

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

NOVEMBER 16, 2021

COUNCIL CHAMBERS

ROLL CALL OF 2020-2021 COUNCILMEMBERS
PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Acceptance or changes to the October 19, 2021 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

ORAL COMMUNICATIONS: none

PETITIONS:

Zoning amendment request - 0 South Main Street

Lindsay Kneale, Project Manager of ARCO Construction Company, Inc., Senior Living/Multi-Family on behalf of Country Club Acres, Inc., would like to change the zoning of 0 South Main Street (Parcel #620001022082) to M2 Multi-Family, High Density. It is currently zoned as C2 General Commercial. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

City Income Tax Monthly Collection Report – October 2021.

Findlay Fire Department Activities Report – October 2021.

Findlay Municipal Court Activities Report – October 2021.

Findlay Police Department Activities Report – October 2021.

Treasurer's Reconciliation Report – October 30, 2021.

Mayor Muryn - October 2021 Monthly Budget Summary

A set of summary financial reports for September 30, 2021:

- Summary of Year-To-Date Information as of October 31, 2021
- Financial Snapshot for General Fund as of October 31, 2021
- Open Projects Report as of October 31, 2021
- Cash & Investments as of October 31, 2021

Mayor Muryn – Blanchard Valley Port Authority appointment

Mayor Muryn is reappointing Craig Anderson to the Blanchard Valley Port Authority. Mr. Anderson has served as a City of Findlay appointment to the Port Authority since its inception in 2007. His appointment will be effective through June 30, 2025. This appointment requires Council confirmation.

Traffic Commission minutes – October 18, 2021.

Parking Authority minutes – November 8, 2021.

Mayor Muryn – Shade Tree Commission appointment

Mayor Muryn is appointing Jane Ebersole to the Shade Tree Commission. Her appointment will be effective through December 31, 2023. This appointment does not require Council confirmation.

COMMITTEE REPORTS:

Downtown Findlay Improvement District (DFID) annual meeting – November 3, 2021.

LEGISLATION:

RESOLUTION: none

ORDINANCES:

ORDINANCE NO. 2021-099 (*5th Capital Improvement appropriation*) **requires three (3) readings** **third reading**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-100 (*Bittersweet Dr/Bluebonnet Dr sanitary sewer project*) **requires three (3) readings** **third reading**

AN ORDINANCE APPROPRIATING FUNDS AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-102 (*Attorney for Municipal Court's legal services*) **requires three (3) readings** **third reading**

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT WITH SCOTT BASINGER TO CONTINUE TO PROVIDE LEGAL SERVICES OF FILING GARNISHMENTS ON BEHALF OF THE CITY OF FINDLAY INCOME TAX DEPARTMENT IN FINDLAY MUNICIPAL COURT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-105 (*Londonderry Dr vacation*) **requires three (3) readings** **third reading**

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ROAD RIGHT-OF-WAY (HEREINAFTER REFERRED TO AS THE LONDONDERRY DRIVE VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2021-106 (*Park St/Oakland Ave rezone*) **requires three (3) readings** **third reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE TELA, INC. PARK STREET AND OAKLAND AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "I-1 LIGHT INDUSTRIAL" TO "R-4 DUPLEX/TRIPLEX, HIGH DENSITY".

ORDINANCE NO. 2021-107 (*Hancock Public Health Combined Services contract renewal*) **requires three (3) readings** **second reading**

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE-SAFETY OF THE CITY OF FINDLAY, OHIO TO EXTEND THE CURRENT CONTRACT FOR SERVICES PROVIDED BY THE COMBINATION OF THE HANCOCK COUNTY GENERAL HEALTH DISTRICT AND THE CITY OF FINDLAY HEALTH DEPARTMENT UNTIL DECEMBER 31, 2022, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-109 (*dissolution of the Parking Authority*) **requires three (3) readings** **second reading**

AN ORDINANCE REPEALING CURRENT CHAPTER 147 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO AND DISSOLVING THE PARKING AUTHORITY.

ORDINANCE NO. 2021-110 (*income tax receipts appropriation*) **requires three (3) readings** **second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-111 (*Strategic Plan Project*) **requires three (3) readings** **second reading**

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH PLANNING NEXT TO PROVIDE CONSULTING SERVICES AND IMPLEMENTING A STRATEGIC PLAN FOR THE CITY OF FINDLAY, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-113 (*Spring Lake Sanitary upgrade Project No. 35611600*) **requires three (3) reading** **second reading**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO SIGN AND EXECUTE A GRANT AGREEMENT(S) WITH THE OHIO ENVIRONMENTAL PROTECTION AGENCY FOR IMPROVEMENTS TO THE SPRING LAKE SANITARY UPGRADE, DESIGN GRANT, PROJECT NO. 35611600, TO ACCEPT ANY AND ALL FUNDS ASSOCIATED WITH SAID GRANT, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-114 (*BRWP Riverside Dam project*) **requires three (3) readings** **second reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-115 (*Information Systems Mgr pay rate*) **requires three (3) readings** **second reading**

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO GRANT AN ADDITIONAL EIGHTEEN PERCENT (18%) SALARY INCREASE FOR THE CURRENT COMPUTER SERVICES MANAGER POSITION, WHICH WOULD EXCEED THE ALLOTTED EIGHT PERCENT (8%) OF CURRENT CODIFIED ORDINANCE NO. 2020-121 OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE SALARY ORDINANCE, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-116 (*salary ordinance*) **requires three (3) readings** **first reading**
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2020-121, ORDINANCE NO. 2021-042, ORDINANCE NO. 2021-068, ORDINANCE NO. 2021-097 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HERewith, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-117 (*ee payroll deductions for HSA*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-118 (*donation of three from Community Foundation*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH FINDLAY-HANCOCK COUNTY COMMUNITY FOUNDATION TO DONATE THIRTY (30) TREES TO THE CITY OF FINDLAY IN CELEBRATION OF THEIR THIRTIETH (30) ANNIVERSARY, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

PETITION FOR ZONING AMENDMENT

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

ADDRESS S. Main Street **SUBDIVISION** _____

LOT No.(s) 620001022082

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty per cent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

SIGNATURE **SUBDIVISION** **LOT NO.** **STREET FRONTAGE**

SIGNATURE	SUBDIVISION	LOT NO.	STREET FRONTAGE

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE Empty Field

PRESENT ZONING DISTRICT C-2

PROPOSED ZONING DISTRICT M-2

ATTACH:

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
- b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.

- c. A written statement of the reason for the request and justification for the change.
- d. If the area to be re-zoned is a portion of a parcel, a survey must be done for the portion to be changed and it must be recorded as a new parcel at the County Recorder's office

Name of Owner COUNTRY CLUB ACRES, INC

Name of Contact Person if other than owner _____
(A letter granting person to act on Owner's behalf must accompany application if not signed by Owner)

Mailing Address 655 FOX RUN ROAD SUITE B FINDLAY OH

Phone No. (Home) _____ (Business) 419 422 8443 45870

Email: JCKZ@AOL.COM

11/10/21
Date

JCK VP.
Signature of contact Person

OFFICE USE ONLY

\$250.00 Fee Paid _____ \$100.00 Fee Paid PUD approval _____
Applicable Advertising and Filing Fees Paid _____

Date Petition Submitted to City Council _____

Referral to Planning Commission _____ Referral to Planning & Zoning _____

Planning Commission _____ Disposition _____

Planning & Zoning _____ Disposition _____

Public Hearing Date Set By Council _____ Date
of Newspaper Notice _____

(Must be mailed at least 30 days prior to Hearing)

Date of Notice to Abutting Owners _____

(Must be mailed at least 20 days prior to Hearing)

Referred for Legislation: _____

Date of Readings by Council:

First _____ Second _____ Third _____

Action by Council: _____ Ordinance No. _____



Written Statement:

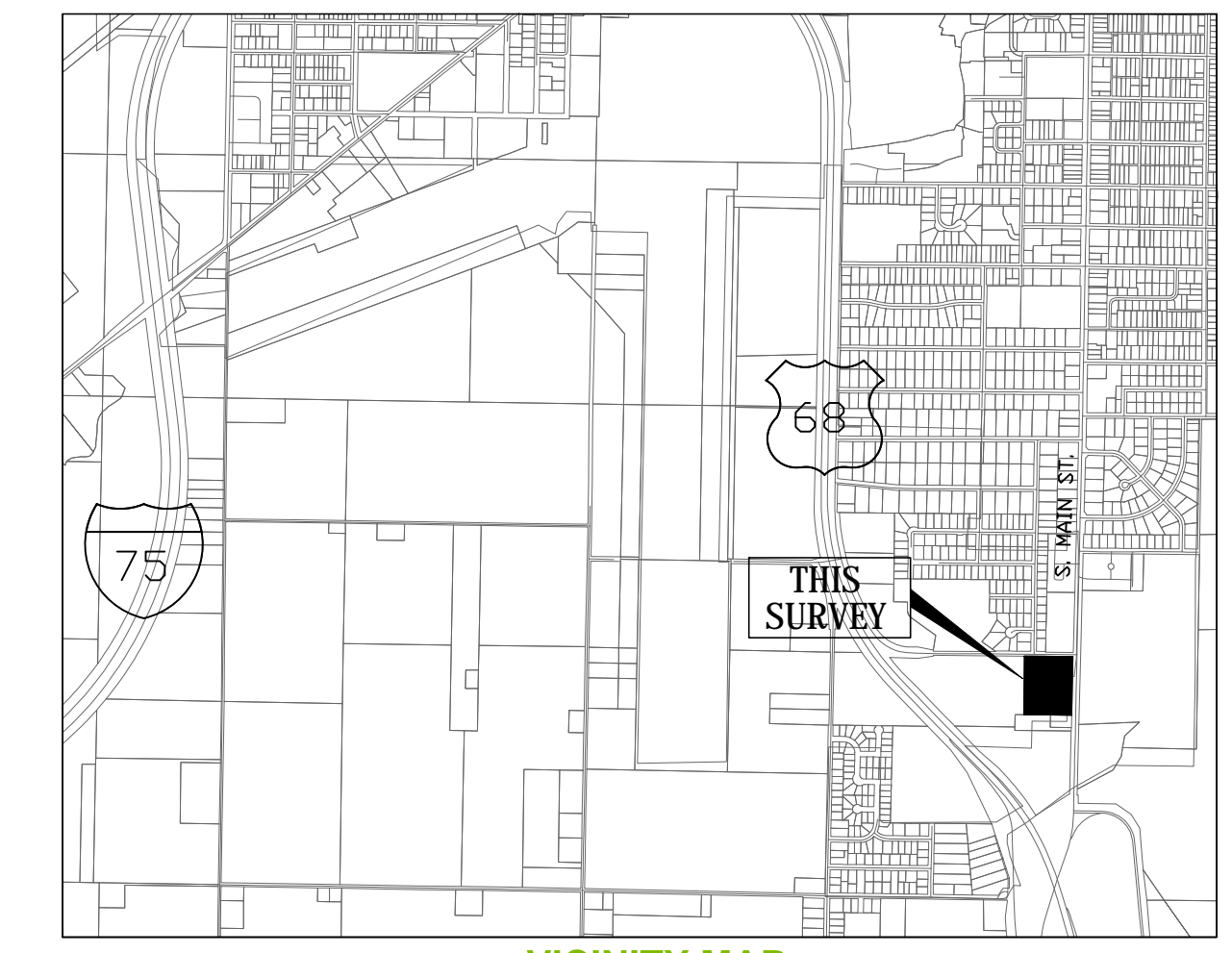
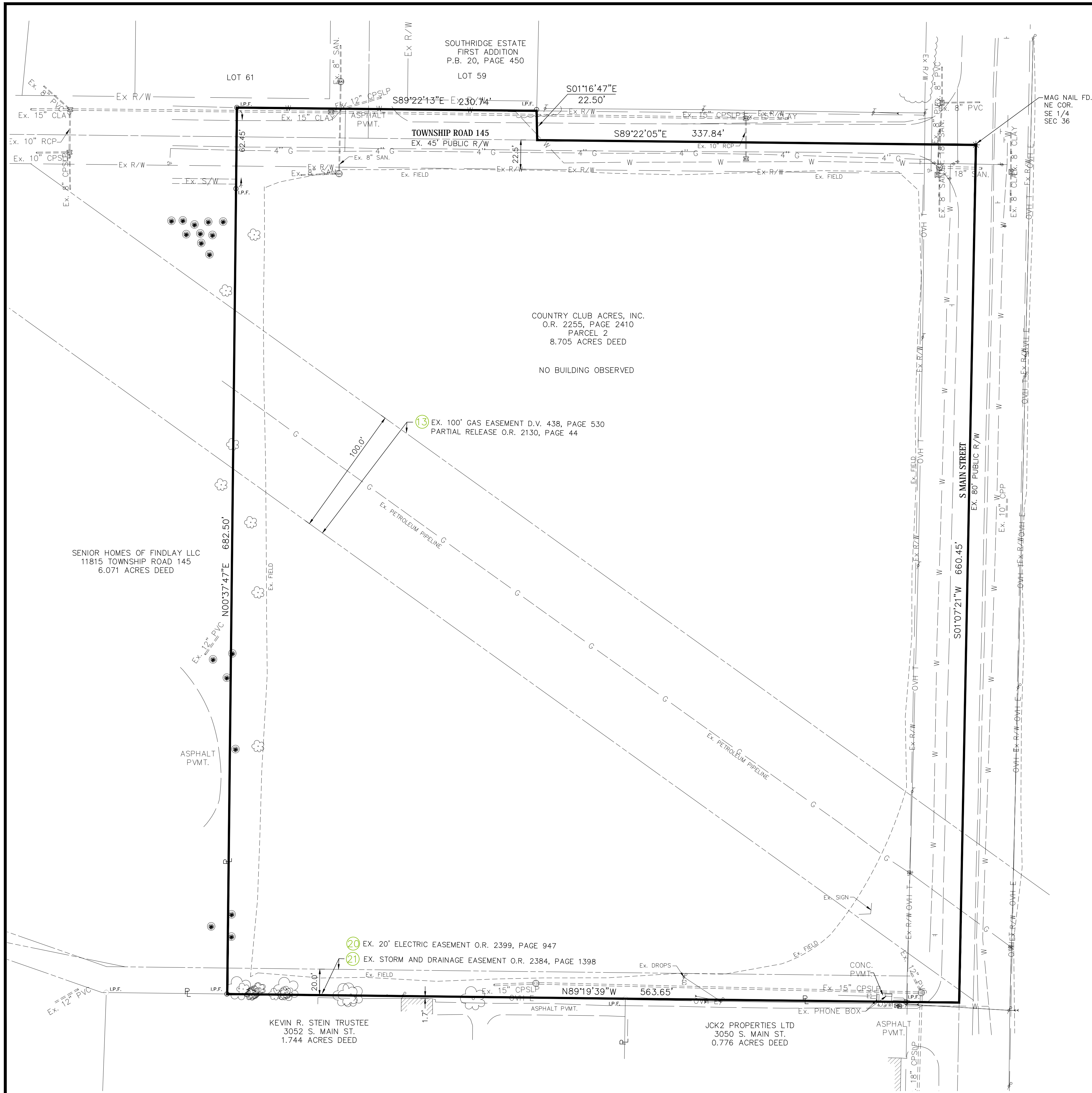
Provision Living, the applicant, is requesting a Zoning Amendment to Parcel No. 620001022082 located on South Main Street at the SW intersection of Township Road 145 from C-2 to M-2 in order to allow for the construction of an Assisted Living, Memory Care, and Independent Living Villa community. The M-2 Zoning is consistent with the senior apartments located to the immediate west and would allow for a use that would be harmonious with the skilled nursing community located in the O-1 Zone one lot to the west of the senior apartments. Furthermore, an Assisted Living, Memory Care, and Villa campus would provide a transitional use between single family residential located to the north and the C-2 zoned parcels located to the south of the subject parcel and along the east side of Main Street across the street from the subject parcel.

Provision Living is a regional Senior Housing Owner, Operator, and Manager of primarily Assisted Living, Memory Care, and Independent Living communities throughout the Midwest. Founded in 2005, Provision Living has steadily grown through the acquisition and construction of new facilities. The company has grown to include operations in Missouri, Michigan, Tennessee, Mississippi, and Ohio. Currently, Provision Living operates 14 Communities representing over 820 assisted living and assisted living-based memory care units and employs over 600 associates.

Provision Living recently completed the development of communities in Union Township, OH and Washington, MO and have 5 projects under construction in West Chester, OH, East Lansing, MI, Fenton, MI, Livonia, MI, and St. Joseph, MI.

Neighboring Property Owners:

<u>Direction</u>	<u>Parcel ID</u>	<u>Owner</u>	<u>Address</u>
West	220001028523	Senior Homes of Findlay, LLC	11815 TOWNSHIP RD 145 FINDLAY OH 45840
South	610001000400	Kevin D. Stein Trustee, Kevin D. Stein Rev Trust	3052 S MAIN ST FINDLAY OH 45840
South	610000347180	JCK2 Properties LTD	3050 S MAIN ST FINDLAY OH 45840
East	210001029024	Midnight Farm Center Inc	0 S MAIN ST FINDLAY OH 45840
North	270000051430	Robert W. Maurer	0 S MAIN ST FINDLAY OH 45840
North	600001020536	Pamela L. McMeins, Rebecca L. Morgan, Stephen K. Morgan	3009 GOLDENROD LN FINDLAY OH 45840
North	600001020538	Sergio B. Rodriguez, Laura M. Rodriguez	3012 GOLDENROD LN FINDLAY OH 45840
North	600001020539	Sandra L. Arnold	149 JAMES CT FINDLAY OH 45840



VICINITY MAP

THE BEARINGS ARE BASED ON NAD 83
 CORS 2011 ADJUSTMENT, OHIO NORTH
 ZONE, ODOT VRS CORS NETWORK



LEGEND

- | | | | |
|----------|-------------------------------|-------------|----------------------------------|
| ● I.P.S. | 5/8" X 30" REBAR
W/CAP SET | □ PAD | EXISTING ELECTRICAL TRANS. PAD |
| ○ I.P.F. | IRON PIN FOUND | □ | EXISTING ELECTRIC RISER |
| ● M.N.S. | MAG NAIL SET | ⊕ | EXISTING ELECTRIC MANHOLE |
| ✱ | GIN SPINDLE FOUND | ⊞ | EXISTING ELECTRIC METER |
| ⊙ | EXISTING UTILITY POLE | --- | EXISTING ELECTRIC LINE |
| ⊙ | EXISTING LIGHT POLE | ---OVH E--- | EXISTING OVERHEAD ELECTRIC LINES |
| ⊙ | EXISTING GUY ANCHOR | --- | EXISTING TELEPHONE LINE |
| ⊙ | EXISTING FIRE HYDRANT | ⊞ | EXISTING TELEPHONE METER |
| ⊙ | EXISTING WATER VALVE | ⊞ | EXISTING CABLE RISER |
| ⊙ | EXISTING WATER FAUCET | --- | EXISTING UG TELEPHONE LINE |
| --- | EXISTING WATER MAIN | --- | EXISTING UG CABLE TV LINE |
| ⊙ | EXISTING SANITARY CLEAN OUT | ⊞ | EXISTING GAS REGULATOR |
| ⊙ | EXISTING SANITARY MANHOLE | --- | EXISTING GAS LINE |
| ⊙ | EXISTING ROUND CATCH BASIN | ⊞ | EXISTING GAS METER |
| ⊙ | EXISTING CATCH BASIN | ⊙ | EXISTING GAS VALVE |
| ⊙ | EXISTING STORM MANHOLE | --- | EXISTING FENCE |
| ⊞ | EXISTING DOWNSPOUT | ⊙ | CONIFEROUS SHRUBS |
| | | ⊙ | DECIDUOUS TREE |

UTILITY STATEMENT

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. CHOICE ONE ENGINEERING MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA EITHER IN-SERVICE OR ABANDONED. CHOICE ONE ENGINEERING FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH CHOICE ONE ENGINEERING DID LOCATE AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. CHOICE ONE ENGINEERING HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.



SIDNEY, OHIO 937.497.0200
 LOVELAND, OHIO 513.239.8554
 WWW.CHOICEONEENGINEERING.COM

ALTA/NSPS LAND TITLE SURVEY
 8.705 ACRES SOUTH MAIN ST.
 CITY OF FINDLAY, HANCOCK COUNTY, OHIO

REVISIONS:

FILE NAME
HANFIN2101

DRAWN BY
AJB

CHECKED BY
WDG

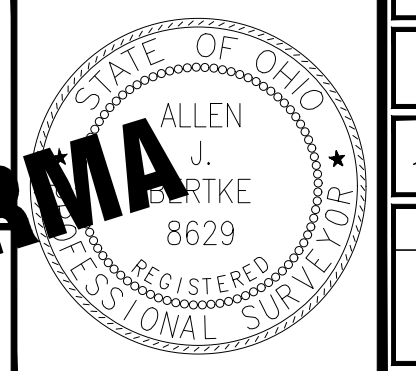
PROJECT No.
HANFIN2101

DATE
10-25-2021

SHEET NUMBER
1 OF 2

ALLEN J. BERTKE, P.S. #8629

PRO FORMA
 DATE



SCHEDULE B-SECTION II

FIRST AMERICAN TITLE INSURANCE COMPANY
COMMITMENT NO. NCS-1087968-STLO, EFFECTIVE DATE SEPTEMBER 20, 2021 AT 7:30 A.M.

