

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

AUGUST 17, 2021

COUNCIL CHAMBERS

ROLL CALL OF 2020-2021 COUNCILMEMBERS

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Acceptance or changes to the August 3, 2021 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

ORAL COMMUNICATIONS: none

PETITIONS: none

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

City Income Tax Monthly Collection Report – July 2021.

City Planning Commission agenda – August 12, 2021; minutes – July 8, 2021.

Findlay Fire Department Activities Report – July 2021.

Findlay Police Department Activities Report – July 2021.

Mayor Muryn – KPIs

The second quarter 2021 Key Performance Indicators or “KPIs” have been compiled and the summary report has been prepared. These are the performance measurements the City monitors for each department on a continuous basis. The full KPI document “Findlay Performs” can be found on the City’s website: <https://www.findlayohio.com/performance>. These KPIs are a critical tool the City uses to measure service delivery and operational effectiveness. They indicate the progress towards goals set for continuous improvement. Any ideas on other valuable KPIs that Council would like to have considered should be emailed to Mayor Muryn or can set up a time to discuss.

Findlay Municipal Court Activities Report – July 2021.

A set of summary financial reports for July 31, 2021:

- Summary of Year-To-Date Information as of July 31, 2021
- Financial Snapshot for General Fund as of July 31, 2021
- Open Projects Report as of July 31, 2021
- Cash & Investments as of July 31, 2021

Treasurer’s Reconciliation Report – July 31, 2021.

Council President Harrington – Local Board of Tax Review appointment

Pursuant to Ohio Revised Code Section 718.11 (A)(2)(HB5), the legislative authority of any municipal corporation that imposes tax on income shall maintain a Local Board of Tax Review of which members shall be appointed by the legislative authority of that municipal corporation. Council President Harrington’s appointment is Patrick Sadowski to serve on this committee retroactive to August 1, 2021. He is a practicing attorney in Findlay and has indicated a willingness to continue to serve in this capacity. This appointment requires confirmation by Council.

Mayor Muryn – FEMA grants – benching area

Over the last several years, the Hancock County commissioners have worked to acquire properties that are consistently and substantially impacted by flood events. Over the next few months, the Hancock County Commissioners will be reviewing and coordinating with the City of Findlay to transfer a number of properties to the City’s possession. The first three (3) properties are listed below, as well as an attached map:

- 130 N Main St, Findlay, OH: Parcel No. 570000200100 FMA 16
- 139 N Main St, Findlay, OH: Parcel No. 560000190510 FMA 14
- 321 Clinton Ct, Findlay, OH: Parcel No. 560000171290 FMA 16
- 321 Clinton Ct, Findlay, OH: Parcel No. 560000171300 FMA 16
- 321 Clinton Ct, Findlay, OH: Parcel No. 560000191170 FMA 16
- 321 Clinton Ct, Findlay, OH: Parcel No. 560001018760 FMA 16
- 321 Clinton Ct, Findlay, OH: Parcel No. 210001028375 FMA 16

These properties are being requested first as the transfer process is more extensive given they were acquired utilizing Federal Emergency Management Agency funds. By accepting these properties, the City is agreeing to follow all of the applicable City, County, State and Federal regulations including compliance with 44 CFR Part 80 regarding deed restriction, floodplain management, and the monitoring and reporting of property. The City of Findlay currently has properties within its possession which have similar, if not the same, restrictions in which Mayor Muryn is fully confident the City can continue to maintain compliance. Ordinance No. 2021-077 was created.

City Auditor Staschiak – timekeeping system, advanced scheduling system, and related equipment

The City Auditor’s Office is preparing to move the City forward with technology with various payroll aspects. Comparable cities and private companies similar to the City of Findlay’s size have moved away from paper based timekeeping processes. They have taken several years to evaluate different options available, talked to other entities, and have determined the most logical path to move forward. As part of their evaluation, they looked for gains in efficiencies in payroll processing time, ability of all employees to access real time data to see available balances of time and requests of time off, eliminated many of the paper processes dealing with time off requests thoroughly the various departments, given supervisors an easier way to determine staffing levels for time off approvals at a glance, ease of overall implementation, and capabilities into the future. Their research concluded that the parent company that owns the City of Findlay’s financial/payroll system and the public safety program, Tyler Technology is the best match for the City of Findlay’s criteria. Tyler Executime is a complementary component to the Tyler MUNIS payroll system and the City’s Employee Self Service system (ESS) in that the system programming already works together with no need to create import files and crosswalk from an outside system. Tyler Public Safety has intentions of making those links to the Executime program. A brief demonstration of the system was given to top administrative staffs of the safety departments to see if there was interest in additionally picking up the advanced scheduling portion of the software as it would be much easier to implement this feature as part of the overall timekeeping implementation process. The Police Department sees much benefit to using this particular feature as their current scheduling software is antiquated, has issues, and needs replaced in the near future. The pricing for the two (2) programs: basic timekeeping and advanced scheduling, for the equipment to run the system will include a one-time software purchase that includes implementation costs of each program. Some of the related equipment can be covered by remaining money in two (2) other Tyler projects. The balance needed for the equipment would need to be appropriated from the CIT Fund – Capital Improvements restricted account. They have ensured with the City Engineer that the draw on the restricted account will not impeded or disrupt any Engineering projects funded by this restricted account. Legislation to appropriate and transfer funds to purchase needed equipment and enter into the agreement(s) with Tyler is requested. Ordinance No. 2021-079 was created.

| | | |
|-------|--|---------------|
| FROM: | Public Safety Software System (31977900) | \$ 69,000.00 |
| FROM: | Tyler Cashiering Implementation (31966700) | \$ 20,425.00 |
| FROM: | CIT Fund – Capital Improvements Restricted Account | \$ 60,575.00 |
| TO: | Tyler Executime Implementation (31912800) | \$ 150,000.00 |

Income Tax Board minutes – August 10, 2021.

Traffic Commission minutes – July 19, 2021.

City Engineer Kalb – 2021 annual street resurfacing/curb repairs project no. 32810900

After the annual resurfacing project was sent out to bid, a couple of city streets experienced curb failure earlier than expected. This past year’s winter has deteriorated the curb on Lonetree Drive and Liberty Street to the point that chunks of curb are laying on the edge of the roadway. The curb on these streets will not make it through another winter where asphalt failure will begin as surface water will not have a clear path to the catch basins. It has been brought to City Engineer Kalb’s attention from other utility companies that a couple of streets scheduled to be resurfaced this year cannot be completed. As a result of two (2) streets being removed from the resurfacing list, there are funds within the project that can be used towards the additional streets; however, due to the amount of work on the added streets, additional funds need to be appropriated. The 2020 Annual Resurfacing Project was recently closed retuning seventy-three thousand four hundred seventy-two dollars and seventy-two cents (\$73,472.72) to the CIT Fund. Legislation to appropriate and transfer the refunded money to the 2021 Annual Street Resurfacing Project is requested to help cover the additional cost of the added streets is requested. Ordinance No. 2021-080 was created.

| | | |
|-------|--|--------------|
| FROM: | CIT Fund – Capital Improvements Restricted Account | \$ 73,472.72 |
| TO: | 2021 Annual Street Resurfacing/Curb Repairs Project No. 32810900 | \$ 73,472.72 |

City Engineer Kalb – 2021 annual street resurfacing/curb repairs Contract A (concrete) project no. 32810900; 2021 street preventative maintenance project no. 32810400

In conjunction with Ordinance No. 2021-080, two (2) streets have been removed from the resurfacing program and three (3) streets are desired to be added to the resurfacing list. The three (3) streets that will be added are: Lonetree Drive (Longmeadow Lane to Abbey Lane), Liberty Street (W. Main Cross Street to Sandusky Street) and Crawford Street (Liberty Street to S West Street). Additional funds are being appropriated as part of Ordinance No. 2021-080 and the Engineering Department will be working with the Street Department to ensure the added streets are completed in a timely and cost-efficient manner. Smith Paving & Excavating, Inc. was the low bidder and was awarded the 2021 Resurfacing Concrete contract. The additional work will exceed the original bid specs and is greater than the fifty thousand-dollar (\$50,000.00) threshold. Smith Paving & Excavating Inc. is currently working on the 2021 Resurfacing project and it is desired to use their services for the additional work on the 2021 Annual Street Resurfacing Project, as well as for the 2021 Street Preventative Maintenance project. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to waive all formal advertising and bidding requirements and enter into an agreement with Smith Paving & Excavating, Inc. for the aforementioned roadway substitutions and declaring an emergency. Ordinance No. 2021-080 was created.

City Engineer Kalb – 2021 annual street resurfacing/curb repairs Contract B (asphalt) project no. 32810900; 2021 street preventative maintenance project no. 32810400

In conjunction with Ordinance No. 2021-080, two (2) streets have been removed from the resurfacing program and three (3) streets are desired to be added to the resurfacing list. The three (3) streets that will be added are: Lonetree Drive (Longmeadow Lane to Abbey Lane), Liberty Street (W. Main Cross Street to Sandusky Street) and Crawford Street (Liberty Street to S West Street). Additional funds are being appropriated as part of Ordinance No. 2021-080 and the Engineering Department will be working with the Street Department to ensure the added streets are completed in a timely and cost-efficient manner. Helms & Sons Excavating, Inc. was the low bidder and was awarded the 2021 Resurfacing Asphalt contract. The additional work will exceed the original bid specs and is greater than the fifty thousand-dollar (\$50,000.00) threshold. Helms & Sons Excavating Inc. is currently working on the 2021 Resurfacing project and it is desired to use their services for the additional work on the 2021 Annual Street Resurfacing Project, as well as for the 2021 Street Preventative Maintenance project. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to waive all formal advertising and bidding requirements and enter into an agreement with Helms & Sons Excavating, Inc. for the aforementioned roadway substitutions and declaring an emergency. Ordinance No. 2021-080 was created.

City Engineer Kalb – Ohio Water & Wastewater Infrastructure grant

The City of Findlay is eligible to apply for funds through the Ohio Department of Development for the Water & Wastewater Infrastructure grant. The Water & Wastewater grant program will be awarding approximately two hundred fifty million dollars (\$250,000,000.00) to help communities make necessary investments in water and wastewater infrastructure. Projects will be reviewed based on a scoring matrix with the scoring to be used as a tool to assist in the final award decisions by the Department of Development. There is no set amount on matching funds, but it is strongly encouraged by the Department with matching funds receiving additional points towards the project score. Three (3) eligible projects will be submitted to the grant; two (2) water infrastructure projects and one (1) sanitary sewer extension that will aid in economic development. An application for the Reservoir Transfer Valve and an application for CO₂ Tanks & Generator Replacement will be submitted for the water infrastructure projects. Both of these projects are part of the 5-year Capital Improvement Plan with each project being roughly two million dollars (\$2,000,000.00) for construction. As part of the application, the City will use a maximum of five hundred thousand dollars (\$500,000.00) of water funds as match money between the two (2) water projects. The third project is for the sanitary sewer extension on County Road 99 that will extend from the existing stub at Howard Run to the east out to County Road 18. There has been a lot of recent interest in the area for future development, so extending the sanitary sewer will make the lots within the area more of a shovel ready site. Budget numbers for the extension is currently being worked on, but will be using the maximum of five hundred thousand dollars (\$500,000.00) of Sewer Funds as match money as part of the application process. Legislation authorizing the Mayor and/or Service-Safety Director to apply for the grant and sign any applicable grant agreement(s) or related documents. Ordinance No. 2021-081 was created.

City Engineer Kalb – East & E Main Cross Waterline project no. 35711300

Additional funds had previously been requested to be appropriated to the East and E. Main Cross Waterline project to replace all of the waterlines within the footprint of the MLK Parkway project. Ordinance No. 2021-054 was passed on July 6, 2021 appropriating the additional funds to the project to cover the additional cost as quoted by the on-site contractor. At the time those additional funds were requested, it should have been requested to waive all formal advertising and bidding requirements and authorization to enter into a separate contract with Helms & Sons Excavating, Inc. to complete the work. Helms & Sons Excavating, Inc. was the winning bidder and was awarded the MLK Parkway project. The additional waterline work will exceed the fifty thousand-dollar (\$50,000.00) threshold for the same type of work by the same vendor. Helms & Sons Excavating, Inc. is currently working on-site, therefore, it would be in the best interest of the project to have them complete the waterline work at the same time. No additional funds are being requested at this time, but are requesting that all formal advertising and bidding requirements be waived to allow Helms & Sons Excavating, Inc. to complete the waterline work in conjunction with the MLK Parkway project. Legislation authorizing the Mayor, Service-Safety Director and/or City Engineer to waive all formal advertising and bidding requirements and enter into an agreement with Helms & Sons Excavating, Inc. for the aforementioned waterline project and declaring an emergency is requested. Ordinance No. 2021-082 was created.

Board of Zoning Appeals minutes – May 13, 2021 and July 15, 2021.

COMMITTEE REPORTS:

The **STRATEGIC PLANNING COMMITTEE** met on August 3, 2021 to continue Request for Proposals (RFP) discussions.

We recommend to continue to review the draft RFP and meet again on August 10, 2021 at 4:00pm.

The **STRATEGIC PLANNING COMMITTEE** met on August 10, 2021 to continue Request for Proposals (RFP) discussions.

We recommend legislation be developed and on the August 17, 2021 Council agenda authorizing the publication of the RFP. The Committee will meet again to finalized the RFP on August 17, 2021 at 6:00pm. Ordinance No.2021-078 was created.

The **WATER AND SEWER COMMITTEE** met on August 11, 2021 to discuss the Bluebonnet/Bittersweet tap and permit fees.

We recommend to table this issue for further discussion with the Law Director.

The **WATER AND SEWER COMMITTEE** met on August 11, 2021 to discuss a water/wastewater grant opportunity.

We recommend to support this application for this grant money. Ordinance No. 2021-081 was created.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Brian Buck on behalf of his father William Buck to rezone Madison Avenue Lot 6192, 6193, 6194 from R3 Single Family High Density to C1 Local Commercial District. This request was previously discussed during the May 13, 2021 PLANNING & ZONING COMMITTEE meeting where it was tabled.

We recommend this remain tabled.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Van Horn, Hoover & Associates, Inc. on behalf of property owner Hugo Noort to rezone the remaining land in the Deer Ridge Mobile Home Park from Mobile Home (MH) District to M-2 Multi-Family High Density with the northeast corner of 9.66 acres being zoned I-1 Light Industrial.

We recommend to approve as requested. Ordinance No. 2021-083 was created.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from James Holtgreven, Holt-Hammer Ventures LLC to rezone 812 Tiffin Avenue from R3 Small Lot Residential to C1 Local Commercial.

We recommend to approve as requested. Ordinance No. 2021-084 was created.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Carl Hayslett to vacate the east-west alley from Lilac Lane to the west lot line of Lot 24 in the Old Orchard 4th Addition bounded between Lots 19-24 in the Old Orchard 4th Addition, and Lots 4023-4033 in the Chamberlin Hill Addition.

We recommend to approve as requested. Ordinance No. 2021-085 was created.

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 015-2021 (ARPA funds) **requires three (3) readings** **third reading**
A RESOLUTION AUTHORIZING THE CITY AUDITOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR THE AMERICAN RESCUE PLAN ACT (ARPA) DOLLARS ON ELIGIBLE EXPENDITURES AS SPECIFIED IN THE UNITED STATES TREASURY'S CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS INTERIM FINAL RULE (EVENTUALLY THE FINAL RULE), AND DECLARING AN EMERGENCY.

RESOLUTION NO. 016-2021 (over PO amount) **requires one reading** **first reading**
A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES:

ORDINANCE NO. 2021-071 (collect taxes for Jenera) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH VILLAGE OF JENERA FOR SERVICES TO ADMINISTER, ENFORCE, AND COLLECT TAXES LEVIED BY JENERA UNDER THEIR VILLAGE INCOME TAX ON CERTAIN INCOMES OF RESIDENTS, NON-RESIDENTS, NET PROFIT OF RESIDENTS, AND NET PROFITS OF NON-RESIDENT BUSINESS ENTITIES IN ACCORDANCE WITH SAID VILLAGE INCOME TAX ORDINANCE, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-074 (2021 Street Preventative Maintenance, Project No. 32810400) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-075 (sewer truck/administration roof) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING, AND ENTER INTO AN AGREEMENT WITH HAROLD E. SHUCK, INC., FOR REPAIRS ON THE CITY OF FINDLAY WATER POLLUTION CONTROL CENTER ROOFS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-077 (FEMA grants – benching area) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ACCEPT PERMANENT OWNERSHIP OF THREE (3) PROPERTIES, TOTALING SEVENT (7) PARCELS, FROM THE HANCOCK COUNTY BOARD OF COUNTY COMMISSIONERS AS ACQUIRED UNDER FEMA FMA FY14 AND FMA FY16 TO THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-078 (publication of Strategic Planning RFP) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO SUBMIT A REQUEST FOR PROPOSAL (RFP) TO THE FOUR (4) QUALIFYING FIRMS PREVIOUSLY CHOSEN THROUGH THE REQUEST FOR QUALIFICATIONS (RFQ) PROCESS WHO CAN PERFORM THE SERVICES FOR THE CITY OF FINDLAY'S STRATEGIC PLAN PROCESS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-079 (*timekeeping system, advanced scheduling system, and related equipment*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE AUDITOR OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING, AND ENTER INTO AN AGREEMENT(S) WITH TYLER TECHNOLOGY TO ACQUIRE ADDITIONAL SOFTWARE AND EQUIPMENT RELATED TO PAYROLL PROCESSING OF THE CITY OF FINDLAY'S CURRENT TYLER PAYROLL SYSTEM, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-080 **requires three (3) readings** **first reading**
(*2021 annual street resurfacing/curb repairs Contract A (concrete) project no. 32810900; 2021 street preventative maintenance project no. 32810400; 2021 annual street resurfacing/curb repairs Contract B (asphalt) project no. 32810900; 2021 street preventative maintenance project no. 32810400*)
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO CONTRACTS FOR THE CITY'S 2021 ANNUAL STREET RESURFACING/CURB REPAIRS CONTRACT A (CONCRETE) & CONTRACT B (ASPHALT) PROJECT NO. 32810900, AND THE CITY'S 2021 STREET PREVENTATIVE MAINTENANCE PROJECT NO. 32810400, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-081 (*Ohio Water & Wastewater Infrastructure grant*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO APPLY FOR THE WATER AND WASTEWATER INFRASTRUCTURE GRANT PROGRAM, AND SIGN ANY AND ALL APPLICABLE GRANT AGREEMENT(S) OR RELATED DOCUMENTS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-082 (*East & E Main Cross Waterline project*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT OR CONTRACTS WITH HELMS & SONS EXCAVATING, INC. FOR THE EAST AND EAST MAIN CROSS STREET WATERLINE PROJECT NO. 35711300, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-083 (*Deer Ridge Mobile Home Park rezone*) **requires three (3) readings** **first reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE DEER RIDGE MOBILE HOME PARK) WHICH PREVIOUSLY WAS ZONED "MH MOBILE HOME" TO "M-2 MULTI-FAMILY HIGH DENSITY, WITH THE NORTHEAST CORNER OF 9.66 ACRES BEING ZONED I-1 LIGHT INDUSTRIAL.

ORDINANCE NO. 2021-084 (*812 Tiffin Ave rezone*) **requires three (3) readings** **first reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 812 TIFFIN AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL TO "C1 LOCAL COMMERCIAL DISTRICT".

ORDINANCE NO. 2021-085 (*Coventry Dr vacation*) **requires three (3) readings** **first reading**
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE COVENTRY DRIVE VACATION) IN THE CITY OF FINDLAY, OHIO.

UNFINISHED BUSINESS:
OLD BUSINESS
NEW BUSINESS



Monthly Collection Report to Findlay Council
July 2021

Total collections for July 2021: \$1,973,963.79

| | 2021 | 2020 | |
|---------------|---------------------|---------------------|---------------------|
| | <u>Year-to-date</u> | <u>Year-to-date</u> | <u>Variance</u> |
| Withholders | 12,515,666.49 | 11,615,870.82 | 899,795.67 |
| Individuals | 2,143,258.57 | 2,021,624.89 | 121,633.68 |
| Businesses | <u>2,924,027.80</u> | <u>1,361,119.33</u> | <u>1,562,908.47</u> |
| Totals | 17,582,952.86 | 14,998,615.04 | 2,584,337.82 |
| | | | 17.23% |

Actual & Estimated Past-due Taxes

| | |
|--------------|-------------------|
| Withholders | 536,023.41 |
| Individuals | 2,970,458.72 |
| Businesses | <u>178,377.66</u> |
| Total | 3,684,859.79 |

Actual and Projected Revenue

| | 2021 | Percentage | Amount | Percentage | 2021 |
|---------------|---------------------|----------------------|----------------------|-------------------|---------------------|
| | <u>Actual</u> | <u>of Projection</u> | <u>to Meet</u> | <u>to Meet</u> | <u>Projected</u> |
| | <u>Year-to-date</u> | <u>Collected</u> | <u>Projection</u> | <u>Projection</u> | <u>Year End</u> |
| Withholders | 12,515,666.49 | 71.52% | 4,984,333.51 | 28.48% | 17,500,000.00 |
| Individuals | 2,143,258.57 | 93.19% | 156,741.43 | 6.81% | 2,300,000.00 |
| Businesses | <u>2,924,027.80</u> | 162.45% | <u>-1,124,027.80</u> | -62.45% | <u>1,800,000.00</u> |
| Totals | 17,582,952.86 | 81.40% | 4,017,047.14 | 18.60% | 21,600,000.00 |

Refunds Paid

| | Month-to-date <u>Quantity</u> | Year-to-date <u>Quantity</u> | Month-to-date <u>Amount</u> | Year-to-date <u>Amount</u> |
|---------------|----------------------------------|---------------------------------|--------------------------------|-------------------------------|
| Withholders | 0 | 43 | 0.00 | 11,812.10 |
| Individuals | 29 | 732 | 17,810.31 | 291,663.77 |
| Businesses | <u>8</u> | <u>74</u> | <u>1,648.34</u> | <u>54,463.68</u> |
| Totals | 37 | 849 | 19,458.65 | 357,939.55 |

Transfers of Overpayments

| | Month-to-date <u>Quantity</u> | Year-to-date <u>Quantity</u> | Month-to-date <u>Amount</u> | Year-to-date <u>Amount</u> |
|---------------|----------------------------------|---------------------------------|--------------------------------|-------------------------------|
| Withholders | 0 | 7 | 0.00 | 825.73 |
| Individuals | 200 | 805 | 35,416.75 | 176,017.14 |
| Businesses | <u>117</u> | <u>333</u> | <u>75,504.68</u> | <u>196,356.03</u> |
| Totals | 317 | 1,145 | 110,921.43 | 373,198.90 |


Income Tax Administrator

8/2/2021
Date

Findlay Income Tax Department

Monthly Collections Report

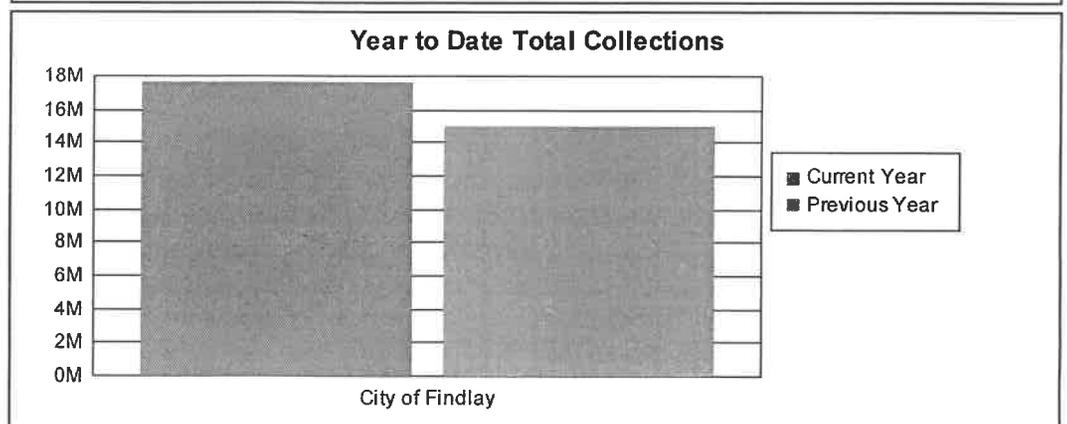
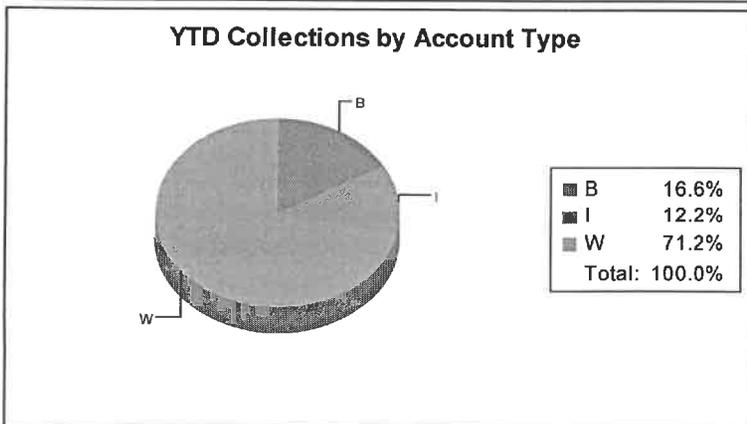
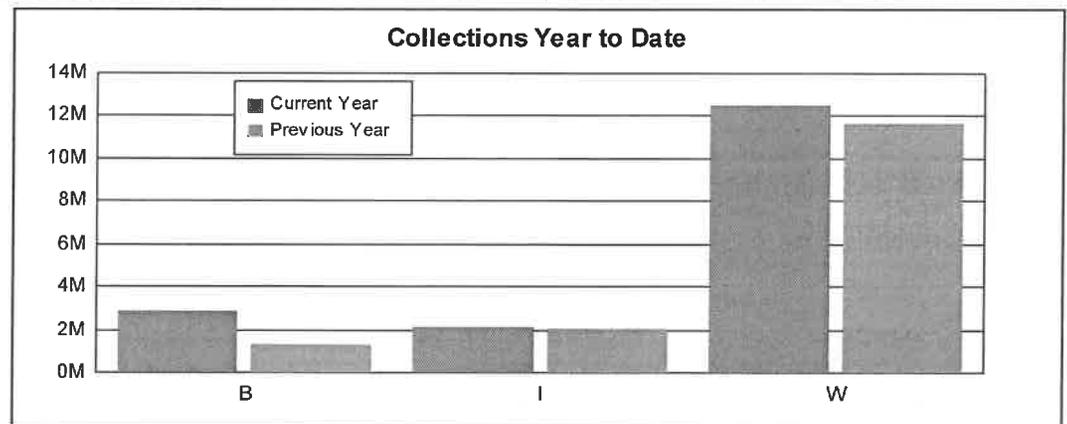
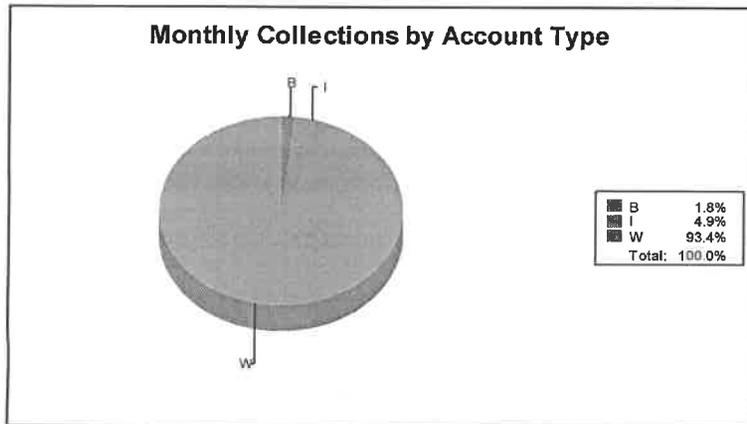
Monday, August 2, 2021

