

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

JANUARY 4, 2022

COUNCIL CHAMBERS

ROLL CALL OF 2020-2021 COUNCILMEMBERS
PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the December 15, 2021 Special Session City Council meeting minutes.
- Acceptance or changes to the December 21, 2021 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

PETITIONS: none

ORAL COMMUNICATIONS: none

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS: none

COMMITTEE REPORTS: none

LEGISLATION: none

UNFINISHED BUSINESS:

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

JANUARY 4, 2022

COUNCIL CHAMBERS

ROLL CALL of 2022-2023 Councilmembers
PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS:

RESOLUTION NO. 003-2022 (*Councilman Haas retirement*) **requires one (1) reading** *first reading*
A RESOLUTION COMMENDING COUNCILMAN CHARLES "BUD" HAAS FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

RESOLUTION NO. 004-2022 (*Councilman Shindledecker retirement*) **requires one (1) reading** *first reading*
A RESOLUTION COMMENDING COUNCILMAN THOMAS SHINDELECKER FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

PETITIONS: none

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

City Engineer Kalb – 2022 early projects

There are several project that will be included in the 2022 Capital Improvement Plan that the City Engineering Department would like to be able to bid as soon as possible or have design funds appropriated into the project so that the design can be completed. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to advertise for bids and enter into contracts for construction, as well as appropriate and transfer funds is requested. Ordinance No. 2022-004 was created.

FROM:	CIT Fund – Capital Improvement Restricted Account	\$ 72,000.00
TO:	2022 Street Preventative Maintenance, <i>Project No. 32820100</i>	\$ 70,000.00
TO:	2022 Annual Street Resurfacing/Curb Repairs, <i>Project No. 32820500</i>	\$ 2,000.00
FROM:	Sewer Fund	\$ 55,000.00
TO:	2022 Annual Sewer Televising Program, <i>Project No. 35620300</i>	\$ 2,500.00
TO:	2022 Annual Sewer & Manhole Lining Program, <i>Project No. 35620400</i>	\$ 2,500.00
TO:	2022 Sanitary Sewer Upsizing (CSO LTCP), <i>Project No. 35620600</i>	\$ 50,000.00
FROM:	Water Fund	\$ 5,000.00
TO:	Morrical Blvd Waterline Replacement, <i>Project No. 35720200</i>	\$ 5,000.00

Board of Zoning Appeals minutes – November 10, 2021.

COMMITTEE REPORTS:

An **AD HOC COMMITTEE** met on November 29, 2021 to review Council's Rules of Procedures for the 2022-2023 Council term.

We recommend to approve the revised Rules of Procedure as provided and changes to include eliminations of reference to the following committees: Intergovernmental Relations, Parking Authority, and Raise The Bar, and to add Council's approval of Ad-Hoc Committees, and new committee assignments as provided.

The **STRATEGIC PLANNING COMMITTEE** met on December 21, 2021 to discuss the following topics:

- Branding
- the community outreach team
- Data collection
- Website
- On site visit

We recommend the approval of the logo as currently done (see attached). Motion by Palmer, 2nd by Mayor, 7 ayes; 0 nays)

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 001-2022 (*Internet auctions - authorization to use*) **requires one (1) reading** *first reading*

A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 002-2022 (*advances on County tax settlements*) **requires three (3) readings** *first reading*

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2022 PURSUANT TO OHIO REVISED CODE §321.34.

RESOLUTION NO. 003-2022

See page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS section*)

RESOLUTION NO. 004-2022

See page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS section*)

ORDINANCES:

ORDINANCE NO. 2022-001 (*appropriations for current expenses & other expenditures for 2020*) **requires three (3) readings** *first reading*

AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-002 (*Sewer Fund*) **requires three (3) readings** *first reading*

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-003 (*2022-2023 Retirement Severance Payouts*) **requires three (3) readings** *first reading*

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2022-004 (*2022 early projects*) **requires three (3) readings** *first reading*

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:



CHRISTINA M. MURYN, MAYOR

ENGINEERING DEPARTMENT

JEREMY D. KALB, PE
City Engineer

Honorable City Council
Findlay, OH 45840

December 22, 2021

RE: 2022 Early Projects

Dear Council Members:

There are several projects that will be included in the 2022 Capital Improvement Plan that Engineering would like to be able to bid as soon as possible or to get design funds appropriated into the project so that the design can be completed.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service Safety Director, and/or City Engineer to advertise for bids and enter into contracts for construction and to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvement Restricted Account	\$72,000	
TO: 2022 Street Preventative Maintenance, Project No. 32820100		\$70,000
2022 Annual Street Resurfacing/Curb Repairs, Project No. 32820500		\$2,000
FROM: Sewer Fund	\$55,000	
To: 2022 Annual Sewer Televising Program, Project No. 35620300		\$2,500
2022 Annual Sewer & Manhole Lining Program, Project No. 35620400		\$2,500
2022 Sanitary Sewer Upsizing (CSO LTCP), Project No. 35620600		\$50,000
FROM: Water Fund	\$5,000	
To: Morrical Blvd. Waterline Replacement, Project No. 35720200		\$5,000

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb, PE
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

CITY COUNCIL
Municipal Building, Room 114
318 Dorney Plaza
Findlay, OH 45840-3346

Telephone: 419-424-7113
Fax: 419-424-7245

December 27, 2021

Honorable City Council
Findlay, OH 45840

RE: Local Board of Tax Review

Dear Honorable Council:

Pursuant to Section 5709.85 of the Ohio Revised Code, I am appointing Councilmember Jeff Wobser to serve as Council's Representative to the Tax Incentive Review Council (TIRC). His term will be effective from January 1, 2022 through December 31, 2023.

This appointment does not require Council confirmation.

Sincerely,

A handwritten signature in black ink, appearing to read "John Harrington", with a large, stylized flourish extending to the right.

John Harrington, President
Findlay City Council

Board of Zoning Appeals

November 10, 2021

Members present Chairman, Phil Rooney; Kerry Trombley; and Scott Brecheisen.

Mr. Rooney called the meeting to order at 6:20 p.m. and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

Case Number: BZA-27-2021-62174

Address: 3441 N. Main Street

Zone: I-1 – Light Industrial

Filed by Valfilm Group LLC, regarding a variance from section 1161.12.8(A) of the City of Findlay Zoning Ordinance for an additional low-profile sign at 3441 N. Main Street. The applicant is looking to have a two low profile signs for the identification of the corporate office and truck entrance that exceed 32-square feet each. This section allows for two low-profile sign of 32-square feet or less, for sites with over 500-feet of frontage.

The total amount of frontage for this site is approximately 1330-feet. The frontage is two and a half times more than what the code addresses. Looking at the location of the potential signs and walking the property with employees of the company, the city would not be opposed to 50-square foot low-profile signs being the allowable sign area allowed would be 200-square feet for one sign.

and

Case Number: BZA-29-2021-62343

Address: 3441 N. Main Street

Zone: I-1 – Light Industrial

Filed by Valfilm LLC, regarding a variance from section 1141.07(A) of the City of Findlay Zoning Ordinance regarding the height of proposed silos at 3441 N. Main Street. The applicant is proposing to construct new 70-foot tall silos on-site. This section allows for a maximum height of 60-feet.

