

FINDLAY CITY COUNCIL MEETING MINUTES

REGULAR SESSION

JULY 6, 2021

COUNCIL CHAMBERS

ROLL CALL of 2020-2021 Councilmembers:

PRESENT: Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser

ABSENT: none

President of Council Harrington opened the meeting with the Pledge of Allegiance followed by a moment of silence.

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Councilman Slough moved to accept the June 15, 2021 Regular Session City Council meeting minutes, seconded by Councilman Palmer. All were in favor. Motion carried. Filed.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:

Councilman Russel moved to add-on and replace the following on tonight's agenda, seconded by Councilman Slough. All were in favor. Motion carried. Filed.

ADD-ONS:

1. Letter from Mayor Muryn – creation of new full-time Airport Operations Coordinator position (**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS section**)
2. Ordinance No. 2021-068 – new Airport Operations Coordinator position (**LEGISLATION section**)

REPLACEMENTS:

1. Ordinance No. 2021-057 AS AMENDED – FY2020 Assistance to Firefighters Grant (**LEGISLATION section**)
 - SECTION 1:
 - o Added project # in the "TO:" portion of the appropriation

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

ORAL COMMUNICATIONS: none

PETITIONS:

Zoning amendment request – Deer Ridge Mobile Home Park (E. Melrose Ave)

Van Horn Hoover & Associates, Inc. on behalf of Hugo Noort, would like to change the zoning of an undeveloped portion of mobile home park on East Melrose Avenue (east of Deer Ridge Mobile Home Park) to M-2 Multi-Family, High Density, with the northeast corner of 9.66 acres being zoned I-1 Light Industrial. It currently is zoned as MH Mobile Home. Referred to City Planning Commission and Planning & Zoning Committee. Filed.

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Rod & Cynthia Nelson Enterprises LLC dba The Findlay Social, located at 330 South Blanchard Street, Findlay, Ohio for a D3 liquor permits. This requires a vote of Council.

Rod Nelson

Cynthia Nelson

Councilman Slough moved for no objections be filed, seconded by Councilman Shindledecker. All were in favor. Filed.

City Auditor Staschiak – RLF Administration

The Hancock Regional Planning Commission has submitted an invoice for their expenses/staff time for RLF administration for October 2020 through March 2021. This is now a routine request where Council has approved requesting the appropriation without going to committee each time. Legislation to authorize a draw from the Revolving Loan Fund account and appropriate \$3,076.79 from the RLF to General Expense #21010000-449400 to pay the invoice is requested. Ordinance No. 2021-059 was created. Filed.

Treasurer's Reconciliation Report – May 31, 2021. Filed.

City Planning Commission minutes – June 10, 2021; **agenda** – July 8, 2021. Filed.

City Auditor Jim Staschiak – Revenue Estimates for fiscal year 2022

Ohio clearly defines a budgetary process which includes the requirement that municipalities prepare an annual tax budget by July 20th. The County Budget Commission has not required the filing of a complete tax budget for many years and requires the City of Findlay only to provide the attached Estimated Revenues for submission to the Budget Commission for the next fiscal year. In order to meet the statutory requirements for the distribution of the local government money, this document should now be formally accepted by Council so it can then be filed with the County Auditor by no later than July 20. A motion for acceptance of the revenue estimates will be needed. As required by statute, the Council Clerk has scheduled a public hearing before the meeting, notice of which must have been published ten (10) days before the hearing. The document has been available for public inspection in the City Auditor's Office since June 21, 2021. City Auditor Staschiak is requesting this letter be read into the record. The public hearing is scheduled for July 6, 2021 at 6:55pm.

Discussion:

Councilman Wobser moved to have the letter read, seconded by Councilman Greeno. All were in favor. The Council Clerk read the letter in its entirety. Councilman Russel moved to accept the revenue estimates as presented, seconded by Councilman Greeno. All were in favor. Filed.

Mayor Muryn – Hancock Metropolitan Housing Authority Board appointment

Mayor Muryn is appointing Nancy Stephani to serve on the Board of Commissioners for the Hancock Metropolitan Housing Authority. Her appointment will be effective through November 12, 2026. This appointment does not require Council's confirmation. Filed.

Traffic Commission minutes – June 21, 2021. Filed.

