

# FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

SEPTEMBER 21, 2021

COUNCIL CHAMBERS

## ROLL CALL OF 2020-2021 COUNCILMEMBERS

## PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

## ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Acceptance or changes to the September 7, 2021 Regular Session City Council meeting minutes.

## ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

## PROCLAMATIONS: none

## RECOGNITION/RETIREMENT RESOLUTIONS: none

## ORAL COMMUNICATIONS: none

## PETITIONS:

### Zoning amendment request –Tela, Inc. (Park St & Oakdale Ave)

Van Horn, Hoover & Associates, Inc. on behalf of TELA, Inc. and Terrence Connor, would like to change the zoning of Tela, Inc. (Park Street and Oakdale Avenue) to R-4 Duplex/Triplex, High Density. It is currently zoned as I-1 Light Industrial. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

## WRITTEN COMMUNICATIONS: none

## REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

**Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control** for Main Street Deli of Findlay LLC, 513-15 South Main Street & Patio, Findlay, Ohio for a D5 liquor permit. This requires a vote of Council.

Robert K. Ring, Chief of Police – Main Street Deli of Findlay LLC, 513-15 South Main Street & Patio, Findlay, Ohio. A check of the records shows no criminal record on the following:

Anthony R. Clark  
Jerrod D. Hartman

## Findlay Municipal Court Activities Report – August 2021.

## A set of summary financial reports for August 31, 2021:

- Summary of Year-To-Date Information as of August 31, 2021
- Open Projects Report as of August 31, 2021
- Cash & Investments as of August 31, 2021
- Financial Snapshot for General Fund as of August 31, 2021

## Service-Safety Director Martin – waiving TAP fees for Bluebonnet/Bittersweet Sanitary Sewer Project No. 35601200

The City of Findlay is nearing completion of the installation of sanitary sewers on Bluebonnet Drive and Bittersweet Drive. This project has presented many challenges including misinformation. The WATER AND SEWER COMMITTEE has met twice to discuss this situation. The Hancock Public Health Department was included in both discussions. After thorough discussion to gain an understanding of the situation, the committee has recommended presenting legislation to Council to waive tap fees for the affected current property owners for five (5) years from project completion. The joint letter from Mayor Muryn and the Health Commissioner explaining the situation, offering to waive TAP fees, and eligibility terms are included in tonight's packet. Since identifying the circumstances of the situation, the City of Findlay and Hancock Public Health have had many discussions regarding this project and how to implement standardized procedures to improve project selection and project management for future projects. Ordinance No. 2021-092 was created.

## Board of Zoning Appeals minutes – August 12, 2021.

## Treasurer's Reconciliation Report –August 31, 2021.

## Police Chief Ring – grant from the Findlay-Hancock County Community Foundation

The City of Findlay Police Department received one thousand five hundred fifty-nine dollars (\$1,559.00) from the Findlay-Hancock County Community Foundation. Funds will be used to purchase an automated external defibrillator (AED) that will be housed inside the City of Findlay Training Center at the Parker Building. There is not required match for the grant. Legislation to appropriate funds is requested. Ordinance No. 2021-093 was created.

FROM: General Fund (Community Foundation Grant)

\$ 1,559.00

TO: Parker Training and Restroom Remodel #31912000

\$ 1,559.00

## Mayor Muryn - August 2021 Monthly Budget Summary

**Police Chief Ring – Ohio Attorney General Law Enforcement Diversion Program grant - Family Resource Center Coordinator salary & expenses**  
 The Findlay Police Department has been approved to receive a sixty-two thousand five hundred dollars (\$62,500.00) grant from the Ohio Attorney General Law Enforcement Diversion Program. The purpose of this grant is to assist local agencies in their efforts to combat the opioid problem in their communities. The Findlay Police Department has collaborated with the Family Resource Center in operating a team called the Quick Response Team (QRT) that has been in operation since late 2017 in which a Coordinator from the Family Resource Center and a Findlay Police Department Officer will make contact within seventy-two (72) hours of a person experiencing a drug overdose. These funds will be used to reimburse the Family Resource Center for their Coordinator’s salary and expenses. This is the fourth (4<sup>th</sup>) year that the City has been awarded this grant. There is no City match for the grant, but is a reimbursement grant meaning the City pays the initial cost. Legislation to appropriate funds is requested. Ordinance No. 2021-095 was created.

FROM:	Ohio Attorney General LE Diversion Program	\$ 62,500.00
TO:	PD Quick Response Grant FY22	\$ 62,500.00

**Fire Chief Eberle – purchase of new fire engine**

For the past two (2) years, the City of Findlay Fire Department has requested Capital Funds to purchase a new fire engine, but due to other more pressing Capital needs within the City, the purchase of a new fire engine has been pushed back until 2022. The 2022 Capital Plan currently includes eight hundred sixty-six thousand three hundred eight dollars (\$866,308.00) for fire apparatus replacement, however, the estimated lead time to build and deliver a fire truck is approximately fourteen to twenty (14-20) months. A demo unit is currently in production from the Sutphen Corporation that is scheduled for completion in January 2022 that will be sold to the first buyer with an approved purchase order. It is being held for the City of Findlay’s consideration until the end of September at a cost of six hundred thousand dollars (\$600,000.00).

**Mayor Muryn –Airport Director appointment**

Mayor Muryn is appointing Amanda McGee to the position of Airport Director for the City of Findlay Airport effective September 27, 2021. Ms. McGee has been the Wayne County Airport Manager in Wooster, Ohio since 2018 and has a dynamic background serving in different capacities within the air industry for the United States Air Force. She has worked within other customer centric industries giving her the experience to be prepared to lead the City of Findlay Airport. Over the last couple of months, Ms. McGee, along with other qualified candidates, went through the interview process for this position in which the interview panel agreed that Ms. McGee was the top candidate for the role. Ms. McGee’s resume was provided to the Findlay Airport Advisory Board, along with an explanation of the City’s hiring process, resulting in Ms. McGee being chosen for the position, thus providing an opportunity for some of the board members to meet her during her interview. This appointment will position the Airport to continue to provide the excellent service the Findlay community expects and deserves. This appointment requires Council’s confirmation.

**COMMITTEE REPORTS:**

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss the use of American Rescue Plan Act (ARPA) funds.  
*We recommend to continue discussion on the scope of use of the ARPA funds.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Van Horn, Hoover & Associates, Inc. on behalf of property owner KGD Properties and James C. Koehler to rezone Lots 2, 3, 5,6, 8, and 9 in the Findlay Commerce Park (Technology Drive) from C-2 Commercial District to M-2 Multi-Family, High Density.  
*We recommend to approve as requested. Ordinance No. 2021-094 was created.*

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Brian Buck on behalf of his father William Buck to rezone Madison Avenue Lot 6192, 6193, 6194 from R3 Single Family High Density to C1 Local Commercial District. This request was previously discussed during the May 13, 2021 PLANNING & ZONING COMMITTEE meeting where it was tabled.  
*We recommend this request remain tabled.*

The **STREETS, SIDEWALKS & PARKING COMMITTEE** met on September 7, 2021 to discuss carriage/service walks.  
*We recommend that no decision be made and be tabled. The Law Director needs to review carriage walks form from Bloomington, IN. The committee will make a recommendation for carriage walks at a later meeting.*

The **STREETS, SIDEWALKS & PARKING COMMITTEE** met on September 7, 2021 to discuss boulevard/right-of-way use.  
*We recommend this request be tabled.*

**LEGISLATION:**

**RESOLUTIONS:**

**RESOLUTION NO. 018-2021** (designation of financial institute) **requires three (3) readings** **second reading**  
 A RESOLUTION DESIGNATING CERTAIN FINANCIAL INSTITUTIONS AS PUBLIC DEPOSITORIES FOR CITY FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCES:**

**ORDINANCE NO. 2021-077** (*FEMA grants – benching area*) **requires three (3) readings** **third reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ACCEPT PERMANENT OWNERSHIP OF THREE (3) PROPERTIES, TOTALING SEVENT (7) PARCELS, FROM THE HANCOCK COUNTY BOARD OF COUNTY COMMISSIONERS AS ACQUIRED UNDER FEMA FMA FY14 AND FMA FY16 TO THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-079** (*timekeeping system, advanced scheduling system, and related equipment*) **requires three (3) readings** **third reading**  
AN ORDINANCE AUTHORIZING THE AUDITOR OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING, AND ENTER INTO AN AGREEMENT(S) WITH TYLER TECHNOLOGY TO ACQUIRE ADDITIONAL SOFTWARE AND EQUIPMENT RELATED TO PAYROLL PROCESSING OF THE CITY OF FINDLAY'S CURRENT TYLER PAYROLL SYSTEM, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-083** (*Deer Ridge Mobile Home Park rezone*) **requires three (3) readings** **third reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE DEER RIDGE MOBILE HOME PARK) WHICH PREVIOUSLY WAS ZONED "MH MOBILE HOME" TO "M-2 MULTI-FAMILY HIGH DENSITY, WITH THE NORTHEAST CORNER OF 9.66 ACRES BEING ZONED I-1 LIGHT INDUSTRIAL.

**ORDINANCE NO. 2021-084** (*812 Tiffin Ave rezone*) **requires three (3) readings** **third reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 812 TIFFIN AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL TO "C1 LOCAL COMMERCIAL DISTRICT".

**ORDINANCE NO. 2021-085** (*Coventry Dr vacation*) **requires three (3) readings** **third reading**  
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE COVENTRY DRIVE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2021-086** (*property acquisition*) **requires three (3) readings** **third reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A PURCHASE AGREEMENT FOR THE ACQUISITION OF PROPERTY LOCATED WITHIN THE CITY OF FINDLAY, OHIO LIMITS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-089** (*Airport Terminal Building Repairs*) **requires three (3) readings** **second reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-092** (*waiving TAP fees for Bluebonnet/Bittersweet Sanitary Sewer*) **requires three (3) readings** **first reading**  
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO WAIVE TAP FEES FOR THE BLUEBONNET DRIVE AND BITTERSWEET DRIVE SANITARY SEWER PROJECT #35601200 FOR FIVE (5) YEARS AFTER THE PROJECT COMPLETION, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-093** **requires three (3) readings** **first reading**  
(*Findlay-Hancock County Community Foundation - automated external defibrillator (AED) housed at City of Findlay training center at the Parker Bldg*)  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-094** (*Findlay Commerce Park (Technology Drive)*) **requires three (3) readings** **first reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE FINDLAY COMMERCE PARK TECHNOLOGY DRIVE REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "M-2 MULTI-FAMILY, HIGH DENSITY".

**ORDINANCE NO. 2021-095** **requires three (3) readings** **first reading**  
(*Ohio Attorney General Law Enforcement Diversion Program grant - Family Resource Center Coordinator salary & expenses*)  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:**

**OLD BUSINESS**  
**NEW BUSINESS**



**Van Horn, Hoover**  
& Associates, Inc.

Charlotte, NC  
P.O. Box 621524  
Charlotte, NC 28262  
Phone: 704.604.4124  
Fax: 419.423.5772

Findlay, OH  
3200 N. Main St.  
Findlay, OH 45840  
Phone: 419.423.5630  
Fax: 419.423.5772

September 7, 2021

City of Findlay Council  
Municipal Building  
Findlay, Ohio 45840

RE: Tela, Inc. - Rezoning  
Park St. & Oakdale Ave. - Findlay

Dear Members of Council:

On behalf of our client, Tela Inc., we are respectfully submitting an application for rezoning of vacant land located at the northeast corner of Park Street and Oakdale Avenue. The developer is requesting the land to be rezoned from I-1 (Industrial) to R-4 Duplex/Triplex development. The property adjacent to the proposed rezoning is primarily R-2 & R-3, however there does appear to be some multifamily and duplexes in the area.

We have attached a map showing the proposed zoning changes along with renderings of the proposed Triplex development.

If you have questions or require any additional information please give me a call.

Sincerely,

Daniel R. Stone, P.E., P.S. - President  
Van Horn, Hoover & Associates, Inc.



# PETITION FOR ZONING AMENDMENT CITY OF FINDLAY

(Revised May 2017)

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

ADDRESS: Park Street

SUBDIVISION: Vacated Burt Add.

LOT No.(s): Pt. SE 1/4, Section 30

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty percent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

SIGNATURE	SUBDIVISION	LOT NO.	STREET FRONTAGE
	Vacated Burt Add.	Pt. SE 1/4, Sec. 30	Park Street

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE Variant Land

PRESENT ZONING DISTRICT R-1

PROPOSED ZONING DISTRICT   

**ATTACH:**

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
- b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.



**NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.**

c. A written statement of the reason for the request and justification for the change.

d. If the area to be rezoned is a portion of a parcel, a survey must be done for the portion to be changed and it must be recorded as a new parcel at the County Recorder's Office.

Name of Owner TELA, Inc.

