

# FINDLAY CITY COUNCIL AGENDA

**REGULAR SESSION**

**May 16, 2017**

**COUNCIL CHAMBERS**

## **ROLL CALL of 2016-2017 COUNCILMEMBERS**

### **ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:**

Acceptance or changes to the May 2, 2017 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** - none.

**PROCLAMATIONS:** - none.

**RECOGNITION/RETIREMENT RESOLUTIONS:** - none.

**WRITTEN COMMUNICATIONS:** - none

**ORAL COMMUNICATIONS:** - none.

### **REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**City Income Tax Monthly Collection Report** – April 2017.

**N.E.A.T. Departmental Activity Report** – March 2017.

**Findlay Police Department Activities Report** - April 2017.

**Findlay Municipal Court Activities Report** – April 2017.

#### **Councilman R. Ronald Monday – ESID Council Rep appointment**

The Port Authority will be creating a board for the Energy Special Improvement District (ESID) to consider energy updates to the Findlay Surgical Center. Findlay City Council is required to have a representative on that board. Pursuant to his authority as President Pro-Tem, he is appointing Councilwoman Frische to be that representative. There is no financial obligation to the City of Findlay.

**Findlay Fire Department Activities Report** – April 2017.

**Treasurer's Reconciliation Report** – April 30, 2017.

#### **City Auditor Jim Staschiak – summary financial reports**

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of April 30, 2017
- Cash & Investments as of April 30, 2017
- Open Projects Report as of April 30, 2017

**Parks and Recreation Board minutes** April 17, 2017.

#### **Service-Safety Director Paul Schmelzer – annual bids and contracts**

Each year, the City formally bids a number of chemicals, materials, and services. The contracts for these items run for a calendar year, with option(s) to renew the contracts in one-year increments. In July, a review and evaluation of the current contracts and contracted vendors will be conducted. For those contracts that will not be renewed, the City will advertise and receive bids in October. Items that are normally bid each year include several chemicals used by the Water Treatment Plant and Water Pollution Control Center, uniforms, services, and supplies. Legislation to authorize the Service-Safety Director to contract these items is requested. Ordinance No. 2017-050 was created.

#### **Law Director Donald Rasmussen – ESID Ordinances Nos. 2017-051 and 2015-052**

Resolution No. 040-2016 was adopted on November 15, 2016 to approve certain public improvements in the City of Findlay, Ohio Energy Special Improvement District (ESID).

Ordinance Nos. 2017-051 and 2017-052 are necessary to complete the ESID process for the Findlay Surgical Properties Ltd. Bond Counsel is requesting that these ordinances be given three (3) readings and passed as an emergency measure as they are running up against their deadline to fund the project.

## **COMMITTEE REPORTS:**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Wendy McCormick on behalf of Habitat for Humanity to rezone 607 Central Avenue from C2 General Commercial to R3 Single Family High Density.

*We recommend to approve as requested. Ordinance No. 2017-047 was created.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Hancock Regional Planning Director Matt Cordonnier to continue discussions on the Downtown Design Review Board regulations.

*We recommend approval of the Design Review Regulations and adoption of the Design Review District Map.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Megan Smith to vacate the alley lying between Lot 5617 and the west 63.25 feet of Lot 5626 and Lot 5618, and the west 63.25 feet of Lot 5626 as platted in the Leiser Addition to the City of Findlay.

*We recommend to approve as requested. Ordinance No. 2017-048 was created.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from William Johns to rezone 221 West Hardin Street from C2 General Commercial to R4 Duplex/Triplex High Density.

*We recommend to approve as requested. Ordinance No. 2017-049 was created.*

## **LEGISLATION:**

### **RESOLUTIONS**

**RESOLUTION NO. 010-2017** (*ADAMHS Board renewal*)

**tabled after second reading on 4/4/17**

A RESOLUTION OF THE FINDLAY CITY COUNCIL SUPPORTING THE POSITION STATEMENT PREPARED BY THE OPIATE TASK FORCE THROUGH THE ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES (ADAMHS).

**RESOLUTION NO. 012-2017** (*opposition of State Governor's proposed 2017-2018 budget*)

**tabled after first reading on 4/18/17**

A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 014-2017** (*no PO*) *requires one (1) reading*

**first reading**

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

### **ORDINANCES**

**ORDINANCE NO. 2017-021 AS AMENDED** (*bicycle riding in downtown business district*)

**tabled after third reading on 4/18/17**

AN ORDINANCE AMENDING SECTION 373.11(a)(2) AND REPEALING SECTION 373.13 OF CHAPTER 373 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2017-038, AS AMENDED** (*salary ordinance*)

**third reading**

AN ORDINANCE AMENDING SECTIONS 5, 8 AND 20 OF CODIFIED ORDINANCE NO. 2016-108, KNOWN AS THE SALARY ORDINANCE, OF THE CITY OF FINDLAY, OHIO AND REPEALING ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, OF THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-039** (*zoning code*) *public hearing on 6/20/17.*

**third reading**

AN ORDINANCE REPEALING THE CURRENT ZONING CODE, CHAPTER 1101 ET SEQ. OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ENACTING A NEW CHAPTER 1101 ET SEQ. OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO; TO BE KNOWN AS "CITY OF FINDLAY ZONING ORDINANCE"; ADOPTING, APPROVING, AND INCORPORATING THE CURRENT ZONING MAP, ALONG WITH THE ENTIRE TEXT OF NEW CHAPTER 1101 ET SEQ. OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO AS IF FULLY REWRITTEN HEREIN.

**ORDINANCE NO. 2017-040** (*527 W Sandusky St rezone*) *requires three (3) readings*

**second reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ. OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 527 WEST SANDUSKY STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SINGLE FAMILY HIGH DENSITY" TO "M2" MULTI-FAMILY HIGH DENSITY.

**ORDINANCE NO. 2017-043** (*RLF administration*) *requires three (3) readings*

**second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-045** (FY18 Ohio Airport grant) *requires three (3) readings* **second reading**  
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN THE NECESSARY GRANT APPLICATIONS AND AGREEMENTS FOR THE FY18 OHIO AIRPORT GRANT FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-047** (607 Central Ave rezone – Habitat for Humanity) *requires three (3) readings. Public hearing on 6/20/17.* **first reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 607 CENTRAL AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED “C2 GENERAL COMMERCIAL” TO “R3 SINGLE FAMILY HIGH DENSITY”.

**ORDINANCE NO. 2017-048** (Graceland Ave (800 6<sup>th</sup> St) vacation) *requires three (3) readings* **first reading**  
AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS GRACELAND AVENUE ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2017-049** (221 W Hardin St rezone) *Requires three (3) readings. Public hearing on 6/20/17.* **first reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 221 WEST HARDIN STREET REZONE) WHICH PREVIOUSLY WAS ZONED “C2 GENERAL COMMERCIAL” TO “R4 DUPLEX/TRIPLEX HIGH DENSITY”.

**ORDINANCE NO. 2017-050** (annual bids & contracts) *requires three (3) readings* **first reading**  
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS, WITH OPTION YEARS, FOR THE PURCHASE OF THE MATERIALS, CHEMICALS, AND SERVICE AGREEMENTS NEEDED BY THE VARIOUS DEPARTMENTS OF THE CITY OF FINDLAY, OHIO COMMENCING JANUARY 1, 2018, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-051** (ESID levying special assessment – Findlay Surgical Properties Ltd) *requires three (3) readings* **first reading**  
AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE FINDLAY SURGICAL PROPERTIES, LTD. PROJECT AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-052** (ESID special assessments – Findlay Surgical Properties Ltd) *requires three (3) readings* **first reading**  
AN ORDINANCE DETERMINING TO PROCEED WITH CERTAIN FINDLAY SURGICAL PROPERTIES, LTD. SPECIAL ENERGY IMPROVEMENT PROJECTS BY WAY OF SPECIAL ASSESSMENTS IN ACCORDANCE WITH CHAPTERS 1710 AND 727 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.

***UNFINISHED BUSINESS:***

**OLD BUSINESS**

**NEW BUSINESS**

# City of Findlay

## Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862  
 318 Dorney Plaza, Municipal Building Room 115  
 Telephone: 419-424-7133 • Fax: 419-424-7410  
 findlaytaxforms.com

Lydia L. Mihalk  
 Mayor

Andrew Thomas  
 Tax Administrator

### Monthly Collection Report to Findlay Council

April 2017

Total collections for April 2017: \$3,433,341.06

	<u>2017</u> <u>Year-to-date</u>	<u>2016</u> <u>Year-to-date</u>	<u>Variance</u>
Withholders	6,416,633.69	6,928,571.81	-511,938.12
Individuals	1,372,694.34	1,405,013.51	-32,319.17
Businesses	<u>1,127,527.28</u>	<u>1,506,767.24</u>	<u>-379,239.96</u>
<b>Totals</b>	8,916,855.31	9,840,352.56	-923,497.25 -9.38%

#### Actual & Estimated Past-due Taxes

Withholders	642,367.32
Individuals	1,616,364.82
Businesses	<u>140,214.46</u>
<b>Total</b>	2,398,946.60

#### Actual and Projected Revenue

	<u>2017</u> <u>Actual</u> <u>Year-to-date</u>	<u>Percentage</u> <u>of Projection</u> <u>Collected</u>	<u>Amount</u> <u>to Meet</u> <u>Projection</u>	<u>Percentage</u> <u>to Meet</u> <u>Projection</u>	<u>2017</u> <u>Projected</u> <u>Year End</u>
Withholders	6,416,633.69	34.40%	12,236,766.31	65.60%	18,653,400.00
Individuals	1,372,694.34	55.84%	1,085,505.66	44.16%	2,458,200.00
Businesses	<u>1,127,527.28</u>	40.44%	<u>1,660,872.72</u>	59.56%	<u>2,788,400.00</u>
<b>Totals</b>	8,916,855.31	37.31%	14,983,144.69	62.69%	23,900,000.00

Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	5	21	1,559.94	3,288.26
Individuals	228	613	75,348.58	190,490.61
Businesses	<u>4</u>	<u>32</u>	<u>2,894.00</u>	<u>11,036.02</u>
<b>Totals</b>	<b>237</b>	<b>666</b>	<b>79,802.52</b>	<b>204,814.89</b>

Transfers of Overpayments

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	1	0.00	16.00
Individuals	131	326	23,518.28	46,782.34
Businesses	<u>29</u>	<u>193</u>	<u>12,029.50</u>	<u>87,649.34</u>
<b>Totals</b>	<b>160</b>	<b>520</b>	<b>35,547.78</b>	<b>134,447.68</b>

  
Andrew Thomas, Administrator

5-1-17  
Date

# Findlay Income Tax Department

## Monthly Collections Report

Monday, May 1, 2017

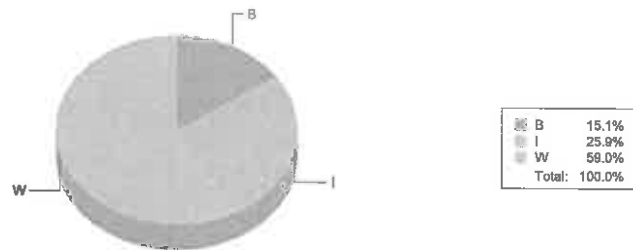
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For Period April 1, 2017 through April 30, 2017

