

TAXI DRIVER LICENSE PROCEDURE

Application/ Background Check/Fingerprinting

- Pick-up application in Police Administration, Room 116 (1st floor)
- Complete application and leave with Officer Brian White in Crime Prevention, Room 116, Phone: 419-424-7282; Email: bwhite@findlayohio.com
- Have **BCI&I** background check/fingerprinting done at one of the Agencies listed below
 - o Hancock County Sheriff's Office – 200 W. Crawford St. 419-424-7235
 - o Ohio BMV of Hancock County – 8210 CR 140 419-425-3313
 - o Owens Community College (Findlay) – 3200 Bright Rd. 567-429-3180

RESULTS NEED TO BE SENT TO: **FINDLAY POLICE DEPARTMENT**
ATTN: OFFICER BRIAN WHITE
318 DORNEY PLAZA, ROOM 116
FINDLAY, OH 45840
PHONE: 419-424-7282
EMAIL: bwhite@findlayohio.com

Results of Background Check/Fingerprinting

- Results received by Officer Brian White, normally between 2 and 4 weeks
- Application and results submitted to Service-Safety Director for approval
- Applicant will be notified by the Mayor's Office of approval

Issue Taxi Driver License

- Applicant pays \$5 for photo ID badge in the Mayor's Office, Room 310 (3rd floor), 419-424-7137
- Receipt issued

Issue Taxi Driver Photo ID Badge

- ID Badges are printed at the Police Administration office, Room 116, by appointment only, on the following days and times: Monday 8-11 am; Wednesday 1-3pm; Friday 8-11am. Call Beth Crusa at 419-424-7467 to make an appointment
- Bring receipt from Mayor's Office with you
- Taxi Driver must have photo ID badge visible at all times while conducting business within Findlay