04-2017 to rezone 301 & 305 W. Front Street and 210 S. West Street from C-2 General Commercial to C-3 Downtown Business District.

ENGINEERING

No comments

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION.

Staff recommends that FCPC recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-04-2017 to rezone 301 & 305 W. Front Street and 210 S. West Street from C-2 General Commercial to C-3 Downtown Business District.

DISCUSSION

Dan Clinger asked if Multi-Family is a conditional use in the C-3 District. Mr. Cordonnier replied that it is.

Mr. Clinger asked the applicant if they intended to rehab the existing facility or demolition of the site. Tony Scanlon replied that they intended to demolish the structures and construct high-end townhouse type units. He stated that it would go along with the downtown revitalization. They could be made to look old but be very modern. They would not use any of the existing structures. Mr. Clinger asked if they had a number of proposed units. Mr. Scanlon replied that it could be up to eight units. Mr. Clinger asked if there would be room for sufficient parking. Mr. Scanlon said he believes that C-3 relieves some of the parking requirements but that they intend to try to comply with Multi-Family standards.

Mayor Mihalik said that one thing that we tend to find particularly with these residential developments is that we are keenly aware of the parking. This is part of the proforma of what they want to do. She reminded the members that this is just a zoning request, not a site plan.

MOTION

Dan Clinger made a motion **to recommend to Findlay City Council approval of PETITION FOR ZONING AMENDMENT #ZA-04-2017 filed to rezone 301 & 305 W. Front Street and 210 S. West Street from C-2 General Commercial to C-3 Downtown Business District.**

2nd: Jackie Schroeder

VOTE: Yay (4) Nay (0) Abstain (0)

2. APPLICATION TO REESTABLISH A NON-CONFORMING USE #NC-02-2017 for 719 Tiffin Avenue. The applicants wish to use the site for professional offices.

HRPC

General Information

This request is located on the south side of Tiffin Avenue just west of Central Avenue. The lot is zoned R-3 Single Family Small Lot. All surrounding lots are zoned R-3 also. It is not located within the 100-year flood plain. The City Land Use Plan designates the site as Single Family Small Lot.

Parcel History

This location has housed such uses as real estate office, mortgage broker offices, dentist office, and dental instructional school.

Staff Analysis

This area was zoned C Residential by the old zoning map and code. When the zoning was changed and it became R-3, this location was still being used as an office. The use could continue as non-conforming as long as it was occupied by an office.

The dental practice ceased operation and after two years of vacancy the property converted back to only allowing any use listed as permitted in the R-3 district.

The owners would like to reestablish its non-conforming status to permit office use once again. The site does provide some off street parking in the rear that is accessible from an existing drive from Tiffin Avenue. The entire back yard is paved and there are currently five striped parking spaces along the east side. There is space near the rear of the house that could accommodate a couple of additional spaces.

Staff Recommendation

HRPC Staff recommends **that FCPC recommend approval to Findlay City Council to reestablish the nonconforming use for professional office at 719 Tiffin Avenue.**

ENGINEERING

No Comment

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION

Staff recommends **that FCPC recommend approval to Findlay City Council to reestablish the nonconforming use for professional office at 719 Tiffin Avenue.**

DISCUSSION

Dan Clinger noted the parking requirements for an office. Matt Cordonnier noted that had the use not stopped for the 2-year period, this would still be an office location. Mr. Clinger asked if Wood County would have to review the use again. He said that one issue would be that the handicap ramp would be in compliance. Mr. Clinger asked if they had any idea what the square footage of the building was. Phil Rooney replied that according to the tax card, the house is around 1500 square feet total. Mr. Clinger asked if the second floor is used. Mr. Rooney said he did not know for sure if the new owner would use this or not. Mr. Cordonnier stated that the five parking spaces would meet the requirement for the square footage.

MOTION

Dan Clinger made a motion **to recommend approval to Findlay City Council to reestablish the nonconforming use for professional office at 719 Tiffin Avenue.**

2nd: Brian Thomas

VOTE: Yay (4) Nay (0) Abstain (0)

3. APPLICATION TO REESTABLISH A NON-CONFORMING USE #NC-03-2017 for 801 S. Main Street. The applicants wish to use the site for a medical use.

HRPC

General Information

This request is located at the southeast corner of S. Main Street and E. Lima Street. It is zoned R-1 Single Family Large Lot. Parcels to the south, east and west are also zoned R-1. To the north is zoned C-2 General Commercial. It is not within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Downtown.

Parcel History

This building has historically been the location of many medical offices as well as apartments. These uses were in existence even prior to zoning.