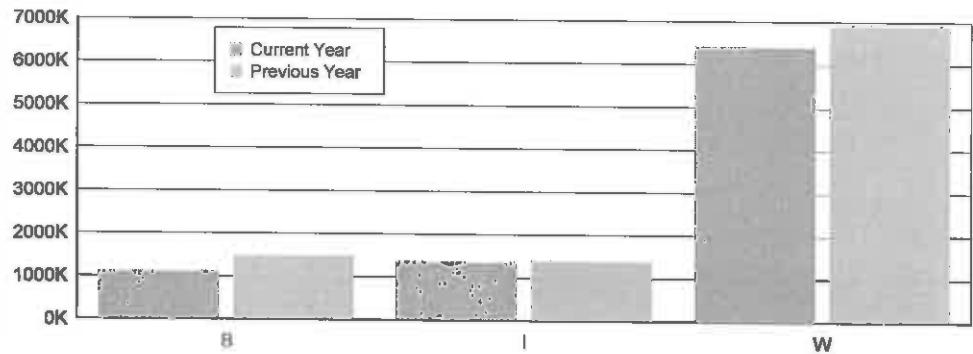
### City of Findlay

Account Type	Monthly Total	2017 Year to Date	2016 Year to Date	Increase (Decrease)	% Change	2017 Month to Date	Previous Year(s) Month to Date
W	2,024,476.14	6,416,633.69	6,928,571.81	-511,938.12	-7.39	2,017,293.58	7,182.56
I	889,018.73	1,372,694.34	1,405,013.51	-32,319.17	-2.30	212,125.77	676,892.96
B	519,846.19	1,127,527.28	1,506,767.24	-379,239.96	-25.17	170,392.65	349,453.54
<b>Totals:</b>	<b>3,433,341.06</b>	<b>8,916,855.31</b>	<b>9,840,352.56</b>	<b>-923,497.25</b>	<b>-9.38</b>	<b>2,399,812.00</b>	<b>1,033,529.06</b>

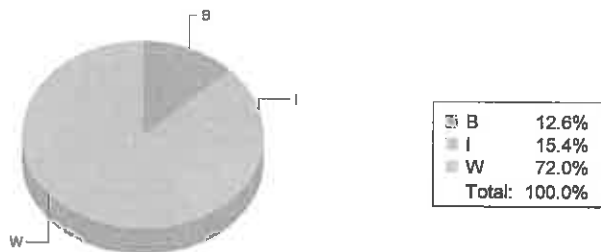
Monthly Collections by Account Type



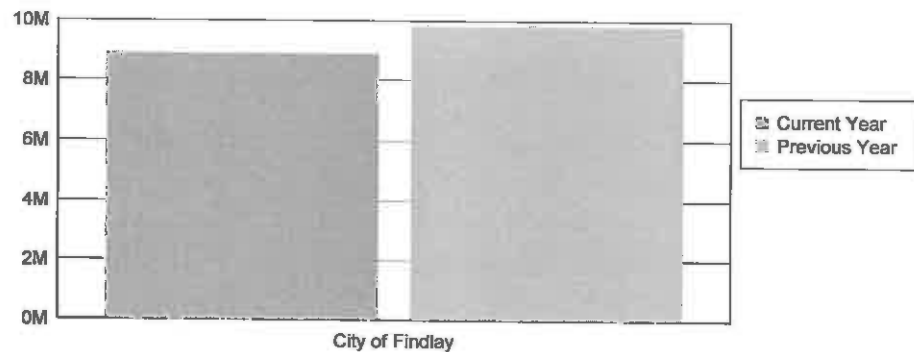
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections









# City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862  
Telephone: 419-424-7133 • Fax: 419-424-7410  
findlaytaxforms.com

Lydia L. Mihalik  
Mayor

## Monthly Collection Report to City Council

For the Month of April 2017

Resolution 36-2009 and Chapter 194 Section 7(F)(1) Addendum

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	<u>0</u>	<u>0</u>
B. Cumulative quantity:	<u>2</u>	<u>81</u>
C. Cumulative quantity with no filing obligations:	<u></u>	<u>10</u>
D. Cumulative quantity with no tax liabilities:	<u></u>	<u>14</u>
E. Cumulative quantity remaining (B – C – D):	<u>2</u>	<u>57</u>

For the remaining 2 individual and 57 business taxpayers (E), the aggregate reported estimate declarations, primarily for tax year 2016, amount to \$1,082,537

Pursuant to Resolution Number 36-2009 and/or Section 7(F)(1) of Chapter 194 of the Codified Ordinances, the Tax Department has informed the cumulative quantities of individual and business taxpayers that the Tax Department would not be enforcing the estimate payment provisions delineated in Section 7 of Ordinance Number 1976-106, as amended or in Section 7 of Chapter 194 of the Codified Ordinances. The Tax Department has informed these individual and business taxpayers that the annual income taxes on net profits attributable to the City should be paid when the annual income tax returns are filed by the original or by the legitimately-extended due date, when each amount of annual tax liability can be certified as due by each taxpayer, or be paid by prearranged installment due dates of February 15, May 15, July 15, and October 15 after the tax year.

  
Andrew Thomas, Tax Administrator

5-1-17  
Date

# City of Findlay

Lydia Mihalik, Mayor

N.E.A.T. DEPARTMENT  
*Neighborhood Enhancement and Abatement Team*  
318 Dorney Plaza, Room 304 • Findlay, OH 45840  
Phone: 419-424-7466  
[www.findlayohio.com](http://www.findlayohio.com)

April 7, 2017

City Council  
City of Findlay, Ohio

RE: Departmental Activity

This report will serve as a summary of activities for the Neighborhood Enhancement and Abatement Team (NEAT) during the month of March, 2017.

**Dilapidated Structures**

6 cases year to date  
17 cases pending

**Weeds**

2 cases year to date  
5 cases pending

**Junk on Premises**

95 cases year to date  
296 cases pending

**Junk/Abandoned Vehicles**

111 cases year to date  
298 cases pending

**Minor Maintenance**

1 case year to date  
5 cases pending

**Miscellaneous**

5 cases year to date  
16 cases pending

**Overgrowth**

0 cases year to date  
5 cases pending

**Right of Way Issues**

0 cases year to date  
1 case pending

**Sidewalks**

0 cases year to date  
0 cases pending

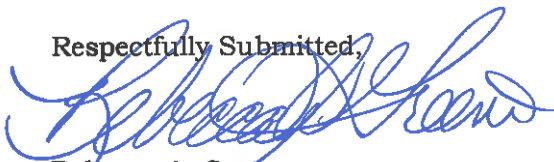
**Trash**

35 cases year to date  
20 cases pending

The Neighborhood Enhancement and Abatement Team received 57 new complaints during the month, of which 16 were invalid. Of the 41 valid issues reported, 22 properties were involved with 7 of the owners being non-residents. NEAT personnel closed 48 cases during the month of March and continue to work diligently on the 663 cases that remained active at the end of the month.

The staff of NEAT works conscientiously with property owners and tenants to achieve compliance. The team appreciates the cooperative spirit of the administration and City Council which aids in the betterment of our community. Please contact NEAT personnel if there are any concerns.

Respectfully Submitted,



Rebecca A. Greeno  
N.E.A.T.

# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

John E. Dunbar, Acting Chief of Police  
318 Dorney Plaza, Room 116 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296  
[www.findlayohio.com](http://www.findlayohio.com)

May 1, 2017

Honorable Council:

Attached are the Findlay Police Department activity stats for April 2017.

Sincerely,



John E. Dunbar  
Acting Chief of Police



\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$3,971.54	\$15,745.54	\$3,518.50	\$18,587.70
BOND FEES	\$1,400.00	\$3,150.00	\$725.00	\$2,675.00
CIVIL DEPOSIT TENDERS	\$0.00	\$3,015.00	\$963.93	\$5,428.74
COURT COST	\$63,823.22	\$286,144.39	\$59,840.39	\$236,432.80
DUI ENFORCEMENT	\$3,424.85	\$17,604.03	\$3,792.61	\$15,574.31
ELECTRONIC IMAGING	\$4,556.54	\$21,699.54	\$4,789.10	\$18,491.00
FINES & FORFEITURES	175,610.53	\$784,401.00	133,970.03	\$618,671.82
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$462.00	\$2,680.10	\$457.00	\$2,859.05
INMATE MEDICAL EXPENSE	\$0.00	\$56.00	\$0.00	\$0.00
INTEREST	\$17.10	\$51.57	\$9.74	\$38.10
JAIL HOUSING	\$11,577.07	\$50,091.03	\$7,038.90	\$28,723.79
JAIL REIMBURSEMENT	\$199.00	\$1,254.10	\$253.36	\$1,429.11
LEGAL RESEARCH	\$8.86	\$17.86	\$2.00	\$12.50
MEDIATION	\$1,444.28	\$6,849.38	\$1,503.89	\$5,814.50
MISCELLANEOUS	\$30,828.48	\$149,431.78	\$28,418.36	\$122,630.27
MUNI COURT COMPUTERIZATION	\$4,498.90	\$21,609.29	\$4,782.30	\$18,554.86
MUNI COURT IMPROVEMENT	\$14,275.22	\$68,581.82	\$14,314.14	\$50,531.00
RESTITUTION	\$758.15	\$1,951.82	\$920.50	\$5,300.09
SPECIAL PROJECTS	\$23,274.87	\$112,332.56	\$24,336.70	\$91,239.98
STATE PATROL	\$26,164.95	\$128,759.87	\$24,345.23	\$97,203.08
TRAFFIC/CRIMINAL BONDS	\$9,192.37	\$41,104.56	\$13,377.05	\$55,512.79
	<u>375,487.93</u>	<u>\$1,716,531.24</u>	<u>327,358.73</u>	<u>\$1,395,710.49</u>

DISTRIBUTIONS:

ALCOHOL MONITORING	\$3,971.54	\$15,745.54	\$3,518.50	\$18,587.70
BOND FEES	\$1,375.00	\$3,125.00	\$725.00	\$2,675.00
CIVIL DEPOSIT TENDERS	\$1,780.00	\$2,615.00	\$463.93	\$5,089.60
COURT COST	\$63,773.22	\$285,989.32	\$59,840.39	\$236,426.19
DUI ENFORCEMENT	\$3,414.68	\$17,590.47	\$3,792.61	\$15,574.31
ELECTRONIC IMAGING	\$4,553.54	\$21,690.54	\$4,789.10	\$18,491.00
FINES & FORFEITURES	175,257.11	\$780,597.62	135,272.88	\$616,509.30
FUND REIMBURSEMENT				
INDIGENT DRIVER ALCOHOL	\$462.00	\$2,680.10	\$457.00	\$2,859.05
INMATE MEDICAL EXPENSE		\$56.00		
INTEREST	\$17.10	\$51.57	\$9.74	\$38.10
JAIL HOUSING	\$9,593.07	\$48,107.03	\$7,038.90	\$28,723.79
JAIL REIMBURSEMENT	\$199.00	\$1,254.10	\$253.36	\$1,429.11
LEGAL RESEARCH	\$8.86	\$17.86	\$2.00	\$12.50
MEDIATION	\$1,441.28	\$6,844.38	\$1,503.89	\$5,814.50
MISCELLANEOUS	\$47,031.79	\$189,614.70	\$46,715.28	\$183,109.56
MUNI COURT COMPUTERIZATION	\$4,495.90	\$21,600.29	\$4,782.30	\$18,554.86
MUNI COURT IMPROVEMENT	\$14,258.22	\$68,551.82	\$14,314.14	\$50,531.00
RESTITUTION	\$958.15	\$1,978.22	\$920.50	\$4,865.09
SPECIAL PROJECTS	\$23,250.87	\$112,285.56	\$24,336.70	\$91,239.98
STATE PATROL	\$26,059.95	\$128,654.87	\$24,345.23	\$97,203.08
	<u>381,901.28</u>	<u>\$1,709,049.99</u>	<u>333,081.45</u>	<u>\$1,397,733.72</u>

DISTRIBUTED TO:

