

# FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

JULY 20, 2021

COUNCIL CHAMBERS

## ROLL CALL OF 2020-2021 COUNCILMEMBERS

## PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

## ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the July 6, 2021 Public Hearing for FY2022 Revenue Estimates.
- Acceptance or changes to the July 6, 2021 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** none

**PROCLAMATIONS:** none

**RECOGNITION/RETIREMENT RESOLUTIONS:** none

**ORAL COMMUNICATIONS:** none

## PETITIONS:

### Zoning amendment request – 812 Tiffin Avenue

James Holtgreven, Holt Hammer Ventures LLC, would like to change the zoning of 812 Tiffin Avenue to R3 Small Lot Residential. It currently is zoned as C1 Local Commercial. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

**WRITTEN COMMUNICATIONS:** none

## REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

**Precipitation and Reservoir levels report** – second (2<sup>nd</sup>) quarter April – June 2021.

**City Income Tax Monthly Collection Report** – June 2021.

**Findlay Police Department Activities Report** – June 2021.

### A set of summary financial reports for June 30, 2021:

- Summary of Year-To-Date Information as of June 30, 2021
- Financial Snapshot for General Fund as of June 30, 2021
- Open Projects Report as of June 30, 2021
- Cash & Investments as of June 30, 2021

**Treasurer's Reconciliation Report** – June 30, 2021.

**Findlay Municipal Court Activities Report** – June 2021.

### City Engineer Kalb – Fire Department portable radios

As discussed during the July 6, 2021 City Council meeting, the City has received an offer from the vendor for a forty-seven percent (47%) discount on portable radios for the Findlay Fire Department if all existing radios are replaced this year. Currently, all of the radios are scheduled to be replaced over a five (5) year period with one hundred sixteen thousand dollars (\$116,000.00) being allocated for each respective year. In conjunction with Ordinance No. 2021-057 and 2021-067, and additional one hundred sixty thousand dollars (\$160,000.00) is needed to allow the City to take full advantage of the discount. Legislation to appropriate and transfer funds is requested. Ordinance No. 2021-069 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 160,000.00
TO:	Fire Department #21014000-other	\$ 160,000.00

**Board of Zoning Appeals minutes** – April 8, 2021 and June 10, 2021.

### Mayor Muryn - June 2021 Monthly Budget Summary

#### Police Chief Ring – National Alliance on Mental Illness (NAMI) and State of Ohio Mental Health First Aid CIT Support and Expansion project donation

The City of Findlay Police Department has received a one thousand dollar (\$1,000.00) check from the National Alliance on Mental Illness (NAMI) and the State of Ohio Mental Health First Aid CIT Support and Expansion project to be used to cover the associated costs of conducting Crisis Intervention Training sessions and also materials and registration fees associated with the course. There is no required City of Findlay match for the funding. Legislation to appropriate funds is requested. Ordinance No. 2021-070 was created.

FROM:	NAMI – CIT Support and Expansion Project	\$ 1,000.00
TO:	2017 Crisis Intervention Training Program #31976900	\$ 1,000.00

### City Auditor Staschiak – American Rescue Plan Act of 2021 (ARPA)

The American Rescue Plan Act of 2021 (ARPA) appropriated billion of dollars to the Sates. Funds distributed to Ohio are then to be re-distributed to non-entitlement units of local government (NEUs). Treasury will make payments to States from the Local Fiscal Recovery Fund for distribution to NEUs in two (2) tranches. It has been disclosed that at this point in time, Findlay is a NEU eligible for approximately \$2.16MM in 2021 and another \$2.16MM no earlier than twelve (12) months after the date of the first payment. To meet the Treasury requirements, Ohio OMB requires NEUs to register for funding in order to validate that a NEU is qualified to receive the funds, all of which must be completed at one time:

- capture organizational information
- obtain budget information establishing money distribution limits
- gather an executed terms and condition agreement
- gather assurances of compliances with Title VI of the Civil Rights Act of 1964

Legislation attached allows for this and designated responsibilities to City Auditor Staschiak and Deputy Auditor Sampson. It also includes the restrictive terms, conditions and assurance documents. There is no request for an appropriation, but if Council is desirous of receiving the money, it is important that legislation be passed on an emergency by the second meeting in August so that the City of Findlay qualifies for a distribution of the first tranche of ARPA money. Acceptance of the funds place accountability requirements on the City many years into the future. The allowable use and restrictions on the use of money have similarities and significant differences than the CARES Act fund received last year, therefore, it is of extreme importance that Deputy Auditor Sampson and City Auditor Staschiak be made aware of any projects being considered in which these funds might be used. He has not been made aware of any to date. Prior to passing this legislation, it might be prudent to have a committee meeting for the purpose of discussion if funds should be accepted. Legislation to move forward with the emergency clause in order to meet the established application registration deadline of September 4, 2021 is requested. He requests that this letter be read. Resolution No. 015-2021 was created by the request of Mayor Muryn.

### COMMITTEE REPORTS:

The **STRATEGIC PLANNING COMMITTEE** met on July 6, 2021 to continue June 15, 2021, May 4, 2021, April 20, 2021, March 16, 2021 and March 2, 2021 discussions on the finalization of an RFQ for a contractor to assist with the initial data gathering for the strategic plan, as well as review Baker Tilly feedback.

*We recommend inviting the following four (4) groups to submit a request for proposal (RFP): American StructurePoint, Gossman Group Design & Planning, MS Consultants, and Planning Next. These groups were chosen based on a matrix of scores developed by the committee (attached).*

The **STRATEGIC PLANNING COMMITTEE** met on July 12, 2021 to review Request for Proposals (RFPs) from American StructurePoint, Gossman Group Design & Planning, MS Consultants, and Planning Next.

*We recommend to continue discussion of the RFP on Monday, July 19, 2021 at 5:00pm in the 3<sup>rd</sup> floor conference room on the Municipal Building (CR1).*

### LEGISLATION:

#### RESOLUTIONS:

**RESOLUTION NO. 015-2021** (ARPA funds) requires three (3) readings

first reading

A RESOLUTION AUTHORIZING THE CITY AUDITOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR THE AMERICAN RESCUE PLAN ACT (ARPA) DOLLARS ON ELIGIBLE EXPENDITURES AS SPECIFIED IN THE UNITED STATES TREASURY'S CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS INTERIM FINAL RULE (EVENTUALLY THE FINAL RULE), AND DECLARING AN EMERGENCY.

#### ORDINANCES:

**ORDINANCE NO. 2021-056** (Wilson Street vacation) requires three (3) readings

third reading

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE WILSON STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2021-059** (RLF Administration (October 2020-March 2021) requires three (3) readings

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-060** (HAN-Greenway Trail Phase 2 PID109009 #31993800) requires three (3) readings

second reading

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR FEDERAL TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS, FOR THE HAN-GREENWAY TRAIL PHASE 2 PID109009 PROJECT NO. 31993800, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-061** (HAN-Bright Road Phase II FY2022 PID108772 #32811800) requires three (3) readings

second reading

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE HAN-BRIGHT ROAD PHASE II FY2022 RESURFACING (PID 108772) PROJECT NO. 32811800, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-063** (*fourth Capital Improvements 2021 appropriation*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-066** (*West Main Cross corridor study #32811000*) **requires three (3) readings** **second reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-068** (*new Airport Operations Coordinator position*) **requires three (3) readings** **second reading**  
AN ORDINANCE AMENDING CERTAIN PROVISIONS OF CODIFIED ORDINANCE NO. 2020-121 OF THE CITY OF FINDLAY, OHIO KNOWN AS THE SALARY ORDINANCE TO ADD A NEW POSITION OF AIRPORT OPERATIONS COORDINATOR, EFFECTIVE ON OR BEFORE AUGUST 1, 2021, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-069** (*Fire Dept portable radios*) **requires three (3) readings** **first reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-070** **requires three (3) readings** **first reading**  
(*National Alliance on Mental Illness (NAMI) and State of Ohio Mental Health First Aid CIT Support and Expansion project donation*)  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:**  
**OLD BUSINESS**  
**NEW BUSINESS**

PETITION FOR ZONING AMENDMENT

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

ADDRESS 812 Tiffin Ave SUBDIVISION See Attached

LOT No.(s) \_\_\_\_\_

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty per cent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

<u>SIGNATURE</u>	<u>SUBDIVISION</u>	<u>LOT NO.</u>	<u>STREET FRONTAGE</u>

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE Residential

PRESENT ZONING DISTRICT R3

PROPOSED ZONING DISTRICT C1

ATTACH:

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
- b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

**NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.**

- c. A written statement of the reason for the request and justification for the change.
- d. If the area to be re-zoned is a portion of a parcel, a survey must be done for the portion to be changed and it must be recorded as a new parcel at the County Recorder's office

Name of Owner James Holtgroewen (Holt-Hammer Ventures)

Name of Contact Person if other than owner \_\_\_\_\_  
(A letter granting person to act on Owner's behalf must accompany application if not signed by Owner)

Mailing Address 8405 Majestic Lake Ct.; Montgomery, TX 77316

Phone No. (Home) (614) 638-1904 (Business) (419) 581-9785

Email: hhguities@gmail.com

7/15/2021  
Date

James Holtgroewen  
Signature of contact Person

**OFFICE USE ONLY**

\$250.00 Fee Paid \_\_\_\_\_ \$100.00 Fee Paid PUD approval \_\_\_\_\_  
Applicable Advertising and Filing Fees Paid \_\_\_\_\_

Date Petition Submitted to City Council \_\_\_\_\_

Referral to Planning Commission \_\_\_\_\_ Referral to Planning & Zoning \_\_\_\_\_

Planning Commission \_\_\_\_\_ Disposition \_\_\_\_\_

Planning & Zoning \_\_\_\_\_ Disposition \_\_\_\_\_

Public Hearing Date Set By Council \_\_\_\_\_ Date  
of Newspaper Notice \_\_\_\_\_

(Must be mailed at least 30 days prior to Hearing)

Date of Notice to Abutting Owners \_\_\_\_\_  
(Must be mailed at least 20 days prior to Hearing)

Referred for Legislation: \_\_\_\_\_

Date of Readings by Council:

First \_\_\_\_\_ Second \_\_\_\_\_ Third \_\_\_\_\_

Action by Council: \_\_\_\_\_ Ordinance No. \_\_\_\_\_

Hancock County, Ohio - Property Record Card, Page 1  
 Parcel: 570000202260  
 Map Number: 101118115014000

*Farthing*  
*Holt-Hammer Ventures owns both B10 & B12*  
*Family Dollar*

**GENERAL PARCEL INFORMATION**

Owner HOLT HAMMER VENTURES LLC  
 Property Address 812 TIFFIN AVE FINDLAY OH 45840  
 Mailing Address HOLT-HAMMER VENTURES LLC  
 8405 MAJESTIC LAKE CT  
 MONTGOMERY TX 77316  
 Land Use 510 RESIDENTIAL DWELLING PLATTED  
 Legal Description DUNN ADD  
 LOT 3096 EX S6FT &  
 1/2 VAC ALY  
 School District FINDLAY CSD  
 Tax District 21

**VALUATION**

	Appraised	Assessed
Land Value	\$35,280.00	\$12,350.00
Improvements Value	\$23,840.00	\$8,340.00
Total Value	\$59,120.00	\$20,690.00
Taxable Value	\$20,690.00	
Net Annual Tax:	\$864.12	
Tot Amt Collected:	(\$432.06)	

**MAP**



**AGRICULTURAL**

Code	Soil	Acres	Rate	Appraised	Assessed	CAUV Rate	CAUV Value	Taxable
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Totals:

**LAND**

Code	Frontage	Depth	Rate	Total	Value	Acres
F - FRONT	58	145/0	540	\$35,280.00	\$35,280.00	0.1931

**SALES**

Sale Date	Sale Amount	Buyer	Conv.	Notes
12/16/2020	\$0.00	HOLT HAMMER VENTURES	1755	2576/3160
1/2/1991	\$500,000.00	GILLEY MCARTHUR & RITA	2	
5/10/1988	\$0.00	HOWARD & ARNETT	335	
11/20/1987	\$52,500.00	HOWARD & ARNETT	1794	
	\$0.00	HUSTON SHARON LEE	0	

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**COMMENTS**

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Type	Description
Front of Card	12 NC CB-282 NOT RET- RC 5/9/12 13 NC NO CHG PER RC 7/23/13(CB NOT RET) 13 CHG MARKET CODE PER TRI REVIEW
Back of Card	10 BOR #10-107 CHG CND FROM F TO A & ADD 44% FUNC TO DWLG FOR RENT PER BOR REVIEW 8/3/2011 13 ADJ RNT FACTOR PER TRI REVIEW
BOR	10 CORR PER BOR #10-107 - NO SHOW @ 8/3/2011 HEARING, REF#2011-63, 9/6/11
Transfer	2 CARDS (57-202270) VACATING ALLEY ORD # 1988-24
Transfer	3 CARDS 57-202260,202310,1007376
Transfer	2 CDS 57-202250 & 57-202260



# Hancock County, Ohio - Property Record Card, Page 3

Parcel: 570000202260

Map Number: 101118115014000

## GENERAL PARCEL INFORMATION

Owner: HOLT HAMMER VENTURES LLC  
 Property Address: 812 TIFFIN AVE FINDLAY OH 45840  
 Mailing Address: HOLT-HAMMER VENTURES LLC  
 8405 MAJESTIC LAKE CT  
 MONTGOMERY TX 77316  
 Land Use: 510 RESIDENTIAL DWELLING PLATTED  
 Legal Description: DUNN ADD  
 LOT 3096 EX S6FT &  
 1/2 VAC ALY  
 School District: FINDLAY CSD  
 Tax District: 21

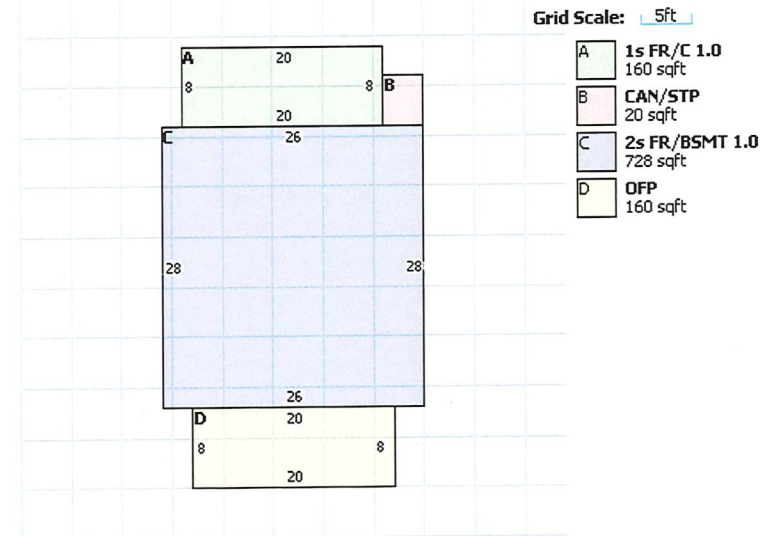
## VALUATION

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Taxable Value	\$20,690.00	
Net Annual Tax:	\$864.12	
Tot Amt Collected:	(\$432.06)	

## RESIDENTIAL

Number Of Stories	2
Year Built	1924
Year Remodelled	
Grade	C
Condition	A
Occupancy	SINGLE FAMILY
Construction	ALUMINUM/VINYL
RoofType	GABLE
RoofMaterial	SHINGLES
Total Area	
Living Area	1616
Finished Basement Area	0
Air Conditioned Area	0
Unheated Area	0
Total Rooms	8
Total Bedrooms	3
Total Full Baths (Including Base Plumbing)	2
Total Half Baths	0
Extra Plumbing Fixtures	0
Value	\$23,840.00

## SKETCH



## RESIDENTIAL DETAIL

Floor	Area	Construction	Rooms	Bedrooms	Full Baths	Half Baths	Fireplaces
1	888	FR	3	0	1	0	0
2ND	728	FR	3	3	1	0	0
BSMT	728		2	0	0	0	0

## IMPROVEMENTS

Description	Stories	Area	Grade	Year Built	Value
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7/15/2021

Denise Devore,

I would like to formally request that our property located @ 812 Tiffin ave get re-zoned back to C1. This property is much better equipped as a commercial property given the 14 parking spots located on the property (no back yard). This property used to be zoned Commercial lots was recently changed with the last update. If you need more of a justification please let me know.

