

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

DECEMBER 21, 2021

COUNCIL CHAMBERS

ROLL CALL OF 2020-2021 COUNCILMEMBERS
PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Acceptance or changes to the December 7, 2021 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS:

RESOLUTION NO. 026-2021 (*Bob Wagner resolution*) **requires one (1) reading**

first reading

A RESOLUTION COMMENDING POSTHUMOUSLY ROBERT WAGNER FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY AND HIS COMMUNITY.

ORAL COMMUNICATIONS: none

PETITIONS: none

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Findlay Municipal Court Activities Report – November 2021.

A set of summary financial reports for September 30, 2021:

- Summary of Year-To-Date Information as of November 30, 2021
- Financial Snapshot for General Fund as of November 30, 2021
- Open Projects Report as of November 30, 2021
- Cash & Investments as of November 30, 2021

Treasurer's Reconciliation Report –November 30, 2021.

Mayor Muryn - November 2021 Monthly Budget Summary

City Engineer Kalb – Spring Lake sanitary upgrade, project no. 35611600

The City of Findlay Engineering Department has finalized the design of the Spring Lake sanitary sewer, is ready to advertise the project for construction and would like to be able to bid the project as soon as possible in order to obtain the best price possible. Construction is projected to start in early spring of 2022 with completion by mid-summer. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to advertise for bids and enter into contracts for construction is requested. Ordinance No. 2021-123 was created.

City Engineer Kalb – HAN-Greenway Trail Phase III, 2022 TAP application

The City of Findlay has been invited to submit an application for next year's Transportation Alternative Program (TAP) funds. The City of Findlay's Engineering Department would like to submit an application to extend the Blanchard River Greenway Trail from the existing multi-use trail on CR 236 to Riverbed Park. Construction on the project would be during ODOT's FY2025. Legislation authorizing the Service-Safety Director and/or City Engineer to apply for the funds and sign any applicable agreements (or related documents) is requested. Ordinance No. 2021-124 was created.

Water Superintendent Phillips – transmitter replacement project

Water Superintendent Phillips is providing a brief update on the progress of the implementation of the new Advanced Metering Infrastructure (AMI) system for utilization of their water transmitter and meter system. As of December 15, 2021, the current status of the project is as follows:

- Staff has been trained and has started the mass deployment at the end of October
- Additional batteries have been added to the tablets to allow for all day use
- Billing interface is working with a few minor issues
- As anticipated, the 2G system has finally failed and has been taken off-line
- Deployment of the new system is now focusing on industrial and commercial accounts

Current stats of deployment	# of active account	# installed	% complete
○ North side (cycle one)	9,138	659	7%
○ South side (cycle two)	7,939	1,055	13%
○ Industrial commercial (cycle three)	1,541	154	10%
○ Totals	18,618	1,868	10%

Next steps:

- Continue to work towards getting all industrial and commercial accounts changed
- Working to get auto shut offs integrated into system
- Finalization of interfacing issues with dual port and compound meters

City Auditor Jim Staschiak – year-end items to transfer/appropriate

The following accounts require an appropriation or a transfer for this budget year so that the City may remain in compliance with ORC and audit. It is important that the rules be suspended and the legislation for these transfers be passed at the December 21, 2021 City Council meeting in order to remain in compliance.

Transfer Resolution:

FROM:	Public Building Maintenance #21022000-other	\$	4,000.00	
TO:	Public Building Maintenance #21022000-personal		\$	4000.00

REASON: the transfer deals with moving already appropriated funds between the department's personal services (wages and related benefits) and other (operational expenses) accounts to be able to finish the rest of the year. Resolution No. 027-2021 was created.

Appropriation Ordinance:

FROM:	Airport Fund	\$	20,500.00	
TO:	Airport Operations #25010000-personal services			\$ 15,000.00
TO:	Airport Operations #25010000-other			\$ 5,500.00

REASON: Due to staffing changes during the year and increased fuel costs, there is a need to appropriate additional funds in order for the department to be able to finish out the rest of the year.

FROM:	CR 236 TIF Fund	\$	40,568.58	
TO:	CR 236 Widening Debt Service #23060310-other			\$ 40,568.58

FROM:	CR 236 Widening Debt Service #23060310-other	\$	40,568.58	
TO:	CIT – Capital Improvement Restricted Account			\$ 40,568.58

REASON: the CR 236 debt payments were appropriated and paid initially by CIT Fund-Capital Improvements money for 2020. \$40,568.58 has been received in 2021 of TIF revenue to offset a portion of the 2021 debt payment. These appropriations allow the TIF Fund money to be used for the debt and reimburse Capital Improvements.

FROM:	County Permissive Fund	\$	358,411.92	
TO:	CR 236 Widening Debt Service #23060310-other			\$ 323,317.92
TO:	CR 236 Land Debt Service #23060210-other			\$ 35,094.00

FROM:	CR 236 Widening Debt Service #23060310-other	\$	323,317.92	
FROM:	CR 236 Land Debt Service #23060210-other	\$	35,094.00	
TO:	CIT – Capital Improvements Restricted Account			\$ 358,411.92

REASON: The CR 236 debt payments were appropriated and paid initially by Capital Improvements money for 2021. \$358,411.92 of County Permissive Fund money to pay the 2021 debt payments as an allowable use of the money. These appropriations allow the County Permissive money to be used for the debt and reimburse Capital Improvements.

FROM:	Energy Bonds Series B #23056100	\$	23,910.57	
TO:	CIT Fund – Capital Improvements Restricted Account			\$ 23,910.57

REASON: The City had to appropriate the entire amount of the interest payment for the Energy Bonds for the 2021 debt payments. However, the Series B bonds are federally subsidized and the City received a portion of the subsidy payment. Due to the federal mandated sequester, the City did not receive the entire subsidy. There is a federally established process with the IRS to request the payments that must be followed twice a year. The second payment request was filed at the earliest date of September 2020; however, that payment has not been received which means the reimbursement amount in 2021 is larger than what the City would normally be returning to the restricted account. Also, the interest amount that was due on the bonds ended up being less than was shown on the amortization schedule and was originally budgeted. These transactions take care of the return the fronted appropriation to CIT Fund – Capital Improvements Restricted Account.

FROM:	Special Assessments Sidewalks #28020000	\$	95.12	
TO:	General Fund			\$ 95.12

REASON: In 2004, the City made the final debt payment on the 2003 Sidewalk Construction Program, however, there were several assessment deferrals granted at that time in addition to several property owners that had chosen not to pay the assessment. Also, the City made the final debt payment on the 2010 Sidewalk Repair and New Construction projects in 2014. About half (1/2) of the assessed property owners chose not to pay this assessments. The City had to cover the costs of the debt payments with General Fund money and was to be reimbursed when the property owners finally made payment. The \$ 95.12 represents the amount of money that was received in 2021 for some of these properties. This money should now be returned to the General Fund. There are still a few outstanding assessments to be collected from these projects.

FROM:	Police Pension Fund	\$ 21,422.02
TO:	Police Pension #27078000-761400	\$ 21,422.02
FROM:	Fire Pension Fund	\$ 21,422.02
TO:	Fire Pension #27079000-761400	\$ 21,422.02

REASON: A portion of the amount received from the assorted property taxes from the County tax settlements is deposited into Police and Fire Pension Funds by law. The cash balance is then transferred to the General Fund at the end of the year. Although the revenue budgets for 2021 were estimated very closely, the transfers out of these funds were budgeted low. The County revises their revenue estimates after adoption of our annual appropriation ordinance, and in order to avoid potentially over-budgeting the fund on the certificate filing, the transfer out is budgeted lower than expected.

FROM:	City Income Tax Fund	\$ 670,208.00
TO:	City Income Tax #27047000-other	\$ 670,208.00

REASON: Based on current projections, the actual income tax collections will be more than the original estimate. The tax is allocated to the CIT Fund – Capital Improvements Restricted Account and the General Fund based on actual collections. It is anticipated that the City will be able to transfer more money than currently budgeted and will need the appropriation increased by this amount in order to complete the transfer to the General Fund as part of the 2021 transactions.

FROM:	General Fund	\$ 70,000.00
TO:	Self Insurance Fund	\$ 70,000.00

REASON: The Self Insurance Fund earns interest that is supposed to pay for the expenses related to the fund, however, the expenses are larger than what is able to be earned as interest. In order to pay the expense of this fund, part of the principal of the fund had to be used. This fund should always have an ending fund balance of at least one million dollars (\$1,000,000.00). This appropriation allows for that to occur. Ordinance No. 2021-125 was created.

Traffic Commission minutes – November 15, 2021.

COMMITTEE REPORTS: none.