Name of Contact Person if other than owner Terrence Connor  
(a letter granting person to act on owner's behalf must accompany application if not signed by owner)

Mailing Address 1688 Powell Road, Powell, Ohio 43065

Phone No. (Home) ( ) - (Business) 614-668-8660

Email: connor.terrence@gmail.com

8/31/21  
Date

  
Signature of contact person

**OFFICE USE ONLY**

\$250.00 fee paid \_\_\_\_\_ \$100 fee paid PUD approval \_\_\_\_\_

Applicable Advertising and Filing Fees Paid \_\_\_\_\_

Date Petition Submitted to City Council \_\_\_\_\_

Referral to Planning Commission \_\_\_\_\_ Referral to Planning & Zoning \_\_\_\_\_

Planning Commission \_\_\_\_\_ Disposition \_\_\_\_\_

Planning & Zoning \_\_\_\_\_ Disposition \_\_\_\_\_

Public Hearing Date Set by Council \_\_\_\_\_

Date of Newspaper Notice \_\_\_\_\_  
(must be mailed at least 30 days prior to hearing)

Date of Notice to Abutting Property Owners \_\_\_\_\_  
(must be mailed at least 20 days prior to hearing)

Referred for Legislation: \_\_\_\_\_

Date of Readings by Council:

First / / Second / / Third / /

Action by Council: \_\_\_\_\_ Ordinance No. \_\_\_\_\_



# PETITION FOR ZONING AMENDMENT CITY OF FINDLAY

(Revised May 2017)

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

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SIGNATURE	SUBDIVISION	LOT NO.	STREET FRONTAGE
	Vacated Burt Add.	Pt. SE 1/4, Sec. 30	Park Street

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

**EXISTING USE** Vacant Land

**PRESENT ZONING DISTRICT** I-1

**PROPOSED ZONING DISTRICT** R-4

- ATTACH:**
- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
  - b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

**NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.**

- c. A written statement of the reason for the request and justification for the change.
- d. If the area to be rezoned is a portion of a parcel, a survey must be done for the portion to be changed and it must be recorded as a new parcel at the County Recorder's Office.

Name of Owner TELA, Inc.

Name of Contact Person if other than owner Terrence Connor  
(a letter granting person to act on owner's behalf must accompany application if not signed by owner)

Mailing Address 1688 Powell Road, Powell, Ohio 43065

Phone No. (Home) ( ) - (Business) ( ) -

Email: \_\_\_\_\_

/ / \_\_\_\_\_  
Date Signature of contact person

**OFFICE USE ONLY**

\$250.00 fee paid \_\_\_\_\_ \$100 fee paid PUD approval \_\_\_\_\_

Applicable Advertising and Filing Fees Paid \_\_\_\_\_

Date Petition Submitted to City Council \_\_\_\_\_

Referral to Planning Commission \_\_\_\_\_ Referral to Planning & Zoning \_\_\_\_\_

Planning Commission \_\_\_\_\_ Disposition \_\_\_\_\_

Planning & Zoning \_\_\_\_\_ Disposition \_\_\_\_\_

Public Hearing Date Set by Council \_\_\_\_\_

Date of Newspaper Notice \_\_\_\_\_  
(must be mailed at least 30 days prior to hearing)

Date of Notice to Abutting Property Owners \_\_\_\_\_  
(must be mailed at least 20 days prior to hearing)

Referred for Legislation: \_\_\_\_\_

Date of Readings by Council:  
First  / / Second  / / Third  / /

Action by Council: \_\_\_\_\_ Ordinance No. \_\_\_\_\_





Tela Inc (Re-Zoning)  
Park & Oakland Streets  
Findlay, Ohio  
Parcels #610000346000 & 610000345990  
(VHHA #18650)

<u>OWNER(S)</u>	<u>MAILING ADDRESS</u>
1. Melissa L Smith & Stephen A Smit III 2394 Park St Findlay, Ohio 45840 <i>Parcel #610001017390</i>	
2. Stephen A Smith III 2400 Park Street Findlay, Ohio 45840 <i>Parcel #560001017389</i>	2394 Park Street Findlay, Ohio 45840
3. Stephen A Smith III 2404 Park Street Findlay, Ohio 45840 <i>Parcel #5600010113258</i>	2394 Park Street Findlay, Ohio 45840
4. Marie L Strasbaugh 2408 Park Street Findlay, Ohio 45840 <i>Parcel #560001013257</i>	
5. Ellen M Wilson Trust Et Al 2412 Park Street Findlay, Ohio 45840 <i>Parcel #560001013256</i>	
6. Jeffrey J Whitman Liv Trust/Trustee 2416 Park Street Findlay, Ohio 45840 <i>Parcel #560001013255</i>	2109 Saratoga Drive Findlay, Ohio 45840
7. Douglas E Theresa L Hughes 316 Oakland Avenue Findlay, Ohio 45840 <i>Parcel # 560001013254</i>	

	<u>OWNER(S)</u>	<u>MAILING ADDRESS</u>
8.	Charles & Patricia Snyder 326 Oakland Avenue Findlay, Ohio 45840 <i>Parcel #61000346640</i>	11295 Township Road 227 Findlay, Ohio 45840
9.	Charles & Patricia Snyder 328 Oakland Avenue Findlay, Ohio 45840 <i>Parcel #61000346650</i>	11295 Township Road 227 Findlay, Ohio 45840
10.	DG Property Group LLC 330 Oakland Avenue Findlay, Ohio 45840 <i>Parcel #610000346110</i>	15389 S Point Drive Findlay, Ohio 45840
11.	D & S Diversified Properties LLP 333 Oakland Avenue Findlay, Ohio 45840 <i>Parcel #610000345310</i>	625 Barney, Suite A Helena, MT 59602
12.	Daniel D Monday 0 Oakland Avenue Findlay, Ohio 45840 <i>Parcel #610001022259</i>	137 Seneca Avenue Fostoria, Ohio 44830
13.	Betty F Sims 411 Oakland Avenue Findlay, Ohio 45840 <i>Parcel #610001022258</i>	
14.	Oscar Vazquez 421 Oakland Avenue Findlay, Ohio 45840 <i>Parcel #610000346250</i>	

[Print](#) | [Back](#)

### Hancock County GIS



Notes

**AREA TO BE  
RE-ZONED**



**LEGAL DESCRIPTION**

Pt. of the SE 1/4, Section 30, T1N, R11E,  
City of Findlay, Hancock County  
State of Ohio

**REZONING**

**2.201 Acres**

Situated in the City of Findlay, County of Hancock, State of Ohio and being a part of the Southeast Quarter of Section 30, Township 1 North, Range 11 East, a Parcel of Land bounded and described as follows:

BEGINNING at a 5/8 inch Capped Rebar Set marking the northeast corner of the intersection of Park Street (66' R/W) and Oakland Avenue (60' R/W);

Thence along the east line of Park Street (66' R/W), N 00°34'51" W, a distance of 460.00 feet to a 1/2 inch Capped Rebar Found;

Thence N 89°23'20" E, a distance of 208.49 feet to a 1/2 inch Capped Rebar found;

Thence S 00°34'20" E, a distance of 460.00 feet to a 1/2 inch Rebar found on the north Right of Way of Oakland Street;

Thence along said north Right of Way line, S 89°23'20" W, a distance of 208.42 feet to the PRINCIPAL POINT OF BEGINNING.

Containing 2.201 Acres of land, more or less, all being subject to any prior easements of record or otherwise.

Bearings are based on the Ohio North 3401 State Plane Coordinate System, NAD 83 (2011).

Distances referenced are ground distances.

Where described above, all 5/8" Capped Rebar Set are 30 inches in length, with an orange plastic cap stamped 'VHHA #8159' placed on top.

This description was prepared Daniel R. Stone, Registered Surveyor #8159, 3200 N. Main Street, Findlay, Ohio, 45840.

Date: 31. AUG. 2021



Survey and Legal Description by:

Daniel R. Stone

Daniel R. Stone, P.E., P.S.  
Ohio Registered Surveyor #8159



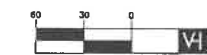
**Van Horn  
Hoover**  
& Associates, Inc.

SURVEYING  
CIVIL ENGINEERING  
LAND USE PLANNING

3200 N. MAIN ST.  
FINDLAY, OH 45840  
(419) 423-5630

www.VanHornHoover.com

E-Mail:  
Info@VanHornHoover.com



( IN FEET )  
1 inch = 60 ft.

PREPARED FOR:  
**Terry Connor**

REZONING EXHIBIT

REVISIONS		
MARK	DATE	DESCRIPTION

PLOTS SCALE: 1:2

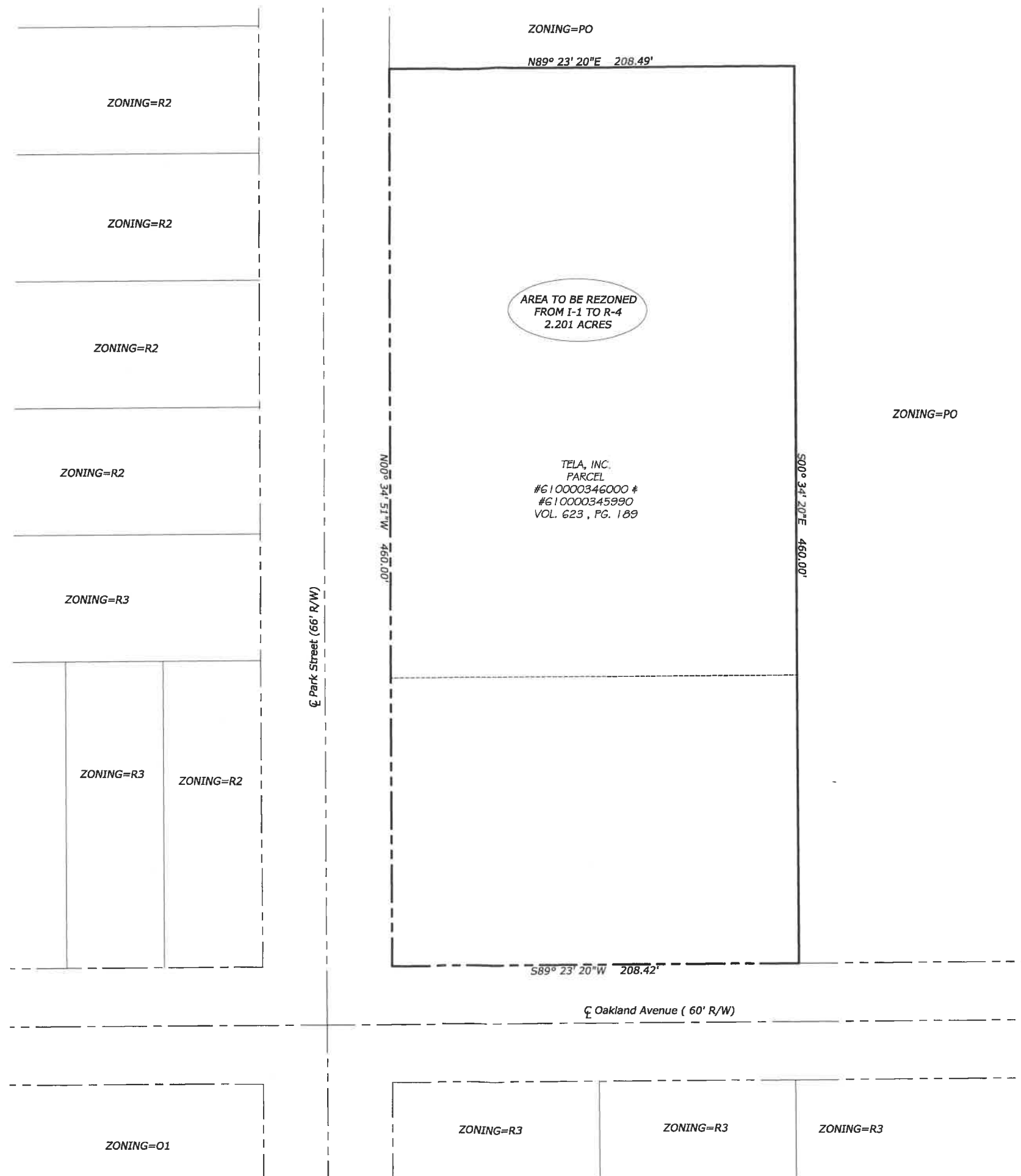
DRAWN: **KMV** CHECKED: **DRS**

DRAWING SCALE: 1"=60'

DATE: 08/30/21

JOB NUMBER: z:\projects\18650-rezone.dwg

SHEET NUMBER: **SP1**



# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert K. Ring, Chief of Police  
318 Dorney Plaza, Room 116 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296  
www.findlayohio.com

September 13, 2021

The Honorable Council:

A check of the records of this office shows no current criminal record on the following:

Anthony R. Clark  
Jerrod D. Hartman

Main Street Deli of Findlay LLC, 513-15 S. Main Street  
& Patio, Findlay, Ohio 45840.