Staff Analysis

The applicant wishes to reestablish the nonconforming medical aspect of the building specifically for an ultra sound facility.

There is a paved parking area on the east side of the building. No spaces are striped but it would appear to have space for at least 10 parking spaces.

Directly across Lima Street to the north is a dry cleaning business. Across Main Street to the west is a church. Immediately south is a dental practice and another office building.

Staff does not see any reason why this use would not be compatible with the current neighborhood.

HRPC Staff recommends that FCPC recommend approval to Findlay City Council to reestablish a nonconforming use for a medical practice at 801 S. Main Street.

ENGINEERING

No Comment

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION

Staff recommends that FCPC recommend approval to Findlay City Council to reestablish a nonconforming use for a medical practice at 801 S. Main Street.

DISCUSSION

Dan Clinger stated that it is a large building. He asked if apartments here are still in use or any offices. The applicant is not present to answer this. Mr. Clinger asked if a site plan would be required. Matt Cordonnier replied no. He said it is important to note the history of commercial and office uses in the past here going back prior to zoning existing. Mr. Clinger said he has no problem with the Conditional Use, but if there are apartments, are we providing enough parking for the site.

Brian Thomas stated that based on the past uses and history of the site he could recommend approval.

MOTION

Brian Thomas made a motion to recommend approval to Findlay City Council to reestablish the nonconforming use for professional office at 801 S. Main Street.

2nd: Mayor Mihalik

VOTE: Yay (4) Nay (0) Abstain (0)

4. ALLEY/STREET VACATION PETITION #AV-04-2017 filed to vacate the first north/south alley west of S. Main Street running north from Highland Avenue and the first east/west alley north of Highland Avenue running west from S. Main Street.

HRPC

General Information

The alleys in this request are located in the block at the northwest corner of S. Main Street and Highland Avenue. The area is zoned O-1 Institutions and Offices with a Medical Overlay. It is not within the 100-year flood plain. The City Land Use Plan designates the area as Medical.

Parcel History

A site plan for a new parking lot in this area was reviewed and approved by FCPC at the June 8, 2017 meeting.

Staff Analysis

The site plan for the Hospital parking lot, which was approved last month, indicated that these alleys would be vacated. The new parking lot will extend into the current public right of way of these alleys. It was a condition of approval to vacate them.

All land abutting these alleys is owned by the Blanchard Valley Regional Health Center and the Hancock County Commissioners. Both owners have signed the petition.

ENGINEERING

No Comment

FIRE PREVENTION

No Comment

STAFF RECOMMENDATION

Staff recommends that FCPC recommend approval to Findlay City Council of **ALLEY/STREET VACATION PETITION #AV-04-2017 filed to vacate the first north/south alley west of S. Main Street running north from Highland Avenue and the first east/west alley north of Highland Avenue running west from S. Main Street.**

DISCUSSION

None

MOTION

Jackie Schroeder made a motion to recommend approval to Findlay City Council of **ALLEY/STREET VACATION PETITION #AV-04-2017 filed to vacate the first north/south alley west of S. Main Street running north from Highland Avenue and the first east/west alley north of Highland Avenue running west from S. Main Street.**

2nd: Dan Clinger

VOTE: Yay (4) Nay (0) Abstain (0)

5. APPLICATION FOR FINAL PLAT # FP-04-2017 for Spring Lake 1st Addition Replat.

HRPC

General Information

This request is located off the east side of TR 77 and off the dead end of Penrose Drive in Spring Lake 1st Addition. It is zoned R-1 Single Family Large Lot. Parcels to the south and west are also zoned R-1. To the north is zoned R-3 Single Family Small Lot and to the east is zoned R-1 One Family in Liberty Township. It is not within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Single Family Medium Lot.

Parcel History

This area was platted with multiple streets and small lots as part of the Spring Lake Subdivision.

Staff Analysis

The applicant wishes to vacate the existing rights-of-way and lots and replat the area into four (4) large lots varying in size from approximately 2.4 to 3.9 acres.

A cul-de-sac will be constructed on the north end of Penrose Drive to serve Lots 1 and 2. Lots 3 and 4 will be accessed from TR 77. TR 77 is a secondary thoroughfare on the Hancock County Thoroughfare Plan map. The City of Findlay Subdivision Regulations require Marginal Access drives on Secondary as well as Major Thoroughfares. Because the road frontage is only 180' total, a Marginal Access Drive is not feasible. Driveway permits must be obtained from the County Engineer's Office because the road is not in the City limits. The County Access Management Regulations require spacing between drive accesses on a secondary thoroughfare of 360 feet. The developer should file for a variance on the driveways here prior to filing the plat. A shared driveway would probably be the best solution.