LEGISLATION:

RESOLUTION:

RESOLUTION NO. 026-2021

See page 1 (*RECOGNITION/RETIREMENT RESOLUTIONS* section)

RESOLUTION NO. 027-2021 (*year-end transfer*) **requires one (1) reading** **first reading**
 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 028-2021 (*no PO*) **requires one (1) reading** **first reading**
 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES:

ORDINANCE NO. 2021-116 (*salary ordinance*) **requires three (3) readings** **third reading**
 AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2020-121, ORDINANCE NO. 2021-042, ORDINANCE NO. 2021-068, ORDINANCE NO. 2021-097 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-117 (*ee payroll deductions for HSA*) **requires three (3) readings** **third reading**
 AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-119 (*Airport fuel budget appropriation*) **requires three (3) readings** **second reading**
 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-120 (*ODOT FY22 Resurfacing (Bright Rd Phase II)*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR CONSTRUCTION COSTS ASSOCIATED WITH THE OHIO DEPARTMENT OF TRANSPORTATION FY22 RESURFACING (BRIGHT ROAD, PHASE II) PROJECT NO. 31993800, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-122 **requires three (3) readings** **second reading**
(*MOU - Wyandot County Sheriff & Sheriff of Putnam County (confining & support of City of Findlay overflow prisoners)*)
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING FOR THE CONFINEMENT AND SUPPORT OF CITY OF FINDLAY OVERFLOW PRISONERS AS SET FORTH IN THE MEMORANDUM OF UNDERSTANDING HERETO ATTACHED AS EXHIBIT A, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-123 (*Spring Lake Sanitary Upgrade*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR CONSTRUCTION COSTS ASSOCIATED WITH THE SPRING LAKE SANITARY UPGRADE PROJECT NO. 35611600, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-124 (*HAN-Greenway Trail Phase III, 2022 TAP application*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO APPLY FOR TRANSPORTATION ALTERNATIVE PROGRAM (TAP) FUNDS AND ENTER INTO AGREEMENTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE HAN-GREENWAY TRAIL PHASE III, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-125 (*year-end appropriations*) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING AND TRANSERFFING FUNDS AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**

Report for the month of : **November 2021**

Date of completion of most recent physical inventory
07/08/2021

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.B.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	198	68	89	1	12	0	0	368	0
New cases filed 2	34	12	17	0	4	0	0	67	0
Cases transferred in, reactivated or redesignated 3	2	0	2	0	0	0	0	4	0
TOTAL (Add lines 1-3) 4	234	80	108	1	16	0	0	439	0
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	0	0	0	0	0	0	0	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	11	8	17					36	0
Guilty or no contest plea to reduced charge 9	4	1	0					5	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	23	1	2	0	2	0	0	28	0
Transfer to another judge or court 12	0	0	0	0	0	0	0	0	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	4	4	0	0	0	0	0	8	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	0	1	1	1	2	0	0	5	0
TOTAL (Add lines 5-16) 17	42	15	20	1	4	0	0	82	0
Pending end of period (Subtract line 17 from line 4) 18	192	65	88	0	12	0	0	357	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

FTP 12-U-21

ALAN D HACKENBERG _____ Date _____

Preparer's name and telephone number if other than judge (print or type) _____ Date _____

ALAN D HACKENBERG _____ Date _____

Fax to: (614) 387-9419 -or- Mail to: Court Statistical Reporting Section Supreme Court of Ohio 65 South Front Street, 6th Floor Columbus, Ohio 43215-3431
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THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**

Report for the month of: **November 2021**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	4	69	6	160	6	329	31	1	205	811
New cases filed	2	15	105	38	459	0	90	12	0	79	798
Cases transferred in, reactivated or redesignated	3	0	18	0	30	0	0	0	0	0	48
TOTAL (Add lines 1-3)	4	19	192	44	649	6	419	43	1	284	1657
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults	5	0	7	1	28	0	69	14	0	0	119
Hearing by Magistrate (Include guilty or no contest pleas and defaults	6		2	2	21	0	0	0	0	55	80
Transfer (Include waivers of preliminary hearing and individual judge assignments	7	8	71	31	37	0	9	0	0	0	156
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	18	1	0	0	19
Other dismissals (Include dismissals at preliminary hearing)	9	0	0	0	8	0	12	5	0	26	51
Violations Bureau	10		0		331						331
Unavailability of party for trial or sentencing	11	3	29	2	37	0	0	0	0	0	71
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	0	0	0	0	0
Other terminations	13	0	21	1	3	0	1	0	0	1	27
TOTAL (Add lines 5-13)	14	11	130	37	465	0	109	20	0	82	854
Pending end of period (Subtract line 14 from line 4)	15	8	62	7	184	6	310	23	1	202	803
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0

FTP 12-6-21

ALAN D HACKENBERG

Date

Preparer's name and telephone number if other than judge (print or type)

Date

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**
 Report for the month of: **November 2021**

Date of completion of most recent physical inventory 05/12/2021
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	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	180	79	101	1	14	0	0	375	0
New cases filed 2	37	19	20	0	5	0	0	81	0
Cases transferred in, reactivated or redesignated 3	7	1	5	0	0	0	0	13	0
TOTAL (Add lines 1-3) 4	224	99	126	1	19	0	0	469	0
Jury trial 5	0	0	0	0	0	0	0	0	0
Court trial 6	0	0	0	0	0	0	0	0	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	7	11	21					39	2
Guilty or no contest plea to reduced charge 9	1	1	0					2	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	27	3	12	0	0	0	0	42	1
Transfer to another judge or court 12	1	0	0	0	0	0	0	1	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	6	2	1	0	0	0	0	9	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	1	1	0	0	4	0	0	6	0
TOTAL (Add lines 5-16) 17	43	18	34	0	4	0	0	99	0
Pending end of period (Subtract line 17 from line 4) 18	181	81	92	1	15	0	0	370	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

FTP 12-10-21

Fax to: (614) 387-9419 -or- Mail to: Court Statistical Reporting Section Supreme Court of Ohio 65 South Front Street, 6th Floor Columbus, Ohio 43215-3431
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STEPHANIE M BISHOP	Date
Preparer's name and telephone number if other than judge (print or type)	Date
ALAN D HACKENBERG	Date

MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE
 STEPHANIE M. BISHOP, JUDGE
 HEATHER M EIGEL, CLERK
 DAVID D. BEACH
 Director of Court Services

FINDLAY MUNICIPAL COURT
 318 DORNEY PLAZA RM 206
 FINDLAY, OHIO 45839
 TELEPHONE 419-424-7141
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for November, 2021

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CASES FILED:				
TRAFFIC	497	7,042	818	7,207
TRAFFIC COMPANION	98	942	93	948
TRAFFIC OVERTIME PARKING	-	-	-	2
CRIMINAL	120	1,700	131	1,537
CRIMINAL COMPANION	16	156	19	161
SEARCH WARRANT	12	72	4	88
CIVIL	102	1,361	115	1,859
SMALL CLAIMS	79	984	77	905
EXTRADITION	-	19	4	26
HABITUAL TRAFFIC VIOLATOR	-	5	-	-
OTHER	12	188	19	146
TOTALS	936	12,469	1,280	12,879
COURT PROCEEDINGS:				
Admin License Suspension	3	11	1	2
APPEAL DOG DESIGNATION	-	2	-	1
Arraignment	633	9,284	872	9,069
Attachment	2	43	2	85
Bond	1	29	1	27
Civil Status Conference	2	35	-	34
COMMUNITY SERVICE REVIEW	14	235	16	217
Contempt of Court	29	439	60	484
CONTESTED DUS CONTEMPT HEARING	-	11	-	-
Contested Small Claims	2	15	2	10
Continued	625	6,899	714	7,943
Damages	-	11	1	32
Debtors Examination	29	299	63	267
Default	-	6	-	4
Desk Review	123	1,646	247	1,814
DIVERSION PLEA	2	34	3	27
DUS CLINIC	-	72	-	-
DUS DIVERSION REVIEW	4	93	6	90
Expungement	-	36	7	67
Extradition	-	13	2	19
Forcible Detention	12	135	9	170
Garnishment	2	9	5	18
Hearing on Motion	5	108	2	98
HEARING ON MOTION TO SEAL RECOR	3	37	-	-
HEARING ON WARRANT	-	250	34	245
Jury Trial	1	4	-	4
Limited Privileges	-	5	-	1
Marriage	4	36	1	21
Mediation	-	1	-	2
Miscellaneous	1	27	-	23
Motion to Compel	-	-	-	2
Motion to Dismiss	-	-	-	1
Motion to Vacate Judgment	-	1	-	-
Motion to Withdraw as Counsel	1	19	2	26
No Hearing	-	-	-	2

FINDLAY MUNICIPAL COURT Monthly Report for November, 2021

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Plea	93	1,135	76	1,134
Preliminary	9	80	2	84
Pre-Trial	178	2,018	134	1,745
Pre-Trial with Judge	52	661	60	748
Reconsideration of Sentence	-	9	22	65
Restitution	-	2	4	16
Revivor	1	85	17	111
Revocation	21	119	10	159
RULE 4	-	1	-	-
SAFE SURRENDER	-	49	-	107
SECOND PRETRIAL	117	1,096	58	925
Sentencing	4	90	5	85
Small Claims	81	746	48	724
STATUS CONFERENCE	1,844	15,754	1,639	10,322
Suppression	4	34	4	36
TELEPHONE PRETRIAL	17	272	29	201
Trial	3	52	6	52
WRIT OF RESTITUTION	7	105	4	132
WRITTEN PLEA	9	98	9	59
TOTALS	3,938	42,251	4,177	37,510

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CRIMINAL VIOLATIONS:				
ASSAULT	3	37	3	50
BURGLARY	1	4	1	3
CONTEMPT	-	16	-	6
CRIMINAL DAMAGING	2	23	-	21
CRIMINAL TRESPASS	5	58	1	39
DISORDERLY CONDUCT	11	121	10	98
DOMESTIC VIOLENCE	20	167	7	168
DRUG ABUSE	27	542	50	456
OPEN CONTAINER PROHIBITED	4	26	-	39
OVI	-	1	-	3
RESISTING ARREST	4	29	-	17
ROBBERY	-	2	-	3
TELEPHONE HARASSMENT	2	7	2	12
THEFT	9	188	16	212
UNDERAGE CONSUMPTION	-	12	-	7
OTHER CRIMINAL	48	639	60	570
TOTALS	136	1,872	150	1,704
TRAFFIC VIOLATIONS:				
ACD/SPEED	32	264	26	230
DISOBEYING TRAFFIC CONTROL DEV	13	176	18	226
DRIVING UNDER SUSPENSION	40	631	69	651
EXPIRED REGISTRATION	18	126	4	127
FAIL TO MAINTAIN CONTROL	32	237	12	236
FAILURE TO YIELD RIGHT OF WAY	10	166	8	125
LEAVING SCENE OF AN ACCIDENT	3	43	6	60
LEFT OF CENTER	2	9	2	14
OVERLOAD	26	698	97	606
OVI	53	480	31	381
PASSING A STOPPED SCHOOL BUS	9	37	4	12
RECKLESS OPERATION	-	13	1	15
SEAT BELT	65	737	94	569
SPEEDING	148	2,957	328	3,035
OVERTIME PARKING	-	-	-	2
OTHER TRAFFIC	144	1,410	211	1,868
TOTALS	595	7,984	911	8,157