Sincerely,



Robert K. Ring  
Chief of Police



**NOTICE TO LEGISLATIVE  
AUTHORITY**

**RECEIVED**  
**SEP 09 2021**  
**MAYOR'S OFFICE**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

<b>5462803</b> <small>PERMIT NUMBER</small>	<b>NEW</b> <small>TYPE</small>	<b>MAIN STREET DELI OF FINDLAY LLC</b>		
<b>09 01 2021</b> <small>ISSUE DATE</small>		<b>513-15 S MAIN ST &amp; PATIO</b>		
<b>09 01 2021</b> <small>FILING DATE</small>		<b>FINDLAY OH 45840</b>		
<b>D5</b> <small>PERMIT CLASSES</small>				
<b>32</b> <small>TAX DISTRICT</small>	<b>044</b> <small>TAX DISTRICT</small>	<b>A</b> <small>TAX DISTRICT</small>	<b>D12753</b> <small>RECEIPT NO.</small>	

FROM **09/03/2021**

<b> </b> <small>PERMIT NUMBER</small>	<b> </b> <small>TYPE</small>	<b> </b>		
<b> </b> <small>ISSUE DATE</small>		<b> </b>		
<b> </b> <small>FILING DATE</small>		<b> </b>		
<b> </b> <small>PERMIT CLASSES</small>				
<b> </b> <small>TAX DISTRICT</small>	<b> </b> <small>TAX DISTRICT</small>	<b> </b> <small>TAX DISTRICT</small>	<b> </b> <small>RECEIPT NO.</small>	



MAILED **09/03/2021**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **10/04/2021**

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 5462803**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FINDLAY CITY COUNCIL**  
**MUNICIPAL BLDG RM 114**  
**318 DORNEY PLAZA**  
**FINDLAY OHIO 45840-3346**

THE SUPREME COURT OF OHIO  
**Individual Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**  
Report for the month of : **August 2021**

Date of completion of most recent physical inventory  
**05/12/2021**

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	191	75	105	1	15	2	0	389	0
New cases filed	43	11	31	0	6	0	0	91	0
Cases transferred in, reactivated or redesignated	11	0	1	0	0	0	0	12	0
<b>TOTAL (Add lines 1-3)</b>	<b>245</b>	<b>86</b>	<b>137</b>	<b>1</b>	<b>21</b>	<b>2</b>	<b>0</b>	<b>492</b>	<b>0</b>
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	1	0	0	0	0	1	0	2	0
Default				0	2	0	0	2	0
Guilty or no contest plea to original charge	26	10	12					48	12
Guilty or no contest plea to reduced charge	7	0	1					8	1
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0
Other Dismissals	34	0	10	0	3	0	0	47	9
Transfer to another judge or court	0	0	0	0	0	0	0	0	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	3	1	10	0	0	0	0	14	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	0	1	0	0	3	0	0	4	0
<b>TOTAL (Add lines 5-16)</b>	<b>71</b>	<b>12</b>	<b>33</b>	<b>0</b>	<b>8</b>	<b>1</b>	<b>0</b>	<b>125</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4)	174	74	104	1	13	1	0	367	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

Fax to:  
(614) 387-9419  
-or-  
Mail to:  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

STEPHANIE M BISHOP

Date

Preparer's name and telephone number if other than judge (print or type)

Date

ALAN D HACKENBERG

Date

FTP 9/13/2021

THE SUPREME COURT OF OHIO  
**Individual Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**  
Report for the month of: **August 2021**

Date of completion of most recent physical inventory  
**07/08/2021**

	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	172	86	96	1	13	1	0	369	0
New cases filed	2	43	10	29	0	1	0	0	83	0
Cases transferred in, reactivated or redesignated	3	5	1	1	0	0	0	0	7	0
<b>TOTAL (Add lines 1-3)</b>	4	<b>220</b>	<b>97</b>	<b>126</b>	<b>1</b>	<b>14</b>	<b>1</b>	<b>0</b>	<b>459</b>	<b>0</b>
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	1	0	0	0	0	1	0	2	0
Default	7				0	0	0	0	0	0
Guilty or no contest plea to original charge	8	17	9	17					43	6
Guilty or no contest plea to reduced charge	9	3	0	1					4	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	23	0	6	0	3	0	0	32	1
Transfer to another judge or court	12	1	0	0	0	0	0	0	1	0
Referral to private judge	13				0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	0	0	0	0	0	0	0	0	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	0
Other terminations	16	1	0	1	0	2	0	0	4	0
<b>TOTAL (Add lines 5-16)</b>	17	<b>46</b>	<b>9</b>	<b>25</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>86</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4)	18	174	88	101	1	9	0	0	373	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

FTP 9/13/2021

Fax to:  
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-or-  
Mail to:  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

ALAN D HACKENBERG \_\_\_\_\_ Date \_\_\_\_\_  
Preparer's name and telephone number if other than judge (print or type) \_\_\_\_\_ Date \_\_\_\_\_  
ALAN D HACKENBERG \_\_\_\_\_ Date \_\_\_\_\_

THE SUPREME COURT OF OHIO  
**Administrative Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**

Report for the month of: **August 2021**

	A	B	C	D	E	F	G	H	I	T
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL
Pending beginning of period 1	6	110	12	243	3	352	27	0	193	946
New cases filed 2	11	168	27	481	2	123	19	1	102	934
Cases transferred in, reactivated or redesignated 3	0	61	0	41	0	1	0	0	3	106
<b>TOTAL (Add lines 1-3) 4</b>	<b>17</b>	<b>339</b>	<b>39</b>	<b>765</b>	<b>5</b>	<b>476</b>	<b>46</b>	<b>1</b>	<b>298</b>	<b>1986</b>
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults 5	0	29	3	34	1	72	8	0	0	147
Hearing by Magistrate (Include guilty or no contest pleas and defaults 6		3	1	13	0	0	0	0	58	75
Transfer (Include waivers of preliminary hearing and individual judge assignments 7	10	86	21	60	0	7	0	0	0	184
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) 8	0	0	0	0	0	10	0	0	0	10
Other dismissals (Include dismissals at preliminary hearing) 9	1	30	0	10	0	13	4	0	31	89
Violations Bureau 10		0		373						373
Unavailability of party for trial or sentencing 11	0	28	5	35	0	0	0	0	0	68
Bankruptcy stay or interlocutory appeal 12	0	0	0	0	0	1	0	0	1	2
Other terminations 13	0	24	0	4	0	6	1	0	0	35
<b>TOTAL (Add lines 5-13) 14</b>	<b>11</b>	<b>200</b>	<b>30</b>	<b>529</b>	<b>1</b>	<b>109</b>	<b>13</b>	<b>0</b>	<b>90</b>	<b>983</b>
Pending end of period (Subtract line 14 from line 4) 15	6	139	9	236	4	367	33	1	208	1003
Cases pending beyond time guideline 16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 17	0	0	0	0	0	0	0	0	0	0

FTP 9/13/2021

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(614) 387-9419  
-OF-  
**Mail to:**  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

ALAN D HACKENBERG

Date

Preparer's name and telephone number if other than judge (print or type)

Date

# MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE  
 STEPHANIE M. BISHOP, JUDGE  
 HEATHER M EIGEL, CLERK  
 DAVID D. BEACH  
 Director of Court Services

FINDLAY MUNICIPAL COURT  
 318 DORNEY PLAZA RM 206  
 FINDLAY, OHIO 45839  
 TELEPHONE 419-424-7141  
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for August, 2021

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CASES FILED:</b>				
TRAFFIC	508	5,565	778	4,347
TRAFFIC COMPANION	80	700	78	632
TRAFFIC OVERTIME PARKING	-	-	-	1
CRIMINAL	179	1,302	145	1,100
CRIMINAL COMPANION	15	112	17	113
SEARCH WARRANT	4	46	10	69
CIVIL	145	1,025	129	1,544
SMALL CLAIMS	102	722	86	636
EXTRADITION	1	15	1	19
HABITUAL TRAFFIC VIOLATOR	-	5	-	-
OTHER	6	152	11	103
<b>TOTALS</b>	<b>1,040</b>	<b>9,644</b>	<b>1,255</b>	<b>8,564</b>
<b>COURT PROCEEDINGS:</b>				
Admin License Suspension	1	4	1	1
APPEAL DOG DESIGNATION	-	1	-	1
Arraignment	772	7,145	825	5,745
Attachment	4	35	6	73
Bond	1	22	6	22
Civil Status Conference	-	15	5	31
COMMUNITY SERVICE REVIEW	29	167	22	169
Contempt of Court	39	315	54	313
CONTESTED DUS CONTEMPT HEARING	1	10	-	-
Contested Small Claims	2	10	3	7
Continued	694	5,014	785	5,769
Damages	2	9	5	28
Debtors Examination	43	199	39	158
Default	1	4	-	4
Desk Review	140	1,346	103	1,289
DIVERSION PLEA	1	27	3	20
DUS CLINIC	-	72	-	-
DUS DIVERSION REVIEW	4	75	7	55
Expungement	-	36	6	45
Extradition	-	11	1	14
Forcible Detention	16	94	18	133
Garnishment	2	7	-	5
Hearing on Motion	13	84	15	85
HEARING ON MOTION TO SEAL RECOR	9	25	-	-
HEARING ON WARRANT	1	247	53	147
Jury Trial	-	3	-	2
Limited Privileges	-	4	-	1
Marriage	2	25	3	15
Miscellaneous	1	23	1	13
Motion to Compel	-	-	-	1
Motion to Dismiss	-	-	-	1
Motion to Vacate Judgment	-	1	-	-
Motion to Withdraw as Counsel	6	14	2	22
No Hearing	-	-	1	1
Plea	134	828	100	875

FINDLAY MUNICIPAL COURT Monthly Report for August, 2021

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Preliminary	10	55	9	65
Pre-Trial	164	1,454	149	1,264
Pre-Trial with Judge	48	442	62	570
Reconsideration of Sentence	-	9	10	38
Restitution	-	1	-	12
Revivor	6	76	12	76
Revocation	5	84	8	119
RULE 4	-	1	-	-
SECOND PRETRIAL	130	773	63	703
Sentencing	5	72	3	63
Small Claims	87	526	72	484
STATUS CONFERENCE	1,778	11,110	1,645	6,433
Suppression	-	18	8	27
TELEPHONE PRETRIAL	18	219	18	84
Trial	5	41	1	31
WRIT OF RESTITUTION	14	76	12	106
WRITTEN PLEA	10	67	5	47
TOTALS	4,198	30,896	4,141	25,167



	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CRIMINAL VIOLATIONS:</b>				
ASSAULT	3	27	6	42
BURGLARY	1	2	-	1
CONTEMPT	-	16	-	2
CRIMINAL DAMAGING	-	15	2	18
CRIMINAL TRESPASS	4	44	2	30
DISORDERLY CONDUCT	11	88	13	72
DOMESTIC VIOLENCE	11	118	9	135
DRUG ABUSE	57	437	54	305
OPEN CONTAINER PROHIBITED	2	18	5	34
OVI	-	1	-	2
RESISTING ARREST	1	13	3	15
ROBBERY	-	1	1	3
TELEPHONE HARASSMENT	1	2	1	9
THEFT	23	149	10	151
UNDERAGE CONSUMPTION	-	7	1	7
OTHER CRIMINAL	80	492	55	389
TOTALS	194	1,430	162	1,215
<b>TRAFFIC VIOLATIONS:</b>				
ACD/SPEED	32	186	20	157
DISOBEYING TRAFFIC CONTROL DEV	11	135	37	165
DRIVING UNDER SUSPENSION	68	500	77	418
EXPIRED REGISTRATION	22	64	8	112
FAIL TO MAINTAIN CONTROL	15	159	25	184
FAILURE TO YIELD RIGHT OF WAY	21	136	12	73
LEAVING SCENE OF AN ACCIDENT	6	33	4	45
LEFT OF CENTER	2	7	1	12
OVERLOAD	53	636	80	276
OVI	36	357	36	276
PASSING A STOPPED SCHOOL BUS	-	19	-	5
RECKLESS OPERATION	-	7	1	10
SEAT BELT	28	601	78	335
SPEEDING	170	2,368	320	1,829
OVERTIME PARKING	-	-	-	1
OTHER TRAFFIC	124	1,057	157	1,082
TOTALS	588	6,265	856	4,980

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

ARRESTING AGENCY:

PATROL	-	-	-	-
OVERTIME PARKING				
TRAFFIC OTHER	272	3,823	551	2,817
OMVI	19	166	13	109
CRIMINAL FELONIES	-	12	2	4
CRIMINAL MISDEMEANORS	38	322	31	203
SEARCH WARRANTS	-	3	-	8
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	1
TRAFFIC OTHER	211	1,473	153	1,159
OMVI	11	137	16	118
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	32	304	26	251
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	2	4	1	6
OMVI	-	1	-	1
CRIMINAL FELONIES	11	58	8	68
CRIMINAL MISDEMEANORS	84	526	62	493
SEARCH WARRANTS	1	31	4	42
SHERIFF				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	63	570	108	635
OMVI	6	54	7	45
CRIMINAL FELONIES	-	9	1	5
CRIMINAL MISDEMEANORS	24	135	22	129
SEARCH WARRANTS	2	11	5	14
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	4	38	7	86
OMVI	-	-	-	5
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	5	47	10	58
SEARCH WARRANTS	1	1	1	5
TOTALS	786	7,725	1,028	6,262
PROBATION:				
ESTABLISHED	25	127	18	127
TERMINATED	23	161	24	199
CURRENT	52	52	66	66
TOTALS	100	340	108	392

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
	-	1	-	-
ALCOHOL/SUBSTANCE EVAL	8	85	13	111
ANGER MANAGEMENT	-	3	-	8
BENCH WARRANT TO AGENCY	238	2,111	249	1,438
COMMUNITY SERVICE	2	5	6	11
COMMUNITY SERVICE CITY	8	18	-	-
COMMUNITY SERVICE COUNTY	4	97	24	154
COMMUNITY SERVICE INDIVIDUAL	24	126	14	127
COMMUNITY SERVICE NO JAIL	1	7	-	2
DIP	14	118	22	130
DOMESTIC VIOLENCE PROGRAM	-	3	1	3
ELECTRONIC HOME MONITORING	-	5	6	32
EXECUTION TO AGENCY	-	1	-	-
HOUSE ARREST	-	2	1	29
JAIL	5	49	2	56
Jail Term Suspended Condition	-	1	-	-
MENTAL EVAL	2	8	-	7
NO CONTACT WITH VICTIM	3	13	-	-
Pay Restitution	2	17	2	11
Probation	8	61	7	70
SCRAM	1	28	3	39
STAR Program	8	40	9	65
TREATMENT CLEARVIEW SERV	-	7	2	13
TREATMENT FRC	1	24	5	67
TREATMENT MISCELLANEOUS	6	30	7	48
UCP	1	5	2	6
VIP	16	109	21	134
TOTALS	352	2,974	396	2,561