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

	*****CURRENT YEAR***** MTD	*****CURRENT YEAR***** YTD	*****LAST YEAR***** MTD	*****LAST YEAR***** YTD
CITY OF FINDLAY	166,733.70	\$785,087.59	158,182.31	\$643,872.62
HANCOCK COUNTY	\$21,316.42	\$115,984.84	\$24,153.66	\$93,890.52
OTHERS	134,385.61	\$523,940.60	\$92,722.28	\$426,875.93
STATE OF OHIO	\$69,645.07	\$333,212.88	\$69,037.30	\$270,478.91
	<u>392,080.80</u>	<u>\$1,758,225.91</u>	<u>344,095.55</u>	<u>\$1,435,117.98</u>

Mark C. Miller  
 MARK C. MILLER, JUDGE

\_\_\_\_\_  
 JONATHAN P. STARN, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT

**THE SUPREME COURT OF OHIO**  
**Administrative Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **MARK C MILLER**

Report for the month of: **April 2017**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	4	83	12	324	6	346	36	0	142	953
New cases filed	2	8	170	53	896	6	109	16	0	81	1339
Cases transferred in, reactivated or redesignated	3	0	29	4	68	0	1	0	0	0	102
<b>TOTAL (Add lines 1-3)</b>	4	12	282	69	1288	12	456	52	0	223	2394
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	46	8	48	1	67	12	0	2	184
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6	0	0	0	21	0	0	0	0	45	66
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	0	90	44	51	0	3	0	0	0	188
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	1	1	0	0	2
Other dismissals (Include dismissals at preliminary hearing)	9	7	10	2	22	0	28	1	0	24	94
Violations Bureau	10	0	0	0	634	0	0	0	0	0	634
Unavailability of party for trial or sentencing	11	0	23	0	59	0	0	0	0	0	82
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	1	0	0	1	2
Other terminations	13	0	11	2	170	0	0	0	0	0	183
<b>TOTAL (Add lines 5-13)</b>	14	7	180	56	1005	1	100	14	0	72	1435
Pending end of period (Subtract line 14 from line 4)	15	5	102	13	283	11	356	38	0	151	959
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0

*FTP*  
*5/1/2017*

**Fax to:**  
**(614) 387-9419**  
 -or-  
**Mail to:**  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431

\_\_\_\_\_  
 MARK C MILLER Date \_\_\_\_\_

\_\_\_\_\_  
 Preparer's name and telephone number if other than judge (print or type) Date \_\_\_\_\_

**THE SUPREME COURT OF OHIO  
Individual Judge  
MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **JONATHAN P STARN**

Report for the month of: **April 2017**

Date of completion of most recent physical inventory  02/11/2016
--

	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	225	106	151	3	15	0	0	500	0
New cases filed	2	39	27	24	0	0	0	0	90	0
Cases transferred in, reactivated or redesignated	3	7	1	1	0	0	0	0	9	0
<b>TOTAL (Add lines 1-3)</b>	4	271	134	176	3	15	0	0	599	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	1	0	0	0	0	1	1
Default	7				0	0	0	0	0	0
Guilty or no contest plea to original charge	8	27	8	34					69	49
Guilty or no contest plea to reduced charge	9	2	1	1					4	4
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	21	0	5	2	3	0	0	31	9
Transfer to another judge or court	12	0	0	0	0	0	0	0	0	0
Referral to private judge	13				0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	11	0	6	0	0	0	0	17	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	1	0	0	1	1
Other terminations	16	5	1	0	0	1	0	0	7	1
<b>TOTAL (Add lines 5-16)</b>	17	66	10	47	2	5	0	0	130	0
Pending end of period (Subtract line 17 from line 4)	18	205	124	129	1	10	0	0	469	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

FTP  
5/1/2017

<p>Fax to: (614) 387-9419 -or- Mail to: Court Statistical Reporting Section Supreme Court of Ohio 65 South Front Street, 6th Floor Columbus, Ohio 43215-3431</p>
--

_____ JONATHAN P STARN	_____ Date
_____ Preparer's name and telephone number if other than judge (print or type)	_____ Date
_____ MARK C MILLER	_____ Date



**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **MARK C MILLER**

Report for the month of: **April 2017**

Date of completion of most recent physical inventory  
**12/16/2016**

	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	254	104	109	0	17	2	2	488	0
New cases filed	2	50	17	27	0	3	0	0	97	0
Cases transferred in, reactivated or redesignated	3	8	0	1	0	0	0	0	9	0
<b>TOTAL (Add lines 1-3)</b>	4	312	121	137	0	20	2	2	594	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	2	0	0	0	0	1	0	3	0
Default	7	0	0	0	0	0	0	0	0	0
Guilty or no contest plea to original charge	8	26	12	22	0	0	0	0	60	0
Guilty or no contest plea to reduced charge	9	6	1	2	0	0	0	0	9	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	19	0	5	0	5	0	0	29	0
Transfer to another judge or court	12	0	0	0	0	0	0	0	0	0
Referral to private judge	13	0	0	0	0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	4	0	0	0	0	0	0	4	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	0
Other terminations	16	1	0	1	0	0	0	0	2	0
<b>TOTAL (Add lines 5-16)</b>	17	58	13	30	0	5	1	0	107	0
Pending end of period (Subtract line 17 from line 4)	18	254	108	107	0	15	1	2	487	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

FTP  
5/1/2017

**Fax to:**  
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-or-  
**Mail to:**  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

\_\_\_\_\_  
**MARK C MILLER** Date \_\_\_\_\_

\_\_\_\_\_  
Preparer's name and telephone number if other than judge (print or type) Date \_\_\_\_\_

\_\_\_\_\_  
**MARK C MILLER** Date \_\_\_\_\_



## CITY COUNCIL

ROOM 114  
MUNICIPAL BUILDING  
FINDLAY, OHIO 45840-3346  
TELEPHONE: (419) 424-7113  
FAX: (419) 424-7866

May 16, 2017

The Port Authority will be creating a board for the Energy Special Improvement District (ESID) to consider energy updates to the Findlay Surgical Center.

Findlay City Council is required to have a representative on that board. Pursuant to my authority as President Pro-Tem I am appointing Councilwomen Holly Frische to be that representative.

There is no financial obligation to the City of Findlay.

Sincerely,

A handwritten signature in blue ink that reads "R. Ronald Monday". The signature is written in a cursive style with a large initial "R".

R. Ronald Monday

XC: Don Rasmussen

**Findlay Fire Department**  
**Monthly Activities Report - 2017**  
 Submitted By: Joshua S. Eberle, Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	4	9	11	11								
Assist Other Agency	1	2	4	5								
Emergency Medical Service (EMS)	161	115	133	149								
Car Accidents	19	9	21	6								
Rescues (Extrication, Water, Elevator)	1	1	1	2								
Hazmat	17	4	13	4								
Good Intent	3	3	7	4								
Burning Complaints	0	3	2	10								
False Alarms	23	26	31	19								
<b>Totals</b>	<b>229</b>	<b>172</b>	<b>223</b>	<b>210</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Runs by District												
Station 1 - (South Main St)	66	53	72	77								
Station 2 - (North Main St)	63	44	56	55								
Station 3 - (Tiffin Ave)	46	44	46	39								
Station 4 - (CR 236)	54	31	48	39								
<b>Totals</b>	<b>229</b>	<b>172</b>	<b>222</b>	<b>210</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Firefighter Training (by hours)												
EMS Formal	60	84	64	107								
Fire Formal	148	269	140	294								
Fire Informal	1682	1363	2063	877								
<b>Totals</b>	<b>1889</b>	<b>1716</b>	<b>2267</b>	<b>1277</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Fire Prevention Bureau**

Construction												
Code Interpretations	3	2	4	1								
Inspections	1		5	3								
Plan Reviews	1	10	15	3								
System Acceptance Tests		1	7	1								
<b>Totals</b>	<b>5</b>	<b>13</b>	<b>31</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Existing Structure - Additions												
Code Interpretations	8	7	6	5								
Inspections	12	7	14	8								
Plan Reviews	7	11	15	16								
System Acceptance Tests	1	1	3	1								
<b>Totals</b>	<b>28</b>	<b>26</b>	<b>38</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	2	2	1									
Undetermined		1										
Incindary			1									
Fire Investigation Activities												
Follow-up	7	15	2	14								
Interviews	7	23	15	2								
Assists				1								
<b>Totals</b>	<b>16</b>	<b>41</b>	<b>19</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly	11	7	28	13								
Business	18		11	6								
Education K-12			1									
Education Pre-School				1								
Factory	1		3	2								
Mercantile			11	3								
Hazardous / Fireworks												
Institutional	4											
Mercantile												
Residential				1								
Adoption / Foster Care	1	1	1	1								
Storage / Mixed Use	2		1									
Utility Mobile Food Vendors												
Utility Outbuildings												
Vacant Structures												
<b>Totals</b>	<b>37</b>	<b>8</b>	<b>56</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Prevention	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	11	19	18	26								
Complaints	5	4	1	2								
Fireworks Exhibitions / Events	7		1	5								
Knox Box Consults/Maint.	7	2	6	3								
Other	3	1		1								
Fire Plan Updates	3		2	2								
Pre-Fire Plan	3											
Property Research	2	4	2	2								
Safety Presentations	3	2	1	1								
Re-inspections	77	102	58	61								
Background Checks		1		1								
<b>Totals</b>	<b>121</b>	<b>135</b>	<b>89</b>	<b>104</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Public Presentations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station Tours	0	3										
Truck Visits	0	0										
Meetings Attended	8	4	3	7								
School / Seminars Attended	6	9	11	10								
<b>Totals</b>	<b>14</b>	<b>16</b>	<b>14</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 • Fax: 419-424-7866  
www.findlayohio.com

SUSAN JO HITE  
CITY TREASURER

### Treasurer's Reconciliation for April 30, 2017


#### TREASURER

Fifth Third Initial Balance	4,496,892.46
- Withdrawals ()	(8,150,303.43)
+ Deposits	5,738,002.18
<hr/> Ending Balance	2,084,591.21
- Outstanding checks ()	(424,568.81)
-Outstanding Correction Pending	(455.00)
+Deposit in Transit	42.50
Treasurer's Checking Bal	1,659,609.90
Investment Principal	58,525,188.48
Accrued Bond Interest	484.02
Treasurer's Total Cash and Investments	60,185,282.40

#### AUDITOR

Auditor's Checking Bal	1,659,609.90
Auditor's Total Cash and Investments	60,185,282.40

Respectfully submitted,



Susan Jo Hite  
Treasurer



## AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Wednesday, May 10, 2017

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of April 30<sup>th</sup>, 2017  
Cash & Investments as of April 30<sup>th</sup>, 2017  
Open Projects Report as of April 30<sup>th</sup>, 2017

Respectfully Submitted,

Jim Staschiak II  
City Auditor

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF APRIL 30, 2017**

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	156,437	51,345		3,100	1,329	
MAYOR'S OFFICE	328,026	79,332		4,600	2,060	
AUDITOR'S OFFICE	667,043	160,928		397,510	385	
TREASURER'S OFFICE	16,282	2,685		-	-	
LAW DIRECTOR	614,556	189,602		100,800	50,880	
MUNICIPAL COURT	2,016,802	546,252		1,334,600	619,665	
CIVIL SERVICE OFFICE	127,145	29,340		49,500	31,956	
PLANNING & ZONING	153,627	68,275		-	-	
COMPUTER SERVICES	366,643	80,964		346,499	25,347	
GENERAL EXPENSE	4,227,616	1,826,265		-	-	
GENERAL REVENUE	-	-		22,562,513	4,811,038	
POLICE DEPARTMENT	7,603,192	2,138,445		623,972	304,291	
DISASTER SERVICES	51,343	25,281		-	-	
FIRE DEPARTMENT	7,560,674	2,140,808		256,800	32,265	
DISPATCH CENTER	1,181,649	290,344		-	-	
N.E.A.T.	104,840	22,508		1,500	3,455	
HUMAN RESOURCES	165,874	50,711		-	-	
W.O.R.C.	363,429	87,227		65,100	19,767	
SERVICE SAFETY DIRECTOR	255,007	68,527		-	4,300	
ENGINEERING OFFICE	803,809	212,801		175,600	111,206	
PUBLIC BUILDING	428,145	79,584		7,500	485	
ZONING	195,694	47,725		59,700	17,730	
PARK MAINTENANCE	680,017	132,994		121,300	89,656	
RESERVOIR RECREATION	5,066	1,714		-	-	
RECREATION MAINTENANCE	165,980	22,815		-	-	
RECREATION FUNCTIONS	857,221	194,790		687,350	261,123	
CEMETERY DEPARTMENT	419,856	135,417		198,700	116,295	
<b>TOTAL GENERAL FUND</b>	<b>29,515,973</b>	<b>8,686,681</b>	<b>29.4%</b>	<b>26,996,644</b>	<b>6,503,232</b>	<b>24.1%</b>

