

FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

July 5, 2017

COUNCIL CHAMBERS

ROLL CALL of 2016-2017 COUNCILMEMBERS

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the June 20, 2017 public hearing minutes for revisions to the Zoning Code (Ordinance No. 2017-039)
- Acceptance or changes to the June 20, 2017 public hearing minutes for 221 West Hardin Street rezone (Ordinance No. 2017-049)
- Acceptance or changes to the June 20, 2017 public hearing minutes for 607 Central Avenue (Habitat for Humanity) Ordinance No. 2017-047)
- Acceptance or changes to the June 20, 2017 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: - none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS: - none.

WRITTEN COMMUNICATIONS: - none.

ORAL COMMUNICATIONS:

George Walton, President and CEO of Hancock-Wood Electric Cooperative –Franchise Agreement

Marjorie Ann Perry – principals of the new Design Review of Findlay downtown changes.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Treasurer's Reconciliation Report – May 31, 2017.

N.E.A.T. Departmental Activity Report – May 2017.

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Daisy Dukes Corporation & Patio & Fenced Area, located at 1851 Tiffin Avenue, Findlay, Ohio, for D5 and D6 liquor permits. This requires a vote of Council.

John E. Dunbar, Chief of Police, – Daisy Dukes Corp & Patio & Fenced Area, located at 1851 Tiffin Avenue. A check of the records shows no criminal record on the following

Tracy J. Snow
Sherri D. Snow

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Bivco Incorporated dba Bellacinos Pizza & Grinders, located at 2320 Tiffin Avenue, Findlay, Ohio, for a D1 liquor permit. This requires a vote of Council.

John E. Dunbar, Chief of Police, – Bivco Incorporated dba Bellacinos Pizza & Grinders, located at 2320 Tiffin Avenue. A check of the records shows no criminal record on the following

Nadya M. Shihadeh

City Auditor Jim Staschiak – Revenue Estimates for fiscal year 2018

City Auditor Staschiak will provide, in the July 18, 2017 City Council packet, the estimated revenues for the next fiscal year. This is the first step required under Ohio budgetary law and the figures are a best estimated of what is expected in revenues over the next eighteen months. In order to meet the statutory requirements for the distribution of the local government money, this document should be accepted by Council at the July 18th meeting so that it can be filed with the County Auditor no later July 20, 2017. A motion for acceptance of the revenue estimates will be needed during the July 18, 2017 City Council meeting. A public hearing before the July 18, 2017 City Council meeting will be scheduled and published in ten (10) days before the hearing, during which period two (2) copies will be available for public inspection in the City Auditor's Office. Council's motion to accept this is needed. A Public hearing to be held at 7:25pm on July 18, 2017.

City Planning Commission minutes – June 8, 2017; **agenda** – July 13, 2017.

Service Director/Acting City Engineer Brian Thomas – Sandusky Street Resurfacing (HAN SR 23/568 0.20/0.23, PID 76823) Project #32831100

This project was part of the 2013 Capital Improvements Plan. ODOT prepared the plans for resurfacing Sandusky Street from East Street to Bright Road and used the Engineer's estimate to determine what the City's share of the project cost would be. The project was completed in 2014 and ODOT is now closing out the project. Engineering has received an invoice that states that the City's share of the project was higher than estimated and an additional \$29,056.66 is now due. Legislation to appropriate funds is requested. Ordinance No. 2017-069.

FUND – Capital Improvements Restricted Account

FROM: CIT

TO: General Expense #2101000-other

\$ 29,056.66

\$ 29,056.66

Service Director/Acting City Engineer Brian Thomas – 3rd qtr appropriations

In an effort to minimize the financial impact on the beginning of the year CIT Fund – Capital Improvements Restricted Account balance, the fund appropriation requests were split into quarterly breakdowns. The first and second quarter appropriation requests were authorized on February 7, 2017 with Ordinance No. 2017-006, and on April 18, 2017 with Ordinance No. 2017-025. Legislation to appropriate funds is requested. Ordinance No. 2017-070 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 220,775
TO:	Airport #25010000-other	\$ 40,000
TO:	Police Department #21012000-other	\$ 70,775
TO:	Fire Department #21014000-other	\$ 25,000
TO:	Parks Maintenance #21034000-other	\$ 85,000
FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 482,250
TO:	Apex multiband mobile radios for 27 marked cars #31970200-other	\$ 180,000
TO:	Concrete repair/replacements-S West St & other areas #31971000-other	\$ 25,000
TO:	Parker Building siding and interior repurpose #31971100-other	\$ 8,000
TO:	Airport Drainage Improvements #35250600-other	\$ 135,750
TO:	Seal parking lots at Reservoir #31976600-other	\$ 15,000
TO:	Manley lean-toos #31972700-other	\$ 20,000
TO:	2017 Riverside Park Lighting Project (parking lot final) #31971300-other	\$ 30,000
TO:	2017 Cooper Park Improvements #31971400-other	\$ 5,000
TO:	2017 Swale Park Improvements #31971500-other	\$ 5,000
TO:	Recreation Locker Room Upgrade #31972200-other	\$ 25,000
TO:	Downtown Street Light Upgrades #31973000-other	\$ 12,500
TO:	ODOT FY18 Resurfacing #32876300-other	\$ 1,000
FROM:	Water Fund	\$ 20,000
TO:	Supply Reservoir #25073000-other	\$ 20,000
FROM:	Sewer Fund	\$ 38,000
TO:	Pave Sewer Maintenance parking lot and sealcoat drives at WPC #35674900-other	\$ 38,000

Findlay Fire Department Chief Joshua Eberle – Hamlet Protein donation

On behalf of the Findlay Fire Department and the Findlay Firefighters, Chief Eberle thanked Hamlet Protein for their one hundred dollar (\$100.00) donation. The Fire Department, in cooperation with Findlay Firefighters Local 381, operates a smoke detector program that aims to provide city residents with smoke detectors at no cost. This donation will assist the Findlay Firefighters in this endeavor and will be used to purchase smoke detectors which will increase safety for area residents. Legislation to appropriation funds is requested. Ordinance No. 2017-072 was created.

FROM:	General Fund (Hamlet Protein donation to FFD)	\$ 100
TO:	Fire Department #21014000-other	\$ 100

Service Director/Acting City Engineer Brian Thomas – Municipal Court Expansion/Municipal Building Renovations Project No. 31949800

the Municipal Court expansion and renovation project is now near completion. During the project, the Court requested several such as upgrades for additional security and upgraded flooring material that resulted in increased cost. The Court originally budgeted five hundred thousand dollars (\$500,000) for the remodel project, but an additional appropriation of thirty-four thousand dollars (\$34,000) is now needed to account for the upgrades. Legislation to transfer funds is requested. Resolution No. 019-2017 was created.

FROM:	Municipal Court Improvements #24020000-other	\$ 34,000.00
TO:	Municipal Court Expansion/Municipal Building Renovations #31949800	\$ 34,000.00

COMMITTEE REPORTS:

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss the Safety Director Department appropriation of funds via Resolution No. 015-2017.