- 10. PIPE LINE RIGHT OF WAY EASEMENT FROM ORANGE H. THOMAS AND DAISY V. SHEPARD, DATED JULY 14, 1964, TO COLUMBIA GAS OF OHIO, INC., FILED FOR RECORD AUGUST 13, 1964, AT 10:00 AM IN VOLUME 311, PAGE 473 OF THE DEED RECORDS OF HANCOCK COUNTY, OHIO. (DOES NOT TOUCH PROPERTY. LIES WITHIN THE ROAD RIGHT-OF-WAY OF TOWNSHIP ROAD 77)
- 11. SANITARY SEWER EASEMENT FROM JAMES T. SHEPARD AND ISABELLE M. SHEPARD, HUSBAND AND WIFE, AND WILLIAM H. SHEPARD AND MARY J. SHEPARD, HUSBAND AND WIFE, DATED APRIL 24, 1968, TO CITY OF FINDLAY, FILED FOR RECORD JULY 30, 1968, AT 11:15 AM IN VOLUME 338, PAGE 329 OF THE DEED RECORDS OF HANCOCK COUNTY, OHIO.(DOES NOT TOUCH PROPERTY. LIES IN THE NORTHEAST QUARTER OF SECTION 36)
- 12. GAS EASEMENT FROM JAMES T. SHEPARD; WILLIAM H. SHEPARD AND DOUGLAS R. VALENTINE, INC., DATED OCTOBER 5, 1973, TO COLUMBIA HYDROCARBON CORP., FILED FOR RECORDS DECEMBER 18, 1973, AT 2:49 PM IN VOLUME 57, PAGE 525 OF THE LEASE AND CONTRACT RECORDS OF HANCOCK COUNTY, OHIO. ASSIGNED TO COLUMBIA GAS OF OHIO, INC. JANUARY 3, 1980, AND FILED FOR RECORD MAY 7, 1980, AT 10:45 AM IN VOLUME 9, PAGE 155 OF THE MISCELLANEOUS RECORDS OF HANCOCK COUNTY, OHIO. (WRONG DOCUMENT PROVIDED; DOCUMENT PROVIDED IS FROM 1887 AND NOT FROM 1973)
- 13. RIGHT OF WAY EASEMENT FROM DAISY V. SHEPARD AND O. H. THOMAS, DATED APRIL 22, 1955, TO ASHLAND OIL & REFINING COMPANY, FILED FOR RECORD APRIL 22, 1955 AT 10:10 AM IN VOLUME 248, PAGE 543 OF THE DEED RECORDS OF HANCOCK COUNTY, OHIO. ASSIGNED TO OHIO RIVER PIPELINE CO. NOVEMBER 19, 1982 AND FILED FOR RECORD FEBRUARY 18, 1983 AT 4:16 PM IN VOLUME 438, PAGE 530 OF THE OFFICIAL RECORDS OF HANCOCK COUNTY, OHIO. (AS SHOWN ON SURVEY)
- EASEMENT AMENDMENT WITH PARTIAL RELEASE RECORDED FEBRUARY 15, 2002 IN/AS OR BOOK 2130, PAGE 44.
- EASEMENT AMENDMENT WITH PARTIAL RELEASE RECORDED MAY 19, 2003 IN/AS OR BOOK 2189, PAGE 643.
- LICENSE RECORDED JUNE 02, 2016 IN/AS OR BOOK 2500, PAGE 83. (DOES NOT AFFECT PROPERTY)
- ASSIGNMENT RECORDED FEBRUARY 18, 1983 IN/AS VOL 438, PAGE 530.
- 14. EASEMENT FROM ALEXANDER P. THOMAS, DATED JANUARY 14, 1936, TO OHIO BELL TELEPHONE COMPANY, FILED FOR RECORD JANUARY 14, 1936, AT 11:45 AM IN VOLUME 192, PAGE 469 OF THE DEED RECORDS OF HANCOCK COUNTY, OHIO. (DOES NOT TOUCH PROPERTY. LIES IN THE NORTHEAST QUARTER OF SECTION 36)
- 15. EASEMENT FOR HIGHWAY PURPOSES FROM ALEXANDER P. THOMAS, DATED JULY 25, 1935, TO STATE OF OHIO, FILED FOR RECORD JANUARY 22, 1936, AT 9:45 AM IN VOLUME 192, PAGE 515 OF THE DEED RECORDS OF HANCOCK COUNTY, OHIO. (DOES NOT TOUCH PROPERTY. LIES IN THE NORTHEAST QUARTER OF SECTION 36)
- 16. EASEMENT FROM JULIA A. THOMAS; ORANGE H. THOMAS AND DAISY SHEPARD, DATED NOVEMBER 19, 1938, TO CENTRAL OHIO LIGHT & POWER CO., FILED FOR RECORD NOVEMBER 22, 1938, AT 10:07 AM IN VOLUME 202 PAGE 388 OF THE DEED RECORDS OF HANCOCK COUNTY, OHIO. (DOES NOT TOUCH PROPERTY. LIES IN THE NORTHEAST QUARTER OF SECTION 36)
- 17. RIGHT OF WAY EASEMENT DATED MARCH 18, 1940 FROM O. H. THOMAS TO HANCOCK--WOOD ELECTRIC COOP., INC. AND FILED FOR RECORD DECEMBER 27, 1956 AT 1:30 PM IN VOLUME 264, PAGE 314 OF THE DEED RECORDS OF HANCOCK COUNTY, OHIO. (BLANKET EASEMENT, NOT PLOTTABLE)
- 18. EASEMENT DATED JANUARY 14, 1936 FROM ALEXANDER P. THOMAS TO THE OHIO BELL TELEPHONE COMPANY AND FILED FOR RECORD JANUARY 14, 1936 AT 11:25 AM IN VOLUME 192, PAGE 457 OF THE DEED RECORDS OF HANCOCK COUNTY, OHIO. (BLANKET EASEMENT, NOT PLOTTABLE)
- 19. EASEMENT DATED JULY 25, 1956 FROM O. H. THOMAS, UNMARRIED, AND DAISY SHEPARD, UNMARRIED, TO STATE OF OHIO AND FILED FOR RECORD JANUARY 21, 1957 AT 10:45 AM IN VOLUME 264, PAGE 560 OF THE DEED RECORDS OF HANCOCK COUNTY, OHIO. (DOES NOT TOUCH PROPERTY RIGHT-OF-WAY OF STATE ROUTE 68)
- 20. RIGHT OF WAY EASEMENT IN FAVOR OF OHIO POWER COMPANY AN OHIO CORPORATION AND A UNIT OF AMERICAN ELECTRIC POWER DATED: MAY 13, 2011 RECORDED: JUNE 8, 2011 INSTRUMENT NO.: OR BOOK 2399, PAGE 947. SUBJECT TO THE TERMS AND CONDITIONS THEREOF. (AS SHOWN ON SURVEY)
- 21. MUTUAL DEED OF EASEMENT WITH COVENANTS RECORDED SEPTEMBER 15, 2010 IN/AS OR BOOK 2384, PAGE 1390 OF HANCOCK COUNTY RECORDS. (AS SHOWN ON SURVEY)

LEGAL DESCRIPTION – LEGAL NOT PROVIDED IN TITLE COMMITMENT.
LEGAL OBTAINED FROM DEED

SITUATED IN THE CITY OF FINDLAY, TOWNSHIP OF LIBERTY, COUNTY OF HANCOCK AND STATE OF OHIO AND BEING PART OF THE SE 1/4 OF SECTION 36, T1N, R10E, A TRACT OF LAND BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT A P.K. NAIL FOUND MARKING THE NORTHEAST CORNER OF THE SE 1/4 OF SECTION 36:

THENCE ALONG THE EAST LINE OF SAID SE 1/4, ALSO BEING THE CENTERLINE OF SOUTH MAIN STREET (80' R/W), S 01°07'22" W, A DISTANCE OF 660.45 FEET TO A P.K. NAIL SET.

THENCE ALONG THE NORTH LINES OF PARCELS PREVIOUSLY CONVEYED IN DEED VOLUME 1775, PAGE 207 AND VOLUME 2028, PAGE 0258 OF THE HANCOCK COUNTY DEED RECORDS, N 89°19'39" W, A DISTANCE OF 563.65 FEET TO A 1/2" REBAR SET;

THENCE N 00°37'47" E, A DISTANCE OF 682.50 FEET TO A 1/2" REBAR SET ON THE SOUTH LINE OF SOUTHRIDGE ESTATES 1ST ADDITION AS RECORDED IN PLAT BOOK 20, PAGE 450 OF THE HANCOCK COUNTY PLAT RECORDS;

THENCE ALONG SAID SOUTH LINE, S 89°22'13" E, A DISTANCE OF 230.74 FEET TO THE WEST LINE OF A TRACT OF LAND PREVIOUSLY CONVEYED IN DEED VOLUME 1509, PAGE 0048;

THENCE ALONG SAID WEST LINE, S 01°16'47" E, A DISTANCE OF 22.50 FEET TO A P.K. NAIL FOUND ON THE CENTERLINE OF TOWNSHIP ROAD NO. 145;

THENCE ALONG SAID CENTERLINE, S 89°22'13" E, A DISTANCE OF 337.84 FEET TO THE POINT OF BEGINNING AND CONTAINING 8.705 ACRES OF LAND OF WHICH 8.5306 ACRES LIES IN THE CITY OF FINDLAY, AND 0.1744 ACRES LIES IN LIBERTY TOWNSHIP, AND OUT OF THE OVERALL 0.999 ACRES LIE IN THE RIGHT-OF-WAYS OF SOUTH MAIN STREET AND TOWNSHIP ROAD NO. 145, LEAVING A NET ACREAGE OF 7.706 ACRES, MORE OR LESS, SUBJECT HOWEVER TO ANY PRIOR EASEMENT OF RECORD.

FLOOD ZONE

BY GRAPHIC PLOTTING ONLY THIS PROPERTY IS IN:
ZONE X--AREA DETERMINED TO BE OUTSIDE OF THE 0.2% ANNUAL CHANCE FLOODPLAIN.

PANEL NO. 39063C0219E & 39063C0332E
EFFECTIVE DATE: JUNE 2, 2011

NO FIELD SURVEYING WAS PERFORMED TO DETERMINE THIS ZONE AND AN ELEVATION CERTIFICATE MAY BE NEEDED TO VERIFY THIS DETERMINATION OR APPLY FOR A VARIANCE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY.

EXISTING PARKING SPACES

NO PARKING SPACES

ALTA/NSPS TABLE A NOTES

ITEM 16: THERE IS NO OBSERVABLE EVIDENCE OF ANY EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS.

REVISIONS:

FILE NAME
HANFIN2101

DRAWN BY
AJB

CHECKED BY
WDG

PROJECT No.
HANFIN2101

DATE
10-25-2021

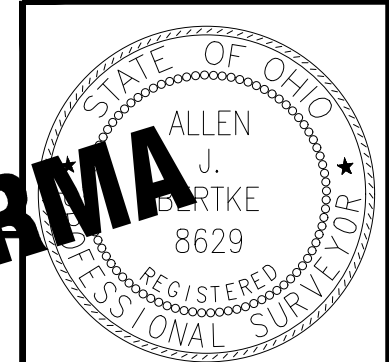
SHEET NUMBER

2 OF 2

ALLEN J. BERTKE, P.S. #8629

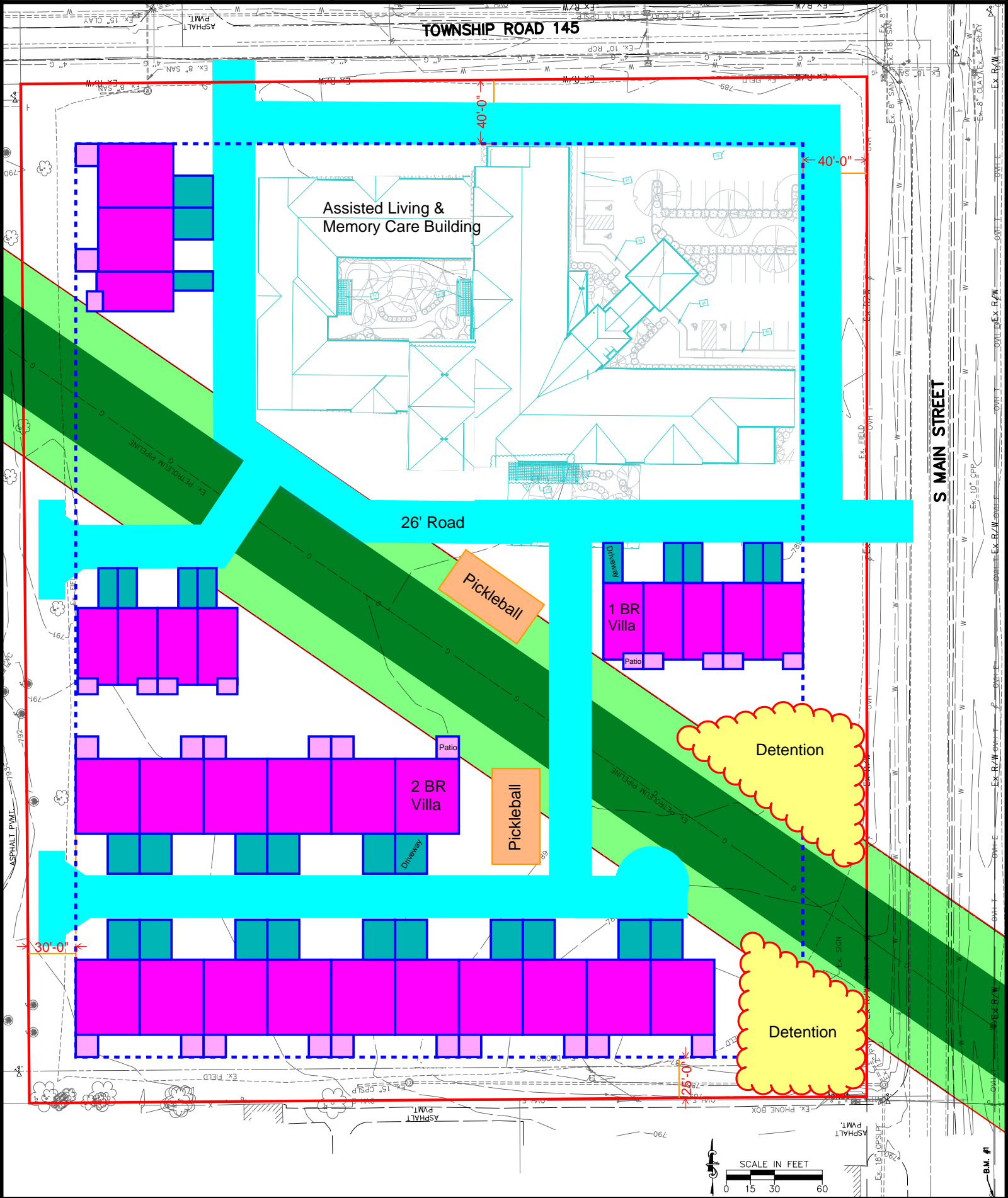
DATE

PRO FORMA



Proposed Site Plan

Pipeline Easement - 100 FT
 Parking, roads, & detention
 may be within 50' buffer but no
 closer than 25' from pipeline.



Provision Living - Findlay, Ohio

S. Main Street/TWP Road 145

Parcel #: 620001022082

8.7 Acre Site

Currently Zoned C-2 - Rezoning Request to M-2

Site Plan:

Setbacks:

Front = 40'

Side = 25'

Rear = 30'

Project Area (excluding ROW) = +/- 336,000 SF

Lot Coverage = +/- 51 %

Assisted Living & Memory Care Building:

+/- 72,000 SF Building (Partial 2-story)

+/- 80 Units (Assumed Unit Mix):

10 - Two Bedroom Units

31 - One Bedroom Units

22 - Assisted Living Studios

17 - Memory Care Studios

Independent Living Villas:

18 - Two Bedroom Units

10 - One Bedroom Units

Total Proposed Units = 108



Monthly Collection Report to Findlay Council
October 2021

Total collections for October 2021: \$1,685,430.28

	2021	2020	
	<u>Year-to-date</u>	<u>Year-to-date</u>	<u>Variance</u>
Withholders	17,076,620.17	16,000,976.22	1,075,643.95
Individuals	2,618,795.07	2,509,515.81	109,279.26
Businesses	<u>6,607,749.19</u>	<u>2,018,092.82</u>	<u>4,589,656.37</u>
Totals	26,303,164.43	20,528,584.85	5,774,579.58
			28.13%

Actual & Estimated Past-due Taxes

Withholders	562,466.03
Individuals	2,925,176.27
Businesses	<u>161,168.22</u>
Total	3,648,810.52

Actual and Projected Revenue

	2021	Percentage	Amount	Percentage	2021
	<u>Actual</u>	<u>of Projection</u>	<u>to Meet</u>	<u>to Meet</u>	<u>Projected</u>
	<u>Year-to-date</u>	<u>Collected</u>	<u>Projection</u>	<u>Projection</u>	<u>Year End</u>
Withholders	17,076,620.17	97.58%	423,379.83	2.42%	17,500,000.00
Individuals	2,618,795.07	113.86%	-318,795.07	-13.86%	2,300,000.00
Businesses	<u>6,607,749.19</u>	367.10%	<u>-4,807,749.19</u>	-267.10%	<u>1,800,000.00</u>
Totals	26,303,164.43	121.77%	-4,703,164.43	-21.77%	21,600,000.00

Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	2	46	337.94	12,313.72
Individuals	10	768	3,033.92	299,945.99
Businesses	<u>15</u>	<u>101</u>	<u>13,843.13</u>	<u>76,294.76</u>
Totals	27	915	17,214.99	388,554.47

Transfers of Overpayments

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	1	9	35.57	962.62
Individuals	63	966	39,966.61	244,465.79
Businesses	<u>119</u>	<u>524</u>	<u>218,842.62</u>	<u>466,883.24</u>
Totals	183	1,499	258,844.80	712,311.65


Income Tax Administrator


Date

Findlay Income Tax Department

Monthly Collections Report

Monday, November 1, 2021

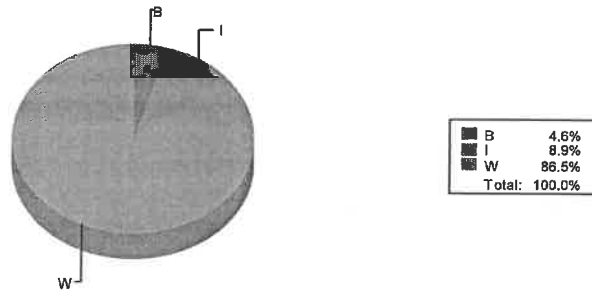
9:41:53AM

For Period October 1, 2021 through October 31, 2021

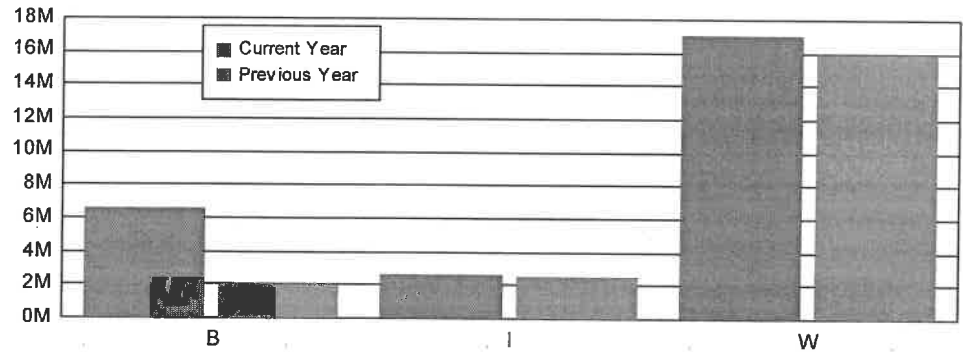
City of Findlay

Account Type	Monthly Total	2021 Year to Date	2020 Year to Date	Increase (Decrease)	% Change	2021 Month to Date	Previous Year(s) Month to Date
W	1,457,598.18	17,076,620.17	16,000,976.22	1,075,643.95	6.72	1,447,791.59	9,806.59
I	150,607.36	2,618,795.07	2,509,515.81	109,279.26	4.35	34,776.45	115,830.91
B	77,224.74	6,607,749.19	2,018,092.82	4,589,656.37	227.43	44,279.31	32,945.43
Totals:	1,685,430.28	26,303,164.43	20,528,584.85	5,774,579.58	28.13	1,526,847.35	158,582.93

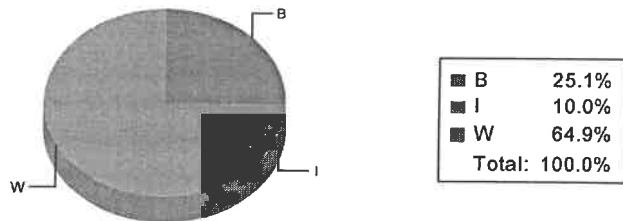
Monthly Collections by Account Type



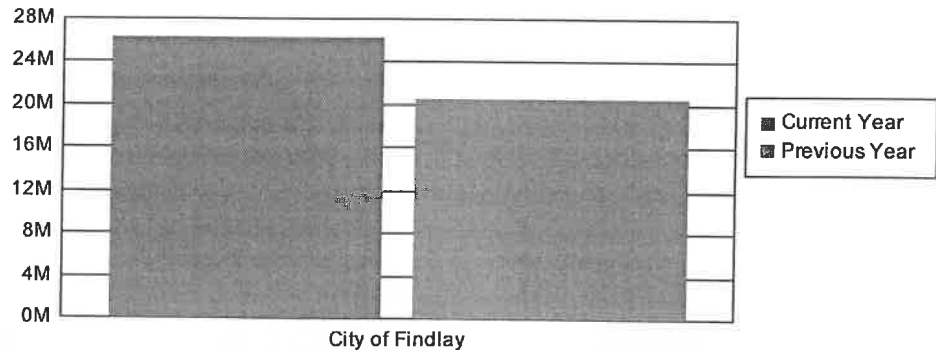
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