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	3,120,139	861,250		2,965,035	1,031,397	
TRAFFIC-SIGNALS	396,896	74,946		115,000	117,691	
<b>TOTAL SCM&amp;R FUND</b>	<b>3,517,035</b>	<b>936,196</b>	<b>26.6%</b>	<b>3,080,035</b>	<b>1,149,088</b>	<b>37.3%</b>
SCM&R HIWAYS	167,481	16,134		138,162	45,544	
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>167,481</b>	<b>16,134</b>	<b>9.6%</b>	<b>138,162</b>	<b>45,544</b>	<b>33.0%</b>
AIRPORT OPERATIONS	1,174,042	282,171		1,012,430	251,708	
<b>TOTAL AIRPORT FUND</b>	<b>1,174,042</b>	<b>282,171</b>	<b>24.0%</b>	<b>1,012,430</b>	<b>251,708</b>	<b>24.9%</b>
WATER TREATMENT	2,223,287	586,031		33,000	3,127	
WATER DISTRIBUTION	1,708,129	409,176		96,000	30,558	
UTILITY BILLING	1,096,207	253,591		8,145,272	2,389,438	
SUPPLY RESERVOIR	441,953	102,051		23,083	1,950	
<b>TOTAL WATER FUND</b>	<b>5,469,576</b>	<b>1,350,849</b>	<b>24.7%</b>	<b>8,297,355</b>	<b>2,425,074</b>	<b>29.2%</b>
SANITARY SEWER MAINT	1,067,741	245,002		3,050	923	
STORMWATER MAINT	265,019	56,204		770,500	255,962	
WATER POLLUTION CONTROL	3,067,258	569,348		8,762,175	2,883,907	
<b>TOTAL SEWER FUND</b>	<b>4,400,018</b>	<b>870,554</b>	<b>19.8%</b>	<b>9,535,725</b>	<b>3,140,793</b>	<b>32.9%</b>
PARKING	104,479	30,733		80,900	22,084	
<b>TOTAL PARKING FUND</b>	<b>104,479</b>	<b>30,733</b>	<b>29.4%</b>	<b>80,900</b>	<b>22,084</b>	<b>27.3%</b>
SWIMMING POOL	86,326	1,610		78,000	-	
<b>TOTAL SWIMMING POOL FUND</b>	<b>86,326</b>	<b>1,610</b>	<b>1.9%</b>	<b>78,000</b>	<b>-</b>	<b>0.0%</b>
CIT ADMINISTRATION	19,386,163	3,350,630		23,911,000	8,931,115	
<b>TOTAL CIT FUND</b>	<b>19,386,163</b>	<b>3,350,630</b>	<b>17.3%</b>	<b>23,911,000</b>	<b>8,931,115</b>	<b>37.4%</b>



CITY OF FINDLAY  
CASH & INVESTMENTS AS OF APRIL 30, 2017

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,060,000.00	STAR OHIO @ 0.99%	
121,347.00	STAR OHIO @ 0.99%	
15,003,500.00	STAR OHIO @ 0.99%	
1,376,476.75	STAR OHIO @ 0.99%	
1,000,000.00	STAR PLUS @ 0.50%	
17,005,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
999,407.22	FHLB @ 0.730%	PNC BANK
998,476.56	US TREASURY @ 0.625%	HUNTINGTON BANK
1,004,140.63	US TREASURY @ 0.875%	HUNTINGTON BANK
1,000,078.13	US TREASURY @ 0.625%	HUNTINGTON BANK
2,000,000.00	US TREASURY @ 0.750%	HUNTINGTON BANK
998,800.00	US TREASURY @ 0.625%	KEY BANK
993,750.00	US TREASURY @ 0.625%	PNC BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.620%	FIRST NATIONAL BANK
999,750.00	FHLB @ 1.125%	PNC BANK
999,160.00	FHLB @ 1.000%	HUNTINGTON BANK
1,000,000.00	US TREASURY @ 1.000%	HUNTINGTON BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	FIRST FEDERAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	CITIZENS NATIONAL BANK
1,994,121.55	FHLMC @ 0.750%	HUNTINGTON BANK
998,710.00	FFCB @ 0.800%	FIFTH THIRD BANK
999,485.95	FHLMC @ 0.850%	D A DAVIDSON
998,600.00	FHLMC @ 0.850%	HUNTINGTON BANK
1,002,320.00	FNMA @ 1.020%	KEY BANK
996,130.00	FFCB @ 0.890%	FIFTH THIRD BANK
999,580.00	US TREASURY @ 1.250%	KEY BANK
1,000,625.00	US TREASURY @ 1.250%	PNC BANK
1,000,300.00	FFCB @ 1.300%	HUNTINGTON BANK
995,429.69	US TREASURY @ 1.237%	HUNTINGTON BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 1.100%	WATERFORD BANK
<u>\$ 58,525,188.48</u>	INVESTMENT TOTAL	
1,659,609.90	5/3 BANK ACCOUNT BALANCE	
484.02	ACCRUED INVESTMENT INTEREST	
<u><u>\$ 60,185,282.40</u></u>	TOTAL CASH & INVESTMENTS	

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF APRIL 30, 2017**

\$13,832,971.63	General Fund
1,000,000.00	General Fund Restricted Rainy Day
1,404,781.15	General Fund Projects
1,293,025.61	SCM&R Fund
4,430,993.67	SCM&R Fund Projects
-	County Permissive License Fund
272,697.85	State Highway Fund
589.57	Law Enforcement Trust Fund
37.00	Drug Law Enforcement Trust Fund
251,589.27	ID Alcohol Treatment Fund
56,500.00	Enforcement & Education Fund
300,204.68	Court Special Projects Fund
127,025.58	Court Computerization Fund
3,609.56	METRICH Drug Law Enforcement Trust Fund
108,473.85	Alcohol Monitoring Fund
89,288.61	Mediation Fund
138,708.04	Electronic Imaging Fund
20,383.39	Legal Research Fund
535,465.40	Severance Payout Fund
614,626.65	Debt Service Fund
27,342.00	CR 236 TIF Fund
294,144.66	Municipal Court Improvement Fund
341,054.79	Airport Fund
151,268.11	Airport Fund Projects
9,970,034.27	Water Fund
796,246.09	Water Fund Restricted
1,790,973.38	Water Fund Projects
6,289,986.63	Sewer Fund
4,851,666.88	Sewer Fund Restricted
1,196,101.16	Sewer Fund Projects
22,588.53	Parking Fund
-	Parking Fund Projects
12,327.49	Swimming Pool Fund
-	Swimming Pool Fund Projects
32,430.71	Internal Service Central Stores Fund
787,401.02	Internal Service Workers Comp Fund
1,074,338.13	Internal Service Self Insurance Fund
5,363,168.00	CIT Fund
476,134.44	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
136,026.88	Police Pension Fund
136,026.88	Fire Pension Fund
2,208.24	Unclaimed Monies Fund
79,921.38	Tax Collection Agency Fund
1,388,866.31	Cemetery Trust Fund
157,195.07	Private Trust Fund
312,517.22	Guaranteed Deposits
-	Special Assessments Pavements Fund
880.69	Special Assessments Sidewalks Fund
82.82	Special Assessments Sidewalks Fund Projects
13,379.11	Special Assessments Storm Fund
<b><u>\$60,185,282.40</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>

**CITY OF FINDLAY  
OPEN PROJECTS AS OF APRIL 30, 2017**

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
31926300	HP 3000 MIGRATION	1,020,650	1,018,507	1,363	781
31942400	DOWNTOWN REVITALIZATION	940,000	828,944	110,805	251
31948000	OHIO 629 - MCLANE	637,345	534,637	-	102,708
31948200	OHIO 629 - MARATHON	250,000	-	-	250,000
31949800	MUNI COURT EXPANSION	550,000	501,927	44,244	3,829
31950800	MUNI BLDG NETWORK REWIRING	140,000	86,016	16,327	37,657
31951800	SWALE BALL FIELD IMPROVEMENTS	20,000	18,255	1,745	-
31952600	SPRUCE DRIVE LANDSCAPE REHAB	62,000	44,480	-	17,520
31953200	MANLEY BLDG IMPROVEMENTS	68,000	67,875	125	-
31954800	BLANCHARD RIVER SEDIMENT REMOVAL	14,750	9,976	-	4,774
31955300	ROWMARK 629 ROADWORK	100,000	844	2,906	96,250
31960100	CITY FIBER LOOP INSTALLATION	150,000	109,944	6,900	33,156
31961700	WOOD SHOP ROOF REPLACEMENT	20,000	-	-	20,000
31961900	2016 EMORY ADAMS IMPROVEMENTS	30,000	19,632	-	10,368
31962100	RIVERSIDE PARKING & TENNIS COURTS	25,000	24,895	-	105
31962700	2016 RAWSON PARK IMPROVEMENTS	10,000	9,923	-	77
31962900	CUBE ICE EXPANSION FEASIBILITY STUDY	25,000	-	-	25,000
31963500	2016 CEMETERY ROAD RECONSTRUCTION	30,000	-	-	30,000
31964100	2016 CEMETERY FOUNDATIONS	15,000	3,247	6,753	5,000
31964300	2016 CEMETERY LIGHTING	5,000	5,000	-	-
31964700	2016 STREET DEPT LIGHTING	20,000	19,955	42	3
31964800	DORNEY PLAZA REVITALIZATION	250,000	18,991	224,209	6,800
31965000	VOIP PHONE SYSTEM	130,000	-	-	130,000
31965800	SILT COLLECTOR @ RESERVOIR	355,000	355,000	-	-
31966400	RIVERSIDE SHELTER ROOFS 2017	5,000	4,369	631	-
31966700	TYLER CASHIERING IMPLEMENTATION	38,500	16,800	21,585	115
31966800	2017 ORC PD REQUIRED TRAINING	14,740	-	-	14,740
31970300	FFD #3 FACILITY UPGRADE	25,000	-	-	25,000
31970400	FF CANCER PREC PLAN PH 1	40,000	1,220	38,247	533
31970600	2017 GIS UPGRADE	10,000	-	-	10,000
31970700	GIS ENHANCEMENT STUDY	29,500	-	-	29,500
31971200	2017 BERNARD PARK IMPROVEMENT	20,000	-	14,347	5,653
31971600	2017 RIVERSIDE PARK IMPROVEMENTS	20,000	-	-	20,000
31971800	2017 EDE PARK IMPROVEMENTS	10,000	-	-	10,000
31972000	2017 SWALE LOT & WALK PATH	70,000	-	-	70,000
31972300	2017 CUBE BLDG & GROUNDS UPGR	30,000	9,820	2,321	17,859
21972400	CUBE PLAYERS BENCHES	10,000	-	-	10,000
31972500	FOOTBALL BLDG POWER	15,000	-	-	15,000
31972600	2017 CEMETERY FOUND & GROUNDS	10,000	-	-	10,000
31972900	SALT BARN STRUCTURE	30,000	-	-	30,000