FROM:	Service Director #21020000-personal services	\$ 70,000.00
TO:	Safety Director #21017000-personal services	\$ 70,000.00
FROM:	Service Director #21020000-other	\$ 10,000.00
TO:	Safety Director #21017000-other	\$ 10,000.00

We recommend approval of the above request. Resolution No. 015-2017 received its first reading during the June 6, 2017 City Council meeting and its second reading during the June 20, 2017 City Council meeting.

LEGISLATION:

RESOLUTIONS

RESOLUTION NO. 012-2017 (opposition of State Governor's proposed 2017-2018 budget) **tabled after first reading on 4/18/17**
A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 015-2017 (*Safety Director Department*) requires three (3) readings **third reading**
A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 017-2017 (*W Hardin St Sewer Separation Project No. 32542700*) requires three (3) readings **second reading**
A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 018-2017 (*W.O.R.C. budget*) requires three (3) readings **second reading**
A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 019-2017 (*Muni Court expansion/Muni Bldg renovations*) requires three (3) readings **first reading**
A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCES

ORDINANCE NO. 2017-021 AS AMENDED (*bicycle riding in downtown business district*) **tabled after third reading on 4/18/17**
AN ORDINANCE AMENDING SECTION 373.11(a)(2) AND REPEALING SECTION 373.13 OF CHAPTER 373 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

During NEW BUSINESS portion of the May 2, 2017 City Council meeting, a motion was made and seconded to accept the proposed amendments (second amendment to the Ordinance), which was approved. A motion was then made to lift it from the table, but no second to that motion was given, so it was not lifted from the table and remains tabled.

ORDINANCE NO. 2017-056 (*HWE Franchise Agreement*) requires three (3) readings **third reading**
AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC. ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY AND OTHER SERVICES TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

ORDINANCE NO. 2017-059 (*Downtown Design Review Board*) requires three (3) readings. **Public hearing on 8/15/17.** **third reading**
AN ORDINANCE ENACTING NEW CHAPTER 1138 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, ENTITLED DESIGN REVIEW REGULATIONS ORDINANCE FOR THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2017-065 (*Ashland Business Park Phase II cul-de-sac final plat/ROW*) requires three (3) readings **second reading**
AN ORDINANCE ACCEPTING THE CUL-DE-SAC RIGHT-OF-WAY DEDICATION AS SHOWN ON THE ASHLAND BUSINESS PARK PHASE II RIGHT-OF-WAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-069 (*Sandusky St Resurfacing (HAN SR 330/568 0.20/0.23, PID #76823)*) requires three (3) readings **first reading**
AN ORDINANCE APPROPRIATING AND TRANSERRING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-070 (*3rd qtr appropriations*) requires three (3) readings **first reading**
AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDINANCE WITH THE 2017 DEPARTMENT EQUIPMENT LIST WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT A, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-071 (*Spring Lake 1st Addition final plat/ROW*) requires three (3) readings **first reading**
AN ORDINANCE ACCEPTING THE STREET RIGHT-OF-WAY DEDICATION AS SHOWN ON THE SPRING LAKE FIRST ADDITION RIGHT-OF-WAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-072 (*Hamlet Protein donation to FFD smoke detector program*) requires three (3) readings **first reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

ORAL COMMUNICATION FORM

TO THE HONORABLE COUNCIL OF THE CITY OF FINDLAY, OHIO:

I, Maizori Ann Perry, RESIDING AT
1021 Co. Rd. 96 McComb Ohio 45058
owner 315 E. SANDLUCK ST. FINDLAY OH 419423-1135
(ADDRESS) (PHONE)

WISH TO ADDRESS YOUR HONORABLE BODY IN REGARDS TO:

The principles of the new Design Review
of Findlay Downtown Changes. We the people
have questions and ideas of our own.

+ + +

Maizori Perry
(SIGNATURE)

Due to limited time and in order to permit all persons and groups equal time, all oral communications are limited to a time period of not more than **four (4) minutes per person**. No more than three speakers shall speak to each side of a question before Council.

Council may extend or limit debate with regard to a particular question, depending upon the number of speakers, the nature of the question before Council and the urgency of the question.



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866
www.findlayohio.com

SUSAN JO HITE
CITY TREASURER

Treasurer's Reconciliation for May 31, 2017

TREASURER

Fifth Third Initial Balance	2,084,591.21
- Withdrawals ()	(9,652,047.27)
+ Deposits	10,549,499.99
	2,982,043.93
- Outstanding checks ()	(288,186.07)
May Deposit in Transit	3,527.45
Bank Error	66.56
June Payroll Wire	750,198.87
Auditor Adjustment	(19,125.51)
Treasurer's Checking Bal	3,428,525.23
Investment Principal	58,531,037.85
Accrued Bond Interest	2,114.45
Treasurer's Total Cash and Investments	61,961,677.53

AUDITOR

Auditor's Checking Bal	3,428,525.23
Auditor's Total Cash and Investments	61,961,677.53

Respectfully submitted,

Susan Jo Hite
Treasurer

City of Findlay

Lydia Mihalik, Mayor

N.E.A.T. DEPARTMENT
Neighborhood Enhancement and Abatement Team
318 Dorney Plaza, Room 304 • Findlay, OH 45840
Phone: 419-424-7466
www.findlayohio.com

June 13, 2017

City Council
City of Findlay, Ohio

RE: Departmental Activity

This report will serve as a summary of activities for the Neighborhood Enhancement and Abatement Team (NEAT) during the month of May, 2017

Dilapidated Structures

12 cases year to date
20 cases pending

Weeds

111 cases year to date
46 cases pending

Junk on Premises

177 cases year to date
301 cases pending

Junk/Abandoned Vehicles

175 cases year to date
313 cases pending

Minor Maintenance

2 case year to date
6 cases pending

Miscellaneous

17 cases year to date
18 cases pending

Overgrowth

2 cases year to date
5 cases pending

Right of Way Issues

1 cases year to date
1 case pending

Sidewalks

0 cases year to date
0 cases pending

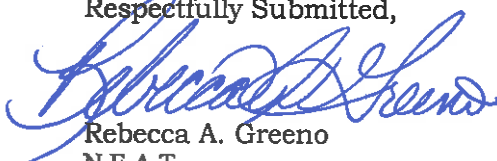
Trash

66 cases year to date
38 cases pending

The Neighborhood Enhancement and Abatement Team received 179 new complaints during the month, of which 50 were invalid. Of the 129 valid issues reported, 83 properties were involved with 27 of the owners being non-residents. NEAT personnel closed 111 cases during the month of May and continue to work diligently on the cases that remained active at the end of the month.

The staff of NEAT works conscientiously with property owners and tenants to achieve compliance. The team appreciates the cooperative spirit of the administration and City Council which aids in the betterment of our community. Please contact NEAT personnel if there are any concerns.

Respectfully Submitted,



Rebecca A. Greeno
N.E.A.T.

City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

John E. Dunbar, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

June 26, 2017

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Tracy J. Snow
Sherri D. Snow

Daisy Dukes Corporation & Patio & Fenced Area, 1851
Tiffin Avenue, Findlay, Ohio 45840.