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

FINDLAY MUNICIPAL COURT Monthly Report for November, 2021

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

ARRESTING AGENCY:

PATROL	-	-	-	-
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	296	4,748	605	4,979
OMVI	22	227	14	157
CRIMINAL FELONIES	1	18	2	8
CRIMINAL MISDEMEANORS	14	398	52	354
SEARCH WARRANTS	4	8	-	8
FINDLAY P.D. (BY ORDINANCE)	-	-	-	1
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	161	1,938	179	1,724
OMVI	20	173	16	166
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	29	374	29	342
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)	-	-	-	-
OVERTIME PARKING	-	-	-	6
TRAFFIC OTHER	7	11	-	2
OMVI	-	1	-	-
CRIMINAL FELONIES	8	80	3	82
CRIMINAL MISDEMEANORS	70	749	46	666
SEARCH WARRANTS	2	41	3	57
SHERIFF	-	-	-	1
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	69	747	91	954
OMVI	10	79	1	53
CRIMINAL FELONIES	5	14	2	8
CRIMINAL MISDEMEANORS	4	158	10	161
SEARCH WARRANTS	6	22	1	15
OTHERS	-	-	-	-
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	9	60	5	111
OMVI	1	1	-	6
CRIMINAL FELONIES	1	1	-	1
CRIMINAL MISDEMEANORS	4	63	6	73
SEARCH WARRANTS	-	1	-	8
TOTALS	743	9,912	1,065	9,943
PROBATION:				
ESTABLISHED	16	173	14	172
TERMINATED	21	205	21	251
CURRENT	71	71	83	83
TOTALS	108	449	118	506

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ACTIVITIES ORDERED:	-	1	-	-
ALCOHOL EVALUATION	-	-	-	1
ALCOHOL/SUBSTANCE EVAL	6	123	11	150
ANGER MANAGEMENT	-	3	-	13
BENCH WARRANT TO AGENCY	257	2,898	265	2,230
COMMUNITY SERVICE	-	3	2	16
COMMUNITY SERVICE CITY	4	33	-	1
COMMUNITY SERVICE COUNTY	-	141	27	236
COMMUNITY SERVICE INDIVIDUAL	16	190	17	195
COMMUNITY SERVICE NO JAIL	1	7	-	3
DIP	13	176	10	171
DOMESTIC VIOLENCE PROGRAM	-	3	1	5
ELECTRONIC HOME MONITORING	-	5	2	43
EXECUTION TO AGENCY	-	1	-	-
HOUSE ARREST	-	3	1	35
JAIL	7	69	9	75
Jail Term Suspended Condition	-	1	-	-
MENTAL EVAL	1	10	1	8
NO CONTACT WITH VICTIM	-	14	-	-
Pay Restitution	-	21	5	19
Probation	2	84	8	95
SCRAM	3	39	2	45
STAR Program	3	59	3	83
TREATMENT CLEARVIEW SERV	-	8	-	14
TREATMENT FRC	1	37	6	80
TREATMENT MISCELLANEOUS	3	54	6	66
UCP	-	6	1	7
VIP	11	161	5	169
TOTALS	328	4,150	382	3,760

FINDLAY MUNICIPAL COURT Monthly Report for November, 2021

*****CURRENT YEAR*****
MTD YTD

*****LAST YEAR*****
MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$1,609.00	\$33,189.60	\$1,052.00	\$25,802.13
BOND FEES	\$548.50	\$3,784.83	\$400.00	\$4,505.00
CIVIL DEPOSIT TENDERS	\$0.00	\$1,426.00	\$911.23	\$4,134.80
COURT COST	\$44,500.21	\$615,460.83	\$68,545.31	\$687,214.92
DUI ENFORCEMENT	\$1,973.34	\$29,668.38	\$2,604.50	\$29,933.00
ELECTRONIC IMAGING	\$2,828.56	\$41,851.47	\$4,151.31	\$44,696.00
FINES & FORFEITURES	136,940.51	\$1,849,445.26	181,792.79	\$1,764,145.62
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$459.23	\$7,151.27	\$361.00	\$5,982.41
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$10.31	\$205.19	\$26.87	\$453.87
JAIL HOUSING	\$21,127.48	\$207,794.88	\$10,446.91	\$162,150.32
JAIL REIMBURSEMENT	\$795.76	\$4,962.21	\$74.95	\$4,063.07
LEGAL RESEARCH	\$4.00	\$58.00	\$5.50	\$58.41
MEDIATION	\$900.63	\$13,102.63	\$1,346.50	\$14,145.41
MISCELLANEOUS	\$20,217.88	\$284,344.08	\$25,469.97	\$273,555.05
MUNI COURT COMPUTERIZATION	\$4,522.07	\$65,034.07	\$4,126.15	\$44,797.72
MUNI COURT IMPROVEMENT	\$11,710.61	\$168,586.38	\$12,825.34	\$141,984.62
RESTITUTION	\$140.64	\$8,195.08	\$867.88	\$8,068.58
SPECIAL PROJECTS	\$19,692.60	\$279,984.81	\$21,655.83	\$238,723.00
STATE PATROL	\$13,176.09	\$226,413.64	\$24,436.90	\$224,906.63
TRAFFIC/CRIMINAL BONDS	\$11,752.45	\$73,188.53	\$23.39	\$36,977.64
	292,909.87	\$3,913,847.14	361,124.33	\$3,716,298.20

DISTRIBUTIONS:

ALCOHOL MONITORING	\$1,609.00	\$32,469.60	\$1,052.00	\$25,355.13
BOND FEES	\$548.50	\$3,709.83	\$400.00	\$4,505.00
CIVIL DEPOSIT TENDERS	\$0.00	\$1,401.00	\$225.00	\$4,241.26
COURT COST	\$44,328.21	\$612,075.20	\$63,188.89	\$678,911.50
DUI ENFORCEMENT	\$1,969.95	\$29,592.53	\$2,604.50	\$29,830.03
ELECTRONIC IMAGING	\$2,822.56	\$41,768.47	\$4,151.31	\$44,603.00
FINES & FORFEITURES	136,893.51	\$1,852,975.93	181,246.20	\$1,773,370.27
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$459.23	\$7,126.27	\$361.00	\$5,957.41
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$10.31	\$205.19	\$26.87	\$453.87
JAIL HOUSING	\$15,085.90	\$201,174.22	\$10,446.91	\$160,191.24
JAIL REIMBURSEMENT	\$795.76	\$4,962.21	\$74.95	\$4,063.07
LEGAL RESEARCH	\$4.00	\$58.00	\$5.50	\$58.41
MEDIATION	\$899.63	\$13,082.63	\$1,345.50	\$14,116.41
MISCELLANEOUS	\$28,086.06	\$372,175.60	\$33,503.46	\$381,673.52
MUNI COURT COMPUTERIZATION	\$4,514.25	\$64,938.25	\$4,126.15	\$44,704.72
MUNI COURT IMPROVEMENT	\$11,687.61	\$168,301.38	\$12,825.34	\$141,674.62
RESTITUTION	\$140.64	\$7,556.52	\$696.90	\$6,884.94
SPECIAL PROJECTS	\$19,671.60	\$279,593.81	\$21,655.83	\$238,227.00
STATE PATROL	\$13,018.09	\$224,779.04	\$24,436.90	\$223,357.63
	282,544.81	\$3,917,945.68	362,373.21	\$3,782,179.03

DISTRIBUTED TO:

FINDLAY MUNICIPAL COURT Monthly Report for November, 2021

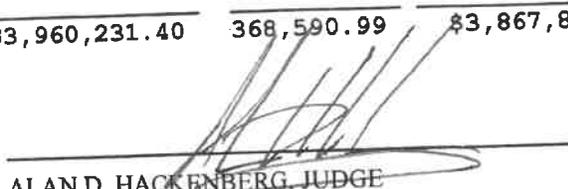
*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

	MTD	YTD	MTD	YTD
CITY OF FINDLAY	128,000.18	\$1,836,573.07	147,512.11	\$1,674,707.23
HANCOCK COUNTY	\$18,380.60	\$228,248.56	\$17,486.23	\$211,421.96
OTHERS	101,670.66	\$1,323,388.82	145,054.50	\$1,387,941.58
STATE OF OHIO	\$37,289.79	\$572,020.95	\$58,538.15	\$593,782.70
	<u>285,341.23</u>	<u>\$3,960,231.40</u>	<u>368,590.99</u>	<u>\$3,867,853.47</u>



 STEPHANIE M. BISHOP, JUDGE



 ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Wednesday, December 08, 2021

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of November 30, 2021
Financial Snapshot for General Fund as of November 30, 2021
Open Projects Report as of November 30, 2021
Cash & Investments as of November 30, 2021

Respectfully Submitted,

A handwritten signature in blue ink, which appears to read "Jim Staschiak II". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jim Staschiak II
City Auditor

CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF NOVEMBER 30, 2021

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	352,147	171,415	48.7%	3,250	2,525	77.7%
MAYOR'S OFFICE	337,249	281,514	83.5%	5,600	9,486	169.4%
AUDITOR'S OFFICE	753,427	583,547	77.5%	401,420	541	0.1%
TREASURER'S OFFICE	22,594	19,869	87.9%	-	-	0.0%
LAW DIRECTOR	707,202	588,642	83.2%	128,289	122,996	95.9%
MUNICIPAL COURT	2,506,314	2,068,649	82.5%	1,298,090	1,324,043	102.0%
CIVIL SERVICE OFFICE	153,224	107,612	70.2%	25,000	20,135	80.5%
PLANNING & ZONING	153,009	153,009	100.0%	-	-	0.0%
COMPUTER SERVICES	621,885	486,752	78.3%	562,499	575,550	102.3%
GENERAL EXPENSE	2,756,735	1,860,184	67.5%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	20,736,521	20,611,692	99.4%
POLICE DEPARTMENT	8,650,412	7,081,714	81.9%	668,020	442,880	66.3%
DISASTER SERVICES	74,325	52,893	71.2%	13,211	13,211	0.0%
FIRE DEPARTMENT	8,745,425	7,037,007	80.5%	1,199,556	933,290	77.8%
DISPATCH CENTER	1,246,587	1,070,396	85.9%	45,000	45,000	100.0%
SAFETY DIRECTOR	117,424	42,946	36.6%	-	-	0.0%
HUMAN RESOURCES	152,821	122,625	80.2%	-	-	0.0%
SERVICE DIRECTOR	162,260	113,680	70.1%	-	-	0.0%
ENGINEERING OFFICE	884,969	631,463	71.4%	113,050	79,484	70.3%
PUBLIC BUILDING	489,260	331,806	67.8%	-	52	#DIV/0!
ZONING	379,702	251,385	66.2%	78,900	70,136	88.9%
PARK MAINTENANCE	1,224,174	967,474	79.0%	122,220	130,632	106.9%
RESERVOIR RECREATION	13,775	4,870	35.4%	-	-	0.0%
RECREATION MAINTENANCE	171,635	49,516	28.8%	91,435	91,435	100.0%
RECREATION FUNCTIONS	960,147	738,844	77.0%	652,300	580,166	88.9%
CEMETERY DEPARTMENT	458,618	340,555	74.3%	144,300	157,364	109.1%
TOTAL GENERAL FUND	32,095,320	25,158,368	78.4%	26,288,661	25,210,617	95.9%

CONTINUED ON REVERSE

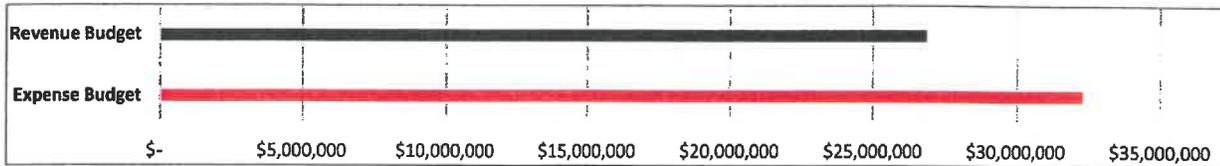
	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	3,217,338	2,394,584	74.4%	3,050,770	2,859,087	93.7%
TRAFFIC-SIGNALS	594,895	468,322	78.7%	110,000	112,768	102.5%
TOTAL SCM&R FUND	3,812,233	2,862,906	75.1%	3,160,770	2,971,855	94.0%
SCM&R HIWAYS	173,135	136,604	78.9%	203,000	183,773	90.5%
TOTAL SCM&R HIWAYS FUND	173,135	136,604	78.9%	203,000	183,773	90.5%
AIRPORT OPERATIONS	1,251,391	1,061,839	84.9%	1,063,514	1,237,390	116.3%
TOTAL AIRPORT FUND	1,251,391	1,061,839	84.9%	1,063,514	1,237,390	116.3%
WATER TREATMENT	3,578,201	2,234,967	62.5%	12,000	23,418	195.2%
WATER DISTRIBUTION	1,770,339	1,350,954	76.3%	126,400	122,605	97.0%
UTILITY BILLING	1,152,038	801,993	69.6%	8,049,812	7,405,436	92.0%
SUPPLY RESERVOIR	624,900	289,053	46.3%	19,878	39,045	196.4%
TOTAL WATER FUND	7,125,478	4,676,968	65.6%	8,208,090	7,590,504	92.5%
SANITARY SEWER MAINT	1,151,745	859,949	74.7%	400	2,120	530.1%
STORMWATER MAINT	753,841	664,014	88.1%	794,844	725,492	91.3%
WATER POLLUTION CONTROL	3,305,076	2,487,086	75.3%	8,871,300	8,083,222	91.1%
TOTAL SEWER FUND	5,210,662	4,011,049	77.0%	9,666,544	8,810,835	91.1%
PARKING	97,476	84,467	86.7%	83,828	78,671	93.8%
TOTAL PARKING FUND	97,476	84,467	86.7%	83,828	78,671	93.8%
SWIMMING POOL	127,129	85,716	67.4%	117,520	117,520	100.0%
TOTAL SWIMMING POOL FUND	127,129	85,716	67.4%	117,520	117,520	100.0%
CIT ADMINISTRATION	17,601,825	17,331,607	98.5%	21,680,000	28,494,599	131.4%
TOTAL CIT FUND	17,601,825	17,331,607	98.5%	21,680,000	28,494,599	131.4%

SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

11/30/2021

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	16,657,732
Revenue and Receipts Projection General Fund	\$	26,876,831	
Expenses Appropriated General Fund (assumes \$0.00 returned by departments)	\$	(32,286,974)	
BUDGETED OPERATIONAL SURPLUS/(DEFICIT)			(\$5,410,144)
BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE			\$ 11,247,589



MONITORING INTANGIBLE / ANTICIPATED ITEMS

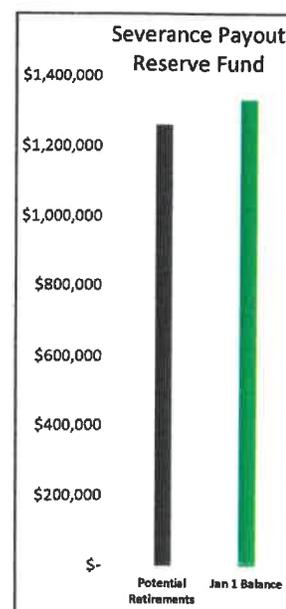
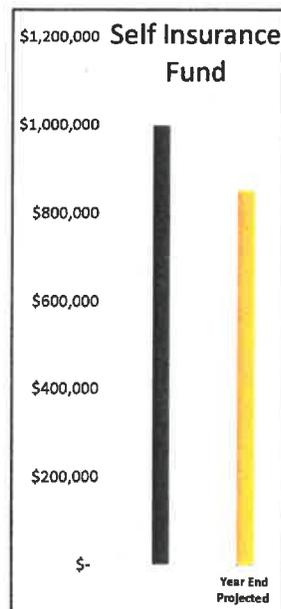
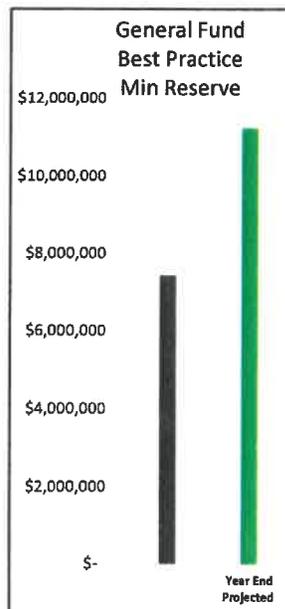
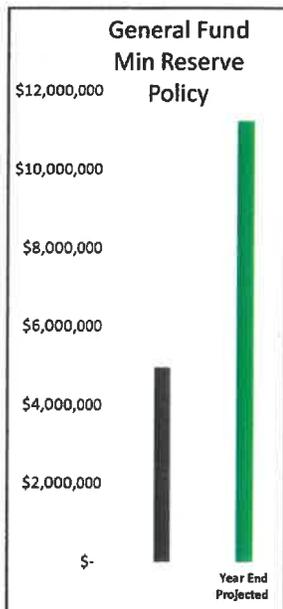
POSSIBLE

LIKELY

- Revenue Differential + / (-)
- Expense Differential + / (-)
- 2020 Proposed Capital Improvements Plan General Fund Dollars
- Fund Subsidies + / (-)

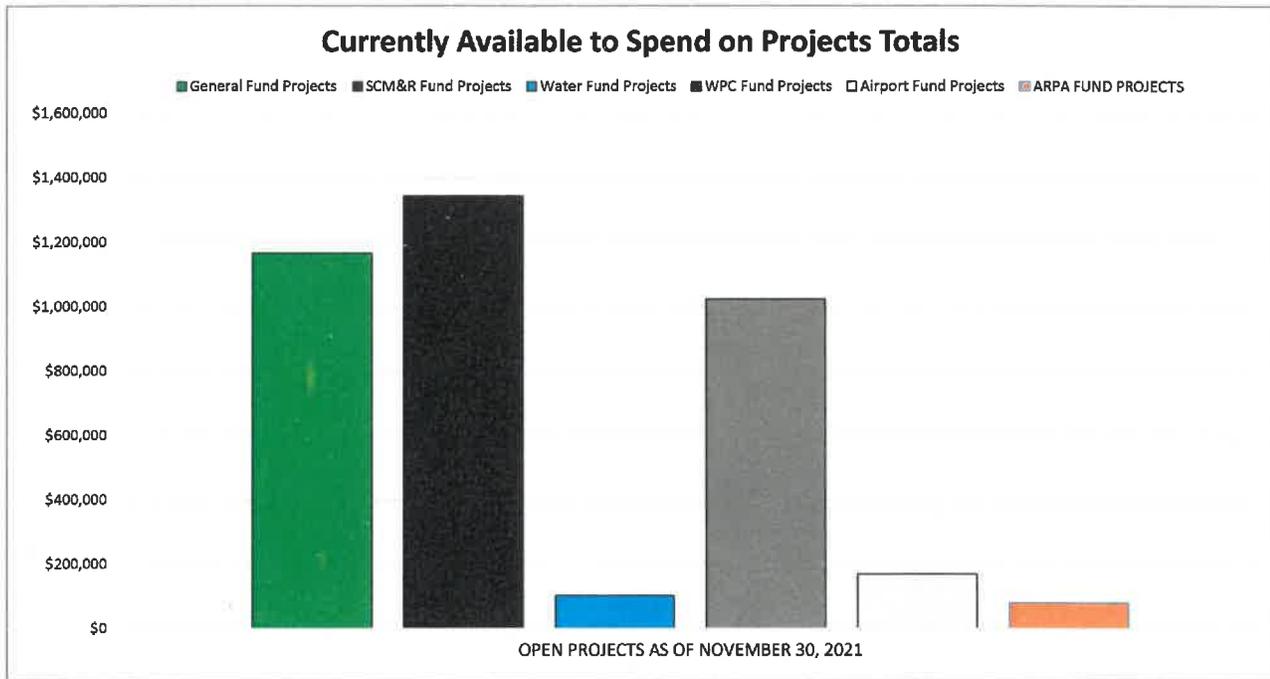
FINANCIAL POLICY AMOUNTS

			Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	4,965,818	\$ 11,247,589	\$6,281,771
Best Practice General Fund Minimum Reserve	\$	7,448,727	\$ 11,247,589	\$3,798,862
General Fund Rainy Day Reserve Account #10000000-818002	\$	1,500,000	\$ 1,500,000	\$0
Self Insurance Fund (\$1MM reserve)	\$	1,000,000	\$ 852,912	(\$147,088)
Severance Payout Reserve Fund & Potential Retirements in 2021	\$	1,333,771	\$ 1,261,403	\$72,368