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$2,622.27	\$27,644.74	\$3,288.50	\$19,782.34
BOND FEES	\$280.00	\$2,626.33	\$175.00	\$3,205.00
CIVIL DEPOSIT TENDERS	\$500.00	\$1,178.00	\$587.94	\$2,820.16
COURT COST	\$54,074.68	\$475,648.53	\$68,856.09	\$471,462.61
DUI ENFORCEMENT	\$2,313.69	\$23,208.14	\$3,042.79	\$19,904.92
ELECTRONIC IMAGING	\$3,302.14	\$32,520.95	\$4,716.00	\$30,184.65
FINES & FORFEITURES	165,765.80	\$1,433,205.96	129,595.89	\$1,230,257.69
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$577.65	\$5,626.65	\$833.03	\$4,562.26
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$12.58	\$172.72	\$21.55	\$377.62
JAIL HOUSING	\$16,357.16	\$151,032.17	\$15,919.21	\$131,675.98
JAIL REIMBURSEMENT	\$434.00	\$3,417.96	\$800.52	\$3,010.37
LEGAL RESEARCH	\$1.50	\$49.00	\$5.50	\$37.41
MEDIATION	\$1,017.50	\$10,170.00	\$1,483.00	\$9,472.41
MISCELLANEOUS	\$22,084.35	\$218,326.90	\$25,397.83	\$172,078.05
MUNI COURT COMPUTERIZATION	\$5,213.00	\$50,034.68	\$4,757.38	\$30,271.29
MUNI COURT IMPROVEMENT	\$13,384.50	\$129,939.34	\$15,238.77	\$95,838.83
RESTITUTION	\$1,743.18	\$6,796.04	\$739.94	\$6,210.20
SPECIAL PROJECTS	\$22,296.92	\$216,094.82	\$25,028.44	\$161,779.24
STATE PATROL	\$15,679.27	\$180,208.85	\$21,372.09	\$139,713.49
TRAFFIC/CRIMINAL BONDS	\$2,367.87	\$54,260.01	\$6,208.20	\$32,571.66
	<u>330,028.06</u>	<u>\$3,022,161.79</u>	<u>328,067.67</u>	<u>\$2,565,216.18</u>

DISTRIBUTIONS:


ALCOHOL MONITORING	\$2,622.27	\$26,924.74	\$3,216.50	\$19,335.34
BOND FEES	\$280.00	\$2,601.33	\$175.00	\$3,205.00
CIVIL DEPOSIT TENDERS	\$0.00	\$903.00	\$0.00	\$3,536.41
COURT COST	\$53,766.68	\$473,751.90	\$67,796.59	\$468,628.01
DUI ENFORCEMENT	\$2,306.91	\$23,170.85	\$3,039.40	\$19,815.51
ELECTRONIC IMAGING	\$3,293.14	\$32,469.95	\$4,707.00	\$30,106.65
FINES & FORFEITURES	166,392.35	\$1,438,181.62	131,153.73	\$1,239,117.98
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$577.65	\$5,626.65	\$833.03	\$4,537.26
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$12.58	\$172.72	\$21.55	\$377.62
JAIL HOUSING	\$16,312.16	\$150,489.67	\$15,919.21	\$130,443.43
JAIL REIMBURSEMENT	\$434.00	\$3,417.96	\$800.52	\$3,010.37
LEGAL RESEARCH	\$1.50	\$49.00	\$5.50	\$37.41
MEDIATION	\$1,014.50	\$10,156.00	\$1,481.00	\$9,448.41
MISCELLANEOUS	\$25,792.69	\$287,854.17	\$33,105.44	\$255,991.99
MUNI COURT COMPUTERIZATION	\$5,200.00	\$49,974.68	\$4,748.38	\$30,193.29
MUNI COURT IMPROVEMENT	\$13,348.50	\$129,771.34	\$15,208.77	\$95,578.83
RESTITUTION	\$1,430.00	\$6,328.52	\$739.94	\$5,868.04
SPECIAL PROJECTS	\$22,245.92	\$215,841.82	\$24,980.44	\$161,363.24
STATE PATROL	\$15,646.27	\$179,813.85	\$21,342.09	\$138,254.49
	<u>330,677.12</u>	<u>\$3,037,499.77</u>	<u>329,274.09</u>	<u>\$2,618,849.28</u>

DISTRIBUTED TO:

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

CITY OF FINDLAY	149,275.71	\$1,420,991.26	176,171.04	\$1,169,141.14
HANCOCK COUNTY	\$18,381.08	\$178,563.05	\$19,252.71	\$147,114.51
OTHERS	125,899.18	\$1,020,872.42	\$84,541.22	\$975,993.87
STATE OF OHIO	\$41,163.83	\$449,846.32	\$57,018.52	\$390,849.05
	<u>334,719.80</u>	<u>\$3,070,273.05</u>	<u>336,983.49</u>	<u>\$2,683,098.57</u>



STEPHANIE M. BISHOP, JUDGE



ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT



## AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Thursday, September 09, 2021

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month follows including:

Summary of Year-To-Date Information as of August 31, 2021  
Open Projects Report as of August 31, 2021  
Cash & Investments as of August 31, 2021  
Financial Snapshot as of August 31, 2021

Respectfully Submitted,

Jim Staschiak II  
City Auditor



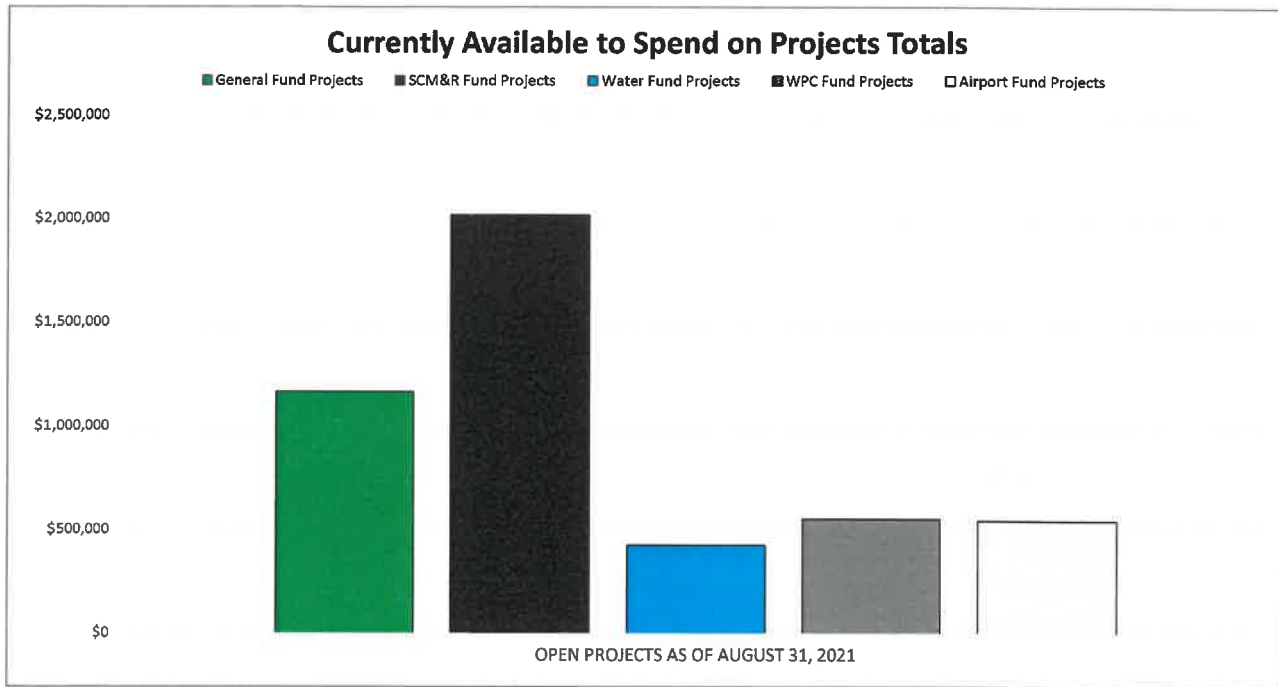
**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF AUGUST 31, 2021**

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
COUNCIL	202,147	128,195	63.4%	3,250	1,625	50.0%
MAYOR'S OFFICE	334,649	209,028	62.5%	3,000	7,776	259.2%
AUDITOR'S OFFICE	753,427	753,427	100.0%	401,420	404	0.1%
TREASURER'S OFFICE	22,594	16,964	75.1%	-	-	0.0%
LAW DIRECTOR	707,202	421,783	59.6%	128,289	122,996	95.9%
MUNICIPAL COURT	2,506,314	1,527,534	60.9%	1,298,090	1,047,952	80.7%
CIVIL SERVICE OFFICE	153,224	79,493	51.9%	25,000	12,862	51.4%
PLANNING & ZONING	153,009	152,854	99.9%	-	-	0.0%
COMPUTER SERVICES	621,885	388,202	62.4%	562,499	574,287	102.1%
GENERAL EXPENSE	2,681,735	1,544,679	57.6%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	20,736,521	17,387,100	83.8%
POLICE DEPARTMENT	8,663,622	5,094,750	58.8%	668,020	407,421	61.0%
DISASTER SERVICES	61,114	50,619	82.8%	13,211	13,211	0.0%
FIRE DEPARTMENT	8,145,425	4,800,605	58.9%	599,556	332,533	55.5%
DISPATCH CENTER	1,246,587	733,637	58.9%	45,000	45,000	100.0%
SAFETY DIRECTOR	117,424	40,744	34.7%	-	-	0.0%
HUMAN RESOURCES	152,821	87,411	57.2%	-	-	0.0%
SERVICE DIRECTOR	162,260	63,222	39.0%	-	-	0.0%
ENGINEERING OFFICE	884,969	445,714	50.4%	113,050	63,600	56.3%
PUBLIC BUILDING	489,260	212,255	43.4%	-	52	#DIV/0!
ZONING	379,702	186,378	49.1%	78,900	46,934	59.5%
PARK MAINTENANCE	1,224,174	706,221	57.7%	122,220	114,383	93.6%
RESERVOIR RECREATION	13,775	2,759	20.0%	-	-	0.0%
RECREATION MAINTENANCE	171,635	34,673	20.2%	91,435	91,435	100.0%
RECREATION FUNCTIONS	948,147	538,373	56.8%	640,300	368,054	57.5%
CEMETERY DEPARTMENT	458,618	241,396	52.6%	144,300	126,675	87.8%
<b>TOTAL GENERAL FUND</b>	<b>31,255,719</b>	<b>18,460,919</b>	<b>59.1%</b>	<b>25,674,061</b>	<b>20,764,299</b>	<b>80.9%</b>

CONTINUED ON REVERSE

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
SCM&R STREETS	3,216,768	1,778,496	55.3%	3,050,200	2,206,758	72.3%
TRAFFIC-SIGNALS	594,895	361,485	60.8%	110,000	111,590	101.4%
<b>TOTAL SCM&amp;R FUND</b>	<b>3,811,663</b>	<b>2,139,981</b>	<b>56.1%</b>	<b>3,160,200</b>	<b>2,318,348</b>	<b>73.4%</b>
SCM&R HIWAYS	173,135	120,091	69.4%	203,000	132,393	65.2%
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>173,135</b>	<b>120,091</b>	<b>69.4%</b>	<b>203,000</b>	<b>132,393</b>	<b>65.2%</b>
AIRPORT OPERATIONS	1,176,391	698,165	59.3%	988,514	858,297	86.8%
<b>TOTAL AIRPORT FUND</b>	<b>1,176,391</b>	<b>698,165</b>	<b>59.3%</b>	<b>988,514</b>	<b>858,297</b>	<b>86.8%</b>
WATER TREATMENT	3,578,201	1,540,248	43.0%	12,000	18,606	155.0%
WATER DISTRIBUTION	1,770,339	971,025	54.8%	126,400	104,629	82.8%
UTILITY BILLING	1,152,038	580,261	50.4%	8,049,812	5,437,316	67.5%
SUPPLY RESERVOIR	624,900	210,538	33.7%	19,878	25,499	128.3%
<b>TOTAL WATER FUND</b>	<b>7,125,478</b>	<b>3,302,073</b>	<b>46.3%</b>	<b>8,208,090</b>	<b>5,586,050</b>	<b>68.1%</b>
SANITARY SEWER MAINT	1,151,745	607,030	52.7%	400	1,721	430.3%
STORMWATER MAINT	753,841	607,997	80.7%	794,844	525,349	66.1%
WATER POLLUTION CONTROL	3,305,076	1,918,657	58.1%	8,871,300	5,836,464	65.8%
<b>TOTAL SEWER FUND</b>	<b>5,210,662</b>	<b>3,133,684</b>	<b>60.1%</b>	<b>9,666,544</b>	<b>6,363,534</b>	<b>65.8%</b>
PARKING	97,476	61,573	63.2%	83,828	56,581	67.5%
<b>TOTAL PARKING FUND</b>	<b>97,476</b>	<b>61,573</b>	<b>63.2%</b>	<b>83,828</b>	<b>56,581</b>	<b>67.5%</b>
SWIMMING POOL	127,129	40,579	31.9%	117,520	117,520	100.0%
<b>TOTAL SWIMMING POOL FUND</b>	<b>127,129</b>	<b>40,579</b>	<b>31.9%</b>	<b>117,520</b>	<b>117,520</b>	<b>100.0%</b>
CIT ADMINISTRATION	17,566,825	14,400,430	82.0%	21,680,000	19,685,328	90.8%
<b>TOTAL CIT FUND</b>	<b>17,566,825</b>	<b>14,400,430</b>	<b>82.0%</b>	<b>21,680,000</b>	<b>19,685,328</b>	<b>90.8%</b>