Sincerely,



John E. Dunbar
Chief of Police

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. For best results, search only **ONE** criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

SEARCH CRITERIA**Permit Number**

1897575

Permit Name / DBA**Member / Officer Name****Search****Reset****Main Menu**

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 1897575; Name: DAISY DUKES CORP; DBA: ; Address: 1851 TIFFIN AV FINDLAY 45840		
SHERRI SNOW	400.00	SECRETARY
TRACY DOSS	400.00	PRESIDENT

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City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

John E. Dunbar, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

June 26, 2017

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Nadya M. Shihadeh

Bivco Incorporated, DBA Bellacinos Pizza & Grinders,
2320 Tiffin Avenue, Findlay, Ohio 45840.

Sincerely,



John E. Dunbar
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6806 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

07266920005 <small>PERMIT NUMBER</small>		NEW <small>TYPE</small>	BIVCO INC DBA BELLACINOS PIZZA & GRINDERS 2320 TIFFIN AVE FINDLAY OH 45840	
ISSUE DATE				
06	20	2017		
<small>FILING DATE</small>				
D1 <small>PERMIT CLASSES</small>				
32	044	A	B63206	
<small>TAX DISTRICT</small>		<small>RECEIPT NO.</small>		

FROM 06/23/2017

PERMIT NUMBER		TYPE			
ISSUE DATE					
FILING DATE					
PERMIT CLASSES					
TAX DISTRICT		RECEIPT NO.			



MAILED 06/23/2017

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/24/2017

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 0726692-0005**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

	SEARCH CRITERIA
Permit Number	<input type="text" value="07266920005"/>
Permit Name / DBA	<input type="text"/>
Member / Officer Name	<input type="text"/>

Search**Reset****Main Menu**

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 07266920005; Name: BIVCO INC; DBA: DBA BELLACINOS PIZZA & GRINDERS; Address: 2320 TIFFIN AVE FINDLAY 45840		
NADYA SHIHADAH	100.00	CEO

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- [Ohio Department of Commerce](#)

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AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
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www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

June 29, 2016

The Honorable Council
Findlay, Ohio

It is respectfully requested this letter be read into the record of the 07/05/17 Council Meeting.

SUBJECT: Revenue Estimates for fiscal year 2018

Dear Council Members,

This letter is to inform you I will be providing the Estimated Revenues for the next fiscal year in your Council packet for your meeting on 7/18/17. This is the first step required under Ohio budgetary law and the figures are a best estimate of what is expected in revenues over the next eighteen months.

In order to meet the statutory requirements for the distribution of the local government money, this document should be accepted by council at the July 18th meeting, so it can then be filed with the County Auditor by no later than July 20th. A motion for acceptance of the revenue estimates will be needed during your meeting on July 18th.

By copy of this letter, I have asked Ms. DeVore to schedule a public hearing for that night before your meeting, notice of which must be published 10 days before the hearing, during which period two copies will be available for public inspection in my office.

Respectfully submitted,

Jim Staschiak II
City Auditor

City of Findlay City Planning Commission

Thursday, June 8, 2017 - 9:00 AM
Municipal Building, Council Chambers

Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

MEMBERS PRESENT:

Brian Thomas
Jackie Schroeder
Dan DeArment
Dan Clinger

STAFF ATTENDING:

Judy Scrimshaw, HRPC Staff
Matt Cordonnier, HRPC Director
Jeremy Kalb, Engineering Project Manager
Todd Richard, Zoning Inspector
Don Rasmussen, Law Director

GUESTS:

Lou Wilin, Dan Stone, Todd Jenkins, Cynthia Jaqua, Eric Adkins, Jim Koehler, Ryan Shoemaker, David Whitta

CALL TO ORDER

ROLL CALL

The following members were present:

Brian Thomas
Jackie Schroeder
Dan Clinger
Dan DeArment

SWEARING IN

All those planning to give testimony were sworn in by Judy Scrimshaw.

APPROVAL OF MINUTES

Dan Clinger made a motion to approve the minutes of the May 11, 2017 meeting. Dan DeArment seconded. Motion to accept carried 4-0-0.

NEW ITEMS

1. PRELIMINARY PLAT APPLICATION #PP-02-2017 for Findlay Commerce Park North to be located on the northwest corner of CR 99 and TR 142.

HRPC

General Information

This request is located on the northwest corner of CR 99 and TR 142 in Allen Township. Lots to the north, east and west are also in Allen Township and are not zoned. To the south is zoned B-2 General Commercial in the City of Findlay. It is not located within the 100-year flood plain. The City Land Use Plan designates the site as Office.

Parcel History

Vacant land.

Staff Analysis

The applicant is proposing a 5-lot subdivision on 11.404 acres. The lots sizes range from 1.666 to 1.922 acres. All of the lots have frontage on CR 99.

CR 99 and TR 142 are both designated as Major Thoroughfares on the Hancock County Thoroughfare Plan. Major thoroughfares require 120' of proposed right-of-way. This is calculated as 60' from the centerline of the existing road way on both sides. The extra right-of-way was dedicated on the south side of CR 99 when Findlay Commerce Park was platted. The applicant has indicated the extra right-of-way on this plat to increase the CR 99 side to 60' from centerline and TR 142 to 60' from centerline.

The land is located in Allen Township and therefore is not zoned. Because the area will be connected to City water and sewer, lots less than 2 acres are acceptable. Notes on the plat indicate that the intent of the development is for industrial purposes.

Staff Recommendation

HRPC Staff recommends **that FCPC approve PRELIMINARY PLAT APPLICATION #PP-02-2017 for Findlay Commerce Park North to be located on the northwest corner of CR 99 and TR 142.**

ENGINEERING

No comments

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION.

Staff recommends **that FCPC approve PRELIMINARY PLAT APPLICATION #PP-02-2017 for Findlay Commerce Park North to be located on the northwest corner of CR 99 and TR 142.**

DISCUSSION

Dan Clinger asked if there were any issues with AEP concerning the detention pond area. Dan Stone said he had been in contact with AEP. They do have design regulations regarding what you can and cannot do under the high-tension wires. He stated that they want a 40' clear zone from their guy wires. Mr. Stone said they have given a preliminary okay to the design. AEP will still have access to the line from CR 99.

Dan Clinger then asked since the lots were listed as industrial if they were large enough for parking, a potential secondary access, etc. Dan Stone replied that they had laid out a couple of the lots with different concepts. They are designed for smaller industrial users as well as commercial users. He said there are already a couple of people interested. One of the lots will probably be coming before City Planning Commission soon. Mr. Clinger said he thinks the County has regulations requiring spacing between driveways. Ms. Scrimshaw replied yes. She said it would be discussed in the final plat. Mr. Clinger had also questioned why all of the land was outlined when only the five lots were the subdivision. Ms. Scrimshaw replied that you are required to show the entire parcel that the developer owns and show the portion not being used as "excepted" if there are no plans for that portion.

MOTION

Jackie Schroeder made a motion **to approve PRELIMINARY PLAT APPLICATION #PP-02-2017 for Findlay Commerce Park North to be located on the northwest corner of CR 99 and TR 142.**

2nd: Dan Clinger

VOTE: Y
ay (4) Nay (0) Abstain (0)

2. FINAL PLAT APPLICATION #FP-03-2017 for Findlay Commerce Park North to be located on the northwest corner of CR 99 and TR 142.