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
31980800	ORC PD REQUIRED TRAINING	29,320	25,613	-	3,707
	<b>GENERAL FUND PROJECTS</b>	<b>5,274,805</b>	<b>3,735,869</b>	<b>492,549</b>	<b>1,046,387</b>
32542200	DALZELL DITCH CLEANING	20,000	-	-	20,000
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32542700	W HARDIN SEWER SEPARATION	220,000	109,448	43,595	66,957
32549500	HOWARD RUN DITCH CLEANING	2,000	-	750	1,250
32556000	B4 & B6 SEWER SEPARATION PH 1	20,000	11,410	7,540	1,050
32556100	B4 & B6 SEWER SEPARATION PH 2	129,000	-	25,800	103,200
32556200	CENTRAL & DAYTON SEWER SEPARATION	425,000	17,303	349,312	58,385
32563600	MCMANNESS/MCCONNELL SWR SEP	240,000	6,321	167,995	65,684
32593600	FOSTORIA AVE DRAINAGE PH 2	535,000	436,301	3,796	94,903
32840800	LIMA/S WEST INTERSECTION	110,000	92,654	-	17,346
32842500	BLANCHARD/6TH TRAN ALT PLAN	25,000	9,500	-	15,500
32852700	W SANDUSKY/WESTERN AVENUE	190,000	4,496	12,068	173,436
32852800	E SANDUSKY/BLANCHARD INTERSECTION	20,000	-	-	20,000
32852900	LIMA/WESTERN INTERSECCION	185,000	35,480	15,178	134,342
32860200	ODOT CR 99 BRIDGE STUDY	50,000	50,000	-	-
32860600	ODOT FY17 RESURFACING	851,000	274	742,300	108,425
32862500	2016 STREET PREV MAINT PROGRAM	450,000	445,221	4,722	58
32863400	W BIGELOW/NORTHGATE INTERSECTION	125,000	2,607	-	122,393
32863700	TIFFIN TRAFFIC POLES PH 1	75,000	1,956	-	73,044
32864500	MAIN ST ALLEY RECONSTRUCTION	447,000	55,554	368,142	23,304
32864600	CR212/CR236 WIDENING	140,000	58,136	77,307	4,558
32865300	DAVIS STREET REPAVING	235,000	-	-	235,000
32865900	ODOT US 224/SR12/37/568 RESURF	266,742	266,742	-	-
32870500	CITYWIDE PAVEMENT ASSESSMENT	99,000	4,785	88,777	5,438
32870800	17 STREET PREV MAINTENANCE	500,000	3,306	263,925	232,770
32871700	N MAIN/FFD 2 SIGNAL	75,000	-	-	75,000
32871900	TIFFIN AVE POLES PH2	75,000	-	-	75,000
32872100	S MAIN/LINCOLN INTERSECTION	125,000	-	-	125,000
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	-	-	125,000
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	-	-	125,000
32875600	2017 STREET RESURFACING	1,500,000	1,975	802,653	695,372
32875700	WASHINGTON AVE DRAINAGE	15,000	-	-	15,000
32875900	PARK STREET REHAB	20,000	-	13,840	6,160
32876200	TRENTON/MAIN CROSS CURB	375,000	1,825	351,940	21,235
	<b>SCM&amp;R FUND PROJECTS</b>	<b>7,814,742</b>	<b>1,615,294</b>	<b>3,339,639</b>	<b>2,859,809</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35250600	AIRPORT DRAINAGE IMPROVEMENTS	10,000	-	8,200	1,800
35264900	AIP-26 RUNWAY REHAB	2,228,169	8,109	2,215,270	4,790
35273200	TERMINAL BLDG IMPROVEMENTS	25,000	-	-	25,000
35276800	AIRPORT LAND PURCHASE 2017	4,530	4,470	-	60
<b>AIRPORT FUND PROJECTS</b>		<b>2,267,699</b>	<b>12,579</b>	<b>2,223,470</b>	<b>31,650</b>
35574600	2017 STORMWATER MGT	25,000	-	-	25,000
35574800	2017 ANNUAL DITCH MAINTENANCE	25,000	-	-	25,000
35575100	CR300 DRAINAGE	20,000	-	7,800	12,200
35641900	BRANDMAN SEWER & CSO	335,000	9,924	142,450	182,626
35649300	I75 SANITARY SEWER RELOCATION	340,000	175,801	160,815	3,384
35654000	SEWER MAINT COLD STORAGE BLDG	240,000	131,609	49,230	59,161
35661100	WPC OXIDATION DITCH 1 CONCRETE	25,000	18,630	-	6,370
35662200	WPC SCADA SYSTEM UPGRADE	180,000	1,639	-	178,361
35674400	2017 SEWER LINING & MANHOLE	74,000	54,000	-	20,000
35674500	2017 ANNUAL CSO LTC	200,000	-	-	200,000
35675000	SANITARY SEWER CR 212	45,000	-	8,000	37,000
35675200	HIGH ST SEWER REPLACEMENT	20,000	17	6,000	13,983
25675300	EAST & FRONT CSO ELIMINATION	20,000	-	-	20,000
35675400	SEWER FLAP GATE PROJECT	20,000	-	-	20,000
25675500	DISTRIBUTION DR SAN SEWER	20,000	-	-	20,000
<b>SEWER FUND PROJECTS</b>		<b>1,589,000</b>	<b>391,619</b>	<b>374,295</b>	<b>823,086</b>
35710800	WATERLINE EXT TO LANDFILL	80,000	77,407	-	2,593
35741400	BLANCHARD RVR/STANFORD W/L	25,000	10,861	1,130	13,009
35754100	RAW WATERLINE/TRANSFER STATION	210,000	3,554	199,140	7,306
35756300	WTP RETAINING WALL	179,173	1,323	-	177,850
35761400	W SANDUSKY ST WATERLINE	30,000	892	17,075	12,033
35762600	WESTMOOR RD WATERLINE REPLACE	280,000	15,142	230,167	34,691
37563100	BLISS/ELYRIA WL CONNECTION	70,000	46,899	17,491	5,610
35766100	TR 94 WATERLINE OVERSIZE	9,320	9,320	-	-
35773300	2017 PAINTING @ PUMP STATION	25,000	-	23,380	1,620
25773400	RESERVOIR OVERFLOW DESIGN	15,000	-	-	15,000
35773500	S MAIN WL REPLACE	198,140	1,498	-	196,642
35773600	DAVIS W REPLACE	110,100	50	-	110,050
35773700	HEATHER WL REPLACE	108,130	50	-	108,080
35773800	WOODSIDE DR WL REPLACE	96,000	50	-	95,950

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35773900	VINCENT & MILTON	50,000	10	-	49,990
25774000	VINCENT WL REPLACEMENT	391,420	40	9,536	381,844
25774100	RESURFACE WD FLOORS	46,000	-	46,000	-
25774200	DISTRIB BLDG ROOF REPAIR	8,500	3,848	-	4,652
35774300	TR215 WATERLINE EXTENSION	30,000	-	-	30,000
35774700	W DIST SYS ANALYSIS ASSESSMENT	20,000	-	-	20,000
35775800	RESERVOIR 1 RAMP REPAVING	20,000	-	-	20,000
35776100	WTP UNER IILITY CAPACITY	20,000	-	5,000	15,000
35776500	2017 CONCRETE WORK RESERVOIR	30,000	-	-	30,000
	<b>WATER FUND PROJECTS</b>	<b>2,051,783</b>	<b>170,946</b>	<b>548,918</b>	<b>1,331,919</b>
38813300	2011 SIDEWALK REPAIR PROGRAM	1,000	466	-	534
	<b>SPECIAL ASSESSMENT PROJECTS</b>	<b>1,000</b>	<b>466</b>	<b>-</b>	<b>534</b>

# PARKS AND RECREATION BOARD

City of Findlay

April 17, 2017

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## MINUTES

### **ATTENDANCE**

**Members Present:** Brian Thomas, Acting Chair, Matt Cordonnier, Dennis McPheron, Shane Pochard, Gary Pruitt, Grant Russel, Mike Slough, Dave Trisel, Jeff Wobser.

**Staff Present:** Matt Stoffel, Lisa Mansfield, and Kathy Launder.

**Guests:** Sharon VanHeck and Tonya Anderson, Summer Co-Ed Volleyball.

### **APPROVAL OF MINUTES**

Motion to accept minutes of the March 20, 2017, meeting, by Cordonnier, second by Pruitt. Motion passed 7-0. (Russel and Wobser were not yet in attendance.)

### **OLD BUSINESS**

**Fee for open space at Riverside Park:** Mansfield distributed a map that shows five open space areas that are available to reserve. The suggested fee is \$50 to reserve an area for a day. Pruitt stated that Area 5 on the map is the common area for the Waterfalls Pavilion. When the Hancock Park District rents the Waterfalls Pavilion this common area is included. The purpose of charging a fee for the open spaces is if the organization wants to guarantee exclusive use, the City can reserve the space and post signage.

Motion to set fee for reservation of open space at Riverside Park at \$50.00 and approve revised Fee Schedule, by Wobser, second by Cordonnier. Motion passed 9-0.

### **NEW BUSINESS**

**Request to Waive Fees-Summer Co-Ed Volleyball:** Sharon Van Heck, Summer Co-Ed Volleyball Treasurer, stated that the league each year pays for volleyball nets, boundary lines, sand when needed, bungee straps for the Riverside Park volleyball courts that are left up all summer long for the public to use. They also take care of any repairs and maintenance needed on the courts. Due to the cost involved in taking care of the courts, they are asking the City to waive the Independent League Fees of \$1000. The City tills the sand at the courts twice a week. Wobser stated that he appreciates all the work the volleyball league has put into maintaining the volleyball courts.

Motion to deduct \$600 off the Independent League Fee of \$1000, by Wobser, second by Cordonnier. Motion passed 8-1. Trisel giving dissenting vote.

**Scope of Work-Facility Expansion:** Thomas distributed a proposal from JRV Sports. Thomas asked the Board to review over the next month, and we will discuss further at next month's meeting.

### **DEPARTMENT REPORTS**

**Recreation Department Report:** Mansfield distributed a flyer with the upcoming activities including Youth Lacrosse League, adult softball registrations, MLB Pitch, Hit & Run Contest, skating lessons, Men's drop-in hockey, summer skating camp, and free disc golf clinics. They are over the number expected for signups for Lacrosse. Coed softball registrations are down.

Parks Maintenance Department Report: Stoffel stated that the Green Waste Site is now open. Shelter house roof repair continues. Continuing construction of the playground at Swale Park. Getting the pool ready to open-cleaning and replacing filters. Putting in new sidewalks around Riverside Park. We are closing the tennis courts temporarily. We are having issues with the surface. Going to have to repave. Will be striping for tennis and pickleball. New playground is complete in Bernard Park. Will start construction of parking lot at Swale Park once appropriation is approved by Council.

#### **OTHER REPORTS**

Hancock Park District Report: Pruitt reported that new promotion banners are installed near the waterfront at Riverside Park. Will begin construction of decorative fence at Karg Well. Will install a safety fence first and then add picnic table and other amenities. Will also be making improvements to Centennial Park and River Landing.

#### **OTHER BUSINESS**

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for May 15, 2017, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy Launder  
City Clerk



# Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

[www.findlayohio.com](http://www.findlayohio.com)

May 8, 2017

Honorable City Council  
Findlay, OH 45840

RE: Annual Bids and Contracts

Dear Council Members:

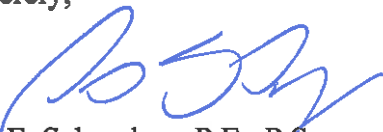
Each year, the City formally bids a number of chemicals, materials, and services. The contracts for these items run for a calendar year, with option(s) to renew the contracts in one-year increments. In July, a review and evaluation of the current contracts and contracted vendors will be conducted.