Thank you!

James Holtgrever  
JAMES Holtgrever  
hheguities@gmail.com

# City of Findlay

Christina Muryn, Mayor

## WATER TREATMENT DEPARTMENT

Jason Phillips, Superintendent

110 North Blanchard Street • Findlay, OH 45840

Phone: 419-424-7193 • Fax: 419-424-7892

www.findlayohio.com

July 1, 2021

## NEWS RELEASE

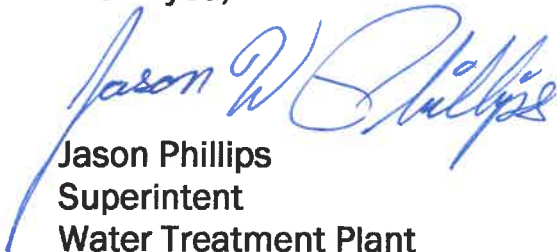
### PRECIPITATION & RESERVOIR LEVELS

Total precipitation recorded at the City of Findlay Water Pollution Control Center was 9.59 inches of rain and 3.4 inches of snow for the second quarter (April - June) of 2021.

At the end of June, the Findlay reservoirs stood at 99% of capacity. This reservoir level represents a 1174 day water supply at the city's current usage rate.

The City of Findlay Water Treatment Plant treated 491.55 million gallons of water in the second quarter of 2021. That is an average of 5.40 million gallons per day.

Thank you,



Jason Phillips  
Superintendent  
Water Treatment Plant

EC: City Council  
Department Supervisors  
File

	2020						2021				
	7/1/2021	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total
<b>Precipitation</b>											
Rain (Inches)	9.23	7.58	8.23	7.4	32.44	6.01	9.59				15.6
Snow (Inches)	13.2	3.4	0	5	21.6	26.2	3.4				29.6
<b>Total Precipitation (In Inches)</b>	<b>22.43</b>	<b>10.98</b>	<b>8.23</b>	<b>12.4</b>	<b>54.04</b>	<b>32.21</b>	<b>12.99</b>	<b>0</b>	<b>0</b>		<b>45.2</b>
<b>Reservoir</b>											
Current Volume (Billion Gallons)	5.6	6.1	5.2	5.44		6.1	6.3				
Max Capacity (Billion Gallons)	6.4	6.4	6.4	6.4		6.4	6.4	6.4	6.4		
<b>% of Capacity</b>	<b>88%</b>	<b>96%</b>	<b>82%</b>	<b>85%</b>		<b>96%</b>	<b>99%</b>				
Supply at Current Usage (Days)	920	903	775	910		1030	1174				
Supply at Max Capacity/Current Usage (Days)	1046	941	945	1070		1074	1185	#DIV/0!	#DIV/0!		
<b>Treatment</b>											
Gallons Treated (Millions)	557.21	618.35	623.11	550.51		536	491.55				
Max Treatment Capacity (Millions)	1456	1456	1472	1472		1440	1456				
<b>Current Treatment Capacity Utilization</b>	<b>38%</b>	<b>42%</b>	<b>42%</b>	<b>37%</b>		<b>37%</b>	<b>34%</b>				
AVG Gallons Treated Per Day (Millions)	6.12	6.8	6.77	5.98		5.96	5.4				
Max Daily Treatment Capacity (Millions)	16	16	16	16		16	16	16	16		
<b>AVG Daily Remaining Capacity (Millions)</b>	<b>9.88</b>	<b>9.2</b>	<b>9.23</b>	<b>10.02</b>		<b>10.04</b>	<b>10.6</b>				

## Water and Sewer Rates

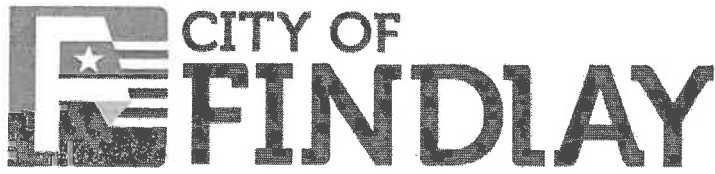
2017 Annual Water Rates	
Findlay	\$ 358
Ohio average	\$ 634

Year	Average Ohio Water Rate Increases	Findlay
2014	1.8%	0%
2015	3.3%	0%
2016	6.1%	0%
2017	0.9%	0%

2017 Annual Sewer Rates	
Findlay	\$ 424
Ohio average	\$ 677

Year	Average Ohio Sewer Rate Increases	Findlay
2014	3.2%	0%
2015	4.4%	0%
2016	0.9%	0%
2017	2.4%	0%

from 2017 Ohio EPA Sewer & Water Rate Survey



**Monthly Collection Report to Findlay Council**  
June 2021

Total collections for June 2021: \$2,873,602.18

	<b>2021</b>	<b>2020</b>	
	<u>Year-to-date</u>	<u>Year-to-date</u>	<u>Variance</u>
Withholders	10,672,953.95	10,314,332.68	358,621.27
Individuals	2,046,947.52	1,312,875.33	734,072.19
Businesses	<u>2,889,087.60</u>	<u>1,041,001.90</u>	<u>1,848,085.70</u>
<b>Totals</b>	15,608,989.07	12,668,209.91	2,940,779.16
			23.21%

**Actual & Estimated Past-due Taxes**

Withholders	542,429.82
Individuals	2,978,365.25
Businesses	<u>176,779.06</u>
<b>Total</b>	3,697,574.13

**Actual and Projected Revenue**

	<b>2021</b>	<b>Percentage</b>	<b>Amount</b>	<b>Percentage</b>	<b>2021</b>
	<u>Actual</u>	<u>of Projection</u>	<u>to Meet</u>	<u>to Meet</u>	<u>Projected</u>
	<u>Year-to-date</u>	<u>Collected</u>	<u>Projection</u>	<u>Projection</u>	<u>Year End</u>
Withholders	10,672,953.95	60.99%	6,827,046.05	39.01%	17,500,000.00
Individuals	2,046,947.52	89.00%	253,052.48	11.00%	2,300,000.00
Businesses	<u>2,889,087.60</u>	160.50%	<u>-1,089,087.60</u>	-60.50%	<u>1,800,000.00</u>
<b>Totals</b>	15,608,989.07	72.26%	5,991,010.93	27.74%	21,600,000.00

**Refunds Paid**

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	3	43	200.64	11,812.10
Individuals	75	703	43,720.56	273,853.46
Businesses	<u>3</u>	<u>66</u>	<u>1,684.00</u>	<u>52,815.34</u>
<b>Totals</b>	81	812	45,605.20	338,480.90

**Transfers of Overpayments**

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	7	0.00	825.73
Individuals	227	605	58,880.01	140,600.39
Businesses	<u>7</u>	<u>216</u>	<u>2,414.07</u>	<u>120,851.35</u>
<b>Totals</b>	234	828	61,294.08	262,277.47

  
Income Tax Administrator

  
Date

# Findlay Income Tax Department

## Monthly Collections Report

Thursday, July 1, 2021

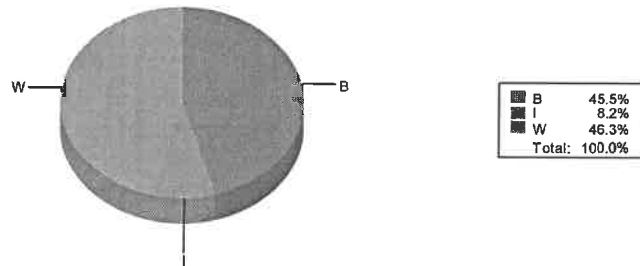
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For Period June 1, 2021 through June 30, 2021

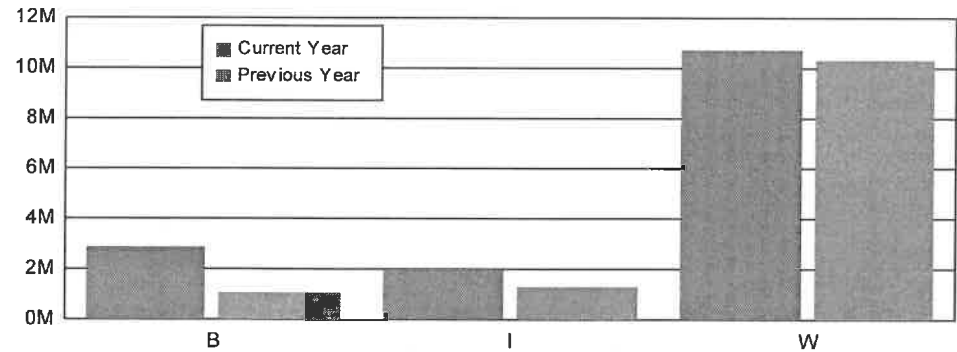
### City of Findlay

Account Type	Monthly Total	2021 Year to Date	2020 Year to Date	Increase (Decrease)	% Change	2021 Month to Date	Previous Year(s) Month to Date
W	1,329,055.02	10,672,953.95	10,314,332.68	358,621.27	3.48	1,319,141.67	9,913.35
I	236,355.42	2,046,947.52	1,312,875.33	734,072.19	55.91	135,647.03	100,708.39
B	1,308,191.74	2,889,087.60	1,041,001.90	1,848,085.70	177.53	1,192,740.84	115,450.90
<b>Totals:</b>	<b>2,873,602.18</b>	<b>15,608,989.07</b>	<b>12,668,209.91</b>	<b>2,940,779.16</b>	<b>23.21</b>	<b>2,647,529.54</b>	<b>226,072.64</b>

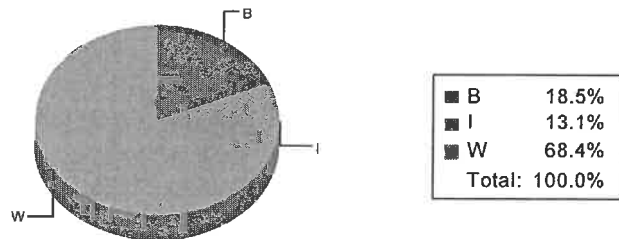
Monthly Collections by Account Type



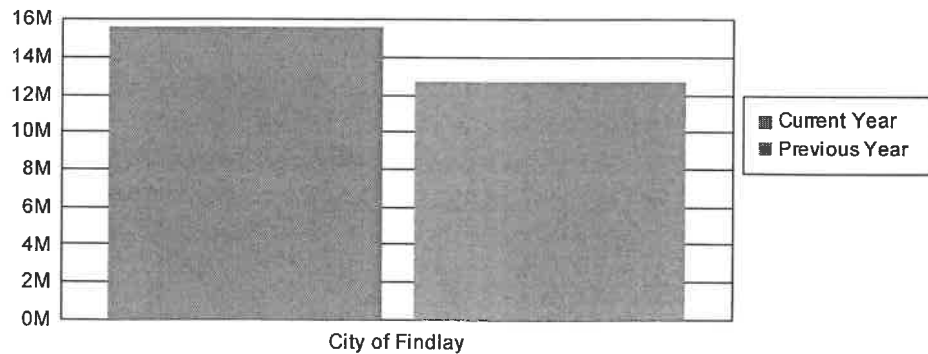
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections









# City of Findlay Income Tax Department

## Monthly Collection Report to City Council

For the Month of June 2021

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	_____	_____
B. Cumulative quantity:	_____ $\emptyset$ _____	_____ $\emptyset$ _____
C. Cumulative quantity with no filing obligations:	_____	_____
D. Cumulative quantity with no tax liabilities:	_____	_____
E. Quantity not required to make estimate payments:	_____	_____
F. Quantity already making estimate payments:	_____	_____
G. Cumulative quantity HB 49 Opt-in election:	_____	_____
H. Quantity remaining (B – C – D – E – F – G):	_____ $\emptyset$ _____	_____ $\emptyset$ _____

For the remaining  $\emptyset$  individual and  $\emptyset$  business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension request due date amount is \$  $\emptyset$

### House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses:	Month-to-date <u>3</u>	Year-to-date <u>25</u>
HB 49 .5 Percent Fees:	Month-to-date <u><math>\emptyset</math></u>	Year-to-date <u><math>\emptyset</math></u>

Mary Price  
Mary Price, Tax Administrator

7/1/2021  
Date

# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert K. Ring, Chief of Police  
318 Dorney Plaza, Room 116 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296  
[www.findlayohio.com](http://www.findlayohio.com)

July 6, 2021

Honorable Council:

Attached are the Findlay Police Department activity stats for June 2021.