HRPC

General Information

This request is located on the northwest corner of CR 99 and TR 142 in Allen Township. Lots to the north, east and west are also in Allen Township and are not zoned. To the south is zoned B-2 General Commercial in the City of Findlay. It is not located within the 100-year flood plain. The City Land Use Plan designates the site as Office.

Parcel History

The Preliminary Plat for Findlay Commerce Park North was reviewed in the previous item.

Staff Analysis

The applicant is proposing a 5-lot subdivision on 11.404 acres. The lots sizes range from 1.666 to 1.922 acres. All of the lots have frontage on CR 99.

CR 99 and TR 142 are both designated as Major Thoroughfares on the Hancock County Thoroughfare Plan. Major thoroughfares require 120' of proposed right-of-way. This is calculated as 60' from the centerline of the existing roadway on both sides. The extra right-of-way was dedicated on the south side of CR 99 when Findlay Commerce Park was platted. The applicant has indicated the extra right-of-way on this plat to increase the CR 99 side to 60' from centerline and TR 142 to 60' from centerline. The plat must be submitted to Hancock County for acceptance of the additional right-of-way.

The land is located in Allen Township and therefore is not zoned. Because the area will be connected to City water and sewer, lots less than 2 acres are acceptable. The Declarations of Restrictions submitted with the plat state that Lots 1 and 2 are to be used for commercial purposes and Lots 3 and 4 are to be used for industrial purposes. Lot 5 will not be developed and will only serve as the detention facility. We understand that the plat will be proposed for annexation to the City. Appropriate zoning designations will need to be addressed with the annexation.

The Declarations also stated that individual accesses for each parcel are preferred. Because this is a Major Thoroughfare, it is not likely that individual drives will be granted. Either a Marginal Access roadway paralleling CR 99 or some shared access points will be more likely. As long as the roads are in the County, driveways must be 495' apart and they may need to apply for a variance on any drive locations.

Staff Recommendation

HRPC Staff recommends **approval of FINAL PLAT APPLICATION #FP-03-2017 for Findlay Commerce Park North to be located on the northwest corner of CR 99 and TR 142.**

ENGINEERING

Access – It is our understanding that the property included in the plat is going to be annexed. If site plans are submitted for any of the lots prior to the annexation, the access to the sites will need to comply with the Hancock County Access Management Regulations. If site plans are submitted for any of the lots after the annexation, the access to the sites will be reviewed by the City of Findlay Planning Commission to determine if individual access or shared accesses will be allowed.

Sanitary Sewer - We have not received the construction drawings for the sanitary sewer to review. The construction drawings will need to be submitted and approved prior to us signing the plat.

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION

Staff recommends approval of **FINAL PLAT APPLICATION #FP-03-2017 for Findlay Commerce Park North to be located on the northwest corner of CR 99 and TR 142 subject to the following conditions:**

- **Submittal of construction drawings for sanitary sewer (ENG)**

DISCUSSION

Dan Clinger stated that the Land Use Plan calls for this to be commercial. Judy Scrimshaw commented that it had been designated as office on the plan probably because when the portion south of this was developed, it was planned as a business/office park.

Mr. Clinger commented that if the other portion of the property were developed it would probably have to access from TR 142.

MOTION

Dan Clinger made a **motion to approve FINAL PLAT APPLICATION #FP-03-2017 for Findlay Commerce Park North to be located on the northwest corner of CR 99 and TR 142.**

2nd: Dan DeArment

VOTE: Yay (4) Nay (0) Abstain (0)

3. SITE PLAN APPLICATION #SP-09-2017 filed by Blanchard Valley Regional Health Center for a parking lot at 1920 S. Main Street.

HRPC

General Information

This request is located at the northwest corner of S. Main Street and Highland Avenue. It is zoned O-1 Institutions and Offices and is within the Hospital Overlay District. Parcels to the north, east and west are also O-1 Institutions and Offices with the Hospital Overlay District. To the south is a home zoned R-1 Single Family Low Density. It is not within the 100 year flood plain. The City of Findlay Land Use Plan designates the area as Medical.

Parcel History

Former site of a medical office building and parking lot. The building was demolished and returned to grass and the old parking lot pavement remains.

Staff Analysis

The applicant is proposing to remove the old parking lot and construct a new lot on the entire site.

There are drive cuts onto S. Main Street and onto Highland Drive which will be removed. Two new accesses will be installed on the west side of the parcel in the area that is currently an alley. Traffic flow can access from Highland Drive or may also access an existing drive that goes to the north and turns west through other parking areas. The alley to the west and another along the north side of the parcel have been submitted to the City for vacation. The Hospital and the County Commissioners own all the land on both sides of these alleyways and the Commissioners have adopted a resolution of agreement to vacate.

The new lot will contain 108 parking spaces. All of the spaces are laid out as 90 degree parking. Staff has some concern about the northeast and southeast corners of the lot where it may be difficult to maneuver out of the spaces when both are occupied. There is nothing in the code however, that prohibits a layout such as this.

The photometric plan submitted with the application shows the foot-candle readings below .5 at all property lines. The plans state that the light heads are mounted at 25'. The maximum height permitted for the entire lighting structure is 25'. There are no drawings that show the actual set up with any base, pole height etc.

Staff needs to see a better landscaping detail. The plans indicate a number of trees and shrubs along Highland Drive as well as trees to be planted in the parking lot islands. There is no indication of any planting along the Main Street side of the lot.

HRPC Staff recommends that **approval of SITE PLAN APPLICATION #SP-09-2017 filed by Blanchard Valley Regional Health Center for a parking lot at 1920 S. Main Street subject to the following conditions:**

- **Vacation of the alleys on the west and north sides of the parcel**
- **Verification of lighting height**
- **Full landscaping plan submitted and approved.**

ENGINEERING

General – The site plan shows two (2) existing alleys as “To be vacated”. As mentioned by HRPC, the application has been submitted to City Council. Engineer has checked and the City does not have any utilities in the alleys so we will be in favor of the vacation when they appear at the July CPC meeting.

Access – The existing parking lot has two (2) drives on Main Street and two (2) drives on Highland Drive. The applicant is proposing to remove all four (4) of the existing drives and create two (2) new drives that will access the parking lot from their existing drive.

Stormwater Management – Detention for the site will be provided by the proposed detention swale located on the east side of the parking lot. The detention calculations submitted complies with the City of Findlay standards.

MS4 Requirements – The amount of erodible material that will be disturbed will be more than one acre so the site is required to comply with the City of Findlay’s Erosion and Sediment Control Ordinance.

Sidewalks – There are existing sidewalks on Main Street and Highland Drive.

Recommendations: Approval of the site plan

The following permits may be required prior to construction:

- Storm Tap
- Curb Cut/Drive Permits x 4

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION

Staff recommends **approval of SITE PLAN APPLICATION #SP-09-2017 filed by Blanchard Valley Regional Health Center for a parking lot at 1920 S. Main Street subject to the following conditions:**

- **Vacation of the alleys on the west and north sides of the parcel (HRPC)**
- **Verification that the total height of the lighting includes any bases, poles, etc. (HRPC)**
- **Full landscaping plan submitted and approved. (HRPC)**

DISCUSSION

Judy Scrimshaw asked to delete the paragraph stating that landscaping details need to be provided. She was using an old plan when reviewing that did not have those details included. Remove that as a condition of approval also.