**CITY OF FINDLAY**  
**OPEN PROJECTS AS OF AUGUST 31, 2021**



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31903500	PD QUICK RESPONSE	50,000	50,000	-	-
31903700	2020 PD CIT SUPPORT/EXPANSION	40,000	17,425	-	22,575
31903800	2020 EMORY ADAMS PARKING LOT	10,000	-	-	10,000
31912000	PARKER TRAINING/RESTROOM REMODEL	40,000	32,152	5,902	1,946
31912200	21 GIS SYSTEM FUNCTIONALITY GROWTH	10,000	-	-	10,000
31912400	21 BAND SHELL STRUCTURE/ROOF	70,000	42,862	20,823	6,315
31912500	TRAFFIC/FABRICATION SHOP	40,000	-	-	40,000
31912600	FY20 FIRE AFG PROGRAM	129,000	-	85,000	44,000
31948200	OHIO 629 - MARATHON	250,000	-	17,603	232,397
31955300	ROWMARK 629 ROADWORK	100,000	1,516	2,234	96,250
31966700	TYLER CASHIERING IMPLEMENTATION	38,500	18,075	-	20,425
31966800	2017 ORC PD REQUIRED TRAINING	39,556	1,102	-	38,454
31972900	SALT BARN STRUCTURE	580,000	567,816	3,432	8,752
31976900	2017 CRISIS INTERVENTION TRAINING	11,703	5,772	-	5,931
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	637,198	-	94,572
31980800	ORC PD REQUIRED TRAINING	29,320	28,583	-	737
31983000	VHF RADIO SYSTEM	643,935	578,304	2,931	62,701
31990400	DISASTER RECOVERY SITE @ CUBE	55,000	21,151	500	33,349
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	46,274	48,997	4,729
31993800	RVR GREENTRAIL TO RIVERBEND	236,509	146,170	89,598	741
31994700	MUNI BUILDING HVAC CONTROLLER	245,000	184,714	-	60,286
31994900	FIRE STRICT FACILITY	250,000	189	73,611	176,200
31995000	HPD GRANT 2020	14,961	1,323	677	12,961
<b>GENERAL FUND PROJECTS</b>		<b>3,715,254</b>	<b>2,380,626</b>	<b>351,308</b>	<b>983,320</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32801100	E SANDUSKY CORRIDOR/SAFETY	50,000	35,370	-	14,630
32801500	CROSSING LIGHT IMPROVEMENT	15,000	13,247	-	1,753
32803100	MLK PWKY IMPROVEMENTS	1,419,467	478,963	931,473	9,030
32803300	STATE & MARKLE RECONSTRUCTION	20,000	11,212	5,538	3,250
32810400	21 STREET PREV MAINTENANCE	600,000	207,029	128,378	264,594
32810900	21 STREET RESURFACING	1,323,973	668,380	414,884	240,709
32811000	WEST MAIN CROSS CORRIDOR STUDY	100,200	206	-	99,994
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32811500	2021 CITY SIDEWALKS/RAMPS	50,000	8,229	6,771	35,000
32842500	BLANCHARD/6TH TRAN ALT PLAN	31,000	13,211	-	17,789
32852700	W SANDUSKY/WESTERN AVENUE	190,000	69,987	43,259	76,754
32864600	CR212/CR236 WIDENING	140,000	95,774	41,843	2,383
32872100	S MAIN/LINCOLN INTERSECTION	125,000	72,998	24,200	27,802
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	69,424	43,480	12,096
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	69,036	27,600	28,364
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,191,066	332,701	947,734
32894300	LOGAN AVE PH3 CDBG	794,233	174,991	407,074	212,168
<b>SCM&amp;R FUND PROJECTS</b>		<b>9,026,373</b>	<b>4,599,123</b>	<b>2,407,202</b>	<b>2,020,048</b>
35202300	AIP-28 REHAB TAXIWAY A	432,624	-	44,300	388,324
35210500	AIRPORT NORTH APRON REHAB	189,046	7,330	90,970	90,746
35211400	AIRPORT UST CORRECTIVE ACTION	50,000	17,050	3,150	29,800
35211700	FAA ACRGP 2021	23,000	-	-	23,000
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	101,338	32,032	5,813
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	51,306	-	7,694
<b>AIRPORT FUND PROJECTS</b>		<b>892,853</b>	<b>177,025</b>	<b>170,451</b>	<b>545,377</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35510200	HARRISON AVENUE STORM DRAINAGE	25,000	-	500	24,500
35510300	LAKE CASCADES STORM PUMP STATION	50,000	42,500	-	7,500
35592300	CIMARRON COURT DRAINAGE	95,000	61,613	-	33,387
35600100	2020 SEWER TELEVISIONING	681,100	662,232	6,239	12,629
35600600	20 SEWER & MANHOLE LINING	348,500	3,061	304,252	41,187
35601000	2020 MANHOLE ADJUSTMENT	75,000	71,492	3,000	508
35601200	BLUE BONNET/BITTERSWEET SAN	562,625	511,878	49,620	1,127
35601300	WPC CLARIFIER 3&4 REHAB	20,000	12,000	5,500	2,500
35603400	NORTHSIDE SWR TELEVISION & LINE	297,500	51,855	24,591	221,054
35610600	21 SEWER & MANHOLE LINING	5,000	-	500	4,500
35610700	2021 COMBINED SEWER OVERFLOW	40,000	-	-	40,000
35610800	2021 SEWER TELEVISIONING	5,000	-	500	4,500
35611200	SEWER TRUCK BAY/ADMIN ROOF REP	60,000	-	-	60,000
35611600	SPRINGLAKE SANITARY UPGRADE	25,000	6,179	13,821	5,000
35611900	CSO 8004 FLAP GATE REHAB	30,000	-	28,361	1,639
35674500	LTCP EVALUATION STUDY	340,000	318,490	220	21,290
35675000	SANITARY SEWER CR 212	45,000	7,269	731	37,000
35691700	MADISON & MONROE	568,800	532,261	1,755	34,784
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
<b>SEWER FUND PROJECTS</b>		<b>3,293,525</b>	<b>2,299,721</b>	<b>440,699</b>	<b>553,105</b>
35700900	2020 WATER VALVE ADJUSTMENT	10,000	62	938	9,000
35702700	PENROSE PUBLIC INFRA RLF G	71,150	47,000	14,346	9,804
35710100	RECTOR AVENUE WATERLINE REPLACE	500	-	-	500
35711300	EAST & E MAIN CROSS WATERLINE	185,000	131,285	35,365	18,350
35781800	WTP SCADA SYSTEM UPGRADES	585,600	164,266	403,350	17,984
35781900	WATER ASSET MGT OEPA MSTR	350,000	45,000	500	304,500
35782200	UB OFFICE RENOVATIONS	10,000	6,515	-	3,485
35782600	WTP & RES SECURITY CAMERAS	150,000	38,242	68,497	43,261
35782800	RESERVOIR TRANSFER LINE REHAB	20,000	167	-	19,833
35783300	WATER METER SYSTEM REPLACE	1,267,622	154	1,267,468	0
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	49,800	200
35794400	LARGE METER TESTING CALIBRAT	95,625	95,625	-	-
<b>WATER FUND PROJECTS</b>		<b>2,795,497</b>	<b>528,316</b>	<b>1,840,264</b>	<b>426,917</b>

<u>PROJECT</u>		<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>CURRENTLY</u>
<u>NUMBER</u>	<u>PROJECT NAME</u>	<u>APPROPRIATED</u>	<u>EXPENSED</u>	<u>PENDING</u>	<u>AVAILABLE</u>
		<u>INCEPTION TO DATE</u>	<u>INCEPTION TO DATE</u>	<u>PURCHASE ORDERS</u>	<u>TO SPEND</u>

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CITY OF FINDLAY  
CASH & INVESTMENTS AS OF AUGUST 31, 2021

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,024,000.00	STAR OHIO @ 0.080%	
133,504.26	STAR OHIO @ 0.080%	
24,003,500.00	STAR OHIO @ 0.080%	
1,539,976.75	STAR OHIO @ 0.080%	
36,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.200%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.350%	WATERFORD BANK
<u>\$63,940,981.01</u>	INVESTMENT TOTAL	
3,739,797.50	5/3 BANK ACCOUNT BALANCE	
-	ACCRUED INVESTMENT INTEREST	
<u><u>\$67,680,778.51</u></u>	TOTAL CASH & INVESTMENTS	

**UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)**

GENERAL	\$ 11,480,188
SCM&R	523,705
SCM&R HIWAY	322,638
SEVERANCE PAYOUT RESERVE	961,916
AIRPORT	234,549
WATER	6,252,695
SEWER	7,626,999
STORMWATER	2,657,473
PARKING	53,543
CIT ADMINISTRATION	688,277
CIT CAPITAL IMPROVEMENT	1,751,161

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF AUGUST 31, 2021**

\$22,199,156.74	General Fund
1,500,000.00	General Fund Restricted Rainy Day
1,538,995.30	General Fund Projects
1,393,909.72	SCM&R Fund
2,913,411.79	SCM&R Fund Projects
-	County Permissive License Fund
305,053.89	State Highway Fund
8,310.43	Law Enforcement Trust Fund
4,061.87	Drug Law Enforcement Trust Fund
325,832.61	ID Alcohol Treatment Fund
68,657.74	Enforcement & Education Fund
745,723.86	Court Special Projects Fund
155,946.20	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
155,362.58	Alcohol Monitoring Fund
160,863.39	Mediation Fund
174,640.95	Electronic Imaging Fund
20,683.16	Legal Research Fund
1,174,652.12	Severance Payout Fund
-	Coronavirus Relief Fund
107,129.76	Debt Service Fund
20,284.29	CR 236 TIF Fund
852,805.39	Municipal Court Improvement Fund
625,652.77	Airport Fund
203,940.15	Airport Fund Projects
8,812,462.96	Water Fund
922,951.67	Water Fund Restricted
2,148,832.29	Water Fund Projects
6,336,282.19	Sewer Fund
5,868,616.23	Sewer Fund Restricted
806,633.96	Sewer Fund Projects
65,292.09	Parking Fund
-	Parking Fund Projects
98,773.31	Swimming Pool Fund
-	Swimming Pool Fund Projects
31,770.45	Internal Service Central Stores Fund
712,162.55	Internal Service Workers Comp Fund
1,021,160.18	Internal Service Self Insurance Fund
2,593,280.37	CIT Fund
910,665.07	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
288,063.51	Police Pension Fund
288,063.51	Fire Pension Fund
60,773.37	Unclaimed Monies Fund
267,835.59	Tax Collection Agency Fund
1,565,883.98	Cemetery Trust Fund
168,466.71	Private Trust Fund
33,756.47	Guaranteed Deposits
-	Special Assessments Pavements Fund
95.12	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
21,772.66	Special Assessments Storm Fund
<b><u>\$67,680,778.51</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>

# SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

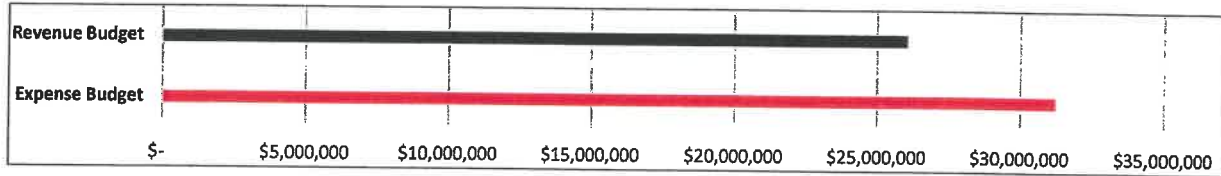
8/31/2021

## GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	16,657,732
Revenue and Receipts Projection General Fund	\$	26,060,197	
Expenses Appropriated General Fund (assumes \$0.00 returned by departments)	\$	<u>(31,237,740)</u>	

**BUDGETED OPERATIONAL SURPLUS/(DEFICIT)** (\$5,177,544)

**BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE** \$ 11,480,189



### MONITORING INTANGIBLE / ANTICIPATED ITEMS

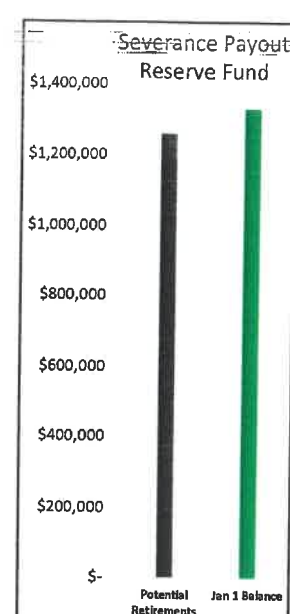
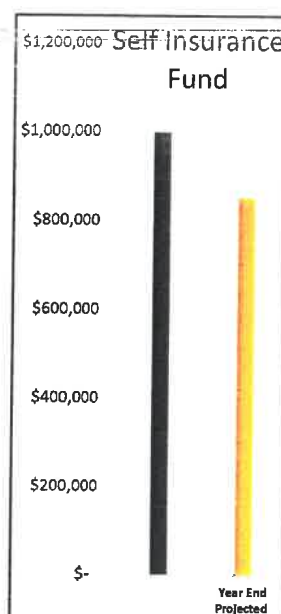
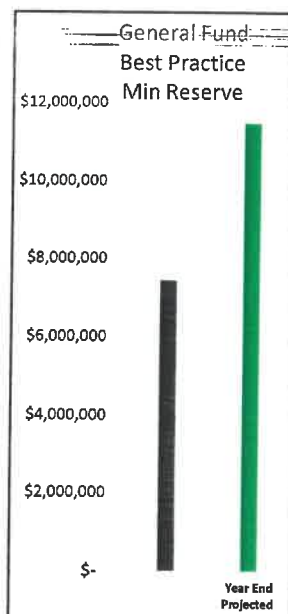
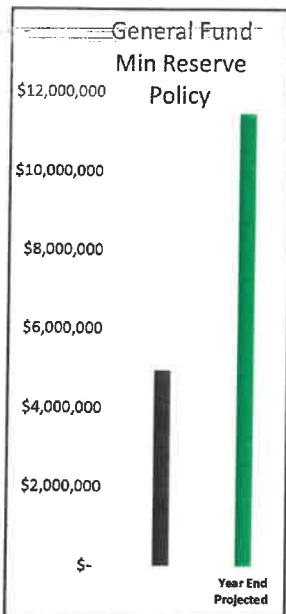
POSSIBLE

LIKELY

- Revenue Differential + / (-)
- Expense Differential + / (-)
- 2020 Proposed Capital Improvements Plan General Fund Dollars
- Fund Subsidies + / (-)

## FINANCIAL POLICY AMOUNTS

			Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	4,965,818	\$ 11,480,189	\$6,514,371
Best Practice General Fund Minimum Reserve	\$	7,448,727	\$ 11,480,189	\$4,031,462
General Fund Rainy Day Reserve Account #10000000-818002	\$	1,500,000	\$ 1,500,000	\$0
Self Insurance Fund (\$1MM reserve)	\$	1,000,000	\$ 852,912	(\$147,088)
Severance Payout Reserve Fund & Potential Retirements in 2021	\$	1,333,771	\$ 1,261,403	\$72,368



\*\* subject to release of prior year audit



**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

**Rob Martin, BSN, MBA  
Service-Safety Director**

Honorable Council  
Findlay, OH 45840

September 9, 2021

RE: Waiving TAP Fees for Bluebonnet / Bittersweet Sanitary Sewer Project  
Project No. 35601200

Dear Council Members,

The City of Findlay is nearing completion of the installation of sanitary sewers on Bluebonnet Drive and Bittersweet Drive. This project has presented many challenges including misinformation. The Water and Sewer committee has met twice to discuss this situation. The Hancock Public Health Department was included in both discussions. After thorough discussion to understand the situation, the Committee has recommended presenting legislation to Council to waive Tap Fees for the affected current property owners for 5 years from project completion. Included in this packet is the joint letter from the Mayor and the Health Commissioner explaining the situation, offering the waiving of TAP Fees, and eligibility terms.