2021	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
Withholding													
2021 Total	60,889.66	1,290,332.81	1,672,497.62	2,301,339.60	1,871,262.99	1,319,141.67	1,838,895.14	1,794,548.08	1,296,236.33	1,447,791.59			14,892,935.49
2020 Total	2,015,037.43	106,229.29	13,998.61	3,313.52	706.79	2,755.10	2,544.82	6,515.57	2,041.37	9,267.80			2,162,410.30
2019 Total	-	80.09	(1,710.87)	1,464.71	-	2,952.92	42.70	904.80	1,184.67	(260.47)			4,658.55
2018 Total	-	2,000.00	1,344.51	134.70	62.86	1,400.15	318.02	68.73	48.11	252.84			5,629.92
2017 Total	-	361.25	-	157.12	862.84	31.89	503.49	761.32	204.85	404.74			3,287.50
2016 Total	146.07	106.78	493.01	170.11	297.49	2,439.89	-	375.00	-	-			4,028.35
2015 Total	-	188.58	-	763.96	-	60.00	-	-	-	-			1,012.54
2014 Total	-	-	-	-	-	-	-	-	-	-			-
2013 Total	-	-	-	-	-	-	-	-	-	-			-
2010-2012 Total	-	-	132.32	-	-	210.58	-	-	150.00	-			492.90
2010-2012 at 1 percent	-	-	105.86	-	-	168.46	-	-	120.00	-			394.32
2010-2012 at .25 percent	-	-	26.46	-	-	42.12	-	-	30.00	-			98.58
2009 & Prior at 1 percent	350.00	50.00	135.08	275.00	425.00	62.82	408.37	191.67	125.00	141.68			2,164.62
2012 & Prior at 1 percent	350.00	50.00	240.94	275.00	425.00	231.28	408.37	191.67	245.00	141.68			2,558.94
Prev Yr MTD Check	2,015,533.50	109,015.99	14,392.66	6,279.12	2,354.98	9,913.35	3,817.40	8,817.09	3,754.00	9,806.59			2,183,684.68
Total Category Check	2,076,423.16	1,399,348.80	1,686,890.28	2,307,618.72	1,873,617.97	1,329,055.02	1,842,712.54	1,803,365.17	1,299,990.33	1,457,598.18			17,076,620.17
All Years at 1% Check	2,076,423.16	1,399,348.80	1,686,863.82	2,307,618.72	1,873,617.97	1,329,012.90	1,842,712.54	1,803,365.17	1,299,960.33	1,457,598.18			17,076,521.59
Past-due Collections	496.07	2,786.70	14,392.66	6,279.12	2,354.98	9,913.35	3,817.40	8,817.09	3,754.00	9,806.59			62,417.96
% of Total that are Past Due	0.02%	0.20%	0.85%	0.27%	0.13%	0.75%	0.21%	0.49%	0.29%	0.67%	#DIV/0!	#DIV/0!	0.37%
Individual													
2021 Total	275.00	8,478.65	35,268.37	146,277.34	82,931.16	135,647.03	22,188.98	17,181.85	140,644.72	34,776.45			623,669.55
2020 Total	125,215.10	36,994.57	189,685.72	315,069.86	537,558.71	31,767.81	23,201.83	19,719.21	14,825.54	75,428.35			1,369,466.70
2019 Total	14,606.59	9,218.09	20,383.85	11,982.58	19,435.05	10,519.76	6,615.35	21,072.81	13,493.30	8,598.42			135,925.80
2018 Total	18,942.21	15,224.33	19,413.11	16,449.01	14,291.51	17,954.48	8,153.70	17,196.92	15,285.62	10,265.70			153,176.59
2017 Total	14,348.23	9,502.95	12,282.45	10,766.47	10,174.35	10,906.53	10,685.83	12,272.79	11,243.93	7,490.55			109,674.08
2016 Total	8,554.79	6,012.34	7,489.84	4,892.18	5,703.46	7,460.49	5,722.19	7,342.90	3,889.74	4,627.65			61,695.58
2015 Total	6,544.82	4,328.44	3,910.85	4,437.37	1,797.60	4,940.52	3,068.46	5,033.08	3,466.50	3,783.98			41,311.62
2014 Total	3,143.73	3,153.83	2,114.80	4,049.03	2,528.45	3,403.36	3,230.64	5,042.65	1,974.74	1,282.23			29,923.46
2013 Total	3,767.30	1,839.14	2,624.96	1,849.28	1,994.91	3,892.70	3,329.55	3,549.70	1,942.91	1,793.32			26,583.77
2010-2012 Total	6,833.16	6,610.56	2,056.02	4,809.63	5,655.28	5,034.64	5,080.51	6,097.40	2,322.95	1,735.65			46,235.80
2010-2012 at 1 percent	5,466.53	5,288.45	1,644.82	3,847.70	4,524.22	4,027.71	4,064.41	4,877.92	1,858.36	1,388.52			36,988.64
2010-2012 at .25 percent	1,366.63	1,322.11	411.20	961.93	1,131.06	1,006.93	1,016.10	1,219.48	464.59	347.13			9,247.16
2009 & Prior at 1 percent	150.00	2,915.82	982.57	4,368.38	698.30	4,828.10	5,034.01	602.10	727.78	825.06			21,132.12
2012 & Prior at 1 percent	5,616.53	8,204.27	2,627.39	8,216.08	5,222.52	8,855.81	9,098.42	5,480.02	2,586.14	2,213.58			58,120.76
Prev Yr MTD Check	202,105.93	95,800.07	260,944.17	378,673.79	599,837.62	100,708.39	74,122.07	97,929.56	69,173.01	115,830.91			1,995,125.52
Total Category Check	202,380.93	104,278.72	296,212.54	524,951.13	682,768.78	236,355.42	96,311.05	115,111.41	209,817.73	150,607.36			2,618,795.07
All Years at 1% Check	201,014.30	102,956.61	295,801.34	523,989.20	681,637.72	235,348.49	95,294.95	113,891.93	209,353.14	150,260.23			2,609,547.91
Past-due Collections	76,890.83	58,805.50	71,258.45	63,603.93	62,278.91	68,940.58	50,920.24	78,210.35	54,347.47	40,402.56			625,658.82
% of Total that are Past Due	37.99%	56.39%	24.06%	12.12%	9.12%	29.17%	52.87%	67.94%	25.90%	26.83%	#DIV/0!	#DIV/0!	23.89%

2021	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
Business													
2021 Total	8,593.16	20,387.86	89,307.68	192,231.52	62,471.46	1,192,740.84	28,661.91	51,485.59	3,438,954.06	44,279.31			5,129,113.39
2020 Total	55,591.81	44,192.98	384,301.76	584,321.09	91,469.62	108,726.92	3,107.14	17,538.04	55,759.29	20,908.58			1,365,917.23
2019 Total	2,252.35	2,774.39	15,036.22	877.00	1,551.00	2,302.98	1,536.70	32,103.69	9,193.07	4,487.71			72,115.11
2018 Total	2,677.13	5,721.80	2,876.33	1,299.84	813.69	1,170.85	706.52	-	29.09	787.06			16,082.31
2017 Total	1,445.55	276.00	620.89	2,427.90	31.38	603.75	712.31	455.18	100.00	4,742.36			11,415.32
2016 Total	654.15	1,034.09	647.28	431.52	-	-	-	19.00	-	1,969.72			4,755.76
2015 Total	222.26	333.01	869.14	570.00	-	205.00	123.50	91.50	117.50	50.00			2,581.91
2014 Total	-	253.36	977.14	642.00	-	356.40	15.00	87.00	-	-			2,330.90
2013 Total	-	118.66	-	-	-	-	36.00	53.56	-	-			208.22
2010-2012 Total	37.50	470.59	-	37.50	47.25	-	41.12	510.08	-	-			1,144.04
2010-2012 at 1 percent	30.00	376.47	-	30.00	37.80	-	32.90	408.06	-	-			915.23
2010-2012 at .25 percent	7.50	94.12	-	7.50	9.45	-	8.22	102.02	-	-			228.81
2009 & Prior at 1 percent	-	-	-	-	-	2,085.00	-	-	-	-			2,085.00
2012 & Prior at 1 percent	30.00	376.47	-	30.00	37.80	2,085.00	32.90	408.06	-	-			3,000.23
Prev Yr MTD Check	62,880.75	55,174.88	405,328.76	590,606.85	93,912.94	115,450.90	6,278.29	50,858.05	65,198.95	32,945.43			1,478,635.80
Total Category Check	71,473.91	75,562.74	494,636.44	782,838.37	156,384.40	1,308,191.74	34,940.20	102,343.64	3,504,153.01	77,224.74			6,607,749.19
All Years at 1% Check	71,466.41	75,468.62	494,636.44	782,830.87	156,374.95	1,308,191.74	34,931.98	102,241.62	3,504,153.01	77,224.74			6,607,520.38
Past-due Collections	5,036.59	8,207.51	5,990.78	5,408.76	892.32	4,421.00	1,634.45	1,216.32	246.59	12,036.85			45,091.17
% of Total that are Past Due	7.05%	10.86%	1.21%	0.69%	0.57%	0.34%	4.68%	1.19%	0.01%	15.59%	#DIV/0!	#DIV/0!	0.68%
Totals													
2021 Total	69,757.82	1,319,199.32	1,797,073.67	2,639,848.46	2,016,665.61	2,647,529.54	1,889,746.03	1,863,215.52	4,875,635.11	1,526,847.35			20,645,718.43
2020 Total	2,195,844.34	187,416.84	587,986.09	902,704.47	629,735.12	143,249.83	28,853.79	43,772.82	72,626.20	105,604.73			4,897,794.23
2019 Total	16,858.94	12,072.57	33,709.20	14,324.29	20,986.05	15,775.66	8,194.75	54,081.30	23,871.04	12,825.66			212,699.46
2018 Total	21,619.34	22,946.13	23,633.95	17,883.55	15,168.06	20,525.48	9,178.24	17,265.65	15,362.82	11,305.60			174,888.82
2017 Total	15,793.78	10,140.20	12,903.34	13,351.49	11,068.57	11,542.17	11,901.63	13,489.29	11,548.78	12,637.65			124,376.90
2016 Total	9,355.01	7,153.21	8,630.13	5,493.81	6,000.95	9,900.38	5,722.19	7,736.90	3,889.74	6,597.37			70,479.69
2015 Total	6,767.08	4,850.03	4,779.99	5,771.33	1,797.60	5,205.52	3,191.96	5,124.58	3,584.00	3,833.98			44,906.07
2014 Total	3,143.73	3,407.19	3,091.94	4,691.03	2,528.45	3,759.76	3,245.64	5,129.65	1,974.74	1,282.23			32,254.36
2013 Total	3,767.30	1,957.80	2,624.96	1,849.28	1,994.91	3,892.70	3,365.55	3,603.26	1,942.91	1,793.32			26,791.99
2010-2012 Total	6,870.66	7,081.15	2,188.34	4,847.13	5,702.53	5,245.22	5,121.63	6,607.48	2,472.95	1,735.65			47,872.74
2010-2012 at 1 percent	5,496.53	5,664.92	1,750.67	3,877.70	4,562.02	4,196.18	4,097.30	5,285.98	1,978.36	1,388.52			38,298.19
2010-2012 at .25 percent	1,374.13	1,416.23	437.67	969.43	1,140.51	1,049.04	1,024.33	1,321.50	494.59	347.13			9,574.55
2009 & Prior at 1 percent	500.00	2,965.82	1,117.65	4,643.38	1,123.30	6,975.92	5,442.38	793.77	852.78	966.74			25,381.74
2012 & Prior at 1 percent	5,996.53	8,630.74	2,868.32	8,521.08	5,685.32	11,172.10	9,539.68	6,079.75	2,831.14	2,355.26			63,679.93
Prev Yr MTD Check	2,280,520.18	259,990.94	680,665.59	975,559.76	696,105.54	226,072.64	84,217.76	157,604.70	138,125.96	158,582.93			5,657,446.00
Total All Categories Check	2,350,278.00	1,579,190.26	2,477,739.26	3,615,408.22	2,712,771.15	2,873,602.18	1,973,963.79	2,020,820.22	5,013,961.07	1,685,430.28			26,303,164.43
All Years at 1% Check	2,348,903.87	1,577,774.03	2,477,301.59	3,614,438.79	2,711,630.64	2,872,553.14	1,972,939.46	2,019,498.72	5,013,466.48	1,685,083.15			26,293,589.88
Past-due Collections	82,423.49	69,799.71	91,641.89	75,291.81	65,526.21	83,274.93	56,372.09	88,243.76	58,348.06	62,246.00			733,167.95
% of Total that are Past Due	3.51%	4.42%	3.70%	2.08%	2.42%	2.90%	2.86%	4.37%	1.16%	3.69%	#DIV/0!	#DIV/0!	2.79%

City of Findlay Income Tax Department

Monthly Collection Report to City Council

For the Month of October 2021

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	_____	_____
B. Cumulative quantity:	_____ \emptyset _____	_____ \emptyset _____
C. Cumulative quantity with no filing obligations:	_____	_____
D. Cumulative quantity with no tax liabilities:	_____	_____
E. Quantity not required to make estimate payments:	_____	_____
F. Quantity already making estimate payments:	_____	_____
G. Cumulative quantity HB 49 Opt-in election:	_____	_____
H. Quantity remaining (B - C - D - E - F - G):	_____ \emptyset _____	_____ \emptyset _____

For the remaining \emptyset individual and \emptyset business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension request due date amount is \$ \emptyset

House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses:	Month-to-date <u>1</u>	Year-to-date <u>27</u>
HB 49 .5 Percent Fees:	Month-to-date <u>\emptyset</u>	Year-to-date <u>\emptyset</u>

Mary Price
Mary Price, Tax Administrator

11/1/2021
Date

Findlay Fire Department
Monthly Activities Report - 2021
 Submitted By: Joshua S. Eberle, Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	5	5	8	7	9	9	5	10	5	4		
Assist Other Agency	111	90	94	91	75	116	113	122	109	118		
Emergency Medical Service (EMS)	24	28	21	16	22	19	20	24	32	26		
Car Accidents	16	12	25	11	24	15	15	26	26	15		
Rescues (Extrication, Water, Elevator)	1	3	4	3	3	2	3	5	3	3		
Hazmat	7	9	8	8	12	9	12	13	7	15		
Good Intent	9	6	7	2	5	2	4	11	9	2		
Burning Complaints	1	1	3	8	6	3	3	9	3	12		
False Alarms	26	25	25	30	27	34	25	30	35	38		
Totals	200	179	195	176	183	209	200	250	229	233	0	0

Runs by District	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station 1 - (South Main St)	60	71	73	65	65	82	62	90	73	74		
Station 2 - (North Main St)	56	50	56	51	44	58	60	61	67	69		
Station 3 - (Tiffin Ave)	43	28	31	31	36	27	33	45	44	47		
Station 4 - (CR 236)	41	30	35	29	38	42	45	54	45	43		
Totals	200	179	195	176	183	209	200	250	229	233	0	0

Fire Prevention Bureau

Construction	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	2	3		3	2	1				1		
Inspections	8		2			3	5					
Plan Reviews	2	1			2	2	1			2		
System Acceptance Tests	1				1		2	1				
Totals	13	4	2	3	5	6	8	1	0	3	0	0

Existing Structure - Additions	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	5	2	2	4	1	1	8	1	2	3		
Inspections	9	7	6	8	2	6	2	11	4	6		
Plan Reviews	6	5	10	7	13	5	7	3	7	1		
System Acceptance Tests	11	7	4	6	4	5	6	6	9	13		
Totals	31	21	22	25	20	17	23	21	22	23	0	0

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	1	1	2	2		1		1	1			
Undetermined	2						1					
Incendiary												
Fire Investigation Activities												
Follow-up	2	1	7	7			4	4	4	1		
Interviews	2											
Assists										1		
Totals	7	2	9	9	0	1	5	5	5	2	0	0

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly	1		1			15	41	18	22	13		
Business	9	4	10	4	7	11	50	36	55	26		
Education K-12			1				1		11	2		
Education Pre-School	3	1	1		2	1		1	3			
Factory						1	1	3				
Mercantile						40	39		23	6		
Hazardous / Fireworks												
Institutional		2						1				
Mercantile								28				
Residential		8		1	1	4	2	8	8	2		
Adoption / Foster Care	1	3	1		1			1				
Pre-Fire Plan	2	18	15		5	9	1		8	1		
Storage	1		1			1	4	3	1			
Utility Mobile Food Vendors									44			
Utility Outbuildings												
Vacant Structures			1									
Totals	17	36	31	5	16	82	139	99	175	50	0	0

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Prevention												
Code Interpretations	4	4	1	10	7	1	8	2	1	4		
Complaints	1	1	5	1	3		1	2		1		
Fireworks Exhibitions / Events				3	2	3	3	1	1	2		
Knox Box Consults/Maint.	1		4	1	3	3	1	10	5	2		
Other							1			1		
Fire Plan Updates										1		
Pre-Fire Plan	1											
Property Research	1	6	5	3	1	2	2	9	7	3		
Safety Presentations					2		1	2	7	13		
Re-inspections		24	3	4	1	3	38		73	107		
Background Checks						2		159		1		
Totals	8	35	18	22	19	14	55	185	94	135	0	0
Public Presentations												
Station Tours												
Truck Visits												
Meetings Attended	5	7		7	3	1	4	1	2	2		
School / Seminars Attended	6	6			6	3	10	5	2	8		
Birthday Parade / Drive-by												
Community Connection						6						
Safety Presentations		1										
Totals	11	13	0	7	9	4	14	6	4	10	0	0

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**
 Report for the month of: **October 2021**

Date of completion of most recent physical inventory
07/08/2021

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	192	78	108	1	14	0	0	393	0
New cases filed	46	13	15	0	6	0	0	80	0
Cases transferred in, reactivated or redesignated	7	1	2	0	0	0	0	10	0
TOTAL (Add lines 1-3)	245	92	125	1	20	0	0	483	0
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	0	0	1	0	0	0	0	1	0
Default				0	1	0	0	1	0
Guilty or no contest plea to original charge	11	19	16					46	1
Guilty or no contest plea to reduced charge	7	0	5					12	1
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	1	0	0	1	0
Other Dismissals	23	4	12	0	1	0	0	40	0
Transfer to another judge or court	0	0	0	0	0	0	0	0	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	5	1	1	0	0	0	0	7	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	1	0	1	0	5	0	0	7	0
TOTAL (Add lines 5-16)	47	24	36	0	8	0	0	115	0
Pending end of period (Subtract line 17 from line 4)	198	68	89	1	12	0	0	368	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

FTP 11-3-21

Fax to: (614) 387-9419 -or- Mail to: Court Statistical Reporting Section Supreme Court of Ohio 65 South Front Street, 6th Floor Columbus, Ohio 43215-3431
--

ALAN D HACKENBERG	Date
Preparer's name and telephone number if other than judge (print or type)	Date
ALAN D HACKENBERG	Date

THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**

Report for the month of : **October 2021**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	3	97	5	196	6	330	32	0	194	863
New cases filed	2	5	102	22	351	2	103	15	1	95	696
Cases transferred in, reactivated or redesignated	3	0	39	2	43	0	3	0	0	0	87
TOTAL (Add lines 1-3)	4	8	238	29	590	8	436	47	1	289	1646
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	12	1	20	1	73	10	0	1	118
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6		13	0	20	0	0	0	0	52	85
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	4	85	21	43	1	15	0	0	2	171
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	10	0	0	0	10
Other dismissals (Include dismissals at preliminary hearing)	9	0	10	0	3	0	8	6	0	26	53
Violations Bureau	10		0		305						305
Unavailability of party for trial or sentencing	11	0	24	1	31	0	0	0	0	0	56
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	1	0	0	0	1
Other terminations	13	0	25	0	8	0	0	0	0	3	36
TOTAL (Add lines 5-13)	14	4	169	23	430	2	107	16	0	84	835
Pending end of period (Subtract line 14 from line 4)	15	4	69	6	160	6	329	31	1	205	811
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0

FTP 113-21

Fax to:
 (614) 387-9419
 -or-
Mail to:
 Court Statistical Reporting Section
 Supreme Court of Ohio
 65 South Front Street, 6th Floor
 Columbus, Ohio 43215-3431

ALAN D HACKENBERG

Date

Preparer's name and telephone number if other than judge (print or type)

Date

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**
Report for the month of: **October 2021**

Date of completion of most recent physical inventory
05/12/2021

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.L.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	173	83	106	1	12	1	0	376	0
New cases filed	37	8	28	0	9	0	0	82	0
Cases transferred in, reactivated or redesignated	8	0	6	0	0	0	0	14	0
TOTAL (Add lines 1-3)	218	91	140	1	21	1	0	472	0
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	0	0	0	0	0	0	0	0	0
Default	0	0	0	0	0	0	0	0	0
Guilty or no contest plea to original charge	12	9	28					49	1
Guilty or no contest plea to reduced charge	3	1	0					4	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	1	0	0	1	0
Other Dismissals	17	1	6	0	1	1	0	26	1
Transfer to another judge or court	1	0	1	0	0	0	0	2	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	5	0	3	0	0	0	0	8	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	0	1	1	0	5	0	0	7	0
TOTAL (Add lines 5-16)	38	12	39	0	7	1	0	97	0
Pending end of period (Subtract line 17 from line 4)	180	79	101	1	14	0	0	375	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

FTP 11-3-21

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

STEPHANIE M BISHOP

Date

Preparer's name and telephone number if other than judge (print or type)

Date

ALAN D HACKENBERG

Date

MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE
 STEPHANIE M. BISHOP, JUDGE
 HEATHER M EIGEL, CLERK
 DAVID D. BEACH
 Director of Court Services

FINDLAY MUNICIPAL COURT
 318 DORNEY PLAZA RM 206
 FINDLAY, OHIO 45839
 TELEPHONE 419-424-7141
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for October, 2021

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CASES FILED:				
TRAFFIC	373	6,545	715	6,389
TRAFFIC COMPANION	71	844	118	855
TRAFFIC OVERTIME PARKING	-	-	1	2
CRIMINAL	107	1,580	136	1,406
CRIMINAL COMPANION	8	140	16	142
SEARCH WARRANT	6	60	7	84
CIVIL	121	1,259	95	1,744
SMALL CLAIMS	95	905	84	828
EXTRADITION	1	19	3	22
HABITUAL TRAFFIC VIOLATOR	-	5	-	-
OTHER	10	176	15	127
TOTALS	792	11,533	1,190	11,599
COURT PROCEEDINGS:				
Admin License Suspension	2	8	-	1
APPEAL DOG DESIGNATION	-	2	-	1
Arraignment	610	8,651	993	8,197
Attachment	4	41	7	83
Bond	-	28	2	26
Civil Status Conference	4	33	-	34
COMMUNITY SERVICE REVIEW	23	221	19	201
Contempt of Court	40	410	38	424
CONTESTED DUS CONTEMPT HEARING	-	11	-	-
Contested Small Claims	1	13	1	8
Continued	580	6,273	688	7,229
Damages	1	11	1	31
Debtors Examination	39	270	25	204
Default	-	6	-	4
Desk Review	107	1,523	184	1,567
DIVERSION PLEA	1	32	-	24
DUS CLINIC	-	72	-	-
DUS DIVERSION REVIEW	6	89	16	84
Expungement	-	36	3	60
Extradition	-	13	3	17
Forcible Detention	12	123	15	161
Garnishment	-	7	4	13
Hearing on Motion	8	103	3	96
HEARING ON MOTION TO SEAL RECORD	4	34	-	-
HEARING ON WARRANT	2	250	38	211
Jury Trial	-	3	2	4
Limited Privileges	-	5	-	1
Marriage	4	32	3	20
Mediation	1	1	-	2
Miscellaneous	-	26	8	23
Motion to Compel	-	-	1	2
Motion to Dismiss	-	-	-	1
Motion to Vacate Judgment	-	1	-	-
Motion to Withdraw as Counsel	3	18	-	24
No Hearing	-	-	1	2

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Plea	98	1,042	90	1,058
Preliminary	3	71	7	82
Pre-Trial	196	1,840	169	1,611
Pre-Trial with Judge	90	609	35	688
Reconsideration of Sentence	-	9	2	43
Restitution	1	2	-	12
Revivor	2	84	13	94
Revocation	3	98	18	149
RULE 4	-	1	-	-
SAFE SURRENDER	49	49	44	107
SECOND PRETRIAL	95	979	75	867
Sentencing	8	86	8	80
Small Claims	73	666	76	676
STATUS CONFERENCE	1,343	13,910	1,279	8,683
Suppression	3	30	4	32
TELEPHONE PRETRIAL	26	255	50	172
Trial	3	49	9	46
WRIT OF RESTITUTION	8	98	13	128
WRITTEN PLEA	14	89	1	50
TOTALS	<u>3,467</u>	<u>38,313</u>	<u>3,948</u>	<u>33,333</u>

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CRIMINAL VIOLATIONS:				
ASSAULT	3	34	5	47
BURGLARY	-	3	1	2
CONTEMPT	-	16	4	6
CRIMINAL DAMAGING	4	21	2	21
CRIMINAL TRESPASS	3	53	6	38
DISORDERLY CONDUCT	5	110	4	88
DOMESTIC VIOLENCE	13	147	11	161
DRUG ABUSE	24	515	52	406
OPEN CONTAINER PROHIBITED	3	22	2	39
OVI	-	1	1	3
RESISTING ARREST	4	25	2	17
ROBBERY	-	2	-	3
TELEPHONE HARASSMENT	-	5	-	10
THEFT	19	179	19	196
UNDERAGE CONSUMPTION	-	12	-	7
OTHER CRIMINAL	37	591	47	510
TOTALS	115	1,736	156	1,554
TRAFFIC VIOLATIONS:				
ACD/SPEED	23	232	17	204
DISOBEYING TRAFFIC CONTROL DEV	13	163	12	208
DRIVING UNDER SUSPENSION	36	591	83	582
EXPIRED REGISTRATION	19	108	6	123
FAIL TO MAINTAIN CONTROL	22	205	20	224
FAILURE TO YIELD RIGHT OF WAY	7	156	25	117
LEAVING SCENE OF AN ACCIDENT	5	41	6	54
LEFT OF CENTER	-	7	-	12
OVERLOAD	4	672	97	509
OVI	35	427	37	350
PASSING A STOPPED SCHOOL BUS	7	28	1	8
RECKLESS OPERATION	2	13	3	14
SEAT BELT	27	672	48	475
SPEEDING	148	2,809	270	2,707
OVERTIME PARKING	-	-	1	2
OTHER TRAFFIC	96	1,265	208	1,657
TOTALS	444	7,389	834	7,246