8:30:51AM

For Period July 1, 2021 through July 31, 2021

City of Findlay

| Account Type | Monthly Total | 2021 Year to Date | 2020 Year to Date | Increase (Decrease) | % Change | 2021 Month to Date | Previous Year(s) Month to Date |
|----------------|---------------------|----------------------|----------------------|---------------------|--------------|---------------------|--------------------------------|
| W | 1,842,712.54 | 12,515,666.49 | 11,615,870.82 | 899,795.67 | 7.75 | 1,838,895.14 | 3,817.40 |
| I | 96,311.05 | 2,143,258.57 | 2,021,624.89 | 121,633.68 | 6.02 | 22,188.98 | 74,122.07 |
| B | 34,940.20 | 2,924,027.80 | 1,361,119.33 | 1,562,908.47 | 114.83 | 28,661.91 | 6,278.29 |
| Totals: | 1,973,963.79 | 17,582,952.86 | 14,998,615.04 | 2,584,337.82 | 17.23 | 1,889,746.03 | 84,217.76 |



City of Findlay Income Tax Department

Monthly Collection Report to City Council

For the Month of July 2021

| | <u>Individuals</u> | <u>Businesses</u> |
|---|-------------------------|-------------------------|
| A. Month-to-date quantity: | _____ | _____ |
| B. Cumulative quantity: | _____ \emptyset _____ | _____ \emptyset _____ |
| C. Cumulative quantity with no filing obligations: | _____ | _____ |
| D. Cumulative quantity with no tax liabilities: | _____ | _____ |
| E. Quantity not required to make estimate payments: | _____ | _____ |
| F. Quantity already making estimate payments: | _____ | _____ |
| G. Cumulative quantity HB 49 Opt-in election: | _____ | _____ |
| H. Quantity remaining (B - C - D - E - F - G): | _____ \emptyset _____ | _____ \emptyset _____ |

For the remaining \emptyset individual and \emptyset business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension request due date amount is \$ \emptyset

House Bill 49 Municipal Net Profit Opt-in Information

| | | |
|------------------------|---|--|
| Number of Businesses: | Month-to-date <u>\emptyset</u> | Year-to-date <u>25</u> |
| HB 49 .5 Percent Fees: | Month-to-date <u>\emptyset</u> | Year-to-date <u>\emptyset</u> |

Mary Price
Mary Price, Tax Administrator

8/2/2021
Date

City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
Thursday, August 12, 2021 - 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

ITEMS TABLED AT THE MAY 13, 2021 MEETING

PETITION FOR ZONING AMENDMENT #ZA-03-2021 filed by William Buck, 111 Joshua Road, McComb, Ohio, to rezone lots 6192-6194 of Madison Avenue from R-3 Small Lot Residential to C-1 Local Commercial.

NEW ITEMS

- 1. ALLEY/STREET VACATION PETITION #AV-05-2021 filed by the Carl Heyslett to vacate the east/west alleyway between Coventry Drive and Yates Avenue, from Lilac Lane to behind 312 Coventry Drive.**
- 2. APPLICATION FOR ZONING AMENDMENT #ZA-04-2021 filed by Jimmy Holtgraven, to rezone 812 Tiffin Avenue from R-3 Small Lot Residential to C-1 Local Commercial.**
- 3. APPLICATION FOR ZONING AMENDMENT #ZA-05-2021 filed by Deer Ridge, to rezone Deer Ridge from MH Mobile Home to M-2 Multi-Family High Density, and I-1 Light Industrial.**
- 4. APPLICATION FOR SITE PLAN REVIEW #SP-01-2021 (Request for Revision) filed by Andy Clouse, 800 W Bigelow Avenue, Findlay for a 24,640 square foot multi-use building at Hillcrest Golf Course, 800 W Bigelow Avenue.**
- 5. APPLICATION FOR SITE PLAN REVIEW #SP-18-2021 filed by Archie's Drive In, to create two additional parking lots, one to the south of the existing parking lot and another located east of the alleyway behind the site at 119 Walnut Street.**
- 6. APPLICATION FOR SITE PLAN REVIEW #SP-19-2021 filed by Parkview Church, to construct a 9180 square foot multi-purpose building to the east of the existing church at 15035 State Route 12, Findlay, Ohio.**

7. **APPLICATION FOR SITE PLAN REVIEW #SP-20-2021** filed by Lighthouse Church, to construct a new church and associated parking lot located on Lot 1 of the Findlay Commerce Park subdivision along County Road 99.
8. **APPLICATION FOR SITE PLAN REVIEW #SP-11-2020** (Request for Site Plan Revision) filed by Fort Properties LLC, 16209 Forest Ln, Findlay, for a 7200 square foot commercial building for Findlay Blasting Inc. storage and office space located on Glessner Avenue.

ADMINISTRATIVE APPROVALS

ADJOURNMENT

City of Findlay
City Planning Commission
 City Council Chambers, 1st floor of Municipal Building
 Thursday, July 8, 2021 – 9:00 AM

Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

MEMBERS PRESENT: Mayor Christina Muryn
 Jackie Schroeder
 Dan Clinger
 Dan DeArment

STAFF ATTENDING: Matt Cordonnier, HRPC Director
 Jacob Mercer, Planner
 Jeremy Kalb, PE, City Engineer
 Kevin Shenise, Fire Department

GUESTS:

CALL TO ORDER

ROLL CALL

The following members were present:

Mayor Christina Muryn
 Jackie Schroeder
 Dan DeArment
 Dan Clinger

SWEARING IN

All those planning to give testimony were sworn in by Jacob Mercer.

APPROVAL OF MINUTES

Dan DeArment made a comment that he was incorrectly left off the attendance sheet and Jackie Schroeder was absent instead. Jacob Mercer noted the change and said he would correct the minutes. Dan DeArment made a motion to approve the minutes of the June 10, 2021 meeting. Dan Clinger seconded. Motion carried 4-0-0.

NEW ITEMS

1. APPLICATION FOR CONDITIONAL USE #CU-08-2021 filed by Larkin Development, LLC, to operate an automotive sales, repair, and storage business at 207 E. Crawford Street.

CPC STAFF

General Information

This request is to establish an automotive sale, repair, and storage business at 207 E. Crawford Street. The site is currently zoned C-3 Downtown Commercial. The parcel is surrounded by the C-3 Downtown Commercial District. The parcel is within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Downtown.

Parcel History

This property was previously Chris's Car Repair.

Staff Analysis

The proposed business will primarily be using the space for retail auto sales. Auto storage and repair will be secondary to the retail sales. The name of the tenant will be "Stuttgart Classic Cars, Ltd." and all of the automobiles will be vintage German cars, primarily Porsches.

The building will house five to seven cars at any time along with a small internal office. The general hours of operation will be 8 am to 5 pm or by appointment. Cars will not be parked/displayed on any exterior portions of the parcel.

The footprint of the building will remain 99' x 40' in size.

Although dedicated parking is not required, there is one dedicated space for this parcel.

Staff Recommendation

CPC Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-08-2021 filed by Larkin Development, LLC, to operate an automotive repair, storage, and sales business at 207 E. Crawford Street.

ENGINEERING

No Comment

FIRE PREVENTION

Change of building use/ occupancy change must be filed with Wood Co. Building Dept.

RECOMMENDATION

CPC Staff recommends approval of APPLICATION FOR CONDITIONAL USE #CU-08-2021 filed by Larkin Development, LLC, to operate an automotive sales, repair and storage business at 207 E. Crawford Street subject to filing a change of building use/occupancy change with Wood County Building Department.

DISCUSSION

Kaden Weaver was present on behalf of Eastman & Smith, who represent Larkin Development. He noted that their firm was in discussion with Wood County to see if it was necessary to file for a change of occupancy permit. The prior use was an auto repair shop, and this would be a similar use. Mayor Muryn noted that was fine as long as they can show proof that Wood County does not need the change of use.

Dan Clinger asked if Matt Cordonnier could clarify if the Conditional Use follows the property or

if it only applied to the applicant. Matt confirmed that the conditional use would go with the property. If the property were to change ownership, this would be the only type of auto sales that would be allowed on the site.

Dan Clinger followed up by asking if there would be outdoor storage for the business. Matt noted that there currently was not any planned. Matt added that if the commission could add conditions to clearly state outdoor storage not be allowed at the site.

MOTION

Dan Clinger made a motion to recommend **approval of APPLICATION FOR CONDITIONAL USE #CU-08-2021 filed by Larkin Development, LLC, to operate an automotive sales, repair and storage business at 207 E. Crawford Street subject to the following condition:**

- **No outdoor storage of vehicles or merchandise be allowed on the site**

2nd: Dan DeArment

VOTE: Yay (4) Nay (0) Abstain (0)

2. APPLICATION FOR SITE PLAN REVIEW #SP-14-2021 filed by the University of Findlay, 1000 N. Main Street, for a proposed renovation and expansion of an existing building at 1330 N. Main Street.

CPC STAFF

General Information

This request is to renovate and expand a building into a classroom for their Health and Human Performance Department. The site is currently zoned O-1 Office/Institution. It is also located within the University Overlay District. To the south is O-1 Office/Institution. To the north is C-2 General Commercial. The building is not within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as University.

Parcel History

The University of Findlay acquired the site in 1999. It has previously been utilized as a campus bookstore.

Staff Analysis

The applicant is proposing to convert the building into a classroom for the Health and Human Service Department, and expand the building footprint by 2,600 square feet. This will increase the size of the building to 6,448 square feet.

The parking area to the south of the building will be removed because of the expansion. This will lead to the removal of the access onto N. Main Street from the parking lot. The remaining parking lot will have 19 parking spots. The area south of the building expansion will be upgraded with grass. The ATM at the south side of the building will also be removed. There is a section of concrete along W. Foulke Avenue that will also be removed and replaced with grass and two trees. Drainage calculations were not submitted for the project because of the reduction in impervious surface.

The area at the corner of W. Foulke Avenue and N. Main Street will have modifications to create a new entry plaza on the site. The existing electronic message sign and flagpole will be removed. Trees are shown to be added in planters along N. Main Street.

The height of the building will be twenty-six feet six inches (26'6") which is below the allowable height in the O-1 district. The new building area does not encroach on any of the setbacks. The building will be receiving façade improvements to give it a cohesive aesthetic look.

Staff Recommendation

CPC Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-14-2021 filed by the University of Findlay, 1000 N. Main Street, for a proposed renovation and expansion of an existing building at 1330 N. Main Street.

ENGINEERING

Access --

The site will be utilizing the existing drive off of W. Foulke Avenue to access the existing parking lot. The parking lot will be reconfigured and resurfaced as part of the project. As part of this project the curb drop on N. Main Street will be removed and returned to a lawn area.

Water Service --

The plans do not propose any additional waterline work, and it is assumed the site will be using the existing service.

Sanitary Service --

The plans do not propose any additional sewer work, and it is assumed the site will be using the existing lateral.

Stormwater Management --

Since the proposed renovations will reduce the amount of impervious surface throughout the site, drainage calculations are not required.

MS4 Requirements --

The site will be disturbing less than one (1) acre so the applicant will not need to comply with the City of Findlay's Erosion & Sediment Control Ordinance.

Recommendations:

Approval of the Site Plan.

The following permits may be required prior to construction:

- Driveway/Curb Cut Permit x 1 (40 LF)
- Sidewalk Permit (as needed) x 1

FIRE PREVENTION

No comment

RECOMMENDATION

Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-14-2021

filed by the University of Findlay, 1000 N. Main Street, for a proposed renovation and expansion of an existing building at 1330 N. Main Street.

DISCUSSION

Brett Gies with RCM Architects was present on behalf of the applicant.

Dan Clinger asked if there was any division between the parking lot on the west side and the one adjacent. Mr. Gies said that they planned to have a division, and that it would be restriped for the time being. Dan Clinger asked if there would be any landscaping with that. Mr. Gies noted that the landscaping plan did not show any in this area, but there were other areas, such as just off W. Foulke Avenue, that would see landscaping improvements.

Dan DeArment asked about the encroachment in the right-of-way. Mr. Gies said that they were working off a survey done in 1999. It was re-surveyed and it did not find that there was an encroachment any longer. The new survey will be submitted with the final plan.

Matt Cordonnier asked if there would be any improvements to close off the entrance to Main Street. Mr. Gies said that they would add new sidewalk and curbing to close off the access onto Main Street. There will be pavers and planters to improve the aesthetic of that space as well.

MOTION

Dan DeArment made a motion to **approve APPLICATION FOR SITE PLAN REVIEW #SP-14-2021 filed by the University of Findlay, 1000 N. Main Street, for a proposed renovation and expansion of an existing building at 1330 N. Main Street.**

2nd: Jackie Schroeder

VOTE: Yay (4) Nay (0) Abstain (0)

3. APPLICATION FOR SITE PLAN REVIEW #SP-15-2021 filed by R+L Carriers, Inc., 600 Gillam Road, Wilmington, Ohio, for a 153,864 square foot cross dock facility, 5,085 square foot office, 22,860 square foot maintenance garage, and fueling station at the southwest corner of the intersection of CR 18 and CR 212.

CPC STAFF

General Information

This request is to build a trucking facility. The site is currently zoned I-1 Light Industrial. To the west and south is zoned I-1, and to the east is O-1 Office/Institution. The parcel is not within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Industrial.

Parcel History

This land is mostly vacant farmland. There is a house located at 6144 County Road 18.

Staff Analysis

The applicant is proposing to build a 153,864 square foot cross-dock facility, 5,085 square foot office, 22,860 square foot maintenance garage, and fueling station.

There is an existing access drive to the house. This will be reconfigured to line up with the

driveway at the Owens Campus to the east. This access point will be for employees only and be prohibited for the truck traffic. Truck traffic will be routed off McLane Drive so they can enter the maintenance bay and fueling station upon arrival. There are 273 parking spots in the proposed employee parking area to the north of the office. There is a parking area to the west of the office and building that can hold one hundred fifty (150) tractors. The parking area on the east side of the building could accommodate ninety-seven (97) trailers. The building itself, has docking space for 206 tractors.

The peak elevation of the office building is twenty-eight feet eight inches (28'8"), which is below the sixty feet (60') maximum in the I-1 District. The building meets all setback requirements in the I-1 district.

There is a pylon sign that will be installed at the truck entrance off McLane Drive. It is setback fifteen feet (15'). Plans show it will be 144 square feet in size, which is under the 200 square feet maximum. It appears that the pylon is larger than the maximum height requirement. Sign permits shall be filed with the Findlay Zoning Department to receive approval.

There will be an eight-foot high chain link fence around the perimeter of the developed site. We have not had a landscaping plan submitted. Staff will need to see a final plan before approval.

Staff Recommendation

CPC Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-15-2021 filed by R+L Carriers, Inc. for a 153,864 square foot cross dock facility, 5,085 square foot office, 22,860 square foot maintenance garage, and fueling station at the southwest corner of the intersection of CR 18 and CR 212 subject to:

- **Submitting an appropriate landscaping plan to HRPC**

ENGINEERING

Access –

The applicant is proposing two (2) access points for the site. The main drive for truck traffic will be coming off McLane Drive and while the employee entrance will be coming off of Crystal Avenue. The plans are also proposing a construction entrance off of McLane Drive, the site contractor can use Crystal Avenue for a construction entrance as well.

Water Service –

The applicant is proposing to tap the existing 12 inch (12") waterline on the west side of McLane Drive and heading towards the east to the project site. There are no easements shown on the proposed plans so it is assumed to be a private line. Water meters will be needed at each building connections. There is a stub shown on the SE corner of the job site that is going out towards Crystal Avenue. The City of Findlay does not have a mainline running down Crystal Avenue, if another feed is desired the line will need to be ran out towards CR99. There are a couple of minor comments that will be worked out with the consultant. The water line installation will be a TBR through the Engineering Department.

Sanitary Service –

The applicant is proposing to tie into the existing manhole on McLane Drive up by CR99 and extended the sewer within the right of way down to the new drive. Once the sewer turns east

towards the site it is assumed that the sanitary beings private at that point. The sewer line installation will be a TBR through the Engineering Department.

Stormwater Management –

Detention for the site will be provided by the detention pond that is located on the west side of the site. The detention calculations provided by the consultant meet the City of Findlay design standards.

MS4 Requirements –

The site will be disturbing more than one (1) acre so the applicant will need to comply with the City of Findlay’s Erosion & Sediment Control Ordinance. Sediment and erosion control plans have been submitted with the packet.

Recommendations:

Conditional Approval of the Site Plan with the condition that the construction plans are approved by the Engineering Office.

The following permits may be required prior to construction:

- Driveway/Curb Cut Permit x 2
- Water Tap Permit x 1
- Water Service Connection x 4
- Sanitary Tap Permit x 1

FIRE PREVENTION

All driveways need to be a min. of 25’ in width. Specifically, the employee entrance and employee parking lot.

RECOMMENDATION

Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-15-2021 filed by R+L Carriers, Inc. for a 153,864 square foot cross dock facility, 5,085 square foot office, 22,860 square foot maintenance garage, and fueling station at the southwest corner of the intersection of CR 18 and CR 212 subject to the following conditions:

- Submitting an appropriate landscaping plan to HRPC
- Construction Plans approved by the Engineering Office. (Engineering)
- Expanding the driveway width to twenty-five feet (25’) (Fire)

DISCUSSION

Joe Iovinelli of Marhart Consulting, and Dan Stone from Van Horn Hoover were present on behalf R&L Carriers, Inc.

Dan Clinger asked if they should add access from the employee parking lot to the truck parking area on the west side to allow emergency vehicles better access. Kevin Shenise said that Fire would utilize the access off McLane Drive primarily and that EMS would be primarily use the employee entrance. He did not see that there would be any issue with this setup in the future. Matt Cordonnier noted that they have been discussing the project with the applicant for a few months. The desire was to have separation so that the truck traffic would not be enticed to enter via the employee parking lot off Crystal Avenue.

Dan Clinger asked if the lights from the building would shine to the residential areas to the south. Dan Stone noted that there was screening to block the light from the facility. Mr. Iovinelli noted that there would be berming as well to block the facility. Dan Clinger asked that the berming could be high enough on the east side to help the landscaping block the facility from the neighbors and the school along Crystal Avenue. Mr. Iovinelli said that they could bring the berm up five or six feet to accommodate that. Matt Cordonnier said that this could be handled administratively with the final submission.

Dan DeArment asked if the home on the northwest corner of the site would remain. Mr. Iovinelli said that there is not a plan for it at the moment. In the future they thought that there might be an employee who wished to live there. The house is in good condition and that they did not want to tear it down in the near term.

Dan DeArment asked if there would be underground storage tanks. Mr. Iovinelli confirmed that there would be one big one for the fuel station.

Dan DeArment asked if any wetlands were disturbed. Mr. Iovinelli noted there were wetlands by the house in the northeast corner, but there was no disturbance.

Matt Cordonnier noted that the pylon sign was higher than zoning regulations would allow. He stated he wished that it would match the others along McLane Drive. Mr. Iovinelli said that would not be an issue.

MOTION

Mayor Muryn made a motion to **approval of APPLICATION FOR SITE PLAN REVIEW #SP-15-2021 filed by R+L Carriers, Inc. for a 153,864 square foot cross dock facility, 5,085 square foot office, 22,860 square foot maintenance garage, and fueling station at the southwest corner of the intersection of CR 18 and CR 212 subject to the following conditions:**

- **Construction Plans approved by the Engineering Office. (Engineering)**
- **Expanding the driveway width to twenty-five feet (25') (Fire)**
- **Additional mounding around the property**
- **The pylon sign match signage along McLane Drive**

2nd: Dan DeArment

VOTE: Yay (4) Nay (0) Abstain (0)

4. APPLICATION FOR SITE PLAN REVIEW #SP-16-2021 filed by the Siferd Farms to construct a ninety-four unit condominium development located at the east end of Silver Creek Drive in Allen Township.

CPC STAFF

General Information

This request is to construct a ninety-four (94) unit condominium development at the end of the stub of Silver Creek Drive. This site is located within Allen Township, but abuts the Findlay corporate boundary to the east. The parcel is not located within the 100-year floodplain. The

City of Findlay Land Use Plan designates the area as Single Family Large Lot.

Parcel History

This parcel is currently vacant farmland.

Staff Analysis

The applicant is proposing to locate this development at the east end of Silver Creek Drive. The development would have forty-seven (47) condominium buildings with two-units per building. The height of the buildings would be about twenty-three feet (23'), which is below the maximum height in the condominium district. The buildings have at least twenty feet (20') in separation, which is more than the minimum of fifteen feet (15'). There is a thirty-foot (30') setback on the east boundary, which meets the rear yard setback requirement. Each unit has a two-car garage.

Ohio Power has a power line that runs diagonally from the southwest corner of the site towards the northeast. The developer has worked around a 100-foot easement for the power line and towers on the site. There is an existing detention pond located in the Ohio Power easement. This will be aided by the addition of two new dry detention areas located at the southwest portion of the site. One will be located behind buildings 2, 4, and 6. The second dry detention pond will be located to the west of buildings 11 and 12.

The only access point into the site is from Silver Creek Drive. This will need approval from the County Engineer. The proposed driveway would not be dedicated right-of-way. This driveway continues to the east, curves around Ohio Power's existing tower, and makes a loop for remaining forty (40) buildings. In the northeast corner of the parcel, there is frontage onto County Road 99. Staff would recommend that there be a second access point into the site from County Road 99.

The parcel is abutting the City of Findlay corporate boundary. Staff recommends that the applicant should begin the annexation process within two months.

Staff Recommendation

CPC Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-16-2021 filed by the Siferd Farms to construct a ninety-four unit condominium development located at the east end of Silver Creek Drive in Allen Township with the following conditions:

- **A second point of access into the site is created from CR 99.**
- **Receive approval from the County Engineer for the access off Silver Creek Drive**
- **Begin the annexation process with the City of Findlay**

ENGINEERING

Access –

The development will be accessed from a new roadway that will be extended to the east from the existing stub on Silver Creek Drive. Silver Creek Drive will be extended to the east side of the power lines and will then split into Loop Drive

Water Service –

The proposed plans show an 8" waterline being extended with Silver Creek Drive and Loop

Drive. The waterline will be placed on the north side of Silver Creek and on the outside of Loop Drive. With the configuration of the buildings there will be a two water meters installed at each building (one for each condo). The installation will be a TBR through the City of Findlay Engineering Office. There are a couple of comments on the construction plans that Engineering will work out with the Developer/ Engineer before construction starts.

Sanitary Service –

The proposed plans show two separate runs for the sanitary sewer. On Silver Creek Drive there will be an 8-inch sanitary sewer installed on the south side of the roadway, and a separate 8-inch sanitary sewer will run on the inside of Loop Drive. Each of the sanitary sewer mainlines will tap into existing manholes that are within the sanitary easement. Due to the drop distance that are shown in the profile, each of the tie-ins at the existing manholes will require an outside drop. The installation of the sanitary sewer will be a TBR through the City of Findlay Engineering office.

Stormwater Management –

Detention calculations have been provided as required. The site is not located within the City of Findlay so any approval for stormwater and detention would need to come from Hancock County Engineers.

MS4 Requirements –

The site is outside of City Limits so the applicant will not need to comply with the City of Findlay's Erosion & Sediment Control Ordinance. Applicant should contact the Hancock County Engineer's office for their requirements.

Recommendations:

Conditional Approval of the Site Plan with the condition that the construction plans are approved by the Engineering Office.

The following permits may be required prior to construction:

- Water Tap Permit x 1
- Water Service Connections x 94
- Sanitary Mainline Tap Permit x 2
- Sewer Service Connections x 47

FIRE PREVENTION

No Comment.

RECOMMENDATION

Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-16-2021 filed by the Siferd Farms to construct a ninety-four unit condominium development located at the east end of Silver Creek Drive in Allen Township with the following conditions:

- **A second point of access into the site is created from CR 99 (HRPC)**
- **Receive approval from the County Engineer for the access off Silver Creek Drive (HRPC)**
- **Begin the annexation process with the City of Findlay (HRPC)**
- **Construction plans are approved by the Engineering Office (Engineering)**

DISCUSSION

Todd Jenkins from Peterman Associates prepared the plans for applicant and was present to answer questions.