MOTION

Dan DeArment made a **motion to approve SITE PLAN APPLICATION #SP-09-2017 filed by Blanchard Valley Regional Health Center for a parking lot at 1920 S. Main Street subject to the following conditions:**

- **Vacation of the alleys on the west and north sides of the parcel (HRPC)**
- **Verification that the total height of the lighting includes any bases, poles, etc. (HRPC)**

2nd: Jackie Schroeder

VOTE: Yay (4) Nay (0) Abstain (0)

4. SITE PLAN APPLICATION #SP-10-2017 filed by The Whittera Company, PO Box 1086, Fostoria, OH for a 63,541 square foot addition to Creative Plastic Concepts located at 2040 Production Drive, Findlay.

HRPC

General Information

This request is located on the corner of Production Drive, Hamlet Drive and Industrial Drive. It is zoned I-1 Light Industrial. All surrounding parcels are also zoned I-1. It is not within the 100-year flood plain. The City Land Use Plan designates the area as Industrial.

Parcel History

This is the site of an existing industrial use.

Staff Analysis

The applicant wishes to construct an addition on the southeast side of the building at the corner of Industrial Drive and Production Drive.

Setbacks in I-1 are 50' front and 30' sides and rear. The new addition is within the setbacks.

A new access is proposed from Industrial Drive. This will provide access to truck docks on this side of the addition.

There is no additional parking proposed. The plans stated that there will be three (3) new employees added to the eight (8) currently employed. At 1.1 space per employee, only 13 spaces are required. The existing lot has 42 parking spaces.

Elevation drawings of the building show it as a similar exterior design to the existing structure. The peak height is slightly over 30' which is well below the maximum permitted height of 60'.

Staff Recommendation

HRPC Staff recommends **approval of SITE PLAN APPLICATION #SP-10-2017 for a 63,541 square foot addition to Creative Plastic Concepts located at 2040 Production Drive, Findlay.**

ENGINEERING

Access – The applicant is proposing one (1) new drive on Industrial Drive to have access to the proposed truck docks.

Sanitary Sewer – The addition will be served by a proposed six (6) inch sanitary lateral that will connect to the existing ten (10) inch sanitary sewer on the south side of Industrial Drive. Since Industrial Drive is scheduled to be repaved in the next couple of years, we do not object to open cutting the road for installation of the sanitary lateral but the work will need to be done in a manner to ensure that access to the other properties is maintained.

Waterline – The proposed addition will be served by a one (1) inch domestic waterline that will be connected to the existing twenty (20) inch waterline located on the north side of Industrial Drive. The tap will need to be moved to the southwest so that it is in the grass area and not in the drive. The exact location of the tap can be coordinated with Water Distribution in the field.

Stormwater Management – Detention for the site will be provided by the existing regional detention area. This lot was included in the original design of the detention area.

MS4 Requirements – The amount of erodible material that will be disturbed will be more than one acre so the site is required to comply with the City of Findlay's Erosion and Sediment Control Ordinance.

Sidewalks – There are no existing walks on Industrial Drive or Production Drive.

General – The Consultant needs to use the City of Findlay General Notes.

Recommendations: Conditional approval of the site plan subject to the following conditions:

- The Contractor coordinate the location of the water tap with Water Distribution so that the tap is in the grass area and not under the proposed drive.
- Add the City of Findlay General Notes to the Site Plan.

The following permits may be required prior to construction:

- Sanitary Tap Permit
- Waterline Tap Permit
- Storm Tap Permit x 3
- Curb cut/Drive Permit

FIRE PREVENTION

Provide fire alarm, sprinkler and fire pump plans to FFD
Apply for all necessary permits with Wood County Building Department

STAFF RECOMMENDATION

Staff recommends **approval of SITE PLAN APPLICATION #SP-10-2017 for a 63,541 square foot addition to Creative Plastic Concepts located at 2040 Production Drive, Findlay subject to the following conditions:**

- **The Contractor coordinate the location of the water tap with Water Distribution so that the tap is in the grass area and not under the proposed drive. (ENG)**
- **Add the City of Findlay General Notes to the Site Plan. (ENG)**
- **Provide fire alarm, sprinkler and fire pump plans to FFD (FIRE)**
- **Apply for all necessary permits with Wood County Building Department (FIRE)**

DISCUSSION

Dan Clinger stated that there is a water tap located in the existing drive. He asked if that was for this building also. Brian Thomas said he believes it serves the adjacent building.

MOTION

Dan Clinger made a motion to **approve SITE PLAN APPLICATION #SP-10-2017 for a 63,541 square foot addition to Creative Plastic Concepts located at 2040 Production Drive, Findlay subject to the following conditions:**

- **The Contractor coordinate the location of the water tap with Water Distribution so that the tap is in the grass area and not under the proposed drive. (ENG)**
- **Add the City of Findlay General Notes to the Site Plan. (ENG)**
- **Provide fire alarm, sprinkler and fire pump plans to FFD (FIRE)**
- **Apply for all necessary permits with Wood County Building Department (FIRE)**

2nd: Dan DeArment

VOTE: Yay (4) Nay (0) Abstain (0)

Lydia L. Mihalik
Mayor

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

City of Findlay City Planning Commission

Thursday, July 13, 2017 - 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

NEW ITEMS

1. **PETITION FOR ZONING AMENDMENT #ZA-04-2017** filed to rezone 301 & 301 W. Front Street and 210 S. West Street from C-2 General Commercial to C-3 Downtown Business District.
2. **APPLICATION TO REESTABLISH A NON-CONFORMING USE #NC-02-2017** for 719 Tiffin Avenue. The applicants wish to use the site for professional offices.
3. **APPLICATION TO REESTABLISH A NON-CONFORMING USE #NC-03-2017** for 801 S. Main Street. The applicants wish to use the site for a medical use.
4. **ALLEY/STREET VACATION PETITION #AV-04-2017** filed to vacate the first north/south alley west of S. Main Street running north from Highland Avenue and the first east/west alley north of Highland Avenue running west from S. Main Street.
5. **APPLICATION FOR FINAL PLAT # FP-04-2017** for Spring Lake 1st Addition Replat.

ADJOURNMENT

City of Findlay

Lydia Mihalik, Mayor

ENGINEERING DEPARTMENT
318 Dorney Plaza, Room 304 • Findlay, OH 45840
Phone: 419-424-7121 • Fax: 419-424-7120
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

June 27, 2017

Honorable City Council
Findlay, Ohio

RE: Sandusky Street Resurfacing (HAN SR 330/568 0.20/0.23, PID 76823), Project #32831100

Dear Council Members:

This project was part of the 2013 Capital Improvement Plan. ODOT prepared the plans for resurfacing Sandusky Street from East Street to Bright Road and used the engineer's estimate to determine what the City's share of the project cost would be. The project was completed in 2014 and ODOT is now closing out the project. Engineering has received an invoice that states that the City's share of the project was higher than estimated and an additional \$29,056.66 is now due.