** subject to release of prior year audit

**CITY OF FINDLAY
OPEN PROJECTS AS OF NOVEMBER 30, 2021**



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31903700	2020 PD CIT SUPPORT/EXPANSION	40,000	17,425	-	22,575
31903800	2020 EMORY ADAMS PARKING LOT	10,000	-	-	10,000
31912000	PARKER TRAINING/RESTROOM REMODEL	41,559	38,915	2,391	254
31912200	21 GIS SYSTEM FUNCTIONALITY GROWTH	10,000	-	-	10,000
31912400	21 BAND SHELL STRUCTURE/ROOF	70,000	63,302	2,300	4,398
31912500	TRAFFIC/FABRICATION SHOP	40,000	-	-	40,000
31912600	FY20 FIRE AFG PROGRAM	129,000	85,000	-	44,000
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	-	150,000	-
31913200	PD QUICK RESPONSE FY 2022	62,500	18,938	43,562	-
31913300	21 LEAN-TO MANLEY BLDG	40,000	-	-	40,000
31913400	21 UPGRADE SHELTER 15	40,000	-	-	40,000
31913700	DOWNTOWN RECREATION AREA	5,000	-	-	5,000
31948200	OHIO 629 - MARATHON	250,000	7,787	10,000	232,213
31955300	ROWMARK 629 ROADWORK	100,000	1,516	2,234	96,250
31966800	2017 ORC PD REQUIRED TRAINING	39,556	1,102	-	38,454
31976900	2017 CRISIS INTERVENTION TRAINING	11,703	5,772	-	5,931
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	706,198	20,954	4,618
31980800	ORC PD REQUIRED TRAINING	29,320	28,583	-	737
31983000	VHF RADIO SYSTEM	643,935	579,934	2,521	61,480
31990400	DISASTER RECOVERY SITE @ CUBE	55,000	25,712	2,443	26,845
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	48,675	47,891	3,434
31993800	RVR GREENTRAIL TO RIVERBEND	236,509	210,990	24,778	741
31994700	MUNI BUILDING HVAC CONTROLLER	245,000	184,714	-	60,286
31994900	FIRE STRICT FACILITY	250,000	14,443	59,357	176,200
31995000	HPD GRANT 2020	14,961	4,058	2,265	8,638
GENERAL FUND PROJECTS		3,345,813	2,043,066	370,694	932,054

<u>PROJECT NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL APPROPRIATED INCEPTION TO DATE</u>	<u>TOTAL EXPENSED INCEPTION TO DATE</u>	<u>TOTAL PENDING PURCHASE ORDERS</u>	<u>CURRENTLY AVAILABLE TO SPEND</u>
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32801500	CROSSING LIGHT IMPROVEMENT	15,000	13,247	-	1,753
32803100	MLK PWKY IMPROVEMENTS	1,419,467	1,070,223	348,774	471
32803300	STATE & MARKLE RECONSTRUCTION	20,000	14,607	2,143	3,250
32810400	21 STREET PREV MAINTENANCE	600,000	416,388	52,784	130,828
32810900	21 STREET RESURFACING	1,323,973	1,213,462	87,875	22,636
32811000	WEST MAIN CROSS CORRIDOR STUDY	100,200	53,276	46,630	294
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32811500	2021 CITY SIDEWALKS/RAMPS	50,000	11,359	15,641	23,000
32852700	W SANDUSKY/WESTERN AVENUE	190,000	92,201	21,045	76,754
32864600	CR212/CR236 WIDENING	140,000	116,173	21,444	2,383
32872100	S MAIN/LINCOLN INTERSECTION	125,000	72,998	24,200	27,802
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	69,424	43,741	11,835
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	69,036	27,600	28,364
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,193,791	358,680	919,029
32894300	LOGAN AVE PH3 CDBG	794,233	477,778	246,679	69,776
	SCM&R FUND PROJECTS	8,945,373	6,303,962	1,297,237	1,344,174
32913000	RIVERSIDE DAM MODIFICATIONS-ARPA	80,000	-	-	80,000
	ARPA FUND PROJECTS	80,000	-	-	80,000
35202300	AIP-28 REHAB TAXIWAY A	432,624	13,249	414,380	4,995
35210500	AIRPORT NORTH APRON REHAB	189,046	3,646	87,323	98,076
35211400	AIRPORT UST CORRECTIVE ACTION	50,000	19,371	-	30,629
35211700	FAA ACRGP 2021	23,000	7,330	-	15,670
35212900	AIRPORT TERMINAL BUILDING REPAIRS	90,000	-	84,588	5,412
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	113,134	20,236	5,813
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	51,306	-	7,694
	AIRPORT FUND PROJECTS	982,853	208,036	606,528	168,289

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35510200	HARRISON AVENUE STORM DRAINAGE	25,000	-	500	24,500
35510300	LAKE CASCADES STORM PUMP STATION	50,000	42,500	-	7,500
35600600	20 SEWER & MANHOLE LINING	348,500	298,821	-	49,679
35601000	2020 MANHOLE ADJUSTMENT	75,000	71,492	1,000	2,508
35601200	BLUE BONNET/BITTERSWEET SAN	639,946	639,946	-	0
35601300	WPC CLARIFIER 3&4 REHAB	20,000	12,000	5,500	2,500
35603400	NORTHSIDE SWR TELEVISE & LINE	297,500	54,809	22,200	220,491
35610600	21 SEWER & MANHOLE LINING	5,000	-	500	4,500
35610700	2021 COMBINED SEWER OVERFLOW	40,000	-	-	40,000
35610800	2021 SEWER TELEVISING	5,000	-	500	4,500
35611200	SEWER TRUCK BAY/ADMIN ROOF REP	60,000	-	57,650	2,350
35611600	SPRINGLAKE SANITARY UPGRADE	625,000	18,351	1,649	605,000
35611900	CSO 8004 FLAP GATE REHAB	30,000	-	28,361	1,639
35674500	LTCP EVALUATION STUDY	340,000	318,490	220	21,290
35675000	SANITARY SEWER CR 212	45,000	7,269	731	37,000
35691700	MADISON & MONROE	568,800	568,780	-	20
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
SEWER FUND PROJECTS		3,194,746	2,051,348	119,920	1,023,478
35710100	RECTOR AVENUE WATERLINE REPLACE	500	-	-	500
35711300	EAST & E MAIN CROSS WATERLINE	185,000	167,739	-	17,261
35781800	WTP SCADA SYSTEM UPGRADES	585,600	227,365	340,350	17,885
35782200	UB OFFICE RENOVATIONS	10,000	6,515	-	3,485
35782600	WTP & RES SECURITY CAMERAS	150,000	59,442	47,497	43,061
35782800	RESERVOIR TRANSFER LINE REHAB	20,000	167	-	19,833
35783300	WATER METER SYSTEM REPLACE	1,267,622	154	1,267,468	0
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	49,800	200
35794400	LARGE METER TESTING CALIBRAT	95,625	95,625	-	-
WATER FUND PROJECTS		2,364,347	557,007	1,705,115	102,225

<u>PROJECT</u> <u>NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL</u> <u>APPROPRIATED</u> <u>INCEPTION TO DATE</u>	<u>TOTAL</u> <u>EXPENSED</u> <u>INCEPTION TO DATE</u>	<u>TOTAL</u> <u>PENDING</u> <u>PURCHASE ORDERS</u>	<u>CURRENTLY</u> <u>AVAILABLE</u> <u>TO SPEND</u>
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CITY OF FINDLAY
CASH & INVESTMENTS AS OF NOVEMBER 30, 2021

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 934,000.00	STAR OHIO @ 0.080%	
133,504.26	STAR OHIO @ 0.080%	
24,003,500.00	STAR OHIO @ 0.080%	
1,565,176.75	STAR OHIO @ 0.080%	
42,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.200%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.350%	WATERFORD BANK
<hr/>		
\$ 69,876,181.01	INVESTMENT TOTAL	
2,671,658.92	5/3 BANK ACCOUNT BALANCE	
-	ACCRUED INVESTMENT INTEREST	
<hr/>		
<u>\$ 72,547,839.93</u>	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

GENERAL	\$ 17,348,589
SCM&R	523,705
SCM&R HIWAY	322,638
SEVERANCE PAYOUT RESERVE	961,916
AIRPORT	234,549
WATER	6,252,695
SEWER	7,549,678
STORMWATER	2,657,473
PARKING	53,543
CIT ADMINISTRATION	8,273,277
CIT CAPITAL IMPROVEMENT	908,586