The owner is proposing to build new silos on site for raw storage in the rear of the property, near the building. In 2017 and in January of this year, the owner was granted a variance for 14-feet above the allowable 60-foot height requirement. With precedence for the site being set per case number 55670-BA-17 and BZA-01-2021-60558, the city does not oppose the granting of the variance as requested.

Mr. Jason Johnston, of 1639 Foraker Avenue, representing Valfilm, was sworn in. He stated a variance was granted back in April for the height of the silos to be 67-feet, the actual height is 64 1/2 -feet. Upon construction of the foundation, the contractor made an error in the way they poured the concrete, so instead of tearing it out, they want to pour over it, which would raise the height

and it would be right at the 67-feet that was previously approved. He does not know that when they do the conduit for lighting, etc. if this will take it above the 67-feet that was approved, so he is requesting a variance, just in case they end up over the 67-feet and cover their basis so it does not create a problem in the future.

Mr. Trombley asked where the signs would be located? He stated it is tough to see where they are located on the plans.

Mr. Johnston stated one sign will be at the very front of the complex where the flag poles are. They would like to put up a nice corporate headquarters mason sign because they really don't have any good signage right now announcing who they are, other than a small laminated sign on the side of the building. The other sign that they currently have is down by the shipping entrance and they want to make it larger because there is some struggling with those that cannot speak English. They are going to make it larger and put a picture of a semi on it with an arrow so it will help the truckers.

Mr. Trombley asked where they are being proposed on the actual lot? He can see the one on the drawing, but cannot see where the second one is being proposed.

Mr. Johnston approached the Board Members and pointed out the locations of the proposed signs on the site plan.

Discussion took place between Mr. Johnston and the Board Members (inaudible).

Mr. Adkins stated there will be close to 500-feet of separation.

Mr. Brecheisen asked if the existing sign is where the truck sign is going to go?

Mr. Johnston stated, yes.

Mr. Rooney asked if there were any communications on either of these cases?

Mr. Adkins stated there were no communications.

On BZA-27-2021-62174:

Mr. Trombley stated they're allowed two signs at 32 square feet and they're allowed the industrial directional sign, which would be 15-square feet, so he would rather see them combined and have two larger ones than to have three smaller ones. He stated he feels this is a reasonable request. He made a motion to approve the variance as requested subject to

Mr. Adkins stated the first one is ready to do; but the second one may be a while.

Discussion took place with someone in the audience that was not sworn in and no name was given (inaudible).

Mr. Trombley made a motion to approved the variance as requested subject to obtaining required permits within 6 months.

Mr. Brecheisen seconded the motion.

Motion to approve the variance as requested, subject to obtaining the required permits within 6-months, 3-0.

On BZA-29-2021-62343:

Mr. Brecheisen made a motion to approved the variance as requested subject to obtaining required permits within 60 days.

Mr. Adkins stated they already have a permit and it is still active, so we will just have to amend it for the height. This can be done internally and a copy of the amended permit will be emailed to Mr. Johnston.

Mr. Trombley seconded the motion.

Motion to approve the variance as requested, 3-0.

The following was introduced by Mr. Erik Adkins:

Case Number: BZA-28-2021-62333

Address: 928 Summit Street

Zone: R-3 Small Lot Residential

Filed by Dennis Booker, regarding a variance from section 1161.01(D)(2) of the City of Findlay Zoning Ordinance for a new detached garage at 928 Summit Street. The applicant is proposing a new 14' x 24' detached garage at 1.2-feet from the side property line. This section requires a side yard setback of 3-feet.

According to the applicant, the property use is to have an attached garage on-site. The applicant is proposing to utilize the existing building pad to construct a new detached garage. The original building line of the now demolished attached garage was approximately 1.2-feet. Due to the harmony of the neighborhood and multiple other garages being located within the 3-foot setback in the immediate vicinity, the city would not oppose the board granting the request.

Mr. Dennis Brooker, owner of 928 Summit Street, was sworn in. He stated he wants to put a garage back up in the same footprint as when he originally bought the house. He stated he tore it down because the mortar was all cracked and it was falling apart. The old garage was not attached to the house, but it was butted up against it. He would like to do the same thing. The foundation of the old garage is still there and he would only have to do a few repairs to it, and resurfacing prior to building the new garage. The one neighbor has been helping with this, measuring it out, etc. but it will not change the footprint.

Mr. Trombley stated he appreciated Mr. Brooker sending in all of the pictures, being very detailed in the letter, and talking to the neighbors.

Mr. Rooney asked if there were any communications on this case?

Mr. Adkins stated there were no communications.

Mr. Brecheisen made a motion to approved the variance as requested subject to obtaining required permits within 60 days.

Mr. Trombley seconded the motion.

Motion to approve the variance as requested, subject to obtaining required permits within 60 days, 3-0.

The following was introduced by Mr. Erik Adkins:

Case Number: BZA-30-2021-62346 and BZA-31-2021-62347

Address: 600 Jacobs Avenue - (1601 N. Blanchard Street)

Zone: R-2, Medium Lot Residential

Filed by Findlay City Schools, regarding a variance from section 1161.12.7 of the City of Findlay Zoning Ordinance for new sign at 600 Jacobs Avenue. The applicant is proposing a new fixed message monument sign at the school that is 6-foot 3-inches in height, and changes messages every 15 to 30 seconds. This section requires a maximum height of 6-feet, and requires a fixed message for a minimum of (15) fifteen minutes.

The school is proposing to install a new electronic message center (EMC) in place of its current static sign. The request for an additional allowable height of 3-inches is minimal and the city does not oppose that request.

The request for a smaller timeframe between messages from every 15-minutes to 15-30 seconds is something the city is against. Allowing for such a small timeframe would set an extreme standard and precedence that would be set. The city would prefer the time limit remain as close to the 15-minute requirement, but wouldn't be opposed to a little relief.

Ms. Mandy Neikamp, with Garmann Miller Architecture in Minster, Ohio, representing Jacobs School, was sworn in. She stated they are proposing moving the sign from Jacobs Avenue over to Blanchard Street. There is more traffic on this street and there are no neighbors across the street. The school likes to use this to broadcast messages if there is ever some type of emergency and to update the public on events happening at the school. She stated the High School sign has messages scrolling continuously. She stated they had asked what that sign was approved at but never got an answer on that. She stated they would like to do it like they have at the High School sign.

Mr. Rooney stated he knows the sign at the High School is not 15 minutes. He knows there is a variance for the one at the High School but cannot remember what the variance was for. He stated the school's sign is not a commercial transaction, it is to help inform the public.

Mr. Trombley asked, if it is changing every 15-30 seconds, what is the school trying to communicate? He stated it is a distraction, that's why it is in the code.

Ms. Neikamp stated she was told that if there were an emergency, they would be able to get information out quickly.

Mr. Trombley stated, if it were an emergency situation, he would not care what the BZA said, he'd go ahead and change the sign; but that doesn't seem like that is the purpose of it. If it is not to code, it is a distraction to drivers. Although it is not for a commercial purpose, it still is a distraction.

Mr. Rooney stated it makes no sense to him that we would apply one standard to the sign at the High School and a different standard to the sign at Jacobs School.

Mr. Adkins stated he believes the code has changed since the High School sign has been there. He stated that right now Electronic Message Centers can only be 25% of the sign.

Further discussion took place in regards to the sign at AAA and the sign at the Hancock County Fairgrounds.

Mr. Trombley asked Ms. Neikamp what the hardship is with the school that they need this to be less than 15 minutes?