For those contracts that will not be renewed, the City will advertise and receive bids in October. Items that are normally bid each year include several chemicals used by the Water Treatment Plant and Water Pollution Control Center, uniforms, services, and supplies.

By copy of this letter, the Director of Law is requested to prepare the necessary legislation to authorize the Service-Safety Director to contract these items.

Thank you for your consideration in this matter.

Sincerely,



Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director

cc: Donald Rasmussen, Director of Law  
Jim Staschiak II, City Auditor  
Amanda Mooney, Engineering Department

# Office of the Director of Law

Donald J. Rasmussen

318 Dorney Plaza, Rm 310

Findlay, Ohio 45840

Telephone: 419-429-7338 • Fax: 419-424-7245

drasmussen@findlayohio.com

May 12, 2017

Honorable City Council  
Findlay, OH 45840

RE: Ordinance Nos. 2017-051 and 2017-052

Resolution No. 040-2016 was adopted on November 15, 2016 to approve certain public improvements in the City of Findlay, Ohio Energy Special Improvement District (ESID).

Ordinance Nos. 2017-051 and 2017-052 are necessary to complete the ESID process for the Findlay Surgical Properties Ltd. Bond Counsel is requesting that these ordinances be given three (3) readings and passed as an emergency measure as they are running up against their deadline to fund the project.

Very truly yours,



Donald J. Rasmussen  
Director of Law

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Wendy McCormick on behalf of Habitat for Humanity to rezone 607 Central Avenue from C2 General Commercial to R3 Single Family High Density.

We recommend

*Approve as Requested*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel* *motion*  
Grant Russel, Chairman

Aye  Nay *ABSENT*  
John Harrington

Aye  Nay *ABSENT*  
Dennis Hellmann

Aye  Nay *Tom Shindledecker* *SECOND*  
Tom Shindledecker

Aye  Nay *ABSENT*  
Jeff Wobser

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED: May 11, 2017**

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Hancock Regional Planning Director Matt Cordonnier to continue discussions on the Downtown Design Review Board regulations.

We recommend

*approval of the Design Review Regulations and adoption of the Design Review District MAP*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel*  
Grant Russel, Chairman

Aye  Nay *[Signature]*  
John Harrington

*MOTION*

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

Aye  Nay *ABSENT*  
Dennis Hellmann

**DATED: May 11, 2017**

Aye  Nay *[Signature]* *SECOND*  
Tom Shindledecker

Aye  Nay *ABSENT*  
Jeff Wobser

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Megan Smith to vacate the alley lying between Lot 5617 and the west 63.25 feet of Lot 5626 and Lot 5618, and the west 63.25 feet of Lot 5626 as platted in the Leiser Addition to the City of Findlay.

We recommend

*Approve as requested*

### PUBLIC HEARING:

Aye  Nay *Grant Russel* *SECOND*  
Grant Russel, Chairman

Aye  Nay *ABSENT*  
John Harrington

Aye  Nay *ABSENT*  
Dennis Hellmann

Aye  Nay *Tom Shindlecker* *MOTION*  
Tom Shindlecker

Aye  Nay *ABSENT*  
Jeff Wobser

**PLANNING & ZONING COMMITTEE**

LEGISLATION: \_\_\_\_\_

**DATED: May 11, 2017**

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from William Johns to rezone 221 West Hardin Street from C2 General Commercial to R4 Duplex/Triplex High Density.

We recommend

*Approved as Requested*

### PUBLIC HEARING:

Aye  Nay *Grant Russel*  
Grant Russel, Chairman

Aye  Nay *[Signature]* *SECOND*  
John Harrington

Aye  Nay *ABSENT*  
Dennis Hellmann

Aye  Nay *[Signature]* *MOTION*  
Tom Shindledecker

Aye  Nay *ABSENT*  
Jeff Wobser

**PLANNING & ZONING COMMITTEE**

LEGISLATION: \_\_\_\_\_

**DATED: May 11, 2017**

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
May 16, 2017**

**RESOLUTION NO. 010-2017** (*ADAMHS Board renewal*)

**tabled after 2<sup>nd</sup> reading on 4/4/17**

A RESOLUTION OF THE FINDLAY CITY COUNCIL SUPPORTING THE POSITION STATEMENT PREPARED BY THE OPIATE TASK FORCE THROUGH THE ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES (ADAMHS).

**RESOLUTION NO. 012-2017** (*opposition of State Governor's proposed 2017-2018 budget*)

**tabled after 1<sup>st</sup> reading on 4/18/17**

A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-021 AS AMENDED** (*bicycle riding in downtown business district*)

**tabled after 3<sup>rd</sup> reading on 4/18/17**

AN ORDINANCE AMENDING SECTION 373.11(a)(2) AND REPEALING SECTION 373.13 OF CHAPTER 373 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2017-038, AS AMENDED** (*salary ordinance*)

**third reading**

AN ORDINANCE AMENDING SECTIONS 5, 8 AND 20 OF CODIFIED ORDINANCE NO. 2016-108, KNOWN AS THE SALARY ORDINANCE, OF THE CITY OF FINDLAY, OHIO AND REPEALING ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HERewith, OF THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-039** (*zoning code*)

**third reading**

AN ORDINANCE REPEALING THE CURRENT ZONING CODE, CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ENACTING A NEW CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO; TO BE KNOWN AS "CITY OF FINDLAY ZONING ORDINANCE"; ADOPTING, APPROVING, AND INCORPORATING THE CURRENT ZONING MAP, ALONG WITH THE ENTIRE TEXT OF NEW CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO AS IF FULLY REWRITTEN HEREIN.

**ORDINANCE NO. 2017-040** (*527 W Sandusky St rezone*) – requires three (3) readings

**second reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 527 WEST SANDUSKY STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SINGLE FAMILY HIGH DENSITY" TO "R4 DUPLEX/TRIPLEX HIGH DENSITY."

**ORDINANCE NO. 2017-043** (*RLF administration*) requires three (3) readings

**second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2017-045** (*FY18 Ohio Airport grant*) requires three (3) readings

**second reading**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN THE NECESSARY GRANT APPLICATIONS AND AGREEMENTS FOR THE FY18 OHIO AIRPORT GRANT FUNDS, AND DECLARING AN EMERGENCY.

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

MAY 16, 2017

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, MAY 2, 2017 MEETING.

### **RESOLUTIONS**

014-2017 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

### **ORDINANCES**

- 2017-047 AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 607 CENTRAL AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "R3 SINGLE FAMILY HIGH DENSITY".
- 2017-048 AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS GRACELAND AVENUE ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.
- 2017-049 AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 221 WEST HARDIN STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "R4 DUPLEX/TRIPLEX HIGH DENSITY".
- 2017-050 AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS, WITH OPTION YEARS, FOR THE PURCHASE OF THE MATERIALS, CHEMICALS, AND SERVICE AGREEMENTS NEEDED BY THE VARIOUS DEPARTMENTS OF THE CITY OF FINDLAY, OHIO COMMENCING JANUARY 1, 2018, AND DECLARING AN EMERGENCY.
- 2017-051 AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE FINDLAY SURGICAL PROPERTIES, LTD. PROJECT AND DECLARING AN EMERGENCY.
- 2017-052 AN ORDINANCE DETERMINING TO PROCEED WITH CERTAIN FINDLAY SURGICAL PROPERTIES, LTD. SPECIAL ENERGY IMPROVEMENT PROJECTS BY WAY OF SPECIAL ASSESSMENTS IN ACCORDANCE WITH CHAPTERS 1710 AND 727 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.



**RESOLUTION NO. 014-2017**

**A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).**

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**OVER PURCHASE ORDER/NO PURCHASE ORDER - COUNCIL AUTHORIZATION**

<b>VENDOR</b>	<b>VOUCHER</b>	<b>ACCOUNT</b>	<b>DEPARTMENT NAME</b>	<b>AMOUNT</b>	<b>REASON FOR EXPENSE</b>	<b>WHY</b>
RAISE THE BAR HANCOCK COUNTY	169353	21010000-448809	COUNCIL	30,000.00	WORKFORCE COALITION YEAR 2 OF 5	NO PO CREATED
ID NETWORKS INC	271864	21006000-331300	MUNICIPAL COURT	3,495.00	ANNUAL SERVICE MAINTENANCE FEE	NO PO CREATED

**ORDINANCE NO. 2017-047**

**AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 607 CENTRAL AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "R3 SINGLE FAMILY HIGH DENSITY".**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described property:

Situated in the City of Findlay, County of Hancock, State of Ohio, and being Lot 3092 in the Dunn Addition to the City of Findlay.

SECTION 2: That said property above described herein be and the same is hereby rezoned from C2 General Commercial to R3 Single Family High Density.

SECTION 3: That from and after the effective date of this ordinance, said property above described herein shall be subject to R3 Single Family High Density regulations.

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2017-048**

**AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS GRACELAND AVENUE ALLEY VACATION) IN THE CITY OF FINDLAY, OHIO.**

WHEREAS, a petition has been presented to Council requesting that a portion of an alley to be vacated as set forth herein, and;

WHEREAS, Council upon approval and recommendation of such vacation by the Planning Commission of the City of Findlay, Ohio, is satisfied that it will not be detrimental to the general interest and ought to be made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described alley be and the same is hereby vacated:

Situated in the City of Findlay, County of Hancock and State of Ohio:

Being the alley lying between Lot 5617 and the west 63.25 feet of Lot 5626 and Lot 5618, and the west 63.25 feet of Lot 5625 as platted in the Leiser Addition to the City of Findlay.

SECTION 2: That the aforesaid vacation is hereby made subject to the preservation of the public utilities right-of-way, in accordance with the provisions of Ohio Revised Code Section 723.041 including an easement is reserved for all sanitary and/or storm sewer lines in said vacated right-of-way.

SECTION 3: That this Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2017-049**

**AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 221 WEST HARDIN STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "R4 DUPLEX/TRIPLEX HIGH DENSITY".**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described property:

Situated in the City of Findlay, County of Hancock, State of Ohio, and being Lot 245 and the west half of vacated alley in the Vance and Cory's Addition to the City of Findlay.

SECTION 2: That said property above described herein be and the same is hereby rezoned from C2 General Commercial to R4 Duplex/Triplex High Density.

SECTION 3: That from and after the effective date of this ordinance, said property above described herein shall be subject to R4 Duplex/Triplex High Density regulations.

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2017-050**

**AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS, WITH OPTION YEARS, FOR THE PURCHASE OF THE MATERIALS, CHEMICALS, AND SERVICE AGREEMENTS NEEDED BY THE VARIOUS DEPARTMENTS OF THE CITY OF FINDLAY, OHIO COMMENCING JANUARY 1, 2018, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service-Safety Director of the City of Findlay, Ohio, be and he is hereby authorized to advertise for bids and enter into contracts with a one year renewal option for the purchase of the materials, chemicals and service agreements needed by the various departments of the City of Findlay, Ohio, commencing January 1, 2018.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio and for the further reason that it is immediately necessary to furnish new materials, chemicals and service agreements for the various operating departments of the City of Findlay to continue their various essential services to its inhabitants;

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

## ORDINANCE NO. 2017-051

### **AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE FINDLAY SURGICAL PROPERTIES, LTD. PROJECT AND DECLARING AN EMERGENCY.**

#### SUMMARY & BACKGROUND:

The City of Findlay created an Energy Special Improvement District ("District") under Ohio Revised Code Chapter 1710 and a non-profit corporation, known as the City Of Findlay, Ohio Energy Special Improvement District, Inc. ("Corporation"), to govern the District. Property owners within the District are permitted to make certain "energy efficiency improvements" to their properties, which constitute a "special energy improvement project", and pay for the cost of the special energy improvement project by way of special assessments in accordance with the process set out in Chapters 727 and 1710 of the Ohio Revised Code. Revised Code Section 1710.01(G) provides that special energy improvement projects (including energy efficiency improvements) constitute public improvements and are therefore subject to special assessments.