Findlay Fire Department Activities Report – June 2021. Filed.

Water Superintendent Phillips – transmitter replacement project update

As of June 30, 2021, the current status of the implementation of a new Advanced Metering Infrastructure (AMI) system for utilization of the City's water transmitter and meter system is as follows:

- 10/11 Data Collection Units (DCU) have been installed
- The last DCU is waiting to be relocated to a better location
- 12 Maximum Transmission Units (MTU) have been installed and are currently in test mode
- Kick off meeting has occurred between Suez and the City's current billing software company CMI for billing system integration

Next steps:

- Tablets are being prepped for upcoming training of staff
- Conference call/webinar to show Aclara One with real time data from the test MTUs
- Working on the billing system interface

Discussion:

Mayor Muryn noted that these updates will be given to Council on a continual basis. Filed.

City Engineer Kalb – HAN-Greenway Trail Phase 2 PID109009 (31993800)

With the adoption of Resolution No. 013-2017, an application for funding was submitted to the Ohio Department of Transportation (ODOT) for Federal Transportation Alternatives Program (TAP) funds. The City of Findlay has received approval of the funding from ODOT for the work extending the existing Blanchard River Greenway Trail from the Eastpoint Area to the newly built multi-use trail on CR 236. TAP funds normally require a twenty percent (20%) match to ODOT's eighty percent (80%) of the construction cost. For this project, the match was reduced to five percent (5%) to ODOT's ninety-five percent (95%) of the construction cost. The current project construction estimate is one million three hundred fifteen thousand seven hundred eighty-nine dollars (\$1,315,789.00). The City's matching share of sixty-nine thousand seven hundred eighty-nine dollars (\$69,789.00) is included in the 2022 Capital Improvements Plan. Legislation authorizing the Mayor, Safety-Service Director or City Engineer to enter into the project agreement with ODOT is requested. Ordinance No. 2021-060 was created. Filed.

City Engineer Kalb – HAN-Bright Road Phase II FY2022, PID108772 (32811800)

The City of Findlay is eligible for Federal Highway Administration Funds administered through the Ohio Department of Transportation (ODOT). This project is eligible for this type of funding. For the past few years, these funds have been used for resurfacing, so plans are to use these funds for resurfacing on Bright Road (Tiffin Avenue to Fostoria Avenue) in 2022. This project is estimated at seven hundred fourteen thousand three hundred fifty-one dollars (\$714,351.00) with eighty percent (80%) being funded by ODOT and twenty percent (20%) from the City of Findlay. The City's matching share is included in the 2022 Capital 5-year Improvements Plan. Legislation authorizing the Mayor, Service-Safety Director or City Engineer to enter into the project agreement with ODOT is requested. Ordinance No. 2021-061 was created. Filed.

City Engineer Kalb – FAA Airport Rescue Grant Program (35212300)

As announced by the Secretary of Transportation of June 22, 2021, the City of Findlay Airport is eligible for grant funds under the American Rescue Plan Act 202 (Public Law 117-2) (ARPA). These funds will provide economic relief to airports in response to the COVID-19 pandemic. The FAA will distribute these grants under the new Airport Rescue Grant Program (ARGP). With the size of the Findlay Airport, it is anticipated that the City will receive approximately fifty-nine thousand dollars (\$59,000.00) from this grant. As part of this grant, there is no financial match commitment by the City of Findlay. These funds can be used for operational expenses such as personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the Airport and debt service payments. Legislation authorizing the Mayor, Service-Safety Director or City Engineer to execute the necessary grant application(s) and/or agreement(s) and sign the grant agreement by November 30, 2021 in order to receive grant funding is requested. Ordinance No. 2021-062 was created. Filed.

City Engineer Kalb – Fourth (4th) Capital Improvements 2021 appropriation

Legislation authorizing the Service-Safety Director or City Engineer to advertise for bids and enter into contracts for construction, as well as to appropriate and transfer funds as follows is requested. Ordinance No. 2021-063 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 109,000.00
TO:	Streets #22040000-other	\$ 75,000.00
TO:	Traffic Lights #22043200-other	\$ 25,000.00
TO:	Airport #25010000-other	\$ 9,000.00

Filed.