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF NOVEMBER 30, 2021

\$19,349,138.65	General Fund
1,500,000.00	General Fund Restricted Rainy Day
1,506,893.61	General Fund Projects
1,271,347.66	SCM&R Fund
1,326,288.07	SCM&R Fund Projects
358,411.92	County Permissive License Fund
350,387.78	State Highway Fund
2,879.59	Law Enforcement Trust Fund
3,906.67	Drug Law Enforcement Trust Fund
327,120.65	ID Alcohol Treatment Fund
69,527.74	Enforcement & Education Fund
777,567.74	Court Special Projects Fund
147,667.85	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
154,550.42	Alcohol Monitoring Fund
163,754.89	Mediation Fund
170,839.92	Electronic Imaging Fund
20,689.66	Legal Research Fund
1,092,093.14	Severance Payout Fund
2,079,181.21	APRA Fund
80,000.00	ARPA Fund Projects
114,655.69	Debt Service Fund
40,568.58	CR 236 TIF Fund
861,894.24	Municipal Court Improvement Fund
592,343.92	Airport Fund
226,846.25	Airport Fund Projects
9,764,673.81	Water Fund
922,951.67	Water Fund Restricted
1,713,141.12	Water Fund Projects
7,588,783.65	Sewer Fund
6,110,021.57	Sewer Fund Restricted
772,456.80	Sewer Fund Projects
64,464.24	Parking Fund
-	Parking Fund Projects
49,531.03	Swimming Pool Fund
-	Swimming Pool Fund Projects
33,626.58	Internal Service Central Stores Fund
712,162.55	Internal Service Workers Comp Fund
932,687.60	Internal Service Self Insurance Fund
7,080,984.08	CIT Fund
1,488,338.99	CIT Fund- Restricted Capital Improvements
288,357.76	Police Pension Fund
288,357.76	Fire Pension Fund
61,428.28	Unclaimed Monies Fund
240,227.82	Tax Collection Agency Fund
1,586,358.25	Cemetery Trust Fund
168,466.71	Private Trust Fund
68,286.47	Guaranteed Deposits
-	Special Assessments Pavements Fund
95.12	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
21,772.66	Special Assessments Storm Fund
<u>\$72,547,839.93</u>	TOTAL CASH & INVESTMENTS



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866

Treasurer's Reconciliation for November 30, 2021

TREASURER

Fifth Third Initial Balance	2,698,450.53
- Withdrawals ()	(4,286,241.70)
+ Deposits	4,569,183.26
Ending Balance	<u>2,981,392.09</u>

- Outstanding checks ()	(335,566.62)
Deposit in transit	25,833.45

Treasurer's Checking Bal	<u>2,671,658.92</u>
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Investment Principal	69,876,181.01
----------------------	---------------

Treasurer's Total Cash and Investments	<u>72,547,839.93</u>
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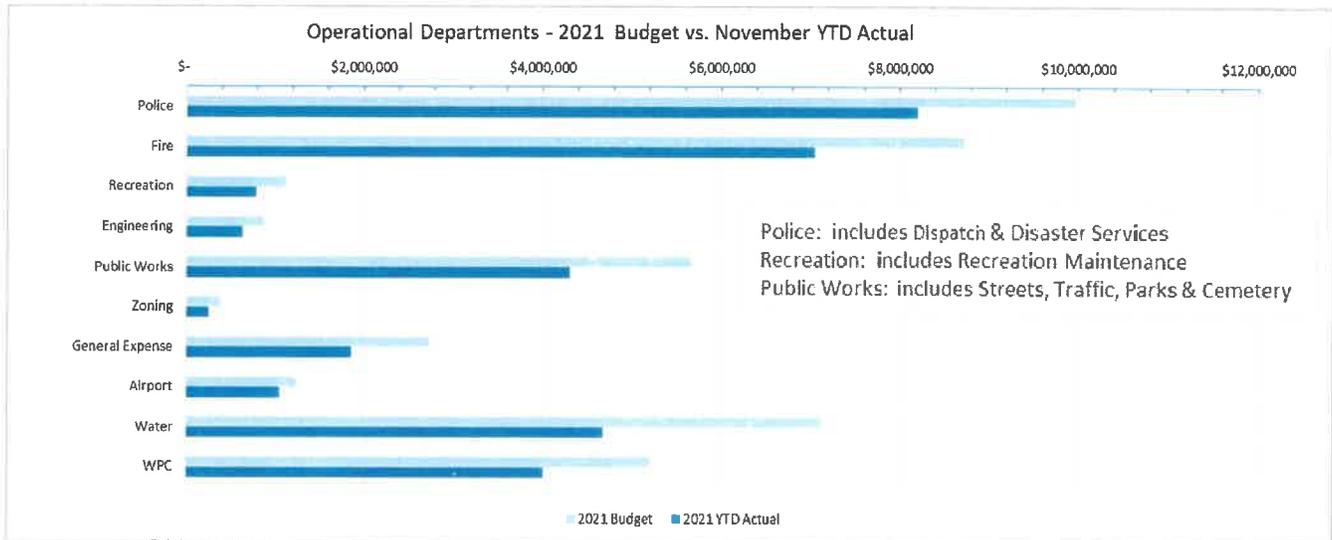
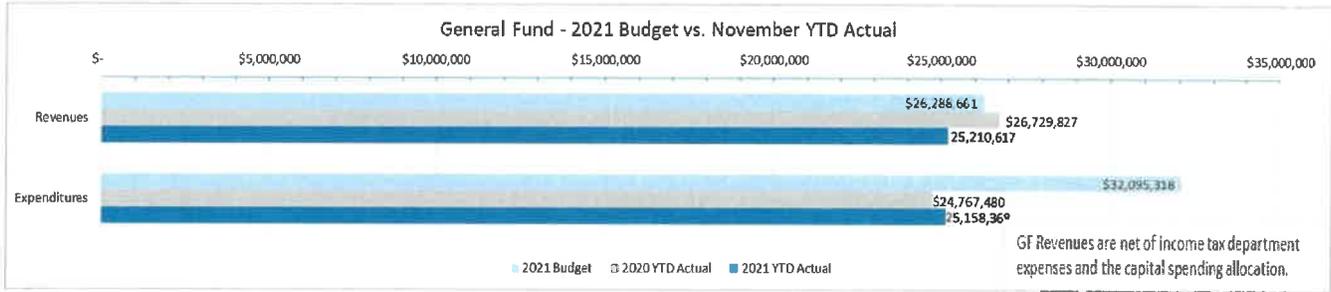
AUDITOR

Auditor's Checking Bal	2,671,658.92
------------------------	--------------

Auditor's Total Cash and Investments	<u>72,547,839.93</u>
--------------------------------------	----------------------

Respectfully submitted,

Susan Jo Hite
Treasurer



General Fund Revenues & Expenditures		
Prior Year Ending Cash Balance 12/31/20	\$	16,657,732
Revenues YTD November	\$	25,210,617
Operational Expenditures YTD November	\$	25,158,368

Honorable City Council
Findlay, OH 45840

December 14, 2021

RE: Spring Lake Sanitary Upgrade
Project No. 35611600

Dear Council Members,

The Engineering Department has finalized the design of the Spring Lake sanitary sewer and is ready to advertise the project for construction. Engineering would like to be able to bid the project as soon as possible, so that we can obtain the best price possible. Construction is projected to start in early spring of 2022 and be completed by the middle of summer.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service-Safety Director, and/or City Engineer to advertise for bids and enter into contracts for construction.

If you have any questions, please feel free to contact me or the Mayor.

Sincerely,



Jeremy Kalb, PE
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

December 14, 2021

RE: HAN-Greenway Trail Phase III, 2022 TAP Application

Dear Council Members,

The City of Findlay has been invited to submit an application for next year's Transportation Alternative Program (TAP) funds. The Engineering Department would like to submit an application to extend the Blanchard River Greenway Trail from the existing multi-use trail on County Road 236 to Riverbend Park. Construction on the project would be during ODOT's 2025 fiscal year

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Service-Safety Director or City Engineer to apply for the funds, and sign any applicable agreement or related documents.

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb, PE
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

December 15, 2021

Honorable City Council
City of Findlay, Ohio

Re: Transmitter Replacement Project

Dear Honorable Council Members,

I want to provide a brief update on the progress of the implementation of the new Advanced Metering Infrastructure (AMI) system for utilization of our water transmitter and meter system.

As of December 15, 2021, the current status of the project is as follows.

- Staff have been trained and started the mass deployment at the end of October
 - Additional batteries have been added to the tablets to allow for all day use
 - Billing interface is working still having a few minor issues
 - As anticipated the 2G system has finally failed and has been taken off-line
 - Deployment of the new system is now focusing on Industrial and Commercial accounts
 - Current stats of deployment
- | | # of active account | # Installed | % complete |
|---------------------------------------|---------------------|-------------|------------|
| ○ North Side (cycle One) | 9138 | 659 | 7% |
| ○ South Side (cycle Two) | 7939 | 1055 | 13% |
| ○ Industrial Commercial (cycle Three) | <u>1541</u> | <u>154</u> | <u>10%</u> |
| ○ Totals | 18,618 | 1,868 | 10% |

Next Steps:

- Continue to work towards getting all Industrial and Commercial accounts changed
- Working to get Auto Shut off's integrated into system
- Finalization of interfacing issues with dual port and compound meters

Respectfully Submitted,


Jason W. Phillips

Water Superintendent

City of Findlay



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

December 15, 2021

The Honorable Council
Findlay, Ohio 45840

SUBJECT: YEAR-END ITEMS TO TRANSFER /APPROPRIATE

Dear Council Members:

It is respectfully requested that the first paragraph of this letter be read into the Council record.

The following accounts require an appropriation or a transfer for this budget year so that the City may remain in compliance with ORC and audit. It is important that the rules be suspended and the legislation for these transfers be passed at your December 21st meeting in order to remain in compliance. I have listed below the amount of each request and the corresponding reason for the appropriation or transfer.

A **TRANSFER RESOLUTION** is needed for the following:

FROM:	Public Building Maintenance (21022000-other)	4,000.00	
TO:	Public Building Maintenance (21022000-personal services)		4,000.00

REASON: The transfers deal with moving already appropriated funds between the department's personal services (wages and related benefits) and other (operational expenses) accounts to be able to finish the rest of the year.