Sincerely,



Robert K. Ring  
Chief of Police

**FINDLAY POLICE DEPARTMENT**  
**Monthly Activities Report - 2021**

Category	2021		JAN Total	FEB Total	MAR Total	APR Total	MAY Total	JUN Total	JUL Total	AUG Total	SEP Total	OCT Total	NOV Total	DEC Total
	Total	Avg												
<b>Detective Division</b>														
City (Law Director)	545	90.83	99	62	67	91	108	118						
County	245	40.83	41	38	25	45	56	40						
Juvenile	43	7.17	9	4	10	9	4	7						

<b>Vice Narcotics/Metrich</b>														
Narcotics Investigation	54	9.00	15	0	14	8	10	7						
Felony														
Arrests	42	7.00	3	6	7	12	9	5						
Charges	83	13.83	5	13	13	21	22	9						
Misdemeanor														
Arrests	1	0.17	0	1	0	0	0	0						
Charges	0	0.00	0	0	0	0	0	0						
Drug Talks	0	0.00	0	0	0	0	0	0						

<b>Patrol Division</b>														
Traffic Stops	2,547	424.50	644	441	442	336	346	338						
Citations	1,316	219.33	212	193	295	173	241	202						
OVI	93	15.50	16	10	22	12	20	13						
Accidents														
Non-Injury	401	66.83	55	62	85	51	77	71						
Injury	91	15.17	11	12	20	11	21	16						
Complaints														
Homicide	0	0.00	0	0	0	0	0	0						
Robbery	2	0.33	0	0	0	0	1	1						
Assault	241	40.17	32	33	41	50	40	45						
Sex Offenses	64	10.67	5	12	10	21	10	6						
Unlawful Entry	48	8.00	8	0	14	7	11	8						
Theft/Fraud/Shoplifting	593	98.83	106	78	122	107	87	93						
Motor Vehicle Theft	37	6.17	3	3	7	11	5	8						
Arson	2	0.33	1	0	0	0	1	0						
Criminal Damage/Vandalism	137	22.83	26	6	25	16	31	33						
Domestic Dispute	405	67.50	60	61	73	64	76	71						
Alcohol/Drug	293	48.83	40	37	44	53	58	61						
Warrants Served	554	92.33	93	76	91	99	74	121						
Arrests	1,026	171.00	163	148	182	175	169	189						
Reports Generated	15,419	2569.83	2,489	2,344	2,701	2,550	2,711	2,624						
School Walk Thru/Public Relation	193	32.17	11	33	54	50	44	1						

<b>Special Assignment Unit</b>														
Events	0	0.00	0	0	0	0	0	0						
Arrests	0	0.00	0	0	0	0	0	0						
Traffic Citations	0	0.00	0	0	0	0	0	0						
Traffic Warning	0	0.00	0	0	0	0	0	0						
OVI	0	0.00	0	0	0	0	0	0						
Minor Misdemeanor Citations	0	0.00	0	0	0	0	0	0						
Warrants Served	0	0.00	0	0	0	0	0	0						
Alcohol/Drug Offenses	0	0.00	0	0	0	0	0	0						
Weapons Offenses	0	0.00	0	0	0	0	0	0						
Cases Referred for Charges	0	0.00	0	0	0	0	0	0						
Surveillance Details	0	0.00	0	0	0	0	0	0						
Assists to other PD Divisions	0	0.00	0	0	0	0	0	0						

<b>Municipal Court</b>														
Papers Processed	1,517	252.83	203	244	287	271	235	277						
Paper Service Hours	704	117.33	103	115	125	122	115	124						
Security Hours	323	53.83	61	49	53	52	54	54						
Prisoners To/From Court	1	0.17	1	0	0	0	0	0						
Miles Driven	4,734	789.00	620	769	926	726	798	895						
Summons	429	71.50	68	79	87	61	77	57						
Overtime Hours	3	0.50	0	1	2	0	0	0						



# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Wednesday, July 07, 2021

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of June 30<sup>th</sup>, 2021  
Financial Snapshot for General Fund as of June 30<sup>th</sup>, 2021  
Open Projects Report as of June 30<sup>th</sup>, 2021  
Cash & Investments as of June 30<sup>th</sup>, 2021

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jim Staschiak II", is written over a light blue horizontal line.

Jim Staschiak II  
City Auditor

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF JUNE 30, 2021**

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
COUNCIL	202,147	98,788	48.9%	3,250	800	24.6%
MAYOR'S OFFICE	334,649	164,495	49.2%	3,000	6,041	201.4%
AUDITOR'S OFFICE	753,427	295,454	39.2%	401,420	274	0.1%
TREASURER'S OFFICE	22,594	15,300	67.7%	-	-	0.0%
LAW DIRECTOR	707,202	314,984	44.5%	128,289	63,422	49.4%
MUNICIPAL COURT	2,506,314	1,108,511	44.2%	1,298,090	770,929	59.4%
CIVIL SERVICE OFFICE	153,224	61,921	40.4%	25,000	9,451	37.8%
PLANNING & ZONING	153,009	83,587	54.6%	-	-	0.0%
COMPUTER SERVICES	621,885	316,472	50.9%	562,499	572,077	101.7%
GENERAL EXPENSE	2,678,658	1,293,002	48.3%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	20,733,444	12,055,699	58.1%
POLICE DEPARTMENT	8,650,412	3,750,262	43.4%	668,020	376,801	56.4%
DISASTER SERVICES	61,114	49,228	80.6%	-	-	0.0%
FIRE DEPARTMENT	7,865,369	3,587,511	45.6%	319,500	51,759	16.2%
DISPATCH CENTER	1,246,587	577,264	46.3%	45,000	45,000	100.0%
SAFETY DIRECTOR	117,424	40,418	34.4%	-	-	0.0%
HUMAN RESOURCES	152,821	65,573	42.9%	-	-	0.0%
SERVICE DIRECTOR	162,260	36,441	22.5%	-	-	0.0%
ENGINEERING OFFICE	884,969	356,551	40.3%	113,050	45,044	39.8%
PUBLIC BUILDING	489,260	154,871	31.7%	-	52	#DIV/0!
ZONING	379,702	138,511	36.5%	78,900	34,135	43.3%
PARK MAINTENANCE	1,224,174	517,208	42.2%	122,220	105,339	86.2%
RESERVOIR RECREATION	13,775	2,195	15.9%	-	-	0.0%
RECREATION MAINTENANCE	128,635	20,655	16.1%	48,435	91,435	188.8%
RECREATION FUNCTIONS	948,147	376,067	39.7%	640,300	300,510	46.9%
CEMETERY DEPARTMENT	458,618	177,551	38.7%	144,300	93,915	65.1%
<b>TOTAL GENERAL FUND</b>	<b>30,916,376</b>	<b>13,602,819</b>	<b>44.0%</b>	<b>25,334,717</b>	<b>14,622,683</b>	<b>57.7%</b>

CONTINUED ON REVERSE

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
SCM&R STREETS	3,141,768	1,320,550	42.0%	2,975,200	1,675,888	56.3%
TRAFFIC-SIGNALS	569,895	242,435	42.5%	85,000	85,412	100.5%
<b>TOTAL SCM&amp;R FUND</b>	<b>3,711,663</b>	<b>1,562,986</b>	<b>42.1%</b>	<b>3,060,200</b>	<b>1,761,300</b>	<b>57.6%</b>
SCM&R HIWAYS	173,135	116,157	67.1%	203,000	96,819	47.7%
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>173,135</b>	<b>116,157</b>	<b>67.1%</b>	<b>203,000</b>	<b>96,819</b>	<b>47.7%</b>
AIRPORT OPERATIONS	1,167,391	491,685	42.1%	979,514	625,257	63.8%
<b>TOTAL AIRPORT FUND</b>	<b>1,167,391</b>	<b>491,685</b>	<b>42.1%</b>	<b>979,514</b>	<b>625,257</b>	<b>63.8%</b>
WATER TREATMENT	3,578,201	1,121,110	31.3%	12,000	10,152	84.6%
WATER DISTRIBUTION	1,770,339	752,472	42.5%	126,400	98,099	77.6%
UTILITY BILLING	1,152,038	439,537	38.2%	8,049,812	4,090,273	50.8%
SUPPLY RESERVOIR	624,900	146,769	23.5%	19,878	23,874	120.1%
<b>TOTAL WATER FUND</b>	<b>7,125,478</b>	<b>2,459,888</b>	<b>34.5%</b>	<b>8,208,090</b>	<b>4,222,398</b>	<b>51.4%</b>
SANITARY SEWER MAINT	1,151,745	451,371	39.2%	400	1,306	326.6%
STORMWATER MAINT	753,841	573,209	76.0%	794,844	393,005	49.4%
WATER POLLUTION CONTROL	3,305,076	1,594,097	48.2%	8,871,300	4,341,227	48.9%
<b>TOTAL SEWER FUND</b>	<b>5,210,662</b>	<b>2,618,677</b>	<b>50.3%</b>	<b>9,666,544</b>	<b>4,735,539</b>	<b>49.0%</b>
PARKING	97,476	48,485	49.7%	83,828	40,433	48.2%
<b>TOTAL PARKING FUND</b>	<b>97,476</b>	<b>48,485</b>	<b>49.7%</b>	<b>83,828</b>	<b>40,433</b>	<b>48.2%</b>
SWIMMING POOL	127,129	18,708	14.7%	117,520	117,520	100.0%
<b>TOTAL SWIMMING POOL FUND</b>	<b>127,129</b>	<b>18,708</b>	<b>14.7%</b>	<b>117,520</b>	<b>117,520</b>	<b>100.0%</b>
CIT ADMINISTRATION	17,566,825	10,546,678	60.0%	21,680,000	15,690,544	72.4%
<b>TOTAL CIT FUND</b>	<b>17,566,825</b>	<b>10,546,678</b>	<b>60.0%</b>	<b>21,680,000</b>	<b>15,690,544</b>	<b>72.4%</b>

# SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

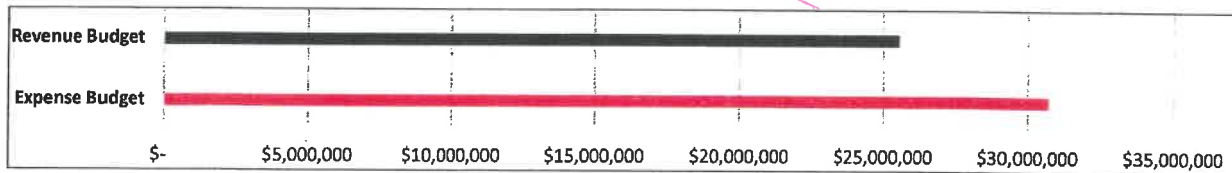
6/30/2021

## GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	16,657,732
Revenue and Receipts Projection General Fund	\$	25,570,344	
Expenses Appropriated General Fund <i>(assumes \$0.00 returned by departments)</i>	\$	<b>(30,747,888)</b>	

**BUDGETED OPERATIONAL SURPLUS/(DEFICIT)** **(\$5,177,544)**

**BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE** **\$ 11,480,189**



### MONITORING INTANGIBLE / ANTICIPATED ITEMS

POSSIBLE

LIKELY

Revenue Differential + / (-)

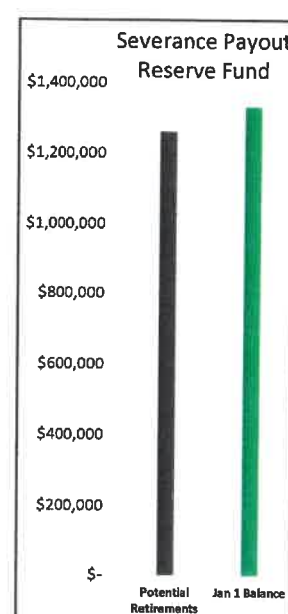
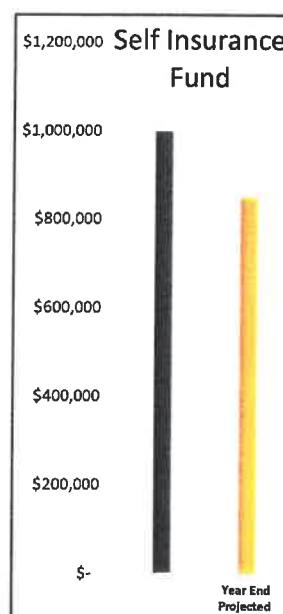
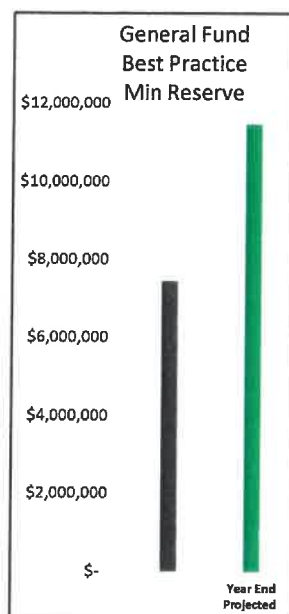
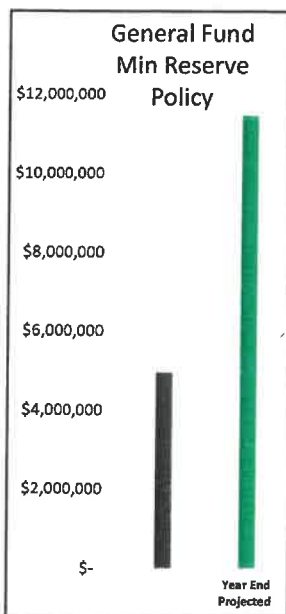
Expense Differential + / (-)

2020 Proposed Capital Improvements Plan General Fund Dollars

Fund Subsidies + / (-)