Ms. Neikamp asked if there is a compromise of something in between?

Further discussion took place again in regards to the time a message can scroll and the distraction it causes to drivers since they will be paying attention to the sign instead of to the road.

Mr. Trombley asked what the brightness/illumines is of the sign?

Ms. Neikamp stated she did not know.

Mr. Trombley asked what time frame would Ms. Neikamp propose and why?

Ms. Neikamp stated she would have to review that with the school.

Further discussion took place in regards to the sign at Blanchard Valley Center and at the Hancock County Fairgrounds changing more than every 15 minutes.

Mr. Adkins suggested a vote on the height case move forward and the case for the scrolling time be tabled until the December meeting. He stated he will look into the other signs and give case numbers and minutes.

Ms. Neikamp stated it is a very expensive sign so the school does not want to spend money on it if they cannot utilize it the way they want.

Mr. Rooney asked if there were any communications on either of these cases?

Mr. Adkins stated there is a communication on this case. He received an email from Cathy M. Weygandt, of 204 Greenlawn Avenue, and read it into record. Ms. Weygandt is against the Board of Zoning Appeals approving the requested variance for the blinking, moving sign. She would like to keep the ordinance in place and the Board deny the requested variance.

Mr. Brecheisen made a motion to approve the requested variance for the height of the sign and to table the request for variance on the duration of the message changing.

Mr. Trombley seconded the motion.

Mr. Adkins suggests to add, subject to obtaining the necessary permits within 60 days of the decision of the tabled case.

BZA-30-2021-62346 (Variance request for 6' 3" height instead of the max height of 6'):

Motion to approved variance as requested, subject to obtaining the required permits within 60 days of the decision of tabled case number BZA-31-2021-62347, 3-0.

BZA-31-2021-62347 (Variance request for Electronic message center scrolling time of 15-30 seconds instead of the required 15 minutes max):

Motion to table the variance as requested, until the December 09, 2021 meeting, 3-0.


Mr. Brecheisen stated that he thinks vital information for the school is the use, what they are going to put on there, as well as how bright the sign is going to be. If it's a dimmer sign, it makes an impact on it.

The October 14, 2021 meeting minutes were approved.

The meeting was adjourned.



Chairman



Secretary

Committee Members:

- Grant Russel, At-Large, Committee Chair
- Jeff Wobser, At-Large
- Joshua Palmer, Ward 7
- Randy Greeno, Ward 5

Staff:

Jim STASCHAK, Auditor

Meeting Start Time: 5:00

Meeting End Time: 5:25

Guests:

Agenda:

Call to Order

Roll Call

New Items

1. 2022-2023 Council Rules of Procedures

Adjournment

Jim Russell
Ad Hoc Committee Chair

- Discuss Need
- For intergovernmental affairs standing Council Act
 - Discuss Tax Incentive Review Council Assignment
 - President Pro-Team Assignment

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

An **AD HOC COMMITTEE** met on November 29, 2021 to review Council's Rules of Procedures for the 2022-2023 Council term.

We recommend

- revised Rules of Procedure as provided
- changes include eliminations of references to the following committees, as necessary:
 - Inter-governmental Relations
 - Parking Authority
 - Raise The BAA
- Add council approval of Ad-hoc committees
- new committee assignments as provided

Aye Nay Grant Russel
Grant Russel, Chairman

Aye Nay Randy Greeno
Randy Greeno

Aye Nay Joshua Palmer
Joshua Palmer

Aye Nay Jeff Wobser
Jeff Wobser

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: December 21, 2021

COMMITTEE ASSIGNMENTS FOR 2022-2023

APPROPRIATIONS:

Chairman: Jeff Wobser
Randy Greeno
Jim Niemeyer
Josh Palmer
Beth Warnecke

PLANNING & ZONING:

Chairman: Grant Russel
Brian Bauman
Dennis Hellmann
Jim Slough
Brad Wisener

STREETS, SIDEWALKS, & PARKING:

Chairman: Josh Palmer
Jim Niemeyer
Brad Wisener

STRATEGIC PLANNING:

Chairman: Jeff Wobser
Randy Greeno
Dennis Hellmann
Grant Russel
Beth Warnecke

WATER & SEWER:

Chairman: Randy Greeno
Josh Palmer
Grant Russel

CLERK OF COUNCIL – Denise DeVore

PRESIDENT PRO-TEM – Grant Russel

THE ALLIANCE – Dennis Hellmann

AIRPORT ADVISORY BOARD – Brian Bauman

BLANCHARD RIVER WATERSHED PARTNERSHIP – Randy Greeno

DOWNTOWN FINDLAY IMPROVEMENT DISTRICT BOARD – Grant Russel

ESID BOARD – Beth Warnecke

HANCOCK REGIONAL PLANNING COMMISSION REP – Grant Russel

INCOME TAX BOARD – Jeff Wobser

PARKS AND REC BOARD – Josh Palmer, Brad Wisener

REVOLVING LOAN FUND – Beth Warnecke

SHADE TREE COMMISSION – Brian Bauman

STREET DESIGNATION COMMITTEE – Jim Niemeyer, Josh Palmer

TRAFFIC COMMISSION – Jim Slough

TAX INCENTIVE REVIEW COUNCIL – Jeff Wobser

UTILITY TERMINATION BOARD OF APPEALS – Jim Slough

COUNCIL OF THE CITY OF FINDLAY, OHIO

RULES OF PROCEDURE 2022-2023

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COUNCIL OF THE CITY OF FINDLAY, OHIO

RULES OF PROCEDURE 2020-2021

The following rules and regulations are hereby adopted by the Council of the City of Findlay, Ohio, as the rules and procedure governing the conduct and business of said legislative body. They shall be in full force and effect from and after February 19, 2019, subject, however, to amendment or repeal in whole or in part, at any time, by the Council of the City of Findlay, in accordance with the rules and regulations hereinafter set forth governing the amendment or repeal of these rules and procedure.

SECTION I. GENERAL PROVISIONS

A. DEFINITIONS

The following definitions are relevant throughout this document:

1. Majority – six or more members of council
2. Presiding Officer – the President of Council or the person filling that role at meetings where the President of Council is unable to preside
3. Quorum – six or more members of council
4. Speaker – any elected official, member of the administration or staff member who, upon recognition by the Presiding Officer, shall be entitled to participate in a discussion of an issue before council
5. Three-fourths Majority – eight or more members of council
6. Two-thirds Majority – seven or more members of council

B. LEGISLATION

Legislation from council must be requested by at least two councilmembers. Requests for appropriations that require legislation for money already budgeted may be requested by the administration.

All routine requests for legislation proposed for the consideration of council shall be in the hands of the Director of Law by noon on the Wednesday preceding the meeting at which it is to be considered. Proposed legislation must accompany the agenda of legislation.

No proposed legislation regarding zoning issues shall be presented to council unless they have gone through City Planning Commission and the Planning and Zoning Committee.

C. REPORTS

All reports and written communications from the public, Administration officials, department heads and employees shall be delivered to the Council Office by noon on the Friday preceding each regular meeting.

D. REPRESENTING FINDLAY CITY COUNCIL

1. An Official City Council Position Requires a Public Vote

Council does not have an official position on any issue, whether the issue is political or non-political in nature, unless council has taken a public vote and a Majority votes to adopt the position. Failure of a Majority of council to vote in favor of a position shall not constitute adoption of a contrary position; in such cases council shall continue to have no official position on the issue.