Since identifying the circumstances of the situation, the City of Findlay and the Hancock Public Health Department have had many discussions regarding this project and how to implement standardized procedures to improve project selectin and project management in the future.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rob Martin', is written over a light blue circular stamp.

**Rob Martin  
Service Safety Director**

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



Dear Property Owner:

September X, 2021

The City of Findlay is nearing completion of the installation of sanitary sewers on Bluebonnet Drive and Bittersweet Drive. On March 4, 2021 the City of Findlay sent a letter to the affected property owners explaining the project scope and options to connect. The letter specifically stated the property owners were not obligated to connect to the new sanitary sewer system at this time and could connect when they chose or when their existing septic system failed in the future. Shortly after the initiation of the project, Hancock Public Health (HPH) sent a separate letter to the property owners explaining that it is HPH's customary practice to require residence that have sanitary sewer systems installed in proximity to their property are required to access the new sanitary sewer system and decommission their septic tank system within one (1) year of the project completion. The City of Findlay was unaware of Hancock Public Health's enforcement action pursuant to *OAC 3701-29-06 (I)* when this project was considered and subsequently started. With the additional information there may have been a different approach to the original request to complete this project. Since identifying the circumstances of the situation, the City of Findlay and the Hancock Public Health Department have had many discussions surrounding this project and how to improve our communications and collaborations moving forward. On August 11, 2021 the City of Findlay Water & Sewer Committee met with the Hancock Public Health Commissioner and the Assistant Health Commissioner. After a lengthy discussion the following options are being provided to the property owners:

#### **Eligibility for TAP FEES being waived**

From the project completion date, **yet to be defined**, the current property owner may connect to the sanitary sewer system and have the tap fees waived by the City of Findlay. The eligibility for tap fees to be waived expires five (5) years after project completion. Once the 5-year eligibility expires, tap fees will be the property owner's responsibility.

#### **Annual Extension Eligibility**

As previously stated, when sanitary sewer becomes available to a property, the owner has one (1) year from project completion to arrange connection to the new sanitary sewer system. To create latitude for property owners to connect based on the condition of their existing system, in addition to the customary one (1) year connection period Hancock Public Health is offering additional one (1) year extensions. Beyond the 2-year timetable, the property owner will be required to request an approval for a variance from the Board of Health. On the condition that they have a properly functioning sewage system.

We hope these options create versatility in your decision making. If you have any questions regarding this project or options provided please contact the City of Findlay Engineering Department at 419-424-7121 or Hancock Public Health at 419-424-7870.

We apologize for the frustration this project may have caused and greatly appreciate your understanding as we work to ensure a safe community for all.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina Muryn  
City of Findlay Mayor

A handwritten signature in blue ink that reads 'Karim Baroudi'.

Karim Baroudi  
Hancock Public Health Commissioner

# Board of Zoning Appeals

## August 12, 2021

**Members present** Chairman, Phil Rooney; Blaine Wells; Kerry Trombley; Sarah Gillespie; and Scott Brecheisen.

Mr. Rooney called the meeting to order at 6:00 p.m. and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-13-2021-61107**

**Address: 916 Park Street**

**Zone: R-2 Medium Lot Residential**

Filed by Christie Ranzau, regarding a variance from section 1161.03(B)(1) of the City of Findlay Zoning Ordinance regarding the height of a proposed fence at 916 Park Street. The applicant is proposing to construct a new six (6) foot tall vinyl privacy fence in line with neighboring fence, which is five (5) feet from the property line. This section allows for a maximum height of four (4) feet and must be fifty (50) percent open.

The neighboring property to the south received a variance in August of 2018, case number 57489-BA-18, to allow for a five (5) foot front yard setback for a six (6) foot high vinyl fence. This proposed fence will ultimately be an extension of the neighboring property's fence, which is also owned by the applicant. Being there is a clear precedent for this type of request in this immediate vicinity, the city does not oppose the request for approval.

Ms. Christie Ranzau, 430 First Street, was sworn in. She asked the Board to approve her request for the variance.

Mr. Rooney asked if there were any communications on this case?

Mr. Adkins stated he received an email from Cathy Weygandt; and read it into record. She stated she is against the variance request.

Mr. Trombley stated that the fence next door matches this setback and is not going across the entire front yard so he does not see this as a major concern. He made a motion to approve the requested variance with the stipulation that the necessary permit is obtained within 60 days.

Ms. Gillespie seconded the motion.

Motion to approve the variance as requested, with the stipulation that the necessary permit is obtained within 60 days, 3-0. Mr. Rooney and Mr. Wells abstained from voting.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-16-2021-61386**

**Address: 113 W. Meade Avenue**

**Zone: M-2 Multifamily High Density**

Filed by Schlumbohm-Siefer Construction, regarding a variance from section 1126.05(B) and 1126.06(B) of the City of Findlay Zoning Ordinance regarding a parcel split at 113 West Meade Avenue. The applicant is proposing to split the existing parcel in half to allow for a separate gas meter to be installed for the second duplex. Each new parcel will have approximately a 10-foot setback from the side yard property line, and the south parcel will not have the required frontage. This requires a 25-foot side yard setback and 125-feet of lot frontage.

The applicant has been denied by the utility company to allow for a second meter to be installed at the second unit which led them to this option. HRPC and zoning looked at allowing for a flag lot option, but agreed that seeking a variance is the only option the owner may have to allow for a second meter to be installed. The city will support the board's decision to approve or deny.

Mr. John Schlumbohm, 200 Ohio Avenue, Pandora, Ohio was sworn in. He stated he asked for the variance to split the lot so the gas company would give them different meter settings on each building because they are getting rid of the electric heat and putting in gas.

Mr. Trombley stated his concern is that the property does not get used in the future to make the property denser than it is now by putting on additional buildings.

Mr. Schlumbohm stated there is no room for additional buildings and that is not the intention.

Mr. Trombley asked if this would create a non-conformity for the side yard setback and the lot frontage?

Mr. Adkins stated that was correct. He stated that Mr. Nye is putting together some language to create an easement.

Mr. Wells confirmed there is a private drive along the east side, not a dedicated street or alley.

Mr. Rooney asked if there were any communications on this case?

Mr. Adkins stated there are no communications on this case.

Mr. Trombley stated his two (2) concerns would be the access and the future plans for the parcel; and both of these have been addressed.

Mr. Wells stated that with an easement in place, if the rear property ever gets sold, there is access there.

Mr. Adkins stated we will need to see the access agreement in place and recorded instead of getting a permit.

Mr. Wells made a motion to approve the requested variance pending the review of proper recording of the easement.

Mr. Brecheisen seconded the motion.

Motion to approve the variance as requested, with the condition the easement be put in place with proper recording of the easement within 60 days, 5-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-14-2021-61328**

**Address: 509 Kirk Drive**

**Zone: R-1 Large Lot Residential**

Filed by Blain Maag, regarding a variance from section 1161.01.1(C)(2) of the City of Findlay Zoning Ordinance regarding an accessory structure with a porch addition at 509 Kirk Drive. The applicant has constructed a permitted 864 square foot accessory structure with an additional non-permitted 108 square foot porch, which cause the building to exceed the allowable maximum floor area for the property. This section allows for a maximum of 900 square feet of floor area per property.

In the immediate area, there was a variance granted in October 2020 for a much larger request, which was approximately 828 square feet. The constructed accessory structure exceeds the allowable floor area by 72 square feet. The city is not opposed to this minimal request being a variance was granted at a nearby property for a much larger request.

The owner was not present.

Mr. Rooney asked if there were any communications on this case?

Mr. Adkins stated there are no communications on this case.

Mr. Wells asked Mr. Adkins if the covered porch was in the original plan for the building?

Mr. Adkins stated that the original plan was for the building only and was permitted. The porch was added later.

Mr. Wells stated this is so small and he made a motion to approve the variance as requested with the stipulation that required permit be obtained within 60 days.

Mr. Adkins stated this jumps into the next price bracket so will have to get a new permit and being that it was built without a permit, it will be a triple fee.



Ms. Gillespie seconded the motion.

Motion to approve the variance as requested, with the stipulation that the necessary permit is obtained within 60 days, 5-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-15-2021-61382**

**Address: 417 Kirk Drive**

**Zone: R-1 Large Lot Residential**

Filed by Terry Hardwick, regarding a variance from section 1161.01.1(C)(2) of the City of Findlay Zoning Ordinance concerning the maximum accessory floor area at 417 Kirk Drive. The applicant has constructed a new 36 X 48 detached garage, which received a variance to exceed the allowable maximum floor area for the property in October 2020. The owner added an additional 288 square feet of building area not covered by the original request. This section allows for a maximum of 900 square feet of floor area per property.

In October 2020, the board granted a variance request of 828 square feet, which was granted by the board. The city is, as it was then, opposed to the large request. With what was approved in October 2020, plus an extra 288 square feet of floor area, makes the request hypothetically for 1116 square feet.

Mr. Terry Hardwick, 417 Kirk Drive, and Troy Greer, 1001 Fishlock Avenue, were sworn in.

Mr. Hardwick stated that they put a porch on and he did not think that putting a porch on added square feet to the building.

Mr. Greer stated it was done during construction when Mr. Hardwick's wife requested a porch. He did not think anything about the square footage.

Mr. Hardwick and Mr. Greer explain that the lot is a double lot that backs up to the edge of the country and the porch overlooks the house and makes the building look a lot nicer, not so agricultural.

Mr. Trombley stated he recalls the discussion on this lot back in October and recalls they thought it was a lot, what was being asked for. What does this do to the lot coverage ratio?

Mr. Hardwick stated he thinks it would be around 45 percent (%).

Mr. Trombley reviewed the permit and stated that it even is noted on the permit that the porch cannot be roofed; so, he would like help understanding how this was added.

Mr. Greer stated he was not involved with the permit.

Mr. Wells asked what the purpose of the porch is, just to make the building look better?

Mr. Hardwick stated they have patio furniture underneath it. It is concreted and the columns are wrapped and it makes it look better.

Mr. Trombley asked if he had photos of what it looks like? He stated that he was under the impression that the garage would match the house.

Mr. Hardwick stated he got a new phone so he lost all of his pictures. He stated he does have one (1); and he passed the phone around so the board members could see the photo.

Mr. Wells stated that he is struggling with this one because the original permit specifically says the porch cannot be roofed and the permit was not followed.

Mr. Rooney asked Mr. Adkins if this moves him up to the next price bracket: does he need a new permit?

Mr. Adkins stated he would have to get a new permit for the 288 square foot roofed porch at a triple fee.

Mr. Rooney asked if there were any communications on this case?

Mr. Adkins stated there are no communications on this case.

Ms. Gillespie stated it is not closed in and is open and it does make it look a lot nicer so she made a motion to approve the requested variance.

Mr. Brecheisen seconded the motion with the stipulation of getting a permit with a triple fee charge added.

All in favor votes include Mr. Rooney, Ms. Gillespie, and Mr. Brecheisen.

All opposed votes include Mr. Wells and Mr. Trombley.

Motion to approve the variance as requested, with the stipulation of getting a permit with a triple fee charge added, within 60 days, 3-2.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-17-2021-61390**

**Address: 1600 Logan Avenue**

**Zone: R-3 Small Lot Residential**

Filed by Melissa Heath, regarding a variance from section 1123.05(E)(1) of the City of Findlay Zoning Ordinance regarding an addition to the dwelling at 1600 Logan Avenue. The applicant is proposing to construct a new 6 X 9 addition, which is 8.9-feet from the property line. This section requires an average setback of the neighboring properties which is approximately 13.5-feet.

In August 2019, a variance was approved to allow the applicant to build a garage at 10-feet from the front yard property line. Approval was based off of the possibility of this area being rezoned from R-1 to R-3. Since then, in December of 2020, counsel approved the map to update the proposed change, however, HRPC included legislation in regards to the front yard setback being the average of the neighboring properties. Being that this property is on a corner lot that leads in to a dead end, the city would be in favor of a variance matching the prior approval of 10-feet made in August 2019.

Mr. Rooney asked Mr. Adkins what part is being added on?

Mr. Adkins stated the little stoop on the survey is being closed in; where it says 24.3. The house sits approximately 15.5-feet from the property line.