An **APPROPRIATION ORDINANCE** is needed for the following:

FROM:	Airport Fund	\$20,500.00
TO:	Airport Operations (25010000-personal services)	\$15,000.00
	Airport Operations (25010000-other)	\$ 5,500.00

REASON: Due to staffing changes during the year and increased fuel costs, there is a need to appropriate additional funds in order for the department to be able to finish out the rest of the year.

FROM:	CR 236 TIF Fund	\$40,568.58
TO:	CR 236 Widening Debt Service #23060310-other	\$40,568.58

FROM:	CR 236 Widening Debt Service #23060310-other	\$40,568.58
TO:	CIT - Capital Improvements restricted account	\$40,568.58

REASON: The CR 236 Debt payments were appropriated and paid initially by CIT Fund-Capital Improvements money for 2021. We have received a total of \$40,568.58 in 2021 of TIF revenue to offset a portion of the 2021 debt payment. These appropriations allow the TIF Fund money to be used to for the debt and reimburse Capital Improvements.

FROM:	County Permissive Fund	\$358,411.92
TO:	CR 236 Widening Debt Service #23060310-other	\$323,317.92
	CR 236 Land Debt Service #23060210-other	\$35,094.00

FROM:	CR 236 Widening Debt Service #23060310-other	\$323,317.92
	CR 236 Land Debt Service #23060210-other	\$35,094.00
TO:	CIT - Capital Improvements restricted account	\$358,411.92

REASON: The CR 236 Debt payments were appropriated and paid initially by Capital Improvements money for 2021. We were able to draw \$358,411.92 of County Permissive Fund money to pay the 2021 debt payments as an allowable use of the money. These appropriations allow the County Permissive money to be used for the debt and reimburse Capital Improvements.

FROM:	Energy Bonds Series B (23056100)	\$23,910.57
TO:	CIT Fund - Capital Improvements restricted account	\$23,910.57

REASON: The City had to appropriate the entire amount of the interest payment for the Energy Bonds for the 2021 debt payments. However, the Series B bonds are federally subsidized and we did receive a portion of our subsidy payment. Due to the federal mandated sequester, we did not receive the entire subsidy. There is a federally established process with the IRS to request the payments that we must follow twice a year. The second payment request was filed at the earliest date that we could do so in September 2020; however, we did not receive the 2020 payment until mid-2021.

This means the reimbursement amount in 2021 is larger than we would normally be returning to the restricted account.

Also, the interest amount that was due on the bonds ended up being less than was shown on the amortization schedule and was originally budgeted. These transactions take care of the return of the fronted appropriation to CIT Fund - Capital Improvements restricted account.

FROM:	Special Assessments Sidewalks (28020000)	\$95.12	
TO:	General Fund		\$95.12

REASON: In 2004 the City made the final debt payment on the 2003 Sidewalk Construction Program. However, there was several assessment deferrals granted at that time in addition to several property owners that had chosen not to pay the assessment. Also the City made the final debt payment on the 2010 Sidewalk Repair and New Construction projects in 2014. About ½ of the assessed property owners chose not to pay this assessment. The City had to cover the costs of the debt payments with General Fund money and was to be reimbursed when the property owners finally made payment. The \$95.12 represents the amount of money that was received in 2021 for some of these properties. This money should now be returned to the General Fund. There are still a few outstanding assessments to be collected from these projects.

FROM:	Police Pension Fund	\$21,422.02	
TO:	Police Pension (27078000-761400)		\$21,422.02

FROM:	Fire Pension Fund	\$21,422.02	
TO:	Fire Pension (27079000-761400)		\$21,422.02

REASON: A portion of the amount received from the assorted property taxes from the county tax settlements is deposited into Police and Fire Pension Funds by law. The cash balance is then transferred to the General Fund at the end of the year. Although the revenue budgets for 2021 were estimated very closely, the transfers out of these funds were budgeted low. The County revises their revenue estimates after adoption of our annual appropriation ordinance, and in order to avoid potentially over-budgeting the fund on the certificate filing, the transfer out is budgeted lower than expected.

FROM:	City Income Tax Fund	\$670,208.00	
TO:	City Income Tax (27047000-other)		\$670,208.00

REASON: Based on current projections the actual income tax collections will be more than the original estimate. The tax is allocated to CIT Fund - Capital Improvements Restricted Account and General Fund based on actual collections. We anticipate being able to transfer more money than currently budgeted and need the appropriation increased by this amount in order to complete the transfer to General Fund as part of 2021 transactions.

FROM: General Fund \$70,000.00
TO: Self Insurance Fund \$70,000.00

REASON: The Self Insurance Fund earns interest that is supposed to pay for the expenses related to the fund; however, the expenses are larger than what we are able to earn as interest. In order to pay the expenses of this fund we have had to use part of the principal of the fund. This fund should always have an ending fund balance of at least \$1 million. The appropriation above allows for this to occur.

Council will need to adopt emergency legislation for the above listed items at your meeting on December 21, 2021. By copy of this letter I have asked the Law Director to prepare the necessary legislation.

Respectfully submitted,



Jim Staschiak, II
City Auditor

cc: Don Rasmussen

TRAFFIC COMMISSION

City of Findlay

November 15, 2021

MINUTES

ATTENDANCE:

MEMBERS PRESENT: Service-Safety Director Rob Martin, City Engineer Jeremy Kalb, Police Chief Robert Ring, Fire Chief Josh Eberle, Councilman Jim Slough.

STAFF PRESENT: Matt Stoffel, Public Works Superintendent; Tom DeMuth, Traffic Signal Supervisor; Kathy Launder, City Clerk.

NEW BUSINESS

1. Request for review of the Center Street corridor as it relates to traffic flow, speed, barriers for safety as well as sound, and pedestrian crossings.

Director Martin stated that a group of residents of the Center Street corridor requested a review of the corridor as it relates to traffic flow, speed, barriers for safety as well as sound, and pedestrian crossings. Kalb stated that he has traffic counts from Ohio Department of Transportation (ODOT) for Center Street from railroad tracks to Main Street and Tiffin Avenue from Blanchard Street to the split. Currently getting counts for Center Street. Director Martin stated the plan is to get traffic counts and analyze the data. Then discuss what next steps are. Are there things we can do or do we hire an outside source to do a traffic study? Kalb stated that looking at traffic counts from ODOT, on Tiffin Avenue east of Blanchard Street was 18,000 cars per day, on Center Street between the railroad tracks and Main Street was 8,000 cars per day. Kalb is working on ideas, but waiting for traffic counts to come in first. Director Martin stated that the recommendation is to table the request until we are able to get the traffic counts in and analyze the data.

Motion to table request, by Councilman Slough, second by Kalb. Motion passed 5-0.

2. Request of Rich Kramer of City Uniform and Linen to extend the "No Parking" area on Westfield Drive to the west to eliminate visibility issues for motorists exiting the parking lot of City Uniform and Linen.

Chief Eberle said it is a reasonable request. An additional 50' of no parking would be helpful. Chief Ring suggested going 100' in both directions provided not already prohibited east of the driveway. Kalb agrees with 75' from curb cut west and reevaluate, if needed.

Motion to extend No Parking Any Time on Westfield Drive from the curb cut of 1800 Westfield Drive west 75'; by Chief Ring, second by Chief Eberle. Motion passed 5-0.

3. Request to review the intersection of Broad Avenue and Davis Street and the crosswalk to determine if a Rectangular Rapid Flashing Beacon (RRFB) is needed for the crossing.

There is a crosswalk at the intersection of Broad Avenue and Davis Street. It is not signalized. Kalb stated that there are no real guidelines on where you should use the Rectangular Rapid Flashing Beacon (RRFB). Average person's speed to walk across Broad Avenue is at least 15 seconds. Doing research through Federal Highway Administration (FHWA) they are pushing the pedestrian hybrid beacons which are mast arms with lights on top. They are stating that if you are going to use the RRFB, then you need to use high visibility crosswalk markings. Director Martin stated that in front of the school we need as many safe crossing points as possible. Kalb stated that if you install RRFBs, you will also need to have high visibility crosswalk markings, yield to pedestrian signs and additional street lighting, if needed. Director Martin stated that we would just maintain the one existing crosswalk on the south side of the intersection.

Motion to install Rectangular Rapid Flashing Beacon (RRFB) and associated requirements of the signage at Broad Avenue and Davis Street, by Chief Eberle, second by Councilman Slough. Motion passed 5-0.

4. Request of Downtown Findlay Improvement District (DFID) for installation of safety mirrors at certain locations downtown.

List of locations:

- a. Alleyway from Sandusky to East Crawford by Vivir & JK Juices
- b. Alleyway on LaRiche Property heading onto East Crawford (41.037839703216484, -83.64770733861437)- John LaRiche already approved.
- c. Alleyway onto Sandusky Street off of W. Crawford (41.03712355685654, -83.65124132387736)
- d. Beech Ave North onto E. Sandusky by MPC garage (41.03693586116442, -83.64839981775994)

Stoffel stated that he is unsure that permission has been given by the building owners to place the mirrors on the buildings listed. Chief Eberle inquired if DFID should obtain the consent from building owners to place the mirrors on the buildings. He further inquired if the City is just providing the labor to install the mirrors, nothing else. Director Martin are there any accident prone intersections on this list. Chief Eberle inquired if it is sufficient for the Traffic Commission to say it is support of the idea, but put it back on DFID to get approval of the building owners. Director Martin asked if we have known accidents in these areas that this is a value add. Chief Ring stated that he will check in the system, but none of the locations seems to ring a bell for being accident prone. Chief Eberle stated it is a good idea, but doesn't know that it is a Traffic Commission responsibility. Can they hire someone else to put them up? Kalb stated that we support the DFID in the installation of the mirrors and we will develop a Memorandum of Understanding stating that we will install the mirrors only. The City will not be responsible any further. Stoffel will need to know what specific location, height, angle the mirrors should be installed. Director Martin inquired if it is recommended to put back on DFID to get approval from building owners to attach the mirrors to their buildings? Also need to get proposed actual detailed locations

Motion to table until liability of the City can be determined and DFID provide approval by building owners, actual detailed locations, and maintenance and replacement details, by Kalb, second by Chief Ring. Motion passed 5-0.