A Secondary Thoroughfare requires 80' of right of way. The current road has 30' from the centerline. An additional 10' of right of way needs to be dedicated on TR 77. The dedication of right of way plat shall be submitted to the County for acceptance.

Lots within subdivisions are subject to a maximum depth to width ratio of 3 to 1. Planning Commission will need to grant a variance on that requirement if they will accept the lots as drawn. Lot 2 is under the maximum.

HRPC Staff recommends that **FCPC approve APPLICATION FOR FINAL PLAT # FP-04-2017 for Spring Lake 1st Addition Replat subject to the following conditions:**

- **A variance granted for the spacing of driveways onto TR 77 per Hancock County (**
- **Dedication of an additional 10' of right-of-way along TR 77**
- **A variance granted by FCPC on the maximum depth to width ratio of 3 to 1**

ENGINEERING

Construction drawings were received, and there are some minor comments that will be addressed with the consultant.

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION

Staff recommends approval of APPLICATION FOR FINAL PLAT # FP-04-2017 for Spring Lake 1st Addition Replat subject to the following conditions:

- A variance granted for the spacing of driveways onto TR 77 per Hancock County (HRPC)
- Dedication of an additional 10’ of right-of-way along TR 77 (HRPC)
- A variance granted by FCPC on the maximum depth to width ratio of 3 to 1 (HRPC)

DISCUSSION

Jeremy Kalb commented that he had received the construction drawings for the cul-de-sac. There are some minor changes that they are working on with the consultant.

Brian Thomas stated that with Planning Commission approving this, he wanted again to reiterate that the sanitary sewer out there is not the City’s. It is Eagle Creek Utility Company and we cannot give permission to tie into that. He said he knows they are aware of this, but just wanted to mention so everyone is aware of it. Dan Clinger asked if they have to tie in. Mr. Stone replied that based on the lot sizes they can apply for well and septic. He said there have been a lot of issues with the sanitary sewer in that area over the years. Mr. Stone said that is one of the reasons they are going with the larger lots. He said there is still a lot of discussion about whether they can or cannot pull sanitary taps there.

Matt Cordonnier noted that if a motion is made, there is a variance required for exceeding the 3 to 1 ratio.

MOTION

Dan Clinger made a motion to approve APPLICATION FOR FINAL PLAT # FP-04-2017 for Spring Lake 1st Addition Replat, granting the variance on the depth to width ratio and subject to the following conditions:

- A variance granted for the spacing of driveways onto TR 77 per Hancock County (HRPC)
- Dedication of an additional 10’ of right-of-way along TR 77 (HRPC)
- A variance granted by FCPC on the maximum depth to width ratio of 3 to 1 (HRPC)

2nd: Mayor Mihalik

VOTE: Yay (4) Nay (0) Abstain (0)

Lydia L. Mihalik
Mayor

Brian Thomas, P.E., P.S.
Service Director

City of Findlay

Lydia Mihalik, Mayor

ENGINEERING DEPARTMENT
318 Dorney Plaza, Room 304 • Findlay, OH 45840
Phone: 419-424-7121 • Fax: 419-424-7120
www.findlayohio.com

Paul E. Schmelzer, P.E.,P.S.
Safety Director

Brian A. Thomas, P.E.,P.S.
Service Director

July 27, 2017

Honorable City Council
Findlay, OH 45840

RE: TR 215 Waterline Extension (Project #357743) and Distribution Drive Sanitary Sewer Extension (Project #356755)

Dear Council Members:

The projects listed above were included in the 2017 Capital Improvement Plan (CIP). As mentioned during the discussion of the CIP, the estimated construction cost of the projects were included but the administration was looking at various options so that the some of the construction costs could be paid through grant opportunities or by the property owners that wish for the extension.

Through discussions with the property owner, they have agreed to pay for the design of the utility extensions and permit fees (OEPA review fees, etc.) but are asking for the City to pay for oversizing of the waterline and sanitary sewer.

At this time, I am asking that the water and sewer committee meet to discuss the request for oversizing of the waterline and sanitary sewer.

Thank you for your consideration in this matter.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: file



Todd Alspaugh & Associates, Inc.

415 E. Stateline Road • Toledo, Ohio 43612
(419) 476-8126 • FAX (419) 476-3492
CONTRACTOR FOR SITE DEVELOPMENT

July 18, 2017

One Energy
12385 Township Road 215
Findlay, OH 45840

Attn: Aimee Tavzel

Re: North Findlay Wind Campus

Dear Aimee,

Following is a detailed breakdown of costs associated with the installation of the sanitary sewer and water service at the above referenced project.