## FINANCIAL POLICY AMOUNTS

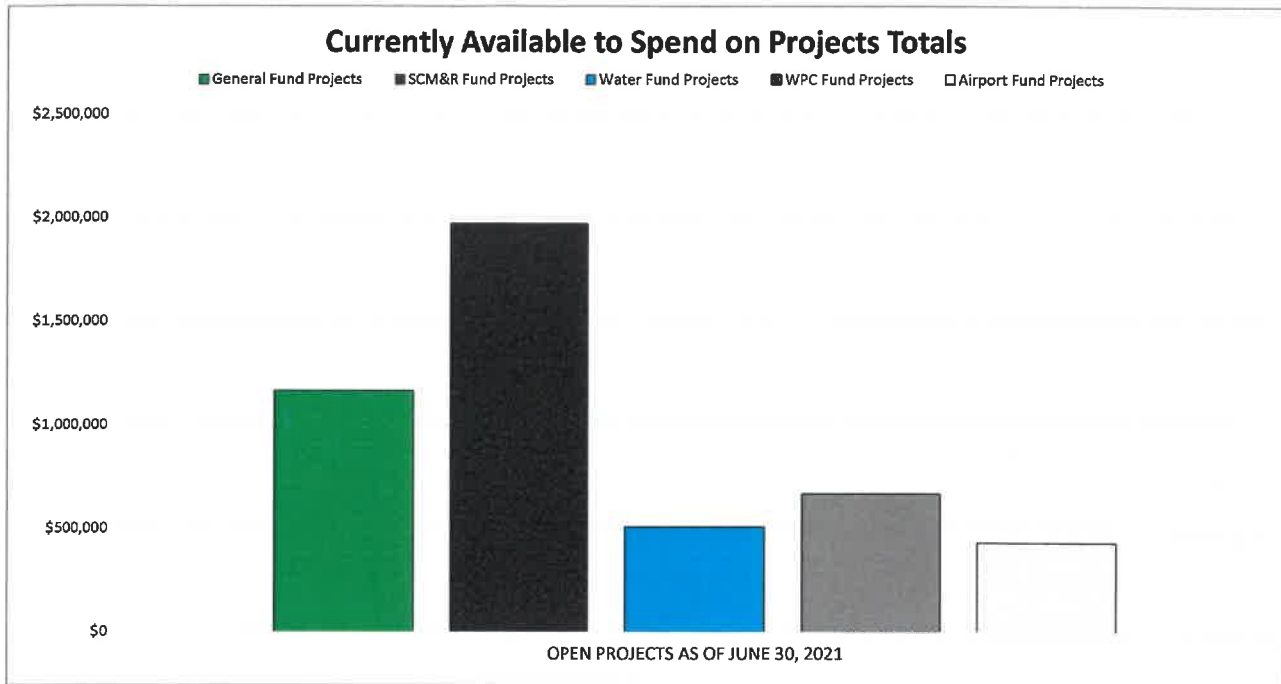
			Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	4,965,818	\$ 11,480,189	\$6,514,371
Best Practice General Fund Minimum Reserve	\$	7,448,727	\$ 11,480,189	\$4,031,462
General Fund Rainy Day Reserve Account #10000000-818002	\$	1,500,000	\$ 1,500,000	\$0
Self Insurance Fund (\$1MM reserve)	\$	1,000,000	\$ 852,912	<b>(\$147,088)</b>
Severance Payout Reserve Fund & Potential Retirements in 2021	\$	1,333,771	\$ 1,261,403	\$72,368



\*\* subject to release of prior year audit



**CITY OF FINDLAY  
OPEN PROJECTS AS OF JUNE 30, 2021**



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31902400	USDOJ CORONAVIRUS	37,181	37,181	-	-
31903500	PD QUICK RESPONSE	50,000	27,194	22,806	-
31903700	2020 PD CIT SUPPORT/EXPANSION	40,000	17,425	-	22,575
31903800	2020 EMORY ADAMS PARKING LOT	10,000	-	-	10,000
31904200	HPD GRANT FY 2021	6,000	6,000	-	-
31912000	PARKER TRAINING/RESTROOM REMODEL	40,000	20,578	4,415	15,007
31912200	21 GIS SYSTEM FUNCTIONALITY GROWTH	10,000	-	-	10,000
31912400	21 BAND SHELL STRUCTURE/ROOF	70,000	42,862	20,823	6,315
31912500	TRAFFIC/FABRICATION SHOP	40,000	-	-	40,000
31948200	OHIO 629 - MARATHON	250,000	-	10,000	240,000
31955300	ROWMARK 629 ROADWORK	100,000	1,516	2,234	96,250
31966700	TYLER CASHIERING IMPLEMENTATION	38,500	18,075	20,310	115
31966800	2017 ORC PD REQUIRED TRAINING	39,556	1,102	-	38,454
31972900	SALT BARN STRUCTURE	580,000	567,816	3,432	8,752
31976900	2017 CRISIS INTERVENTION TRAINING	10,703	5,772	-	4,931
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	631,798	-	99,972
31980800	ORC PD REQUIRED TRAINING	29,320	28,583	-	737
31983000	VHF RADIO SYSTEM	643,935	578,304	2,521	63,111
31990400	DISASTER RECOVERY SITE @ CUBE	55,000	21,151	500	33,349
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	46,089	49,011	4,900
31993800	RVR GREENTRAIL TO RIVERBEND	216,000	104,685	110,574	741
31994700	MUNI BUILDING HVAC CONTROLLER	245,000	175,114	9,600	60,286
31994900	FIRE STRICT FACILITY	250,000	189	811	249,000
31995000	HPD GRANT 2020	14,961	1,323	677	12,961
<b>GENERAL FUND PROJECTS</b>		<b>3,607,926</b>	<b>2,332,757</b>	<b>257,714</b>	<b>1,017,455</b>

<u>PROJECT NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL APPROPRIATED INCEPTION TO DATE</u>	<u>TOTAL EXPENSED INCEPTION TO DATE</u>	<u>TOTAL PENDING PURCHASE ORDERS</u>	<u>CURRENTLY AVAILABLE TO SPEND</u>
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32800200	20 STREET PREV MAINT PROGRAM	675,000	623,940	254	50,806
32801100	E SANDUSKY CORRIDOR/SAFETY	50,000	35,370	-	14,630
32801400	ODOT FY21 RESURFACING	705,043	519,572	4,706	180,765
32801500	CROSSING LIGHT IMPROVEMENT	15,000	13,247	832	921
32803100	MLK PWKY IMPROVEMENTS	1,426,467	23,263	1,382,046	21,158
32803300	STATE & MARKLE RECONSTRUCTION	20,000	8,276	8,474	3,250
32810400	21 STREET PREV MAINTENANCE	350,000	53,396	194,445	102,159
32810900	21 STREET RESURFACING	1,250,500	374,947	780,186	95,367
32811000	WEST MAIN CROSS CORRIDOR STUDY	500	206	-	294
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32811500	2021 CITY SIDEWALKS/RAMPS	50,000	-	15,000	35,000
32842500	BLANCHARD/6TH TRAN ALT PLAN	31,000	13,211	-	17,789
32852700	W SANDUSKY/WESTERN AVENUE	190,000	46,182	67,064	76,754
32864600	CR212/CR236 WIDENING	140,000	86,592	51,026	2,383
32872100	S MAIN/LINCOLN INTERSECTION	125,000	72,998	-	52,002
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	69,424	-	55,576
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	69,036	-	55,964
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	2,059,975	463,792	947,734
32884500	ODOT FY20 RESURF PID100184	2,101,451	2,000,009	70,133	31,309
32894300	LOGAN AVE PH3 CDBG	794,233	19,742	645,000	129,491
32894500	2020 RESURFACING	1,251,000	1,171,630	5,898	73,473
<b>SCM&amp;R FUND PROJECTS</b>		<b>13,342,694</b>	<b>7,681,014</b>	<b>3,688,856</b>	<b>1,972,824</b>
35202300	AIP-28 REHAB TAXIWAY A	432,624	-	44,300	388,324
35210500	AIRPORT NORTH APRON REHAB	100,000	7,330	90,970	1,700
35211400	AIRPORT UST CORRECTIVE ACTION	50,000	17,050	3,150	29,800
35211700	FAA ACRGP 2021	23,000	-	-	-
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	24,987	108,383	5,813
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	51,306	-	7,694
<b>AIRPORT FUND PROJECTS</b>		<b>803,807</b>	<b>100,674</b>	<b>246,802</b>	<b>433,331</b>

<u>PROJECT NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL APPROPRIATED INCEPTION TO DATE</u>	<u>TOTAL EXPENSED INCEPTION TO DATE</u>	<u>TOTAL PENDING PURCHASE ORDERS</u>	<u>CURRENTLY AVAILABLE TO SPEND</u>
35500500	CHAPEL DR STORM SEWER	95,000	61,866	-	33,134
35510200	HARRISON AVENUE STORM DRAINAGE	25,000	-	500	24,500
35510300	LAKE CASCADES STORM PUMP STATION	50,000	-	42,500	7,500
35592300	CIMARRON COURT DRAINAGE	95,000	51,061	10,552	33,387
35600100	2020 SEWER TELEVISIONING	681,100	662,232	5	18,863
35600600	20 SEWER & MANHOLE LINING	348,500	3,061	304,252	41,187
35601000	2020 MANHOLE ADJUSTMENT	75,000	32,891	41,651	458
35601200	BLUE BONNET/BITTERSWEET SAN	562,625	21,255	486,340	55,030
35601300	WPC CLARIFIER 3&4 REHAB	20,000	12,000	5,500	2,500
35603400	NORTHSIDE SWR TELEVISION & LINE	297,500	267	69,930	227,303
35610600	21 SEWER & MANHOLE LINING	5,000	-	500	4,500
35610700	2021 COMBINED SEWER OVERFLOW	40,000	-	-	40,000
35610800	2021 SEWER TELEVISIONING	5,000	-	500	4,500
35611200	SEWER TRUCK BAY/ADMIN ROOF REP	60,000	-	-	60,000
35611600	SPRINGLAKE SANITARY UPGRADE	25,000	-	20,000	5,000
35611900	CSO 8004 FLAP GATE REHAB	30,000	-	28,361	1,639
35674500	LTCP EVALUATION STUDY	340,000	318,490	220	21,290
35675000	SANITARY SEWER CR 212	45,000	7,269	731	37,000
35691700	MADISON & MONROE	568,800	186,970	329,542	52,288
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
<b>SEWER FUND PROJECTS</b>		<b>3,388,525</b>	<b>1,376,254</b>	<b>1,342,193</b>	<b>670,078</b>
35700900	2020 WATER VALVE ADJUSTMENT	10,000	62	938	9,000
35702700	PENROSE PUBLIC INFRA RLF G	71,150	47,000	14,346	9,804
35710100	RECTOR AVENUE WATERLINE REPLACE	500	-	-	500
35711300	EAST & E MAIN CROSS WATERLINE	50,000	-	-	50,000
35781800	WTP SCADA SYSTEM UPGRADES	585,600	93,666	473,950	17,984
35781900	WATER ASSET MGT OEPA MSTR	350,000	45,000	500	304,500
35782200	UB OFFICE RENOVATIONS	10,000	6,515	-	3,485
35782600	WTP & RES SECURITY CAMERAS	150,000	37,272	68,497	44,231
35782800	RESERVOIR TRANSFER LINE REHAB	20,000	167	-	19,833
35783300	WATER METER SYSTEM REPLACE	1,267,622	154	1,267,468	0
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	-	50,000
35794400	LARGE METER TESTING CALIBRAT	95,625	95,625	-	-
<b>WATER FUND PROJECTS</b>		<b>2,660,497</b>	<b>325,461</b>	<b>1,825,699</b>	<b>509,337</b>

<u>PROJECT</u> <u>NUMBER</u>	<u>PROJECT NAME</u>	<u>TOTAL</u> <u>APPROPRIATED</u> <u>INCEPTION TO DATE</u>	<u>TOTAL</u> <u>EXPENSED</u> <u>INCEPTION TO DATE</u>	<u>TOTAL</u> <u>PENDING</u> <u>PURCHASE ORDERS</u>	<u>CURRENTLY</u> <u>AVAILABLE</u> <u>TO SPEND</u>
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CITY OF FINDLAY  
**CASH & INVESTMENTS AS OF JUNE 30, 2021**

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,024,000.00	STAR OHIO @ 0.080%	
133,504.26	STAR OHIO @ 0.080%	
24,003,500.00	STAR OHIO @ 0.080%	
1,539,976.75	STAR OHIO @ 0.080%	
36,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.200%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	PREMIER BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.350%	WATERFORD BANK
<hr/>		
\$ 63,940,981.01	INVESTMENT TOTAL	
4,815,428.56	5/3 BANK ACCOUNT BALANCE	
-	ACCRUED INVESTMENT INTEREST	
<hr/>		
<b><u>\$ 68,756,409.57</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>	

**UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)**

GENERAL	\$ 11,480,188
SCM&R	523,705
SCM&R HIWAY	322,638
SEVERANCE PAYOUT RESERVE	961,916
AIRPORT	234,549
WATER	6,387,695
SEWER	7,626,999
STORMWATER	2,657,473
PARKING	53,543
CIT ADMINISTRATION	688,277
CIT CAPITAL IMPROVEMENT	2,591,627

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF JUNE 30, 2021**

\$20,390,936.09	General Fund
1,500,000.00	General Fund Restricted Rainy Day
1,450,842.77	General Fund Projects
1,347,156.65	SCM&R Fund
4,006,735.68	SCM&R Fund Projects
-	County Permissive License Fund
273,446.67	State Highway Fund
212.57	Law Enforcement Trust Fund
4,061.87	Drug Law Enforcement Trust Fund
324,339.56	ID Alcohol Treatment Fund
68,047.64	Enforcement & Education Fund
707,589.14	Court Special Projects Fund
150,853.00	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
149,155.56	Alcohol Monitoring Fund
158,021.39	Mediation Fund
173,561.52	Electronic Imaging Fund
20,677.16	Legal Research Fund
1,174,652.12	Severance Payout Fund
-	Coronavirus Relief Fund
538,941.51	Debt Service Fund
20,284.29	CR 236 TIF Fund
825,924.45	Municipal Court Improvement Fund
582,216.83	Airport Fund
135,223.80	Airport Fund Projects
8,589,392.71	Water Fund
922,951.67	Water Fund Restricted
2,216,687.29	Water Fund Projects
7,177,199.52	Sewer Fund
5,699,377.87	Sewer Fund Restricted
1,762,961.60	Sewer Fund Projects
64,024.32	Parking Fund
-	Parking Fund Projects
116,512.08	Swimming Pool Fund
-	Swimming Pool Fund Projects
30,252.86	Internal Service Central Stores Fund
712,162.55	Internal Service Workers Comp Fund
1,026,326.82	Internal Service Self Insurance Fund
3,395,539.99	CIT Fund
625,979.65	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
156,418.65	Police Pension Fund
156,418.65	Fire Pension Fund
60,773.37	Unclaimed Monies Fund
277,630.09	Tax Collection Agency Fund
1,547,358.98	Cemetery Trust Fund
168,466.71	Private Trust Fund
33,675.40	Guaranteed Deposits
-	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
11,308.96	Special Assessments Storm Fund
<u><u>\$68,756,409.57</u></u>	<b>TOTAL CASH &amp; INVESTMENTS</b>



# TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 • Fax: 419-424-7866

## Treasurer's Reconciliation for June 30, 2021

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### TREASURER

Fifth Third Initial Balance	3,562,973.33
- Withdrawals ()	(4,058,044.37)
+ Deposits	5,597,318.37
Ending Balance	5,102,247.33

- Outstanding checks ()	(287,698.87)
Deposit in Transit	838.00
Deposit in Transit	42.10

Treasurer's Checking Bal	4,815,428.56
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Investment Principal	63,940,981.01
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Treasurer's Total Cash and Investments	68,756,409.57
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### AUDITOR

Auditor's Checking Bal	4,815,428.56
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Auditor's Total Cash and Investments	68,756,409.57
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Respectfully submitted,

Susan Jo Hite  
Treasurer

THE SUPREME COURT OF OHIO  
**Individual Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**  
Report for the month of : **June 2021**

Date of completion of most recent physical inventory  
**07/08/2021**

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	163	77	113	1	15	0	0	369	0
New cases filed 2	45	20	33	0	4	2	0	104	0
Cases transferred in, reactivated or redesignated 3	5	1	4	0	0	0	0	10	0
<b><u>TOTAL (Add lines 1-3)</u></b> 4	<b>213</b>	<b>98</b>	<b>150</b>	<b>1</b>	<b>19</b>	<b>2</b>	<b>0</b>	<b>483</b>	<b>0</b>
Jury trial 5	1	1	0	0	0	0	0	2	0
Court trial 6	1	0	0	0	0	0	0	1	0
Default 7				0	0	0	0	0	0
Guilty or no contest plea to original charge 8	11	8	24					43	3
Guilty or no contest plea to reduced charge 9	4	0	7					11	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	26	0	10	0	1	1	0	38	4
Transfer to another judge or court 12	3	1	0	0	0	0	0	4	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	4	1	2	0	0	0	0	7	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	1	0	0	1	0
Other terminations 16	0	2	0	0	3	0	0	5	1
<b><u>TOTAL (Add lines 5-16)</u></b> 17	<b>50</b>	<b>13</b>	<b>43</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>112</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4) 18	163	85	107	1	14	1	0	371	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

FTP 7/8/2021

**Fax to:**  
(614) 387-9419  
-or-  
**Mail to:**  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

ALAN D HACKENBERG	Date
Preparer's name and telephone number if other than judge (print or type)	Date
ALAN D HACKENBERG	Date



THE SUPREME COURT OF OHIO  
**Administrative Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**

Report for the month of: **June 2021**

	A	B	C	D	E	F	G	H	I	T	
	Felonyes	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	3	89	21	272	5	347	19	0	181	937
New cases filed	2	9	167	27	908	1	120	17	0	98	1347
Cases transferred in, reactivated or redesignated	3	0	19	3	38	1	0	0	0	0	61
<b>TOTAL (Add lines 1-3)</b>	4	12	275	51	1218	7	467	36	0	279	2345
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults	5	0	16	0	45	2	56	7	0	8	134
Hearing by Magistrate (Include guilty or no contest pleas and defaults	6		2	0	11	0	0	0	0	49	62
Transfer (Include waivers of preliminary hearing and individual judge assignments	7	7	92	41	66	1	5	3	0	0	215
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	36	0	0	0	36
Other dismissals (Include dismissals at preliminary hearing)	9	3	5	0	10	0	20	3	0	41	82
Violations Bureau	10		0		800						800
Unavailability of party for trial or sentencing	11	0	40	2	52	0	0	0	0	0	94
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	0	0	0	1	1
Other terminations	13	0	39	0	8	0	11	0	0	1	59
<b>TOTAL (Add lines 5-13)</b>	14	10	194	43	992	3	128	13	0	100	1483
Pending end of period (Subtract line 14 from line 4)	15	2	81	8	226	4	339	23	0	179	862
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0

FTP 7/8/2021

**Fax to:**  
(614) 387-9419  
-or-  
**Mail to:**  
Court Statistical Reporting Section  
Supreme Court of Ohio  
65 South Front Street, 6th Floor  
Columbus, Ohio 43215-3431

ALAN D HACKENBERG

Date

Preparer's name and telephone number if other than judge (print or type)

Date

THE SUPREME COURT OF OHIO  
**Individual Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **STEPHANIE M BISHOP**  
Report for the month of : **June 2021**

Date of completion of most recent physical inventory
<b>05/12/2021</b>

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period 1	185	77	111	0	18	0	0	391	0
New cases filed 2	47	21	33	1	1	1	0	104	0
Cases transferred in, reactivated or redesignated 3	9	3	2	0	1	0	0	15	0
<b>TOTAL (Add lines 1-3) 4</b>	<b>241</b>	<b>101</b>	<b>146</b>	<b>1</b>	<b>20</b>	<b>1</b>	<b>0</b>	<b>510</b>	<b>0</b>
Jury trial 5	1	0	0	0	0	0	0	1	1
Court trial 6	0	0	0	0	0	0	0	0	0
Default 7				0	1	0	0	1	0
Guilty or no contest plea to original charge 8	25	16	28					69	1
Guilty or no contest plea to reduced charge 9	4	0	1					5	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil) 10	0	0	0	0	0	0	0	0	0
Other Dismissals 11	24	4	5	0	1	0	0	34	1
Transfer to another judge or court 12	0	1	0	0	1	0	0	2	0
Referral to private judge 13				0	0	0	0	0	0
Unavailability of party for trial or sentencing 14	4	0	3	0	0	0	0	7	0
Bankruptcy stay or interlocutory appeal 15	0	0	0	0	0	0	0	0	0
Other terminations 16	1	1	0	0	1	0	0	3	0
<b>TOTAL (Add lines 5-16) 17</b>	<b>59</b>	<b>22</b>	<b>37</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>122</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4) 18	182	79	109	1	16	1	0	388	0
Cases pending beyond time guideline 19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline 21	0	0	0	0	0	0	0	0	0

*FTP 7/8/2021*

<b>Fax to:</b> (614) 387-9419 -or- <b>Mail to:</b> Court Statistical Reporting Section Supreme Court of Ohio 65 South Front Street, 6th Floor Columbus, Ohio 43215-3431
--

STEPHANIE M BISHOP	Date
Preparer's name and telephone number if other than judge (print or type)	Date
ALAN D HACKENBERG	Date

# MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE  
 STEPHANIE M. BISHOP, JUDGE  
 HEATHER M EIGEL, CLERK  
 DAVID D. BEACH  
 Director of Court Services

FINDLAY MUNICIPAL COURT  
 318 DORNEY PLAZA RM 206  
 FINDLAY, OHIO 45839  
 TELEPHONE 419-424-7141  
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for June, 2021

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CASES FILED:</b>				
TRAFFIC	935	4,306	493	2,874
TRAFFIC COMPANION	79	527	95	445
CRIMINAL	176	954	137	798
CRIMINAL COMPANION	21	82	8	84
SEARCH WARRANT	3	33	7	48
CIVIL	138	747	109	1,319
SMALL CLAIMS	98	523	112	450
EXTRADITION	1	11	7	16
HABITUAL TRAFFIC VIOLATOR	-	4	-	-
OTHER	24	138	19	79
<b>TOTALS</b>	1,475	7,325	987	6,113
<b>COURT PROCEEDINGS:</b>				
Admin License Suspension	-	3	-	-
APPEAL DOG DESIGNATION	-	1	-	-
Arraignment	1,279	5,480	711	4,120
Attachment	1	27	1	66
Bond	-	18	1	12
Civil Status Conference	1	13	4	25
COMMUNITY SERVICE REVIEW	16	115	61	137
Contempt of Court	29	231	57	225
CONTESTED DUS CONTEMPT HEARING	1	5	-	-
Contested Small Claims	1	6	3	4
Continued	677	3,699	715	4,332
Damages	-	4	12	22
Debtors Examination	37	124	26	93
Default	-	3	-	4
Desk Review	141	1,078	104	1,102
DIVERSION PLEA	5	24	2	14
DUS CLINIC	-	72	-	-
DUS DIVERSION REVIEW	10	66	4	41
Expungement	3	36	3	31
Extradition	-	8	6	11
Forcible Detention	12	65	30	100
Garnishment	-	4	1	5
Hearing on Motion	10	64	12	55
HEARING ON MOTION TO SEAL RECORD	11	11	-	-
HEARING ON WARRANT	30	246	29	47
Jury Trial	3	3	-	2
Limited Privileges	-	4	-	1
Marriage	6	21	3	9
Miscellaneous	3	22	1	12
Motion to Compel	-	-	-	1
Motion to Dismiss	-	-	-	1
Motion to Withdraw as Counsel	-	8	-	16
Plea	122	596	120	662
Preliminary	7	40	3	48
Pre-Trial	236	1,102	139	929
Pre-Trial with Judge	63	346	57	432

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
Reconsideration of Sentence	-	9	23	24
Restitution	-	-	1	9
Revivor	2	67	14	31
Revocation	13	71	15	88
RULE 4	-	1	-	-
SECOND PRETRIAL	123	555	101	580
Sentencing	4	52	7	55
Small Claims	66	371	117	359
STATUS CONFERENCE	1,826	8,324	345	4,089
Suppression	5	16	2	15
TELEPHONE PRETRIAL	38	172	8	55
Trial	2	30	4	25
WRIT OF RESTITUTION	7	49	24	80
WRITTEN PLEA	19	49	3	36
TOTALS	4,809	23,311	2,769	18,005

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CRIMINAL VIOLATIONS:</b>				
ASSAULT	3	22	7	33
BURGLARY	1	1	-	1
CONTEMPT	15	16	-	2
CRIMINAL DAMAGING	2	10	1	14
CRIMINAL TRESPASS	5	31	3	23
DISORDERLY CONDUCT	11	64	8	46
DOMESTIC VIOLENCE	15	89	23	105
DRUG ABUSE	65	329	40	211
OPEN CONTAINER PROHIBITED	4	15	3	24
OVI	-	1	-	2
RESISTING ARREST	1	9	1	9
ROBBERY	-	1	-	2
TELEPHONE HARASSMENT	-	-	1	7
THEFT	18	116	22	121
UNDERAGE CONSUMPTION	2	6	-	6
OTHER CRIMINAL	70	342	36	278
TOTALS	212	1,052	145	884
<b>TRAFFIC VIOLATIONS:</b>				
ACD/SPEED	27	136	30	117
DISOBEYING TRAFFIC CONTROL DEV	17	106	21	100
DRIVING UNDER SUSPENSION	44	372	58	282
EXPIRED REGISTRATION	2	20	5	94
FAIL TO MAINTAIN CONTROL	16	133	17	136
FAILURE TO YIELD RIGHT OF WAY	14	96	6	51
LEAVING SCENE OF AN ACCIDENT	3	25	7	33
LEFT OF CENTER	-	3	2	9
OVERLOAD	65	503	-	190
OVI	31	274	38	192
PASSING A STOPPED SCHOOL BUS	2	19	-	5
RECKLESS OPERATION	1	6	4	8
SEAT BELT	105	508	28	223
SPEEDING	523	1,832	236	1,112
OTHER TRAFFIC	164	800	136	767
TOTALS	1,014	4,833	588	3,319

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

ARRESTING AGENCY:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>PATROL</b>				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	711	2,990	299	1,806
OMVI	12	120	14	80
CRIMINAL FELONIES	2	10	-	1
CRIMINAL MISDEMEANORS	45	250	24	140
SEARCH WARRANTS	-	3	-	7
<b>FINDLAY P.D. (BY ORDINANCE)</b>				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	183	1,081	172	834
OMVI	14	107	20	78
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	39	234	35	194
SEARCH WARRANTS	-	-	-	-
<b>FINDLAY P.D. (BY ORC)</b>				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	1	2	5
OMVI	-	1	-	1
CRIMINAL FELONIES	5	36	3	54
CRIMINAL MISDEMEANORS	84	375	58	356
SEARCH WARRANTS	3	22	3	30
<b>SHERIFF</b>				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	87	456	68	415
OMVI	5	47	4	30
CRIMINAL FELONIES	2	8	-	4
CRIMINAL MISDEMEANORS	15	87	15	88
SEARCH WARRANTS	-	8	3	8
<b>OTHERS</b>				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	2	31	9	67
OMVI	-	-	-	5
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	5	35	10	43
SEARCH WARRANTS	-	-	1	3
TOTALS	1,214	5,902	740	4,249
<b>PROBATION:</b>				
ESTABLISHED	25	90	18	79
TERMINATED	23	130	30	140
CURRENT	37	37	43	43
TOTALS	85	257	91	262

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ALCOHOL/SUBSTANCE EVAL	14	58	14	82
ANGER MANAGEMENT	1	3	-	7
BENCH WARRANT TO AGENCY	301	1,614	238	871
COMMUNITY SERVICE	-	3	2	5
COMMUNITY SERVICE COUNTY	13	93	19	113
COMMUNITY SERVICE INDIVIDUAL	16	82	18	100
COMMUNITY SERVICE NO JAIL	-	3	-	1
DIP	16	79	18	96
DOMESTIC VIOLENCE PROGRAM	1	3	-	1
ELECTRONIC HOME MONITORING	-	5	8	21
HOUSE ARREST	-	-	4	24
JAIL	8	36	6	49
Jail Term Suspended Condition	-	1	-	-
MENTAL EVAL	2	6	1	6
NO CONTACT WITH VICTIM	3	9	-	-
Pay Restitution	1	13	1	9
Probation	7	41	10	44
SCRAM	3	21	3	24
STAR Program	6	28	5	50
TREATMENT CLEARVIEW SERV	-	7	1	10
TREATMENT FRC	-	11	9	53
TREATMENT MISCELLANEOUS	4	23	9	32
UCP	-	3	1	4
VIP	16	72	20	99
TOTALS	412	2,214	387	1,701