By copy of this letter, the Law Director is requested to prepare the necessary legislation for appropriating the funds as follows:

FROM:	CIT Fund -- Capital Improvements Restricted Account	\$29,056.66
TO:	General Expense (21010000-other)	\$29,056.66

Thank you for your consideration in this matter.

Sincerely,



Brian A. Thomas, P.E., P.S.
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

City of Findlay

Lydia Mihalik, Mayor

ENGINEERING DEPARTMENT
318 Dorney Plaza, Room 304 • Findlay, OH 45840
Phone: 419-424-7121 • Fax: 419-424-7120
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

June 27, 2017

Honorable City Council
Findlay, OH 45840

RE: 3rd Quarter Appropriations

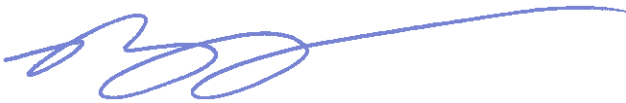
Dear Council Members:

In an effort to minimize the financial impact on the beginning of the year CIT Fund - Capital Improvements Restricted Account balance, the fund appropriation requests were split into quarterly breakdowns. The first and second quarter appropriation requests were authorized on February 7, 2017, with Ordinance 2017-006, and April 18, 2017, with Ordinance 2017-025, respectively.

By copy of this letter, the Law Director is requested to prepare the necessary legislation for appropriating funds based on the attachment.

If you have any questions, please feel free to contact me.

Sincerely,



Brian A. Thomas, P.E., P.S.
Service Director/Acting City Engineer

pc: Don Rasmussen
Jim Staschiak

**2017 CAPITAL IMPROVEMENTS APPROPRIATIONS
3RD QTR**

Appropriate Funds - Departments

FROM: CIT Fund - Capital Improvements Restricted Account	\$220,775	
TO: Airport (25010000- other)	40,000	
Pickup to replace 12 year old model & accessories		40,000
TO: Police Department (21012000- other)	70,775	
Matrice 100 UAS Drone		26,000
Law Enforcement Camera		44,775
TO: Fire Department (21014000- other)	25,000	
Replace manned master stream with remote on Ladder 4		25,000
TO: Parks Maintenance (21034000- other)	85,000	
Replace 1993 John Deere small equipment tractor (snow removal)		27,500
Replace 2000 John Deere small equipment tractor (snow removal)		27,500
Replace 2001 Gravely mower		15,000
Replace 2002 Gravely mower		15,000

Appropriate Funds - Projects

FROM: CIT Fund - Capital Improvements Restricted Account	482,250	
TO: Apex multiband mobile radios for 27 marked cars (31970200-other)		180,000
TO: Concrete repair/replacement-S West St & other areas (31971000-other)		25,000
TO: Parker Building siding and interior repurpose (31971100-other)		28,000
TO: Airport Drainage Improvements (35250600-other)		135,750
TO: Seal parking lots at Reservoir (31976600-other)		15,000
TO: Manley lean-toos (31972700-other)		20,000
TO: 2017 Riverside Park Lighting Project (parking lot final) (31971300-other)		30,000
TO: 2017 Cooper Park Improvements (31971400-other)		5,000
TO: 2017 Swale Park Improvements (31971500-other)		5,000
TO: Recreation Locker Room Upgrades (31972200-other)		25,000
TO: Downtown Street Light Upgrades (31973000-other)		12,500
TO: ODOT FY18 Resurfacing (32876300-other)		1,000
FROM: Water Fund	20,000	
TO: Supply Reservoir (25073000-other)		
Cost share with PD for drone at Reservoir to monitor algae		20,000
FROM: Sewer Fund	38,000	
TO: Pave Sewer Maintenance parking lot and sealcoat drives at WPC (35674900-other)		38,000

**2017 CAPITAL IMPROVEMENTS REQUEST FOR COUNCIL
EXHIBIT A**

Authorize Bid and/or Contract

<u>Project Name:</u>	<u>Project No.:</u>
Apex multiband mobile radios for 27 marked cars	319702
Muni Bldg video recording system	319509
City-wide Pavement Condition Assessment	319705
Municipal Building tuck/point and seal brick	319709
Concrete repair/replacement-S West St & other areas	319710
Parker Building siding and interior repurpose	319711
Swale Park parking lot and walking path (Phase 1)	319720
Salt barn @ Street Dept (inc asphalt and electricity)	319729
Downtown street light upgrades	319764
N Main St/Fire Station #2 Traffic Signal Upgrade	328717
Tiffin Ave Poles Replacement (Phase 2)	328719
S Main St/Lincoln St intersection	328721
S Main St/Main Cross St intersection	328728
S Main St/Sandusky St intersection	328731
Airport Drainage Improvements	352506
Terminal Building Improvements	352732
Raw waterline (Analysis/Transfer Station)	357541
WTP underground utility capacity increase	357761
Painting at pump stations	357733
Clearwell retaining wall	357563
Water Distribution System Analysis/Assessment	357747
S Main St Waterline Replacement	357735
Davis St Waterline Replacement	357736
Heather Dr Waterline Replacement	357737
Woodside Dr Waterline Replacement	357738
Vincent St Waterline Replacement	357740
TR215 Waterline Extension	357743
Westmoor Rd Waterline Replacement	357626
Blanchard River/Stanford Pkwy Waterline Replacement	357414
Waterline Extension to County Landfill	3571108
2017 Sewer & Manhole Lining Program	356744
2017 Combined Sewer Overflow (CSO LTCP)	356745
WPC SCADA System Upgrade	356622
Sanitary Sewer along CR 212	356750
CR300 Drainage Improvements	355751
High St Sewer Replacement	356752
East St & Front St CSO Elimination	356753
Flap Gate Project	356754
Distribution Dr Sanitary Sewer Extension	356755
McManness Ave/McConnell St Sewer Separation	325636

**2017 CAPITAL IMPROVEMENTS REQUEST FOR COUNCIL
EXHIBIT A**

Authorize Bid and/or Contract

<u>Project Name:</u>	<u>Project No.:</u>
2017 Resurfacing Program	328756
Washington Ave Drainage Improvements	328757
Park St Rehab	328759
E Sandusky St/Blanchard St Intersection Upgrade	328528
W Sandusky St/Western Ave Intersection Upgrade	328527
Blanchard St/6th St Intersection Upgrade	328425
Areas B-4 & B-6 Sewer Separation - Phase 1 (OPWC)	325560
Areas B-4 & B-6 Sewer Separation - Phase 2 (OPWC & CDBG FY16)	325561
CR212/CR236 Widening	328646
Blanchard St & Lincoln St Bike Lane/Shared Lanes - Design	328760
Downtown Revitalization (TAP)	319424
Main St Alley Reconstruction (CDBG FY15)	328645
Dorney Plaza Revitalization (City, County, Private)	319648
Curbs, sidewalks, ramps in conjunction with ODOT Resurfacing (224/12/37/568) - City 100%	328762
ODOT FY18 Resurfacing - MPO/STP Funding	328763

Any equipment estimated to cost over \$50,000 and not on State bid list.