Matt Cordonnier asked if Mr. Jenkins could confirm if the development would be phased. Mr. Cordonnier said that he would like to see the phasing go east to west to ensure the construction of an access point onto County Road 99. Mr. Jenkins stated that they are working on ways to create the second access point to the site. They recently heard that a church was interested in the abutting lot to the east of the site along CR 99. They were interested in discussing a shared access for the site with them. Mr. Cordonnier stated that staff viewed the second access point off CR 99 was necessary for the development.

Mayor Muryn noted that when they review these types of developments, they want to be mindful of the existing community. She noted that they met the requirements for water and access, but we have received emails from neighboring residents concerned about the drainage. Todd Jenkins noted that the project would be annexed and that the drainage would be addressed with City Engineer Jeremy Kalb.

Matt Cordonnier asked if Mr. Jenkins could address the basic concepts of the dry ponds for the audience. Mr. Jenkins said the plans showed two proposed additional dry ponds near the existing dry pond at the southwest corner of the site. The site will have all its stormwater collected by storm sewer on site, and released towards the dry ponds. The dry pond is designed to release water at a slower rate than the current farmland to ensure that it does not have a negative impact downstream. Matt asked if this development would have any negative impacts to Howard Run, which runs through the property. Todd noted that it will not and that it will be built to the 100-year storm event as required.

Jackie Schroeder asked how wide the drive width is. Todd said it would be 26 feet and that the condominium association would maintain it.

Gary Steed, who lives at 3805 Forest Trail Drive, spoke regarding the development. He said that he would like to see a second access, which had been already addressed. He wanted to say he had concerns about the drainage as well.

Brent Howard lives across from Gary Steed at 1545 Silver Creek Drive. He was afraid that this development was not in keeping with the Woods of Hillcrest neighborhood. He noted that Silver Creek Drive would not be large enough to accommodate the increased amount of traffic. He says that his sump pump is already stressed and that this could be a negative impact. He was also afraid that the development would ruin the natural aesthetic of the community.

Paul Schmelzer spoke next from the audience. He noted that the site is unzoned, so that there are many worse things that could go into the site. He thought it was a win for the neighborhood that the development was condominiums rather than apartments. He said he was confident that the Engineer's Office will address the drainage. Mr. Schmelzer lives on the other side of the pond to the south side of the development. He wondered if CPC could allow the developers to encroach in the setback on the north side so that they did not need to remove as many trees on the pond. This could allow a riparian easement to be added on the south and west sides of the property. He thought that this actually would benefit the development and keep a better aesthetic. Todd said

they could accommodate that. Matt Cordonnier echoed that he thought the riparian easement would be a benefit and that it could be included as a condition.

Mr. Schmelzer offered that if the development could approach the county engineer to get a driveway permit first, they could have the church get access off their driveway instead of the other way. Matt Cordonnier noted he liked that setup better and said that he wanted the access to act like a roadway rather than an aisle off a parking lot. In the end, it is up to the developer to work with the neighbor to see if they can come to an agreement.

Debra Rollins spoke next from the audience. She noted that the pond to the south of the development has overflowed its banks and gone into their yards. She was worried that this development would overwhelm this existing pond further. She stated that the pond was originally a ditch that was expanded. She asked Mr. Jenkins how water would flow through the site. Mr. Jenkins said that the water was designed to flow to the dry detention ponds on the southwest corner.

Brent Howard came forward again. He was worried that there are other areas of Findlay that could accommodate a denser development like this. He thought it was too many units for this site. Matt Cordonnier noted that the site was reviewed using the City of Findlay zoning code, and the density was within the standards. Per the code, the development could have a maximum of 123 units, which is 29 units more than proposed.

Dan Clinger asked if they needed to notify Ohio Power to build a road under their power line easement. Mr. Jenkins said that he did not believe he was required but that they would before starting the development.

Dan Clinger asked if the units would have patios. Mr. Jenkins confirmed they would. Mr. Clinger noted that there was a sanitary easement on the property as well, so he was concerned that they would not be able to fit a patio on some of the units. Mr. Jenkins said that they were aware and that they intended to work around this.

Dan DeArment asked if they considered removing those four units in the middle of the site and put in a pond. Todd Jenkins said it was an option, but that they wanted to move forward with this configuration now.

Dan DeArment asked if the road name would be Loop Drive as shown on the plan. Todd Jenkins said that was just a placeholder and would have a different name in the end.

Todd Jenkins was asked to address the two dry ponds. He explained the storm sewers would collect the water and send it towards the new dry ponds. There was a question from the audience about how this would impact the tile in the field. Todd said that the tile would be removed during the construction. The audience asked if they considered building a wet pond instead of the dry ponds. Todd said the only difference was that a wet pond would have a base level of water compared to a dry pond that would only fill up during storm events. For both, there is an outlet pipe designed to release the water at a slower rate over a 24-hour period.

Matt Cordonnier noted that after the 2007 flood, the city and county subdivision regulations were greatly increased. The older subdivisions were only required to build to handle a 25-year storm event. After 2007, the standards were increased to a 100-year storm event, which is substantially

better for the neighbors.

Paul Schmelzer stepped forward again to offer that he would be happy to discuss any questions his neighbors had regarding drainage. He did note that he had concerns about the way the current subdivision standards read regarding outlet structures. This development is more valuable because it is next to Howard Run. There is a stipulation that any residential development have a path for overflow water to reach a point of discharge. A residential development that is further from a point of discharge has to set up easements to get to the point of discharge. Looking into the future long term, he fears this is cutting off desirable areas from being developed. Developers have costs associated to build. Adding a requirement for an easement becomes cost prohibitive and kills developments. It in fact incentivizes land next to ditches for residential development because it is the land closest to the discharge point, which seems to be the opposite of where residential should be developed.

Dennis Powell from the audience spoke next. He stated that he was worried that the increase in traffic would be detrimental to the existing neighborhood. There are not any sidewalks in the development, and people walk in the street. He was worried that people may get hit by cars if there is an increase in traffic. Brent Howard echoed his concerns. He feels that there is a better place for this type of development to go.

Matt Cordonnier noted that the existing Woods of Hillcrest neighborhood is in Allen Township, and Allen Township does not require sidewalks. He said that he sympathizes that the neighborhood does not have sidewalks. The proposed condominium development would need to have sidewalks since it would need to be annexed. He also noted that the secondary access point to CR 99 was essential so that they would reduce the amount of traffic flowing through the neighborhood. Phasing the development from east to west would also limit the amount of traffic into the neighborhood since it would start with the entrance onto CR 99 rather than the neighborhood.

Dan DeArment asked if this would be a public street on the site. Mr. Cordonnier responded that the site would be entirely private property. There is no public right-of-way required for a condominium development.

MOTION

Mayor Muryn made a motion to **approve APPLICATION FOR SITE PLAN REVIEW #SP-16-2021 filed by the Siferd Farms to construct a ninety-four unit condominium development located at the east end of Silver Creek Drive in Allen Township with the following conditions:**

- **A second point of access into the site is created from CR 99 (HRPC)**
- **Receive approval from the County Engineer for the access off Silver Creek Drive (HRPC)**
- **Begin the annexation process with the City of Findlay (HRPC)**
- **Construction Plans approved by City Engineer's Office (Engineering)**
- **Allow the northern boundary have a 10 foot setback to allow for the creation of a riparian easement along the south and west boundary, the size of which can be addressed administratively with CPC staff**
- **Phasing the development from east to west, with access from CR 99 first**

2nd: Jackie Schroeder

VOTE: Yay (4) Nay (0) Abstain (0)

ADJOURNMENT

Christina Murn
Mayor

Rob Martin
Service Director

Findlay Fire Department
Monthly Activities Report - 2021
 Submitted By: Joshua S. Eberle, Fire Chief

| Fire Statistics | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|--|------------|------------|------------|------------|------------|------------|------------|----------|----------|----------|----------|----------|
| Fires | 5 | 5 | 8 | 7 | 9 | 9 | 5 | | | | | |
| Assist Other Agency | 111 | 90 | 94 | 91 | 75 | 116 | 113 | | | | | |
| Emergency Medical Service (EMS) | 24 | 28 | 21 | 16 | 22 | 19 | 20 | | | | | |
| Car Accidents | 16 | 12 | 25 | 11 | 24 | 15 | 15 | | | | | |
| Rescues (Extrication, Water, Elevator) | 1 | 3 | 4 | 3 | 3 | 2 | 3 | | | | | |
| Hazmat | 7 | 9 | 8 | 8 | 12 | 9 | 12 | | | | | |
| Good Intent | 9 | 6 | 7 | 2 | 5 | 2 | 4 | | | | | |
| Burning Complaints | 1 | 1 | 3 | 8 | 6 | 3 | 3 | | | | | |
| False Alarms | 26 | 25 | 25 | 30 | 27 | 34 | 25 | | | | | |
| Totals | 200 | 179 | 195 | 176 | 183 | 209 | 200 | 0 | 0 | 0 | 0 | 0 |

| Runs by District | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|----------|----------|----------|----------|----------|
| Station 1 - (South Main St) | 60 | 71 | 73 | 65 | 65 | 82 | 62 | | | | | |
| Station 2 - (North Main St) | 56 | 50 | 56 | 51 | 44 | 58 | 60 | | | | | |
| Station 3 - (Tiffin Ave) | 43 | 28 | 31 | 31 | 36 | 27 | 33 | | | | | |
| Station 4 - (CR 236) | 41 | 30 | 35 | 29 | 38 | 42 | 45 | | | | | |
| Totals | 200 | 179 | 195 | 176 | 183 | 209 | 200 | 0 | 0 | 0 | 0 | 0 |

Fire Prevention Bureau

| Construction | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|-------------------------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Code Interpretations | 2 | 3 | | 3 | 2 | 1 | | | | | | |
| Inspections | 8 | | 2 | | | 3 | 5 | | | | | |
| Plan Reviews | 2 | 1 | | | 2 | 2 | 1 | | | | | |
| System Acceptance Tests | 1 | | | | 1 | | 2 | | | | | |
| Totals | 13 | 4 | 2 | 3 | 5 | 6 | 8 | 0 | 0 | 0 | 0 | 0 |

| Existing Structure - Additions | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|
| Code Interpretations | 5 | 2 | 2 | 4 | 1 | 1 | 8 | | | | | |
| Inspections | 9 | 7 | 6 | 8 | 2 | 6 | 2 | | | | | |
| Plan Reviews | 6 | 5 | 10 | 7 | 13 | 5 | 7 | | | | | |
| System Acceptance Tests | 11 | 7 | 4 | 6 | 4 | 5 | 6 | | | | | |
| Totals | 31 | 21 | 22 | 25 | 20 | 17 | 23 | 0 | 0 | 0 | 0 | 0 |

| Fire Investigations | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|-------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Cause and Determination | | | | | | | | | | | | |
| Accidental | 1 | 1 | 2 | 2 | | 1 | | | | | | |
| Undetermined | 2 | | | | | | 1 | | | | | |
| Incendiary | | | | | | | | | | | | |
| Fire Investigation Activities | | | | | | | | | | | | |
| Follow-up | 2 | 1 | 7 | 7 | | | 4 | | | | | |
| Interviews | 2 | | | | | | | | | | | |
| Assists | | | | | | | | | | | | |
| Totals | 7 | 2 | 9 | 9 | 0 | 1 | 5 | 0 | 0 | 0 | 0 | 0 |

| Inspections | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|-----------------------------|-----------|-----------|-----------|----------|-----------|-----------|------------|----------|----------|----------|----------|----------|
| Assembly | 1 | | 1 | | | 15 | 41 | | | | | |
| Business | 9 | 4 | 10 | 4 | 7 | 11 | 50 | | | | | |
| Education K-12 | | | 1 | | | | 1 | | | | | |
| Education Pre-School | 3 | 1 | 1 | | 2 | 1 | | | | | | |
| Factory | | | | | | 1 | 1 | | | | | |
| Mercantile | | | | | | 40 | 39 | | | | | |
| Hazardous / Fireworks | | | | | | | | | | | | |
| Institutional | | 2 | | | | | | | | | | |
| Mercantile | | | | | | | | | | | | |
| Residential | | 8 | | 1 | 1 | 4 | 2 | | | | | |
| Adoption / Foster Care | 1 | 3 | 1 | | 1 | | | | | | | |
| Pre-Fire Plan | 2 | 18 | 15 | | 5 | 9 | 1 | | | | | |
| Storage | 1 | | 1 | | | 1 | 4 | | | | | |
| Utility Mobile Food Vendors | | | | | | | | | | | | |
| Utility Outbuildings | | | | | | | | | | | | |
| Vacant Structures | | | 1 | | | | | | | | | |
| Totals | 17 | 36 | 31 | 5 | 16 | 82 | 139 | 0 | 0 | 0 | 0 | 0 |

| Prevention | | | | | | | | | | | | |
|--------------------------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|
| Code Interpretations | 4 | 4 | 1 | 10 | 7 | 1 | 8 | | | | | |
| Complaints | 1 | 1 | 5 | 1 | 3 | | 1 | | | | | |
| Fireworks Exhibitions / Events | | | | 3 | 2 | 3 | 3 | | | | | |
| Knox Box Consults/Maint. | 1 | | 4 | 1 | 3 | 3 | 1 | | | | | |
| Other | | | | | | | 1 | | | | | |
| Fire Plan Updates | | | | | | | | | | | | |
| Pre-Fire Plan | 1 | | | | | | | | | | | |
| Property Research | 1 | 6 | 5 | 3 | 1 | 2 | 2 | | | | | |
| Safety Presentations | | | | | 2 | | 1 | | | | | |
| Re-inspections | | 24 | 3 | 4 | 1 | 3 | 38 | | | | | |
| Background Checks | | | | | | 2 | | | | | | |
| Totals | 8 | 35 | 18 | 22 | 19 | 14 | 55 | 0 | 0 | 0 | 0 | 0 |

| Public Presentations | | | | | | | | | | | | |
|----------------------------|-----------|-----------|----------|----------|----------|----------|-----------|----------|----------|----------|----------|----------|
| Station Tours | | | | | | | | | | | | |
| Truck Visits | | | | | | | | | | | | |
| Meetings Attended | 5 | 7 | | 7 | 3 | 1 | 4 | | | | | |
| School / Seminars Attended | 6 | 6 | | | 6 | 3 | 10 | | | | | |
| Birthday Parade / Drive-by | | | | | | | | | | | | |
| Community Connection | | | | | | 6 | | | | | | |
| Safety Presentations | | 1 | | | | | | | | | | |
| Totals | 11 | 13 | 0 | 7 | 9 | 4 | 14 | 0 | 0 | 0 | 0 | 0 |

City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

Robert K. Ring, Chief of Police
318 Dorney Plaza, Room 116 • Findlay, OH 45840
Phone: 419-424-7194 • Fax: 419-424-7296
www.findlayohio.com

August 3, 2021

Honorable Council:

Attached are the Findlay Police Department activity stats for July 2021.

Sincerely,



Robert K. Ring
Chief of Police

FINDLAY POLICE DEPARTMENT

Monthly Activities Report - 2021

| Category | 2021 | | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
|---------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| | Total | Avg | Total | Total | Total | Total | Total | Total | Total | Total | Total | Total | Total | Total |
| Detective Division | | | | | | | | | | | | | | |
| City (Law Director) | 654 | 93.43 | 99 | 62 | 67 | 91 | 108 | 118 | 109 | | | | | |
| County | 292 | 41.71 | 41 | 38 | 25 | 45 | 56 | 40 | 47 | | | | | |
| Juvenile | 50 | 7.14 | 9 | 4 | 10 | 9 | 4 | 7 | 7 | | | | | |

| | | | | | | | | | | | | | | |
|-------------------------------|----|-------|----|----|----|----|----|---|----|--|--|--|--|--|
| Vice Narcotics/Metrich | | | | | | | | | | | | | | |
| Narcotics Investigation | 68 | 9.71 | 15 | 0 | 14 | 8 | 10 | 7 | 14 | | | | | |
| Felony | | | | | | | | | | | | | | |
| Arrests | 46 | 6.57 | 3 | 6 | 7 | 12 | 9 | 5 | 4 | | | | | |
| Charges | 89 | 12.71 | 5 | 13 | 13 | 21 | 22 | 9 | 6 | | | | | |
| Misdemeanor | | | | | | | | | | | | | | |
| Arrests | 1 | 0.14 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Charges | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Drug Talks | 1 | 0.17 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | | | | |

| | | | | | | | | | | | | | | |
|----------------------------------|--------|---------|-------|-------|-------|-------|-------|-------|-------|--|--|--|--|--|
| Patrol Division | | | | | | | | | | | | | | |
| Traffic Stops | 3,059 | 437.00 | 644 | 441 | 442 | 336 | 346 | 338 | 512 | | | | | |
| Citations | 1,557 | 222.43 | 212 | 193 | 295 | 173 | 241 | 202 | 241 | | | | | |
| OVI | 117 | 16.71 | 16 | 10 | 22 | 12 | 20 | 13 | 24 | | | | | |
| Accidents | | | | | | | | | | | | | | |
| Non-Injury | 469 | 67.00 | 55 | 62 | 85 | 51 | 77 | 71 | 68 | | | | | |
| Injury | 105 | 15.00 | 11 | 12 | 20 | 11 | 21 | 16 | 14 | | | | | |
| Complaints | | | | | | | | | | | | | | |
| Homicide | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Robbery | 2 | 0.29 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | | | | | |
| Assault | 297 | 42.43 | 32 | 33 | 41 | 50 | 40 | 45 | 56 | | | | | |
| Sex Offenses | 70 | 10.00 | 5 | 12 | 10 | 21 | 10 | 6 | 6 | | | | | |
| Unlawful Entry | 62 | 8.86 | 8 | 0 | 14 | 7 | 11 | 8 | 14 | | | | | |
| Theft/Fraud/Shoplifting | 679 | 97.00 | 106 | 78 | 122 | 107 | 87 | 93 | 86 | | | | | |
| Motor Vehicle Theft | 49 | 6.17 | 3 | 3 | 7 | 11 | 5 | 8 | 12 | | | | | |
| Arson | 2 | 0.33 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | | | | | |
| Criminal Damage/Vandalism | 156 | 22.29 | 26 | 6 | 25 | 16 | 31 | 33 | 19 | | | | | |
| Domestic Dispute | 465 | 66.43 | 60 | 61 | 73 | 64 | 76 | 71 | 60 | | | | | |
| Alcohol/Drug | 374 | 53.43 | 40 | 37 | 44 | 53 | 58 | 61 | 81 | | | | | |
| Warrants Served | 659 | 94.14 | 93 | 76 | 91 | 99 | 74 | 121 | 105 | | | | | |
| Arrests | 1,211 | 173.00 | 163 | 148 | 182 | 175 | 169 | 191 | 183 | | | | | |
| Reports Generated | 18,298 | 2614.00 | 2,489 | 2,344 | 2,701 | 2,550 | 2,712 | 2,643 | 2,859 | | | | | |
| School Walk Thru/Public Relation | 195 | 27.86 | 11 | 33 | 54 | 50 | 44 | 1 | 2 | | | | | |

| | | | | | | | | | | | | | | |
|--------------------------------|---|------|---|---|---|---|---|---|---|--|--|--|--|--|
| Special Assignment Unit | | | | | | | | | | | | | | |
| Events | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Arrests | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Traffic Citations | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Traffic Warning | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| OVI | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Minor Misdemeanor Citations | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Warrants Served | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Alcohol/Drug Offenses | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Weapons Offenses | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Cases Referred for Charges | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Surveillance Details | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Assists to other PD Divisions | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |

| | | | | | | | | | | | | | | |
|-------------------------|-------|--------|-----|-----|-----|-----|-----|-----|-----|--|--|--|--|--|
| Municipal Court | | | | | | | | | | | | | | |
| Papers Processed | 1,815 | 259.29 | 203 | 244 | 287 | 271 | 235 | 277 | 298 | | | | | |
| Paper Service Hours | 809 | 115.57 | 103 | 115 | 125 | 122 | 115 | 124 | 105 | | | | | |
| Security Hours | 382 | 54.57 | 61 | 49 | 53 | 52 | 54 | 54 | 59 | | | | | |
| Prisoners To/From Court | 1 | 0.14 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Miles Driven | 5,500 | 785.71 | 620 | 769 | 926 | 726 | 798 | 895 | 766 | | | | | |
| Summons | 500 | 71.43 | 68 | 79 | 87 | 61 | 77 | 57 | 71 | | | | | |
| Overtime Hours | 4 | 0.57 | 0 | 1 | 2 | 0 | 0 | 0 | 1 | | | | | |



OFFICE OF
THE MAYOR
CHRISTINA M. MURYN

Rob Martin BSN, MBA
Service-Safety Director

August 4, 2021

Honorable City Council
City of Findlay, Ohio

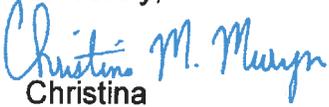
Dear Honorable Council Members:

The second quarter Key Performance Indicators or “KPIs” have been compiled and the summary report has been prepared. These are the performance measurements we monitor for each department on a continuous basis. The full KPI document, “Findlay Performs,” can be found on the City website: <https://www.findlayohio.com/performance>

These KPIs are a critical tool we use to measure our service delivery and operational effectiveness. They allow us to see our progress towards goals we set for continuous improvement.

If you have ideas on other valuable KPI's that you would like to have considered, please do not hesitate to email them to me or set up a time to discuss.

Sincerely,


Christina

Findlay Performs

Summary



Summary of the City of Findlay's Key Performance Indicators (KPIs) through June 30, 2021

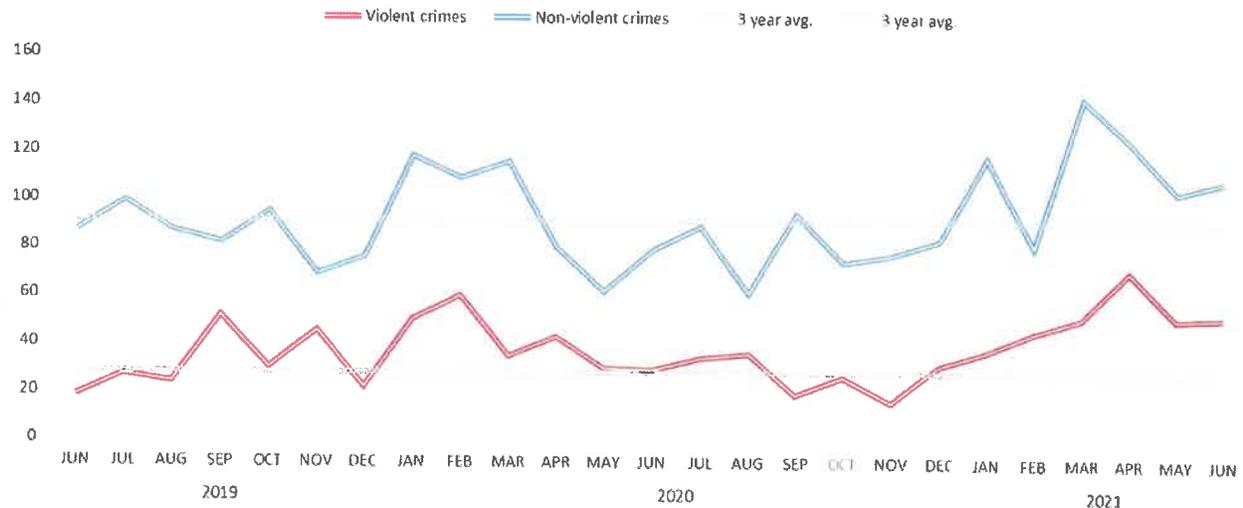
The full set of KPIs can be found at: www.findlayohio.com/performance

| Area | Comments |
|-------------------|--|
| Enterprise | Most KPIs are at or exceeding targets. Sick leave at WPC is high due to some FMLA usage. |
| Police | KPIs are on target except for: <ul style="list-style-type: none"> •Crime rates are over the 3 year average.* Crime rates appear higher due to the decrease experienced during the pandemic in 2020, as well as implementing a more comprehensive data collection system at the beginning of 2020. •Community outreach is below target due COVID-19 related limitations |
| Fire | KPIs are at or just below targets |
| Public Works | All KPIs are at or exceeding targets |
| Recreation | Some KPIs are below target due to canceling activities related to COVID-19 |
| Zoning | All KPIs are at expected levels |
| Water | KPIs are at or near targets |
| Sewer | KPIs are at or near targets |
| Airport | KPIs are at or near targets |
| Engineering | All KPIs are at or near targets |
| Income Tax | KPIs are at or near targets |
| Computer Services | KPIs are at or near targets |

* See related graph below.