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$4,974.10	\$22,564.85	\$1,926.00	\$13,614.84
BOND FEES	\$331.33	\$2,046.33	\$235.00	\$2,755.00
CIVIL DEPOSIT TENDERS	\$678.00	\$678.00	\$0.00	\$2,232.22
COURT COST	\$69,621.64	\$366,063.61	\$45,615.22	\$351,501.32
DUI ENFORCEMENT	\$3,759.75	\$18,080.06	\$2,393.80	\$14,238.24
ELECTRONIC IMAGING	\$5,000.93	\$24,873.72	\$2,924.02	\$21,995.15
FINES & FORFEITURES	201,477.38	\$1,114,418.90	139,923.67	\$970,438.70
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$900.15	\$4,456.10	\$706.06	\$3,217.65
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$25.33	\$147.19	\$24.98	\$339.19
JAIL HOUSING	\$24,376.46	\$121,461.43	\$19,498.39	\$93,487.20
JAIL REIMBURSEMENT	\$844.00	\$2,659.50	\$299.19	\$1,790.06
LEGAL RESEARCH	\$4.00	\$45.50	\$9.44	\$25.91
MEDIATION	\$1,576.50	\$7,783.00	\$905.00	\$6,895.91
MISCELLANEOUS	\$33,478.06	\$172,182.65	\$19,463.80	\$123,341.97
MUNI COURT COMPUTERIZATION	\$8,002.40	\$37,884.88	\$2,995.35	\$22,002.50
MUNI COURT IMPROVEMENT	\$20,668.98	\$98,754.02	\$9,135.50	\$69,575.66
RESTITUTION	\$194.46	\$4,733.90	\$1,834.70	\$4,925.43
SPECIAL PROJECTS	\$33,721.52	\$164,622.03	\$15,246.01	\$118,010.17
STATE PATROL	\$29,791.35	\$140,576.01	\$13,921.23	\$98,674.07
TRAFFIC/CRIMINAL BONDS	\$10,563.82	\$42,009.48	\$13,987.16	\$16,201.69
	<b>449,990.16</b>	<b>\$2,346,041.16</b>	<b>291,044.52</b>	<b>\$1,935,262.88</b>

DISTRIBUTIONS:


ALCOHOL MONITORING	\$4,974.10	\$21,844.85	\$1,926.00	\$13,239.84
BOND FEES	\$331.33	\$2,021.33	\$235.00	\$2,755.00
CIVIL DEPOSIT TENDERS	\$178.00	\$903.00	\$1,047.00	\$3,536.41
COURT COST	\$69,533.64	\$364,752.48	\$45,463.72	\$350,458.82
DUI ENFORCEMENT	\$3,756.36	\$18,056.33	\$2,390.41	\$14,152.22
ELECTRONIC IMAGING	\$4,991.93	\$24,837.72	\$2,921.02	\$21,923.15
FINES & FORFEITURES	200,832.48	\$1,115,567.59	139,620.96	\$975,339.94
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$900.15	\$4,456.10	\$706.06	\$3,192.65
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$25.33	\$147.19	\$24.98	\$339.19
JAIL HOUSING	\$24,376.46	\$121,461.43	\$18,798.39	\$92,254.65
JAIL REIMBURSEMENT	\$844.00	\$2,659.50	\$299.19	\$1,790.06
LEGAL RESEARCH	\$4.00	\$45.50	\$9.44	\$25.91
MEDIATION	\$1,574.50	\$7,774.00	\$904.00	\$6,873.91
MISCELLANEOUS	\$41,960.94	\$231,563.83	\$27,867.97	\$188,319.88
MUNI COURT COMPUTERIZATION	\$7,991.40	\$37,847.88	\$2,993.35	\$21,931.50
MUNI COURT IMPROVEMENT	\$20,635.98	\$98,648.02	\$9,125.50	\$69,335.66
RESTITUTION	\$144.46	\$4,529.56	\$1,868.73	\$4,573.27
SPECIAL PROJECTS	\$33,683.52	\$164,462.03	\$15,246.01	\$117,642.17
STATE PATROL	\$29,728.35	\$140,280.01	\$13,921.23	\$97,275.07
	<b>446,466.93</b>	<b>\$2,361,858.35</b>	<b>285,368.96</b>	<b>\$1,984,959.30</b>

DISTRIBUTED TO:




	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CITY OF FINDLAY	211,232.63	\$1,111,082.71	131,033.72	\$848,250.19
HANCOCK COUNTY	\$27,262.46	\$140,408.80	\$19,691.16	\$106,626.48
OTHERS	137,605.15	\$780,286.88	104,654.91	\$796,341.22
STATE OF OHIO	\$73,417.73	\$351,270.17	\$40,290.39	\$282,072.48
	<u>449,517.97</u>	<u>\$2,383,048.56</u>	<u>295,670.18</u>	<u>\$2,033,290.37</u>



STEPHANIE M. BISHOP, JUDGE



ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT

Honorable City Council  
Findlay, OH 45840

July 8, 2021

RE: Fire Department Portable Radios- 21014000

Dear Council Members,

As discussed in the July 6<sup>th</sup> Council Meeting, the City has received an offer from the vendor for a 47% discount on portable radios if all existing radios are replaced this year. Currently all of the radios are scheduled to be replaced over a 5 year period with \$116,126 being allocated for each respective year. In conjunction with ORD 2021-057 and ORD 2021-067, an additional \$160,000 will need to be appropriate to allow the City to take full advantage of the discount.

At this time I would like to appropriate the additional funds to cover the cost of replacing all of the Fire Department radios.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvements Restricted Account	\$ 160,000
TO: FIRE-21014000- Other	\$ 160,000

If you have any questions, please feel free to contact me.

Sincerely,



Jeremy Kalb  
City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor

# Board of Zoning Appeals

## April 08, 2021

**Members present:** Chairman, Phil Rooney; Sarah Gillespie; Blaine Wells; and Scott Brecheisen.

Mr. Rooney called the meeting to order at 6:00 p.m. and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-05-2021-60664**

**Address: 1912 Sherry Street**

**Zone: R-3 Small Lot Residential**

Filed by Rich Binner, regarding a variance from section 1161.01(C)(2) of the City of Findlay Zoning Ordinance regarding the maximum floor space for a proposed accessory structure at 1912 Sherry Street. The applicant is proposing to construct a new thirty-two hundred (3200) square foot accessory structure to serve as residential storage and parking of vehicles for the tenants of the two adjacent triplexes. This section allows for a maximum floor space of nine hundred (900) square feet.

Currently, the triplex associated with this parcel, and the triplex to the north, only has outside parking. The owner is proposing to build a six-car garage, which strictly will be used by the tenants of the two rentals and storage space for the owners' lawn equipment.

This site is under an acre, which means that the size of the accessory building is limited to 900-square feet. Being there is not an attached garage on-site, the city allows for an additional 576-square feet of floor allowance, however, the building may not exceed 900-square feet. If the owner was allowed to have an accessory structure on a lot by itself, and had the coverage space available, they could construct multiple 900-square foot buildings, however, the zoning does not allow for accessory on parcels without dwellings.

The city is adamant to abiding by the code in this case, but would not be against one building at 1467-square feet instead of 900-square feet, which is the maximum allowable area for a lot without an attached garage. If approved, the board needs to put on record that it is for residential use only, not as a construction storage building nor a retail rental storage.

Mr. Rooney asked if all four (4) lots would be put together?

Mr. Adkins replied that combining all four (4) lots as opposed to the three (3) would require a multiple family zoning due to the two (2) separate triplexes on parcel and may be more difficult to rezone accordingly with HRPC / Council.

Rich Binner of 625 H Street was sworn in.

Mr. Binner stated that at the address the parcels are land locked and backed by the rail road. There is not much that can be done with the empty lots besides providing additional storage to the existing apartments. It does not make sense to build a new house or continue the street in that neighborhood.

Mr. Rooney asked if there were going to be garage bays for the neighboring triplexes.

Mr. Binner replied that there would be six (6) garage bays and roughly a 30' x 30' storage area for lawn and maintenance equipment.

Mr. Wells asked if it would be stick build.

Mr. Binner replied it would be a metal building with 10-foot ceilings to allow for an 8-foot garage door. This would allow a pick-up truck to park in the bay. It will be decorative to match the neighborhood buildings.

Mr. Brecheisen asked if the drive would be stone or black top?

Mr. Binner replied it will be paved with blacktop according to the zoning code.

Mr. Wells asked why he requested 3200 square feet and stated it was a big variance.

Mr. Binner replied that in order to provide adequate parking of 6 garage bays they would require being 8'-10' wide each, in addition the storage equipment.

Mr. Wells asked what type the equipment would be stored.

Mr. Binner stated it would be equipment for the maintenance of the triplexes and lawn care equipment.

Mr. Binner added that the frontage of the lots is technically along Bank Street and that would require him to build a railroad crossing to access the parcels, so combining existing lots and building an accessory structure is the best option to utilize the lot.

Mr. Wells and Binner disused the options available for sizing without variances.

Mr. Adkins replied the maximum size of 1476 square foot of roofed accessory would be allowed due to there not being an attached garage on-site, but the calculations of having the maximum building size on three (3) lots would allow about 2700 square foot of separate buildings.

There was an inaudible discussion about connecting the dwelling to garage in lieu of obtaining the variance to construct a larger building. It was determined that it is an option to cover up to 50% of the lot as long as a breezeway connects the dwelling.

Mr. Wells asked Mr. Adkins if 2700 square foot was feasible if the lots were combined.

Mr. Adkins responded, if the lots were separate and each had a dwelling that total of 2700 square feet combined roof accessory structures would be allowed over the four (4) lots. He also referred to the barn building down the street, stating that it is taller than what was being proposed. Also, with the applicants request being limited to the resident use of the triplex tenants it would be conforming to the neighborhood.

Mr. Wells asked Mr. Binner if 2700 square feet would work instead of 3200 square feet.

Mr. Binner replied that it wouldn't give him the storage area he needed for the lawn maintenance.

Mr. Wells asked if he generally mowed and maintained the property himself rather than contracting it out.

Mr. Binner replied he handles the lawn care and maintenance himself. He also stated when he purchased the lots and the first two (2) triplexes were constructed these lots would have been permitted to be used for triplexes in the zoning code, which has changed over the years.

There were no communications

Mr. Rooney commented that he saw no issue with this proposal and thought it would help improve the neighborhood by allowing cars to be parked inside, so long as it is restricted to being as an accessory to the existing triplexes.

Mr. Brecheisen made a motion to approve the requested variance subject to obtaining the required permits within 60 days with the restriction that the building is to be used as a residential garage for the abutting tenants and not to be used for the storage of non-related construction equipment.

Ms. Gillespie seconded the motion.

Motion to approve the requested variance subject to obtaining the required permits within 60 days with the restriction that the building is to be used as a residential garage for the abutting tenants and not to be used for the storage of non-related construction equipment, 4-0.

**Case Number: BZA-07-2021-60737**

**Address: 712 5th Street**

**Zone: R-3 Small Lot Residential**

Filed by Robert Muncy, regarding a variance from section 1123.05(D) of the City of Findlay Zoning Ordinance regarding a rear yard setback for an addition at 712 5th Street. The applicant is proposing to construct a new 28 X 30 attached garage with an eleven (11) foot rear yard setback instead of the required fifteen (15) foot rear yard setback. This section requires a rear yard setback of fifteen (15) percent of the lot depth.

Where the applicant is looking to add the addition to the dwelling for a two-car garage, the property is shorter than the rest of the parcel. If the mentioned section of the parcel were in line with the remainder of the parcels rear property line, the owner would not have to seek relief. The city is not opposed to the approval of the request being the addition will be in the neighboring properties rear yards.

Robert Muncy of 712 5th street was sworn in.

Mr. Muncy states that they purchased a house in dire need of repairs, including the side of the house that this garage will be located on. The over hang is slouching and by allowing the garage to be the same size as the house as requested will allow him to use the garage to strengthen the house.

He also stated that they are investing upwards of \$150,000 in the house, which is a lot for the neighborhood.

There were no communications

Mr. Wells motioned to approve the variance as requested, subject to obtaining the required permits within 60 days.

Mr. Brecheisen seconded the motion.

Motion to approve the variance as requested, subject to obtaining the required permits within 60 days, 4-0.

**Case Number: BZA-06-2021-60558**

**Address: 3441 N. Main Street**

**Zone: I-1 – Light Industrial**

Filed by Valfilm LLC, regarding a variance from section 1141.07(A) of the City of Findlay Zoning Ordinance regarding the height of a proposed silo at 3441 N. Main Street. The applicant is proposing to construct fourth new 67-foot tall silo on-site. This section allows for a maximum height of 60-feet.

The owner was granted a variance during the January meeting to construct silos on-site that would be 67-feet in height. Since that meeting, they had to move one of the silos locations due to various reasons. Being the applicant received a variance for the maximum height recently; the city would be for this request.

There was discussion on the reason for this variance since a similar request was made last month, the applicant was not at the meeting.

Mr. Adkins stated the applicant is looking to relocate one of the silos on the site.

Mr. Inbody commented the applicant stated there is a utility issue and the first silo in front had to be moved to a different location on the site to accommodate.

There were no communications

Mr. Rooney motioned to approve the variance as requested, subject to obtaining the required permits within 60 days.

Ms. Gillespie seconded the motion.

Motion to approve the variance as requested, subject to obtaining the required permits within 60 days, 4-0.

The March 11, 2021 meeting minutes were approved, 4-0.

The meeting was adjourned.



Chairman



Secretary

# Board of Zoning Appeals

## June 10, 2021

**Members present:** Chairman Phil Rooney; Kerry Trombley; Blaine Wells; and Scott Brecheisen.

Mr. Rooney called the meeting to order at 6:00 p.m. and the general rules were reviewed.

The following was introduced by Mr. Erik Adkins:

**Case Number: BZA-10-2021-60999**

**Address: 237 E Wallace Street**

**Zone: R-2 Medium Lot Residential**

Filed by Lucas Hastings, regarding a variance from section 1161.01(C)(2) of the City of Findlay Zoning Ordinance regarding the maximum floor space for a proposed accessory structure at 237 E. Wallace Street. The applicant is proposing to construct a new thirteen hundred-twenty (1320) square foot detached garage. This section allows for a maximum floor space of nine hundred (900) square feet for a detached building.