The City of Toledo and the Toledo-Lucas County Port Authority ("Port Authority") have partnered to create an Energy Special Improvement District under Ohio Revised Code Chapter 1710 and a non-profit corporation, known as the Northwest Ohio Advanced Energy Improvement District, to govern the District. The Northwest Ohio Advanced Energy Improvement District and Port Authority have provided technical and financial assistance to the District for this project.

Findlay Surgical Properties, Ltd., (the "Petitioner") is the owner of 100% of the property described on **Exhibit A** attached hereto (the "Properties"). The Petitioner has executed an Energy Project Agreement (the "Agreement") with the Corporation and the Northwest Ohio Advanced Energy Improvement District. A copy of the Energy Project Agreement is attached to the Petition as **Exhibit C**.

Pursuant to the Agreement, and upon Application to the City of Findlay, Ohio Energy Special Improvement District for membership and financing of special energy improvement projects to the Properties; the Port Authority, Corporation, and Findlay Surgical Properties, Ltd., have caused an energy audit to the property to be completed.

The energy audit has identified energy conservation measures, all of which qualify as energy efficiency improvements as defined in Revised Code Section 1710.01(K), which Findlay Surgical Properties, Ltd., has determined to proceed with implementation, and to pay by way of special assessments.

The Findlay Surgical Properties, Ltd., has submitted to this Council a petition ("Petition") seeking (i) the addition certain of its property to the District and (ii) approval of the District's initial comprehensive plan for special energy improvement projects, including the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects and requesting that those Projects be undertaken by the District and that the costs thereof be specially assessed against the properties of the Findlay Surgical Properties, Ltd., specially benefited thereby.

A complete list and description of the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects is on file with the Clerk of Findlay City Council and is attached as **Exhibit B** to this Resolution. Exhibit B provides the following information for the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects:

1. Identification of the parcel numbers and name of the property/building to be improved;
2. A description of the nature of the special energy improvement project for the particular parcel;
3. The estimated amount of the special assessment to be levied against each parcel of property and the number of years the special assessment will be collected (if not paid in cash within 30 days after the passage of the assessing ordinance as provided by law).

The Findlay Surgical Properties, Ltd., expressly waives the right to pay the assessments in cash within 30 days after passage of the assessing ordinance.

The annual special assessments for the Project are to be paid in semi-annual payments over fourteen years. The plans and specifications for the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects are on file with the Clerk of Council. The Findlay Surgical Properties, Ltd., petition also waives all further notices, hearings, claims for damages, rights to appeal and other rights of property owners under the law, including but not limited to those specified in the Ohio Constitution, Chapter 727 of the Revised Code, the Findlay City Charter and the Findlay Municipal Code. Findlay Surgical Properties, Ltd., consents to the immediate imposition of the special assessments upon the various properties specially benefited by the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects. This special assessment process is a voluntary process with one hundred percent of the cost of the special energy improvement projects being assigned to the specially benefited properties. Final costs for the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects are now known and this assessing ordinance completes the assessing process, which included the adoption of a Resolution of Necessity (Resolution No. 040-2016) and an Ordinance to Proceed (Ordinance No.2017-052) by levying the assessments against the benefitted properties.



NOW, THEREFORE, Be it ordained by the Council of the City of Findlay:

**SECTION 1.** That the special assessments for the cost of providing the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects in the District pursuant to Resolution No. 040-2016 adopted by this Council on November 15, 2016 (the Resolution of Necessity), which were filed and are on file in the office of the Clerk of Council are adopted and confirmed; provided that the cost of providing such Projects are reduced to the aggregate amount of \$1,545,025.00 which reduction is adopted and confirmed. Those special assessments are levied and assessed upon the properties in the respective amounts set forth in the schedule attached as Exhibits A and on file with the Clerk of Council, which special assessments have been calculated in a manner provided for in the Resolution of Necessity and are not in excess of the special benefits or any statutory limitation. The special assessments are levied and assessed in accordance with the payment schedule attached hereto as Exhibit B in the amounts sufficient to pay the principal of and interest and the scheduled amounts payable as the Authority administrative fee, the Authority program administration fee, the Trustee fee, and the Hancock County, Ohio special assessment collection fee due with respect to each semi-annual period identified in such payment schedule.

**SECTION 2.** That Findlay Surgical Properties, Ltd., waives the right to pay the special assessments in cash within thirty days after the passage of this ordinance, and shall pay the assessments in fourteen annual installments (twenty-eight semi-annual installments) in accordance with the schedules attached hereto as Exhibit B. All special assessments shall be certified by the Clerk of Council to the County Auditor as provided by law to be placed on the tax duplicate and collected as taxes are collected. All payments shall be made to the County Treasurer of Hancock County, Ohio and shall be subject to the same delinquency procedures, penalties, and interest as the payment of real property taxes in accordance with Ohio Revised Code Chapter 323.

Notwithstanding the foregoing, pursuant to the Energy Project Agreement between the Findlay Surgical Properties, Ltd., City of Findlay, Ohio Energy Special Improvement District, and the Northwest Ohio Advanced Energy Improvement District ("the Corporation"), attached to the petition as Exhibit C and providing that the Findlay Surgical Properties, Ltd., grants the Corporation the authority to determine, in its sole discretion, the amount of the special assessments, the Corporation, acting through its Chairman or other authorized representative, may annually, on or before August 15th, deliver to the City assessment officer or other appropriate official, a certificate signed by the Chairman reflecting a reduction, in whole or in part, in the amount of the special assessment to be certified by the City's assessment officer to the County Auditor in that year for placement onto the tax duplicate the following year and collected as other taxes and assessments are collected. The Corporation's certificate shall reflect payments made by or on behalf of the Findlay Surgical Properties, Ltd., or its successors, directly to the Corporation or to the Corporation's designee for some or all of the cost of the special energy improvement project thereby resulting in a reduction in the required annual special assessment. The City's assessment officer and all officials with authority to certify special assessments to the County Auditor shall, without any further action by this Council, rely upon the Corporation's certificate and take all actions necessary to implement the annual reduction of the special assessment, if any, evidenced by the certificate. In the event the City's assessment officer does not receive such a certificate in any given year on or before August 15<sup>th</sup>, the assessment officer shall certify the full amount of the annual special assessment as provided herein to the County Auditor.

SECTION 3. The Council finds and determines that it has previously waived notice of the passage of this assessing Ordinance and therefore no notice need be published in a newspaper of general circulation in the City.

SECTION 4. That the Clerk of Council shall deliver a certified copy of this Ordinance to the County Auditor within twenty days after its passage, but in no event later than the second Monday in September, 2017 (or by such other date as may be specified in the Ohio Revised Code or acceptable to the County Auditor of Hancock County, Ohio for the certification of assessments in connection with the preparation of the general tax list for tax year 2017).

SECTION 5. That the proceeds of the special assessments levied by this Ordinance that are received by the City shall be applied as provided in Section 1710.12 of the Revised Code and are hereby appropriated for that purpose. This Council covenants and agrees that it will give effect to the appropriation in the ordinances it hereafter adopts appropriating money for expenditure or encumbrance. The Director of Finance is authorized and directed to make appropriate accounting entries and adjustments to reflect the City's receipt and disbursement of those proceeds.

SECTION 6. That this Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken, and that all deliberations of this Council and any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

SECTION 7. That this Ordinance is declared to be an emergency measure and shall take effect and be enforced from and after its passage. The reason for the emergency lies in the fact that this Ordinance is necessary for the immediate preservation of the public peace, health, safety and property and for the further reason that the immediate action is necessary in order to conserve energy and protect the environment of the City, as well as, undertake the construction of the public improvements and enable and provide for the timely levying, certification and collection of the special assessments for the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**EXHIBIT A**

**DESCRIPTION OF REAL PROPERTY SUBJECT TO THIS PLAN:**

The real property subject to this Petition is located at the commonly used mailing address: 1709 Medical Boulevard, Findlay, Ohio 45840. The area of the real property subject to this Petition is approximately 5.745 acres. The Hancock County Auditor Parcel IDs for the real property subject to this Petition are: 580001010514 and 580001010515. The following is the legal description for the real property subject to this Petition:

Situated in the City of Findlay, County of Hancock, State of Ohio, described as follows:

Lots 4 and 5 in Lake Cascades Corporate Centre, as recorded in Plat Volume 17, Page 33, City of Findlay, Hancock County, Ohio.

Parcel Nos. 580001010514 and 580001010515  
Property Address: 1709 Medical Boulevard, Findlay, Ohio 45840

**EXHIBIT B**

**SCHEDULE OF SPECIAL ASSESSMENTS  
Project Plan for Findlay Surgical Properties, Ltd.**

The real property owned by at 1709 Medical Boulevard, Findlay, Ohio 45840, serves as a medical surgical facility. The legal description of the property is set forth on the attached Exhibit A. The property will be subject to special assessments for energy improvements in accordance with Revised Code Chapter 1710.

The energy efficiency savings for the project are expected to be 20% or more annually and consist of the following energy efficiency elements:

1. HVAC Replacement
2. Boiler Replacement
3. Steam Generator and Sterilizer Cleaning Unit
4. Climate Control and Mini Split HVAC Heat Pump

Total Project Cost: \$997,450.00

Total cost including financing and other charges: \$1,095,000.00

Total assessment payments to be collected: \$1,545,025.00

Estimated annual special assessment for 14 years: **Varies** *(See Schedule Below)*

Estimated semi-annual special assessments for 14 years\*: **Varies** *(See Schedule Below)*

Number of semi-annual installments: 28

First annual installment due: January 31, 2018

*\*Note: Numbers do not reflect additional charges that County Auditor may apply to the annual assessment.*

<b>TAX YEAR</b>	<b>YEAR ANNUAL ASSESSMENT IS DUE</b>	<b>ANNUAL ASSESSMENT FOR PARCEL # 580001010514</b>	<b>ANNUAL ASSESSMENT FOR PARCEL # 580001010515</b>	<b>TOTAL ANNUAL ASSESSMENT</b>
2017	2018	\$ 98,395.35	\$ 11,370.28	\$ 109,765.63
2018	2019	\$ 100,319.83	\$ 11,592.67	\$ 111,912.50
2019	2020	\$ 97,630.59	\$ 11,281.91	\$ 108,912.50
2020	2021	\$ 99,423.42	\$ 11,489.08	\$ 110,912.50
2021	2022	\$ 100,885.70	\$ 11,658.06	\$ 112,543.76
2022	2023	\$ 97,748.25	\$ 11,295.51	\$ 109,043.76
2023	2024	\$ 99,092.87	\$ 11,450.89	\$ 110,543.76
2024	2025	\$ 100,106.93	\$ 11,568.07	\$ 111,675.00
2025	2026	\$ 96,521.28	\$ 11,153.72	\$ 107,675.00
2026	2027	\$ 97,417.69	\$ 11,257.31	\$ 108,675.00
2027	2028	\$ 97,983.56	\$ 11,322.70	\$ 109,306.26
2028	2029	\$ 102,804.58	\$ 11,879.80	\$ 114,684.38
2029	2030	\$ 98,325.31	\$ 11,362.19	\$ 109,687.50
2030	2031	\$ 98,325.31	\$ 11,362.19	\$ 109,687.50
	<b>TOTAL</b>	<b>\$ 1,384,980.68</b>	<b>\$ 160,044.37</b>	<b>\$1,545,025.05</b>

Pursuant to Ohio Revised Code Chapter 323, the Assessment Payment Dates identified in this Exhibit B to the Plan are subject to adjustment by the Hancock County Fiscal Officer under certain conditions.