Police

CRIME INCIDENTS



THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**
Report for the month of: **July 2021**

Date of completion of most
recent physical inventory
07/08/2021

| | | B | C | D | E | F | G | H | T | V |
|---|-----------|---------------|-----------|---------------|-----------------------------------|-----------|----------|-------------|------------|----------------|
| | | Misdeemeanors | O.V.I. | Other Traffic | Personal Injury & Property Damage | Contracts | F.E.D. | Other Civil | TOTAL | Visiting Judge |
| Pending beginning of period | 1 | 163 | 85 | 107 | 1 | 14 | 1 | 0 | 371 | 0 |
| New cases filed | 2 | 38 | 11 | 26 | 0 | 2 | 0 | 0 | 77 | 0 |
| Cases transferred in, reactivated or redesignated | 3 | 3 | 1 | 3 | 0 | 0 | 0 | 0 | 7 | 0 |
| TOTAL (Add lines 1-3) | 4 | 204 | 97 | 136 | 1 | 16 | 1 | 0 | 455 | 0 |
| Jury trial | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Court trial | 6 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 1 |
| Default | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Guilty or no contest plea to original charge | 8 | 8 | 9 | 21 | 0 | 0 | 0 | 0 | 38 | 4 |
| Guilty or no contest plea to reduced charge | 9 | 2 | 0 | 5 | 0 | 0 | 0 | 0 | 7 | 0 |
| Dismissal for lack of speedy trial(criminal) or want of prosecution (civil) | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Dismissals | 11 | 18 | 1 | 8 | 0 | 1 | 0 | 0 | 28 | 4 |
| Transfer to another judge or court | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Referral to private judge | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Unavailability of party for trial or sentencing | 14 | 4 | 0 | 5 | 0 | 0 | 0 | 0 | 9 | 0 |
| Bankruptcy stay or interlocutory appeal | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other terminations | 16 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 3 | 0 |
| TOTAL (Add lines 5-16) | 17 | 32 | 11 | 40 | 0 | 3 | 0 | 0 | 86 | 0 |
| Pending end of period (Subtract line 17 from line 4) | 18 | 172 | 86 | 96 | 1 | 13 | 1 | 0 | 369 | 0 |
| Cases pending beyond time guideline | 19 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number of months oldest case is beyond time guideline | 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cases submitted awaiting sentencing or judgment beyond time guideline | 21 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

FTP 8/19/2021

Fax to:
(614) 387-9419
-OR-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

| | |
|--|------|
| ALAN D HACKENBERG | Date |
| Preparer's name and telephone number if other than judge (print or type) | Date |
| ALAN D HACKENBERG | Date |

THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**
 Report for the month of: **July 2021**

| | A | B | C | D | E | F | G | H | I | T | |
|---|----------|--------------|----------|---------------|----------------------------|-----------|--------|-------------|--------------|-------|------|
| | Felonies | Misdemeanors | O.M.V.I. | Other Traffic | Personal Injury & Property | Contracts | F.E.D. | Other Civil | Small Claims | TOTAL | |
| Pending beginning of period | 1 | 2 | 81 | 8 | 226 | 4 | 339 | 23 | 0 | 179 | 862 |
| New cases filed | 2 | 14 | 155 | 32 | 719 | 0 | 118 | 15 | 0 | 97 | 1150 |
| Cases transferred in, reactivated or redesignated | 3 | 0 | 29 | 1 | 40 | 0 | 1 | 1 | 0 | 3 | 75 |
| TOTAL (Add lines 1-3) | 4 | 16 | 265 | 41 | 985 | 4 | 458 | 39 | 0 | 279 | 2087 |
| Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults) | 5 | 0 | 16 | 2 | 12 | 1 | 80 | 7 | 0 | 0 | 118 |
| Hearing by Magistrate (Include guilty or no contest pleas and defaults) | 6 | | 4 | 0 | 27 | 0 | 0 | 0 | 0 | 51 | 82 |
| Transfer (Include waivers of preliminary hearing and individual judge assignments) | 7 | 7 | 82 | 22 | 50 | 0 | 2 | 1 | 0 | 0 | 164 |
| Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other dismissals (Include dismissals at preliminary hearing) | 9 | 3 | 6 | 0 | 7 | 0 | 18 | 4 | 0 | 35 | 73 |
| Violations Bureau | 10 | | 0 | | 593 | | | | | | 593 |
| Unavailability of party for trial or sentencing | 11 | 0 | 24 | 3 | 43 | 0 | 0 | 0 | 0 | 0 | 70 |
| Bankruptcy stay or interlocutory appeal | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other terminations | 13 | 0 | 23 | 2 | 10 | 0 | 6 | 0 | 0 | 0 | 41 |
| TOTAL (Add lines 5-13) | 14 | 10 | 155 | 29 | 742 | 1 | 106 | 12 | 0 | 86 | 1141 |
| Pending end of period (Subtract line 14 from line 4) | 15 | 6 | 110 | 12 | 243 | 3 | 352 | 27 | 0 | 193 | 946 |
| Cases pending beyond time guideline | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number of months oldest case is beyond time guideline | 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

FTP 8/1/2021

Fax to:
 (614) 387-9419
 -or-
Mail to:
 Court Statistical Reporting Section
 Supreme Court of Ohio
 65 South Front Street, 6th Floor
 Columbus, Ohio 43215-3431

ALAN D HACKENBERG

Date

Preparer's name and telephone number if other than judge (print or type)

Date

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT**

Judge: **STEPHANIE M BISHOP**

Date of completion of most recent physical inventory

05/12/2021

Report for the month of : **July 2021**

| | | B | C | D | E | F | G | H | T | V |
|--|-----------|--------------|-----------|---------------|-----------------------------------|-----------|----------|-------------|------------|----------------|
| | | Misdemeanors | O.V.I. | Other Traffic | Personal Injury & Property Damage | Contracts | F.E.D. | Other Civil | TOTAL | Visiting Judge |
| Pending beginning of period | 1 | 182 | 79 | 109 | 1 | 16 | 1 | 0 | 388 | 0 |
| New cases filed | 2 | 44 | 11 | 24 | 0 | 0 | 1 | 0 | 80 | 0 |
| Cases transferred in, reactivated or redesignated | 3 | 3 | 0 | 5 | 0 | 0 | 0 | 0 | 8 | 0 |
| TOTAL (Add lines 1-3) | 4 | 229 | 90 | 138 | 1 | 16 | 2 | 0 | 476 | 0 |
| Jury trial | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Court trial | 6 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 |
| Default | 7 | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| Guilty or no contest plea to original charge | 8 | 18 | 13 | 21 | | | | | 52 | 2 |
| Guilty or no contest plea to reduced charge | 9 | 1 | 0 | 2 | | | | | 3 | 0 |
| Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Dismissals | 11 | 12 | 1 | 7 | 0 | 1 | 0 | 0 | 21 | 0 |
| Transfer to another judge or court | 12 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 2 | 0 |
| Referral to private judge | 13 | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| Unavailability of party for trial or sentencing | 14 | 5 | 0 | 1 | 0 | 0 | 0 | 0 | 6 | 0 |
| Bankruptcy stay or interlocutory appeal | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other terminations | 16 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 2 | 0 |
| TOTAL (Add lines 5-16) | 17 | 38 | 15 | 33 | 0 | 1 | 0 | 0 | 87 | 0 |
| Pending end of period (Subtract line 17 from line 4) | 18 | 191 | 75 | 105 | 1 | 15 | 2 | 0 | 389 | 0 |
| Cases pending beyond time guideline | 19 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number of months oldest case is beyond time guideline | 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cases submitted awaiting sentencing or judgment beyond time guideline | 21 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

FTP 8/9/2021

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

| | |
|--|------|
| STEPHANIE M BISHOP | Date |
| Preparer's name and telephone number if other than judge (print or type) | Date |
| ALAN D HACKENBERG | Date |

MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE
 STEPHANIE M. BISHOP, JUDGE
 HEATHER M EIGEL, CLERK
 DAVID D. BEACH
 Director of Court Services

FINDLAY MUNICIPAL COURT
 318 DORNEY PLAZA RM 206
 FINDLAY, OHIO 45839
 TELEPHONE 419-424-7141
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for July, 2021

PAGE 1

| | *****CURRENT YEAR***** | | *****LAST YEAR***** | |
|----------------------------------|------------------------|--------------|---------------------|--------------|
| | MTD | YTD | MTD | YTD |
| CASES FILED: | | | | |
| TRAFFIC | 751 | 5,057 | 695 | 3,569 |
| TRAFFIC COMPANION | 93 | 620 | 109 | 554 |
| TRAFFIC OVERTIME PARKING | - | - | 1 | 1 |
| CRIMINAL | 169 | 1,123 | 157 | 955 |
| CRIMINAL COMPANION | 15 | 97 | 12 | 96 |
| SEARCH WARRANT | 9 | 42 | 11 | 59 |
| CIVIL | 132 | 879 | 96 | 1,415 |
| SMALL CLAIMS | 97 | 620 | 100 | 550 |
| EXTRADITION | 3 | 14 | 2 | 18 |
| HABITUAL TRAFFIC VIOLATOR | 1 | 5 | - | - |
| OTHER | 8 | 146 | 13 | 92 |
| TOTALS | 1,278 | 8,603 | 1,196 | 7,309 |
| COURT PROCEEDINGS: | | | | |
| Admin License Suspension | 1 | 4 | - | - |
| APPEAL DOG DESIGNATION | - | 1 | 1 | 1 |
| Arraignment | 894 | 6,374 | 800 | 4,920 |
| Attachment | 4 | 31 | 1 | 67 |
| Bond | 3 | 21 | 4 | 16 |
| Civil Status Conference | 2 | 15 | 1 | 26 |
| COMMUNITY SERVICE REVIEW | 24 | 138 | 10 | 147 |
| Contempt of Court | 46 | 277 | 34 | 259 |
| CONTESTED DUS CONTEMPT HEARING | 4 | 9 | - | - |
| Contested Small Claims | 2 | 8 | - | 4 |
| Continued | 603 | 4,311 | 652 | 4,984 |
| Damages | 3 | 7 | 1 | 23 |
| Debtors Examination | 32 | 156 | 26 | 119 |
| Default | - | 3 | - | 4 |
| Desk Review | 129 | 1,207 | 84 | 1,186 |
| DIVERSION PLEA | 2 | 26 | 3 | 17 |
| DUS CLINIC | - | 72 | - | - |
| DUS DIVERSION REVIEW | 5 | 71 | 7 | 48 |
| Expungement | - | 36 | 8 | 39 |
| Extradition | 3 | 11 | 2 | 13 |
| Forcible Detention | 13 | 78 | 15 | 115 |
| Garnishment | 1 | 5 | - | 5 |
| Hearing on Motion | 7 | 71 | 15 | 70 |
| HEARING ON MOTION TO SEAL RECORD | 5 | 16 | - | - |
| HEARING ON WARRANT | - | 246 | 47 | 94 |
| Jury Trial | - | 3 | - | 2 |
| Limited Privileges | - | 4 | - | 1 |
| Marriage | 2 | 23 | 3 | 12 |
| Miscellaneous | - | 22 | - | 12 |
| Motion to Compel | - | - | - | 1 |
| Motion to Dismiss | - | - | - | 1 |
| Motion to Vacate Judgment | 1 | 1 | - | - |
| Motion to Withdraw as Counsel | - | 8 | 4 | 20 |
| Plea | 103 | 694 | 113 | 775 |
| Preliminary | 5 | 45 | 8 | 56 |

| | *****CURRENT YEAR***** | | *****LAST YEAR***** | |
|-----------------------------|------------------------|---------------|---------------------|---------------|
| | MTD | YTD | MTD | YTD |
| Pre-Trial | 188 | 1,290 | 186 | 1,115 |
| Pre-Trial with Judge | 48 | 394 | 76 | 508 |
| Reconsideration of Sentence | - | 9 | 4 | 28 |
| Restitution | 1 | 1 | 3 | 12 |
| Revivor | 4 | 71 | 33 | 64 |
| Revocation | 8 | 79 | 23 | 111 |
| RULE 4 | - | 1 | - | - |
| SECOND PRETRIAL | 88 | 643 | 60 | 640 |
| Sentencing | 15 | 67 | 5 | 60 |
| Small Claims | 68 | 439 | 53 | 412 |
| STATUS CONFERENCE | 1,009 | 9,333 | 699 | 4,788 |
| Suppression | 2 | 18 | 4 | 19 |
| TELEPHONE PRETRIAL | 29 | 201 | 11 | 66 |
| Trial | 6 | 36 | 5 | 30 |
| WRIT OF RESTITUTION | 13 | 62 | 14 | 94 |
| WRITTEN PLEA | 13 | 60 | 6 | 42 |
| TOTALS | <u>3,386</u> | <u>26,698</u> | <u>3,021</u> | <u>21,026</u> |

| | *****CURRENT YEAR***** | | *****LAST YEAR***** | |
|--------------------------------|------------------------|-------|---------------------|-------|
| | MTD | YTD | MTD | YTD |
| CRIMINAL VIOLATIONS: | | | | |
| ASSAULT | 2 | 24 | 3 | 36 |
| BURGLARY | - | 1 | - | 1 |
| CONTEMPT | - | 16 | - | 2 |
| CRIMINAL DAMAGING | 5 | 15 | 2 | 16 |
| CRIMINAL TRESPASS | 9 | 40 | 5 | 28 |
| DISORDERLY CONDUCT | 13 | 77 | 13 | 59 |
| DOMESTIC VIOLENCE | 18 | 107 | 21 | 126 |
| DRUG ABUSE | 51 | 380 | 40 | 251 |
| OPEN CONTAINER PROHIBITED | 1 | 16 | 5 | 29 |
| OVI | - | 1 | - | 2 |
| RESISTING ARREST | 3 | 12 | 3 | 12 |
| ROBBERY | - | 1 | - | 2 |
| TELEPHONE HARASSMENT | 1 | 1 | 1 | 8 |
| THEFT | 10 | 126 | 20 | 141 |
| UNDERAGE CONSUMPTION | 1 | 7 | - | 6 |
| OTHER CRIMINAL | 70 | 412 | 56 | 334 |
| TOTALS | 184 | 1,236 | 169 | 1,053 |
| TRAFFIC VIOLATIONS: | | | | |
| ACD/SPEED | 18 | 154 | 20 | 137 |
| DISOBEYING TRAFFIC CONTROL DEV | 18 | 124 | 28 | 128 |
| DRIVING UNDER SUSPENSION | 60 | 432 | 59 | 341 |
| EXPIRED REGISTRATION | 22 | 42 | 10 | 104 |
| FAIL TO MAINTAIN CONTROL | 11 | 144 | 23 | 159 |
| FAILURE TO YIELD RIGHT OF WAY | 19 | 115 | 10 | 61 |
| LEAVING SCENE OF AN ACCIDENT | 2 | 27 | 8 | 41 |
| LEFT OF CENTER | 2 | 5 | 2 | 11 |
| OVERLOAD | 80 | 583 | 6 | 196 |
| OVI | 48 | 322 | 48 | 240 |
| PASSING A STOPPED SCHOOL BUS | - | 19 | - | 5 |
| RECKLESS OPERATION | - | 6 | 1 | 9 |
| SEAT BELT | 65 | 573 | 34 | 257 |
| SPEEDING | 366 | 2,198 | 397 | 1,509 |
| OVERTIME PARKING | - | - | 1 | 1 |
| OTHER TRAFFIC | 133 | 933 | 158 | 925 |
| TOTALS | 844 | 5,677 | 805 | 4,124 |

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

| ARRESTING AGENCY: | *****CURRENT YEAR***** | | *****LAST YEAR***** | |
|-----------------------------|------------------------|-------|---------------------|-------|
| | MTD | YTD | MTD | YTD |
| PATROL | | | | |
| OVERTIME PARKING | - | - | - | - |
| TRAFFIC OTHER | 561 | 3,551 | 460 | 2,266 |
| OMVI | 27 | 147 | 16 | 96 |
| CRIMINAL FELONIES | 2 | 12 | 1 | 2 |
| CRIMINAL MISDEMEANORS | 34 | 284 | 32 | 172 |
| SEARCH WARRANTS | - | 3 | 1 | 8 |
| FINDLAY P.D. (BY ORDINANCE) | | | | |
| OVERTIME PARKING | - | - | 1 | 1 |
| TRAFFIC OTHER | 181 | 1,261 | 172 | 1,006 |
| OMVI | 20 | 127 | 24 | 102 |
| CRIMINAL FELONIES | - | - | - | - |
| CRIMINAL MISDEMEANORS | 38 | 272 | 31 | 225 |
| SEARCH WARRANTS | - | - | - | - |
| FINDLAY P.D. (BY ORC) | | | | |
| OVERTIME PARKING | - | - | - | - |
| TRAFFIC OTHER | - | 2 | - | 5 |
| OMVI | - | 1 | - | 1 |
| CRIMINAL FELONIES | 11 | 47 | 6 | 60 |
| CRIMINAL MISDEMEANORS | 67 | 442 | 75 | 431 |
| SEARCH WARRANTS | 8 | 30 | 8 | 38 |
| SHERIFF | | | | |
| OVERTIME PARKING | - | - | - | - |
| TRAFFIC OTHER | 51 | 507 | 112 | 527 |
| OMVI | 1 | 48 | 8 | 38 |
| CRIMINAL FELONIES | 1 | 9 | - | 4 |
| CRIMINAL MISDEMEANORS | 24 | 111 | 19 | 107 |
| SEARCH WARRANTS | 1 | 9 | 1 | 9 |
| OTHERS | | | | |
| OVERTIME PARKING | - | - | - | - |
| TRAFFIC OTHER | 3 | 34 | 12 | 79 |
| OMVI | - | - | - | 5 |
| CRIMINAL FELONIES | - | - | - | - |
| CRIMINAL MISDEMEANORS | 7 | 42 | 5 | 48 |
| SEARCH WARRANTS | - | - | 1 | 4 |
| TOTALS | 1,037 | 6,939 | 985 | 5,234 |
| PROBATION: | | | | |
| ESTABLISHED | 14 | 105 | 31 | 110 |
| TERMINATED | 11 | 141 | 37 | 177 |
| CURRENT | 44 | 44 | 57 | 57 |
| TOTALS | 69 | 290 | 125 | 344 |

| ACTIVITIES ORDERED: | *****CURRENT YEAR***** | | *****LAST YEAR***** | |
|-------------------------------|------------------------|-------|---------------------|-------|
| | MTD | YTD | MTD | YTD |
| ALCOHOL/SUBSTANCE EVAL | - | 1 | - | - |
| ANGER MANAGEMENT | 11 | 75 | 16 | 98 |
| BENCH WARRANT TO AGENCY | - | 3 | 1 | 8 |
| COMMUNITY SERVICE | 259 | 1,873 | 318 | 1,189 |
| COMMUNITY SERVICE CITY | 1 | 3 | - | 5 |
| COMMUNITY SERVICE COUNTY | 7 | 9 | - | - |
| COMMUNITY SERVICE INDIVIDUAL | 4 | 98 | 18 | 131 |
| COMMUNITY SERVICE NO JAIL | 14 | 96 | 12 | 112 |
| DIP | 5 | 8 | 1 | 2 |
| DOMESTIC VIOLENCE PROGRAM | 24 | 104 | 12 | 108 |
| ELECTRONIC HOME MONITORING | - | 3 | 1 | 2 |
| EXECUTION TO AGENCY | - | 5 | 5 | 26 |
| HOUSE ARREST | 1 | 1 | - | - |
| JAIL | - | 1 | 4 | 28 |
| Jail Term Suspended Condition | 6 | 44 | 5 | 54 |
| MENTAL EVAL | - | 1 | - | - |
| NO CONTACT WITH VICTIM | - | 6 | 1 | 7 |
| Pay Restitution | 1 | 10 | - | - |
| Probation | 2 | 15 | - | 9 |
| SCRAM | 6 | 50 | 19 | 63 |
| STAR Program | 4 | 27 | 12 | 36 |
| TREATMENT CLEARVIEW SERV | 5 | 33 | 6 | 56 |
| TREATMENT FRC | - | 7 | 1 | 11 |
| TREATMENT MISCELLANEOUS | 2 | 16 | 10 | 62 |
| UCP | - | 23 | 6 | 41 |
| VIP | 1 | 4 | - | 4 |
| | 21 | 93 | 14 | 113 |
| TOTALS | 374 | 2,609 | 462 | 2,165 |

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

RECEIPTS DEPOSITED:

| | | | | |
|----------------------------|-------------------|-----------------------|-------------------|-----------------------|
| ALCOHOL MONITORING | \$2,457.62 | \$25,022.47 | \$2,879.00 | \$16,493.84 |
| BOND FEES | \$300.00 | \$2,346.33 | \$275.00 | \$3,030.00 |
| CIVIL DEPOSIT TENDERS | \$0.00 | \$678.00 | \$0.00 | \$2,232.22 |
| COURT COST | \$55,510.24 | \$421,573.85 | \$51,105.20 | \$402,606.52 |
| DUI ENFORCEMENT | \$2,814.39 | \$20,894.45 | \$2,623.89 | \$16,862.13 |
| ELECTRONIC IMAGING | \$4,345.09 | \$29,218.81 | \$3,473.50 | \$25,468.65 |
| FINES & FORFEITURES | 153,021.26 | \$1,267,440.16 | 130,223.10 | \$1,100,661.80 |
| FUND REIMBURSEMENT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| INDIGENT DRIVER ALCOHOL | \$592.90 | \$5,049.00 | \$511.58 | \$3,729.23 |
| INMATE MEDICAL EXPENSE | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| INTEREST | \$12.95 | \$160.14 | \$16.88 | \$356.07 |
| JAIL HOUSING | \$13,213.58 | \$134,675.01 | \$22,269.57 | \$115,756.77 |
| JAIL REIMBURSEMENT | \$324.46 | \$2,983.96 | \$419.79 | \$2,209.85 |
| LEGAL RESEARCH | \$2.00 | \$47.50 | \$6.00 | \$31.91 |
| MEDIATION | \$1,369.50 | \$9,152.50 | \$1,093.50 | \$7,989.41 |
| MISCELLANEOUS | \$24,059.90 | \$196,242.55 | \$23,338.25 | \$146,680.22 |
| MUNI COURT COMPUTERIZATION | \$6,936.80 | \$44,821.68 | \$3,511.41 | \$25,513.91 |
| MUNI COURT IMPROVEMENT | \$17,800.82 | \$116,554.84 | \$11,024.40 | \$80,600.06 |
| RESTITUTION | \$318.96 | \$5,052.86 | \$544.83 | \$5,470.26 |
| SPECIAL PROJECTS | \$29,175.87 | \$193,797.90 | \$18,740.63 | \$136,750.80 |
| STATE PATROL | \$23,953.57 | \$164,529.58 | \$19,667.33 | \$118,341.40 |
| TRAFFIC/CRIMINAL BONDS | \$9,882.66 | \$51,892.14 | \$10,161.77 | \$26,363.46 |
| | 346,092.57 | \$2,692,133.73 | 301,885.63 | \$2,237,148.51 |

DISTRIBUTIONS:

| | | | | |
|----------------------------|-------------------|-----------------------|-------------------|-----------------------|
| ALCOHOL MONITORING | \$2,457.62 | \$24,302.47 | \$2,879.00 | \$16,118.84 |
| BOND FEES | \$300.00 | \$2,321.33 | \$275.00 | \$3,030.00 |
| CIVIL DEPOSIT TENDERS | \$0.00 | \$903.00 | \$0.00 | \$3,536.41 |
| COURT COST | \$55,232.74 | \$419,985.22 | \$50,372.60 | \$400,831.42 |
| DUI ENFORCEMENT | \$2,807.61 | \$20,863.94 | \$2,623.89 | \$16,776.11 |
| ELECTRONIC IMAGING | \$4,339.09 | \$29,176.81 | \$3,476.50 | \$25,399.65 |
| FINES & FORFEITURES | 156,221.68 | \$1,271,789.27 | 132,624.31 | \$1,107,964.25 |
| FUND REIMBURSEMENT | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| INDIGENT DRIVER ALCOHOL | \$592.90 | \$5,049.00 | \$511.58 | \$3,704.23 |
| INMATE MEDICAL EXPENSE | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| INTEREST | \$12.95 | \$160.14 | \$16.88 | \$356.07 |
| JAIL HOUSING | \$12,716.08 | \$134,177.51 | \$22,269.57 | \$114,524.22 |
| JAIL REIMBURSEMENT | \$324.46 | \$2,983.96 | \$419.79 | \$2,209.85 |
| LEGAL RESEARCH | \$2.00 | \$47.50 | \$6.00 | \$31.91 |
| MEDIATION | \$1,367.50 | \$9,141.50 | \$1,093.50 | \$7,967.41 |
| MISCELLANEOUS | \$30,497.65 | \$262,061.48 | \$34,566.67 | \$222,886.55 |
| MUNI COURT COMPUTERIZATION | \$6,926.80 | \$44,774.68 | \$3,513.41 | \$25,444.91 |
| MUNI COURT IMPROVEMENT | \$17,774.82 | \$116,422.84 | \$11,034.40 | \$80,370.06 |
| RESTITUTION | \$368.96 | \$4,898.52 | \$554.83 | \$5,128.10 |
| SPECIAL PROJECTS | \$29,133.87 | \$193,595.90 | \$18,740.63 | \$136,382.80 |
| STATE PATROL | \$23,887.57 | \$164,167.58 | \$19,637.33 | \$116,912.40 |
| | 344,964.30 | \$2,706,822.65 | 304,615.89 | \$2,289,575.19 |

DISTRIBUTED TO:

| | *****CURRENT YEAR***** | | *****LAST YEAR***** | |
|---|------------------------|---|---------------------|-----------------------|
| | MTD | YTD | MTD | YTD |
| CITY OF FINDLAY | 160,632.84 | \$1,271,715.55 | 144,719.91 | \$992,970.10 |
| HANCOCK COUNTY | \$19,773.17 | \$160,181.97 | \$21,235.32 | \$127,861.80 |
| OTHERS | 114,686.36 | \$894,973.24 | \$95,111.43 | \$891,452.65 |
| STATE OF OHIO | \$57,412.32 | \$408,682.49 | \$51,758.05 | \$333,830.53 |
| | <u>352,504.69</u> | <u>\$2,735,553.25</u> | <u>312,824.71</u> | <u>\$2,346,115.08</u> |
|  <hr/> STEPHANIE M. BISHOP, JUDGE | |  <hr/> ALAN D. HACKENBERG, JUDGE | | |
| DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT | | | | |



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Thursday, August 05, 2021

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month follows including:

Summary of Year-To-Date Information as of July 31, 2021
Open Projects Report as of July 31, 2021
Cash & Investments as of July 31, 2021
Financial Snapshot as of July 31, 2021

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jim Staschiak II".