2. Speaking On Behalf of the Council

If a councilmember appears on behalf of the whole Council for the purpose of commenting on an issue, the councilmember must state the official position of the council on such issue.

3. Personal Opinions Must Be Distinguished from Council Positions

Whenever a councilmember is speaking to a person or group of persons and expresses an opinion on an issue, whether the issue is political or non-political, the councilmember must clearly state whether the opinion represents the official position of the City of Findlay and/or its City Council, or whether it is only the councilmember's personal opinion.

E. GOVERNING LAWS

Should any of these Rules of Procedure or portions thereof conflict with the law of the State of Ohio or of the United States of America, such law shall govern the conduct of council.

F. DISCIPLINARY ACTION

Council may punish or expel any member from committee assignment, without chair approval, or from current proceedings for disorderly conduct or for violation of its rules. A vote of Two-thirds Majority of council will expel a member from current proceedings, but only after notice of the charge on which the motion for expulsion is based and an opportunity for the member to be heard.

G. SALARY ORDINANCE

Salary consideration for elected officials must be passed and approved by December 31 of the year prior to commencement of the elected officials' term.

SECTION II. COUNCIL MEETINGS

A. REGULAR MEETINGS

1. Schedule

Regular meetings will be held on the first and third Tuesday of each month beginning at 7 p.m.

2. Holidays

Should a Regular meeting fall on a legal holiday, the meeting shall be rescheduled to the next business day that is not a legal holiday.

3. Cancellation

In case of inclement weather or other emergency, the President of Council, or in absence of the President of Council any two members of council, may cancel a Regular meeting. The meeting shall be rescheduled to the next business day after the inclement weather or emergency has passed.

Notice of the cancellation shall be given immediately to each councilmember by email and to the public.

4. Location

Regular meetings shall be held in the Chambers of the Council of the City of Findlay (hereinafter referred to as "Council Chambers") located in the Municipal Building, 318 Dorney Plaza, Findlay, Ohio.

Regular meetings may be held in any other public place within the confines of the City of Findlay, provided that 24-hour public notice be given prior to meeting.

B. SPECIAL MEETINGS

A Special Meeting may be called at any time by the Mayor or any three members of council.

Special Meetings shall be held in Council Chambers or in any other public place within the confines of the City of Findlay.

Notice shall be given to each councilmember, served personally; left at the member's residence or usual place of business; or by email with receipt verification received by the sender at least 24-hours prior to the time of such meeting.

24-hour public notice shall be given prior to the time of such meeting.

C. EXECUTIVE SESSIONS

Executive sessions may only be called when confidential matters need to be considered in accordance with Ohio Revised Code 121.22.

D. QUORUM

No business shall be conducted at any meeting of council unless a Majority of the councilmembers shall be present.

E. ATTENDANCE

Councilmembers shall inform the President of Council in advance if the councilmember will be unable to attend, or will be late to attend, any council meeting. The President of Council shall then announce, during roll call, that the councilmember will be absent or late and shall be noted in the minutes as such. Absence at a scheduled council meeting due to sudden illness or emergency shall be noted in the minutes as such. Any absence requires Two-thirds Majority vote of council to be considered an excused absence.

The Mayor, Director of Law, City Auditor, City Treasurer, Safety Director, Service Director and City Engineer are requested to attend the regular meetings of council and to answer questions relating to the affairs of the city under their respective supervision and control.

In the event of a public health emergency declared by either the State or County Health Department, all who attend a Findlay City Council meeting or committee meeting are required to adhere to all guidelines prescribed by the State or County Health Departments.

F. ADJOURNMENT OF MEETING

Councilmembers may adjourn a meeting to another designated time and/or public place.

G. AGENDA OF LEGISLATION

The Director of Law shall prepare a detailed agenda of legislation to be considered by council at each meeting. Such agenda shall be available to each councilmember and available to the public by 5 p.m. on the Friday preceding each Regular meeting.

Such agenda shall be available to each councilmember and the public at least 24-hours prior to a Special meeting.

No legislation, reports, or other communications shall be added to the Agenda unless council, upon majority vote of councilmembers present, determines that it is immediately necessary to insure the continued operation of essential City services.

H. ORDER OF BUSINESS

The order of business at all regular council meetings is:

1. Call to Order
2. Roll Call
 - a. Acceptance of excused absences

3. Pledge to the Flag and moments of meditation

The Presiding Officer shall be authorized to invite members of the Clergy and the community to open the meeting with a prayer, not to exceed two minutes in length.

4. Approval of Minutes

5. Additions to the Agenda

6. Resolutions of Commendation

Retirement or special recognition resolutions may be voted on by Council and presented if the recipient is present.

7. Public Communications

a. Written communications

b. Oral communications

8. Reports of Municipal Officers and Departments

9. Committee Reports

10. Agenda of Legislation

a. Resolutions

b. Ordinances

11. Unfinished Business

12. New Business

13. Adjournment

I. PUBLIC COMMUNICATIONS

1. Written Communications

All letters addressed to and received by Findlay City Council will be on display to the public during regular council office hours. In all cases, letters that do not have a proper name, address, and signature of the sender will not be considered as sent to council.

Incorrect, incomplete or unsigned petitions and other communications to council shall be returned by the Clerk of Council to the petitioner or communicator, accompanied by an explanation as to why they are found to be improper and will not be presented to council until in proper order.

Only those letters making a specific request for service or letter that should be referred to a committee of council will be placed on the agenda.

2. Oral Communications

Speakers from the gallery shall be required to fill out a form giving the speaker's name, address and the subject of his or her presentation. The form must be presented to the Presiding Officer prior to the start of the meeting. The form becomes part of the official record of the meeting. Council will not entertain incomplete speaker forms.

Oral comment from the gallery shall be limited to four minutes per person. No more than three speakers shall speak to each side of a specific question or issue before council. Time shall not be transferred from one speaker to another.

3. Promoting Political Candidates is Prohibited

No person may address the council for the purpose of assisting a campaign for election of a person to any office.

4. Advertising is Prohibited

No person may address the council for the purpose of advertising any item, service, or product for profit or otherwise.

5. Other Prohibited Remarks

Any person who causes actual disruption by making personal attacks, slanderous remarks or other disruptive conduct while addressing the council shall be barred from further participation in the meeting by the Presiding Officer, unless permission to continue is granted by a majority vote of councilmembers present.

6. Signs and Banners Prohibited

Signs and banners are not permitted in Council Chambers. This prohibition does not apply to charts, diagrams, enlarged photographs or other demonstrative exhibits or visual media utilized by a speaker in presenting testimony to Council.

7. No citizen or interested party will be refused the right to address council, within the limits described above.

8. Any variance or waiver of these rules shall be by a majority vote of councilmembers present.

J. DEBATE

1. Right to Participate

All elected officials, the President of Council excepted, members of the administration and staff members shall be entitled to take part in the discussion of all issues before the council.

2. Right to Question

All elected officials, the President of Council excepted, shall have the right to question any individual, including any elected official, administration or staff member present, or public persons in attendance, on matters as long as the questioning adheres to the rules and procedures hereto and are germane to the issue before the Council for discussion.

3. Request to Speak

A Speaker must request the right to speak by addressing the Presiding Officer. Upon being recognized, the Speaker may proceed. A Speaker may request the right to speak a subsequent time only after all others present, with a right to participate, have been given the opportunity to speak.