Findlay Fire Department

Joshua S. Eberle, Chief

720 South Main Street
Findlay, OH 45840

Telephone: 419-424-7129 • Fax: 419-424-7849



DATE: June 26, 2017

TO: Findlay City Council

RE: Hamlet Protein, Inc.

Dear Findlay City Council,

On behalf of the Findlay Fire Department and the Findlay Fire Fighters, I would like to thank Hamlet Protein for their one-hundred dollar donation. The fire department, in cooperation with Findlay Firefighters Local 381, operates a smoke detector program that aims to provide city residents with smoke detectors at no cost. The hundred dollar donation from Hamlet Protein will assist us in this endeavor and will be used to purchase smoke detectors which will increase safety for area residents. I would like to sincerely thank Hamlet for their donation.

I request Findlay City Council to reallocate the hundred dollars from the General Fund to the Fire Department line item #332300 for the purchase of smoke detectors. Thank you for your time and consideration of this request.

Respectfully,

Joshua S. Eberle, Chief
Findlay Fire Department

cc: Paul Schmelzer
Jim Staschiak

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Safety Director

Brian A. Thomas, P.E., P.S.
Service Director

June 28, 2017

Honorable City Council
Findlay, OH 45840

RE: Municipal Court Expansion/Municipal Building Renovations
Project No. 31949800

Dear Council Members:

The municipal court expansion and renovation project is now near completion. During the project, the Court requested several changes such as upgrades for additional security and upgraded flooring material that resulted in increased cost.


The Court originally budgeted \$500,000 for the remodel project but an additional appropriation of \$34,000 is now needed to account for the upgrades.

By copy of this letter, the Law Director is requested to prepare a resolution transferring funds as follows:

FROM:	Municipal Court Improvements #24020000-other	\$34,000
TO:	Muni Court Expansion/Muni Bldg Renovations, #31949800	\$34,000

Thank you for your consideration in his matter.

Sincerely,



Brian A. Thomas, P.E., P.S.
Service Director/Acting City Engineering

pc: Don Rasmussen, Law Director
Jim Staschiak, Auditor

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss the Safety Director Department appropriation of funds via Resolution No. 015-2017.

FROM:	Service Director #21020000-personal services	\$ 70,000.00
TO:	Safety Director #21017000-personal services	\$ 70,000.00
FROM:	Service Director #21020000-other	\$ 10,000.00
TO:	Safety Director #21017000-other	\$ 10,000.00

We recommend *Approval of the ABOVE*

Aye Nay *R. Ronald Monday*
R. Ronald Monday, Chairman

Aye Nay *[Signature]*
John Harrington

Aye Nay *[Signature]*
Tom Klein

Aye Nay *Grant Russel*
Grant Russel

Aye Nay *[Signature]*
Jeff Wobser

APPROPRIATIONS COMMITTEE

DATE: June 28, 2017

LEGISLATION _____

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
July 5, 2017**

RESOLUTION NO. 012-2017 (*opposition of State Governor's proposed 2017-2018 budget*) **tabled after 1st reading on 4/18/17**
A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 015-2017 (*Safety Director Department*) **third reading**
A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 017-2017 (*W Hardin St Sewer Separation Project No. 32542700*) **second reading**
A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 018-2017 (*W.O.R.C. budget*) **second reading**
A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-021 AS AMENDED (*bicycle riding in downtown business district*) **tabled after third reading on 4/18/17**
AN ORDINANCE AMENDING SECTION 373.11(a)(2) AND REPEALING SECTION 373.13 OF CHAPTER 373 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

During NEW BUSINESS portion of the May 2, 2017 City Council meeting, a motion was made and seconded to accept the proposed amendments (second amendment to the Ordinance), which was approved. A motion was then made to lift it from the table, but no second to that motion was given, so it was not lifted from the table and remains tabled.

ORDINANCE NO. 2017-056 (*HWE Franchise Agreement*) **third reading**
AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC. ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY AND OTHER SERVICES TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

ORDINANCE NO. 2017-059 (*Downtown Design Review Board*) **third reading**
AN ORDINANCE ENACTING NEW CHAPTER 1138 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, ENTITLED DESIGN REVIEW REGULATIONS ORDINANCE FOR THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2017-065 (*Ashland Business Park Phase II cul-de-sac final plat/ROW*) **second reading**
AN ORDINANCE ACCEPTING THE CUL-DE-SAC RIGHT-OF-WAY DEDICATION AS SHOWN ON THE ASHLAND BUSINESS PARK PHASE II RIGHT-OF-WAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

JULY 5, 2017

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JULY 5, 2017 MEETING.

RESOLUTIONS

019-2017 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCES

2017-069 AN ORDINANCE APPROPRIATING AND TRANSERRING FUNDS AND DECLARING AN EMERGENCY.

2017-070 AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDINANCE WITH THE 2017 DEPARTMENT EQUIPMENT LIST WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT A, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

2017-071 AN ORDINANCE ACCEPTING THE STREET RIGHT-OF-WAY DEDICATION AS SHOWN ON THE SPRING LAKE FIRST ADDITION RIGHT-OF-WAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

2017-072 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 019-2017

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

BE IT RESOLVED by the Council of the city of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Auditor is authorized to appropriate and transfer the following sums and to transfer said sums to the following accounts and/or projects:

FROM:	Municipal Court Improvements (#24020000-other)	\$ 34,000.00
TO:	Municipal Building Renovations project #31949800	\$ 34,000.00

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to make said transfer so that this project may proceed expeditiously,

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2017-069

AN ORDINANCE APPROPRIATING AND TRANSERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 29,056.66
TO:	General Expense #2101000-other	\$ 29,056.66

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the City's share of the Sandusky Street Resurfacing (HAN SR 330/568 0.20/0.23 PID #76823 Project No. 32831100) may be paid.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2017-070

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDANCE WITH THE 2017 DEPARTMENT EQUIPMENT LIST WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT A, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service Director and the Safety Director of the City of Findlay be and he is hereby authorized to advertise for bids where necessary pursuant to law and enter into contracts for construction of various projects as set forth in the capital improvements program for the year 2017.

SECTION 2: That to pay for the costs of said equipment purchases and project construction there is hereby appropriated and transferred the following sums;

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 220,775	
TO: Airport #25010000-other		\$ 40,000
TO: Police Department #21012000-other		\$ 70,775
TO: Fire Department #21014000-other		\$ 25,000
TO: Parks Maintenance #21034000-other		\$ 85,000

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 482,250	
TO: Apex multiband mobile radios for 27 marked cars #31970200-other		\$ 180,000
TO: Concrete repair/replacements-S West St & other areas #31971000-other		\$ 25,000
TO: Parker Building siding and interior repurpose #31971100-other		\$ 28,000
TO: Airport Drainage Improvements #35250600-other		\$ 135,750
TO: Seal parking lots at Reservoir #31976600-other		\$ 15,000
TO: Manley lean-toos #31972700-other		\$ 20,000
TO: 2017 Riverside Park Lighting Project (parking lot final) #31971300-other		\$ 30,000
TO: 2017 Cooper Park Improvements #31971400-other		\$ 5,000
TO: 2017 Swale Park Improvements #31971500-other		\$ 5,000
TO: Recreation Locker Room Upgrade #31972200-other		\$ 25,000
TO: Downtown Street Light Upgrades #31973000-other		\$ 12,500
TO: ODOT FY18 Resurfacing #32876300-other		\$ 1,000