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ARRESTING AGENCY:				
PATROL				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	210	4,452	506	4,374
OMVI	13	205	14	143
CRIMINAL FELONIES	1	17	-	6
CRIMINAL MISDEMEANORS	18	384	41	302
SEARCH WARRANTS	1	4	-	8
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	1
TRAFFIC OTHER	141	1,777	199	1,545
OMVI	9	153	22	150
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	10	345	27	313
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	4	-	6
OMVI	-	1	1	2
CRIMINAL FELONIES	4	72	5	79
CRIMINAL MISDEMEANORS	69	679	67	620
SEARCH WARRANTS	4	39	7	54
SHERIFF				
OVERTIME PARKING	-	-	1	1
TRAFFIC OTHER	54	678	80	863
OMVI	13	69	1	52
CRIMINAL FELONIES	-	9	-	6
CRIMINAL MISDEMEANORS	9	154	8	151
SEARCH WARRANTS	1	16	-	14
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	4	51	11	106
OMVI	-	-	-	6
CRIMINAL FELONIES	-	-	1	1
CRIMINAL MISDEMEANORS	4	59	2	67
SEARCH WARRANTS	-	1	-	8
TOTALS	565	9,169	993	8,878
PROBATION:				
ESTABLISHED	16	158	20	158
TERMINATED	16	185	18	231
CURRENT	67	67	77	77
TOTALS	99	410	115	466

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ALCOHOL EVALUATION	-	1	-	-
ALCOHOL/SUBSTANCE EVAL	-	-	-	1
ANGER MANAGEMENT	10	115	14	138
BENCH WARRANT TO AGENCY	-	3	-	13
COMMUNITY SERVICE	229	2,641	276	1,965
COMMUNITY SERVICE CITY	-	4	-	14
COMMUNITY SERVICE COUNTY	4	29	-	-
COMMUNITY SERVICE INDIVIDUAL	12	143	24	209
COMMUNITY SERVICE NO JAIL	17	169	18	178
DIP	-	7	1	3
DOMESTIC VIOLENCE PROGRAM	21	163	7	161
ELECTRONIC HOME MONITORING	-	3	-	4
EXECUTION TO AGENCY	-	5	6	41
HOUSE ARREST	-	1	-	-
JAIL	-	2	2	34
Jail Term Suspended Condition	6	62	5	66
MENTAL EVAL	-	1	-	-
NO CONTACT WITH VICTIM	-	9	-	7
Pay Restitution	-	14	-	-
Probation	-	21	1	14
SCRAM	4	77	12	87
STAR Program	3	35	2	43
TREATMENT CLEARVIEW SERV	8	56	8	80
TREATMENT FRC	-	8	1	14
TREATMENT MISCELLANEOUS	3	31	1	74
UCP	3	46	5	59
VIP	-	6	-	6
TOTALS	20	150	7	164
	340	3,802	390	3,375

*****CURRENT YEAR*****
MTD YTD*****LAST YEAR*****
MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$1,988.10	\$31,580.60	\$2,217.00	\$24,750.13
BOND FEES	\$340.00	\$3,236.33	\$300.00	\$4,105.00
CIVIL DEPOSIT TENDERS	\$253.00	\$1,426.00	\$410.06	\$3,223.57
COURT COST	\$45,998.59	\$570,960.62	\$76,521.55	\$618,669.61
DUI ENFORCEMENT	\$1,792.52	\$27,695.04	\$3,103.05	\$27,328.50
ELECTRONIC IMAGING	\$2,854.50	\$39,022.91	\$5,059.44	\$40,544.69
FINES & FORFEITURES	127,011.95	\$1,712,504.75	193,701.74	\$1,582,352.83
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$516.49	\$6,692.04	\$388.00	\$5,621.41
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$11.72	\$194.88	\$27.05	\$427.00
JAIL HOUSING	\$20,483.99	\$186,667.40	\$9,517.16	\$151,703.41
JAIL REIMBURSEMENT	\$310.94	\$4,166.45	\$323.00	\$3,988.12
LEGAL RESEARCH	\$3.00	\$54.00	\$10.50	\$52.91
MEDIATION	\$907.00	\$12,202.00	\$1,625.50	\$12,798.91
MISCELLANEOUS	\$20,240.34	\$264,126.20	\$29,699.50	\$248,085.08
MUNI COURT COMPUTERIZATION	\$4,626.32	\$60,512.00	\$5,078.24	\$40,671.57
MUNI COURT IMPROVEMENT	\$11,868.15	\$156,875.77	\$16,048.74	\$129,159.28
RESTITUTION	\$709.75	\$8,054.44	\$270.00	\$7,200.70
SPECIAL PROJECTS	\$19,346.52	\$260,292.21	\$26,773.71	\$217,067.17
STATE PATROL	\$11,604.63	\$213,237.55	\$24,786.96	\$200,469.73
TRAFFIC/CRIMINAL BONDS	\$4,639.50	\$61,436.08	\$2,174.45	\$36,954.25
	275,507.01	\$3,620,937.27	398,035.65	\$3,355,173.87

DISTRIBUTIONS:


ALCOHOL MONITORING	\$1,988.10	\$30,860.60	\$2,217.00	\$24,303.13
BOND FEES	\$315.00	\$3,161.33	\$300.00	\$4,105.00
CIVIL DEPOSIT TENDERS	\$253.00	\$1,401.00	\$0.00	\$4,016.26
COURT COST	\$45,719.59	\$567,746.99	\$76,479.15	\$615,722.61
DUI ENFORCEMENT	\$1,789.13	\$27,622.58	\$3,096.27	\$27,225.53
ELECTRONIC IMAGING	\$2,840.50	\$38,945.91	\$5,053.44	\$40,451.69
FINES & FORFEITURES	126,030.27	\$1,716,082.42	193,435.71	\$1,592,124.07
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$516.49	\$6,667.04	\$388.00	\$5,596.41
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$11.72	\$194.88	\$27.05	\$427.00
JAIL HOUSING	\$20,447.41	\$186,088.32	\$9,517.16	\$149,744.33
JAIL REIMBURSEMENT	\$310.94	\$4,166.45	\$323.00	\$3,988.12
LEGAL RESEARCH	\$3.00	\$54.00	\$10.50	\$52.91
MEDIATION	\$905.00	\$12,183.00	\$1,623.50	\$12,770.91
MISCELLANEOUS	\$23,726.43	\$344,089.54	\$39,883.73	\$348,170.06
MUNI COURT COMPUTERIZATION	\$4,612.32	\$60,424.00	\$5,072.24	\$40,578.57
MUNI COURT IMPROVEMENT	\$11,817.15	\$156,613.77	\$16,028.74	\$128,849.28
RESTITUTION	\$708.71	\$7,415.88	\$220.00	\$6,188.04
SPECIAL PROJECTS	\$19,298.52	\$259,922.21	\$26,741.71	\$216,571.17
STATE PATROL	\$11,261.63	\$211,760.95	\$24,726.96	\$198,920.73
	272,554.91	\$3,635,400.87	405,144.16	\$3,419,805.82

DISTRIBUTED TO:

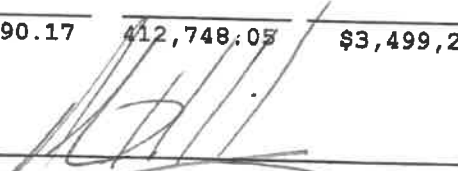
*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

CITY OF FINDLAY	133,498.53	\$1,708,572.89	174,081.42	\$1,527,195.12
HANCOCK COUNTY	\$17,050.25	\$209,867.96	\$19,656.24	\$193,935.73
OTHERS	\$90,904.13	\$1,221,718.16	158,376.87	\$1,242,887.08
STATE OF OHIO	\$34,496.26	\$534,731.16	\$60,633.52	\$535,244.55
	<u>275,949.17</u>	<u>\$3,674,890.17</u>	<u>412,748.05</u>	<u>\$3,499,262.48</u>



STEPHANIE M. BISHOP, JUDGE



ALAN D. HACKENBERG, JUDGE

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City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

Robert K. Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

November 1, 2021

Honorable Council:

Attached are the Findlay Police Department activity stats for October 2021.

Sincerely,



Robert K. Ring
Chief of Police

FINDLAY POLICE DEPARTMENT

Monthly Activities Report - 2021

Category	2021		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	Total	Avg	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total
Detective Division														
City (Law Director)	918	91.80	99	62	67	91	108	118	109	114	76	74		
County	451	45.10	41	38	25	45	56	40	47	51	63	45		
Juvenile	68	6.80	9	4	10	9	4	7	7	4	7	7		

Vice Narcotics/Metrich														
Narcotics Investigation	104	10.40	15	0	14	8	10	7	14	9	11	16		
Felony														
Arrests	67	6.70	3	6	7	12	9	5	4	9	7	5		
Charges	135	13.50	5	13	13	21	22	9	6	20	13	13		
Misdemeanor														
Arrests	1	0.10	0	1	0	0	0	0	0	0	0	0		
Charges	0	0.00	0	0	0	0	0	0	0	0	0	0		
Drug Talks	1	0.11	0	0	0	0	0	0	1	0	0	0		

Patrol Division														
Traffic Stops	4,342	434.20	644	441	442	336	346	338	512	511	418	354		
Citations	2,250	225.00	212	193	295	173	241	202	242	257	220	215		
OVI	156	15.60	16	10	22	12	20	13	24	16	11	12		
Accidents														
Non-Injury	708	70.80	55	62	85	51	77	71	69	83	69	86		
Injury	152	15.20	11	12	20	11	21	16	14	21	16	10		
Complaints														
Homicide	0	0.00	0	0	0	0	0	0	0	0	0	0		
Robbery	6	0.60	0	0	0	0	1	1	0	2	2	0		
Assault	439	43.90	32	33	41	50	40	45	56	42	47	53		
Sex Offenses	98	9.80	5	12	10	21	10	6	6	9	12	7		
Unlawful Entry	88	8.80	8	0	14	7	11	8	14	6	10	10		
Theft/Fraud/Shoplifting	976	97.60	106	78	122	107	87	93	86	94	100	103		
Motor Vehicle Theft	64	5.78	3	3	7	11	5	8	12	2	9	4		
Arson	2	0.22	1	0	0	0	1	0	0	0	0	0		
Criminal Damage/Vandalism	213	21.30	26	6	25	16	31	33	19	13	27	17		
Domestic Dispute	652	65.20	60	61	73	64	76	71	60	48	57	82		
Alcohol/Drug	539	53.90	40	37	44	53	58	61	81	67	49	49		
Warrants Served	1,041	104.10	93	76	91	99	74	121	105	160	100	122		
Arrests	1,740	174.00	163	148	182	175	169	191	184	213	175	140		
Reports Generated	26,186	2618.60	2,490	2,344	2,701	2,550	2,712	2,644	2,873	2,699	2,712	2,461		
School Walk Thru/Public Relation	310	31.00	11	33	54	50	44	1	2	30	51	34		

Special Assignment Unit														
Events	0	0.00	0	0	0	0	0	0	0	0	0	0		
Arrests	0	0.00	0	0	0	0	0	0	0	0	0	0		
Traffic Citations	0	0.00	0	0	0	0	0	0	0	0	0	0		
Traffic Warning	0	0.00	0	0	0	0	0	0	0	0	0	0		
OVI	0	0.00	0	0	0	0	0	0	0	0	0	0		
Minor Misdemeanor Citations	0	0.00	0	0	0	0	0	0	0	0	0	0		
Warrants Served	0	0.00	0	0	0	0	0	0	0	0	0	0		
Alcohol/Drug Offenses	0	0.00	0	0	0	0	0	0	0	0	0	0		
Weapons Offenses	0	0.00	0	0	0	0	0	0	0	0	0	0		
Cases Referred for Charges	0	0.00	0	0	0	0	0	0	0	0	0	0		
Surveillance Details	0	0.00	0	0	0	0	0	0	0	0	0	0		
Assists to other PD Divisions	0	0.00	0	0	0	0	0	0	0	0	0	0		

Municipal Court														
Papers Processed	2,700	270.00	203	244	287	271	235	277	298	279	299	307		
Paper Service Hours	1162	116.20	103	115	125	122	115	124	105	115	128	110		
Security Hours	546	54.60	61	49	53	52	54	54	59	54	60	50		
Prisoners To/From Court	2	0.20	1	0	0	0	0	0	0	0	1	0		
Miles Driven	7,694	769.40	620	769	926	726	798	895	766	610	865	719		
Summons	727	72.70	68	79	87	61	77	57	71	76	91	60		
Overtime Hours	4	0.40	0	1	2	0	0	0	1	0	0	0		



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866

Treasurer's Reconciliation for October 31, 2021

TREASURER

Fifth Third Initial Balance	2,744,020.05
- Withdrawals ()	(4,652,570.93)
+ Deposits	4,607,001.41
Ending Balance	2,698,450.53

- Outstanding checks ()	(702,786.89)
Deposit in Transit	1,062.00
Bank Error	-196.92
Bank Error	-0.60

Treasurer's Checking Bal	1,996,528.12
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Investment Principal	69,876,181.01
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Treasurer's Total Cash and Investments	71,872,709.13
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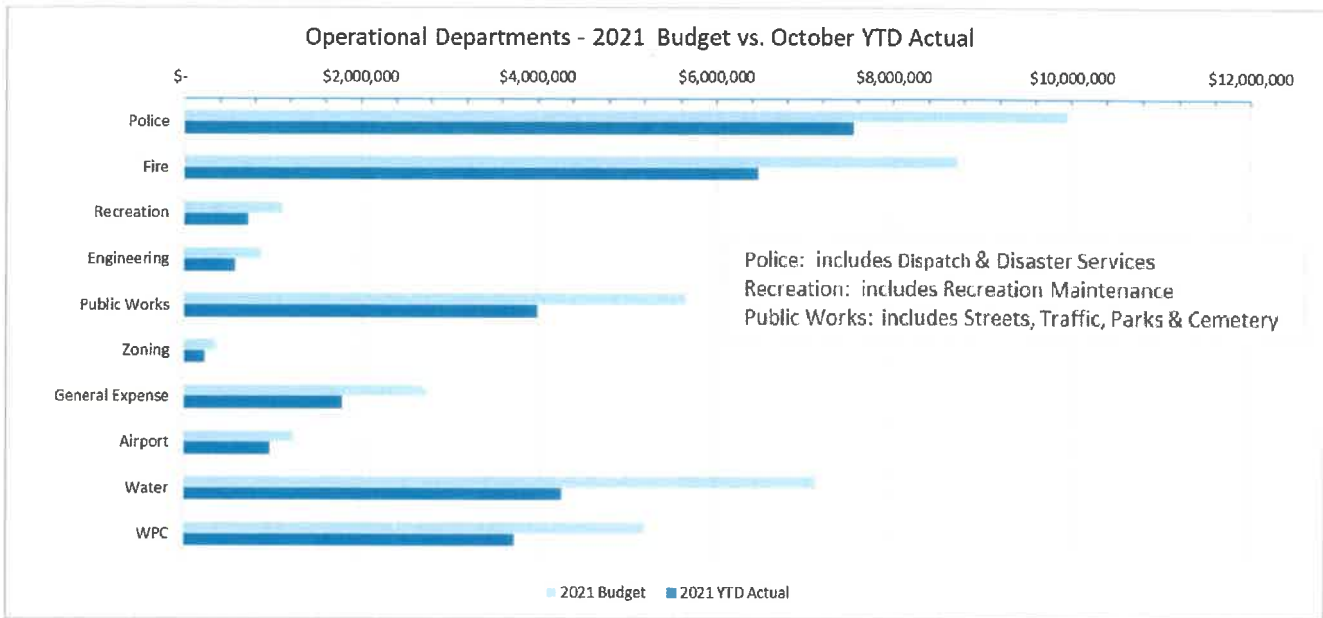
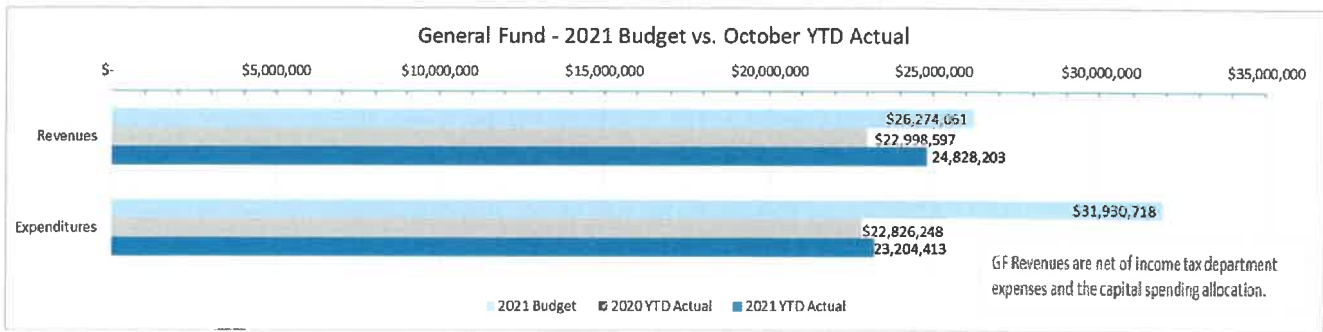
AUDITOR

Auditor's Checking Bal	1,996,528.12
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Auditor's Total Cash and Investments	71,872,709.13
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Respectfully submitted,

Susan Jo Hite
Treasurer



General Fund Revenues & Expenditures

Prior Year Ending Cash Balance 12/31/20	\$	16,657,732
Revenues YTD October	\$	24,828,203
Operational Expenditures YTD October	\$	23,204,413



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Monday, November 08, 2021

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of October 31, 2021
Financial Snapshot for General Fund as of October 31, 2021
Open Projects Report as of October 31, 2021
Cash & Investments as of October 31, 2021

Respectfully Submitted,



Jim Staschiak II
City Auditor

CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF OCTOBER 31, 2021

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	202,147	157,656	78.0%	3,250	2,200	67.7%
MAYOR'S OFFICE	334,649	256,699	76.7%	3,000	9,111	303.7%
AUDITOR'S OFFICE	753,427	530,142	70.4%	401,420	482	0.1%
TREASURER'S OFFICE	22,594	18,991	84.1%	-	-	0.0%
LAW DIRECTOR	707,202	540,036	76.4%	128,289	122,996	95.9%
MUNICIPAL COURT	2,506,314	1,916,410	76.5%	1,298,090	1,236,775	95.3%
CIVIL SERVICE OFFICE	153,224	99,223	64.8%	25,000	18,488	74.0%
PLANNING & ZONING	153,009	152,934	100.0%	-	-	0.0%
COMPUTER SERVICES	621,885	452,586	72.8%	562,499	575,349	102.3%
GENERAL EXPENSE	2,756,735	1,792,443	65.0%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	20,736,521	20,428,808	98.5%
POLICE DEPARTMENT	8,663,622	6,514,068	75.2%	668,020	432,655	64.8%
DISASTER SERVICES	61,114	52,224	85.5%	13,211	13,211	0.0%
FIRE DEPARTMENT	8,145,425	6,470,105	79.4%	1,199,556	932,553	77.7%
DISPATCH CENTER	1,246,587	981,966	78.8%	45,000	45,000	100.0%
SAFETY DIRECTOR	117,424	42,921	36.6%	-	-	0.0%
HUMAN RESOURCES	152,821	112,726	73.8%	-	-	0.0%
SERVICE DIRECTOR	162,260	97,160	59.9%	-	-	0.0%
ENGINEERING OFFICE	884,969	573,392	64.8%	113,050	76,176	67.4%
PUBLIC BUILDING	489,260	287,742	58.8%	-	52	#DIV/0!
ZONING	379,702	231,197	60.9%	78,900	64,819	82.2%
PARK MAINTENANCE	1,224,174	890,690	72.8%	122,220	123,939	101.4%
RESERVOIR RECREATION	13,775	3,368	24.5%	-	-	0.0%
RECREATION MAINTENANCE	171,635	44,724	26.1%	91,435	91,435	100.0%
RECREATION FUNCTIONS	948,147	674,491	71.1%	640,300	508,082	79.4%
CEMETERY DEPARTMENT	458,618	310,519	67.7%	144,300	146,073	101.2%
TOTAL GENERAL FUND	31,330,719	23,204,413	74.1%	26,274,061	24,828,203	94.5%

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	3,217,338	2,220,379	69.0%	3,050,770	2,633,497	86.3%
TRAFFIC-SIGNALS	594,895	440,465	74.0%	110,000	111,698	101.5%
TOTAL SCM&R FUND	3,812,233	2,660,844	69.8%	3,160,770	2,745,195	86.9%
SCM&R HIWAYS	173,135	124,066	71.7%	203,000	165,923	81.7%
TOTAL SCM&R HIWAYS FUND	173,135	124,066	71.7%	203,000	165,923	81.7%
AIRPORT OPERATIONS	1,251,391	975,731	78.0%	1,063,514	1,131,855	106.4%
TOTAL AIRPORT FUND	1,251,391	975,731	78.0%	1,063,514	1,131,855	106.4%
WATER TREATMENT	3,578,201	2,037,923	57.0%	12,000	21,858	182.2%
WATER DISTRIBUTION	1,770,339	1,245,850	70.4%	126,400	121,003	95.7%
UTILITY BILLING	1,152,038	732,904	63.6%	8,049,812	6,739,910	83.7%
SUPPLY RESERVOIR	624,900	254,939	40.8%	19,878	26,474	133.2%
TOTAL WATER FUND	7,125,478	4,271,615	59.9%	8,208,090	6,909,244	84.2%
SANITARY SEWER MAINT	1,151,745	788,507	68.5%	400	1,721	430.3%
STORMWATER MAINT	753,841	647,573	85.9%	794,844	657,546	82.7%
WATER POLLUTION CONTROL	3,305,076	2,308,126	69.8%	8,871,300	7,317,115	82.5%
TOTAL SEWER FUND	5,210,662	3,744,206	71.9%	9,666,544	7,976,382	82.5%
PARKING	97,476	77,809	79.8%	83,828	69,532	82.9%
TOTAL PARKING FUND	97,476	77,809	79.8%	83,828	69,532	82.9%
SWIMMING POOL	127,129	52,302	41.1%	117,520	117,520	100.0%
TOTAL SWIMMING POOL FUND	127,129	52,302	41.1%	117,520	117,520	100.0%
CIT ADMINISTRATION	17,601,825	17,253,234	98.0%	21,680,000	26,392,313	121.7%
TOTAL CIT FUND	17,601,825	17,253,234	98.0%	21,680,000	26,392,313	121.7%

SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

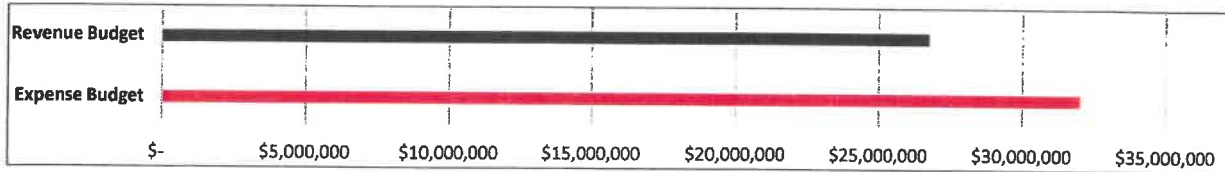
10/31/2021

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	16,657,732
Revenue and Receipts Projection General Fund	\$	26,784,831	
Expenses Appropriated General Fund <i>(assumes \$0.00 returned by departments)</i>	\$	(32,037,374)	

BUDGETED OPERATIONAL SURPLUS/(DEFICIT) **(\$5,252,544)**

BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE **\$ 11,405,189**



MONITORING INTANGIBLE / ANTICIPATED ITEMS

POSSIBLE

LIKELY

Revenue Differential + / (-)

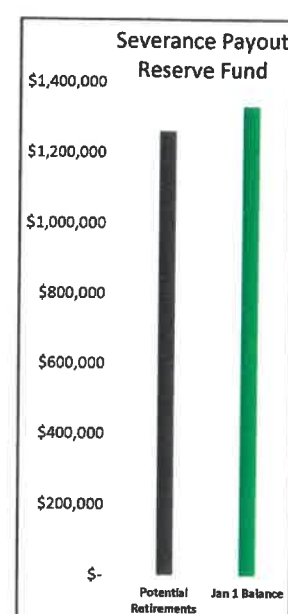
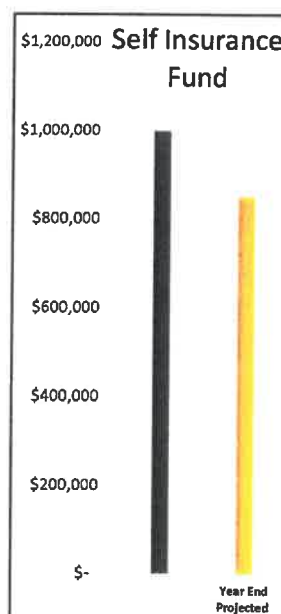
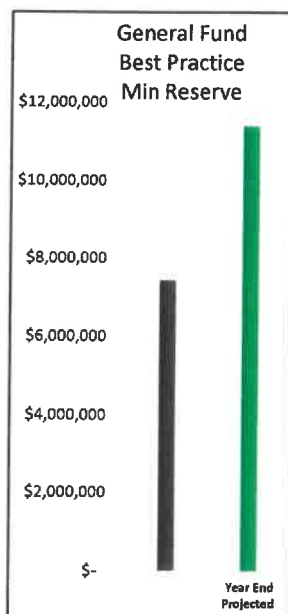
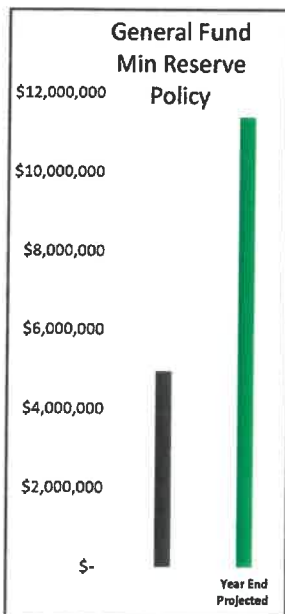
Expense Differential + / (-)

2020 Proposed Capital Improvements Plan General Fund Dollars

Fund Subsidies + / (-)

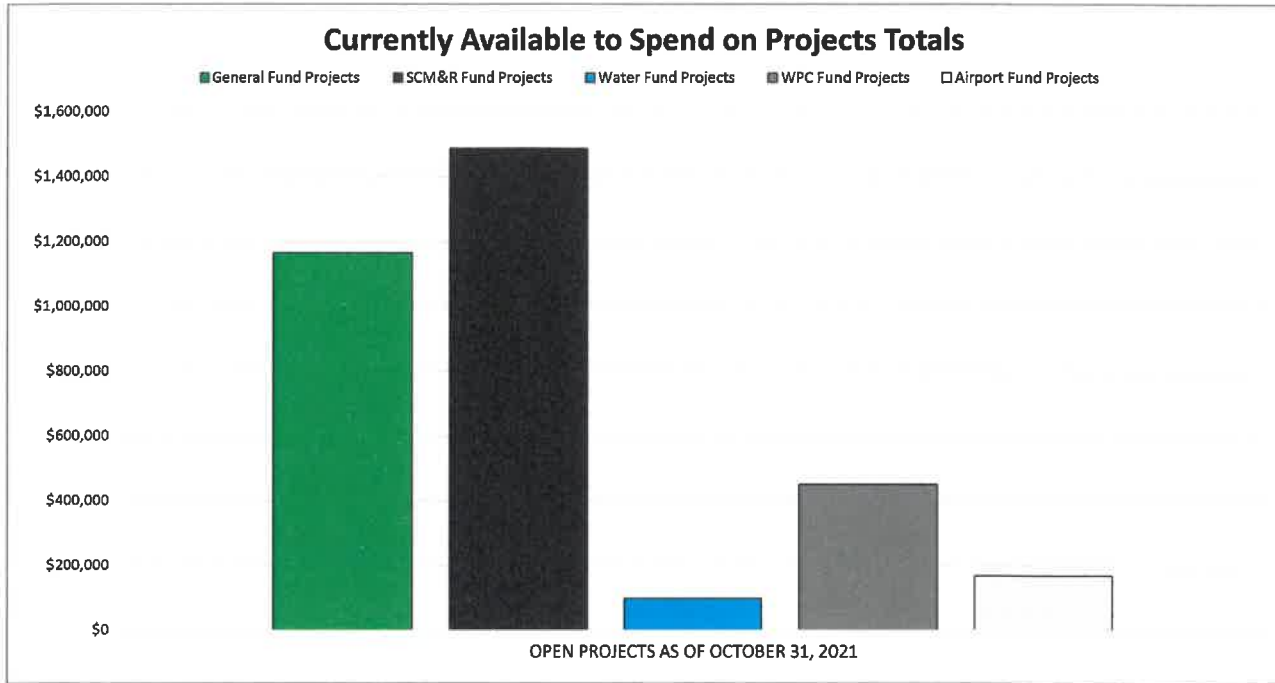
FINANCIAL POLICY AMOUNTS

			Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	4,965,818	\$ 11,405,189	\$6,439,371
Best Practice General Fund Minimum Reserve	\$	7,448,727	\$ 11,405,189	\$3,956,462
General Fund Rainy Day Reserve Account #10000000-818002	\$	1,500,000	\$ 1,500,000	\$0
Self Insurance Fund (\$1MM reserve)	\$	1,000,000	\$ 852,912	(\$147,088)
Severance Payout Reserve Fund & Potential Retirements in 2021	\$	1,333,771	\$ 1,261,403	\$72,368



** subject to release of prior year audit

**CITY OF FINDLAY
OPEN PROJECTS AS OF OCTOBER 31, 2021**



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31903700	2020 PD CIT SUPPORT/EXPANSION	40,000	17,425	-	22,575
31903800	2020 EMORY ADAMS PARKING LOT	10,000	-	-	10,000
31912000	PARKER TRAINING/RESTROOM REMODEL	41,559	37,815	2,108	1,636
31912200	21 GIS SYSTEM FUNCTIONALITY GROWTH	10,000	-	-	10,000
31912400	21 BAND SHELL STRUCTURE/ROOF	70,000	61,465	2,132	6,403
31912500	TRAFFIC/FABRICATION SHOP	40,000	-	-	40,000
31912600	FY20 FIRE AFG PROGRAM	129,000	85,000	-	44,000
31912800	TYLER EXECUTIME IMPLEMENTATION	150,000	-	150,000	-
31913200	PD QUICK RESPONSE FY 2022	62,500	13,228	49,272	-
31948200	OHIO 629 - MARATHON	250,000	7,787	10,000	232,213
31955300	ROWMARK 629 ROADWORK	100,000	1,516	2,234	96,250
31966800	2017 ORC PD REQUIRED TRAINING	39,556	1,102	-	38,454
31976900	2017 CRISIS INTERVENTION TRAINING	11,703	5,772	-	5,931
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	706,198	-	25,572
31980800	ORC PD REQUIRED TRAINING	29,320	28,583	-	737
31983000	VHF RADIO SYSTEM	643,935	579,934	2,521	61,480
31990400	DISASTER RECOVERY SITE @ CUBE	55,000	21,151	5,061	28,788
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	48,675	47,891	3,434
31993800	RVR GREENTRAIL TO RIVERBEND	236,509	197,515	38,253	741
31994700	MUNI BUILDING HVAC CONTROLLER	245,000	184,714	-	60,286
31994900	FIRE STRICT FACILITY	250,000	9,318	64,482	176,200
31995000	HPD GRANT 2020	14,961	1,323	-	13,638
GENERAL FUND PROJECTS		3,260,813	2,008,523	373,953	878,337

<u>PROJECT NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL APPROPRIATED INCEPTION TO DATE</u>	<u>TOTAL EXPENSED INCEPTION TO DATE</u>	<u>TOTAL PENDING PURCHASE ORDERS</u>	<u>CURRENTLY AVAILABLE TO SPEND</u>
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32801500	CROSSING LIGHT IMPROVEMENT	15,000	13,247	-	1,753
32803100	MLK PWKY IMPROVEMENTS	1,419,467	881,160	477,966	60,341
32803300	STATE & MARKLE RECONSTRUCTION	20,000	14,607	2,143	3,250
32810400	21 STREET PREV MAINTENANCE	600,000	410,069	59,793	130,138
32810900	21 STREET RESURFACING	1,323,973	1,132,512	169,528	21,934
32811000	WEST MAIN CROSS CORRIDOR STUDY	100,200	36,436	63,470	294
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32811500	2021 CITY SIDEWALKS/RAMPS	50,000	9,695	15,305	25,000
32852700	W SANDUSKY/WESTERN AVENUE	190,000	86,104	27,142	76,754
32864600	CR212/CR236 WIDENING	140,000	103,102	34,516	2,383
32872100	S MAIN/LINCOLN INTERSECTION	125,000	72,998	24,200	27,802
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	69,424	43,480	12,096
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	69,036	27,600	28,364
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,193,791	329,975	947,734
32894300	LOGAN AVE PH3 CDBG	794,233	348,956	321,067	124,211
	SCM&R FUND PROJECTS	8,945,373	5,861,137	1,596,184	1,488,053
35202300	AIP-28 REHAB TAXIWAY A	432,624	-	427,629	4,995
35210500	AIRPORT NORTH APRON REHAB	189,046	7,330	90,970	90,746
35211400	AIRPORT UST CORRECTIVE ACTION	50,000	19,371	-	30,629
35211700	FAA ACRGP 2021	23,000	-	-	23,000
35212900	AIRPORT TERMINAL BUILDING REPAIRS	90,000	-	84,588	5,412
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	101,338	32,032	5,813
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	51,306	-	7,694
	AIRPORT FUND PROJECTS	982,853	179,346	635,218	168,289

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35510200	HARRISON AVENUE STORM DRAINAGE	25,000	-	500	24,500
35510300	LAKE CASCADES STORM PUMP STATION	50,000	42,500	-	7,500
35600600	20 SEWER & MANHOLE LINING	348,500	3,061	304,252	41,187
35601000	2020 MANHOLE ADJUSTMENT	75,000	71,492	1,000	2,508
35601200	BLUE BONNET/BITTERSWEET SAN	562,625	511,878	49,620	1,127
35601300	WPC CLARIFIER 3&4 REHAB	20,000	12,000	5,500	2,500
35603400	NORTHSIDE SWR TELEVISE & LINE	297,500	54,809	22,200	220,491
35610600	21 SEWER & MANHOLE LINING	5,000	-	500	4,500
35610700	2021 COMBINED SEWER OVERFLOW	40,000	-	-	40,000
35610800	2021 SEWER TELEVISIONING	5,000	-	500	4,500
35611200	SEWER TRUCK BAY/ADMIN ROOF REP	60,000	-	57,650	2,350
35611600	SPRINGLAKE SANITARY UPGRADE	25,000	13,044	6,956	5,000
35611900	CSO 8004 FLAP GATE REHAB	30,000	-	28,361	1,639
35674500	LTCP EVALUATION STUDY	340,000	318,490	220	21,290
35675000	SANITARY SEWER CR 212	45,000	7,269	731	37,000
35691700	MADISON & MONROE	568,800	532,261	1,755	34,784
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
SEWER FUND PROJECTS		2,517,425	1,585,695	480,854	450,876
35710100	RECTOR AVENUE WATERLINE REPLACE	500	-	-	500
35711300	EAST & E MAIN CROSS WATERLINE	185,000	167,224	3,802	13,974
35781800	WTP SCADA SYSTEM UPGRADES	585,600	227,365	340,350	17,885
35782200	UB OFFICE RENOVATIONS	10,000	6,515	-	3,485
35782600	WTP & RES SECURITY CAMERAS	150,000	59,242	47,847	42,911
35782800	RESERVOIR TRANSFER LINE REHAB	20,000	167	-	19,833
35783300	WATER METER SYSTEM REPLACE	1,267,622	154	1,267,468	0
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	49,800	200
35794400	LARGE METER TESTING CALIBRAT	95,625	95,625	-	-
WATER FUND PROJECTS		2,364,347	556,292	1,709,267	98,788

<u>PROJECT</u>		<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>CURRENTLY</u>
<u>NUMBER</u>	<u>PROJECT NAME</u>	<u>APPROPRIATED</u>	<u>EXPENSED</u>	<u>PENDING</u>	<u>AVAILABLE</u>
		<u>INCEPTION TO DATE</u>	<u>INCEPTION TO DATE</u>	<u>PURCHASE ORDERS</u>	<u>TO SPEND</u>

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CITY OF FINDLAY
CASH & INVESTMENTS AS OF OCTOBER 31, 2021

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 934,000.00	STAR OHIO @ 0.080%	
133,504.26	STAR OHIO @ 0.080%	
24,003,500.00	STAR OHIO @ 0.080%	
1,565,176.75	STAR OHIO @ 0.080%	
42,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.200%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.350%	WATERFORD BANK
<hr/>		
\$ 69,876,181.01	INVESTMENT TOTAL	
1,996,528.12	5/3 BANK ACCOUNT BALANCE	
-	ACCRUED INVESTMENT INTEREST	
<hr/>		
<u>\$ 71,872,709.13</u>	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

GENERAL	\$ 17,501,189
SCM&R	523,705
SCM&R HIWAY	322,638
SEVERANCE PAYOUT RESERVE	961,916
AIRPORT	234,549
WATER	6,252,695
SEWER	7,626,999
STORMWATER	2,657,473
PARKING	53,543
CIT ADMINISTRATION	8,273,277
CIT CAPITAL IMPROVEMENT	1,000,586

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF OCTOBER 31, 2021

\$21,055,089.61	General Fund
1,500,000.00	General Fund Restricted Rainy Day
1,464,026.33	General Fund Projects
1,259,180.14	SCM&R Fund
1,566,185.16	SCM&R Fund Projects
358,411.92	County Permissive License Fund
334,621.61	State Highway Fund
2,879.59	Law Enforcement Trust Fund
3,906.67	Drug Law Enforcement Trust Fund
326,604.16	ID Alcohol Treatment Fund
69,208.74	Enforcement & Education Fund
767,360.60	Court Special Projects Fund
162,083.64	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
154,552.32	Alcohol Monitoring Fund
162,849.89	Mediation Fund
172,295.69	Electronic Imaging Fund
20,686.66	Legal Research Fund
1,092,093.14	Severance Payout Fund
2,159,181.21	APRA Fund
114,655.69	Debt Service Fund
40,568.58	CR 236 TIF Fund
880,077.09	Municipal Court Improvement Fund
599,825.61	Airport Fund
255,536.26	Airport Fund Projects
9,539,784.71	Water Fund
922,951.67	Water Fund Restricted
1,713,341.12	Water Fund Projects
7,260,219.84	Sewer Fund
6,042,843.68	Sewer Fund Restricted
740,280.37	Sewer Fund Projects
62,221.05	Parking Fund
-	Parking Fund Projects
81,915.08	Swimming Pool Fund
-	Swimming Pool Fund Projects
33,134.24	Internal Service Central Stores Fund
712,162.55	Internal Service Workers Comp Fund
937,515.35	Internal Service Self Insurance Fund
5,053,333.41	CIT Fund
1,580,338.99	CIT Fund- Restricted Capital Improvements
288,357.76	Police Pension Fund
288,357.76	Fire Pension Fund
61,428.28	Unclaimed Monies Fund
190,804.19	Tax Collection Agency Fund
1,579,608.25	Cemetery Trust Fund
168,466.71	Private Trust Fund
69,786.47	Guaranteed Deposits
-	Special Assessments Pavements Fund
95.12	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
21,772.66	Special Assessments Storm Fund
<u><u>\$71,872,709.13</u></u>	TOTAL CASH & INVESTMENTS



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Rob Martin BSN, MBA
Service-Safety Director

November 4, 2021

Honorable City Council
City of Findlay, Ohio

RE: Appointment to Blanchard Valley Port Authority

Dear Council Members:

This letter will serve as my request for your confirmation of reappointment of Craig Anderson to the Blanchard Valley Port Authority. Mr. Anderson has served as a City of Findlay appointment to the Port Authority since its inception in 2007.

Mr. Anderson has expressed a desire and willingness to continue to serve the community as a member of the Blanchard Valley Port Authority. This reappointment will be effective through June 30, 2025.

I trust that you will concur with my choice and confirm my appointment. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn
Mayor

cc: Craig Anderson
Blanchard Valley Port Authority

TRAFFIC COMMISSION

City of Findlay
October 18, 2021

MINUTES

ATTENDANCE:

MEMBERS PRESENT: Service-Safety Director Rob Martin, Assistant City Engineer Lee Rausch, Police Chief Robert Ring, Fire Chief Josh Eberle.

STAFF PRESENT: Matt Stoffel, Public Works Superintendent; Kathy Launder, City Clerk.

GUESTS: Susan Cheney.

OLD BUSINESS

1. Request of Heather Smith for a stop sign on Lincoln Street at Liberty Street due to a bus stop now being located at this intersection for Kindergarten-Second Grade students and visibility limited by cars parked on the street.

9/20/2021

Chief Eberle stated that the intersection of Lincoln Street and Liberty Street is too close to a signalized intersection to add a four-way stop. The school bus travels north/south on Liberty Street. He asked the Findlay City Schools bus transportation if the bus stop could be changed to the signalized intersection of Lincoln Street and South West Street. Was not real receptive to the idea. Chief Eberle stated that we can reach out the bus driver for this stop to see if they notice any issues. Motion to table and reach out to Findlay City Schools bus transportation for further discussion, by Chief Eberle, second by Kalb. Motion passed 5-0.

10/18/2021

Motion to lift from table, by Chief Eberle, second by Director Martin. Motion passed 4-0. Chief Eberle and Chief Ring met with representatives of the Findlay City Schools bus transportation department and worked out a solution. Transportation Supervisor Zach Qutub and his associate said at this stop, the bus is traveling southbound and picks up kids at the stop sign. The bus then turns right onto Lincoln and heads westbound. In order to alleviate the kids crossing Lincoln, they said the bus driver will now stop at the stop sign, turn right and stop on Lincoln, which will effectively stop traffic and allow kids to cross Lincoln in front of the bus. Motion to deny request for a stop sign on Lincoln Street at Liberty Street based on changes Findlay City Schools bus transportation agreed to make to the bus stop, by Chief Eberle, second by Chief Ring. Motion passed 4-0.

NEW BUSINESS

1. Request of Michelle Schoemaker for a "No Parking Here To Corner" sign or painted curb at the intersection of Londonderry and Queenswood due to cars parking too close to the intersection.


Vehicles are not permitted to park within 30 feet of a stop sign. Motion to install a "No Parking Here to Corner" sign on the northeast corner of Queenswood and Londonderry, by Chief Eberle, second by Director Martin. Motion passed 4-0.

2. Request of Susan Cheney, 312 Winter Pine Drive, and Whitney Nichols, 440 Winter Pine Drive, for restricted truck traffic on County Road 236 from State Route 568 to State Route 224.

Susan Cheney stated that she lives in the condos off of County Road 236 between State Route 568 and State Route 224. She has been working from home since mid-March and has noticed the amount of increased truck traffic on County Road 236. She stated that trucks are traveling higher than the speed limit on this road. She is asking that truck traffic be restricted on County Road 236. Director Martin stated that County Road 236 is designated a truck route. Assistant Engineer Rausch stated that the function of the road is doing what it was designed to do. Chief Ring stated that they can do some targeted enforcement regarding the speed of traffic. Stoffel stated that he has data from digital speed limit signs that were put up recently that gather data on number of vehicles and speed of vehicles traveling on the road. Director Martin said that we will review the data and make determinations from that data.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on October 18, 2021, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,


Kathy K. Launder
City Clerk

PARKING AUTHORITY

City of Findlay
November 8, 2021

MINUTES

ATTENDANCE

Members Present: Mayor Christina Muryn; Matt Cordonnier, Hancock Regional Planning Commission; Tim Mayle; Findlay-Hancock County Economic Development; Jill Wagner, Downtown Findlay Improvement District; Mike Pepple, Hancock County Commissioner; Glenn Jost, Findlay-Hancock County Alliance; Rob Martin, Service-Safety Director.

Staff Present: Kathy Launder

Guests: Don Rasmussen, Law Director; John Harrington and Grant Russel, City Council; Jim Staschiak, City Auditor; Dan Sheaffer, Findlay-Hancock County Economic Development; Denise Grant, The Courier.

NEW BUSINESS

Discuss Necessity of Parking Authority Moving Forward: Council members Jim Niemeyer, Jim Slough, and Grant Russel requested legislation at the November 2, 2021, meeting of City Council to repeal Chapter 147-Parking Authority of the Codified Ordinances of the City of Findlay, stating that the Parking Authority had not met in years and as a result has not submitted quarterly reports to Council as required per Chapter 147.04. Representatives from all groups who make up the membership of the Parking Authority support the dissolution of the Parking Authority. Ordinance 2021-109 had its first reading at that meeting.

Mayor Muryn discussed the origins of the Parking Authority. The Parking Authority has not met since 2010. Downtown parking changes are currently being addressed in other committees of Council or boards/commissions.

Parking inventory completed by the City's parking enforcement officer in Feb/Mar 2020 right before pandemic. Looking at parking availability. The data shows that the Downtown does not have a parking problem. There are over 550 public parking spaces in the downtown area. We consistently have availability. Mayor Muryn stated that there is sufficient parking downtown based on average availability of public parking spaces being 64% in the morning at 55% in the evening. We need to better utilize the spaces we have and educate citizens of where the parking availability is.

Mayor Muryn stated that the City subsidized parking as follows: 2013 \$30,000; 2014 \$15,500; 2015 \$23,400; 2016 \$0; 2017 \$0; 2018 \$45,000; 2019 \$0; 2020 \$0. There are times that we are subsidizing parking out of the general fund, but it is not a significant burden.