Jim Staschiak II
City Auditor

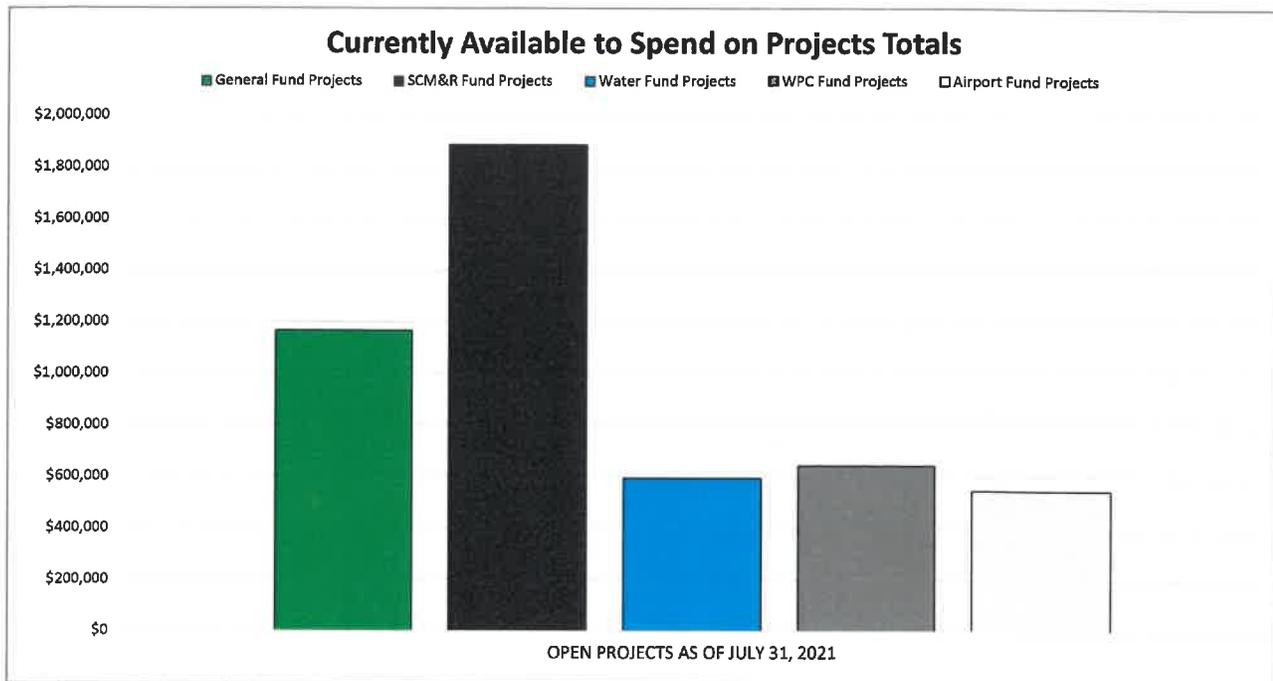
CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF JULY 31, 2021

| | EXPENDITURE BUDGET | Y-T-D EXPENSED | Y-T-D % | ANNUAL REVENUE BUDGET | Y-T-D RECEIVED | Y-T-D % |
|---------------------------|-------------------------------|---------------------------|--------------------|--------------------------------------|---------------------------|--------------------|
| COUNCIL | 202,147 | 113,573 | 56.2% | 3,250 | 1,375 | 42.3% |
| MAYOR'S OFFICE | 334,649 | 185,870 | 55.5% | 3,000 | 6,541 | 218.0% |
| AUDITOR'S OFFICE | 753,427 | 359,657 | 47.7% | 401,420 | 13,541 | 3.4% |
| TREASURER'S OFFICE | 22,594 | 16,142 | 71.4% | - | - | 0.0% |
| LAW DIRECTOR | 707,202 | 365,086 | 51.6% | 128,289 | 122,996 | 95.9% |
| MUNICIPAL COURT | 2,506,314 | 1,263,972 | 50.4% | 1,298,090 | 958,690 | 73.9% |
| CIVIL SERVICE OFFICE | 153,224 | 71,235 | 46.5% | 25,000 | 11,607 | 46.4% |
| PLANNING & ZONING | 153,009 | 152,853 | 99.9% | - | - | 0.0% |
| COMPUTER SERVICES | 621,885 | 356,160 | 57.3% | 562,499 | 572,077 | 101.7% |
| GENERAL EXPENSE | 2,678,658 | 1,388,655 | 51.8% | - | - | 0.0% |
| GENERAL REVENUE | - | - | 0.0% | 20,733,444 | 14,460,869 | 69.7% |
| POLICE DEPARTMENT | 8,650,412 | 4,350,478 | 50.3% | 668,020 | 386,441 | 57.8% |
| DISASTER SERVICES | 61,114 | 49,976 | 81.8% | - | - | 0.0% |
| FIRE DEPARTMENT | 8,145,425 | 4,228,605 | 51.9% | 599,556 | 331,825 | 55.3% |
| DISPATCH CENTER | 1,246,587 | 651,965 | 52.3% | 45,000 | 45,000 | 100.0% |
| SAFETY DIRECTOR | 117,424 | 40,447 | 34.4% | - | - | 0.0% |
| HUMAN RESOURCES | 152,821 | 76,286 | 49.9% | - | - | 0.0% |
| SERVICE DIRECTOR | 162,260 | 49,908 | 30.8% | - | - | 0.0% |
| ENGINEERING OFFICE | 884,969 | 399,579 | 45.2% | 113,050 | 58,603 | 51.8% |
| PUBLIC BUILDING | 489,260 | 189,157 | 38.7% | - | 52 | #DIV/0! |
| ZONING | 379,702 | 165,578 | 43.6% | 78,900 | 41,494 | 52.6% |
| PARK MAINTENANCE | 1,224,174 | 594,837 | 48.6% | 122,220 | 109,183 | 89.3% |
| RESERVOIR RECREATION | 13,775 | 2,477 | 18.0% | - | - | 0.0% |
| RECREATION MAINTENANCE | 171,635 | 24,910 | 14.5% | 91,435 | 91,435 | 100.0% |
| RECREATION FUNCTIONS | 948,147 | 466,243 | 49.2% | 640,300 | 349,427 | 54.6% |
| CEMETERY DEPARTMENT | 458,618 | 209,116 | 45.6% | 144,300 | 105,525 | 73.1% |
| TOTAL GENERAL FUND | 31,239,432 | 15,772,768 | 50.5% | 25,657,773 | 17,666,681 | 68.9% |

CONTINUED ON REVERSE

| | EXPENDITURE BUDGET | Y-T-D EXPENSED | Y-T-D % | ANNUAL REVENUE BUDGET | Y-T-D RECEIVED | Y-T-D % |
|------------------------------------|-------------------------------|---------------------------|--------------------|--------------------------------------|---------------------------|--------------------|
| SCM&R STREETS | 3,141,768 | 1,496,218 | 47.6% | 2,975,200 | 1,906,429 | 64.1% |
| TRAFFIC-SIGNALS | 569,895 | 273,340 | 48.0% | 85,000 | 86,401 | 101.6% |
| TOTAL SCM&R FUND | 3,711,663 | 1,769,558 | 47.7% | 3,060,200 | 1,992,829 | 65.1% |
| SCM&R HIWAYS | 173,135 | 118,237 | 68.3% | 203,000 | 114,547 | 56.4% |
| TOTAL SCM&R HIWAYS FUND | 173,135 | 118,237 | 68.3% | 203,000 | 114,547 | 56.4% |
| AIRPORT OPERATIONS | 1,167,391 | 598,504 | 51.3% | 979,514 | 705,666 | 72.0% |
| TOTAL AIRPORT FUND | 1,167,391 | 598,504 | 51.3% | 979,514 | 705,666 | 72.0% |
| WATER TREATMENT | 3,578,201 | 1,323,482 | 37.0% | 12,000 | 15,892 | 132.4% |
| WATER DISTRIBUTION | 1,770,339 | 869,067 | 49.1% | 126,400 | 101,665 | 80.4% |
| UTILITY BILLING | 1,152,038 | 497,990 | 43.2% | 8,049,812 | 4,766,847 | 59.2% |
| SUPPLY RESERVOIR | 624,900 | 179,526 | 28.7% | 19,878 | 24,524 | 123.4% |
| TOTAL WATER FUND | 7,125,478 | 2,870,065 | 40.3% | 8,208,090 | 4,908,927 | 59.8% |
| SANITARY SEWER MAINT | 1,151,745 | 529,107 | 45.9% | 400 | 1,306 | 326.6% |
| STORMWATER MAINT | 753,841 | 589,401 | 78.2% | 794,844 | 461,134 | 58.0% |
| WATER POLLUTION CONTROL | 3,305,076 | 1,752,206 | 53.0% | 8,871,300 | 5,124,283 | 57.8% |
| TOTAL SEWER FUND | 5,210,662 | 2,870,714 | 55.1% | 9,666,544 | 5,586,724 | 57.8% |
| PARKING | 97,476 | 54,959 | 56.4% | 83,828 | 48,367 | 57.7% |
| TOTAL PARKING FUND | 97,476 | 54,959 | 56.4% | 83,828 | 48,367 | 57.7% |
| SWIMMING POOL | 127,129 | 27,379 | 21.5% | 117,520 | 117,520 | 100.0% |
| TOTAL SWIMMING POOL FUND | 127,129 | 27,379 | 21.5% | 117,520 | 117,520 | 100.0% |
| CIT ADMINISTRATION | 17,566,825 | 12,816,564 | 73.0% | 21,680,000 | 17,665,338 | 81.5% |
| TOTAL CIT FUND | 17,566,825 | 12,816,564 | 73.0% | 21,680,000 | 17,665,338 | 81.5% |

**CITY OF FINDLAY
OPEN PROJECTS AS OF JULY 31, 2021**



| PROJECT NUMBER | PROJECT NAME | TOTAL | TOTAL | TOTAL | CURRENTLY |
|------------------------------|------------------------------------|-------------------|-------------------|-----------------|------------------|
| | | APPROPRIATED | EXPENSED | PENDING | AVAILABLE |
| | | INCEPTION TO DATE | INCEPTION TO DATE | PURCHASE ORDERS | TO SPEND |
| 31903500 | PD QUICK RESPONSE | 50,000 | 39,210 | 10,790 | - |
| 31903700 | 2020 PD CIT SUPPORT/EXPANSION | 40,000 | 17,425 | - | 22,575 |
| 31903800 | 2020 EMORY ADAMS PARKING LOT | 10,000 | - | - | 10,000 |
| 31904200 | HPD GRANT FY 2021 | 6,000 | 6,000 | - | - |
| 31912000 | PARKER TRAINING/RESTROOM REMODEL | 40,000 | 31,203 | 4,677 | 4,120 |
| 31912200 | 21 GIS SYSTEM FUNCTIONALITY GROWTH | 10,000 | - | - | 10,000 |
| 31912400 | 21 BAND SHELL STRUCTURE/ROOF | 70,000 | 42,862 | 20,823 | 6,315 |
| 31912500 | TRAFFIC/FABRICATION SHOP | 40,000 | - | - | 40,000 |
| 31912600 | FY20 FIRE AFG PROGRAM | 129,000 | - | - | 129,000 |
| 31948200 | OHIO 629 - MARATHON | 250,000 | - | 10,000 | 240,000 |
| 31955300 | ROWMARK 629 ROADWORK | 100,000 | 1,516 | 2,234 | 96,250 |
| 31966700 | TYLER CASHIERING IMPLEMENTATION | 38,500 | 18,075 | 20,310 | 115 |
| 31966800 | 2017 ORC PD REQUIRED TRAINING | 39,556 | 1,102 | - | 38,454 |
| 31972900 | SALT BARN STRUCTURE | 580,000 | 567,816 | 3,432 | 8,752 |
| 31976900 | 2017 CRISIS INTERVENTION TRAINING | 11,703 | 5,772 | - | 5,931 |
| 31977900 | PUBLIC SAFETY SOFTWARE SYSTEM | 731,770 | 631,798 | - | 99,972 |
| 31980800 | ORC PD REQUIRED TRAINING | 29,320 | 28,583 | - | 737 |
| 31983000 | VHF RADIO SYSTEM | 643,935 | 578,304 | 3,341 | 62,291 |
| 31990400 | DISASTER RECOVERY SITE @ CUBE | 55,000 | 21,151 | 500 | 33,349 |
| 31993600 | KEEP ACTIVE KEEP HEALTHY PROG | 100,000 | 46,089 | 49,011 | 4,900 |
| 31993800 | RVR GREENTRAIL TO RIVERBEND | 236,509 | 104,685 | 131,083 | 741 |
| 31994700 | MUNI BUILDING HVAC CONTROLLER | 245,000 | 184,714 | - | 60,286 |
| 31994900 | FIRE STRICT FACILITY | 322,800 | 189 | 811 | 321,800 |
| 31995000 | HPD GRANT 2020 | 14,961 | 1,323 | 677 | 12,961 |
| GENERAL FUND PROJECTS | | 3,794,054 | 2,327,817 | 257,688 | 1,208,548 |

| PROJECT NUMBER | PROJECT NAME | TOTAL | TOTAL | TOTAL | CURRENTLY |
|-------------------|-------------------------------------|-------------------|-------------------|------------------|------------------|
| | | APPROPRIATED | EXPENSED | PENDING | AVAILABLE |
| | | INCEPTION TO DATE | INCEPTION TO DATE | PURCHASE ORDERS | TO SPEND |
| 32542300 | OIL DITCH CLEANING | 20,000 | - | - | 20,000 |
| 32549500 | HOWARD RUN DITCH CLEANING | 6,000 | - | - | 6,000 |
| 32800200 | 20 STREET PREV MAINT PROGRAM | 675,000 | 623,940 | 254 | 50,806 |
| 32801100 | E SANDUSKY CORRIDOR/SAFETY | 50,000 | 35,370 | - | 14,630 |
| 32801400 | ODOT FY21 RESURFACING | 705,043 | 519,572 | 4,706 | 180,765 |
| 32801500 | CROSSING LIGHT IMPROVEMENT | 15,000 | 13,247 | 832 | 921 |
| 32803100 | MLK PWKY IMPROVEMENTS | 1,419,467 | 206,210 | 1,202,128 | 11,129 |
| 32803300 | STATE & MARKLE RECONSTRUCTION | 20,000 | 8,276 | 8,474 | 3,250 |
| 32810400 | 21 STREET PREV MAINTENANCE | 350,000 | 137,872 | 129,978 | 82,150 |
| 32810900 | 21 STREET RESURFACING | 1,250,500 | 667,930 | 414,884 | 167,686 |
| 32811000 | WEST MAIN CROSS CORRIDOR STUDY | 500 | 206 | - | 294 |
| 32811100 | I75/CR99 INTERCHANGE PID 10237 | 420,000 | 420,000 | - | - |
| 32811500 | 2021 CITY SIDEWALKS/RAMPS | 50,000 | 4,794 | 10,206 | 35,000 |
| 32842500 | BLANCHARD/6TH TRAN ALT PLAN | 31,000 | 13,211 | - | 17,789 |
| 32852700 | W SANDUSKY/WESTERN AVENUE | 190,000 | 60,933 | 52,313 | 76,754 |
| 32864600 | CR212/CR236 WIDENING | 140,000 | 94,964 | 42,653 | 2,383 |
| 32872100 | S MAIN/LINCOLN INTERSECTION | 125,000 | 72,998 | 24,200 | 27,802 |
| 32872800 | S MAIN/MAIN CROSS INTERSECTION | 125,000 | 69,424 | 43,480 | 12,096 |
| 32873100 | S MAIN/ SANDUSKY INTERSECTION | 125,000 | 69,036 | 27,600 | 28,364 |
| 32876000 | BLANCHARD/LINCOLN BIKE LANE | 3,471,500 | 2,191,066 | 332,701 | 947,734 |
| 32884500 | ODOT FY20 RESURF PID100184 | 2,101,451 | 2,101,298 | - | 153 |
| 32894300 | LOGAN AVE PH3 CDBG | 794,233 | 20,349 | 645,000 | 128,884 |
| 32894500 | 2020 RESURFACING | 1,251,000 | 1,171,630 | 5,898 | 73,473 |
| | SCM&R FUND PROJECTS | 13,335,694 | 8,502,325 | 2,945,307 | 1,888,063 |
| 35202300 | AIP-28 REHAB TAXIWAY A | 432,624 | - | 44,300 | 388,324 |
| 35210500 | AIRPORT NORTH APRON REHAB | 189,046 | 7,330 | 90,970 | 90,746 |
| 35211400 | AIRPORT UST CORRECTIVE ACTION | 50,000 | 17,050 | 3,150 | 29,800 |
| 35211700 | FAA ACRGP 2021 | 23,000 | - | - | 23,000 |
| 35293200 | AIP-27 RUNWAY 7/25 REHAD CRACK SEAL | 139,183 | 24,987 | 108,383 | 5,813 |
| 35293400 | AIP-27 REHAB TAXIWAY A - DESIGN | 59,000 | 51,306 | - | 7,694 |
| | AIRPORT FUND PROJECTS | 892,853 | 100,674 | 246,802 | 545,377 |

| PROJECT NUMBER | PROJECT NAME | TOTAL APPROPRIATED INCEPTION TO DATE | TOTAL EXPENSED INCEPTION TO DATE | TOTAL PENDING PURCHASE ORDERS | CURRENTLY AVAILABLE TO SPEND |
|----------------------------|----------------------------------|---|---|--|---|
| 35500500 | CHAPEL DR STORM SEWER | 95,000 | 61,866 | - | 33,134 |
| 35510200 | HARRISON AVENUE STORM DRAINAGE | 25,000 | - | 500 | 24,500 |
| 35510300 | LAKE CASCADES STORM PUMP STATION | 50,000 | 42,500 | - | 7,500 |
| 35592300 | CIMARRON COURT DRAINAGE | 95,000 | 51,061 | 10,552 | 33,387 |
| 35600100 | 2020 SEWER TELEVISIONING | 681,100 | 662,232 | 5 | 18,863 |
| 35600600 | 20 SEWER & MANHOLE LINING | 348,500 | 3,061 | 304,252 | 41,187 |
| 35601000 | 2020 MANHOLE ADJUSTMENT | 75,000 | 32,891 | 41,651 | 458 |
| 35601200 | BLUE BONNET/BITTERSWEET SAN | 562,625 | 23,158 | 486,340 | 53,127 |
| 35601300 | WPC CLARIFIER 3&4 REHAB | 20,000 | 12,000 | 5,500 | 2,500 |
| 35603400 | NORTHSIDE SWR TELEVISION & LINE | 297,500 | 31,155 | 45,291 | 221,054 |
| 35610600 | 21 SEWER & MANHOLE LINING | 5,000 | - | 500 | 4,500 |
| 35610700 | 2021 COMBINED SEWER OVERFLOW | 40,000 | - | - | 40,000 |
| 35610800 | 2021 SEWER TELEVISIONING | 5,000 | - | 500 | 4,500 |
| 35611200 | SEWER TRUCK BAY/ADMIN ROOF REP | 60,000 | - | - | 60,000 |
| 35611600 | SPRINGLAKE SANITARY UPGRADE | 25,000 | 1,154 | 18,846 | 5,000 |
| 35611900 | CSO 8004 FLAP GATE REHAB | 30,000 | - | 28,361 | 1,639 |
| 35674500 | LTCP EVALUATION STUDY | 340,000 | 318,490 | 220 | 21,290 |
| 35675000 | SANITARY SEWER CR 212 | 45,000 | 7,269 | 731 | 37,000 |
| 35691700 | MADISON & MONROE | 568,800 | 532,261 | 2,810 | 33,729 |
| 35691900 | WEST MAIN CROSS SAN SEWER | 20,000 | 18,891 | 1,109 | - |
| SEWER FUND PROJECTS | | 3,388,525 | 1,797,990 | 947,168 | 643,367 |
| 35700900 | 2020 WATER VALVE ADJUSTMENT | 10,000 | 62 | 938 | 9,000 |
| 35702700 | PENROSE PUBLIC INFRA RLF G | 71,150 | 47,000 | 14,346 | 9,804 |
| 35710100 | RECTOR AVENUE WATERLINE REPLACE | 500 | - | - | 500 |
| 35711300 | EAST & E MAIN CROSS WATERLINE | 185,000 | - | - | 185,000 |
| 35781800 | WTP SCADA SYSTEM UPGRADES | 585,600 | 164,266 | 403,350 | 17,984 |
| 35781900 | WATER ASSET MGT OEPA MSTR | 350,000 | 45,000 | 500 | 304,500 |
| 35782200 | UB OFFICE RENOVATIONS | 10,000 | 6,515 | - | 3,485 |
| 35782600 | WTP & RES SECURITY CAMERAS | 150,000 | 37,272 | 69,467 | 43,261 |
| 35782800 | RESERVOIR TRANSFER LINE REHAB | 20,000 | 167 | - | 19,833 |
| 35783300 | WATER METER SYSTEM REPLACE | 1,267,622 | 154 | 1,267,468 | 0 |
| 35790800 | WTP CO2 TANKS REPLACEMENT | 50,000 | - | 49,800 | 200 |
| 35794400 | LARGE METER TESTING CALIBRAT | 95,625 | 95,625 | - | - |
| WATER FUND PROJECTS | | 2,795,497 | 396,061 | 1,805,869 | 593,567 |

| <u>PROJECT</u> | | <u>TOTAL</u> | <u>TOTAL</u> | <u>TOTAL</u> | <u>CURRENTLY</u> |
|----------------|---------------------|--------------------------|--------------------------|------------------------|------------------|
| <u>NUMBER</u> | <u>PROJECT NAME</u> | <u>APPROPRIATED</u> | <u>EXPENSED</u> | <u>PENDING</u> | <u>AVAILABLE</u> |
| | | <u>INCEPTION TO DATE</u> | <u>INCEPTION TO DATE</u> | <u>PURCHASE ORDERS</u> | <u>TO SPEND</u> |

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CITY OF FINDLAY
CASH & INVESTMENTS AS OF JULY 31, 2021

| <u>AMOUNT</u> | <u>DESCRIPTION AND RATE</u> | <u>BANK/FIRM</u> |
|-------------------------------|-------------------------------------|---------------------|
| \$ 1,024,000.00 | STAR OHIO @ 0.080% | |
| 133,504.26 | STAR OHIO @ 0.080% | |
| 24,003,500.00 | STAR OHIO @ 0.080% | |
| 1,539,976.75 | STAR OHIO @ 0.080% | |
| 36,505,000.00 | SAVINGS ACCOUNT | FIFTH THIRD BANK |
| 245,000.00 | CERTIFICATE OF DEPOSIT @ 0.200% | FIRST NATIONAL BANK |
| 245,000.00 | CERTIFICATE OF DEPOSIT @ 0.250% | PREMIER BANK |
| 245,000.00 | CERTIFICATE OF DEPOSIT @ 0.350% | WATERFORD BANK |
| <hr/> | | |
| \$ 63,940,981.01 | INVESTMENT TOTAL | |
| 2,218,693.01 | 5/3 BANK ACCOUNT BALANCE | |
| - | ACCRUED INVESTMENT INTEREST | |
| <hr/> | | |
| <u>\$66,159,674.02</u> | TOTAL CASH & INVESTMENTS | |

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

| | |
|--------------------------|---------------|
| GENERAL | \$ 11,480,188 |
| SCM&R | 523,705 |
| SCM&R HIWAY | 322,638 |
| SEVERANCE PAYOUT RESERVE | 961,916 |
| AIRPORT | 234,549 |
| WATER | 6,252,695 |
| SEWER | 7,626,999 |
| STORMWATER | 2,657,473 |
| PARKING | 53,543 |
| CIT ADMINISTRATION | 688,277 |
| CIT CAPITAL IMPROVEMENT | 2,283,334 |

CITY OF FINDLAY

BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF JULY 31, 2021

| | |
|-------------------------------|---|
| \$21,239,001.10 | General Fund |
| 1,500,000.00 | General Fund Restricted Rainy Day |
| 1,530,555.11 | General Fund Projects |
| 1,378,929.86 | SCM&R Fund |
| 3,121,604.93 | SCM&R Fund Projects |
| - | County Permissive License Fund |
| 289,080.79 | State Highway Fund |
| 8,310.43 | Law Enforcement Trust Fund |
| 4,061.87 | Drug Law Enforcement Trust Fund |
| 325,239.71 | ID Alcohol Treatment Fund |
| 68,312.64 | Enforcement & Education Fund |
| 732,023.09 | Court Special Projects Fund |
| 149,019.40 | Court Computerization Fund |
| 2,109.56 | METRICH Drug Law Enforcement Trust Fund |
| 152,358.39 | Alcohol Monitoring Fund |
| 159,595.89 | Mediation Fund |
| 174,626.20 | Electronic Imaging Fund |
| 20,681.16 | Legal Research Fund |
| 1,174,652.12 | Severance Payout Fund |
| - | Coronavirus Relief Fund |
| 107,129.76 | Debt Service Fund |
| 20,284.29 | CR 236 TIF Fund |
| 836,327.77 | Municipal Court Improvement Fund |
| 549,030.26 | Airport Fund |
| 135,223.80 | Airport Fund Projects |
| 8,544,912.34 | Water Fund |
| 922,951.67 | Water Fund Restricted |
| 2,281,087.29 | Water Fund Projects |
| 5,858,240.74 | Sewer Fund |
| 5,767,469.23 | Sewer Fund Restricted |
| 1,392,813.46 | Sewer Fund Projects |
| 63,948.26 | Parking Fund |
| - | Parking Fund Projects |
| 106,520.78 | Swimming Pool Fund |
| - | Swimming Pool Fund Projects |
| 30,824.11 | Internal Service Central Stores Fund |
| 712,162.55 | Internal Service Workers Comp Fund |
| 1,024,299.68 | Internal Service Self Insurance Fund |
| 2,534,005.67 | CIT Fund |
| 934,550.26 | CIT Fund- Restricted Capital Improvements |
| - | CIT Fund-Restricted Flood Mitigation |
| 156,418.65 | Police Pension Fund |
| 156,418.65 | Fire Pension Fund |
| 60,773.37 | Unclaimed Monies Fund |
| 171,383.06 | Tax Collection Agency Fund |
| 1,550,283.98 | Cemetery Trust Fund |
| 168,466.71 | Private Trust Fund |
| 32,676.47 | Guaranteed Deposits |
| - | Special Assessments Pavements Fund |
| - | Special Assessments Sidewalks Fund |
| - | Special Assessments Sidewalks Fund Projects |
| 11,308.96 | Special Assessments Storm Fund |
| <u>\$66,159,674.02</u> | TOTAL CASH & INVESTMENTS |

SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

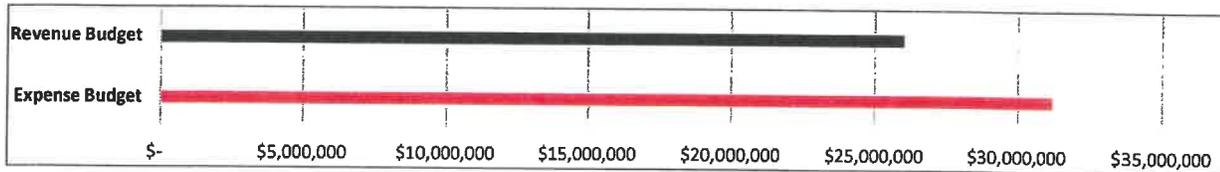
7/31/2021

GENERAL FUND REVENUES & EXPENSES

| | | | |
|---|----|---------------------|------------|
| Prior Year Ending Cash Balance – Unappropriated | | \$ | 16,657,732 |
| Revenue and Receipts Projection General Fund | \$ | 26,043,909 | |
| Expenses Appropriated General Fund (assumes \$0.00 returned by departments) | \$ | (31,221,453) | |

BUDGETED OPERATIONAL SURPLUS/(DEFICIT) **(\$5,177,544)**

BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE **\$ 11,480,189**



MONITORING INTANGIBLE / ANTICIPATED ITEMS

POSSIBLE

LIKELY

Revenue Differential + / (-)

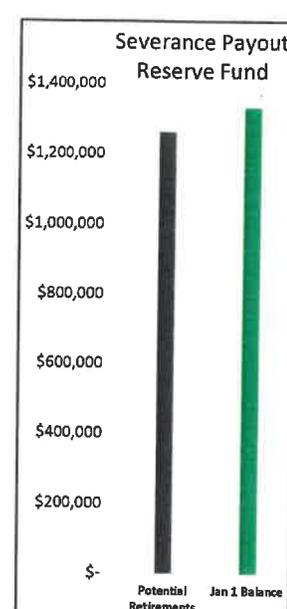
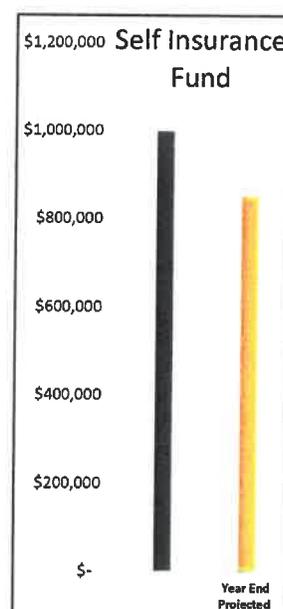
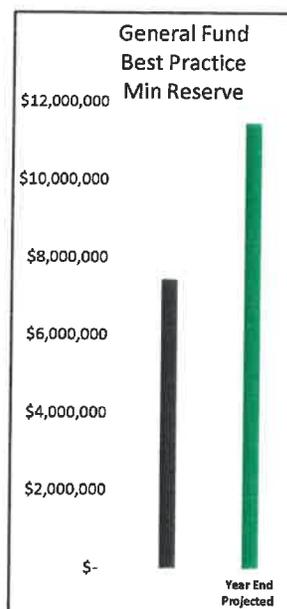
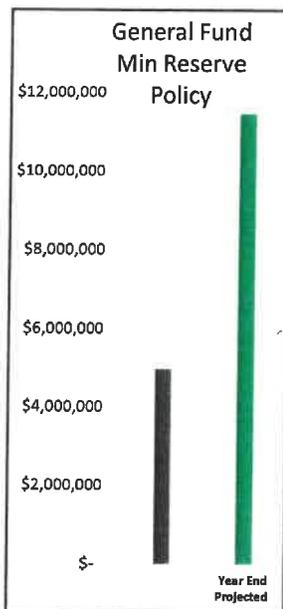
Expense Differential + / (-)

2020 Proposed Capital Improvements Plan General Fund Dollars

Fund Subsidies + / (-)

FINANCIAL POLICY AMOUNTS

| | | | Year End Projected | Over/(Short) |
|---|----|-----------|--------------------|--------------------|
| Minimum Reserve Balance General Fund | \$ | 4,965,818 | \$ 11,480,189 | \$6,514,371 |
| Best Practice General Fund Minimum Reserve | \$ | 7,448,727 | \$ 11,480,189 | \$4,031,462 |
| General Fund Rainy Day Reserve Account #10000000-818002 | \$ | 1,500,000 | \$ 1,500,000 | \$0 |
| Self Insurance Fund (\$1MM reserve) | \$ | 1,000,000 | \$ 852,912 | (\$147,088) |
| Severance Payout Reserve Fund & Potential Retirements in 2021 | \$ | 1,333,771 | \$ 1,261,403 | \$72,368 |



** subject to release of prior year audit



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866

Treasurer's Reconciliation for July 31, 2021

TREASURER

| | |
|-----------------------------|----------------|
| Fifth Third Initial Balance | 5,102,247.33 |
| - Withdrawals () | (6,342,872.33) |
| + Deposits | 4,827,379.58 |
| Ending Balance | 3,586,754.58 |

| | |
|-----------------------|----------------|
| Outstanding checks () | (1,379,400.32) |
| Deposit in Transit | 11,509.75 |
| Correction Pending | (171.00) |

| | |
|--------------------------|--------------|
| Treasurer's Checking Bal | 2,218,693.01 |
|--------------------------|--------------|

| | |
|----------------------|---------------|
| Investment Principal | 63,940,981.01 |
|----------------------|---------------|

| | |
|--|---------------|
| Treasurer's Total Cash and Investments | 66,159,674.02 |
|--|---------------|

AUDITOR

| | |
|------------------------|--------------|
| Auditor's Checking Bal | 2,218,693.01 |
|------------------------|--------------|

| | |
|--------------------------------------|---------------|
| Auditor's Total Cash and Investments | 66,159,674.02 |
|--------------------------------------|---------------|

Respectfully submitted,


Susan Jo Hite
Treasurer

CITY COUNCIL
Municipal Building, Room 114
318 Dorney Plaza
Findlay, OH 45840-3346

Telephone: 419-424-7113
Fax: 419-424-7245

August 5, 2021

Honorable City Council
Findlay, OH 45840

RE: Local Board of Tax Review appointment

Dear Councilmembers:

Pursuant to Ohio Revised Code Section 718.11 (A)(2)(HB5), the legislative authority of any municipal corporation that imposes tax on income shall maintain a Local Board of Tax Review of which members shall be appointed by the legislative authority of that municipal corporation.

I am recommending that Patrick Sadowski be appointed to serve on this committee, retroactive to August 1, 2021. Patrick is a practicing attorney in Findlay and has indicated a willingness to serve in this capacity.

This appointment require confirmation by Council.

Respectfully,



John Harrington
President
Findlay City Council

Patrick A. Sadowski

2263 Heatherwood Drive, Findlay, Ohio 45840
pasadowski@eastmansmith.com; 419-704-1929

LEGAL

Eastman & Smith Ltd., Findlay, Ohio

EXPERIENCE

Lawyer (Member), January 2008 – present

Serve clients primarily in area tax, estate planning and administration, real estate, business organizations and transactions, and nonprofit/tax-exempt entities

McHugh & McCarthy, Ltd., Sylvania, Ohio

Lawyer (Associate), August 2005 – January 2008

Law Clerk, January 2005 – May 2005

EDUCATION

The University of Toledo College of Law, Toledo, Ohio

Juris Doctor, May 2005

Intellectual Property Certificate, Dean's Law Scholarship, Hon. Frank Witt Wiley Scholarship

The University of Toledo, Toledo, Ohio

Bachelor of Science, May 2002

Double Major in Physics and Mathematics, Concentrations in Astrophysics and Pure Mathematics

University of Toledo Blue and Gold Scholarship

LICENSES,

Licensed to practice law in Ohio, Florida, Federal Court for the Northern District of Ohio, and

HONORS, &

Bankruptcy Court for the Northern District of Ohio

ACTIVITIES

Member, Ohio Bar Association, Findlay-Hancock County Bar Association, Florida Bar

Member, Board of Trustees, St. Michael the Archangel Parish and School Foundation

Member, Board of Directors, Northwest Ohio Scholarship Fund

Past Board Chair, Marathon Center for the Performing Arts

Past Board President, Findlay-Hancock County Alliance

Past Board President, Findlay-Hancock County Economic Development Organization

Past Board President, Children's Mentoring Connection of Hancock County

Past Board President, American Red Cross of North Central Ohio

Past Vice-President, University of Toledo Natural Sciences and Mathematics Alumni Affiliate

Past Board Member, American Red Cross of Northwest Ohio

OTHER

Recipient of American Red Cross Volunteer Leadership Award (2013 and 2016)

Recipient of Northwest Ohio 20 Under 40 Leadership Award (2016)

Recipient of Columbia University Astroparticle Physics Research for Undergraduates Grant

Recipient of State of Ohio Astrophysics Research Grant, University of Toledo,

Organist for St. Michael the Archangel Catholic Church, Findlay, Ohio

Upward Sports Basketball Coach

Graduate of Hancock Leadership Class of 2009

Past Principal Organist for St. John the Baptist Catholic Church, Toledo, Ohio

Past Toledo St. Francis de Sales High School Assistant Cross-Country and Track Coach

Past Confraternity of Christian Doctrine ("CCD") Instructor

PUBLICATIONS

Geometry and Optics Calibration for Air Fluorescence Detectors Using Star Light, Sadowski, P.A., et al., 2002, *Astroparticle Physics*, 18 (2002) 237-248

Searching for Periodicity in Selected B-e Stars, Sadowski, P.A., 2002, Ohio Space Grant Consortium Annual Research Symposium Proceedings X, 176-178



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Rob Martin, BSN, MBA
Service-Safety Director

August 10, 2021

Dear Honorable Council,

Over the last several years, the Hancock County Commissioners have worked to acquire properties that are consistently and substantially impacted by flood events. Over the next few months, the Hancock County Commissioners will be reviewing and coordinating with the City of Findlay to transfer a number of properties to the City's possession. The first three properties are listed below, and a map is attached.

- 130 North Main Street, Findlay, Ohio: Parcel No. 570000200100 FMA 16
- 139 North Main Street, Findlay, Ohio: Parcel No. 560000190510 FMA 14
- 321 Clinton Court, Findlay, Ohio: Parcel No. 560000171290 FMA 16
- 321 Clinton Court, Findlay, Ohio: Parcel No. 560000171300 FMA 16
- 321 Clinton Court, Findlay, Ohio: Parcel No. 560000191170 FMA 16
- 321 Clinton Court, Findlay, Ohio: Parcel No. 560001018760 FMA 16
- 321 Clinton Court, Findlay, Ohio: Parcel No. 210001028375 FMA 16

These properties are being requested first as the transfer process is more extensive given they were acquired utilizing Federal Emergency Management Agency funds. By accepting these properties, we are agreeing to follow all of the applicable City, County, State, and Federal regulations including compliance with 44 CFR Part 80 regarding deed restriction, floodplain management, and the monitoring and reporting of property.

The City of Findlay currently has properties within our possession which have similar, if not the same, restrictions, and I am fully confident we can continue to maintain compliance.

I appreciate your review and consideration of this request.

Sincerely,

A handwritten signature in black ink that reads 'Christina M. Muryn'.

Christina M. Muryn
Mayor





AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

August 11, 2021

Honorable Council
City of Findlay, Ohio

RE: Timekeeping System, Advanced Scheduling System, and Related Equipment

Council Members,

My office is preparing to move the City forward with technology, specifically with regard to various payroll aspects. Comparable cities and private companies our size have moved away from paper based timekeeping processes. We have taken several years to evaluate different options available to us, talked to other entities, and determined the most logical path to move forward. As part of our evaluation, we looked for gains in efficiencies in payroll processing time, ability of all employees to access real time data to see available balances of time and request time off, eliminate many of the paper processes dealing with time off requests throughout the various departments, give supervisors an easier way to determine staffing levels for time off approvals at a glance, ease of overall implementation, and capabilities into the future.

Our research concluded that the parent company that owns our financial/payroll system and the public safety program, Tyler Technology is the best match for our criteria. Tyler Executime is a complementary component to the Tyler MUNIS payroll system and our Employee Self Service system, meaning that the system programming already works together with no need to create import files and crosswalks from an outside system. Tyler Public Safety has intentions of making those links to the Executime program.

A brief demonstration of the system was given to top administrative staffs of the safety departments to see if there was interest in additionally picking up the advanced scheduling portion of the software, as it would be much easier to implement this feature as part of the overall timekeeping implementation process. The Police department sees much benefit to using this particular feature as their current scheduling software is antiquated, has issues, and needs replaced in the near future.

August 11, 2021
Page 2

We have received the pricing for the two programs (basic timekeeping and advanced scheduling), and estimated pricing for the equipment to run the system. The one-time software purchase including implementation costs of each program and some of the related equipment can be covered by remaining money in two other Tyler projects. The balance needed for the equipment would need to be appropriated from the CIT Fund – capital improvements restricted account. We have already had a discussion with the City Engineer to ensure that the draw on the restricted account will not impede or disrupt any of his project plans funded by this restricted account.

At this time the legislation request would be to appropriate and transfer the funds as shown in order to enter into the agreements with Tyler and purchase the needed equipment:

| | |
|--|--------------|
| FROM: Public Safety Software System (31977900) | \$69,000.00 |
| FROM: Tyler Cashiering Implementation (31966700) | \$20,425.00 |
| FROM: CIT Fund – capital improvements restricted account | \$60,575.00 |
| TO: Tyler Executime Implementation (31912800) | \$150,000.00 |

I have requested legislation to be drawn up for the first reading, but I am also open for the topic to be forwarded to appropriations for further explanation if desired.

Sincerely,



Jim Staschiak, II
City Auditor

c: Don Rasmussen, Law Director
Robert Ring, Police Chief

INCOME TAX BOARD

City of Findlay
August 10, 2021

MINUTES

ATTENDANCE

Members Present: Mayor Christina Muryn, Don Rasmussen, Susan Hite, Jim Staschiak II, Jeff Wobser.

Staff Present: Mary Price and Kathy Launder.

NEW BUSINESS

Administration of the Village of Jenera Income Tax: Price distributed a sheet that show how the fee to administer income tax of other villages is calculated using 2020 expense numbers. Mayor Muryn stated we do not take a percentage of their collections, this is how much they pay based off of our expected workload. We are not making a bunch of money of the villages, we are just covering our expenses and recognizing that it is not adding significant burden to the City. If there are any specific costs such as printing, postage, court costs, it will be billed back to them. We track those expenses and bill the village accordingly. Auditor Staschiak stated that when the City started administering tax for other villages, we had concerns that there were people working in Findlay with significant income that were living, at the time, in Arlington. By administering income tax for the Village of Arlington it would allow us to capture revenue that we were missing. Auditor Staschiak further stated that he doesn't think the City of Findlay has those gaps in reporting anymore. What is the advantage to the City of Findlay to adding additional villages? Mayor Muryn stated that there may not be an advantage, but there is no disadvantage to the City of Findlay administering income tax for the Village of Jenera. It would be much more costly for Jenera to contract it independently. We already have the structure. Mayor Muryn sees it as a good neighbor situation in administering the income tax as long as we have the capacity to do it. Obviously, 200 records isn't significant. Auditor Staschiak stated that there are potential risks, costs of an additional employee, workers comp risks if a person would trip in Dorney Plaza going to file a case, and not sure why the City should be doing it. Auditor Staschiak stated that perhaps we should give communities notice that over the next two years we should get out of this business. What is the negative to us of getting out. Mayor Muryn stated that we are in the process of replacing a tax agent since Mary has been appointed as Tax Administrator. We are not looking to make any significant changes over the next year. Working to get a new software implemented which should create a more efficient environment for some of the responsibilities. There is benefit to the data collected although it is not as substantial as it was previously. Having some of that insight as potential tax code changes down the road is an advantage. Mayor Muryn further stated that we can evaluate down the road if administering income tax for the villages is too much of a burden, then we can consider terminating the contracts. We have the ability the renegotiate the contracts that are in place. Councilman Wobser stated that as long as the City's costs are covered and not burdening our people adding additional villages, he doesn't see a problem with it. Auditor Staschiak stated that administering income tax for villages was a solution to an existing problem at the time. Don't know that we can say that now. Law Director Rasmussen echos Mayor Muryn and Councilman Wobser that if our costs are covered, he is in favor of helping the Village of Jenera. When we cannot cover our costs, then we dissolve the agreement. Auditor Staschiak stated that he doesn't think we are capturing our ancillary costs. He stated that he will push the City to get out of the business of administering other villages income tax if we have to add a person in the Income Tax Department. Councilman Wobser asked what the villages' alternative would be. Price stated that they would have to reach out to a private company to contract the services. It is expensive and would not be worth the cost for the village to have an income tax.

Mayor Muryn stated that we are always looking for areas for improvement. Price's goal as she's getting her arms around her team is look for efficiencies in some of these areas and look for ways to increase collections. Hopefully this potential software will position us well to continue to be more efficient and we can better evaluate and give us better transparency to be able to run a better analysis and better determine that we are covering our costs, which she believes we are, should we look at any adjustments to those fees. Councilman Wobser asked about current contracts if we have adjustments or are we charging same fee as when we first started. Mayor Muryn stated that it is based off of number of accounts and we defray our costs across them. Our costs are updated every year, and fees adjusted.

Motion to recommend that Council authorize the Mayor to enter into an agreement with the Village of Jenera to administer, enforce, and collect taxes levied by Jenera under their village income tax in accordance with Village of Jenera's income tax ordinance, by Mayor Muryn, second by Law Director Rasmussen. Motion passed 4-1.

Review of formatting changes to Income Tax Forms: Mayor Muryn stated that these forms were approved at an earlier meeting. A request was made to change the formatting for ease of use and so that all forms had the same branding. Auditor Staschiak stated he has not had the opportunity to review the forms. Councilman Wobser stated that it is a step in the right direction. Asked if the forms will also be made available as a fillable form. Mayor Muryn stated that we are in the process of completing that task.

Motion to approve formatting changes to Income Tax forms by Law Director Rasmussen, second by Councilman Wobser. Motion passed 3-0-2. Auditor Staschiak and Treasurer Hite abstained due to not having sufficient time to review the forms.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy K. Launder
City Clerk

TRAFFIC COMMISSION

City of Findlay
July 19, 2021

MINUTES

ATTENDANCE:

MEMBERS PRESENT: Service-Safety Director Rob Martin, City Engineer Jeremy Kalb, Police Chief Robert Ring, Fire Chief Josh Eberle.

STAFF PRESENT: Matt Stoffel, Public Works Superintendent; Tom DeMuth, Traffic Signal Supervisor; Kathy Launder, City Clerk.

OLD BUSINESS

1. Request of Michelle Komyanek, 734 Third Street, for speed limit sign and/or no thru traffic sign to help limit speed of traffic and unnecessary truck traffic.

6/21/2021

Discussion ensued regarding the actual amount of traffic that travels on Leisure Avenue. Chief Eberle suggested that we place traffic counters out on Leisure Avenue to determine actual number of vehicles and the rate of speed of vehicles traveling on Leisure Avenue.

Motion to table request until results come back from traffic counts, by Kalb, second by Chief Ring. Motion passed 5-0.

7/19/2021

Item remains tabled.

NEW BUSINESS

1. Request of Police Department to add speed limit signs on Summit Street between Stadium Drive and Lima Avenue.

Martin stated that in an email from the Police Department there are significant motorists speeding on Summit Street between Stadium Drive and Lima Avenue. There are currently no speed limit signs. Discussion ensued that speed limit on residential streets unless otherwise posted is 25 MPH. It is requested to add speed limit signs on Summit Street to remind motorists.

Motion to add one 25 MPH speed limit sign on Summit Street southbound off of Lima Avenue and one 25 MPH speed limit sign on Summit Street northbound off of Stadium Drive, by Chief Eberle, second by Chief Ring. Motion passed 4-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on August 16, 2021, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,


Kathy K. Launder
City Clerk

Honorable City Council
Findlay, OH 45840

August 12, 2021

RE: 2021 Annual Street Resurfacing/Curb Repairs
Project No. 32810900

Dear Council Members,

After the annual resurfacing project was sent out to bid, we had a couple of streets experience curb failure earlier than expected. This past year's winter has deteriorated the curb on Lonetree Drive and Liberty Street to the point that chunks of curb are laying on the edge of the roadway. The curb on these streets will not make it through another winter and we will start seeing asphalt failure since surface water will not have a clear path to the catch basins.

It has been brought to our attention from other utility companies that a couple of streets scheduled to be resurfaced this year cannot be completed. As a result of two streets being removed from the resurfacing list there are funds within the project that can be used towards the additional streets; however due to the amount of work on the added streets, additional funds need to be appropriated. I have recently closed the 2020 Annual Resurfacing project and \$73,472.72 was returned to the CIT Fund. To help cover the additional cost of the added streets I would like to appropriate the refunded money to the 2021 Annual Street Resurfacing project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

| | |
|--|--------------|
| FROM: CIT Fund – Capital Improvements Restricted Account | \$ 73,472.72 |
| TO: 2021 Annual Street Resurfacing/Curb Repairs, Project No. 32810900 | \$ 73,472.72 |

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

August 12, 2021

RE: 2021 Annual Street Resurfacing/Curb Repairs, Contract A (Concrete), Project No. 32810900
2021 Street Preventative Maintenance Project, Project No. 32810400

Dear Council Members,

In conjunction with Ordinance 2021-080, two streets that have been removed from the resurfacing program and three streets are desired to be added to the resurfacing list. The three streets that will be added are Lonetree Drive (Longmeadow Lane to Abbey Lane), Liberty Street (W. Main Cross Street to Sandusky Street), and Crawford Street (Liberty Street to S. West Street). Additional funds are being appropriated as part of Ordinance 2021-080, and the Engineering Department will be working with the Street Department to ensure the added streets are completed in a timely and cost efficient manner.

Smith Paving & Excavating, Inc., was the low bidder and was awarded the 2021 Resurfacing Concrete contract. The additional work will exceed the original bid specs and is greater than the \$50,000 threshold. Smith Paving & Excavating Inc. is currently working on the 2021 Resurfacing Project, and it is desired to use their services for the additional work on the 2021 Annual Street Resurfacing Project and for the 2021 Street Preventative Maintenance Project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service-Safety Director, and/or City Engineer to waive all formal advertising and bidding requirements and enter into an agreement with Smith Paving & Excavating, Inc., for the aforementioned roadway substitutions and declaring an emergency.

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Honorable City Council
Findlay, OH 45840

August 12, 2021

RE: 2021 Annual Street Resurfacing/Curb Repairs, Contract B (Asphalt), Project No. 32810900
2021 Street Preventative Maintenance Project, Project No. 32810400

Dear Council Members,

In conjunction with Ordinance 2021-080, two streets that have been removed from the resurfacing program and three streets are desired to be added to the resurfacing list. The three streets that will be added are Lonetree Drive (Longmeadow Lane to Abbey Lane), Liberty Street (W. Main Cross Street to Sandusky Street), and Crawford Street (Liberty Street to S. West Street). Additional funds are being appropriated as part of Ordinance 2021-080, and the Engineering Department will be working with the Street Department to ensure the added streets are completed in a timely and cost efficient manner.

Helms & Sons Excavating Inc. was the winning bidder and was awarded the 2021 Resurfacing Asphalt contract. The additional work will exceed the original bid specs and is greater than the \$50,000 threshold. Since Helms & Sons Excavating, Inc., is currently working on the 2021 Resurfacing Project it is desired to use their services for the additional work on the 2021 Annual Street Resurfacing Project as well as on the 2021 Street Preventative Maintenance Project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service-Safety Director, and/or City Engineer to waive all formal advertising and bidding requirements and enter into an agreement with Helms & Sons Excavating, Inc., for the aforementioned roadway substitutions and declaring an emergency.

If you have any questions, please feel free to contact me.

Sincerely,


Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

ENGINEERING DEPARTMENT

JEREMY D. KALB, PE
CITY ENGINEER

Honorable City Council
Findlay, OH 45840

August 12, 2021

RE: The Ohio Water & Wastewater Infrastructure Grant

Dear Council Members,

The City of Findlay is eligible to apply for funds through the Ohio Department of Development for the Water & Wastewater Infrastructure Grant. The Water & Wastewater grant program will be awarding approximately \$250 million to help communities make necessary investments in water and wastewater infrastructure. Projects will be reviewed based on a scoring matrix, the scoring will be used as a tool to assist in the final award decisions by the Department of Development. There is no set amount on matching funds, but it is strongly encouraged by the Department, matching funds will receive additional points towards the project score.

We are preparing to submit three eligible projects to the grant; two water infrastructure projects and one sanitary sewer extension that will aid in economic development. For the water infrastructure projects we are going to be submitting an application for the Reservoir Transfer Valve and an application for CO₂ Tanks & Generator Replacement. Both of these projects are part of the 5-year Capital Improvement Plan, with each project being roughly \$2,000,000 for construction. As part of the application we are going to use a maximum of \$500,000 of water funds as match money between the two water projects.

The third project we are going to submit for is a sanitary sewer extension on County Road 99 that will extend from the existing stub at Howard Run to the east to County Road 18. Recently there has been a lot of interest in the area for future development, extending the sanitary sewer will make the lots within the area more of a shovel ready site. We are currently working on budget numbers for the extension, but as part of the application we are going to use a maximum of \$500,000 of sewer funds as match money.

By copy of this letter, the Law Director is requested to prepare legislation to authorize the Mayor and/or the Service-Safety Director to apply for the grant, and sign any applicable grant agreement or related documents.

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

ENGINEERING DEPARTMENT

JEREMY D. KALB, PE
CITY ENGINEER

Honorable City Council
Findlay, OH 45840

August 12, 2021

RE: East & E. Main Cross Waterline
Project No. 35711300

Dear Council Members,

Previously I had requested additional funds to be appropriated to the East & E. Main Cross Waterline project, to replace all of the waterlines within the footprint of the MLK Parkway project. Ordinance 2021-054 was passed on July 6, 2021 appropriating the additional funds to the project to cover the additional cost as quoted by the on-site contractor. At the time of the additional funds request, I should have also requested to waive all formal advertising and bidding requirements, and to enter into a separate contract with Helms & Sons Excavating, Inc. to complete the work.