4. Limitations of Speakers

Speakers shall confine their remarks to matters currently under discussion.

No Speaker may filibuster. No Speaker shall speak for more than ten minutes on any question, except by leave of the Presiding Officer.

Under no circumstances shall a Speaker's questioning be conducted in a manner that would constitute a cross-examination of or an attempt to ridicule or degrade the individual being questioned.

No one shall interrupt or argue with any Speaker who has the floor, other than the Presiding Officer in order to preserve order during meetings.

5. Courtesy

In the discussion, comments, or debate of any matter or issue, all Speakers shall be courteous in their language and deportment, and shall not discuss or comment on personalities, or indulge in derogatory remarks or make insinuations about any other elected official, or any member of the staff or the public.

6. Violations

If a Speaker violates these rules on debates, the Presiding Officer shall call such Speaker to order, and the offending Speaker shall be silent except to explain or continue in order. If the Presiding Officer violates these rules on debate or fails to call a Speaker to order, any other councilmember may, under a point of order, call the Presiding Officer or such other offending Speaker to order, and the person being called to order shall be silent except to explain or continue in order.

7. Any councilmember shall have the right to challenge any action or ruling of the Presiding Officer or another councilmember, as the case may be, in which case the decision of the majority of the councilmembers present shall govern.

K. LIMITATIONS ON POLITICAL SPEECH

Except where the Council is properly considering a motion regarding whether the City shall take an official position on a political issue, no Speaker shall use a Council meeting as an occasion to express an opinion in support of or in opposition to a candidate for public office or a ballot measure.

L. MAJORITY REQUIREMENTS FOR COUNCIL ACTION

All actions of council shall be by a Majority vote of those elected or appointed thereto, except emergency legislation, which shall require Three-fourths Majority vote of council to suspend the Statutory Rules and Two-thirds Majority vote of council to enact said emergency legislation. Also, any other affirmative requirement dictated by the laws of Ohio, or by financial procedure, or in order to secure public funding shall be adhered to, even though in conflict with these requirements for council action.

M. VOTING

1. Vote by Rotation

Every vote will be by rotation so that one councilmember will not always vote first.

2. Motion to Suspend Reading

A motion to suspend the Statutory Rules in order to give legislation its second and/or third reading shall require Three-fourths Majority vote in order to prevail.

3. Motion for Reconsideration

Any member who was absent or voted with the prevailing side may move a reconsideration of any action of council, excepting measures which shall be in immediate effect.

Such a Motion for Reconsideration shall be made not later than the next regular meeting after the action to which it relates was taken.

No Motion for Reconsideration shall be made more than once on any measure.

A Motion for Reconsideration shall require a Majority vote of council in order to prevail.

4. Breaking Tie Votes

The President of Council shall break a tie vote of all council members. A tie vote by less than all council members shall not be broken.

5. Abstentions

A councilmember may abstain from discussion and voting on a question because of a stated conflict of interest. Notice of intent to abstain shall be given prior to any discussion or participation on the subject matter or as soon thereafter as the councilmember perceives a need to abstain, after which the affected councilmember shall remove himself or herself from the council's deliberations

and considerations of the matter and shall have no further participation in the matter.

Prior to the time that a councilmember gives notice of intent to abstain, the affected councilmember shall confer with the Director of Law to determine if abstention is truly required. If the intended abstention can be anticipated in advance, the conference with the Director of Law should occur prior to the meeting at which the subject matter is scheduled to come before the council. If that cannot be done, the affected councilmember should advise the Presiding Officer that he or she has an "abstention question" that he or she wants to review with the Director of Law. A brief recess should then be taken for that purpose.

N. WRITTEN CORRESPONDENCE

For all written correspondence the Clerk of Council will read the author(s) name and title, date of the correspondence, and a summary of its content aloud during the appropriate portion of the council meeting. A specific correspondence shall be read aloud in its entirety upon request of a councilmember, member of the administration, Director of Law, City Auditor or City Treasurer and upon approval of a majority of councilmembers present.

O. MINUTES

The Clerk of Council shall deliver by email, or otherwise make available minutes of each Regular and Special meeting to or for each elected official not more than seven days after such meeting.

P. RULES OF ORDER

Council hereby adopts Robert's Rules of Order, the latest edition, to govern the conduct of business at all meetings of council insofar as said rules are not in conflict with these Rules of Procedure and Ohio statutes.

SECTION III. PRESIDENT OF COUNCIL

- A. The President of Council shall preside at all regular and special meetings of council but shall have no vote therein except in the case of a tie.
- B. The President of Council shall be the Acting Mayor when the Mayor is absent or unable to perform his or her duties but shall not serve as President while acting as Mayor. While acting as Mayor, the President of Council shall retain the right to vote on matters before the council as the person would otherwise have as President of Council.
- C. The President of Council shall refer matters requiring study by committee to the proper committee(s). Council, by a majority vote of members present, can refer matters to a standing committee.
- D. The President of Council is separately elected official and being part of the Executive Branch of City Government shall not enter into debate on any question before council, in accordance with Robert's Rule of Order.
- E. The President of Council shall appoint one councilmember to the Tax Incentive Review Council per ORC 5709.85.

SECTION IV. OFFICERS OF COUNCIL

A. PRESIDENT PRO TEMPORE

A councilmember shall be elected President Pro Tempore within the first ten (10) days of the term of council. The President Pro Tempore shall:

1. Preside at all regular and special meetings where the President of Council is unable to preside. While acting as the Presiding Officer, the President Pro Tempore shall retain the right to debate and vote on matters before the council as the person would otherwise have as a councilmember.
2. The President Pro Tempore shall appoint members to all ad hoc committees as may be created.
 - a. Confirmation for the creation of an ad hoc committee, and membership thereof, is required by a Majority of council.
3. The President Pro Tempore will appoint a representative for contract negotiations for police and fire as needed.

B. CLERK OF COUNCIL

Within 10 days from the commencement of their term, the members of council shall elect a Clerk of Council who shall serve for two years unless sooner removed.

In the absence of the President and the President Pro Tempore, the Clerk shall call the meeting of council to order and call the roll. If a Quorum is present, the council shall appoint one of its members President Pro Tempore, who shall act as the Presiding Officer for the meeting proceed with the Order of Business.

C. PARLIAMENTARIAN

The Director of Law shall act as the Parliamentarian of Council. In absence of the Director of Law, an Assistant Director of Law shall act as the Parliamentarian of Council.

SECTION V. COMMITTEES

A. RULES/ORGANIZATION

A committee comprised of at least three members of council appointed by the President Pro Tempore, shall submit proposed committee assignments and committee chairs to council before the start of each two-year term. Confirmation of these recommendations is required by a Majority of council during the first meeting its two-year term.

B. STANDING COMMITTEES

The following committees shall be standing committees:

1. Appropriations
 - a. The Appropriations Committee shall have five members.
2. Planning & Zoning
 - a. The Planning & Zoning Committee shall have five members.
3. Strategic Planning Committee
 - a. Council shall have five representatives on this committee selected as follows:
 - i. Three at-large councilmembers
 - ii. Two ward councilmembers
 - iii. The chair of the Appropriations Committee shall be one of the five selected.
4. Streets, Sidewalks, & Parking
 - a. The Streets, Sidewalks, & Parking Committee shall have three members.
5. Water and Sewer
 - a. The Water & Sewer Committee shall have three members.