Auditor Staschiak brought a concern regarding 147.02(d) of the current Codified Ordinances relating to what body would have authority to take over this section. He would like to see in any legislation it being pointed to specifically as to what body or person or office or office holder has the responsibility of setting fines and lot rents, need to outline where that lies so he knows where to look to make sure proper steps were put into place for those to change whether it be positive or negative.

Cordonnier inquired if Parking Authority makes recommendations, then City Council confirms them.

Council President Harrington stated that City Council would be the body that would have authority over this section.

Motion to recommend to Council that Parking Authority be disbanded and to specify in Council's legislation what process should be followed for any fee adjustments as is currently being handled, by Cordonnier, second by Mayle. Cordonnier stated that he supports vacating it because it hasn't met in 12 years and the duties of this are being carried out in other committees. Motion passed 6-0.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy K. Launder
City Clerk



**OFFICE OF
THE MAYOR**
CHRISTINA M. MURYN

Rob Martin BSN, MBA
Service-Safety Director

November 9, 2021

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

This letter is to inform you of my appointment of the following individual to the Shade Tree Commission:

Shade Tree Commission

Does Not Require Council Confirmation

Term will expire on December 31, 2023

Jane Ebersole (filling unexpired term)

This appointment does not require the confirmation of City Council, however, I trust that you will concur with my selection.

Sincerely,

A handwritten signature in black ink that reads 'Christina M. Muryn'.

Christina M. Muryn
Mayor

Downtown Findlay Improvement District
Annual Meeting
November 3, 2021

Call to Order

Board Member Recognition

- Introduction of new board members- Eric Anderson of AR Marketing, Ken Deitering of Stillwaters Retreat, and Duane Wires of Eyes on Main
- Thank you to the outgoing class of 2021 board members – Erin Poling of Heck Rentals, Susan Treece of Findlay Brewing Company, and JJ Preston of Premier Bank

Recap of Year

- Wolf's Blooms & Berries will supply the flowers for 2022 – The estimate is \$4,291.20 vs. \$16,200 that Stratton Greenhouse charged for 2021.
- Flower Basket Sponsorship brought in \$6, 250.
- FastSigns charged \$3,471.84 for sponsorship plaques and brackets. Both can be reused. 2021 sponsors will receive a half price discount if they choose to sponsor in 2022.
- Five safety mirrors were purchased to be mounted on alleys at a cost of \$614.68.
- Funds from the 5-year renewal were received totaling \$60,670.95.
- \$10,000 was paid to the city for our Memorandum of Understanding with the City for the Streetscape Project.
- \$7,975 was paid to Cutters & Clippers for watering the flowers vs. \$12,200 last year.
- \$15,000 was paid to Pleasant View Lawn & Landscaping for the weeds, maintenance & beautification of our side streets – Included in their work is the emptying of the cigarette containers on the side streets.
- We will pay \$7,426.92 for the Christmas Lights
- Members updated the DFID member spreadsheet with phone numbers & email addresses.
- Google Workspace was created where all files can be stored and shared.

Officer Slate

- Have a motion to elect the following officers:
 - President – Jill Wagner
 - Vice President – Andrea Kramer
 - Secretary – Melissa Fletcher
 - Treasurer – Niki Kouns

Board Members

Board Members

- Class of 2022
 - Brent Jackson – Jackson Wealth Management
 - Renz Salanga – STIX Restaurant
 - Niki Kouns – Marathon Petroleum Corp.
- Class of 2023
 - Jill Wagner – Wasbro Rental Property, LLC
 - Melissa Fletcher – Pain Management Group
 - Andrea Kramer – City Apparel
- Class of 2024
 - Eric Anderson – AR Marketing
 - Ken Deitering – Stillwaters Retreat
 - Duane Wires – Eyes on Main

Open Discussion – Future Ideas

Downtown Findlay Improvement District

The sole purpose of the Downtown Findlay Improvement District is to enhance our downtown district for its members who are property owners and for visitors to the downtown Findlay area. The DFID is charged with providing services intended to improve the safety, cleanliness, and vitality of downtown Findlay.

Flower Baskets



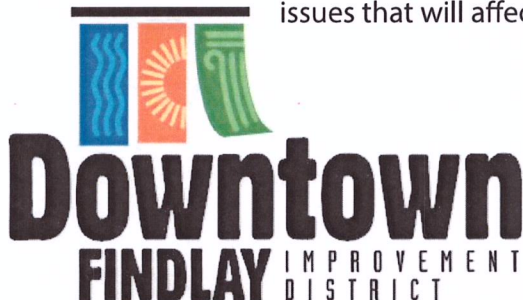
Large flower baskets are installed annually on lamp posts and maintained. DFID currently has 97 baskets. This year we received 25 sponsors to help cover flower maintenance costs.

Maintenance Plan

DFID has a Downtown maintenance crew to help control sidewalk weeds, tree wells, and overall cleanliness of sideways and alleys. The crew walks the district twice a week to keep downtown clean and beautiful.

City Council Meetings

DFID will be present at city council meetings to advocate for downtown businesses and owners on issues that will affect business.

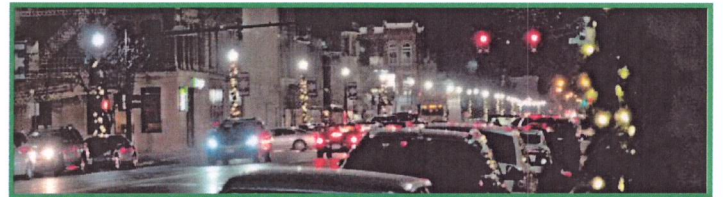


City Streetscape Project

DFID continues to contribute to the city for the Main Street plantings, irrigation, and general maintenance of the Downtown District.

Christmas Lights

Christmas lights will line Main Street and side streets that have electrical access.



Street and Sidewalk Cleanliness



Besides the cigarette containers and the dog waste stations, five safety mirrors were purchased to be placed by alleys to promote safety.

For more information regarding Downtown Findlay Improvement District contact DFID Vice President Jill Wagner, 419-348-0404, email: jillwasbrowagner@gmail.com.

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
NOVEMBER 16, 2021**

ORDINANCE NO. 2021-099 (*5th Capital Improvement appropriation*) **requires three (3) readings** **third reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS, WHERE REQUIRED, AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-100 (*Bittersweet Dr/Bluebonnet Dr sanitary sewer project*) **requires three (3) readings** **third reading**
AN ORDINANCE APPROPRIATING FUNDS AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-102 (*Attorney for Municipal Court's legal services*) **requires three (3) readings** **third reading**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT WITH SCOTT BASINGER TO CONTINUE TO PROVIDE LEGAL SERVICES OF FILING GARNISHMENTS ON BEHALF OF THE CITY OF FINDLAY INCOME TAX DEPARTMENT IN FINDLAY MUNICIPAL COURT, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-105 (*Londonderry Dr vacation*) **requires three (3) readings** **third reading**
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ROAD RIGHT-OF-WAY (HEREINAFTER REFERRED TO AS THE LONDONDERRY DRIVE VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2021-106 (*Park St/Oakland Ave rezone*) **requires three (3) readings** **third reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE TELA, INC. PARK STREET AND OAKLAND AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "I-1 LIGHT INDUSTRIAL" TO "R-4 DUPLEX/TRIPLEX, HIGH DENSITY".

ORDINANCE NO. 2021-107 (*Hancock Public Health Combined Services contract renewal*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE-SAFETY OF THE CITY OF FINDLAY, OHIO TO EXTEND THE CURRENT CONTRACT FOR SERVICES PROVIDED BY THE COMBINATION OF THE HANCOCK COUNTY GENERAL HEALTH DISTRICT AND THE CITY OF FINDLAY HEALTH DEPARTMENT UNTIL DECEMBER 31, 2022, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-109 (*dissolution of the Parking Authority*) **requires three (3) readings** **second reading**
AN ORDINANCE REPEALING CURRENT CHAPTER 147 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO AND DISSOLVING THE PARKING AUTHORITY.

ORDINANCE NO. 2021-110 (*income tax receipts appropriation*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-111 (*Strategic Plan Project*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH PLANNING NEXT TO PROVIDE CONSULTING SERVICES AND IMPLEMENTING A STRATEGIC PLAN FOR THE CITY OF FINDLAY, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-113 (*Spring Lake Sanitary upgrade Project No. 35611600*) **requires three (3) reading** **second reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO SIGN AND EXECUTE A GRANT AGREEMENT(S) WITH THE OHIO ENVIRONMENTAL PROTECTION AGENCY FOR IMPROVEMENTS TO THE SPRING LAKE SANITARY UPGRADE, DESIGN GRANT, PROJECT NO. 35611600, TO ACCEPT ANY AND ALL FUNDS ASSOCIATED WITH SAID GRANT, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-114 (*BRWP Riverside Dam project*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-115 (*Computer Svcs Mgr pay rate*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO GRANT AN ADDITIONAL EIGHTEEN PERCENT (18%) SALARY INCREASE FOR THE CURRENT INFORMATION SYSTEMS MANAGER POSITION, WHICH WOULD EXCEED THE ALLOTTED EIGHT PERCENT (8%) OF CURRENT CODIFIED ORDINANCE NO. 2020-121 OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE SALARY ORDINANCE, AND DECLARING AN EMERGENCY.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

NOVEMBER 16, 2021

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, NOVEMBER 16, 2021 MEETING.

ORDINANCES

- 2021-116 AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2020-121, ORDINANCE NO. 2021-042, ORDINANCE NO. 2021-068, ORDINANCE NO. 2021-097 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.
- 2021-117 AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.
- 2021-118 AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH FINDLAY-HANCOCK COUNTY COMMUNITY FOUNDATION TO DONATE THIRTY (30) TREES TO THE CITY OF FINDLAY IN CELEBRATION OF THEIR THIRTIETH (30) ANNIVERSARY, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

CHANGES MADE TO SALARY ORDINANCE

- SECTION 1: The proper ordinance numbers are listed
- SECTION 3: Paragraph B was removed. It is no longer applicable since the residency requirements changed.
- SECTION 4: Residency requirements were updated with provisions furnished by the Law Director.
- SECTION 6 & 7: Effective dates were changed and pay rates were increased by 4.55%
- SECTION 8: Previous amendments to the ordinance were included in the job listing. The Mayoral Special Projects Manager and Airport Operations Coordinator were added to the listing. The effective date was changed with all pay rates being increased by 4.55%
- SECTION 9: The effective date was changed. Jobs added by request of Human Resources Director were:
Administrative Assistant VII, VIII, XI
Sewer Maintenance Foreman III, IV
Waterline Maintenance Foreman III, IV
Lab Technician I was changed to a pay level of 9200
Lab Technician II was changed to a level of 9210
- The pay rates for temporary Learn to Skate Instructors were increased by 4.55%
- SECTION 10: Paragraph B was changed to include the appropriate new job classifications
- SECTION 11: The effective date was changed and all pay rates were raised by 4.55%
Pay range 0220 was deleted, it is no longer in use
Pay rates 9200 a 9210 were added to accommodate new job classifications added
Clarification was made when seasonal employees whose wages were tied to the minimum wage would be updated.
- SECTION 23: Prior amendment was incorporated into the current ordinance. One holiday was added and one was removed.
- SECTION 25: In paragraph B the definition of immediate family was changed by direction from Human Resources
- SECTION 33: The effective date was changed

ORDINANCE NO. 2021-116

AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2020-121, ORDINANCE NO. 2021-042, ORDINANCE NO. 2021-068, ORDINANCE NO. 2021-097 AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: REPEAL

That Ordinance No. 2020-121, Ordinance No. 2021-042, Ordinance No. 2021-068, Ordinance No. 2021-097 and all other Ordinances and/or parts of Ordinances in conflict herewith be repealed and Ordinance No. 2021-116 is hereby enacted establishing Job Classifications, Pay Ranges, Salary Schedules and other matters that may affect pay for all non-elected officers and employees of the City of Findlay, Ohio.

SECTION 2: UNCLASSIFIED SERVICE OF CIVIL SERVICE

The unclassified service of the civil service of the City shall include:

- A. All officers elected by the people.
- B. All directors or heads of departments.
- C. All officers and members of boards and commissions whose appointment is subject to concurrence by Council.
- D. One administrative assistant to each elective officer and the various directors or heads of departments, the Deputy Auditor and one secretary and one assistant or clerk for each board or commission appointed by the Mayor.
- E. The City Clerk.
- F. The legal assistants to the Law Director.
- G. Four clerical/administrative support employees for the City Auditor, per ORC Section 124.11 (A)(8).
- H. Bailiffs, constables, clerks of court and deputy clerks of court, official stenographers, and other employees of courts.
- I. Physicians, nurses, engineers, veterinarians, and surveyors, or other comparable professions which require licensing under the laws of the State of Ohio.
- J. Those employees whose job duties require, as essential qualifications over and above technical competency requirements, a high degree of trust, confidence, reliance, integrity or fidelity and who perform non-ministerial, discretionary duties in the department heads place and stead.

SECTION 3: CLASSIFIED SERVICE OF CIVIL SERVICE

- A. The classified service shall comprise all positions not specifically included in Section 2, above.

SECTION 4: RESIDENCY PROVISION

A. Pursuant to Ohio Revised Code 9.481(B) (1), no political subdivision shall require any of its employees, as a condition of employment, to reside in any specific area of the State of Ohio. The only exceptions to this residency requirement are elected officials who are required to live in the City of Findlay, as well as those employees appointed under the provisions of the Ohio Revised Code, which require residency in the City.

SECTION 5: PROMOTIONAL POLICY

Effective March 1, 2016, an employee who is promoted to or hired into a job classification that is in the "Administrative," "Professional," "Executive," or "Computer" job classifications of the ordinance, and that is paid using a minimum and maximum biweekly salary range will be assigned a biweekly amount within the allowed range. Once the employee is assigned an amount within the range, all future increases in the biweekly salary amount shall not exceed eight percent (8%) in any calendar year without Council authorization.

SECTION 6: EXECUTIVE, ADMINISTRATIVE, PROFESSIONAL, AND COMPUTER JOB CLASSIFICATIONS AND RANGES FOR BIWEEKLY SALARIES

That from and after January 09, 2022 the following job classifications of the various non-elected officers and employees of the City of Findlay, Ohio shall be declared as Executive, Administrative, Professional or Computer positions under provisions of the Fair Labor Standards Act and guidelines provided by the U.S. Department of Labor. These job classifications shall be exempted from the payment of overtime, and shall be paid a bi-weekly salary as provided by law. These job classifications and biweekly pay amounts are to be used by full-time employees only, as defined in Section 13.

<u>JOB CLASSIFICATION</u>	<u>BIWEEKLY PAY</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Airport Director.....	\$1,940.45	\$3,337.24
Assistant City Engineer.....	\$2,489.96	\$3,723.65
Assistant Fire Chief.....	\$2,428.07	\$3,867.51
City Clerk/Chief Assistant/Mayor's Office.....	\$2,018.23	\$3,456.00
City Engineer.....	\$2,790.23	\$4,136.83
Clerk of Municipal Court.....	\$2,018.23	\$3,867.51
Software Developer.....	\$1,940.45	\$3,337.24
Information Systems Manager.....	\$2,549.35	\$4,136.83
Deputy City Auditor.....	\$2,445.63	\$4,585.14
Director of Public Safety.....	\$2,790.23	\$4,585.14
Director of Public Service.....	\$2,445.63	\$4,585.14
Engineer (EI).....	\$1,940.45	\$3,370.69
Engineer Project Manager.....	\$1,940.45	\$3,337.24
Fire Chief.....	\$2,790.23	\$4,255.60
Flood Plain/Zoning Administrator.....	\$1,940.45	\$3,337.24
Human Resources Director.....	\$2,445.63	\$4,585.14
Income Tax Administrator.....	\$2,428.07	\$3,867.51
Police Captain.....	\$2,428.07	\$3,867.51
Police Chief.....	\$2,790.23	\$4,255.60
Professional Civil Engineer.....	\$2,275.84	\$3,360.66
Professional Surveyor.....	\$1,974.74	\$3,102.21
Project Coordinator.....	\$1,940.45	\$3,237.70
Public Works Superintendent.....	\$2,428.07	\$3,867.51
Public Works Supervisor.....	\$1,940.45	\$3,337.24
Recreation Administrative Supervisor.....	\$1,940.45	\$3,337.24
Rec., Marketing & Facilities Supt.....	\$2,428.07	\$3,867.51
Service-Safety Director.....	\$3,155.74	\$6,876.88
Sewer Maintenance Supervisor.....	\$1,940.45	\$3,337.24

Traffic Signal Supervisor.....	\$1,940.45	\$3,337.24
Utilities Billing Supervisor.....	\$1,940.45	\$3,337.24
Wastewater Treatment Supervisor.....	\$1,940.45	\$3,337.24
Water Distribution Supervisor.....	\$1,940.45	\$3,337.24
Water Pollution Control Supt.....	\$2,428.07	\$3,867.51
Water Treatment Plant Supt.....	\$2,428.07	\$3,867.51
Water Treatment Supervisor.....	\$1,940.45	\$3,337.24

SECTION 7: EXCEPTED PAY RANGES

That from and after January 9, 2022 the following job classifications and salaries are hereby established as an exception to all other pay ranges outlined in this ordinance.

<u>JOB CLASSIFICATION</u>	<u>BIWEEKLY PAY</u>
Assistant Director of Law I.....	\$2,250.28
Assistant Director of Law II.....	\$2073.51
Assistant Director of Law III.....	\$1904.56
Assistant Director of Law IV.....	\$1729.16
Member – Civil Service Commission.....	\$209.79

SECTION 8: OVERTIME ELIGIBLE EMPLOYEE CLASSIFICATIONS PAID WITHIN A RANGE OF HOURLY RATES

That from and after January 9, 2022 the following job classifications of the various non-elected officers and employees of the City of Findlay, Ohio, shall be declared as overtime eligible positions pursuant to Section 16 herein. These job classifications are to be used for part-time and full-time employees as defined in Section 13 or as noted below.

<u>JOB CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Computer Support Technician.....	\$11.69	\$21.18
Network Administrator	\$21.92	\$38.32
Senior Network Administrator.....	\$22.98	\$42.05
Code Enforcement Officer I.....	\$20.43	\$27.38
Code Enforcement Officer II.....	\$26.14	\$33.90
Fire Inspector/Part Time.....	\$26.14	\$32.22
GIS Technician.....	\$23.87	\$33.90
GIS Specialist.....	\$28.00	\$41.34
Mayoral Special Projects Manager/Part Time.....	\$20.91	\$67.96
Mechanic – Fire Department.....	\$17.00	\$30.94
Performance/Data Management Technician.....	\$22.31	\$37.45
Airport Operations Coordinator/Full Time.....	\$20.91	\$29.27
Assistant to Director of Law/Council Clerk.....	\$20.19	\$30.13
Auditor Staff Accountant.....	\$22.61	\$41.38

SECTION 9: HOURLY JOB CLASSIFICATIONS AND PAY RANGES

That from and after January 9, 2022 the following hourly job classifications and pay ranges of the various non-elected officers and employees of the City of Findlay, Ohio, shall be as follows:

Employees hired on or before August 21, 2003 shall be placed in a pay range which begins with a zero (0). Those hired after August 21, 2003 shall be placed in a pay range that begins with a nine (9). Seasonal or temporary employees will be placed in a pay range that begins with an eight (8).

JOB CLASSIFICATIONS

PAY RANGE

These job classifications and pay ranges are to be used for full-time and part-time employees as defined in Section 13. The employees in these classifications shall be paid on an hourly basis as provided by law and shall be eligible for overtime pursuant to Section 16 herein.

Account Clerk I	0130	9130
Account Clerk II	0140	9140
Account Clerk III	0150	9150
Account Clerk IV	0160	9160
Administrative Assistant I	0120	9120
Administrative Assistant II	0130	9130
Administrative Assistant III	0140	9140
Administrative Assistant IV	0150	9150
Administrative Assistant V	0160	9160
Administrative Assistant VI	0170	9170
Administrative Assistant VII	N/A	9180
Administrative Assistant VIII	N/A	9190
Administrative Assistant IX	N/A	9200
Airport Worker I	0130	9130
Airport Worker II	0140	9140
Airport Worker III	0160	9160
Assistant Recreation Supervisor	0160	9160
Assistant Utilities Billing Supervisor	0160	9160
Building & Grounds Maintenance Tech	0160	9160
Building & Ice Maintenance Tech	0130	9130
Building Maintenance Tech	0150	9150
City Forester	0180	9180
Clerk I	0080	9080
Clerk II	0110	9110
Clerk III	0120	9120
Clerk IV	0140	9140
Clerk-Civil Service Commission/Engineering I	0120	9120
Clerk-Civil Service Commission/Engineering II	0130	9130
Clerk-Civil Service Commission/Engineering III	0140	9140
Clerk-Civil Service Commission/Engineering IV	0150	9150
Clerk-Civil Service Commission/Engineering V	0160	9160
Clerk-Civil Service Commission/Engineering VI	0170	9170
Code Enforcement Coordinator	0120	9120
Chief Construction Inspector	0190	9190
Construction Inspector I	0160	9160
Construction Inspector II	0170	9170
Construction Inspector III	0180	9180
Custodial/Maintenance Worker	0030	9030
Custodial Worker I	0050	9050
Custodial Worker II	0070	9070
Customer Service/Field Representative	0005	9005
Graduate Engineer	0170	9170
Engineering Technician	0180	9180
Fleet Maintenance Manager	0120	9120
CAD I	0110	9110
CAD II	0130	9130
Engineering Tech I	0150	9150
Engineering Tech II	0170	9170
Facility Coordinator	0030	9030
Firefighter (Part-time Only)	N/A	9080,9090,9100,9110
Public Works Groundskeeper	0030-0140,	9030-9140

Lab Technician I – No License	0170	N/A
Lab Technician I – Class I License	0171	N/A
Lab Technician I – Class II License	0172	N/A
Lab Technician I – Class III License	0173	N/A
Lab Technician I – Class IV License	0174	N/A
Lab Technician I	N/A	9200
Lab Technician II – No License	0180	N/A
Lab Technician II – Class I License	0181	N/A
Lab Technician II – Class II License	0182	N/A
Lab Technician II – Class III License	0183	N/A
Lab Technician II	N/A	9210
MS4 Coordinator	0170	9170
Operations/Scheduler	0160	9160
Public Maintenance Mechanic I	0160	9160
Public Maintenance Mechanic II	0170	9170
Public Maintenance Mechanic III	0180	9180
Public Works Maintenance Worker I	0110	9110
Public Works Maintenance Worker II	0120	9120
Public Works Maintenance Worker III	0130	9130
Public Works Maintenance Worker IV	0140	9140
Public Works Maintenance Worker V	0150	9150
Public Works Maintenance Worker VI	0160	9160
Public Works Cemetery Foreman	0170	9170
Public Works Foreman I	0170	9170
Public Works Foreman II	0180	9180
Public Works Foreman III	0190	9190
Public Works Foreman IV	0200	9200
Public Works Foreman V	0210	9210
Parking Enforcement Officer	0110	9110
Payroll Clerk	0130	9130
Records Administrator I	0150	9150
Records Administrator II	0170	9170
Recreation Activities Coordinator	0090-0150	9090-9150
Secretary I	0120	9120
Secretary II	0140	9140
Secretary III	0150	9150
Security Officer	0031	9031
Sewer Maintenance Worker I – No License	0120	N/A
Sewer Maintenance Worker I – Class I License	0125	N/A
Sewer Maintenance Worker I – Class II License	0130	N/A
Sewer Maintenance Worker I	N/A	9120
Sewer Maintenance Worker II – No License	0140	N/A
Sewer Maintenance Worker II – Class I License	0141	N/A
Sewer Maintenance Worker II – Class II License	0142	N/A
Sewer Maintenance Worker II	N/A	9130
Sewer Maintenance Worker III – No License	0160	N/A
Sewer Maintenance Worker III – Class I License	0161	N/A
Sewer Maintenance Worker III – Class II License	0162	N/A
Sewer Maintenance Worker III	N/A	9140
Sewer Maintenance Worker IV	0150	9150
Sewer Maintenance Worker V	0160	9160
Sewer Maintenance Worker VI	0170	9170
Sewer Maintenance Foreman I	0180	9180
Sewer Maintenance Foreman II	0190	9190
Sewer Maintenance Foreman III	N/A	9200
Sewer Maintenance Foreman IV	N/A	9210
Sign Maintenance Supervisor	0190	9190