Base Design

Sanitary Sewer	\$ 291,835.00
Water Line	\$ 149,730.00
Total	\$ 441,565.00

Full Design

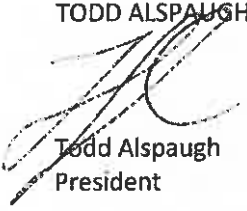
Sanitary Sewer	\$ 366,365.00
Water Line	\$ 531,305.00
Total	\$ 897,670.00

Note:

1. The water and sanitary sewer services to the building are not included.

If you have any questions, please don't hesitate to call our office.

Sincerely,
TODD ALSPAUGH AND ASSOCIATES, INC.


Todd Alspaugh
President

City of Findlay

Lydia Mihalik, Mayor

ENGINEERING DEPARTMENT
318 Dorney Plaza, Room 304 • Findlay, OH 45840
Phone: 419-424-7121 • Fax: 419-424-7120
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

July 28, 2017

Honorable City Council
Findlay, Ohio

RE: Main Street Alleys Reconstruction (CDBG FY15), Project No. 32864500

Dear Council Members:

As you know the Main Street Alley Reconstruction is well underway and improvements are being made to the alleys in the downtown area. Previously, City Funds in the amount of \$20,000 for design and start-up as well as Community Development Block Grant (CDBG) funds in the amount of \$427,000 were appropriated. Because this is a CDBG Critical Infrastructure Program Grant, the funds must be expended on a pro-rata basis with other private and public funds committed to the project. The City's share of the project is included in the 2017 Capital Improvement Plan and needs to be appropriated at this time.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM:	Revolving Loan Fund	\$1,000	
	Water Fund	\$80,000	
TO:	Main Street Alleys Reconstruction		\$81,000
	Project No. 32864500		

If you have any questions, please do not hesitate to contact me.

Sincerely,



Brian Thomas
Service Director/Acting City Engineer

pc: Don Rasmussen
Jim Staschiak
HRPC Project File

July 19, 2017

American Electric Power
Randy Payne, Community Affairs Manager
1509 State Hwy 53
McCutchenville, OH 44844

Hancock Wood Electric Cooperative
George Walton, CEO and President
1399 Business Park Drive South
North Baltimore, OH 45872-0190

Re: City of Findlay statement regarding franchise agreements

Gentleman:

The City Council of Findlay, Ohio has been asked to issue a statement as it relates to the issues that have developed between Hancock Wood Electric and American Electric Power concerning the crossing of territorial boundaries to serve customers. This Council strongly encourages the practice of continuing property swaps, which has existed for years between the two companies, when acquiring customers in the overlapped territory.

Should either company choose to abandon that practice, we would hope that an acceptable outcome will be adjudicated through the proper authority having jurisdiction over the issue. We thank both of you for the service you provide to our community.

Sincerely,

Findlay City Council

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Phil Lawson on behalf of Brian Bryson and Jamie Smith to rezone 301/305 West Front Street and 210 South West Street from C2 General Commercial to C3 Downtown Business District.

We recommend

*RECOMMEND APPROVAL
AS REQUESTED*

PUBLIC HEARING:

Aye Nay *Grant Russel* *MOTION*
Grant Russel, Chairman

Aye Nay *John Harrington*
John Harrington

Aye Nay *Dennis Hellmann* *SECOND*
Dennis Hellmann

Aye Nay *Tom Shindledecker*
Tom Shindledecker

Aye Nay *Jeff Wobser*
Jeff Wobser

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: July 20, 2017

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Nate Webster to vacate the north-south alley between Lots 2945 and 2946 of the Highland Addition, and the east-west alley between Lots 2944 and 2945 of the Highland Addition.

We recommend

vacate alleys as requested

PUBLIC HEARING:

Aye Nay

Grant Russel second
Grant Russel, Chairman

Aye Nay

John Harrington

Aye Nay

Dennis Hellmann

Aye Nay

Tom Shindlecker

Aye Nay

Jeff Wobser

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

MOTION DATED: July 20, 2017

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Philip Rooney, Rooney & Ranzau, Ltd., to re-establish a non-conforming use at 719 Tiffin Avenue.

We recommend

Recommend Approval AS requested

PUBLIC HEARING:

Aye Nay *Grant Russel*
Grant Russel, Chairman

Aye Nay *[Signature]* *MOTION*
John Harrington

Aye Nay *[Signature]*
Dennis Hellmann

Aye Nay *[Signature]* *SECOND*
Tom Shindledecker

Aye Nay *[Signature]*
Jeff Wobser

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: July 20, 2017

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Mike and Carolyn Duling, on behalf of Duling Rentals, to re-establish a non-conforming use at 801 South Main Street.