5. Request of Pam Cochran, 508 Scott Avenue, to make the intersection of Vincent Street and Hull Avenue a four-way stop.

Stoffel stated that this has come before the Traffic Commission previously. Chief Ring stated that there has only been one accident in the last few years. Kalb reiterated that stop signs are not used for speed control. Chief Ring stated that there was an accident in March 2021. No other accidents have been reported at that intersection since the beginning of 2018. Kalb stated there should be signs No Parking Here to Corner 30 feet back from intersection.

Motion to deny request to make the intersection of Vincent Street and Hull Avenue a four-way stop, and verify if the proper No Parking Here to Corner signs are in place, by Kalb, second by Chief Eberle. Motion passed 5-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on October 18, 2021, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,


Kathy K. Launder
City Clerk

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
DECEMBER 21, 2021**

ORDINANCE NO. 2021-116 (*salary ordinance*) **requires three (3) readings** **third reading**
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2020-121, ORDINANCE NO. 2021-042, ORDINANCE NO. 2021-068, ORDINANCE NO. 2021-097 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-117 (*ee payroll deductions for HSA*) **requires three (3) readings** **third reading**
AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-119 (*Airport fuel budget appropriation*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-120 (*ODOT FY22 Resurfacing (Bright Rd Phase II)*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR CONSTRUCTION COSTS ASSOCIATED WITH THE OHIO DEPARTMENT OF TRANSPORTATION FY22 RESURFACING (BRIGHT ROAD, PHASE II) PROJECT NO. 31993800, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-122 **requires three (3) readings** **second reading**
(*MOU - Wyandot County Sheriff & Sheriff of Putnam County (confining & support of City of Findlay overflow prisoners)*)
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING FOR THE CONFINEMENT AND SUPPORT OF CITY OF FINDLAY OVERFLOW PRISONERS AS SET FORTH IN THE MEMORANDUM OF UNDERSTANDING HERETO ATTACHED AS EXHIBIT A, AND DECLARING AN EMERGENCY.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

DECEMBER 21, 2021

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, DECEMBER 21, 2021 MEETING.

RESOLUTIONS

- 026-2021 A RESOLUTION COMMENDING POSTHUMOUSLY ROBERT WAGNER FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY AND HIS COMMUNITY.
- 027-2021 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.
- 028-2021 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

- 2021-123 AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR CONSTRUCTION COSTS ASSOCIATED WITH THE SPRING LAKE SANITARY UPGRADE PROJECT NO. 35611600, AND DECLARING AN EMERGENCY.
- 2021-124 AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO APPLY FOR TRANSPORTATION ALTERNATIVE PROGRAM (TAP) FUNDS AND ENTER INTO AGREEMENTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE HAN-GREENWAY TRAIL PHASE III, AND DECLARING AN EMERGENCY.
- 2021-125 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 026-2021

A RESOLUTION COMMENDING POSTHUMOUSLY ROBERT WAGNER FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY AND HIS COMMUNITY.

WHEREAS, Bob Wagner, who passed away on November 25, 2021, served for twenty-three (23) years as a dedicated and loyal employee of the City of Findlay giving unselfishly of himself to his community, and;

WHEREAS, Bob began his career with the City of Findlay Water Distribution Department as a Waterline Maintenance Worker I on October 5, 1998 before being promoted to Waterline Maintenance Worker II on June 23, 2002, then to Waterline Maintenance Technician Assistant Class II on June 15, 2003, before becoming a Waterline Maintenance Worker III on June 13, 2010. He then transferred to the City of Findlay Parks Department as a Public Works Maintenance Worker VI on September 16, 2019, a position he held until his death, and;

WHEREAS, Bob obtained his Ohio Environmental Protection Agency Class II Operator Water Distribution System certification on May 20, 2002, and;

WHEREAS, during his career with the City of Findlay, Bob always put people ahead of himself, and was the ultimate caring and giving person who gave of himself up to the end of his stellar career in this community. Not only did the City of Findlay Water Distribution and Public Works Departments benefit from his exemplary skills, Findlay citizens also enjoyed the various upgrades and improvements he provided to the City's parks. He always helped his City when called upon often coming in during off hours, when needed, without complaint, and;

WHEREAS, Bob received recognition by the City of Findlay's Above & Beyond Program on August 27, 2007 for his selfless service to his City during a flooding event when he took the initiative to move office computers and other electronic equipment within the City's water shop offices to higher ground, saving the City of Findlay thousands of dollars in equipment, and;

WHEREAS, Bob was recognized on August 21, 2012 by Resolution No. 039-2012 for the actions he took during and after a severe wind storm that occurred on June 29, 2012, and;

WHEREAS, Bob dedicated his life to causes greater than his own when he enlisted in the United States Army earning the rank of Sergeant 1st Class upon his retirement on November 11, 1986. He then retired from the United States Army Reserves as Sergeant 1st Class on November 11, 2005.

WHEREAS, Bob was very passionate with the Northwest Train Preservation spending countless hours volunteering, often times delivering train parts all over the United States in order to keep trains rolling, and;

WHEREAS, Bob enjoyed collecting fire engines that were displayed in various parades. Bob provided numerous volunteer hours, even providing his own bucket truck to install downtown flags long before the City of Findlay took over the task, and;

WHEREAS, Bob was on the board for the Findlay Legion Post #3 where he spent many volunteer hours raising funds for disabled veterans, and;

WHEREAS, Bob remained a Scout Leader with the Boy Scouts of America Troop 342 until his passing, long after his son had fulfilled his membership as a Scout, going above and beyond his duties of teaching young people many life skills and life lessons, often taking them on field trips and adventures beyond the normal scope of a Troop Leader's involvement. In one project, he taught one of his Scouts how to build an entire house from beginning to end, a valuable skill that is not easily accomplished.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said Robert Wagner be and he is hereby commended posthumously for his long and loyal services to this community, and that this Council thanks him posthumously and extends its thanks and appreciation to his widow, Kathy Wagner and family, upon this solemn occasion.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 027-2021

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

BE IT RESOLVED by the Council of the city of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Auditor is authorized to transfer the following sums to the following accounts and/or projects:

FROM:	Public Building Maintenance #21022000-other	\$ 4,000.00
TO:	Public Building Maintenance #21022000-personal services	\$ 4,000.00

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to make said transfer to this account so that funds already appropriated between this department's personal services (wages and related benefits) and other (operational expenses) accounts may be available to finish the rest of the year,

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 028-2021

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
ACP-GREENE & ASSOCIATES LLC PLANNING NEXT	234345	21001000-441100	GENERAL FUND-COUNCIL	\$4,576.25	NO PURCHASE ORDER	PURCHASE ORDER DATED AFTER INVOICE DATE

ORDINANCE NO. 2021-123

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR CONSTRUCTION COSTS ASSOCIATED WITH THE SPRING LAKE SANITARY UPGRADE PROJECT NO. 35611600, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay, Ohio, be and they are hereby authorized to advertise for bids and enter into contracts for construction costs associated with the Spring Lake Sanitary Upgrade project.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio and for the further reason that it is immediately necessary to advertise for bids and enter into contracts for the aforementioned project so that said project may proceed expeditiously;

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-124

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO APPLY FOR TRANSPORTATION ALTERNATIVE PROGRAM (TAP) FUNDS AND ENTER INTO AGREEMENTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE HAN-GREENWAY TRAIL PHASE III, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service-Safety Director and/or City Engineer of the City of Findlay, Ohio be and they are hereby authorized to enter into agreements for the HAN-Greenway Trail Phase III.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into said agreements so that Transportation Alternative Program (TAP) funds may be utilized.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-125

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Airport Fund	\$ 20,500.00	
TO:	Airport Operations #25010000-personal services	\$ 15,000.00	
TO:	Airport Operations #25010000-other	\$ 5,500.00	
FROM:	CR 236 TIF Fund	\$ 40,568.58	
TO:	CR 236 Widening Debt Service #23060310-other	\$ 40,568.58	
FROM:	CR 236 Widening Debt Service #23060310-other	\$ 40,568.58	
TO:	CIT – Capital Improvements Restricted Account	\$ 40,568.58	
FROM:	County Permissive Fund	\$ 358,411.92	
TO:	CR 236 Widening Debt Service #23060310-other	\$ 323,317.92	
TO:	CR 236 Land Debt Service #23060210-other	\$ 35,094.00	
FROM:	CR 236 Widening Debt Service #23060310-other	\$ 323,317.92	
FROM:	CR 236 Land Debt Service #23060210-other	\$ 35,094.00	
TO:	CIT – Capital Improvements Restricted Account	\$ 358,411.92	
FROM:	Energy Bonds Series B #23056100	\$ 23,910.57	
TO:	CIT Fund – Capital Improvements Restricted Account	\$ 23,910.57	
FROM:	Special Assessments Sidewalks #28020000	\$ 95.12	
TO:	General Fund	\$ 95.12	
FROM:	Police Pension Fund	\$ 21,422.02	
TO:	Police Pension #27078000-761400	\$ 21,422.02	
FROM:	Fire Pension Fund	\$ 21,422.02	
TO:	Fire Pension #27079000-761400	\$ 21,422.02	
FROM:	City Income Tax Fund	\$ 670,208.00	
TO:	City Income Tax #27047000-other	\$ 670,208.00	
FROM:	General Fund	\$ 70,000.00	
TO:	Self Insurance Fund	\$ 70,000.00	

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that funds may be available to pay expenditures as they become due,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____