City Engineer Kalb – HAN-Greenway Trail Phase 2 PID109009 (31993800)

This project is to extend a ten foot (10') multi-use trail from the Eastpoint Area to the existing multi-use trail on CR 236. This project is currently under design, and will need some additional soil borings for a boardwalk system that will be extended over a wetland area. Additional funds for borings on the east side of the Blanchard River were previously requested, but due to an identified wetland area, additional borings will be needed on the west side as well. The soil borings will ensure a boardwalk system can be extended over the designated wetlands to alleviate any wetland mitigation. Legislation to appropriate and transfer funds is requested. Ordinance No. 2021-064 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 20,509.00
TO:	HAN-Greenway Trail Phase 2 #31993800	\$ 20,509.00

Filed.

City Engineer Kalb – Ohio Public Works Commission Grant Application Washington Avenue Storm Sewer Upgrades (35512100)

The City of Findlay Engineering Department is preparing to submit the annual grant application to Ohio Public Works Commission (OPWC). The application will be for storm sewer upgrades on Washington Avenue (from Park Street to Olive Street). This project will consist of installing additional storm structures on Washington Avenue to help alleviate standing water along the roadway. Along with new storm structures, the area will be evaluated to ensure the existing storm sewer is adequate for the demand. Legislation authorizing City representatives to execute the necessary grant application(s) and/or agreement(s) to receive grant funding is requested. Ordinance No. 2021-065 was created. Filed.

City Engineer Kalb – West Main Cross Corridor Study (32811000)

Reference for Qualifications (RFQ) to consultants to conduct a corridor study on West Main Cross Street (Main Street to I-75) was previously sent out, with Strand & Associates being selected to conduct the study on West Main Cross for the City of Findlay. Funds are needed for the corridor study in order to determine if there is a need for any enhancements along the corridor to improve the safety for all the user groups. Future funding opportunities are possible after the corridor study is completed if the study shows that safety improvements are needed. Legislation to appropriate and transfer funds is requested. Ordinance No. 2021-066 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 99,700.00
TO:	West Main Cross Street Corridor Study #3280100	\$ 99,700.00

Discussion:

Councilman Russel asked for an update on what this study will entail. City Engineer Kalb replied that is similar to what was done on East Sandusky Street last year. They will evaluate current traffic numbers in that area and how it flows through that area, any safety concerns, as well as what is needed in the future as there is the potential for some safety funds that could be used as was the case for the Blanchard/Lincoln project. Alternative transportation efforts that could be used in that corridor will also be looked at and how to best utilize that area.

Councilman Niemeyer pointed out that there was a study done there about twenty-five (25) years ago which is how the bottleneck by Dietsch's going west came about in which no one wanted trees cut down or anything to be done and now there is more traffic through there. City Engineer Kalb replied that they did evaluate that study, but would like to update it with the new standards that are out there right now. With the potential safety opportunities available in the future, it would be best to update it now to be prepared for when those safety measures come about. Mayor Muryn added that the study will provide design recommendations for alternatives and will look at the right-of-way area. Frustrations from motorists have been that it is not a smooth flow getting through the bottlenecks in that area. The study will provide the initial design phase for the main corridors and how to improve those areas. An initial report for the East Sandusky Street project was received and will be discussed with Council in the near future on how to improve the flow of traffic through that corridor in looking at those main arteries throughout the community. Planning for multiple years in advance, what funding can be lined up, and how to best communicate what improvements will be coming in the future. Filed.

City Engineer Kalb – Fire Department Portable Radios

In conjunction with the FY2020 Assistance to Firefighters Grant that Fire Chief Eberle had previously submitted, an appropriation of funds for two (2) items within the Capital Improvement Plan (part of the Fire Department Capital Improvements Plan) to ensure all equipment can be obtained within the same timeframe (totaling \$120,056):

Replace fifteen (15) Officer Portable Radios with dual band radios	\$ 116,126.00
Four (4) bank chargers for new portable radios	\$ 3,930.00

Legislation to appropriate and transfer funds is requested. Ordinance No. 2021-067 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 120,056.00
TO:	Fire #21014000-other	\$ 120,056.00

Filed.

Mayor Muryn – creation of new full-time Airport Operations Coordinator position

Mayor Muryn, along with the Airport Director and the Director of Human Resources have been coordinating efforts for a new position at the Findlay Airport to help strengthen the operations and provide long term stability.