We recommend

Recommended approval as requested

PUBLIC HEARING:

Aye Nay *Grant Russel*
Grant Russel, Chairman

Aye Nay ~~*John Harrington*~~ MOTION

Aye Nay *Dennis Hellmann* SECOND

Aye Nay *Tom Shindlecker*
Tom Shindlecker

Aye Nay *Jeff Wobser*
Jeff Wobser

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: July 20, 2017

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
August 1, 2017**

RESOLUTION NO. 012-2017 (*opposition of State Governor's proposed 2017-2018 budget*) **tabled after 1st reading on 4/18/17**
A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-021 AS AMENDED (*bicycle riding in downtown business district*) **tabled after 3rd reading on 4/18/17**
AN ORDINANCE AMENDING SECTION 373.11(a)(2) AND REPEALING SECTION 373.13 OF CHAPTER 373 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2017-059 (*Downtown Design Review Board*) requires three (3) readings. Public hearing on 8/15/17. **tabled after third reading on 7/5/17**
AN ORDINANCE ENACTING NEW CHAPTER 1138 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, ENTITLED DESIGN REVIEW REGULATIONS ORDINANCE FOR THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2017-071 (*Spring Lake 1st Addition final plat/ROW*) requires three (3) readings **third reading**
AN ORDINANCE ACCEPTING THE STREET RIGHT-OF-WAY DEDICATION AS SHOWN ON THE SPRING LAKE FIRST ADDITION RIGHT-OF-WAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-073 (*HWE Franchise Agreement*) requires three (3) readings **second reading**
AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC. ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY AND OTHER SERVICES TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

Replaced 2017-056 which was defeated after 3rd reading on 7/5/17.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

AUGUST 1, 2017

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, AUGUST 1, 2017 MEETING.

ORDINANCES

- 2017-074 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2017-075 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.
- 2017-076 AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 301/305 WEST FRONT STREET AND 210 SOUTH WEST STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "C3 DOWNTOWN BUSINESS DISTRICT".
- 2017-077 AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS SOUTH MAIN STREET ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.
- 2017-078 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-074

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund (insurance proceeds)	\$ 820.08
TO:	Police Department #21012000-other	\$ 820.08

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that funds received from the City's insurance company may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2017-075

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM: CIT Fund – Capital Improvement Restricted Account \$ 23,000.00
TO: Fire Station 2 Facility Upgrade *Project #31976400* \$ 23,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that upgrades to Fire Station 2 may be completed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2017-076

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 301/305 WEST FRONT STREET AND 210 SOUTH WEST STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "C3 DOWNTOWN BUSINESS DISTRICT".

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described property:

Situated in the City of Findlay, County of Hancock, State of Ohio, and being Lots 501 and 502 as platted in The Addition to the City of Findlay.

SECTION 2: That said property above described herein be and the same is hereby rezoned from C2 General Commercial to C3 Downtown Business District.

SECTION 3: That from and after the effective date of this ordinance, said property above described herein shall be subject to C3 Downtown Business regulations.

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2017-077

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS SOUTH MAIN STREET ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.

WHEREAS, a petition has been presented to Council requesting that a portion of an alley to be vacated as set forth herein, and;

WHEREAS, Council upon approval and recommendation of such vacation by the Planning Commission of the City of Findlay, Ohio, is satisfied that it will not be detrimental to the general interest and ought to be made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described alley be and the same is hereby vacated:

Situated in the City of Findlay, County of Hancock and State of Ohio:

Being the north-south alley between Lots 2945 and 2946 of the Highland Addition and the East-West alley between Lots 2944 and 2945 of the Highland Addition.

SECTION 2: That the aforesaid vacation is hereby made subject to the preservation of the public utilities right-of-way, in accordance with the provisions of Ohio Revised Code Section 723.041 including an easement is reserved for all sanitary and/or storm sewer lines in said vacated right-of-way.

SECTION 3: That this Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2017-078

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Revolving Loan Fund	\$ 1,000.00
FROM:	Water Fund	\$ 80,000.00
TO:	Main Street Alleys Reconstruction <i>Project No. 32864500</i>	\$ 81,000.00

SECTION 2: That the Auditor of the City of Findlay, Ohio is hereby authorized to draw eighty-one thousand dollars (\$81,000.00) from the Revolving Loan Fund Account held at Fifth Third Bank.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the City's share of the aforementioned project may be paid,

the City's share of the aforementioned project may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____