Mr. Rooney stated that would put them at 9 or a little less than 9.

Mr. James Davidson and Melissa Heath, 1600 Logan Avenue, were sworn in. Ms. Heath stated all they want to do is put a porch on the front of the house. All it has is a small concrete porch with no roof and it is in really bad condition. They want to put a wooden porch on and it would look really good. She stated she did bring pictures.

Mr. Trombley asked if the porch would be off of Logan?

Ms. Heath stated it would be off of Morriscal.

Mr. Davidson stated the roof would not even pass the corner of the building that they got the variance for before.

Ms. Heath showed and explained the photos to the board members.

Mr. Trombley asked if the garage was at a 10-foot setback?

Mr. Adkins stated "Yes."

Mr. Trombley asked how deep the porch would be?

Mr. Davidson stated approximately 6.6-feet finished.

Mr. Wells asked if they were proposing 8.9-feet from the line? A 10-foot variance was granted back in 2019; so, to match the 10-foot, it means you would have to shorten the 6.6-foot by one (1) foot. The porch roof would extend roughly 5.5-feet.

Mr. Davidson stated the porch is 5-foot right now and they just wanted it deeper because it is so narrow.

Mr. Rooney asked if there were any communications on this case?

Mr. Adkins stated there are no communications on this case.

Mr. Wells made a motion to approve a variance of 10-foot, matching the variance granted in 2019 pending required permits are obtained within 60 days.

Mr. Adkins explained they can have a 2-foot overhang on the roof encroaching into the setback.

Mr. Trombley seconded the motion.

Motion of amended variance to 10-feet, matching the variance granted in 2019 pending required permits are obtained within 60 days, 5-0.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-18-2021-61391**  
**Address: 306 Osborn Avenue**  
**Zone: R-3 Small Lot Residential**

Filed by Chris Aller, regarding a variance from section 1161.01.1(C)(1) of the City of Findlay Zoning Ordinance an accessory structure at 306 Osborn Avenue. The applicant has recently demoed a dilapidated dwelling on the parcel leaving a non-conforming accessory structure. This section requires a primary structure must be established on a parcel to allow for accessory structures to be on a parcel.

The City of Findlay zoning code gives an owner in this situation a year upon demolition of a dwelling to re-establish a living unit on the parcel. The owners of this property appeared to have every intention to do so and were planning to convert the pole barn into a dwelling. However, after the dwelling was demoed the idea to convert the building was brought to the zoning department, it was determined the conversion would be a substantial improvement. Due to the fact they were located within the 100-year floodplain, the property would have needed to be flood proofed.

After that discussion, the owners reached out to a professional surveyor, and were able to be removed from the floodplain. Within the time period of demoing the property, and getting removed from the floodplain, COVID-19 happened and the cost of building materials increased drastically.

This is a unique situation that may never happen again, but we do not want to set a precedent in the city being there are many lots that are in the city with just a building on it. The code was designed to prevent that from happening in the future, however, there is a hardship displayed with the cost of building materials. The city will support the board's decision to approve or deny.

Mr. Chris Aller, 306 Osborn Avenue, was sworn in. He stated that they bought the property as an investment of either a rental or a flip. When they got into the house, it was really bad and they would never get the money they put into fixing it up back out of it. They made the financial decision to tear it down. They have looked at other options, like converting the morton building, a new build in front of the building, bringing in a manufactured home, bringing in an existing house onto the property, but none of these worked out financially. He stated after talking to a realtor, that neighborhood does not suppose a new build on that would be a loss. He stated they

did look at converting the morton building but the costs were pre-pandemic; and during the pandemic, those cost got worse.

Mr. Trombley asked what the plans are for the property?

Mr. Aller stated the plan is to fix the two (2) existing buildings and have them for personal storage, while they continue to maintain the property. They would love to put a residence on the property, but financially, it just doesn't make sense and they cannot do it.

Mr. Wells stated he was struggling with, when the original intent was to renovate, which would be a significant renovation project and cost, how could that money not be transitioned over to renovate the existing morton building into a living structure?

Mr. Aller stated the whole back of the house would have had to come off and the house needed to be raised to put a new foundation under it because it was crumbling; then they smelled mold, etc.

Mr. Trombley confirmed they worked with a professional surveyor and had it removed from the flood plain and can build a house there?

Mr. Aller stated they could.

Ms. Gillespie asked if they bought this sight unseen or did they just not know what they were getting into?

Mr. Aller stated they should have looked at it better because they are not contractors. Once they got into it, they saw more things that were a mess.

Mr. Trombley stated it is in an R3 District for residential and there is a housing shortage within the city that we should be trying to facilitate houses being built. It is not intended to be used for personal storage for an individual. He stated he can understand the hardship with the prices going up do to Covid and would be willing to give an extension on that year if he had a plan to get a house in there or some kind of housing. He stated he struggles on the intent to keep using it as personal storage when it is an R3 District; or any residential district.

Mr. Aller stated that neighborhood does not support a new build. They would lose money.

Mr. Wells stated he struggles because they are being asked to allow something that is completely against the R3 District. Yes, prices skyrocketed but prices will come back down. How low, no-one knows.

Mr. Aller stated they just can't do it.

Mr. Trombley stated that the only other option is to remove the building and sell the lot.

Ms. Gillespie asked if they have looked into selling it as is?

Mr. Aller stated they have not because of this hanging over their head.

Ms. Gillespie asked how it would work with the city if he sold it as is?

Mr. Wells stated they would have to disclose the Zoning violation and the new owner would have to deal with it.

Mr. Rooney stated they would sell it to an adjoining land owner and they could add it to their parcel.

Mr. Aller stated they have a neighbor that has shown interest, but he doesn't have interest for what they have in the property.

Mr. Trombley stated he would be okay with giving additional time. He asked Mr. Aller how much time he thought he would need to figure out what to do with it that is compliant with the Zoning code?

Mr. Aller stated whenever the construction prices come down. They have exhausted every avenue.

Further discussion took place in regards to an extension to figure out what to do with the property.

Ms. Gillespie asked if any contractors have looked at the morton building to give them ideas or given them the costs?

Mr. Aller stated they have and originally to convert the morton building was around \$120,000. He stated they talked to an appraiser and was told they have nothing to compare it to, so it would be hard to appraise.

Mr. Trombley asked Mr. Aller what he was asking the board members to grant a variance for?

Mr. Aller stated it is to be able to leave the accessory structures on the property as is.

Mr. Trombley stated he will vote no for an indefinite time frame but if he sets a time frame, he could be agreeable to that.

Mr. Aller stated he can ask for the extension, but he will be back here in a year or two and be in the same boat.

Mr. Wells said we would have two (2) years of circumstance that could change to be positive or negative. He stated he is 100% on board with Mr. Trombley. He cannot go indefinitely on this.

Mr. Rooney asked if there were any communications on this case?

Mr. Adkins stated there are no communications on this case. He explained that he thinks giving a time limit would be considered a 'Use' variance.

Mr. Rooney agreed. He stated they cannot give a 'Use' variance.

Mr. Brecheisen asked if there was power to the building?

Mr. Aller stated there was not.

Mr. Brecheisen asked how many estimates he got on the building?

Mr. Aller stated just one (1).

Mr. Brecheisen stated in his experience, he thinks he should get a couple more estimates.

Mr. Wells made a motion to deny the request for variance.

Ms. Gillespie seconded the motion.

Motion to deny the variance as requested, 5-0.

The May 13, 2021 meeting minutes were approval.

The July 15, 2021 meeting minutes were approved.

The meeting was adjourned.

  
Chairman

  
Secretary



# TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 ▪ Fax: 419-424-7866

## Treasurer's Reconciliation for August 31, 2021

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### TREASURER

Fifth Third Initial  
Balance 3,586,754.58  
- Withdrawals () (6,780,269.85)  
+ Deposits 6,105,934.94  

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Ending Balance 2,912,419.67

- Outstanding checks () (83,640.93)  
Deposit in Transit 910,829.16  
Deposit in Transit 429.00  
Correction Pending (189.40)  
Correction Pending (50.00)

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Treasurer's Checking  
Bal 3,739,797.50

Investment Principal 63,940,981.01

67,680,778.51

### AUDITOR

Auditor's Checking Bal 3,739,797.50

Auditor's Total Cash  
and Investments 67,680,778.51

Respectfully submitted,

Susan Jo Hite  
Treasurer



# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

September 3, 2021

Rob Martin, BSN, MBA  
Service Safety Director  
City of Findlay  
Findlay, Ohio 45840

Re: Appropriation of Funds

Rob,

The Police Department has received a \$1,559.00 grant from the Findlay-Hancock County Community Foundation. This funding will be used to purchase one automated external defibrillator (AED) that will be housed inside the City of Findlay Training Center at the Parker building. There is no required match for the grant.

I respectfully request the amount of \$1,559.00 be appropriated to the Police Department as follows:

FROM:	General Fund (Community Foundation Grant)	\$1,559.00
TO:	Parker Training and Restroom Remodel (31912000)	\$1,559.00

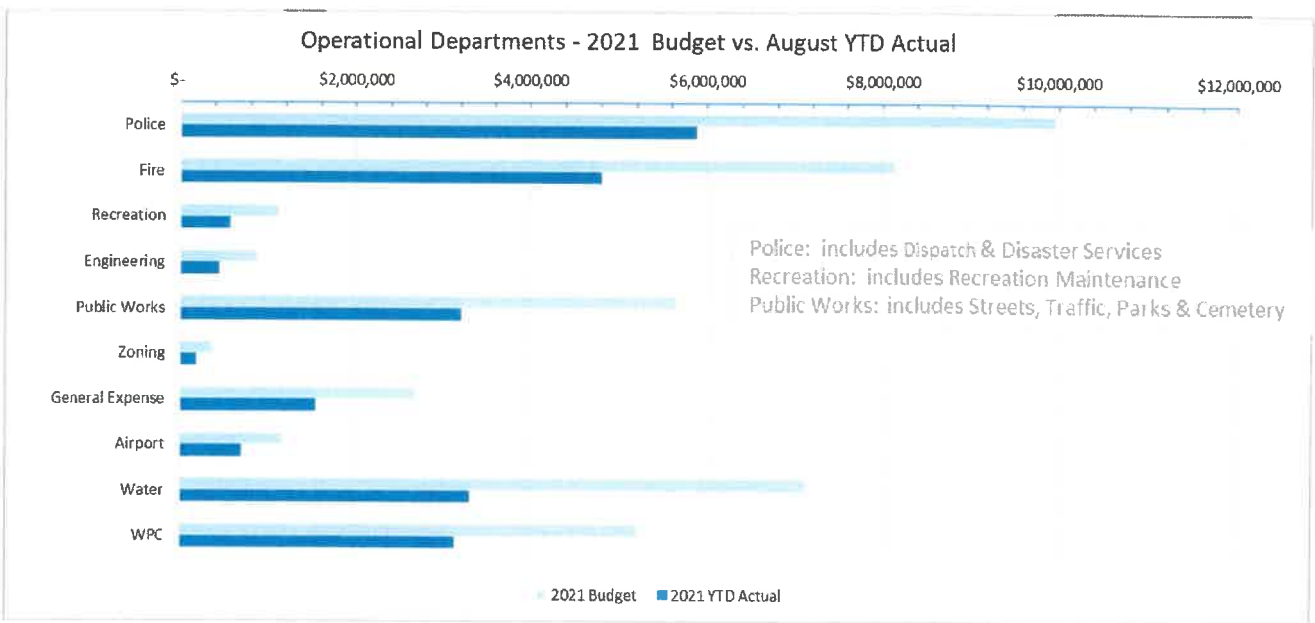
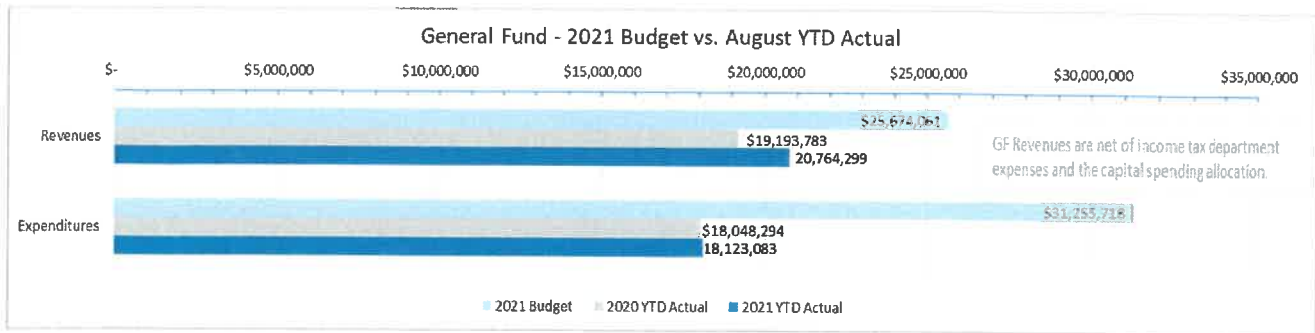
If you should have any further questions, please let me know.

Sincerely,



Chief Robert Ring





**General Fund Revenues & Expenditures**

Prior Year Ending Cash Balance 12/31/20	\$	16,657,732
Revenues YTD August	\$	20,764,299
Operational Expenditures YTD August	\$	18,123,083

# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

September 14, 2021

Honorable City Council  
City of Findlay, Ohio

Dear Council Members:

The Findlay Police Department has been approved to receive a \$62,500.00 grant from the Ohio Attorney General Law Enforcement Diversion Program. The purpose of this grant is to assist local agencies in their efforts to combat the opioid problem in their communities. The Findlay Police Department has collaborated with Family Resource Center in operating a team called the Quick Response Team (QRT). This has been in operation since late 2017. Within 72 hours of a person experiencing a drug overdose, a Coordinator from the Family Resource Center and a Findlay PD Officer will make contact with that person. The purpose of this contact is make the person aware of the opportunities available for treatment and recovery, and to be a first step towards a recovery process.