The owner is looking to tear down the existing 336 square-foot detached garage, and replace it with a 1320 square-foot detached garage. The existing dwelling does not have an attached garage, which would allow for an additional 576 square-foot allotment of maximum floor space. That extra floor space, per code, in addition to the 900 square-foot accessory maximum floor space, is to offset the lack of an attached garage. However, the additional area is not to be combined with the total allowable area for a single accessory structure, and the code still only allows for a total of 900 square feet for a structure.

Being the board has allowed extreme requests get granted variances in the past, and though the city opposes the request, the city would understand if the board were to rule in favor of the request.

Mr. Lucas Hastings, owner of 237 E Wallace Street, was sworn in. He stated that he wants to tear down the existing garage that sits really close to the house and push it back to allow for a larger yard and a large garage that still meets set backs and is under the height limit. The garage will be larger than the square footage allowed for an individual building, however, it will remain under the 33% lot coverage limit. The applicant is trying to build a garage that can accommodate four (4) cars, for his car, his wife's car, and their camper.

Mr. Trombley asked what the height of the building would be?

Mr. Hastings stated it will be 15' 8". A 30' x 44' building with 12' walls and a peak of 15'8"

Mr. Wells asked Mr. Adkins if the issue is the lot coverage?

Mr. Adkins clarified that the issue is the building is over 900 SQ FT. However, the applicant could build a 900 SQ FT building and a 576 SQ FT building side by side if they so choose.

Mr. Trombley stated that 900 SQ FT building is fairly large and there are not many buildings that size in the neighborhood. He also, asked if the applicant explored other options to achieve what he wants?

Mr. Hastings stated that he looked at 900 sq. ft. buildings then attaching a lean tube but discovered that would still require the variance. Ideally, he would just like to have the entire building enclosed for storage. His house is limited in storage and does not have a basement.

Mr. Wells asked Mr. Adkins if the application could in theory build two (2) separate buildings of the same combined square footage as proposed?

Mr. Adkins response that is what some people have done to get around the variance requirement.

Mr. Adkins stated there were no communications.

Mr. Trombley stated for the record that the idea of having a 1' separation between the buildings is silly and since the building is under the height requirement, within setbacks, and under lot coverage he will make a motion to approve the variance as request subject to obtaining the required permits within 60 days.

Mr. Rooney asked what the lot coverage will be before he votes?

There was discussion between Mr. Hastings and Mr. Adkins which determined the Lot coverage was determined to be approximately 31%.

Mr. Rooney stated that he was comfortable knowing that more buildings would not be built on the property after the construction of the proposed garage.

Mr. Wells asked if lot coverage factors in the large concrete drive way?

Mr. Adkins said that the drive way is not part of the lot coverage.

Mr. Brecheisen seconded the motion.

Motion to approve the variance as requested, subject to obtaining the required permit within 60 days 4-0.

The following was introduced by Mr. Adkins:

**Case Number: BZA-11-2021-61013**

**Address: 335 Walnut Street**

**Zone: C-1 Local Commercial**

Filed by Lou Lane LLC, regarding a variance from section 1161.03(B)(1) of the City of Findlay Zoning Ordinance regarding the height of a proposed fence at 335 Walnut Street. The applicant is proposing to construct a new eight (8) foot tall vinyl privacy fence in line with existing deck railing



in the required front yard. This section allows for a maximum height of four (4) feet and be fifty (50) percent open.

The owner is looking to add additional patio area for outdoor sitting and gathering area. The owner is looking to have the fence be an extension of the deck railing, and connecting to the fence in the rear. The fence will be a quality addition in that area to allow for outdoor seating. The city does not oppose the request.

Mr. Tommy Hazleton, of 335 E Walnut street, was sworn in.

Mr. Hazleton stated he wants to expand and improve the property his LLC purchased in March and the requested variance would be a great addition to what he already has done.

Mr. Trombley asked where the fence will be?

Mr. Hazleton stated the fence will be along the east side of the building.

Mr. Adkins referenced the supplemental email that was sent to board members with a survey of the property. He stated the existing fence is being replaced and expanded all the way up to the deck area in the front.

There was discussion among the board (inaudible) over the supplemental email to understand the proposed location of the fence and interpretation of the drawings right-of-way lines.

Mr. Adkins stated this will go up to the property line that meets the railroad Right-of-Way. About 15'-20' from the rail itself, although the exact distance to the rail road ties from the property line is not known.

Mr. Adkins stated there were no commutations on this case.

Mr. Wells made a motion to approve the requested variance subject to obtaining the required permits within 60 days.

Mr. Trombley seconded the motion.

Motion to approve the variance as requested, subject to obtaining the required permits within 60 days, 3-0. Mr. Rooney abstained from the vote.

The April 08, 2021 meeting minutes were approved, (3-0) and the May 13, 2021 Meeting minutes were tabled until next months meeting do to only two (2) members from that meeting are present.

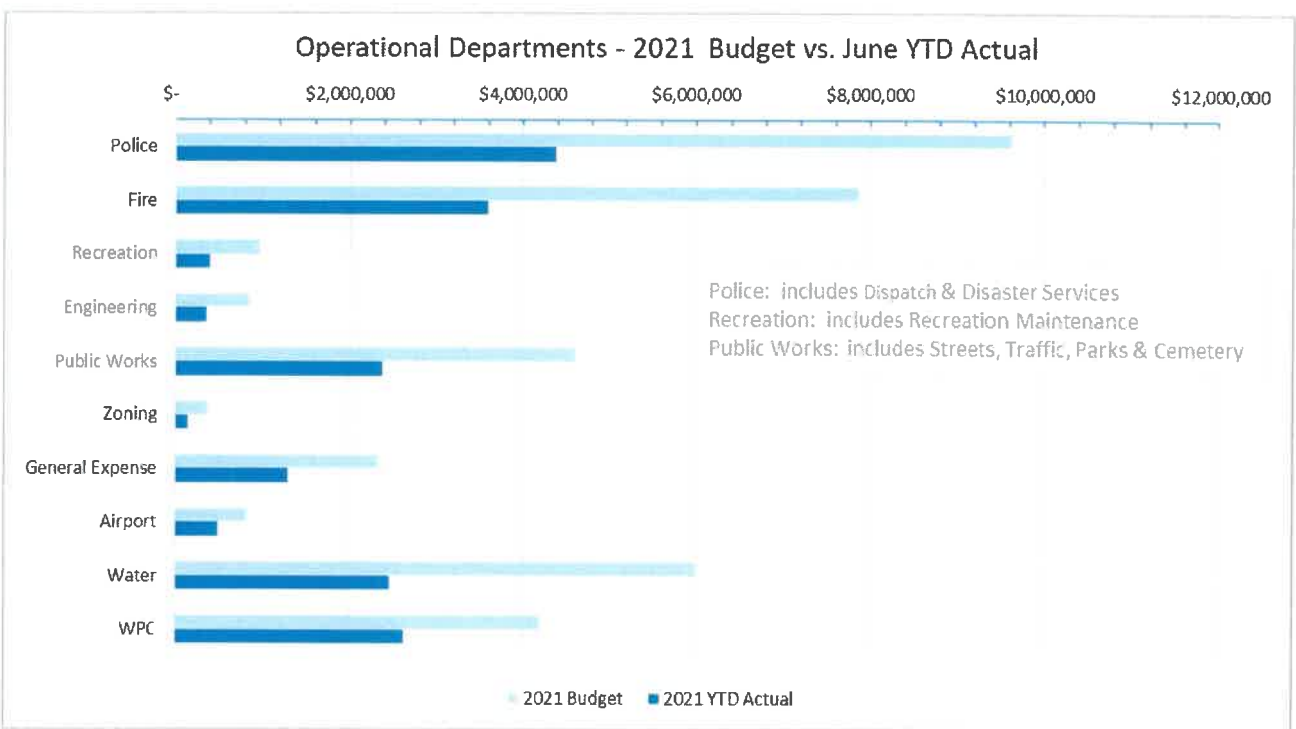
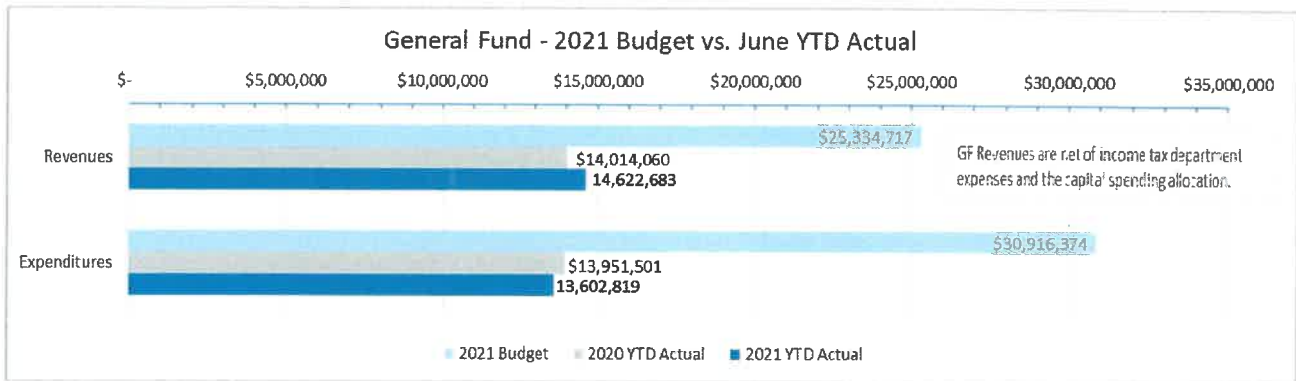
The meeting was adjourned.



Chairman



Secretary



General Fund Revenues & Expenditures	
Prior Year Ending Cash Balance 12/31/20	\$ 16,657,732
Revenues YTD June	\$ 14,622,683
Operational Expenditures YTD June	\$ 13,602,819

# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

July 8, 2021

Rob Martin, BSN, MBA  
Service Safety Director  
City of Findlay  
Findlay, Ohio 45840

Re: Appropriation of Funds

Rob,

The Police Department has received a \$1,000 check from the National Alliance on Mental Illness (NAMI) and the State of Ohio Mental Health First Aid CIT Support and Expansion project. This funding will be used to cover the associated costs of conducting Crisis Intervention Training sessions, along with the materials and registration fees associated with the course. There is no required match for the funding.

I respectfully request the amount of \$1,000.00 be appropriated to the Police Department as follows:

FROM:	NAMI – CIT Support and Expansion Project	\$1,000.00
TO:	2017 Crisis Intervention Training Program (31976900)	\$1,000.00

If you should have any further questions, please let me know.

Sincerely,



Chief Robert Ring



OHIO CRIMINAL JUSTICE  
COORDINATING CENTER  
OF EXCELLENCE



**NAMI Ohio**  
National Alliance on Mental Illness *The State's Voice on Mental Illness*

Dear Grant Recipient,

On behalf of NAMI Ohio, I want to thank you for supporting and promoting Crisis Intervention Team (CIT) training in your area.

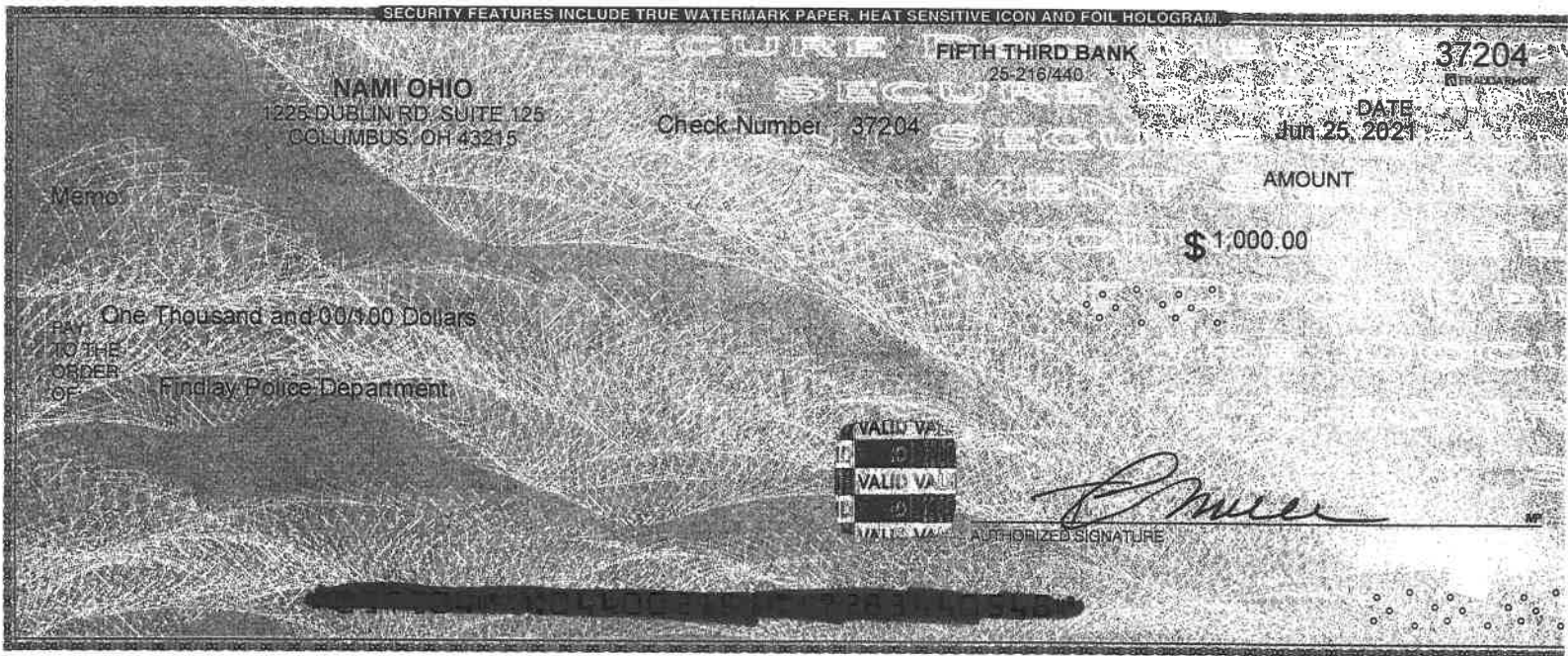
Without a doubt, CIT is responsible for diverting hundreds, if not thousands of Ohioans experiencing a mental health crisis from the criminal justice system each year. By supporting this important program, you are providing peace of mind to family members who are often the ones who must call 911 when their loved one is in crisis.