Helms & Sons Excavating Inc. was the winning bidder and was awarded the MLK Parkway project. The additional waterline work will exceed the \$50,000 threshold for the same type of work by the same vendor. Helms & Sons Excavating, Inc., is currently working on site, and it would be at best interest to have Helms & Sons complete the waterline work at the same time. At this time no additional funds are being requested, I am requesting to waive all formal advertising and bidding requirements to allow Helms & Sons to complete the waterline work in conjunction with the MLK Parkway Project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor, Service-Safety Director, and/or City Engineer to waive all formal advertising and bidding requirements and enter into an agreement with Helms & Sons Excavating, Inc., for the aforementioned waterline project and declaring an emergency.

If you have any questions, please feel free to contact me.

Sincerely,

Jeremy Kalb
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

Board of Zoning Appeals

May 13, 2021

Members present: Kerry Trombley; Sarah Gillespie; and Scott Brecheisen.

Mr. Trombley called the meeting to order at 6:00 p.m. and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

Case Number: BZA-08-2021-60890

Address: 742 Wyandot Street

Zone: R-3 Small Lot Residential

Filed by Kevin Kessler, regarding a variance from section 1161.01(D)(2) and 1161.01(D)(3) of the City of Findlay Zoning Ordinance regarding the location of a newly constructed accessory structure at 742 Wyandot Street. The applicant has constructed a new 8 X 12 accessory structure that is 2.6-feet from the rear property line, and located within the required front yard. This section requires an accessory structure to be a minimum setback of 5-feet from the rear property line, and located outside of the required front yard.

Prior to seeking a variance, this shed was brought onto the property without a permit or approval. The unpermitted shed currently sits two and a half (2.6) feet from the rear property line, which is two and a half (2.6) feet over the rear yard setback. In addition, the unpermitted shed sits twenty-three (23) feet from the front yard property line, which is one (1) foot over the required twenty-four (24) foot front yard setback based on the average of adjoining properties.

Being that the shed sits in the same area as the neighbor's front yard, the city is not for the request as stated.

Mr. Kevin Kessler, owner of 742 Wyandot Street, was sworn in. He stated he considers the location of the shed to be in the side yard, not the front yard, as the city says. The mailbox is in the front, which is Selby St., even though the address is Wyandot Street, it has been like that, he was told, for at least 28 years. The shed blends in with the house and looks nice. He stated he has a letter from all of the neighbors and no-one has an issue with it. He stated the shed was purchased by the previous owner as part of the deal when he purchased the house.

Mr. Trombley stated that because his house is on the corner, he technically has two (2) front yards. That is how the Zoning Code reads, so it really doesn't matter where the mailbox is.

Mr. Kessler stated that is what the issue is.

Ms. Gillespie asked, how big is the patio?

Mr. Kessler stated he estimates that at 12' x 12' or possible 8' x 8'.

Mr. Trombley asked if Mr. Kessler had any plans to landscape around the shed.

Mr. Kessler stated that at the house, in front of the shed, he plans to mulch and add a couple of bushes.

Mr. Brecheisen stated he really does not have any other options to put the shed.

Mr. Trombley asked Mr. Adkins if there were any communications on this case, other than the four (4) letters from the neighbors?

Mr. Adkins stated there were no other communications. The neighbor to the west would have the biggest concerns because it is their front yard; but they did sign the letter that they are okay with the shed where it is.

Mr. Trombley asked who is the neighbor?

Mr. Adkins stated it was 738 Wyandot Street.

Mr. Craig Heflinger, 722 Selby Street, was sworn in. He stated he just wanted to say how beautiful the property is since it has been re-done. The last four owners have had a problem with that side (front) yard. The property is a lot nicer and has been an increased value to the neighborhood and to the community. He would appreciate if the variance for the shed would be approved. He is a happy neighbor because of these owners making the property so beautiful.

Mr. Brecheisen made a motion to approve the requested variance subject to obtaining the required permit immediately, due to the work was completed without a permit.

Mr. Adkins informed the cost of the permit will be triple do to no permit being obtained prior to the shed being placed on the property.

Ms. Gillespie seconded the motion.

Motion to approve the variance as requested, subject to obtaining the required permit immediately, due to the work was completed without a permit, 3-0.

The following was introduced by Mr. Erik Adkins:

Case Number: BZA-09-2021-60891
Address: 224 Sherman Drive
Zone: R-2 Medium Lot Residential

Filed by Jay Yeater, regarding a variance from section 1122.05(C) of the City of Findlay Zoning Ordinance regarding a proposed addition to the dwelling at 224 Sherman Drive. The applicant is proposing to construct a new addition to the rear of the dwelling that will be approximately 10-

feet from the rear property line. This section requires a minimum setback of 30-feet from the rear property line. Update: it will be 11.8' from the rear property line.

The owner is looking to add an addition to the dwelling in the rear of the attached garage. The property owner owns the adjoining parcels, in which their future plan is combining all lots into one parcel. The parcel abuts up to Lake Cascades Parkway, and the addition will not protrude into any neighboring backyards. The city does not oppose the request.

Mr. Jay Yeater, 224 Sherman Drive, was sworn in. He stated they looked at building the addition to the side of the property but that would result in re-doing the entire floor plan.

Mr. Trombley asked Mr. Yeater to explain exactly where it was going to be since there was no drawing turned in.

Mr. Yeater showed the Board Members the new drawing.

Mr. Trombley asked who owned the property behind his property.

Mr. Yeater stated it was owned by National Lime and Stone; it is a thoroughfare for Lake Cascades Parkway.

Mr. Trombley asked what that area behind that property is zoned? Is it an undevelopable area?

Mr. Adkins stated it is an odd placement for a piece of property and do to the size would probably not be developed.

Mr. Trombley asked if there were any communications on this case?

Mr. Adkins stated there were no communications.

Ms. Gillespie made a motion to approve the requested variance subject to obtaining the required permits within 60 days.

Mr. Brecheisen seconded the motion.

Motion to approve the variance as requested, subject to obtaining the required permits within 60 days, 3-0.

The April 08, 2021 meeting minutes were tabled until next month do to only two (2) members from that meeting are present.

The meeting was adjourned.



Chairman



Secretary

Board of Zoning Appeals

July 15, 2021

Members present Chairman, Phil Rooney; Blaine Wells; Kerry Trombley; and Scott Brecheisen.

Mr. Rooney called the meeting to order at 6:00 p.m. and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

Case Number: BZA-12-2021-61106

Address: 320 S. Main Street

Zone: C-3 Downtown Commercial

Filed by James Koehler on behalf of Davis Building LTD, regarding a variance from section 1161.12.12 of the City of Findlay Zoning Ordinance regarding a proposed electronic message center at 320 S. Main Street. The applicant is proposing to install a 42-inch display electronic message center on the wall of the building. This section does not allow electronic message centers to be located within the C-3 Downtown Commercial District, and are not permitted on any wall.

The applicant is looking to install an interactive electronic message center to display their listings of houses currently for sale on the wall outside of Flag City Title. The city of Findlay zoning code only allows for electronic message centers (EMC) in C-1 Local Commercial, C-2 General Commercial, I-1 Light Industrial, and I-2 Heavy Industrial. The C-3 Downtown Commercial does not allow for these signs to be placed within the zoning district. In addition, the proposed sign is a wall sign, though the city of Findlay does not regulate wall signage, it does in the case of an electronic message center. Section 1161.12.12(A)(2) states electronic message centers "Shall not be permitted on any wall or fence".

This sign went in front of the Design Review Board on April 15th, 2021. During the meeting, Hancock Regional Planning recommended denial of the sign in their decision, however, the Design Review Board decided to table the item until the Board of Zoning Appeals ruled on the proposal.

In conclusion, the City of Findlay agrees with HRPC's recommendation for denial, and would recommend that the board denies the request on the basis that electronic message centers are prohibited on a wall and in the C-3 Downtown District.

Mr. James Koehler II, 16250 Beechwood, owner, was sworn in. He stated there is a sign just like he is proposing in the downtown area on Crawford Street. He stated what he is proposing is an iPad on a wall. He thought it would be a fun thing for downtown. Other communities have these and he thought they could bring it to Findlay for people to see what the listings are, especially with the D.O.R.A. now in Findlay, it would give the people some entertainment to view listings while at the same time, do some advertising and display some of the better aspects of Findlay. They thought it was an innocent use of electronic media. He continued to state, even though he could box in a window and put it in a window and the city couldn't do anything about it. Scott Keller has a big video display in his window on Crawford. The only difference is that

his is rotating on his own and his proposed one would be interactive and be activated by the user. He has many windows in downtown he could stick this in but would rather not. He thinks this would be a better use and a better presentation. He stated he could do it in billboard form on top of a building, but would rather not. He stated he was perplexed as to why this is such an evil thing.

Mr. Trombley wanted clarification that this would not be advertising the business there but would be interactive so people could go up and touch it to see the homes for sale; but what about when it's not being used?

Mr. Koehler stated it would have a band around it being Bircher Hathaway branded but the inside is just like an iPad to see the listings like you could bring it up on an app on your phone. It does have advertising. The vendor goes to various suppliers of real estate brokerages, title companies, inspectors, plumbing and heating companies, electricians, etc. and they advertise on that. That would be a rotating advertising. He stated it is not bright or anything that would be distracting like a neon sign. The screen is approximately forty-two (42) inches corner to corner.

Mr. Wells asked what is on the display when it is idle?

Ms. Shannon Roof was sworn in. She stated that their understanding is that it is a closed system. If someone is not interacting with it, it will stay static. She referenced a picture that shows a blue display. The bottom third of the screen is where the scrolling advertisements are located. She believes they have control over the time intervals that the advertisements at the bottom will scroll. Otherwise, it just sits there static.

Mr. Trombley asked if the sample ordinance for Findlay that was put in the packet, is part of the proposal, to make an adjustment to the Zoning Code?

Ms. Roof stated it was what they received from the Downtown Review Board.

Mr. Adkins explained the two (2) supplemental items given to them was from Hancock Regional Planning, not from the City. They did the research on other cities that do not permit interactive digital displays.

Ms. Roof stated that on the bottom, there are also some that do permit it; along with other cities that are in the process of approving them; a sample ordinance for Findlay, all given to them by the Downtown Review Board. It is not stuff they came up with.

Mr. Koehler stated that when he was there, their biggest concern was they did not have specific language that would dictate to this board; and instead of doing the work and coming up with some language, they just gave a veto.

Ms. Roof stated, but they did give the sample ordinance that they pulled from other cities that allow them.

Mr. Wells stated that it is not this board's purpose to rewrite the zoning code. He stated they are here to go under a certain code and see if a variance is justified or not on the specific code.

Mr. Trombley stated, the code says 25% shall be the scrolling for the electronic portion, but per the photos, it looks like yours would be 90%, but most of yours would be the interactive part, right?

Ms. Roof stated, to clarify, the bottom part would be the part that scrolls, which would be the advertisements, which is approximately 25 – 30%; and the top part is where people can click on, which would give them control of that part having any movement.

Mr. Wells asked, what the plan is for advertising on this?

Mr. Koehler state it's the same kind of thing as when the advertisers would come in and get a list of the suppliers and do a fancy booklet.

Ms. Roof stated they are trying to keep it local, home related businesses, etc. She explained how the advertising agreement works.

Mr. Koehler stated it would have all M.L.S. (multiple listing service) Listings.

Mr. Rooney asked Mr. Adkins if the city approves this, does it have to go back to Design Review again?

Mr. Adkins stated "Yes". If they get approval from there, they would have to go to Wood County and get a Wall Sign Permit.

Ms. Kaitlyn Price, 21858 Road 18S, Fort Jennings, OH, asked where is it located on the building?

Ms. Roof showed here a photo of the location on the building.

Ms. Price stated the photo answered the question.

Mr. Rooney asked Mr. Adkins if there were any communications on this case?

Mr. Adkins read a letter, received from Cathy Weygandt, 204 Greenlawn Avenue, into record. "The idea of an electronic message board next to our grand Courthouse is appalling. I certainly hope that the Appeals team does not give this idea one single more moment of thought. These message boards are a blight in Findlay. Appeal denied, hopefully!"

Mr. Wells stated he struggles with this. He stated Mr. Koehler referenced what Scott has in his window, there is the stand alone sign at the other corner, and we've all been to towns with these and we know the look that we are going for. He stated he struggles with the location being on Dorney Plaza.

Mr. Koehler stated that if the location was an issue, they could take it across the street and put it at the Greek Garden.

Ms. Roof stated the reason they chose the location at Dorney Plaza is because of the gatherings there. They thought it would be the best place for this to be used and be successful.

Mr. Trombley stated that he also struggles with the individual hardship for this specific applicant verses everyone else in the C3 District. He stated that he gets that the electronic messaging boards ordinance was written before they were a thing, but their job is to apply the code as written. He stated he thinks the sample ordinance is the way to go so everybody gets a chance to play by the same rule; but he does not feel there is an individual hardship for this specific spot.

Discussion took place in regards to getting new ordinance in place regarding electronic message boards in the C3 District.

Mr. Koehler stated as he understands this, he could actually build this within a window, within a wall and the city could not say anything about it.

Mr. Adkins stated it would have to be inside the building, accessed through the door into the building.

Mr. Wells stated he understands this is where things are going and he agrees with their statements; however, the purpose of what they are here for is to apply the code to the request. Most variance requests have one (1) aspect, this one has two (2); the C3 District and being on a wall.

Mr. Trombley suggest Mr. Koehler make formal recommendation to council for ordinance amendment on this code.

Mr. Adkins stated the correct step would be for HRPC to get it on the agenda for Planning and Zoning Committee, then they would make the decision to push it through to City Planning Commission for approval to go back to Planning and Zoning Committee, then to Council for three (3) reading.

Mr. Wells made a motion to deny the requested variance, per the facts, under the code as it exists. He suggested they do whatever they can to help get council to adopt the sample code given in the packet.

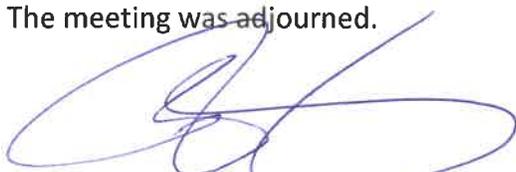
Mr. Brecheisen seconded the motion.

Motion to deny the variance as requested, 3-0. Mr. Rooney abstained from voting.

The May 13, 2021 meeting minutes still pending approval.

The June 10, 2021 meeting minutes were approved.

The meeting was adjourned.



Chairman



Secretary



Committee Members:

- Jeff Wobser, at-large – Committee Chair
- Dennis Hellmann, Ward 2
- Joshua Palmer, Ward 7
- Grant Russel, at-large
- Tom Shindledecker, at-large
- Mayor Christina Muryn
- Jim Staschiak, Auditor

Staff:

-
-
-
-

Guests:

Denise Grant - Courier
 Holly Frische
 Randy Greeno

Meeting Start Time: 4:35
 Meeting End Time: _____

Agenda:

Call to Order

Roll Call

Approval of Minutes

New Items

1. Continue RFP discussions

Adjournment



 Jeff Wobser, Strategic Planning Committee Chair

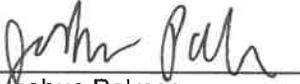
COMMITTEE REPORT
THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

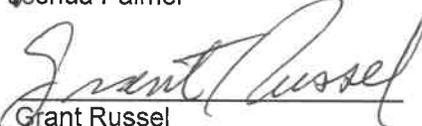
The **STRATEGIC PLANNING COMMITTEE** met on August 3, 2021 to continue Request for Proposals (RFP) discussions.

We recommend: *Continue to review draft RFP. Meet again on 8/10/21 at 4:00 PM*

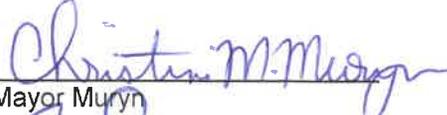
Aye Nay 
Jeff Wobser, Chairman

Aye Nay *ABSENT*
Dennis Hellmann

Aye Nay 
Joshua Palmer

Aye Nay 
Grant Russel

Aye Nay 
Tom Shindledecker

Aye Nay 
Mayor Muryn

Aye Nay 
Auditor Staschiak

LEGISLATION: _____

DATE: August 3, 2021

COMMITTEE: STRATEGIC PLANNING



Committee Members:

- Jeff Wobser, at-large – Committee Chair
- Dennis Hellmann, Ward 2
- Joshua Palmer, Ward 7
- Grant Russel, at-large
- Tom Shindledecker, at-large
- Mayor Christina Muryn
- Jim Staschiak, Auditor

Staff:

- Rob Martin (SSD)
-
-
-

Guests:

Randy Greeno

Meeting Start Time: 4:03

Meeting End Time: 5:38

Agenda:

Call to Order

Roll Call

Approval of Minutes

New Items

1. Continue RFP discussions

Adjournment

Jeff Wobser, Strategic Planning Committee Chair

COMMITTEE REPORT
THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **STRATEGIC PLANNING COMMITTEE** met on August 10, 2021 to continue Request for Proposals (RFP) discussions.

We recommend:

- legislation be developed and on the ~~Sept~~ August 17th Council agenda meeting authorizing the publication of the RFP
- the committee meet ^{again} to finalize the RFP on August 17 @ 6 pm

Aye Nay

Jeff Wobser
Jeff Wobser, Chairman

Aye Nay

ABSENT
Dennis Hellmann

Aye Nay

Joshua Palmer
Joshua Palmer

LEGISLATION: X (See Above)

Aye Nay

Grant Russel
Grant Russel

DATE: August 10, 2021

Aye Nay

Tom Shindlecker
Tom Shindlecker

COMMITTEE: STRATEGIC PLANNING

Aye Nay

Christen M. Muryn
Mayor Muryn

Aye Nay

Auditor Staschiak
Auditor Staschiak

Committee Members:

- Randy Greeno, Ward 5 – Committee Chair
- Joshua Palmer, Ward 7
- Grant Russel, at-large

Staff:

- Rob Martin, Safety Service Director
- Jeremy Kalb, City Engineer
- Jim Staschiak, City Auditor

Meeting Start Time: 5:00 p.m.

Meeting End Time: 6:26 p.m.

Guests:

- Karim Baroudi, Hancock Public Health
- Lindsay Summit, Hancock Public Health

Agenda:

Call to Order

Roll Call

New Items

1. Waiving of Sanitary Sewer Tap Fees for Residences of Bittersweet & Bluebonnet

- Councilman Randy Greeno mentioned the miscommunication / misunderstanding between Hancock Public Health (HPH) and the Water & Sewer Committee when the Committee initially considered the Bittersweet & Bluebonnet project. The Committee understood:
 - Residences would have to tap onto the sanitary sewer system
 - Residences would not have to replace an STS in good operating condition
- Lindsay Summit, Director of Environmental Health Services at HPH said that HPH sent letter saying that Ohio Revised Code (ORC) required residences to connect to an available sanitary sewer system within one year
- Councilman Grant Russel asked for clarification if it was ORC or Ohio Administrative Code (OAC) that required a residence to tap into a sanitary sewer.
 - Summit confirmed it was OAC 3701-29. Russel agreed saying that OAC 3701-29-06 clearly states that a residence shall be connected to an available sanitary sewer; it then references OAC 3701-29-21 for details about managing that process.
 - Russel stated that he could not find any reference in OAC 3701-29-21 about a mandatory timeline for connection, stating that it appeared the timeline was up to the discretion of the local public health organization. Russel asked for clarification on the timeline.
 - Karim Baroudi, Health Commissioner at HPH stated that a one-year timeframe is customary and that HPH works with homeowner on the connection process. Baroudi said that it usually takes more than one year based upon availability of contractors, materials, and other factors, and that the deadline is flexible as long as a homeowner is communicating with HPH and making progress toward connection.

- Russel said that if he knew that residents with properly functioning STSs would have to abandon those systems and tap into the sanitary sewer line, he would have not supported the sanitary sewer extension. While that would nullify the long-term benefits the sanitary system provides vs. an STS, the immediate detriment to homeowners with functioning STSs outweighed those long-term benefits. He believes the mandatory requirement to abandon a functioning STS within a year is short-sighted. With similar requests being considered in the near future by the Water & Sewer Committee, he believes this needs to be clarified.
- Baroudi mentioned that Mayor Muryn and Service Safety Director Rob Martin approached the HPH Board of Directors for a five-year extension to that deadline. The Board extended the deadline by one year, meaning that, in this case, a homeowner on Bittersweet & Bluebonnet would now have two years from project completion to tap into the new sanitary sewer line.
 - Baroudi said that the Board did not want to drag out the connection process too long; that the costs of connection would increase over time.
 - Baroudi said that HPH must follow OAC and must answer to the EPA to manage the tap process and ensure it is completed in a timely manner.
 - Baroudi confirmed that the Board granted a one-year extension, and that the extension is not a rolling one-year extension.
- Baroudi stated:
 - HPH believes that many of the STS would not pass if they were tested.
 - HPH contacted a few of the contractors authorized to install STS in the county to confirm costs to tap into a sanitary sewer line and that the costs being mentioned as part of this issue are inflated.
- Summit said that only four new STS systems were installed since 2015-16 based upon records that must be filed upon installation.
 - All other systems on Bittersweet & Bluebonnet were installed prior to 2007 and that some were decades old.

NOTE:

After the meeting, Summit rechecked her notes about the number of newer septic systems that have been properly filed with HPH. She found that there are only two properties, not four as originally stated, have newer systems. The two properties with the newer systems are 311 Bittersweet (system approved in 2010) and 600 Bittersweet (system approved in 2008).

- Greeno asked how often HPH tests an STS.
 - Summit replied that HPH does not have the manpower to proactively test all STSs.
 - Summit discussed the reporting requirements required for owners of an STS, including annual sampling; sampling results must be filed with HPH. Sampling tests cost \$250-500 / sample and is done by a licensed contractor. Testing is part

- of a signed agreement between the homeowner and the EPA in order to have an STS.
- Summit said that the last sampling test results they have for Bittersweet & Bluebonnet residences is from 2019 but did allow that COVID could have played a part in the lack of sample testing last year.
 - Councilman Josh Palmer asked how a new homeowner becomes aware of their obligations when they buy a home with an STS?
 - Summit said that an EPA transfer process but was not sure it was happening regularly.
 - Greeno asked if an STS was not functioning properly, then what happens at the sale of a property.
 - Summit said that the new homeowner would be required to fix the failing STS within a defined timeframe. Money is held in escrow to ensure that any issues are resolved.
 - Baroudi offered that the burden on the homeowner is not as bad as being portrayed.
 - Greeno asked what happens to an old STS after a homeowner taps into a sanitary sewer line and for costs to pump out a septic tank.
 - Summit said that OAC governs this and requires it to be removed or caved in.
 - Costs to pump out a septic system is about \$200.
 - Baroudi urged Council to get accurate cost estimate for removal of an STS and tapping into a sanitary sewer line. Summit said estimates range from \$12,00 to \$15,000 as the average cost of installing an NPDES type of STS, which is the type of system typically used at the properties on Blue Bonnet and Bittersweet.
 - Russel said that in hindsight, the Water & Sewer Committee should have had a representative from HPH at the meeting when this project was initially discussed.
 - Summit welcomed the invitation and tighter cooperation with the City Engineering Department and the Water & Sewer Committee. She said that she would attend future committee meetings when asked. GR – invite LS to future W&S meetings.
 - Greeno made reference to the letter sent by the City of Findlay to residents on Bittersweet & Bluebonnet announcing the project. The letter states that residents are not required to tap into the new sanitary sewer system. Shortly after this letter was sent, HPH sent a letter stating that residents would be required to tap into the new sanitary sewer line and do so within one year. Greeno said that he believes the city should waive their tap fees as a result of the confusion these two letters created.
 - Russel asked what exactly 'waiving the fee' meant. For example, is the offer good until the resident taps into the new sewer line or does it expire? Are we waiving the entire fee at the time of tapping or are we waiving a fixed amount based upon current tap fees? Does the offer apply to all residences or only to those with currently functioning STSs?

- Martin said that he left the HPH Board meeting with the understanding an annual extension would be available to a homeowner based on them providing proof of a properly functioning STS.
 - Baroudi confirmed that his understanding is correct; the HPH Board will look at each residence on a case-by-case basis to determine when they must tap into the sanitary sewer line. He said that the HPH Board had concerns with granting blanket 5-year waivers; the Board wanted homeowners with failing STSs to tap in a timely manner.
- City Auditor Jim Staschiak advised the Committee to work with the City of Findlay Law Director prior to waiving any fees. He wants to ensure that everything is spelled out; that the City and HPH are in agreement with how to proceed; and that a homeowner cannot keep raising objections asking for more than what is currently being offered.
 - Martin said that the Law Director has already been consulted about this manner and is in the process of drawing up such an agreement.
- Greeno said that better communications, from both the City and HPH, is needed for the entire process. All were in agreement that joint communications from the City and HPH is in order for future STS to sanitary sewer projects.
- Baroudi asked that the city keep HPH informed about future sanitary sewer extension plans.
 - Summit said that HPH consider future sanitary expansion plans when working with homeowners on STS issues and can look out at least five years.
 - City Engineer Jeromy Kalb mentioned that expansion on W Main Cross is in process.
 - Greeno suggested that we need to include townships in our discussions. Kalb mentioned that the city has been working with Liberty Township on numerous projects.
 - There was continued discussions on areas where the city sees future sanitary sewer expansion occurring.
- Russel asked about how we, the City and HPH, will communicate with Bittersweet & Bluebonnet residences?
 - Martin said that a joint letter from HPH and the City is appropriate. He will take the lead on this communication.
- Discussion about the details of a potential waving of tap fees by the city.
 - Martin wondered if such an offer should have an end date. Having one might encourage residents to take advantage of the offer sooner vs. later.
 - Staschiak suggested that cost savings from tapping would just about pay for the transition to sanitary over a five-year period.
 - Russel asked if the fee waiver is appropriate for all residents. For example, while waiving of the fees for the four homeowners who had new systems installed since 2015-16 seems appropriate, he wondered if the same is true for the residents whose STS were failing and made the initial request to extend the sanitary sewer line.