All committee meetings shall be open to the public.

The committees of council shall expeditiously investigate and dispose of all matters coming within the area of their committee responsibility and all matters referred to the committee. A written report of their dispositions shall be submitted. All committee recommendations should be written during the meeting when possible. Voting to accept the committee report is a vote accepting the recommendation as written.

C. COUNCIL REPRESENTATIVES

Council shall have a representative or representatives appointed to each of the following boards/commissions/committees:

1. Airport Advisory Board

2. The Alliance Board
3. Blanchard River Watershed Partnership
4. Downtown Findlay Improvements District
5. Energy Special Improvement District Board of Directors
6. Hancock Regional Planning Commission
 - a. The Chair of the Planning & Zoning Committee should be appointed as council's representative to this commission.
7. Income Tax Board
 - a. The Chair of the Appropriations Committee shall be appointed as council's representative on this board.
8. Parks and Recreation Board
 - a. Council shall have two representatives on this board.
9. Re-investment Area Housing Council & Revolving Loan Fund
10. Shade Tree Commission
11. Street Designation Committee
 - a. The Chair of the Streets & Sidewalks Committee shall be appointed as one member of the Street Designation Committee per Codified Ordinances of the City of Findlay, Ohio 509.01(d).
12. Tax Incentive Review Council
 - a. The President of Council shall appoint the council's representative on this council per ORC 5709.85.
 - b. The Chair of the Appropriations Committee is recommended to be appointed as council's representative on this board.
13. Traffic Commission
14. Utility Termination Board of Appeals

D. COMMITTEES OF THE WHOLE

A Committee of the Whole may be called by a Majority of councilmembers to discuss an issue(s) which is deemed to be of such importance so as to involve the entire council.

All Committee of the Whole meetings shall be open to the public.

E. AD HOC COMMITTEES

Ad Hoc Committees may be created at the request of a Majority of councilmembers.

1. No ad hoc committee shall have a number of members equal to or greater than the Majority of councilmembers.
2. The President Pro Tempore shall appoint members to all ad hoc committees.
 - a. Confirmation for the creation of an ad hoc committee, and membership thereof, is required by a Majority of council.
3. All ad hoc committee meetings shall be open to the public.
4. An ad hoc committee shall expire with the council that created it.

PROPOSED

SECTION VI. ADOPTION

The above Rules of Procedure are hereby adopted and shall be in full force and effect as of the time of their adoption.

Adopted by Council July 21, 2020

PROPOSED

Committee Members:

- Jeff Wobser, at-large – Committee Chair
- Dennis Hellmann, Ward 2
- Joshua Palmer, Ward 7
- Grant Russel, at-large
- Tom Shindlecker, at-large
- Mayor Christina Muryn
- Jim Staschiak, Auditor

Staff:

- Rob Martin
-
-
-

Guests:

Meeting Start Time: 5:35 PM

Meeting End Time: 6:23 PM

Agenda:

Call to Order

Roll Call

Approval of Minutes

New Items

1. Branding
2. The Community Outreach Team
3. Data Collection
4. Website
5. On Site Visit

Adjournment



Jeff Wobser, Strategic Planning Committee Chair

COMMITTEE REPORT THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **STRATEGIC PLANNING COMMITTEE** met on December 21, 2021 to discuss the following topics:

- Branding
- the community outreach team
- Data collection
- Website
- On site visit

We recommend:

Approval of Logo as currently done. (See Attached)
 (Motion by Palmer, 2nd Mayor, 7 for, 0 Against)

Approval of Community Action Committee
 (Motion Staschiak, 2nd Russel, 7 for 0 Against)

Aye Nay



 Jeff Wobser, Chairman

Aye Nay



 Dennis Hellmann

Aye Nay



 Joshua Palmer

LEGISLATION: _____

Aye Nay



 Grant Russel

DATE: December 21, 2021

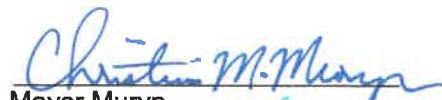
Aye Nay



 Tom Shindlecker

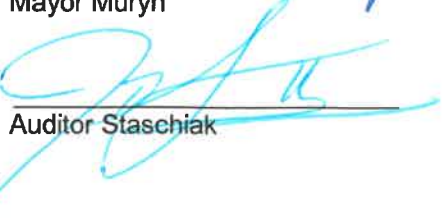
COMMITTEE: STRATEGIC PLANNING

Aye Nay



 Mayor Muryn

Aye Nay



 Auditor Staschiak

Final Recommended Logo
12/21/2021



City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

JANUARY 4, 2022

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JANUARY 4, 2022 MEETING.

RESOLUTIONS

- 001-2022 A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.
- 002-2022 A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2022 PURSUANT TO OHIO REVISED CODE §321.34.
- 003-2022 A RESOLUTION COMMENDING COUNCILMAN CHARLES "BUD" HAAS FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.
- 004-2022 A RESOLUTION COMMENDING COUNCILMAN THOMAS SHINDLEDECKER FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

ORDINANCES

- 2022-001 AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY.
- 2022-002 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2022-003 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2022-004 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 001-2022

A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: The internet auction of property which is not needed for public use, or is obsolete or unfit for the use for which it was acquired will be conducted in accordance with the policy and procedures established for such online internet auctions as set forth in in "Exhibit A" as amended from time to time, a copy of which is attached hereto and incorporated herein as if fully rewritten herein.

SECTION 2: All items offered for sale through online internet auction shall be offered for sale for a period of time to be determined by the administration but which period shall be not less than ten (10) days, including Saturdays, Sundays and all legal holidays.

SECTION 3: The City of Findlay will contract with a representative(s) to conduct the auction, however the general terms and conditions of sale shall be established by the city. The administration, in consultation with the auditor, shall determine and select authorized representatives to conduct the online internet auctions which representatives may change from time to time.

SECTION 4: The Clerk of Council is directed to publish, in a newspaper of general circulation in the municipal corporation or as provided in section 7.16 of the Revised Code, notice of the City of Findlay's intent to sell unneeded, obsolete, or unfit municipal personal property by internet auction all in accordance with R.C. 721.15(D).

SECTION 5: Notice of the City of Findlay's intent to sell unneeded, obsolete, or unfit municipal personal property by internet auction shall be posted continually throughout the calendar year in a conspicuous place in the office of the city auditor, in the office of the mayor and on the city web site.

SECTION 6: The City of Findlay retains the right to establish a minimum price and may establish other terms and conditions of any particular sale, including requirements for pick-up or delivery, method of payment, and sales tax. Such information shall be provided on the internet at the time of the auction and may be provided before that time upon request after the terms and conditions have been determined by the legislative authority.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

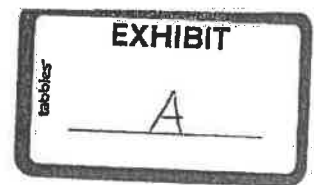
PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____



Procedures for Online Internet Auctions (R.C.721.15(D))

The Auditor's Office will receive a request from the City department who wishes to auction an item which is not needed for public use, or is obsolete or unfit for the use for which it was acquired. Items must have already been offered to other departments via e-mail.

The Auditor's Office selects the proper form i.e. vehicle inspection forms, office equipment inspection forms, etc. for the department to complete for the specific item of personal property. Forms are completed by the department so that all pertinent information regarding the item is known and given to the Auditor's Office along with pictures of the item, the minimum bid for the item and a reserve or minimum price, if so desired.