These funds from the Ohio Attorney General will be used to reimburse Family Resource Center for the salary and expenses of a Coordinator. This is the fourth year that we have been awarded the grant. There is no match for the grant, but it is a reimbursement grant where the City needs to pay the initial cost.

Therefore, I am requesting that Council consider appropriating \$62,500.00 to the following project:

FROM: Ohio Attorney General LE Diversion Program  
TO: PD Quick Response Grant FY 2022 (31913200)

As the Family Resource Center Coordinator is actively performing her duties, and the Family Resource Center is incurring expenses, I would respectfully request this matter be given its required three readings at the next meeting.

Thank you for your consideration.

Sincerely,



Robert Ring  
Chief of Police





**CHRISTINA M. MURYN, MAYOR**  
JOSHUA EBERLE, FIRE CHIEF

---

720 South Main Street, Findlay OH 45840  
P: 419.424.7129 F: 419.424.7849

September 9, 2021

City Council,

For the past two years, the fire department has requested Capital funds to purchase a new fire engine. Due to other more pressing Capital needs in the city, this purchase has been pushed back until 2022.

Currently, the 2022 Capital Plan includes \$866,308 for fire apparatus replacement. However the estimated lead time to build and deliver a fire truck is approximately 14-20 months. There is currently a demo unit in production from the Sutphen Corporation, scheduled for completion in January of 2022. This unit will be sold to the first buyer with an approved purchase order, but is currently being held for our consideration until the end of September. The cost on this unit is just under \$600,000.

I respectfully request council's consideration to purchase this demo unit immediately in order to take advantage of the early delivery date. This would meet the current needs of the fire department, and alleviate the need for the 2022 Capital allocation.

I apologize for the very short notice. Thank you for your consideration.

Sincerely,

Josh Eberle  
Fire Chief, Findlay Fire Department



**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

**Rob Martin, BSN, MBA**  
Service-Safety Director

September 15, 2021

Dear Honorable Council:

I respectfully request your confirmation of Amanda McGee to the position of Airport Director for the Findlay Airport. I would like to make this appointment effective September 27<sup>th</sup>, 2021.

Amanda has been the Airport manager for the Wayne County Airport in Wooster, Ohio since 2018. She has a dynamic background serving in different capacities within the air industry for the United States Air Force. Additionally, she has worked within other customer centric industries giving her the experience to be prepared to lead Findlay Airport. Over the last couple months, Amanda, along with other qualified candidates, went through the interview process for the position of Airport Director. The interview panel agreed that Amanda was the top candidate for the role. The Findlay Airport Advisory Board has been provided Amanda's resume and an explanation of our hiring process to the result of choosing her. They have verbalized approval of this candidate. During her interview, some Board members had the opportunity to meet with her.

I feel that with this appointment the Airport is positioned to continue providing the excellent service that our community members expect and deserve. If you have any questions, please contact me directly.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn  
Mayor



**Committee Members:**

- Jeff Wobser, at large – Committee Chair
- Randy Greeno, Ward 5
- Josh Palmer, Ward 7
- Tom Shindledecker, at-large
- Beth Warnecke, Ward 3

**Staff:**

- James Staschiak, City Auditor
- Christina Muryn, Mayor
- Paul Schmelzer, Safety Director *Rob Marsten*
- Brian Thomas, Service Director/Acting City Engineer
- Donald Rasmussen, Law Director

Meeting Start Time: 6:02

Meeting End Time: 6:29

Guests: Ginger Sampson - Auditors Office

**Agenda:**

Call to Order

Roll Call

Approval of Minutes

New Items

1. ARPA funds

Adjournment

  
 \_\_\_\_\_  
 Jeff Wobser, Appropriations Committee Chair

## COMMITTEE REPORT

### THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss the use of American Rescue Plan Act (ARPA) funds.

We recommend *to continue discussions on  
The scope of use of The ARPA  
funds.*


Aye  Nay

  
Jeff Wobser, Chairman

Aye  Nay

  
Randy Greene


Aye  Nay

  
Josh Palmer

Aye  Nay

  
Tom Shindledecker

Aye  Nay

  
Beth Warnecke

**APPROPRIATIONS COMMITTEE**

**DATE: September 7, 2021**

**LEGISLATION \_\_\_\_\_**

**Committee Members:**

- Grant Russel, at large – committee Chair
- Dennis Hellmann, Ward 2
- Tom Shindledecker, at-large
- Jim Slough, Ward 4
- Beth Warnecke, Ward 3

**Staff:**

- Eric Adkins, Zoning Supervisor
- Matt Cordonnier, HRPC Director
- Don Rasmussen, Law Director
- Jacob Mercer, HRPC
- Jeremy Kalb, City Engineer

*WES JOHNSON, HRPC*

Meeting Start Time: 12:03

Meeting End Time: 12:12

**Guests:**

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**Agenda:**

Call to Order

Roll Call

New Items

1. Madison Avenue rezone – tabled
2. Findlay Commerce Park (Technology Dr) rezone

Adjournment

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Grant Russel, Planning & Zoning Committee Chair

*#2 - CITY PLANNING  
APPROVED*

*- HOSPITAL PLANS ARE  
EAST OF TECHNOLOGY  
DR - NO CONCERNS  
PER MATT*

*- CAN'T REZONE  
WITH CONDITIONS  
PER MATT*

*- MOTION TO APPROVE  
AS REQUESTED  
SLOUGH / SHINDLE-  
DECKER*

*- APPROVED 5-0*



**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Brian Buck on behalf of his father William Buck to rezone Madison Avenue Lot 6192, 6193, 6194 from R3 Single Family High Density to C1 Local Commercial District. This request was previously discussed during the May 13, 2021 PLANNING & ZONING COMMITTEE meeting where it was tabled.

*Findlay Commerce Park Rezone*

We recommend

*Approval as requested*

**PUBLIC HEARING:**

Aye  Nay *Grant Russel*  
Grant Russel, Chairman

Aye  Nay *Dennis Hellmann*  
Dennis Hellmann

Aye  Nay *Tom Shindledecker* *SECOND*  
Tom Shindledecker

Aye  Nay *James Slough* *MOTION*  
James Slough

Aye  Nay *Beth Warnecke*  
Beth Warnecke

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED:** September 9, 2021

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Brian Buck on behalf of his father William Buck to rezone Madison Avenue Lot 6192, 6193, 6194 from R3 Single Family High Density to C1 Local Commercial District. This request was previously discussed during the May 13, 2021 **PLANNING & ZONING COMMITTEE** meeting where it was tabled.

We recommend

*Remains Tabled.*

### PUBLIC HEARING:

Aye  Nay \_\_\_\_\_  
Grant Russel, Chairman

Aye  Nay \_\_\_\_\_  
Dennis Hellmann

Aye  Nay \_\_\_\_\_  
Tom Shindledecker

Aye  Nay \_\_\_\_\_  
James Slough

Aye  Nay \_\_\_\_\_  
Beth Warnecke

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED:** *August 12*  
**June 10, 2021**



**Committee Members:**

- James Niemeyer, Ward 6 – committee Chair
- Bud Haas, Ward 1
- Randy Greeno, Ward 5
- 
- 

**Staff:**

- Jeremy KAIB
- Rob MARTIN
- CHRISTINA MURPHY
- John HARRINGTON
- 

Meeting Start Time: 6:33

**Guests:**

Meeting End Time: 6:55pm

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**Agenda:**

Call to Order

Roll Call

New Items

1. Carriage/service walks
2. Boulevard/ROW use

Adjournment

  
 \_\_\_\_\_  
 James Niemeyer, Streets, Sidewalks & Parking Committee Chair

**COMMITTEE REPORT**

**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **STREETS, SIDEWALKS & PARKING COMMITTEE** met on September 7, 2021 to discuss carriage/service walks.

We recommend *Tabled*  
*NO Decision made*  
*The Law Director needs to Review Carriage Walks Form From Bloomington, IN. We will make a Recommendation For Carriage Walks at later meeting.*

Aye  Nay *James Niemeyer*  
James Niemeyer, Chairman

Aye  Nay *Bud Haas*  
Bud Haas

Aye  Nay *Randy Greeno*  
Randy Greeno

**STREETS, SIDEWALKS & PARKING COMMITTEE**

LEGISLATION: \_\_\_\_\_

DATED: September 7, 2021

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **STREETS, SIDEWALKS & PARKING COMMITTEE** met on September 7, 2021 to discuss boulevard/right-of-way use.

We recommend *Tabled*

Aye  Nay \_\_\_\_\_  
*James Niemeyer*  
James Niemeyer, Chairman

Aye  Nay \_\_\_\_\_  
Bud Haas

Aye  Nay \_\_\_\_\_  
Randy Greeno

**STREETS, SIDEWALKS & PARKING  
COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED: September 7, 2021**

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
SEPTEMBER 21, 2021**

**RESOLUTION NO. 018-2021** (*designation of financial institute*) **requires three (3) readings** **second reading**  
A RESOLUTION DESIGNATING CERTAIN FINANCIAL INSTITUTIONS AS PUBLIC DEPOSITORIES FOR CITY FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-077** (*FEMA grants – benching area*) **requires three (3) readings** **third reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ACCEPT PERMANENT OWNERSHIP OF THREE (3) PROPERTIES, TOTALING SEVENT (7) PARCELS, FROM THE HANCOCK COUNTY BOARD OF COUNTY COMMISSIONERS AS ACQUIRED UNDER FEMA FMA FY14 AND FMA FY16 TO THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-079** (*timekeeping system, advanced scheduling system, and related equipment*) **requires three (3) reading** **third reading**  
AN ORDINANCE AUTHORIZING THE AUDITOR OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING, AND ENTER INTO AN AGREEMENT(S) WITH TYLER TECHNOLOGY TO AQUIRE ADDITIONAL SOFTWARE AND EQUIPMENT RELATED TO PAYROLL PROCESSING OF THE CITY OF FINDLAY'S CURRENT TYLER PAYROLL SYSTEM, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-083** (*Deer Ridge Mobile Home Park rezone*) **requires three (3) readings** **third reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE DEER RIDGE MOBILE HOME PARK) WHICH PREVIOUSLY WAS ZONED "MH MOBILE HOME" TO "M-2 MULTI-FAMILY HIGH DENSITY, WITH THE NORTHEAST CORNER OF 9.66 ACRES BEING ZONED I-1 LIGHT INDUSTRIAL.

**ORDINANCE NO. 2021-084** (*812 Tiffin Ave rezone*) **requires three (3) readings** **third reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 812 TIFFIN AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL TO "C1 LOCAL COMMERCIAL DISTRICT".

**ORDINANCE NO. 2021-085** (*Coventry Dr vacation*) **requires three (3) readings** **third reading**  
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE COVENTRY DRIVE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2021-086** (*property acquisition*) **requires three (3) readings** **third reading**  
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENTER INTO A PURCHASE AGREEMENT FOR THE ACQUISITION OF PROPERTY LOCATED WITHIN THE CITY OF FINDLAY, OHIO LIMITS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-089** (*Airport Terminal Building Repairs*) **requires three (3) readings** **second reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

SEPTEMBER 21, 2021

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, SEPTEMBER 21, 2021 MEETING.

### **ORDINANCES**

- 2021-092 AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO WAIVE TAP FEES FOR THE BLUEBONNET DRIVE AND BITTERSWEET DRIVE SANITARY SEWER PROJECT #35601200 FOR FIVE (5) YEARS AFTER THE PROJECT COMPLETION, AND DECLARING AN EMERGENCY.
- 2021-093 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2021-094 AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE FINDLAY COMMERCE PARK TECHNOLOGY DRIVE REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "M-2 MULTI-FAMILY, HIGH DENSITY".
- 2021-095 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-092**

**AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO WAIVE TAP FEES FOR THE BLUEBONNET DRIVE AND BITTERSWEET DRIVE SANITARY SEWER PROJECT #35601200 FOR FIVE (5) YEARS AFTER THE PROJECT COMPLETION, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: Council desires to authorize the City to provide sanitary sewer services to properties located on Bluebonnet Drive and Bittersweet Drive that are currently serviced by septic tanks and leach fields, and;

SECTION 2: No laterals exist to connect to, therefore, the City of Findlay will provide right-of-way areas to property owners to be responsible for connection to their house sewer by waiving tap fees if legally connected for up to five (5) years after the project completion date.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize the waiving of tap fees for properties located on Bluebonnet Drive and Bittersweet Drive so that this project may proceed expeditiously,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**ORDINANCE NO. 2021-093**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund (Community Foundation Grant)	\$ 1,559.00
TO:	Parker Training and Restroom Remodel #31912000	\$ 1,559.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that funds received from the Community Foundation grant may be utilized.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2021-094**

**AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE FINDLAY COMMERCE PARK TECHNOLOGY DRIVE REZONE) WHICH PREVIOUSLY WAS ZONED "C2 GENERAL COMMERCIAL" TO "M-2 MULTI-FAMILY, HIGH DENSITY".**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described parcel:

Situated in the City of Findlay, County of Hancock, State of Ohio:

Being Lots 2, 3, 5, 6, 8, and 9 of the Findlay Commerce Park.

Be and the same is hereby rezoned from its respective zoning classifications to M-2 Multi-Family High Density classification.

SECTION 2: That from and after the effective date of this ordinance, said parcel above described herein shall be subject to M-2 Multi-Family High Density regulations.

SECTION 3: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2021-095**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Ohio Attorney General LE Diversion Program	\$ 62,500.00
TO:	Quick Response Grant FY22 <i>Project No. 31913200</i>	\$ 62,500.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that incurred expenses by the Family Resource Center Coordinator may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_