The County Fiscal Officer of Hancock County, Ohio may impose a special assessment collection fee with respect to each Semiannual Assessment payment. If imposed, this special assessment collection fee will be added by the County Fiscal Officer of Hancock County, Ohio to each semi-annual Semiannual Assessment payment.

**EXHIBIT C**

**Energy Project Agreement**

**[Attached]**

## ORDINANCE NO. 2017-052

### **AN ORDINANCE DETERMINING TO PROCEED WITH CERTAIN FINDLAY SURGICAL PROPERTIES, LTD. SPECIAL ENERGY IMPROVEMENT PROJECTS BY WAY OF SPECIAL ASSESSMENTS IN ACCORDANCE WITH CHAPTERS 1710 AND 727 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.**

#### **SUMMARY & BACKGROUND:**

The City of Findlay created an Energy Special Improvement District ("District") under Ohio Revised Code Chapter 1710 and a non-profit corporation, known as the City Of Findlay, Ohio Energy Special Improvement District, Inc. ("Corporation"), to govern the District. Property owners within the District are permitted to make certain "energy efficiency improvements" to their properties, which constitute a "special energy improvement project", and pay for the cost of the special energy improvement project by way of special assessments in accordance with the process set out in Chapters 727 and 1710 of the Ohio Revised Code. Revised Code Section 1710.01(G) provides that special energy improvement projects (including energy efficiency improvements) constitute public improvements and are therefore subject to special assessments.

The City of Toledo and the Toledo-Lucas County Port Authority ("Port Authority") have partnered to create an Energy Special Improvement District under Ohio Revised Code Chapter 1710 and a non-profit corporation, known as the Northwest Ohio Advanced Energy Improvement District, to govern the District. The Northwest Ohio Advanced Energy Improvement District and Port Authority have provided technical and financial assistance to the District for this project.

Findlay Surgical Properties, Ltd., (the "Petitioner") is the owner of 100% of the property described on **Exhibit A** attached hereto (the "Properties"). The Petitioner has executed an Energy Project Agreement (the "Agreement") with the Corporation and the Northwest Ohio Advanced Energy Improvement District. A copy of the Energy Project Agreement is attached to the Petition as **Exhibit C**.

Pursuant to the Agreement, and upon Application to the City Of Findlay, Ohio Energy Special Improvement District, Inc. for membership and financing of special energy improvement projects to the Properties; the Port Authority, Corporation, and Findlay Surgical Properties, Ltd., have caused an energy audit to the property to be completed.

The energy audit has identified energy conservation measures, all of which qualify as energy efficiency improvements as defined in Revised Code Section 1710.01(K), which Findlay Surgical Properties, Ltd., has determined to proceed with implementation, and to pay by way of special assessments.

Findlay Surgical Properties, Ltd., has submitted to this Council a petition ("Petition") seeking (i) the addition certain of its property to the District and (ii) approval of the District's initial comprehensive plan for special energy improvement projects, including the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects and requesting that those Projects be undertaken by the District and that the costs thereof be specially assessed against the properties of the Findlay Surgical Properties, Ltd., specially benefited thereby.

A complete list and description of the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects is on file with the Clerk of Findlay City Council and is attached as Exhibit B to this Resolution. Exhibit B provides the following information for the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects:

1. Identification of the parcel numbers and name of the property/building to be improved;
2. A description of the nature of the special energy improvement project for the particular parcel;
3. The estimated amount of the special assessment to be levied against each parcel of property and the number of years the special assessment will be collected (if not paid in cash within 30 days after the passage of the assessing ordinance as provided by law).

The total dollar cost of the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects, subject to capitalized interest on the Port Authority's revenue bonds, reserve fund for the Port Authority's bonds, and costs of issuance of the Port Authority's revenue bonds (collectively, the "Project"), is estimated to be One Million Five Hundred Forty Five Thousand Twenty Five Dollars and Zero Cents (\$1,545,025.00). Each semi-annual payment represents the payment of a portion of the principal of and interest on the Port Authority's revenue bonds and the scheduled amounts payable as the Port Authority administrative fee, the Port authority program administration fee, the trustee fee and the Hancock County, Ohio special assessment collection fee due with respect to each semi-annual payment.

The Port Authority, Northwest Ohio Advanced Energy Improvement District, and the Corporation are funding the cost of the Project through the issuance of bonds. Ultimately, the bonds will be repaid over time from the amounts Findlay Surgical Properties, Ltd., pays as special assessments. Findlay Surgical Properties, Ltd., in turn, is expected to be able to pay the special assessments from the energy savings estimated to be achieved as a result of the Project.



The annual special assessments for the Project are to be paid in semi-annual payments over fourteen (14) years. The plans and specifications for the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects are on file with the Clerk of Council. The Findlay Surgical Properties, Ltd., petition also waives all further notices, hearings, claims for damages, rights to appeal and other rights of property owners under the law, including but not limited to those specified in the Ohio Constitution, Chapter 727 of the Revised Code, the Findlay City Charter and the Findlay Municipal Code. The Findlay Surgical Properties, Ltd., consents to the immediate imposition of the special assessments upon the various properties specially benefited by Special Energy Improvement Projects.

This special assessment process is a voluntary process with one hundred percent of the cost of the special energy improvement projects being assigned to the specially benefited properties. This resolution accepts and approves the petition from Findlay Surgical Properties, Ltd., to begin that special assessment process, and is accompanied by an ordinance to proceed with the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects. When Findlay Surgical Properties, Ltd. Special Energy Improvement Projects are complete and the final costs known, an assessing ordinance directing that the necessary special assessments be made against the benefited properties will be presented to the Council.

NOW, THEREFORE, Be it ordained by the Council of the City of Findlay:

SECTION 1. That this Council hereby determines to proceed with the Findlay Surgical Properties, Ltd. Energy Improvement Project as described in the Findlay Surgical Properties, Ltd., Petition and in the Resolution of Necessity, including the Exhibit B thereto, and in accordance with the plans, specifications, profiles and estimates of costs previously approved and now on file with the Clerk of Council.

SECTION 2. That the Corporation shall cause the Findlay Surgical Properties, Ltd. Special Energy Improvement Project to be constructed under such contracts as it determines to be appropriate under law and in accordance with the plans and specifications approved by this Council.

SECTION 3. That the total cost of the Findlay Surgical Properties, Ltd. Special Energy Improvement Projects to be assessed in accordance with the Resolution of Necessity shall be assessed on the properties in the manner and pursuant to the payment schedule set forth in the Resolution of Necessity, and the estimated special assessments prepared and filed in the Office of the Clerk of Council are adopted.

SECTION 4. That the Clerk of Council is hereby directed to deliver a certified copy of this Ordinance to the County Auditor within fifteen (15) days after its passage, but in no event later than the second Monday in September, 2016 (or by such other date as may be specified in the Ohio Revised Code or acceptable to the County Auditor of Hancock County, Ohio for the certification of assessments in connection with the preparation of the general tax list for tax year 2017)

SECTION 5. That this Council finds and determines that all formal actions of this Council and any of its Committees concerning and relating to the passage of this Ordinance were taken, and that all deliberations of this Council or any of its Committees that resulted in such formal action were held in meetings open to the public, in compliance with all legal requirements including those of Section 121.22 of the Ohio Revised Code.

SECTION 6. That this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage. The reason for the emergency lies in the fact that this Ordinance is necessary for the immediate preservation of the public peace, health, safety and property; and for the further reason that immediate action is necessary in order to conserve energy, protect the environment of the City and undertake the construction of necessary public improvements, as well as, enable and provide for the timely levying, certification and collection of special assessments for the Findlay Surgical Properties, Ltd. Special Energy Improvement Project.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**EXHIBIT A**

**DESCRIPTION OF REAL PROPERTY SUBJECT TO THIS PLAN:**

The real property subject to this Petition is located at the commonly used mailing address: 1709 Medical Boulevard, Findlay, Ohio 45840. The area of the real property subject to this Petition is approximately 5.745 acres. The Hancock County Auditor Parcel IDs for the real property subject to this Petition are: 580001010514 and 580001010515. The following is the legal description for the real property subject to this Petition:

Situated in the City of Findlay, County of Hancock, State of Ohio, described as follows:

Lots 4 and 5 in Lake Cascades Corporate Centre, as recorded in Plat Volume 17, Page 33, City of Findlay, Hancock County, Ohio.

Parcel Nos. 580001010514 and 580001010515

Property Address: 1709 Medical Boulevard, Findlay, Ohio 45840

**EXHIBIT B**

**SCHEDULE OF SPECIAL ASSESSMENTS  
Project Plan for Findlay Surgical Properties, Ltd.**

The real property owned by at 1709 Medical Boulevard, Findlay, Ohio 45840, serves as a medical surgical facility. The legal description of the property is set forth on the attached Exhibit A. The property will be subject to special assessments for energy improvements in accordance with Revised Code Chapter 1710.

The energy efficiency savings for the project are expected to be 20% or more annually and consist of the following energy efficiency elements:

1. HVAC Replacement
2. Boiler Replacement
3. Steam Generator and Sterilizer Cleaning Unit
4. Climate Control and Mini Split HVAC Heat Pump

Total Project Cost: \$997,450.00

Total cost including financing and other charges: \$1,095,000.00

Total assessment payments to be collected: \$1,545,025.00

Estimated annual special assessment for 14 years: **Varies** *(See Schedule Below)*

Estimated semi-annual special assessments for 14 years\*: **Varies** *(See Schedule Below)*

Number of semi-annual installments: 28

First annual installment due: January 31, 2018

*\*Note: Numbers do not reflect additional charges that County Auditor may apply to the annual assessment.*

<b>TAX YEAR</b>	<b>YEAR ANNUAL ASSESSMENT IS DUE</b>	<b>ANNUAL ASSESSMENT FOR PARCEL # 580001010514</b>	<b>ANNUAL ASSESSMENT FOR PARCEL # 580001010515</b>	<b>TOTAL ANNUAL ASSESSMENT</b>
2017	2018	\$ 98,395.35	\$ 11,370.28	\$ 109,765.63
2018	2019	\$ 100,319.83	\$ 11,592.67	\$ 111,912.50
2019	2020	\$ 97,630.59	\$ 11,281.91	\$ 108,912.50
2020	2021	\$ 99,423.42	\$ 11,489.08	\$ 110,912.50
2021	2022	\$ 100,885.70	\$ 11,658.06	\$ 112,543.76
2022	2023	\$ 97,748.25	\$ 11,295.51	\$ 109,043.76
2023	2024	\$ 99,092.87	\$ 11,450.89	\$ 110,543.76
2024	2025	\$ 100,106.93	\$ 11,568.07	\$ 111,675.00
2025	2026	\$ 96,521.28	\$ 11,153.72	\$ 107,675.00
2026	2027	\$ 97,417.69	\$ 11,257.31	\$ 108,675.00
2027	2028	\$ 97,983.56	\$ 11,322.70	\$ 109,306.26
2028	2029	\$ 102,804.58	\$ 11,879.80	\$ 114,684.38
2029	2030	\$ 98,325.31	\$ 11,362.19	\$ 109,687.50
2030	2031	\$ 98,325.31	\$ 11,362.19	\$ 109,687.50
	<b>TOTAL</b>	<b>\$ 1,384,980.68</b>	<b>\$ 160,044.37</b>	<b>\$1,545,025.05</b>

Pursuant to Ohio Revised Code Chapter 323, the Assessment Payment Dates identified in this Exhibit B to the Plan are subject to adjustment by the Hancock County Fiscal Officer under certain conditions.

The County Fiscal Officer of Hancock County, Ohio may impose a special assessment collection fee with respect to each Semiannual Assessment payment. If imposed, this special assessment collection fee will be added by the County Fiscal Officer of Hancock County, Ohio to each semi-annual Semiannual Assessment payment.

**EXHIBIT C**

**Energy Project Agreement**

**[Attached]**