The Auditor's Office will prepare a draft auction write-up of the item based on the information given and release it to the department for review. Any corrections that should be made are noted. The department supervisor then signs the draft auction write-up thus giving his/her approval. The write-up is then forwarded to the Service Director or Safety Director for their approval to sell the asset via online internet auction.

Once the draft auction write-up is received back by the Auditor's Office with the two required signatures, any noted changes are made and the auction is released on the online internet auction site for a minimum period of 10 days. There is a link on the City's website that will bring up anything that the City of Findlay is currently offering at auction on the online internet auction sites. Otherwise, any person can search by entity (City of Findlay) and see what is currently offered.

When the auction ends the Auditor's office receives an e-mail notification from the online internet auction provider indicating whether or not the asset sold. If sold, the e-mail will include the selling price and the name and contact information for the seller. This e-mail is forwarded to the department supervisor.

Another e-mail is received once the online internet auction site receives payment for the item. All payments are to be made directly to the online internet auction provider. The City does not accept direct payment for auctioned items. This e-mail is forwarded to the department supervisor.

For assets other than vehicles, the buyer is to schedule pick up arrangements through the department supervisor or designee. A bill of sale is printed from the online internet auction site and sent to the department supervisor. Once buyer arrives and inspects the item, they are to sign the bill of sale and remove the item from City property.

If the asset is a vehicle, the buyer needs to verify with the Auditor's Office the name in which they would like the vehicle titled. This information is sent to the City Clerk so that she may get the title transferred and ready for the new owner. If needed, the title information is corrected on the online internet auction provider bill of sale and the bill of sale is printed. Pick up is arranged so that the new owner first stops at the Auditor's Office to sign off on the bill of sale and pick up the transferred title. The buyer then travels to the physical location of the vehicle and removes it from City property.

Once the auction item has been removed from City property, the department notifies the Auditor's Office by sending them the signed bill of sale. Item is then marked as picked up on the online internet auction site. Routinely the online internet auction providers generate payment for items marked picked up to the Auditor's Office.

When the payment from the online internet auction provider is received, the auditor's staff breaks down the payment for accounts receivable to show the gross sale amount, the auction fee (if applicable), and the net amount received per item. A copy of the account receivable receipt is then sent to the department to notify them of payment posting.

RESOLUTION NO. 002-2022

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2022 PURSUANT TO OHIO REVISED CODE §321.34.

BE IT RESOLVED by the Council of the City of Findlay, Ohio:

SECTION 1: That the County Auditor be and he is hereby requested to draw from the County Treasurer to pay on such draft to the Treasurer of the City of Findlay, Ohio, such money as may be in the County Treasury from time to time during the year 2022, to the account of the City of Findlay, Ohio, and lawfully applicable to the purpose of the current fiscal year in which such request is made, such payments to be made from time to time as the Auditor of City of Findlay, Ohio, may request.

SECTION 2: That the Clerk of Council be and she is hereby directed to transmit a certified copy of this Resolution to the Auditor of Hancock County, Ohio.

SECTION 3. This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 003-2022

A RESOLUTION COMMENDING COUNCILMAN CHARLES "BUD" HAAS FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

WHEREAS, Bud Haas, who served the City of Findlay, Ohio as First Ward Councilman since January 1, 2020, will be leaving December 31, 2021 after serving a two (2) year term as a Councilmember, and;

WHEREAS, during his term on City Council, Bud served on the Planning & Zoning Committee, the Street Designation Committee, the Streets, Sidewalks & Parking Committee, and the Utility Termination Board of Appeals. He has performed as an outstanding public servant to the citizens of Findlay and to the City of Findlay, Ohio.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said Charles Haas be and he is hereby commended for his loyal services to his City, and his fellow Councilmembers join in extending their best wishes to him upon the occasion of his Council Career coming to an end.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 004-2022

A RESOLUTION COMMENDING COUNCILMAN THOMAS SHINDLEDECKER FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

WHEREAS, Tom Shindledecker, who served the City of Findlay, Ohio as Council At Large Councilman since January 1, 2014, will be leaving December 31, 2021 after serving eight (8) years, four (4) terms as Councilmember, and;

WHEREAS, during his term on City Council, Tom served on the Appropriations Committee, Be Healthy Now Hancock County Coalition Committee, Inter-Government Relations & Legislation Committee, Flood Mitigation Committee, Planning & Zoning Committee, Strategic Planning Committee, and the Streets, Sidewalks & Parking Committee. He has performed as an outstanding public servant to the citizens of Findlay and to the City of Findlay, Ohio.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said Thomas Shindledecker be and he is hereby commended for his loyal services to his City, and his fellow Councilmembers join in extending their best wishes to him upon the occasion of his Council Career coming to an end.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE 2022-001

AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY.

Be it ordained by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That to provide for the current expenses and other expenditures of the City of Findlay, Ohio, during the fiscal year ending December 31, 2022, the following sums be and they are hereby set aside and appropriated and transferred where necessary as follows:

SECTION 2: That there hereby be appropriated and transferred where necessary from the General Fund the following:

Council	21001000 – personal services	\$	153,065.00
	21001000 – other		50,119.00
Mayor's Office	21002000 – personal services		269,897.00
	21002000 – other		72,486.00
Auditor's Office	21003000 – personal services		780,536.00
	21003000 – other		142,445.00
Treasurer's Office	21004000 – personal services		11,165.00
	21004000 – other		14,799.00
Law Director	21005000 – personal services		521,409.00
	21005000 – other		184,206.00
Municipal Court	21006000 – personal services		2,052,609.00
	21006000 – other		544,546.00
Civil Service Office	21007000 – personal services		109,994.00
	21007000 – other		48,976.00
Planning & Zoning	21008000 – other		154,615.00
Computer Services	21009000 – personal services		364,112.00
	21009000 – other		228,314.00
General Expense	21010000 – other		2,645,013.00
Police Department	21012000 – personal services		8,121,410.00
	21012000 – other		774,869.00
Disaster Services	21013000 – other		60,334.00
Fire Department	21014000 – personal services		7,865,522.00
	21014000 – other		442,491.00
Dispatch Center	21015000 – personal services		1,042,752.00
	21015000 – other		188,766.00
Human Resources	21018000 – personal services		126,428.00
	21018000 – other		33,242.00
Service Director	21020000 – personal services		179,892.00
	21020000 – other		65,258.00

Engineering Department	21021000 – personal services	733,342.00
	21021000 – other	171,097.00
Public Building	21022000 – personal services	81,888.00
	21022000 – other	474,630.00
Zoning	21032000 – personal services	276,291.00
	21032000 – other	152,743.00
Parks Maintenance	21034000 – personal services	971,418.00
	21034000 – other	231,274.00
Reservoir Recreation	21035000 – other	14,337.00
Reservoir Maintenance	21042000 – other	86,000.00
Recreation Functions	21044400 – personal services	572,383.00
	210444000 – other	344,553.00
Cemetery Department	21046000 – personal services	469,686.00
	21046000 – other	119,215.00
GENERAL FUND TOTAL		\$ 31,948,127.00

It is the understanding of this Council that as part of this appropriation amount shown in the General Expense line, included are subsidies from the General Fund to SCM&R Fund (\$400,000.00), Swimming Pool Fund \$125,000.00), and to Airport Fund (\$135,000.00) as was discussed as part of the budget review meeting held December 15, 2021.