Surveyor Technician I0120	9120
Surveyor Technician II0140	9140
Surveyor I, SIT0160	9160
Surveyor II, Intern0180	9180
Tax Administrator Agent I0120	9120
Tax Administrator Agent II0130	9130
Traffic Signal Electrician I0160	9160
Traffic Signal Electrician II0180	9180
Traffic Signal Electrician III0190	9190
Traffic Signal Electrician Assistant I0120	9120
Traffic Signal Electrician Assistant II0140	9140
Truck Driver I0110	9110
Truck Driver II0120	9120
Utilities Billing Clerk I0110	9110
Utilities Billing Clerk II0120	9120
Utilities Billing Clerk III0130	9130
Utilities Billing Clerk IV0140	9140
Utility Grounds Maintenance Worker I0110	9110
Utilities Ground Maintenance Worker II0120	9120
Utility Grounds Maintenance Worker III0130	9130
Utility Grounds Maintenance Worker IV0140	9140
Utility Grounds Maintenance Worker V0150	9150
Utility Grounds Maintenance Worker VI0160	9160
Utility Maintenance Mechanic I0140	9140
Utility Maintenance Mechanic II0150	9150
Utility Maintenance Mechanic III0160	9160
Utility Maintenance Mechanic IV0170	9170
Utility Maintenance Mechanic V0180	9180
Utility Maintenance Mechanic VI0190	9190
Water Meter Maintenance Worker0130	9130
Water Meter Technician I0120	9120
Water Meter Technician II0140	9140
Water Meter Technician III0150	9150
Waterline Maintenance Technician Assistant – Class I License0150	N/A
Waterline Maintenance Technician Assistant – Class II License0151	N/A
Waterline Maintenance Technician Assistant	N/A	9150
Waterline Maintenance Technician – Class I License0160	N/A
Waterline Maintenance Technician – Class II License0161	N/A
Waterline Maintenance Technician	N/A	9160
Waterline Maintenance Worker I – No License0120	N/A
Waterline Maintenance Worker I – Class I License0125	N/A
Waterline Maintenance Worker I – Class II License0130	N/A
Waterline Maintenance Worker I	N/A	9120
Waterline Maintenance Worker II – No License0140	N/A
Waterline Maintenance Worker II – Class I License0141	N/A
Waterline Maintenance Worker II – Class II License0142	N/A
Waterline Maintenance Worker II	N/A	9130
Waterline Maintenance Worker III – No License0160	N/A
Waterline Maintenance Worker III – Class I License0161	N/A
Waterline Maintenance Worker III – Class II License0162	N/A
Waterline Maintenance Worker III	N/A	9140
Waterline Maintenance Worker IV0150	9150
Waterline Maintenance Worker V0160	9160
Waterline Maintenance Worker VI0170	9170
Waterline Maintenance Foreman I0180	9180
Waterline Maintenance Foreman II0190	9190
Waterline Maintenance Foreman III	N/A	9200

Waterline Maintenance Foreman IV	N/A	9210
Water Treatment Plant Operator Assistant - No License0140	N/A
Water Treatment Plant Operator Assistant – Class I License0141	N/A
Water Treatment Plant Operator Assistant – Class II License0142	N/A
Water Treatment Plant Operator Assistant - Class III License0143	N/A
Water Treatment Plant Operator Assistant	N/A	9140
Water Treatment Plant Operator – No License/OIT0160	9160
Water Treatment Plant Operator - Class I License0161	9170
Water Treatment Plant Operator – Class II License0162	9180
Water Treatment Plant Operator – Class III License0163	9190
Welder0160	9160
WW Treatment Plant Operator Assistant - No License0140	N/A
WW Treatment Plant Operator Assistant – Class I License0141	N/A
WW Treatment Plant Operator Assistant – Class II License0142	N/A
WW Treatment Plant Operator Assistant - Class III License0143	N/A
WW Treatment Plant Operator Assistant	N/A	9140
WW Treatment Plant Operator – No License/OIT0160	9160
WW Treatment Plant Operator - Class I License0161	9170
WW Treatment Plant Operator – Class II License0162	9180
WW Treatment Plant Operator – Class III License0163	9190
Zoning/Building Inspector0160	9160

TEMPORARY JOB CLASSIFICATIONS

PAY RANGE

This job classification and pay ranges are to be used for temporary and seasonal employees as defined in Section 13. Overtime eligibility shall be determined pursuant to Section 16 herein and under the applicable provisions of the Fair Labor Standards Act.

Temporary Support Staff.....8010 – 8160

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Learn to Skate Instructor I.....	\$10.46	\$14.64
Learn to Skate Instructor II.....	\$15.68	\$24.09
Learn to Skate Instructor III.....	\$26.14	\$31.37

SECTION 10: LICENSE STIPENDS/SHIFT DIFFERENTIAL/EMERGENCY CONTACT PAY

- A. Effective January 12, 2020 employees who are in the following classifications will be paid an annual license stipend upon providing proof of the license level obtained: Sewer Maintenance Supervisor, Water Treatment Superintendent, Water Pollution Control Superintendent, Water Distribution Supervisor, Water Treatment Supervisor, Wastewater Treatment Supervisor, Waterline Maintenance Foreman I, and II and Sewer Maintenance Foreman I, and II. The following license stipend amounts will be paid on the first payday in July of each year to active employees:

Class I License	\$250.00
Class II License	\$500.00
Class III License	\$750.00
Class IV License	\$1,000.00

- B. Effective January 09, 2022, employees hired after August 21, 2003 and who are in the following classifications will be paid an annual license stipend upon providing proof of the license level obtained: and Sewer Maintenance Foreman I, II, III and IV, Waterline Maintenance Foreman I, and II, III and IV, Waterline Maintenance Technician Assistant, Waterline Maintenance Technician and Laboratory Technician I and II. The license stipend will be paid on the first payday in July of each year to active employees:

Class I License	\$250.00
Class II License	\$500.00
Class III License	\$750.00
Class IV License	\$1,000.00

- C. Effective May 18, 2008, employees of the Water Distribution Department who are required to carry a cell phone and/or pager designated for emergency contact and who must be available to co-ordinate response to an emergency situation, will receive at least ten dollars (\$10.00) per day for each day that they serve in the capacity as emergency contact.
- D. Effective January 12, 2020, employees with the titles of Water Treatment Plant Operator, Water Treatment Plant Operator Assistant, Lab Technician I and II, Wastewater Treatment Plant Operator and Wastewater Treatment Plant Operator Assistant shall be paid an hourly shift differential during the afternoon and overnight shifts.

Eligible employees shall receive seventy-five cents (\$0.75) per hour for each complete hour worked between 4 p.m. and midnight, and they shall receive fifty cents (\$0.50) per hour for each complete hour worked between midnight and 8 a.m. Shift differential shall not be paid for any partial hour worked.

When an eligible employee works between the hours of 4 p.m. and 8 a.m. on the holidays outlined in Section 23, Paragraph D, or when an operator is working overtime during the hours of 4 p.m. through 8 a.m., appropriate shift differential will be paid at the same factoring rate as the base wage. (Ex: Holiday Pay is paid at 1.5 of the base)

SECTION 11: PAY RANGES EFFECTIVE JANUARY 09, 2022

- A. That the following pay ranges are hereby established for the non-elected officials and employees of the City of Findlay, Ohio, and all of said non-elected officials and employees shall be paid hourly on a bi-weekly basis, as provided by law, except as noted in Sections 6, 7 and 8.

Completed Years of Service	0	1 - 2	3 - 4	5 - 6	7	8 Or more
Pay Range	A	B	C	D	E	F
0005	9.47	10.32	10.73	11.27	11.73	12.30
0010	10.59	11.57	12.12	12.74	13.32	13.98
0020	11.10	12.12	12.74	13.32	13.98	14.56
0022	11.32	11.32	11.32	11.32	11.32	11.32
0030	11.55	12.74	13.32	13.98	14.56	15.32
0031	12.26	13.39	13.92	14.62	15.21	15.95
0032	12.04	12.04	12.04	12.04	12.04	12.04
0040	13.28	14.56	15.26	15.91	16.68	17.42
0050	13.92	15.26	15.91	16.68	17.42	18.16
0060	14.52	15.91	16.68	17.42	18.16	19.04
0070	15.16	16.68	17.42	18.16	19.04	19.85
0080	15.89	17.42	18.16	19.04	19.85	20.71

0090	16.60	18.16	19.04	19.85	20.71	21.76
0100	17.30	19.04	19.85	20.71	21.76	22.67
0110	18.13	19.85	20.71	21.76	22.67	23.73
0120	18.86	20.71	21.76	22.67	23.73	24.80
0125	19.28	21.24	22.15	23.23	24.27	25.37
0130	19.71	21.76	22.67	23.73	24.80	25.99
0140	20.69	22.67	23.73	24.80	25.99	27.18
0141	21.56	23.73	24.80	25.99	27.18	27.18
0142	22.58	24.80	25.99	27.18	27.18	27.18
0143	23.64	25.99	27.18	27.18	27.18	27.18
0150	21.56	23.73	24.80	25.99	27.18	28.48
0151	22.58	24.80	25.99	27.18	28.48	28.48
0160	22.58	24.80	25.99	27.18	28.48	29.86
0161	23.64	25.99	27.18	28.48	29.86	30.43
0162	24.75	27.18	28.48	29.86	30.43	30.99
0163	25.89	28.48	29.86	30.43	30.99	31.64
0170	23.64	25.99	27.18	28.48	29.86	31.30
0171	24.75	27.18	28.48	29.86	31.30	31.30
Completed Years of Service	0	1 - 2	3 - 4	5 - 6	7	8 Or more
Pay Range	A	B	C	D	E	F
0172	25.89	28.48	29.86	31.30	31.30	31.30
0173	27.13	29.86	31.30	31.30	31.30	31.90
0174	28.44	31.30	31.30	31.30	31.30	31.90
0175	29.79	31.30	31.30	31.30	31.30	31.90
0180	24.75	27.18	28.48	29.86	31.30	32.69
0181	25.89	28.48	29.86	31.30	32.69	32.69
0182	27.13	29.86	31.30	32.69	32.69	32.69
0183	28.44	31.30	32.69	32.69	32.69	32.69
0190	25.89	28.48	29.86	31.30	32.69	34.26
0191	27.13	29.86	31.30	32.69	34.26	34.26
0192	28.44	31.30	32.69	34.26	34.26	34.26
0193	29.79	32.69	34.26	34.26	34.26	34.26
0200	27.12	29.86	31.30	32.69	34.26	35.90
9005	9.47	9.94	10.25	10.55	10.75	10.99
9010	10.59	11.13	11.47	11.81	12.04	12.27
9020	11.10	11.62	11.99	12.34	12.61	12.85
9030	11.55	12.14	12.48	12.86	13.12	13.41
9031	12.26	12.90	13.28	13.66	13.95	14.22

9040	13.28	13.95	14.37	14.78	15.09	15.38
9050	13.92	14.58	15.01	15.47	15.82	16.14
9060	14.52	15.24	15.71	16.17	16.48	16.80
9070	15.16	15.89	16.36	16.85	17.21	17.55
9080	15.89	16.71	17.19	17.72	18.07	18.43
9090	16.60	17.40	17.92	18.47	18.83	19.23
9100	17.30	18.15	18.69	19.27	19.66	20.06
9110	18.13	19.05	19.62	20.20	20.61	21.01
9120	18.86	19.79	20.41	21.00	21.43	21.88
9130	19.71	20.70	21.32	21.97	22.42	22.84
9140	20.69	21.72	22.37	23.02	23.51	23.99
9150	21.56	22.67	23.35	24.04	24.52	25.01
9160	22.58	23.69	24.42	25.15	25.67	26.19
9170	23.64	24.84	25.58	26.34	26.89	27.42
9180	24.75	25.98	26.78	27.57	28.13	28.68
9190	25.89	27.16	28.01	28.83	29.40	30.00
9200	27.10	28.46	29.32	30.19	31.10	32.03
9210	28.36	29.79	30.67	31.60	32.55	33.52

ALL SEASONAL AND TEMPORARY EMPLOYMENT POSITIONS PAY AT STEP A

Rates outlined below for seasonal employees shall be changed at the beginning of the first full pay period which includes federal and/or state effective dates for the minimum wage rate.

8010	Minimum Wage
8020	5% over Minimum Wage
8030	5% over Pay Range Directly Above
8040	5% over Pay Range Directly Above
8050	5% over Pay Range Directly Above
8060	5% over Pay Range Directly Above
8070	5% over Pay Range Directly Above
8080	5% over Pay Range Directly Above
8090	5% over Pay Range Directly Above
8100	5% over Pay Range Directly Above
8110	5% over Pay Range Directly Above
8120	5% over Pay Range Directly Above
8130	5% over Pay Range Directly Above
8140	5% over Pay Range Directly Above
8150	5% over Pay Range Directly Above
8160	5% over Pay Range Directly Above

SECTION 12: STEPS

- A. The pay ranges established in Section 11 above establish six (6) steps, and each step within each pay range states the hourly rate. Advancement from Step A shall be based upon the individual employee's completed years of service with the City of Findlay, Ohio on the following schedule:

<u>Completed Years of Service</u>	<u>Step</u>
0	A (0)
1, 2	B (1, 2)
3, 4	C (3, 4)
5, 6	D (5, 6)
7	E (7)
8 or more	F (8)

- B. Service time credit with the City shall be carried with the employee when transferring between departments, or when changing job classifications, except that no service time credit shall apply to the Police or Fire Departments in the positions of sworn police officer or sworn firefighter for new employees at these departments after February 26, 1984.
- C. Service time credit shall only apply to regular, full-time employees, and shall not apply to temporary, seasonal, or part-time help. Service time credit is used in the calculations of pay rate and longevity eligibility. Service time credit does not apply to vacation accrual.
1. New employees hired after February 26, 1984, may receive service credit for previous employment when such previous employment is determined to be qualified and competent in a similar job position. Such service credit shall be awarded on the following basis:

<u>Years of Experience</u>	<u>Service Credit</u>
5 or More	2 years
2, 3, 4	1 year
1 or less	0

- E. New employees hired after February 26, 1984, by the Police or Fire Departments, into the classification of sworn police officer or sworn firefighter, shall only receive service credit for previous employment with full time, paid departments which are determined to be equal to the Findlay Police and Fire Departments in training and experience.

SECTION 13: DEFINITIONS

- A. For the purpose of interpreting this ordinance, full time employees shall be those employees having completed their regular work schedule of thirty (30) or more hours per week on a twelve (12) months per calendar year basis.
- B. Part-time employees shall be those employees having completed their regular work schedule of less than thirty (30) hours per week on a twelve (12) months per calendar year basis. Furlough days will be used in the calculation of the regular work schedule.
- C. Seasonal or temporary employees shall be those employees who work less than twelve (12) months in a calendar year.

SECTION 14: COMPENSATION FOR ACTING POSITIONS

- A. When it is required to appoint an employee to an acting position on a temporary basis to fulfill a position temporarily unoccupied, then and in such event, the acting employee shall be paid the salary as designated for the position under the City salary ordinance, providing, however, the temporary salary increase shall commence only after thirty business days of continuous service in the acting position.
- B. When the vacancy appears to be permanent, as in death, retirement, or termination, the temporary salary shall commence upon the appointment of the employee to the acting position.

SECTION 15: LONGEVITY

- A. Effective December 24, 2000, all full-time employees who have completed ten (10) or more years of continuous full-time service shall accrue a longevity fund of thirty dollars (\$30) per bi-weekly pay period in addition to their regular rate of pay.
- B. Effective December 24, 2000, all full-time employees who have completed fifteen (15) or more years of continuous full-time service shall accrue a longevity fund of fifty dollars (\$50) per bi-weekly pay period in addition to their regular rate of pay. The longevity accrual in this section shall replace the longevity accrual to be earned upon the completion of ten (10) years of service.
- C. Effective December 24, 2000, all full-time employees who have completed twenty (20) or more years of continuous full-time service shall accrue a longevity fund of seventy dollars (\$70) per bi-weekly pay period in addition to their regular rate of pay. The longevity accrual in this section shall replace the longevity accrual to be earned upon the completion of fifteen (15) years of service.
- D. Effective December 24, 2000, all full-time employees who have completed twenty-five (25) or more years of continuous full-time service shall accrue a longevity fund of ninety dollars (\$90) per bi-weekly pay period in addition to their regular rate of pay. The longevity accrual in this section shall replace the longevity accrual to be earned upon the completion of twenty (20) years of service.
- E. Accrued longevity funds shall be paid in a separate check to be issued annually coincidental with the last pay check in the calendar year.
- F. Longevity accruals under this section shall be included in any calculation of overtime pay rates.
- G. Longevity accruals shall be included in wage rates on a one-time basis, at the time of retirement, or death, to calculate unused holiday, vacation and/or sick leave payments.
- H. The classifications of Assistant Director of Law I through Assistant Director of Law IV, inclusive, shall accrue longevity as set forth in this section.

SECTION 16: OVERTIME PAY EFFECTIVE JANUARY 3, 2016

- A. Each eligible City employee, except temporary or seasonal employees in the Swimming Pool Departments, who is scheduled to work more than forty (40) hours per calendar week shall be compensated at the rate of time and one half (1-1/2) his regular hourly rate for any hours worked in excess of forty (40) hours per calendar week.
- B. The calculation of overtime pay shall be calculated including holidays, and vacation leave as part of the straight time determination. Sick leave hours and callback hours as provided in Section 16 shall not be considered as part of the straight time determination.

1. An employee who is eligible for overtime may elect to take accrued compensatory time ("Comp Time") off instead of overtime pay for any overtime worked, upon approval of management. The compensatory time shall be granted by the employee's supervisor on a time and one half (1-1/2) basis (i.e. for one hour of overtime, one and one half hours of comp time will be granted.) Employees may accumulate up to and maintain 120 hours of unused comp time and may with approval of the Director of Public Service or Safety, accumulate and maintain a balance in excess of 120 hours of unused comp time.
2. When an employee who has been eligible for overtime receives a promotion and accepts a position that is exempt from the payment of overtime, the employee will be paid for all unused accumulated compensatory time hours at the time of the promotion. The payment will be made using a rate of pay in effect prior to the employee's promotion.

SECTION 17: CALL BACK PAY EFFECTIVE JANUARY 3, 2016

- A. An employee who is called back to work from off duty, shall be paid at least three (3) hours' pay at one and one half (1 ½) times the employee's regular rate of pay.
- B. No hours worked or paid under this section shall be counted in the straight time determination pursuant to Section 16 as paid hours worked as part of the employee's regular work week.
- C. There shall be no duplication of overtime pay during the same three (3) hour call-in period.

SECTION 18: SICK LEAVE PAYMENT; UNUSED SICK LEAVE PAYMENT

In addition to the sick leave provided for in O.R.C. Sec. 124.38, the following policy on sick leave payment is established for all employees of the City. As used in this section, "retirement" means disability or service retirement under any state or municipal retirement system in this state.

- A. Any employee incurring a non-duty related sickness or disability shall receive sick leave with full pay, subject to accumulated sick leave.
- B. An employee incurring a duty related sickness or injury shall receive sick leave with full pay for the maximum period as prescribed for total temporary disability in the Ohio Revised Code unless extended by City Council upon recommendation of the Director of Public Service or Safety. Sick leave used under these conditions, and subject to worker's compensation payments, shall be reinstated to accumulated sick leave, provided that the employee completes the proper application for worker's compensation benefits and refunds to the City all funds received as a result of the application. There shall be no reinstatement for sick leave not subject to workers compensation reimbursement.
- C. Accumulated sick leave shall be computed on a basis of one hour of accumulated sick leave for each one hour missed from the regular scheduled shift as a result of sickness or disability.
- D. Any City employee hired on or before August 21, 2003 and paid directly by warrant by the City Auditor may elect at the time of retirement from active service with the City, or death, and with ten (10) or more years of service with the State or any of its political subdivisions, to be paid in cash one fourth (1/4) the value of the first 960 hours of accrued but unused sick leave credit and, if applicable, to be paid in cash one-half (1/2) the value of all accrued but unused sick leave credit in excess of 960 hours. Payment shall be contingent upon 30 days written notice prior to retirement. In the event an employee has more than one thousand nine hundred twenty (1,920) hours of unused sick leave, all such sick leave shall be paid at the rate of one-half (1/2) of said leave. The accumulated but unused sick leave payment provided for herein shall be based on the employee's rate of pay at the time of retirement and shall eliminate all sick leave credit accrued but unused by the employee at the time payment is made.

Any City employee hired after August 21, 2003 and paid directly by warrant by the City Auditor may elect at the time of retirement from active service with the City, or death, and with ten (10) or more years of service with the State or any of its political subdivisions, to be paid in cash one fourth (1/4) the value of 960 hours of accrued but unused sick leave credit. Payment shall be contingent upon 30 days written notice prior to retirement. The accumulated but unused sick leave payment provided for herein shall be based on the employee's rate of pay at the time of retirement and shall eliminate all sick leave credit accrued but unused by the employee at the time payment is made.

SECTION 19: DONATED LEAVE POLICY

- A. This policy sets forth the process to allow employees to voluntarily provide donated leave to co-workers, or receive donated leave, if there is a critical need due to a serious health condition or injury of an employee. This policy would apply to full-time and part-time permanent employees only.

To Request Donated Leave

In order to determine if an employee is eligible to receive donated leave as a result of their serious illness or injury, the employee must provide sufficient documentation to establish the existence of a serious health condition.

An employee requesting donated leave will complete the "Application to Request Donated Leave" form, or equivalent documentation to establish the serious illness or injury. It is the responsibility of the employee to provide documentation for certification. Leave donation requests will not be processed until all necessary documentation is provided.

An employee may receive donated leave up to the number of hours the employee is scheduled to work each pay period only, if the employee who is to receive donated leave:

1. has a serious health condition,
2. has utilized all accrued vacation/holovac and sick hours, and
3. has applied for any paid leave, workers compensation or other benefits program for which the employee is eligible. Donated leave may be used to satisfy the waiting period for these benefits.