- Russel suggested that given the need to work with the Law Director and also numerous issues related to how to structure any fee waiver, that tabling this issue is appropriate. Palmer and Greeno expressed similar concerns.
- Motion:
 - Table issue for further discussion w/ Law Director
 - Motion Russel; Second Palmer
 - Motion passed (3-0)

2. Water & Wastewater Grant Opportunity

- Kalb mentioned that the city is looking to submit two Water Department projects for grant funding being offered by the Ohio Department of Development. The projects are:
 - Reservoir Transfer Valve
 - Co2 Tank & Generator @ Water Treatment Plant
 - The cost for both projects are approximately \$2M each.
 - The grants would require matching funds from the city of \$500k total for both projects combined.
 - The split will not be 50/50 between the projects.
 - These matching funds may include costs already incurred on project design, engineering, etc.
 - The grant requires input from Hancock County Engineer Doug Cade who has a role to play in evaluating all projects submitted within the county limits – i.e., including City, County, Township, Village projects.
- The Reservoir Transfer Valve project is time critical because the Ohio Department of Natural Resources informed the city that an emergency overflow is required for the reservoir.
 - This project allows us to use existing outlets from the reservoir to Blanchard River.
 - The alternative is to construct the emergency overflow by cutting into the banks of the reservoir. Kalb and Martin said this was something they wanted to avoid.
 - ODNR set a deadline of 2024 for the installation of an emergency overflow.
- While Kalb will request legislation to apply for the grant, he is using this meeting as an opportunity to explain the project to the Water & Sewer Committee and asking for our feedback.
- Much discussion ensued about the desire to apply for additional grants, especially for water & sewer development on the north and northwest parts of the city.
- The Committee expressed support for pursuing these grants and will be looking for legislation on Tuesday, August 17 agenda. This legislation will require three readings and passage at that meeting in order to meet the grant application deadline.

Adjournment

Randy Greeno



**Findlay City Council
Water & Sewer Committee
Meeting Date: August 11, 2021**

Randy Greeno, Water & Sewer Committee Chair



Committee Members:

- Randy Greeno, Ward 5 – Committee Chair
- Joshua Palmer, Ward 7
- Grant Russel, at-large

Staff:

- Tammy Kirkpatrick, Billing Supervisor
- Jason Phillips, Water Treatment & Distribution Superintendent
- Dave Beach, WPCC Superintendent
- Jeremy Kalb, City Engineer
- Rob Martin, Safety Service Director

Meeting Start Time: 5:00

Meeting End Time: 6:26

Guests: Karim Baroudi
Lindsey Summit
Jim Staschak

Agenda:

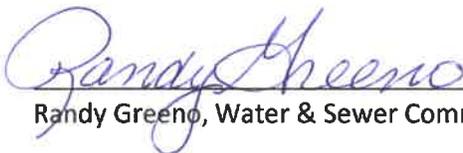
Call to Order

Roll Call

New Items

1. tap and permit fees for Bluebonnet/Bittersweet
2. water/wastewater grant opportunity

Adjournment


 Randy Greeno, Water & Sewer Committee Chair

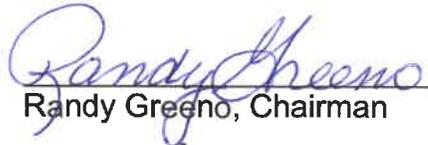
COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** met on August 11, 2021 to discuss the Bluebonnet/Bittersweet tap and permit fees.

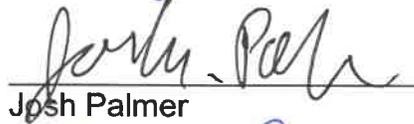
We recommend *to table this issue for further discussion with the Law Director.*

Aye Nay


Randy Greeno, Chairman

LEGISLATION: _____

Aye Nay


Josh Palmer

DATED: August 11, 2021

Aye Nay


Grant Russel

COMMITTEE:
WATER & SEWER

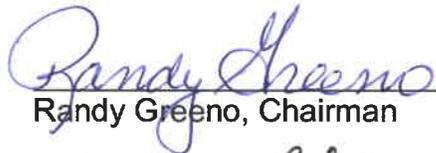
COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** met on August 11, 2021 to discuss a water/wasterwater grant opportunity.

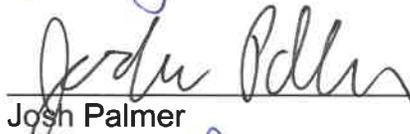
We recommend *to support this application for this grant money.*

Aye Nay


Randy Greeno, Chairman

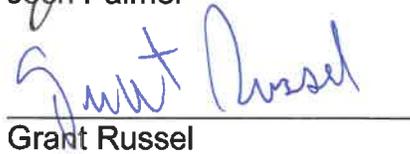
LEGISLATION: _____

Aye Nay


Josh Palmer

DATED: August 11, 2021

Aye Nay


Grant Russel

COMMITTEE:
WATER & SEWER

Committee Members:

- Grant Russel, at large – Committee Chair
- Dennis Hellmann, Ward 2
- Tom Shindledecker, at-large
- Jim Slough, Ward 4
- Beth Warnecke, Ward 3

Staff:

- Matt Cordonnier, HRPC Director
- Jacob Mercer, HRPC
- Erik Adkins, Findlay Zoning
-
-

Meeting Start Time: 12:00 PM**Meeting End Time:** 12:28 PM**Guests:**

- Fred Ziegman – Applicant Item #1
-

Agenda:

Call to Order

Roll Call

- Dennis Hellmann was unable to attend

New Items

1. 812 Tiffin Ave. Rezone to C-1 from R-3
 - City Planning Commission approved this request
 - Some discussion about relying on the car parts store for access to the parking
 - Was previously zoned commercial (C-2) but got changed to residential during the recent zoning map update
 - Property has very good parking for its location making it attractive as a commercial property.
 - The owner desires to market the property for commercial use
 - The rezone would create a non-conforming use
 - HRPC expressed no concerns with such a short-term non-conforming use and supports the rezone stating that C-1 is more appropriate zoning for this property compared with C-2
 - MOTION: recommend approval as requested (Slough / Shindledecker)
 - Motion approved 4-0
2. Coventry Dr. Alley Vacation
 - City Planning Commission approved this request
 - The alley is unimproved
 - Russel asked why the request does not vacate the entire alley
 - Cordonnier said that one property owner refused to sign the vacation request. As a result, the vacation request stops at the edge of that persons property
 - MOTION: recommend approval as requested (Slough / Russel)
 - Motion approved 4-0

3. Deer Ridge Mobile Home Park rezone to M-2 & I-1 from MH
 - City Planning Commission approved this request
 - The proposed project will add a north-south road that will almost create a loop with Breckenridge to offer another access to the Blanchard Station development
 - One property remains to be developed that will complete the loop
 - Warnecke asked how this request made the zoning more in harmony with the area
 - Mercer said property to the east is zoned industrial and that there is multi-family housing surrounding the mobile home part on the south and west
 - Shindlecker expressed concerns about more housing in north that would place more students in Jacobs School
 - Russel said that this request lowers the density of housing for these properties
 - Cordonnier said that this area attracts development because of its proximity to Tall Timbers
 - Motion: recommend approval as requested (Slough / Warnecke)
 - Motion approved 4-0

4. Madison Avenue Rezone (tabled)
 - Item remained tabled but HRPC stated that it is most likely dead
 - Regional Planning Commission is expected to drop this case next month

Adjournment

- Meeting adjourned at 12:28 pm

Grant C. Russel

Grant Russel, Planning & Zoning Committee Chair

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Brian Buck on behalf of his father William Buck to rezone Madison Avenue Lot 6192, 6193, 6194 from R3 Single Family High Density to C1 Local Commercial District. This request was previously discussed during the May 13, 2021 **PLANNING & ZONING COMMITTEE** meeting where it was tabled.

We recommend

Remains Tabled.

PUBLIC HEARING:

Aye Nay _____
Grant Russel, Chairman

Aye Nay _____
Dennis Hellmann

Aye Nay _____
Tom Shindlecker

Aye Nay _____
James Slough

Aye Nay _____
Beth Warnecke

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: *August 12*
June 10, 2021

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Van Horn, Hoover & Associates, Inc. on behalf of property owner Hugo Noort to rezone the remaining land in the Deer Ridge Mobile Home Park from Mobile Home (MH) District to M-2 Multi-Family High Density with the northeast corner of 9.66 acres being zoned I-1 Light Industrial.

We recommend

APPROVE AS REQUESTED

PUBLIC HEARING:

Aye Nay *Grant Russel*
Grant Russel, Chairman

Aye Nay *ABSENT*
Dennis Hellmann

Aye Nay *Tom Shindlecker*
Tom Shindlecker

Aye Nay *James Slough* *MOTION*
James Slough

Aye Nay *Beth Warnecke* *SECINT*
Beth Warnecke

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: August 12, 2021

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from James Holtgreven, Holt-Hammer Ventures LLC to rezone 812 Tiffin Avenue from R3 Small Lot Residential to C1 Local Commercial.

We recommend

APPROVE AS ~~COMMITTEE~~ REQUESTED

PUBLIC HEARING:

Aye Nay *Grant Russel*
Grant Russel, Chairman

Aye Nay ABSENT
Dennis Hellmann

Aye Nay *Tom Shindlecker* ^{SECOND} ~~NOT 100~~
Tom Shindlecker

Aye Nay *James Slough* ^{MDS/100}
James Slough

Aye Nay *Beth Warnecke*
Beth Warnecke

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: August 12, 2021

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Carl Hayslett to vacate the east-west alley from Lilac Lane to the west lot line of Lot 24 in the Old Orchard 4th Addition bounded between Lots 19-24 in the Old Orchard 4th Addition, and Lots 4023-4033 in the Chamberlin Hill Addition.

We recommend

Approval as Requested

PUBLIC HEARING:

Aye Nay *Grant Russel* *SECOND*
Grant Russel, Chairman

Aye Nay *ABSENT*
Dennis Hellmann

PLANNING & ZONING COMMITTEE

Aye Nay *Tom Shindlecker*
Tom Shindlecker

LEGISLATION: _____

Aye Nay *James P. Slough* *MOTION*
James Slough

DATED: August 12, 2021

Aye Nay *Beth Warnecke*
Beth Warnecke

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
AUGUST 17, 2021**

RESOLUTION NO. 015-2021 (*ARPA funds*) **requires three (3) readings** **third reading**
A RESOLUTION AUTHORIZING THE CITY AUDITOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR THE AMERICAN RESCUE PLAN ACT (ARPA) DOLLARS ON ELIGIBLE EXPENDITURES AS SPECIFIED IN THE UNITED STATES TREASURY'S CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS INTERIM FINAL RULE (EVENTUALLY THE FINAL RULE), AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-071 (*collect taxes for Jenera*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH VILLAGE OF JENERA FOR SERVICES TO ADMINISTER, ENFORCE, AND COLLECT TAXES LEVIED BY JENERA UNDER THEIR VILLAGE INCOME TAX ON CERTAIN INCOMES OF RESIDENTS, NON-RESIDENTS, NET PROFIT OF RESIDENTS, AND NET PROFITS OF NON-RESIDENT BUSINESS ENTITIES IN ACCORDANCE WITH SAID VILLAGE INCOME TAX ORDINANCE, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-074 (*2021 Street Preventative Maintenance, Project No. 32810400*) **requires three (3) readings** **second reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-075 (*sewer truck/administration roof*) **requires three (3) readings** **second reading**
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING, AND ENTER INTO AN AGREEMENT WITH HAROLD E. SHUCK, INC., FOR REPAIRS ON THE CITY OF FINDLAY WATER POLLUTION CONTROL CENTER ROOFS, AND DECLARING AN EMERGENCY.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

AUGUST 17, 2021

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, AUGUST 17, 2021 MEETING.

RESOLUTIONS

016-2021

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

2021-077

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ACCEPT PERMANENT OWNERSHIP OF THREE (3) PROPERTIES, TOTALING SEVEN (7) PARCLES, FROM THE HANCOCK COUNTY BOARD OF COUNTY COMMISSIONERS AS ACQUIRED UNDER FEMA FMA FY14 AND FMA FY16 TO THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

2021-078

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO SUBMIT A REQUEST FOR PROPOSAL (RFP) TO THE FOUR (4) QUALIFYING FIRMS PREVIOUSLY CHOSEN THROUGH THE REQUEST FOR QUALIFICATIONS (RFQ) PROCESS WHO CAN PERFORM THE SERVICES FOR THE CITY OF FINDLAY'S STRATEGIC PLAN PROCESS, AND DECLARING AN EMERGENCY.

2021-079

AN ORDINANCE AUTHORIZING THE AUDITOR OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING, AND ENTER INTO AN AGREEMENT(S) WITH TYLER TECHNOLOGY TO ACQUIRE ADDITIONAL SOFTWARE AND EQUIPMENT RELATED TO PAYROLL PROCESSING OF THE CITY OF FINDLAY'S CURRENT TYLER PAYROLL SYSTEM, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

2021-080

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO CONTRACTS FOR THE CITY'S 2021 ANNUAL STREET RESURFACING/CURB REPAIRS CONTRACT A (CONCRETE) & CONTRACT B (ASPHALT) PROJECT NO. 32810900, AND THE CITY'S 2021 STREET PREVENTATIVE MAINTENANCE PROJECT NO. 32810400, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

2021-081

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO APPLY FOR THE WATER AND WASTEWATER INFRASTRUCTURE GRANT PROGRAM, AND SIGN ANY AND ALL APPLICABLE GRANT AGREEMENT(S) OR RELATED DOCUMENTS, AND DECLARING AN EMERGENCY.

2021-082

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT OR CONTRACTS WITH HELMS & SONS EXCAVATING, INC. FOR THE EAST AND EAST MAIN CROSS STREET WATERLINE PROJECT NO. 35711300, AND DECLARING AN EMERGENCY.

2021-083

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE DEER RIDGE MOBILE HOME PARK) WHICH PREVIOUSLY WAS ZONED "MH MOBILE HOME" TO "M-2 MULTI-FAMILY HIGH DENSITY, WITH THE NORTHEAST CORNER OF 9.66 ACRES BEING ZONED I-1 LIGHT INDUSTRIAL.

2021-084

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 812 TIFFIN AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL TO "C1 LOCAL COMMERCIAL DISTRICT".

2021-085

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERRED TO AS THE COVENTRY DRIVE VACATION) IN THE CITY OF FINDLAY, OHIO.

RESOLUTION NO. 016-2021

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

| VENDOR | VOUCHER | ACCOUNT | DEPARTMENT NAME | AMOUNT | REASON FOR EXPENSE | WHY |
|---------------------------|---------|-----------------------|------------------------------|----------|--|--|
| The Supreme Court of Ohio | 229815 | 2100600-441100 | GENERAL FUND-Municipal Court | 4,138.14 | 2020 PURCHASE ORDER SHORT BY THIS AMOUNT | PURCHASE ORDER WAS REDUCED IN ERROR AT THE END OF 2020 AND THEN ADDITIONAL COVERAGE WAS NEEDED FOR JUDGE SMITH |
| Tyler Technologies | 230035 | 31977900-441700-19779 | GENERAL FUND-Project | 5,400.00 | 2017 Tyler Project closed 4/23/2021 | Thought all costs had been paid. Rec'd invoice 6/21 and had to verify it still needed paid. |

ORDINANCE NO. 2021-077

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ACCEPT PERMANENT OWNERSHIP OF THREE (3) PROPERTIES, TOTALING SEVEN (7) PARCELS, FROM THE HANCOCK COUNTY BOARD OF COUNTY COMMISSIONERS AS ACQUIRED UNDER FEMA FMA FY14 AND FMA FY16 TO THE CITY OF FINDLAY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, the Hancock County Commissioners own the following properties acquired under FEMA FMA FY14 and FMA FY16 and desire to transfer ownership to the City of Findlay:

- 130 North Main Street, Findlay, Ohio: Parcel No. 570000200100 FMA 16
- 139 North Main Street, Findlay, Ohio: Parcel No. 560000190510 FMA 14
- 321 Clinton Court, Findlay, Ohio: Parcel No. 560000171290 FMA 16
- 321 Clinton Court, Findlay, Ohio: Parcel No. 560000171300 FMA 16
- 321 Clinton Court, Findlay, Ohio: Parcel No. 560000191170 FMA 16
- 321 Clinton Court, Findlay, Ohio: Parcel No. 560001018760 FMA 16
- 321 Clinton Court, Findlay, Ohio: Parcel No. 210001028375 FMA 16

WHEREAS, in accepting ownership, the City of Findlay, Ohio further agrees to follow all requirements outlined in City, County, State, and Federal regulations including compliance with 44 CFR Part 80 regarding deed restriction, floodplain management, and the monitoring and reporting of property.

WHEREAS, in the event the City of Findlay, Ohio would lose eligibility status, ownership of these properties will revert back to Hancock County.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay be and she is hereby authorized to accept permanent ownership of the aforementioned properties from the Hancock County Board of County Commissioners as acquired under FEMA FMA FY14 and FMA FY16.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize the Mayor of the City of Findlay, Ohio to accept permanent ownership of the aforementioned properties from the Hancock County Board of County Commissioners as acquired under FEMA FMA FY14 and FMA FY 16.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-078

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO SUBMIT A REQUEST FOR PROPOSAL (RFP) TO THE FOUR (4) QUALIFYING FIRMS PREVIOUSLY CHOSEN THROUGH THE REQUEST FOR QUALIFICATIONS (RFQ) PROCESS WHO CAN PERFORM THE SERVICES FOR THE CITY OF FINDLAY'S STRATEGIC PLAN PROCESS, AND DECLARING AN EMERGENCY.

WHEREAS, Council is desirous of submitting a Request For Proposal (RFP) to the four (4) qualifying firms as it relates to the City of Findlay's Strategic Plan Process; and,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to submit a Request For Proposals (RFPs) to the four (4) qualified firms determined through the Request for Qualifications (RFQ) process pertaining to the City of Findlay's Strategic Plan process, thereby further authorizing a contract(s) to be entered into once the RFPs are received, analyzed and the lowest and best one is selected.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said Request For Proposal (RFP) and enter into a contract(s) with whichever firm is chosen so that the City may have its Strategic Plan up and running commencing January 1, 2022.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-079

AN ORDINANCE AUTHORIZING THE AUDITOR OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING, AND ENTER INTO AN AGREEMENT(S) WITH TYLER TECHNOLOGY TO AQUIRE ADDITIONAL SOFTWARE AND EQUIPMENT RELATED TO PAYROLL PROCESSING OF THE CITY OF FINDLAY'S CURRENT TYLER PAYROLL SYSTEM, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay is desirous to waive formal advertising and bidding requirements and enter into an agreement(s) with Tyler Technology to acquire additional payroll software and equipment related to payroll processing of the City of Findlay's current Tyler payroll system.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

| | | |
|-------|--|---------------|
| FROM: | Public Safety Software System #31977900 | \$ 69,000.00 |
| FROM: | Tyler Cashiering Implementation #31966700 | \$ 20,425.00 |
| FROM: | CIT Fund – Capital Improvements Restricted Account | \$ 60,575.00 |
| TO: | Tyler Executime Implementation #31912800 | \$ 150,000.00 |

SECTION 2: that the Auditor of the City of Findlay be and he is hereby authorized to waive formal advertising and bidding requirements and enter into an agreement(s) with Tyler Technology to acquire additional software and equipment related to payroll processing of the City of Findlay's current Tyler payroll system.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the City of Findlay may enter into an agreement with Tyler Technology to acquire additional software and equipment related to the City of Findlay's current Tyler payroll processing system.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-080

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO CONTRACTS FOR THE CITY'S 2021 ANNUAL STREET RESURFACING/CURB REPAIRS CONTRACT A (CONCRETE) & CONTRACT B (ASPHALT) PROJECT NO. 32810900, AND THE CITY'S 2021 STREET PREVENTATIVE MAINTENANCE PROJECT NO. 32810400, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

WHEREAS, these 2021 street resurfacing/curb repairs and preventative maintenance projects are already included in the Capital Improvements Plan with two (2) streets being removed from the original resurfacing list and adding the following three (3) streets:

- Lonetree Drive (Longmeadow Lane to Abbey Lane)
- Liberty Street (West Main Cross Street to Sandusky Street)
- Crawford Street (Liberty Street to South West Street)

WHEREAS, the City of Findlay is desirous to enter into a contract with Smith Paving & Excavating, Inc. for the City of Findlay's concrete work (Contract A) and with Helms & Sons Excavating Inc. for the City's asphalt work (Contract B).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

| | |
|---|--------------|
| FROM: CIT Fund – Capital Improvements Restricted account | \$ 73,472.72 |
| TO: 2021 Annual Street Resurfacing/Curb Repairs <i>Project No. 32810900</i> | \$ 73,472.72 |

SECTION 2: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay be and they are hereby authorized to waive the formal advertising and bidding process pursuant to §735.051 of the Ohio Revised Code and enter into a contract or contracts with Smith Paving & Excavating, Inc. for the 2021 Street Resurfacing/Curb Repairs, Contract A (concrete) and Street Preventative Maintenance programs, as well as enter into a contract or contract with Helms & Sons Excavating Inc. for the 2021 Street Resurfacing/Curb Repairs, Contract B (asphalt) and Street Preventative Maintenance programs.

SECTION 3: That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason, it is immediately necessary to authorize said waiving of formal advertising and bidding requirements so that unit prices associated with the aforementioned projects established during the initial bidding process may be locked in and so that these projects may proceed expeditiously and be completed during this construction season.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-081

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO APPLY FOR THE WATER AND WASTEWATER INFRASTRUCTURE GRANT PROGRAM, AND SIGN ANY AND ALL APPLICABLE GRANT AGREEMENT(S) OR RELATED DOCUMENTS, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor and/or Service-Safety Director of the City of Findlay be and they are hereby authorized to apply for said grant funds and sign an agreement(s) with the State of Ohio, Department of Development, along with the City of Findlay's match not to exceed five hundred thousand dollars (\$500,000.00) from the Water Fund and not to exceed five hundred thousand dollars (\$500,000.00) from the Sewer Fund for funds to be used for the following projects:

- two (2) water infrastructure projects
 - Reservoir Transfer Valve
 - CO₂ Tanks and Generator Replacement
- one (1) sanitary sewer extension
 - sanitary sewer extension on County Road 99 (existing stub at Howard Run to the east out to County Road 18)

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, authorizing said application and signing of said agreement with the State of Ohio, Department of Development for the Water & Wastewater Infrastructure Grant funds, along with the City's match, to be utilized for the construction of the aforementioned projects,

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED: _____

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____

ORDINANCE NO. 2021-082

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO WAIVE FORMAL ADVERTISING AND BIDDING REQUIREMENTS AND ENTER INTO A CONTRACT OR CONTRACTS WITH HELMS & SONS EXCAVATING, INC. FOR THE EAST AND EAST MAIN CROSS STREET WATERLINE PROJECT NO. 35711300, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor, Service-Safety Director and/or City Engineer of the City of Findlay be and they are hereby authorized to waive the formal advertising and bidding process pursuant to §735.051 of the Ohio Revised Code and enter into a contract or contracts with Helms & Sons Excavating Inc. for the East and East Main Cross Street Waterline Project No. 35711300.

SECTION 2: That funding for this project has previously been appropriated via Ordinance Nos. 2021-028 & 2021-054.

SECTION 3: That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason, it is immediately necessary to authorize said waiving of formal advertising and bidding requirements and enter into a contract(s) so that Helms & Sons Excavating, Inc. may complete this waterline work at the same time as the Martin Luther King Parkway Improvements Project No. 32803100 that they are also working on in the area, thus this project will exceed the fifty thousand dollar (\$50,000.00) threshold for the same type of work by the same vendor, and so that this project may proceed expeditiously and be completed during this construction season.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-083

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE DEER RIDGE MOBILE HOME PARK) WHICH PREVIOUSLY WAS ZONED "MH MOBILE HOME" TO "M-2 MULTI-FAMILY HIGH DENSITY, WITH THE NORTHEAST CORNER OF 9.66 ACRES BEING ZONED I-1 LIGHT INDUSTRIAL.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described parcel:

Situated in the City of Findlay, County of Hancock, State of Ohio:

Being a part of the NE quarter of Section 8, Twp 1 north, R11E with the NE corner of 9.66 acres being zoned I-1 Light Industrial.

Be and the same is hereby rezoned from its respective zoning classifications to M-2 Multi-Family High Density with the northeast corner of 9.66 acres being zoned I-1 Light Industrial classification.

SECTION 2: That from and after the effective date of this ordinance, said parcel above described herein shall be subject to M-2 Multi-Family High Density and I-1 Light Industrial regulations.

SECTION 3: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-084

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 812 TIFFIN AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SMALL LOT RESIDENTIAL TO "C1 LOCAL COMMERCIAL DISTRICT".

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described property:

Situated in the City of Findlay, County of Hancock, State of Ohio, and being Lot 3096 EX S6FT AND 1/2 VAC ALY in the Dunn Addition of the City of Findlay, Ohio.

SECTION 2: That said property above described herein be and the same is hereby rezoned from R3 Small Lot Residential to C1 Local Commercial District.

SECTION 3: That from and after the effective date of this ordinance, said property above described herein shall be subject to C1 Local Commercial regulations.

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-085

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE COVENTRY DRIVE VACATION) IN THE CITY OF FINDLAY, OHIO.

WHEREAS, a petition has been presented to Council requesting that a portion of alley to be vacated as set forth herein, and;

WHEREAS, Council upon approval and recommendation of such vacation by the Planning Commission of the City of Findlay, Ohio, is satisfied that it will not be detrimental to the general interest and ought to be made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described alley be and the same is hereby vacated:

Situated in the City of Findlay, County of Hancock and State of Ohio:

The east-west alley from Lilac Lane to the west lot line of Lot 24 in the Old Orchard 4th Addition bounded between Lots 19-24 in the Old Orchard 4th Addition, and Lots 4023-4033 in the Chamberlin Hill Addition.

SECTION 2: That the aforesaid vacation is hereby made subject to the preservation of the public utilities right-of-way, in accordance with the provisions of Ohio Revised Code Section 723.041 including an easement is reserved for all sanitary and/or storm sewer lines in said vacated right-of-way.

SECTION 3: That this Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____