SECTION 3: There hereby be appropriated and transferred where necessary from the Special Revenue Funds the following:

SCM&R Streets	22040000 – personal services	\$ 1,939,040.00
	22040000 – other	784,783.00
Traffic Signals	22043200 – personal services	326,659.00
	22043200 – other	137,631.00
SCM&R Hiways	22045000 – other	189,946.00
Law Enforcement Trust	22060000 – other	2,879.00
Drug Law Enforc Trust	22065000 – other	3,768.00
I. D. Alcohol Treatment	22070000 – other	200,000.00
Enforcement/Education	22075000 – other	71,789.00
Court Special Projects	22079000 – personal services	101,463.00
	22079000 – other	648,537.00
Court Computerization	22080000 – other	150,000.00
METRICH Drug Law Enf	22081000 – other	2,109.00
Alcohol Monitoring	22082000 – other	90,000.00
Mediation Services	22083000 – other	50,000.00
Electronic Imaging	22084000 – personal services	84,969.00
	22084000 – other	117,000.00
CIT Administration	27047000 – personal services	411,911.00
	27047000 – other	19,055,492.00
Police Pension	27078000 – other	272,000.00
Fire Pension	27079000 – other	272,000.00
SPECIAL REVENUE FUND TOTAL		\$ 24,911,976.00

SECTION 4: There hereby be appropriated and transferred or advanced where necessary from the CIT Capital Improvement Restricted Account and/or the Debt Service Fund the following:

Crystal/Melrose DS	23035000 – other	\$	7,200.00
Energy Bonds Ser B DS	23056000 – other		92,958.50
2016 HRC Rehab DS	23060110 – other		113,815.00
2016 CR236 Land DS	23060210 – other		34,818.00
2016 CR236 Widening DS	23060310 – other		363,458.50
Howard St Improv DS	23065000 – other		7,483.12

DEBT SERVICE FUND

TOTAL		\$	619,733.12
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It is the intent of this Council to treat the appropriation to Energy Bonds Series B, 2016 CR236 Land, and 2016 CR236 Widening initially as a transfer and/or advance of funds from the CIT Fund – Capital Improvements Restricted Account until such time during the year 2022 actual funds are received and amounts can be determined for certain from Federal subsidies, CR236 TIF receipts, County Permissive Fees and excess advances can be returned to the CIT Fund – Capital Improvements Restricted Account.

SECTION 5: There hereby be appropriated from the Capital Improvement Funds the following:

Muni Court Improvement	24020000 – other	\$	625,000.00
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CAPITAL

IMPROVEMENT FUND

TOTAL		\$	625,000.00
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SECTION 6: There hereby be appropriated from the enterprise funds the following:

Airport Operations	25010000 – personal services	\$	457,573.00
	25010000 – other		773,447.00
Sanitary Sewer Maint	25048000 – personal services		896,867.00
	25048000 – other		220,255.00
Stormwater Maintenance	25049500 – personal services		170,589.00
	25049500 – other		103,350.00
Water Treatment	25050000 – personal services		1,530,183.00
	25050000 – other		2,081,284.00
Main Street W/L DS	25050200 – other		6,961.32
Sherman Park W/L DS	25050600 – other		10,000.00
CR 144 W/L DS	25050700 – other		9,242.96
Broad Ave W/L DS	25050800 – other		10,000.00
W Melrose W/L DS	25050900 – other		9,679.50
OWDA WTP Improvemt	25052600 – other		272,572.05
Water Distribution	25053000 – personal services		1,274,858.00
	25053000 – other		716,040.00
2001 EPA Loan DS	25060200 – other		213,556.18
Water Pollution Control	25061000 – personal services		1,514,818.00
	25061000 – other		1,910,177.00
Utility Billing	25072000 – personal services		772,844.00
	25072000 – other		685,635.00
Supply Reservoir	25073000 – personal services		142,553.00
	25073000 – other		846,760.00
Parking Facilities	25075000 – personal services		83,597.00
	25075000 – other		17,251.00
Swimming Pool	25076000 – other		136,026.00
ENTERPRISE FUND			
TOTAL		\$	14,866,119.01

SECTION 7: There hereby be appropriated from the Internal Service Funds the following:

Int Serv – Central Stores	26063000 – other	\$	29,600.00
Self Insurance	26066000 – other		154,000.00
INTERNAL SERVICE			
FUND TOTAL			\$ 183,600.00

SECTION 8: There hereby be appropriated and transferred where necessary from the Trust and Agency Funds the following:

Cemetery Trusts	27086000 – other	\$	1,570.00
Private Trusts	27087000 – other		2,800.00
TRUST AND AGENCY			
FUND TOTAL			\$ 4,370.00

SECTION 9: There hereby be appropriated from the Special Assessments Funds the following:

Spec Assmt Storm Sewer	28030000 – other	\$	21,585.90
SPECIAL ASSESSMENT			
FUNDS TOTAL			\$ 21,585.90
TOTAL OPERATING			
FUNDS			\$ 73,180,511.03

SECTION 10: That the City Auditor is hereby authorized to draw warrants on the City Treasurer for payment from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore or an ordinance or resolution of the Council to make the expenditures provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 11: This ordinance is subject to review and amendments by the City Council if and when it becomes apparent the expenditures for 2022 may exceed the certificate of resources.

SECTION 12: The City Auditor is hereby authorized to debit various accounts within a particular department for charges incurred by said department up to the amount appropriated to that department without the necessity of transferring funds within an appropriated fund.

SECTION 13: That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to appropriate said money to insure the continued operation of essential City functions;

Wherefore, this ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

President of Council

Mayor

Passed _____

Attest _____
Clerk of Council

Approved _____

ORDINANCE NO. 2022-002

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund (Stormwater restricted account)	\$ 273,939.00
TO:	Sewer Fund	\$ 273,939.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that storm water funds to support the operating budget of Stormwater Maintenance may be utilized.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-003

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 1,300,000.00
TO:	Severance Payout Reserve Fund	\$ 1,300,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that anticipated retirement settlements in 2022 and 2023 may be paid.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2022-004

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service Director of the City of Findlay be and he is hereby authorized to advertise for bids where necessary pursuant to law and enter into contracts for construction of various projects as set forth in the Capital Improvements Program for the year 2022.

SECTION 2: That to pay for the costs of said equipment purchases and project construction there is hereby appropriated and transferred the following sums:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 72,000.00
TO:	2022 Street Preventative Maintenance <i>Project No. 32820100</i>	\$ 70,000.00
TO:	2022 Annual Street Resurfacing/Curb Repairs <i>Project No. 32820500</i>	\$ 2,000.00
FROM:	Sewer Fund	\$ 55,000.00
TO:	2022 Annual Sewer Televising Program <i>Project No. 35620300</i>	\$ 2,500.00
TO:	2022 Annual Sewer & Manhole Lining Program, <i>Project No. 35620400</i>	\$ 2,500.00
TO:	2022 Sanitary Sewer Upsizing (CSO LTCP), <i>Project No. 35620600</i>	\$ 50,000.00
FROM:	Water Fund	\$ 5,000.00
TO:	Morriscal Blvd Waterline Replacement <i>Project No. 35720200</i>	\$ 5,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer funds so that the aforementioned projects may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____