FROM: Water Fund	\$ 20,000	
TO: Supply Reservoir #25073000-other		\$ 20,000

FROM: Sewer Fund	\$ 38,000	
TO: Pave Sewer Maintenance parking lot and sealcoat drives at WPC #35674900-other		\$ 38,000

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that these projects may proceed expeditiously.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

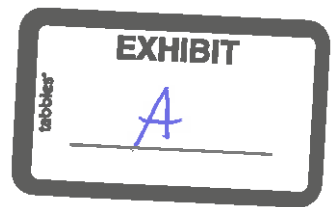
MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

**2017 CAPITAL IMPROVEMENTS APPROPRIATIONS
3RD QTR**



Appropriate Funds - Departments

FROM: CIT Fund - Capital Improvements Restricted Account	\$220,775	
TO: Airport (25010000- other)		40,000
Pickup to replace 12 year old model & accessories		40,000
TO: Police Department (21012000- other)		70,775
Matrice 100 UAS Drone		26,000
Law Enforcement Camera		44,775
TO: Fire Department (21014000- other)		25,000
Replace manned master stream with remote on Ladder 4		25,000
TO: Parks Maintenance (21034000- other)		85,000
Replace 1993 John Deere small equipment tractor (snow removal)		27,500
Replace 2000 John Deere small equipment tractor (snow removal)		27,500
Replace 2001 Gravely mower		15,000
Replace 2002 Gravely mower		15,000

Appropriate Funds - Projects

FROM: CIT Fund - Capital Improvements Restricted Account	482,250	
TO: Apex multiband mobile radios for 27 marked cars (31970200-other)		180,000
TO: Concrete repair/replacement-S West St & other areas (31971000-other)		25,000
TO: Parker Building siding and interior repurpose (31971100-other)		28,000
TO: Airport Drainage Improvements (35250600-other)		135,750
TO: Seal parking lots at Reservoir (31976600-other)		15,000
TO: Manley lean-toos (31972700-other)		20,000
TO: 2017 Riverside Park Lighting Project (parking lot final) (31971300-other)		30,000
TO: 2017 Cooper Park Improvements (31971400-other)		5,000
TO: 2017 Swale Park Improvements (31971500-other)		5,000
TO: Recreation Locker Room Upgrades (31972200-other)		25,000
TO: Downtown Street Light Upgrades (31973000-other)		12,500
TO: ODOT FY18 Resurfacing (32876300-other)		1,000
FROM: Water Fund	20,000	
TO: Supply Reservoir (25073000-other)		
Cost share with PD for drone at Reservoir to monitor algae		20,000
FROM: Sewer Fund	38,000	
TO: Pave Sewer Maintenance parking lot and sealcoat drives at WPC (35674900-other)		38,000

**2017 CAPITAL IMPROVEMENTS REQUEST FOR COUNCIL
EXHIBIT A**

Authorize Bid and/or Contract

<u>Project Name:</u>	<u>Project No.:</u>
Apex multiband mobile radios for 27 marked cars	319702
Muni Bldg video recording system	319509
City-wide Pavement Condition Assessment	319705
Municipal Building tuck/point and seal brick	319709
Concrete repair/replacement-S West St & other areas	319710
Parker Building siding and interior repurpose	319711
Swale Park parking lot and walking path (Phase 1)	319720
Salt barn @ Street Dept (inc asphalt and electricity)	319729
Downtown street light upgrades	319764
N Main St/Fire Station #2 Traffic Signal Upgrade	328717
Tiffin Ave Poles Replacement (Phase 2)	328719
S Main St/Lincoln St intersection	328721
S Main St/Main Cross St intersection	328728
S Main St/Sandusky St intersection	328731
Airport Drainage Improvements	352506
Terminal Building Improvements	352732
Raw waterline (Analysis/Transfer Station)	357541
WTP underground utility capacity increase	357761
Painting at pump stations	357733
Clearwell retaining wall	357563
Water Distribution System Analysis/Assessment	357747
S Main St Waterline Replacement	357735
Davis St Waterline Replacement	357736
Heather Dr Waterline Replacement	357737
Woodside Dr Waterline Replacement	357738
Vincent St Waterline Replacement	357740
TR215 Waterline Extension	357743
Westmoor Rd Waterline Replacement	357626
Blanchard River/Stanford Pkwy Waterline Replacement	357414
Waterline Extension to County Landfill	3571108
2017 Sewer & Manhole Lining Program	356744
2017 Combined Sewer Overflow (CSO LTCP)	356745
WPC SCADA System Upgrade	356622
Sanitary Sewer along CR 212	356750
CR300 Drainage Improvements	355751
High St Sewer Replacement	356752
East St & Front St CSO Elimination	356753
Flap Gate Project	356754
Distribution Dr Sanitary Sewer Extension	356755
McManness Ave/McConnell St Sewer Separation	325636

**2017 CAPITAL IMPROVEMENTS REQUEST FOR COUNCIL
EXHIBIT A**

Authorize Bid and/or Contract

<u>Project Name:</u>	<u>Project No.:</u>
2017 Resurfacing Program	328756
Washington Ave Drainage Improvements	328757
Park St Rehab	328759
E Sandusky St/Blanchard St Intersection Upgrade	328528
W Sandusky St/Western Ave Intersection Upgrade	328527
Blanchard St/6th St Intersection Upgrade	328425
Areas B-4 & B-6 Sewer Separation - Phase 1 (OPWC)	325560
Areas B-4 & B-6 Sewer Separation - Phase 2 (OPWC & CDBG FY16)	325561
CR212/CR236 Widening	328646
Blanchard St & Lincoln St Bike Lane/Shared Lanes - Design	328760
Downtown Revitalization (TAP)	319424
Main St Alley Reconstruction (CDBG FY15)	328645
Dorney Plaza Revitalization (City, County, Private)	319648
Curbs, sidewalks, ramps in conjunction with ODOT Resurfacing (224/12/37/568) - City 100%	328762
ODOT FY18 Resurfacing - MPO/STP Funding	328763

Any equipment estimated to cost over \$50,000 and not on State bid list.

ORDINANCE NO. 2017-071

AN ORDINANCE ACCEPTING THE STREET RIGHT-OF-WAY DEDICATION AS SHOWN ON THE SPRING LAKE FIRST ADDITION RIGHT-OF-WAY DEDICATION PLAT, AND DECLARING AN EMERGENCY.

WHEREAS, in accordance with the Ohio Revised Code of Ohio, plats with street right-of-way dedications shown thereon are to be accepted and dedicated by City Council for public use.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Findlay, State of Ohio as follows:

SECTION 1: That the street right-of-way dedication as shown on the Southridge Estates 3rd Addition right-of-way dedication plat be and is hereby accepted by this Council and is hereby dedicated to public use.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to accept said right-of-way dedication plat so that the Spring Lake First Addition project may proceed expeditiously.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2017-072

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund (Hamlet Protein donation to FFD)	\$ 100.00
TO:	Fire Department #21014000-other	\$ 100.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that donations to the Findlay Fire Department may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____