The enclosed funds are made possible through the State of Ohio Mental Health First Aid earmark, allocated to Northeast Ohio Medical University to administer the CIT Support and Expansion project.

Sincerely,

Terry L. Russell  
Executive Director

REFERENCE NO.	DESCRIPTION	INVOICE DATE	INVOICE AMOUNT	DISCOUNT TAKEN	AMOUNT PAID
	CIT - NEOMED <i>Peer Review</i>				1,000.00
CHECK DATE	CHECK NO.	PAYEE		DISCOUNTS TAKEN	CHECK AMOUNT
6/25/21	37204	Findlay Police Department			\$1,000.00





# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
www.findlayohio.com

**JIM STASCHIAK II**  
CITY AUDITOR

Wednesday, July 14, 2021

The Honorable Council  
Findlay, Ohio

**It is respectfully requested this letter be read into the record of the Council Meeting.**

Dear Council Members,

The American Rescue Plan Act of 2021 (ARPA) appropriated billions of dollars to the States. Funds distributed to Ohio are then to be re-distributed to 'non-entitlement units of local government' (NEUs). Treasury will make payments to States from the Local Fiscal Recovery Fund for distribution to NEUs in two tranches. It has been disclosed that at this point in time Findlay is a NEU eligible for approximately \$2.16MM in 2021 and another \$2.16MM no earlier than 12 months after the date of the first payment.

To meet the Treasury requirements, Ohio OBM requires NEUs to register for funding in order to validate that a NEU is qualified to receive the funds; to capture organizational information; to obtain budget information establishing money distribution limits; to gather an executed terms and condition agreement; and to gather assurances of compliance with Title VI of the Civil Rights Act of 1964. All of which must be completed at one time. The legislation attached allows for this and designates responsibilities to myself and Deputy Auditor Sampson. It also includes the restrictive terms, conditions, and assurance documents for your review.

Although there is no request for an appropriation, should this Council be desirous of receiving the money, it is important the legislation is passed by your second meeting in August, with the emergency clause, so that the City of Findlay qualifies for a distribution of the first tranche of ARPA money.

Acceptance of the funds place accountability requirements on the City many years into the future. The allowable use and restrictions on the use of the money have similarities and significant differences than the CARES Act funds received last year. That being noted, it is of extreme importance that Deputy Auditor Sampson and I are made aware of any projects being considered in which these funds might be used. As of the date of this letter, I have not been made aware of any.

Prior to passing this legislation it might be prudent to have a committee meeting of your body for the purpose of discussing if the funds should be accepted.

By copy of this letter it is requested the Director of Law prepare the necessary legislation for moving forward with the emergency clause so the established application registration deadline of September 4<sup>th</sup>, 2021 can be met.

Respectfully submitted,

Jim Staschiak II  
City Auditor

PC: D. Rasmussen, Director of Law  
C. Muryn, Mayor

OMB Approved No. 1505-0271  
Expiration Date: November 30, 2021

U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Recipient name and address: [Recipient to provide] CITY OF FINDLAY, OHIO 318 DUCKNEY PLAZA, 313 MUNICIPAL FINDLAY OH 45840	DUNS Number: [Recipient to provide] Taxpayer Identification Number: [Recipient to provide] Assistance Listing Number: 21.027
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Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient:

Authorized Representative: JIM STASCHIAK II

Title: CITY AUDITOR

Date signed:

U.S. Department of the Treasury:

Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS LOCAL FISCAL RECOVERY FUND  
AWARD TERMS AND CONDITIONS

1. Use of Funds.
  - a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.
3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
4. Maintenance of and Access to Records
  - a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
  - c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.
5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.
6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.
7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.



9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
  - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
  - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
  - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
  - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
  - v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
  - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
  - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
  - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
  - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
  - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. **Remedial Actions.** In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
11. **Hatch Act.** Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
12. **False Statements.** Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
13. **Publications.** Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."
14. **Debts Owed the Federal Government.**
- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
  - b. Any debts determined to be owed the federal government must be paid promptly by

Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

**15. Disclaimer.**

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

**16. Protections for Whistleblowers.**

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
  - i. A member of Congress or a representative of a committee of Congress;
  - ii. An Inspector General;
  - iii. The Government Accountability Office;
  - iv. A Treasury employee responsible for contract or grant oversight or management;
  - v. An authorized official of the Department of Justice or other law enforcement agency;
  - vi. A court or grand jury; or
  - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

## **ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS**

### **ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the "Recipient") provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient's beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient's program(s) and activity(ies), so long as any portion of the Recipient's program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury's implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury's directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient's programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

*The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.*

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

- 10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document. State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

CITY OF FINDLAY OHIO

Recipient

Date

Signature of Authorized Official

JIM STASCHIAK II, CITY AUDITOR

PAPERWORK REDUCTION ACT NOTICE

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**Committee Members:**

- Jeff Wobser, at-large – Committee Chair
- Dennis Hellmann, Ward 2
- Joshua Palmer, Ward 7
- Grant Russel, at-large
- Tom Shindlecker, at-large
- Mayor Christina Muryn
- Jim Staschiak, Auditor

**Staff:**

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**Guests:**

Randy Greeno  
Beth Warnecke

Meeting Start Time: 5:01 PM

Meeting End Time: 6:13 PM

**Agenda:**

Call to Order

Roll Call

Approval of Minutes

New Items

1.

Adjournment




Jeff Wobser, Strategic Planning Committee Chair

The committee met to vet the Ten (10) RFQ proposals submitted. Using a matrix of scores the committee narrowed the field to four (4). That group includes: American Structure Poms, Crossman Group Design & Planning, MS Consultants and Planning Next.


**COMMITTEE REPORT  
THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**


The **STRATEGIC PLANNING COMMITTEE** met on July 6, 2021 to continue June 15, 2021, May 4, 2021, April 20, 2021, March 16, 2021 and March 2, 2021 discussions on the finalization of an RFQ for a contractor to assist with the initial data gathering for the strategic plan, as well as review Baker Tilly feedback.


We recommend: *Inviting The following four (4) groups to submit an RFP (Request for Proposal): American Structure POMS, Grossman Group Design + Planning, MS Consultants, and Planning Next. This group was chosen based on a matrix of scores developed by the committee. (attached)*


Aye  Nay   
Jeff Wobser, Chairman

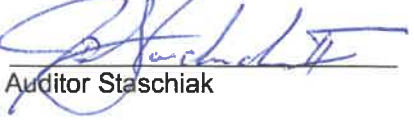
Aye  Nay   
Dennis Hellmann

Aye  Nay   
Joshua Palmer

Aye  Nay   
Grant Russel (Morton)

Aye  Nay   
Tom Shindledecker

Aye  Nay   
Mayor Mury

Aye  Nay   
Auditor Staschiak

LEGISLATION: \_\_\_\_\_

DATE: July 6, 2021

COMMITTEE: STRATEGIC PLANNING



Firm		Muryn	Palmer	Wobser	Russell	Shindeldecker	Hellmann	Staschiak	TOTAL	
Planning Next	1	4	2	1	4	3	1	16	16	Requested to respond to RFP
American StructurePoint	4	1	1	6	3	1	6	22	22	Requested to respond to RFP
Gossman Group Design & Planning	3	3	3	3	1	4	7	24	24	Requested to respond to RFP
MS Consultants	2	7	6	5	2	2	2	26	26	Requested to respond to RFP
Management Partners	9	6	4	2	6	6	4	37	37	
Poggemeyer	6	2	5	4	10	5	5	37	37	
Raftelis	7	5	8	8	9	8	3	48	48	
City Architecture	5	8	9	9	7	7	8	53	53	
Thomas P. Miller & Associates	8	9	7	7	5	9	10	55	55	
Athena Business Process Services	10	10	10	10	8	10	9	67	67	

\*Form completed during 07/06/2021 Strategic Planning Committee Meeting

**Committee Members:**

- Jeff Wobser, at-large – Committee Chair
- Dennis Hellmann, Ward 2
- Joshua Palmer, Ward 7
- Grant Russel, at-large
- Tom Shindledecker, at-large
- Mayor Christina Muryn
- Jim Staschiak, Auditor

**Staff:**

- Rob Martin - SSD
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- 

**Guests:**

Denise Grant - Findlay Coordinator

Meeting Start Time: 5:00 PM

Meeting End Time: 6:13 PM

**Agenda:**

Call to Order

Roll Call

Approval of Minutes

New Items

1. Review chosen RFP's and continue work on draft RFQ document.

Adjournment



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Jeff Wobser, Strategic Planning Committee Chair

**COMMITTEE REPORT**  
**THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO**

The **STRATEGIC PLANNING COMMITTEE** met on July 12, 2021 to review Request for Proposals (RFPs) from American StructurePoint, Gossman Group Design & Planning, MS Consultants, and Planning Next.

We recommend:

*to continue discussions of the RFP on Monday, July 19 @ 5 p.m. in the 3rd floor conf. room.*

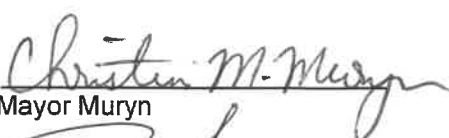
Aye  Nay   
Jeff Wobser, Chairman

Aye  Nay   
Dennis Hellmann

Aye  Nay \_\_\_\_\_  
Joshua Palmer

Aye  Nay   
Grant Russel

Aye  Nay   
Tom Shindledecker

Aye  Nay   
Mayor Muryn

Aye  Nay   
Auditor Staschiak

LEGISLATION: \_\_\_\_\_

DATE: July 12, 2021

COMMITTEE: STRATEGIC PLANNING

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
JULY 20, 2021**

**ORDINANCE NO. 2021-056** (*Wilson Street vacation*) **requires three (3) readings** **third reading**  
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE WILSON STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2021-059** (*RLF Administration (October 2020-March 2021)*) **requires three (3) readings** **second reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-060** (*HAN-Greenway Trail Phase 2 PID109009 #31993800*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR FEDERAL TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS, FOR THE HAN-GREENWAY TRAIL PHASE 2 PID109009 PROJECT NO. 31993800, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-061** (*HAN-Bright Road Phase II FY2022 PID108772 #32811800*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE HAN-BRIGHT ROAD PHASE II FY2022 RESURFACING (PID 108772) PROJECT NO. 32811800, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-063** (*fourth Capital Improvements 2021 appropriation*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-066** (*West Main Cross corridor study #32811000*) **requires three (3) readings** **second reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-068** (*new Airport Operations Coordinator position*) **requires three (3) readings** **second reading**  
AN ORDINANCE AMENDING CERTAIN PROVISIONS OF CODIFIED ORDINANCE NO. 2020-121 OF THE CITY OF FINDLAY, OHIO KNOWN AS THE SALARY ORDINANCE TO ADD A NEW POSITION OF AIRPORT OPERATIONS COORDINATOR, EFFECTIVE ON OR BEFORE AUGUST 1, 2021, AND DECLARING AN EMERGENCY.

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

JULY 20, 2021

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JULY 20, 2021 MEETING.

### **RESOLUTIONS**

015-2021 A RESOLUTION AUTHORIZING THE CITY AUDITOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR THE AMERICAN RESCUE PLAN ACT (ARPA) DOLLARS ON ELIGIBLE EXPENDITURES AS SPECIFIED IN THE UNITED STATES TREASURY'S CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS INTERIM FINAL RULE (EVENTUALLY THE FINAL RULE), AND DECLARING AN EMERGENCY.

### **ORDINANCES**

2021-069 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

2021-070 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

## RESOLUTION NO. 015-2021

**A RESOLUTION AUTHORIZING THE CITY AUDITOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR THE AMERICAN RESCUE PLAN ACT (ARPA) DOLLARS ON ELIGIBLE EXPENDITURES AS SPECIFIED IN THE UNITED STATES TREASURY'S CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS INTERIM FINAL RULE (EVENTUALLY THE FINAL RULE), AND DECLARING AN EMERGENCY.**

WHEREAS, the American Rescue Plan Act (ARPA) of 2021 was signed into law by the President of the United States on March 11, 2021, and;

WHEREAS, the guidelines of receiving ARPA monies list several requirements the City must agree to as a condition of receiving said monies, and;

WHEREAS, the City of Findlay is desirous of receiving the ARPA monies that are currently estimated at \$4,318,362.42 without additional allocations to be distributed to the City over at least two years.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio, that the City Council affirms that all monies received from the ARPA will be expended in compliance with said Act and that the following are agreed to as part of the terms of receipt of the monies:

- The City Auditor will be the designated Authorized Representative on the Federal grant system for this funding.
- The Deputy City Auditor will be the designated Contact Person on the Federal grant system for this funding.
- The Council of the City of Findlay agrees to the "Assurances of Compliance with Civil Rights Requirements – Assurances of Compliance with the Title VI of the Civil Rights Act of 1964" (attached as Exhibit A) and instructs the Authorized Representative to sign the document.
- The Council of the City of Findlay agrees to U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds notice of award conditions (attached as Exhibit B) and instructs the Authorized Representative to sign the document.

FURTHERMORE, in compliance with the funding conditions, be it resolved by the City Council of the City of Findlay, Ohio the City Auditor is authorized to make application with the State of Ohio Office of Budget and Management to request the City of Findlay's share of ARPA funding as a nonentitlement unit of local government of the State of Ohio, including as part of the application process:

- Validating the City of Findlay top-line budget total in effect as of January 27, 2020.
- Submitting the Assurances of Compliance with the Civil Rights Act on behalf of the City of Findlay.
- Submitting the award terms and conditions agreement on behalf of the City of Findlay.

SECTION 1: That the Council of the City of Findlay, Ohio authorizes the use of the ARPA monies within the requirements as designated by the United States Treasury as described in the Interim Final Rule (eventually the Final Rule).

SECTION 2: That the City Auditor being the Fiscal Officer for the City of Findlay, Ohio is hereby authorized to apply for said monies per the Federal guidance.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of public peace, health, and safety of the inhabitants of the City of Findlay, Ohio and shall take effect and be in force and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2021-069**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 160,000.00
TO:	Fire Department #21014000-other	\$ 160,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that replacement portable radios within the Findlay Fire Department may purchased,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_



**ORDINANCE NO. 2021-070**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	NAMI – CIT Support and Expansion Project	\$ 1,000.00
TO:	2017 Crisis Intervention Training Program #31976900	\$ 1,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that donated funds received may be utilized with the City of Findlay Police Department,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_