B Certification of Eligibility

Upon receiving the "Application to Request Donated Leave", the Human Resources Director shall review all documents submitted including necessary medical documentation, but excluding any Protected Health Information (PHI), to ensure any such application meets both the standard for sick leave usage and the criteria for donated leave. So long as all the requirements of this section have been met, the Human Resources Director shall approve any such application for donated leave.

For this section, a "serious health condition" is defined as:

1. an illness, injury, impairment or physical or mental condition that involves inpatient care in a hospital, hospice, or residential medical care facility, or
2. a period of incapacity of more than seven (7) days that also involves:
 - a. treatment by a health care provider in connection with such inpatient care, or
 - b. the constant supervision of the health care provider, or
 - c. a condition which is permanent or long-term for which treatment may not be effective.

C. Donation Process

An employee of the City of Findlay may voluntarily donate accrued, unused sick and/or vacation/holovac hours to another employee of the City who has no accrued leave and, who has a critical need for it due to a serious health condition. Employees wishing to donate leave to a fellow employee must complete the "Leave Donation Donor Form" and certify the following information:

1. the name of the employee for whom the leave is intended,
2. that the employee voluntarily elects to donate leave and does so with the understanding the donated leave will not be returned,
3. willingness to donate a minimum of 8 hours, and
4. that they will retain a combined leave balance of sick and vacation/holovac hours of 480 or more.

D Establishing Need and Utilization of Donated Leave

Upon establishing the need and utilization of donated leave, the Auditor's Office will perform the following functions:

1. notify the donating employee of the specific pay period it will be used in and the amount of leave to be used, and
2. inform the requesting employee of the amount of leave that will be used from donations.

E. Administering the Donation Program

The leave donation program shall be administered on pay period by pay period basis under the following guidelines:

1. Employees using donated leave shall be considered in active pay status and shall accrue leave and any other benefits to which they would otherwise be entitled.
2. Leave accrued by an employee while using donated leave shall be used, if necessary, in the following pay period before additional donated leave may be received.
3. Donated leave shall not count toward the probationary period.
4. Donated leave shall never be converted to a cash benefit.
5. Donated leave or the leave accrued by the use of the donation is not eligible for reimbursement when used to satisfy the waiting period for workers compensation benefits.
6. If the leave meets the FMLA criteria, the leave time will also be charged against the employee's yearly entitlement as outlined by FMLA and the employee handbook.

- F. The City of Findlay shall respect an employee's right of privacy. However, the City may, with permission of the employee who is in need of leave, inform employees of their co-worker's critical need for leave. In addition, supervisors and all other employees are **prohibited from directly soliciting** leave donations from co-workers to ensure that no employees are coerced to donate leave.

SECTION 20: MEDICAL INSURANCE

- A. The City agrees to share in the cost of providing health and prescription drug insurance for full-time employees. Employees hired before November 1, 2013 may choose between a Core Plan and a High Deductible Health Plan (HDHP). Employees hired after November 1, 2013 may only enroll in the High Deductible Health Plan (HDHP).
- B. Except as otherwise provided herein, the cost of health and prescription drug insurance coverage shall be shared between the employer and full-time employees, whether the employee selects family, employee plus or single coverage. The employer's share of the monthly premium, regardless of the plan option(s) selected by the employee, shall be shared on the following basis:

Employer's Share 90% of monthly premium
Employee's Share 10% of monthly premium

- C. The City shall make a contribution to the health savings account of an employee who elects coverage under the HDHP. The contribution amount will be approved by Council annually. These amounts shall be distributed across 24 pay periods. The employee must be in active paid status to receive these contributions.

In order to continue to qualify for the ten percent (10%) premium contribution limit for medical and prescription drug coverage, employees must participate in the employer's wellness program which includes a wellness screening and attending one open enrollment meeting. If the employee does not participate, the employer's share of the premium contribution for medical and prescription drug coverage shall be eighty percent (80%) and the employee's share of the premium for medical and prescription drug coverage will increase to twenty percent (20%).

Employees hired after May 1, 2016 shall be given an opportunity to participate in the wellness program upon hire as part of the onboarding and pre-employment process. Employees hired after May 1, 2016 that choose not to participate in the wellness program upon hire shall have a premium contribution of twenty percent (20%) and the City's share of the premium shall be eighty percent (80%). All employees on the City's health plan shall have an opportunity to participate in the wellness program.

- D. The City is able to assess a premium surcharge for employees who enroll in the City's health insurance who declare tobacco use by themselves or a covered spouse. The surcharge is to be paid by the employee, however the City will not be required to pay a portion of this surcharge in addition to the employee's share.
- E. The City shall make available to employees an optional dental and/or vision coverage, if selected by the employee. The monthly premium cost shall be shared:

Employer's Share	90% of monthly premium
Employee's Share	10% of monthly premium

- F. The employee's share shall be deducted from the payroll of each participating employee.
- G. An employee must be on the payroll of the City for a period of 30 days, before becoming eligible for the hospitalization and health insurance contributions provisions contained herein.
- H. A Health Insurance Committee will be formed and be comprised of thirteen (13) members consisting of two (2) representatives each from the Police Union and Fire Union, and eight (8) representatives from the non-union departments and one (1) representative of the employer. The Mayor, Auditor and/or other administrator of the employer health care plan will serve as ex officio members of the committee but shall not enjoy or exercise voting rights. In addition, the employer retains the right to invite advisory personnel to participate in all meetings for informational purposes only.
- I. The function of the committee will be to conduct regular meetings aimed at discussing the function, cost and financial condition of the health care plan. Whenever changes to the health care plan are due to an increase in health insurance cost of more than twelve percent (12%), the employer has the right to make plan design changes to lower the overall cost of the plan to twelve percent (12%). The employer will be required to share any proposed changes with the insurance committee and seek input from the committee prior to implementing any changes. Whenever changes to the health care plan are otherwise warranted or necessitated, the committee shall vote on which changes and/or provisions shall be implemented.
- J. A majority vote of the insurance committee shall bind all employees. In the event that the committee cannot reach a majority vote, after further discussion and consideration of said plan changes, only the proposed changes receiving a plurality of votes shall be considered and the plan receiving a majority of those votes shall bind all employees. In no event shall a plan change adopted by the committee impose a different effect or outcome on any single employee or group of employees.

- K. For the Mayor, Auditor, Director of Law, and the Judges of the Municipal Court, the City shall provide for a hospitalization and health insurance policy for those elected officials upon notification by such elected official that he/she desires such coverage. The policy shall be under the same group plan provided for non-elected City employees and the amount to be paid by the City shall be equal to that paid by the City for non-elected employees.
- L. The City Council may choose to appropriate additional funds for payments of health insurance costs upon the recommendation of the Auditor, if it is deemed necessary to meet the financial obligations related to health insurance costs. The funding would be in addition to the distribution of monthly premiums as outlined in Paragraphs B and C of this section.

SECTION 21: LIFE INSURANCE

- A. All full-time employees shall be covered under a group life insurance policy and shall receive double indemnity coverage under said policy.
- B. The Mayor, Auditor, Treasurer, Director of Law, Council Members, President of Council and the Judges of the Municipal Court, shall be furnished by the City a term life insurance policy in an amount and terms equal to the amount of term life insurance provided to non-elected employees.
- C. Such policy to insure the life of such full-time and elected officials with the aforementioned reserves the right to designate his beneficiary of the insurance on his life.
- D. The Mayor, subject to City Council approval, shall determine the amount of life insurance coverage provided to all full-time employees.

SECTION 22: REGULAR VACATION/HOLIVAC AND ACCRUAL SERVICE YEARS

- A. Holivac is the combination of holidays and vacation hours into a single accrual. The holivac system recognizes twelve (12) holidays per year and the amount of vacation that the individual employee is entitled to receive.
- B. One year of service shall be computed on 26 biweekly pay periods. These weeks do not need to be consecutive. If there is a break in the employee's full-time service with the City, upon re-hire to a full-time position, the employee will be given credit for previous time for which vacation/holivac accrual was eligible. Positions listed in the Excepted Pay Ranges of this Ordinance are not eligible for vacation/holivac accrual credit upon re-hire.
- C. Each full-time employee, after service of one (1) year with the City, shall have earned and will be due annually thereafter a maximum of eighty (80) hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0385 hours for each paid base hour for those entitled to a maximum of 80 hours per year. Employees subject to holivac shall accrue 0.0846 hours on each paid base hour.
- D. A full-time employee with eight (8) or more years of service with the City shall have earned and is entitled to a maximum of 120 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0577 hours on each base hour paid for those entitled to a maximum of 120 hours per year. Employees subject to holivac shall accrue 0.1038 hours on each paid base hour.
- E. A full-time employee with fifteen (15) or more years of service with the City shall have earned and is entitled to a maximum of 160 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0769 hours on each paid base hour for those entitled to a maximum of 160 hours per year. Employees subject to holivac shall accrue 0.1231 hours on each paid base hour.

- F. A full-time employee with twenty-two (22) or more years of service with the City shall have earned and is entitled to a maximum 200 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0962 hours on each paid base hour for those entitled to a maximum of 200 hours per year. Employees subject to holivac shall accrue 0.1423 hours on each paid base hour.
- G. Vacation/holivac leave is earned while on other paid leave provided by the City but vacation/holivac is not accrued when working overtime hours. Vacation/holivac leave is earned only while on active pay status with the City.
- H. During the first year of service, no vacation shall be granted to an employee, but the employee during the first year of service shall accumulate vacation hours as provided for by ordinance of City Council. During the first year of service, employees subject to holivac shall accrue their holidays at a rate of 0.0462 hours on each paid base hour. After one year of service, an employee may take vacation or holivac up to the number of hours accumulated at the time subject to other limitations as specified by ordinance.
- I. Employees may express their preference as to vacation or holivac period, and the preference will be recognized by the department head, as far as practicable
- J. Employees who have unused vacation or holivac leave to their credit may accumulate up to two (2) years credit with the approval of the department head. Employees shall forfeit their right to take or be paid for any vacation or holivac leave to their credit which is in excess of the accrual for two (2) years. Excess leave shall be eliminated from the employee's leave balance in the pay period in which the vacation anniversary date occurs. The Director of Public Service or Safety may approve exceptions to this provision upon a written request from the employee stating the reasons for such exception. The two (2) year accrual limit shall be based on the accumulation of an employee who would be paid 40 base hours per week.
- K. A person employed with the City on or after May 21, 2017, other than as an elected officer, who was previously employed by the State or any political subdivision of the State earning vacation credits is entitled to have his or her prior service with any of these employers counted as service with the City of Findlay for the purpose of computing the amount of the employee's vacation/holivac leave, and their anniversary date. Upon approval of the appropriate hiring authority

SECTION 23: HOLIDAYS

- A. As of November 2, 2021, a full or part-time employee, excluding temporary or seasonal employees, whose salary or wage is paid by the City shall not be required to work on days declared in this section to be holidays, unless in the opinion of the employee's responsible administrative superior failure to work on such holidays would impair the public service. Such holidays shall be:
 - 1. The first day of January, known as New Year's Day;
 - 2. The third Monday of January, known as Martin Luther King, Jr. Day;
 - 3. The third Monday in February, known as Washington-Lincoln Day or President's Day;
 - 4. The last Monday in May, known as Decoration or Memorial Day;
 - 5. June 19, known as Juneteenth National Independence Day
 - 6. The Fourth Day of July, known as Independence Day;
 - 7. The first Monday of September; known as Labor Day;
 - 8. November 11, known as Veteran's Day;
 - 9. The fourth Thursday in November, known as Thanksgiving Day;
 - 10. The day after Thanksgiving;
 - 11. December 24, known as Christmas-Eve Day;
 - 12. December 25, known as Christmas Day; and
- B. In the event that any of the aforesaid holidays shall fall on Saturday, the Friday immediately preceding shall be observed as the holiday. In the event that any of the aforesaid holidays shall fall on Sunday, the Monday immediately succeeding shall be observed as the holiday.

- C. Any employee, not subject to holivac whose normal scheduled day off falls on one of the aforementioned holidays shall be granted a day off with pay to replace the holiday missed as a result of his normal work schedule during the pay period in which the legal holiday so missed falls.
- D. As of January 10, 2021, an employee of the Water Treatment Plant, Water Pollution Control Center or Airport who is required to work on New Year's Day, July 4th, Thanksgiving, Christmas Day, Christmas Eve, Memorial Day, or Labor Day, as part of the employees regular forty (40) hour schedule, shall be paid at one and one-half times his regular rate of pay for hours worked on these holidays.
- E. A full-time or part-time employee who works less than forty (40) hours per week shall receive paid Holiday leave on a pro-rata basis at the same rate as the employee's average number of hours worked per day in the balance of the pay period which contains the holiday. Furlough days will be used in the calculation of the pro-ration.

SECTION 24: MILEAGE REIMBURSEMENT

- A. No elected official or employee of the various departments of the City of Findlay, Ohio, using his personal private motor vehicle while on City business or in the performance of his duties as an official or employee of the City, shall, be paid mileage for such use, by the City, on a daily, weekly, monthly, or other period of time-only basis. All claims for reimbursement for mileage shall be upon the basis of actual miles traveled.
- B. The Auditor of the City is hereby directed and authorized to make payment for reimbursement to City officials and employees for miles traveled using personal or private motor vehicles on City business at the rate set by the Internal Revenue Service at the time of business travel. No claims for reimbursement for mileage shall be allowed unless accompanied by a detailed report showing actual miles traveled on City business.

SECTION 25: DEATH IN FAMILY

- A. In the event of the death in the immediate family of an employee, the employee shall be granted up to 3 work days off (24 hours of duty time off in the case of a Fire Department employee), without loss of pay, vacation, or accumulated sick leave, in order to attend the funeral or matters of the deceased. Should notification of death be received during working hours, the employee shall also receive, with the consent of the department head the balance of the shift off, without the loss of pay, vacation, holivac or accumulated sick leave, in addition to the aforementioned time off provisions.
- B. As of January 09, 2022, the immediate family shall be defined as the spouse, person residing with the employee as a spouse (Must be approved by Mayor or Service-Safety Director), child, mother, father, sister, brother, grandparent, grandchild, mother-in-law, father-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, current stepchild and current stepparent. Immediate family will also apply to a person(s) with whom the employee has legal court ordered guardianship over.
- C. In the event of a death of a member of the employee's "extended family", the employee shall be granted up to three (3) days off without loss of pay for the purpose of attending the funeral, which shall be deducted from the employee's sick leave bank. For purposes of this section, "extended family" shall be defined to include employee's aunt, uncle, cousin, and grandparent-in-law.
- D. Additional time off, for a death in the immediate family shall be given with consent of the head of the department and shall be deducted from vacation, holivac or accumulated sick leave.
- E. Time off, for a death other than the immediate family shall be given with the consent of the head of the department and shall be deducted from vacation, holivac or accumulated sick leave.

SECTION 26: TAX DEFERRAL PLAN FOR EMPLOYEE PENSION CONTRIBUTIONS

- A. The Mayor, Auditor, and the Directors of Public Safety and Service of the City are hereby authorized to execute all necessary documents with the Internal Revenue Service, the Public Employees Retirement System and the Ohio Police and Fire Pension Fund to qualify all public employee retirement payments made by the City for its employees as tax-deferred compensation under the Internal Revenue Service regulations.
- B. All employees of the City who are subject to either the Public Employees Retirement System or the Ohio Police and Fire Pension Fund shall not and do not have the option of choosing to receive the contributed amounts directly instead of having them paid by the City to the Public Employees Retirement System or the Ohio Police and Fire Pension Fund.
- C. Employee contributions to the Public Employees Retirement System or the Ohio Police and Fire Pension Fund will be paid by the City in lieu of the contributions being paid directly by the employee.

SECTION 27: UNION CONTRACTS

Provisions in this ordinance which are also covered in collective bargaining agreements shall be superseded by the terms of those agreements.

SECTION 28: EXCLUSION OF EMPLOYEES OF FINDLAY MUNICIPAL COURT

- A. All employees of the Findlay Municipal Court other than the Clerk while still considered employees of the City shall be subject to classification as determined by the Judges of said Court and shall be subject to the orders of the Judges of said Court.

SECTION 29: MILITARY LEAVE

- A. (1) Permanent City employees who are members of the Ohio Organized Militia, or members of other reserve components of the armed forces of the United States, including the Ohio National Guard, are entitled to a leave of absence from their respective positions without loss of pay for the time they are performing service in the uniformed services, for periods of up to one month, for each calendar year in which they are performing service in the uniformed services.

(2) As used in this section:
 - (a) "Calendar year" means the year beginning on the first day of January and ending on the last day of December.
 - (b) "Month" means twenty-two (22) eight (8) hour work days or one hundred seventy-six (176) hours, or for a public safety employee, seventeen (17) twenty-four hour days or four hundred eight (408) hours, within one calendar year.
 - (c) "Permanent City employee" means any person holding a position in the employ of the City that requires working a regular schedule of twenty-six (26) consecutive biweekly pay periods or any other regular schedule of comparable consecutive pay periods which is not limited to a specific season or duration. "Permanent City employee" does not include student help; intermittent, seasonal, or external interim employees; or individuals covered by personal service contracts.

- (d) "Service in the uniformed services" means the performance of duty, on a voluntary or involuntary basis, in a uniformed service, under competent authority, and includes active duty, active duty for training, initial active duty for training, inactive duty for training, full-time national guard duty, and performance of duty or training by a member of the Ohio Organized Militia pursuant to Chapter 5923 of the Ohio Revised Code. "Service in the uniformed services" also includes the period of time for which a person is absent from a position of public or private employment for the purpose of an examination to determine the fitness of the person to perform any duty described in this division.
- (e) "Uniformed services" means the armed forces, the Ohio Organized Militia when engaged in active duty for training, inactive duty training, or full-time National Guard duty, the Commissioned Corps of the Public Health Service and any other category of persons designated by the President of the United States in time or war or emergency.
- (f) "Public safety employee" means a permanent City employee who is employed as a Firefighter or Emergency Medical Technician.

B. Any permanent City employee, who is entitled to the leave provided under division (A) of this section, and who is called or ordered to the uniformed services for longer than a month, for each calendar year in which the employee performed service in the uniformed services because of an executive order issued by the President of the United States, because of an act of Congress, or because of an order to perform duty issued by the Governor pursuant to section 5919.29 of the Ohio Revised Code is entitled, during the period designated in the order or act, to a leave of absence and to be paid during each monthly pay period of that leave of absence, the lesser of the following:

- (1) The difference between the permanent City employee's gross monthly wage or salary as a permanent City employee and the sum of the permanent City employee's gross uniformed pay received in the month; or
- (2) Five hundred dollars (\$500.00)

C. No permanent City employee shall receive payments under division (B) of this section if the sum of the permanent City employee's gross uniformed pay received in a pay period exceeds the employee's gross wage or salary as a permanent City employee for that period or if the permanent City employee is receiving pay under division (A) of this section.

D. Each permanent City employee who is entitled to leave provided under division (A) of this section shall submit to the permanent City employee's appointed authority the published order authorizing the call or order to the uniformed services or a written statement from the appropriate military commander authorizing that service, prior to being credited with that leave.

E. Any permanent City employee whose employment is governed by a collective bargaining agreement with provision for the performance of service in the uniformed services shall abide by the terms of that collective bargaining agreement with respect to the performance of that service, except that no collective bargaining agreement may afford fewer rights and benefits than are conferred under this section.

SECTION 30: DIRECT DEPOSIT

A. The City Auditor shall make all wage and benefit payments by direct deposit except when circumstances necessitate that any such direct deposit is not appropriate or prudent.

SECTION 31: BOND

- A. All officers and employees of the City, except the City Auditor, City Treasurer, Income Tax Administrator, Utilities Billing Supervisor, and Recreation Administrative Supervisor, shall be included in a public employees and public officers blanket bond or bonds indemnifying the City against loss due to the non-faithful performance of dishonest act or acts of such officer or employee.
- B. All officers and employees shall be bonded under a blanket bond in the amount of not less than one-hundred thousand dollars (\$100,000).
- C. The blanket bond or bonds shall be purchased from a surety company licensed to issue such bonds in the State of Ohio and shall be in the penalty as set forth, and shall cover all elected officers, appointed officers, and all employees, whether full-time, part-time, casual, temporary or otherwise.

SECTION 32: DISCHARGE OF AN EMPLOYEE; PAYMENT

- A. An employee leaving the service of the City for any reason shall be paid in full for all accumulated vacation hours, holivac hours, compensatory time and accrued longevity at the time of the termination.

SECTION 33: EFFECTIVE DATE

- A. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reasons that is immediately necessary for preparation and implementation of various changes in specific provisions which will go into effect as of January 09, 2022 or as noted in each Section.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-117

AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.

Whereas, Ordinance 2020-109 authorized a pre-tax Health Savings Account (HSA) plan, for qualified medical expenses paid by all eligible employees with the City of Findlay, Ohio under the private letter ruling of the City's agent for said Health Savings Account (HSA) plan, and;

Whereas, Ordinance 2020-109 ordained that the health insurance premiums and any employer contributions associated with said pre-tax Health Savings Account (HSA) plan shall be granted pre-tax consideration, and;

Whereas, the amount of employer contributions to the Health Savings Account (HSA) for calendar year 2022 are below.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Auditor of the City of Findlay, Ohio, be and he is hereby authorized to make payroll deductions from those City employees who have elected to enroll in the Health Savings Account (HSA). Said payroll deductions shall only be made to City employees who have an active Health Savings Account (HSA) and have given proof of that account to the City Auditor's Office.

SECTION 2: That the Auditor be and he is hereby authorized to pay to each employee enrolled in said Health Savings Account (HSA) plan, the sum of seven hundred twenty dollars and no cents (\$720.00), if enrolled individually; or, the sum of one thousand eight hundred dollars and no cents (\$1,800.00), if enrolled as a family, or as an employee plus spouse, or as an employee plus children. Said employer contributions shall be distributed directly, pre-tax, to the employee's Health Savings Account (HSA) in twenty-four (24) distributions to coincide with the scheduled deduction of health insurance premiums from January 1, 2022 through December 31, 2022 so long as said employee is employed by the City of Findlay. If at any time during the year an employee enrolled in the Health Savings Account (HSA) separates from employment with the City of Findlay, such employer contributions shall cease immediately and said employee shall be entitled to only such employer contributions as have been accrued through employee's last payroll period with the City of Findlay. Said payments shall only be made to City employees who have an active (HSA) and have given proof of that account to the City Auditor's Office.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-118

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A CONTRACT WITH FINDLAY-HANCOCK COUNTY COMMUNITY FOUNDATION TO DONATE THIRTY (30) TREES TO THE CITY OF FINDLAY IN CELEBRATION OF THEIR THIRTIETH (30) ANNIVERSARY, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor and/or Service-Safety Director of the City of Findlay be and they are hereby authorized to enter into a contract with Findlay-Hancock County Community Foundation for said donation of thirty (30) trees in celebration of their thirtieth (30) anniversary.

SECTION 2: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 5,000.00
TO:	Downtown Recreation Area #31913700	\$ 5,000.00

SECTION 3: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason, it is immediately necessary to enter into a contract with Findlay-Hancock County Community Foundation for the donation of thirty (30) trees in celebration of their thirtieth (30) anniversary, as well as appropriate said funds, so that the aforementioned organization may provide said trees to the City of Findlay.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____