Position: Airport Operations Coordinator

Status: full-time

2021 cost of employment: until year-end 2021 = \$31,000.00

2022 cost of employment: \$73,000.00

The Airport Operations Coordinator will work under the director of the Airport Director to ensure that the daily operations of the Findlay Airport meet and exceed Federal and State rules and regulations. This position will also replace and assume the role of the current part-time Airport Clerk. The Operations Coordinator will supplement the job duties and responsibilities of the Airport Director in their absence (full job description attached).

The intent is to move the current part-time Airport Clerk to the Cemetery Department full-time beginning January 1, 2022 and to hire an Airport Operations Coordinator no later than August 1, 2021 giving ample time for the Airport Clerk and newly created position holder to cross-train on all functions of the Airport Clerk position.

This position has been discussed over the last few months, but has now become urgent with the resignation of the current Airport Director, Matt McVicker, effective September 30, 2021. She would like to review current personnel structure at the Airport and make any needed improvements to support his replacement as well as future growth of the Airport operations. By creating the Airport Operations Coordinator position, the Airport Director can further focus on the development of the facility as it relates to City of Findlay goals and objectives. Currently, the Airport Director's position is not sustainable for one person to take on. Adding the Airport Operations Coordinator is an investment in the sustainability of an Airport that annually supports ninety-one (91) jobs directly with a total payroll of six million two hundred thousand dollars (\$6,200,000.00) and direct output of nineteen million eight hundred thousand dollars (\$19,800,000.00) in economic activity (2014 ODOT Aviation – Airport Focus Study). Ordinance No. 2021-068 was created.

Discussion:

Councilman Russel asked where the need for the additional half (1/2) head came from, how it fits strategically with the Airport operations, and how it fits in with Airport Director McVicker's resignation. Mayor Muryn replied that the City is always evaluating their teams, inner structures, and what needs there are. Airport Director McVicker has consistently recognized the growing demand on his team, especially related to nighttime cargo and the increased volume he has seen, which is a great problem to have, but puts a lot of strain on the employees and wants to keep them from getting burned out. Airport Director McVicker has been with the City for over seven (7) years working to utilize the Airport as an economic tool within the community and within the region. Many businesses are now taking advantage of that with an opportunity to continue to grow that into the future. She and Airport Director McVicker have been discussing how to structure Airport operations to best meet the current and future needs. Airport Director McVicker recommended the development of this Airport Operations Coordinator position which would move the part-time administrative support into a full-time position within a different department where it is needed. Those two (2) positions are currently split with the other department having the need for a full-time position there, and then creating this position as a full-time position in order to expand that position to oversee operations and provide support to the director roll for the daily operations, as well as provide attention to the strategic development marketing and outreach for the Airport operations.

Councilman Russel asked Airport Director McVicker how the demand for overnight cargo exchange has grown and developed during his tenure with the City. Airport Director McVicker replied that the demand at the Airport for cargo support is primarily for Whirlpool as just-in-time production in order to meet their resource pool on their folks there. The Airport is indirectly supporting twenty-three hundred (2,300) jobs. With just-in-time bringing in parts via small air freight, it continues to keep that line going. There is a difference in what it costs to shut down that line and what it costs to air freight it in which is a no-brainer decision for Whirlpool. The Airport is a conduit for economic activity for the community and the region.

Councilman Wobser asked if the cargo support has made it difficult for scheduling vacation time and scheduling employees to unload cargo and get them fueled and ready to go again. Airport Director McVicker replied that the budget for the Airport includes four and a half (4 ½) people which generated a discussion about having a shared resource with the City's Cemetery which is the Clerk position. With the Clerk going to the City's Cemetery Department full-time, that leaves four (4) employees to handle the daily Airport operations. He often is out at 3:30am unloading cargo planes. He does that because that is what needs to be done. It is part of the job. If the Airport employees cannot do the unloading, then he does it which is the pride he has for that job, for the City, and the community in keeping economic development in mind. The reason behind creating this new position is to better support the Airport that supports this community which supports a lot of jobs. The Airport already does these things as he is back inside the Airport at 6:30am talking with others to see how the Airport can do the best job they can. The Airport is a great tool for the community. A position adding a half (1/2) and a full-time operator position adds another full body because the half (1/2) body cannot do what the rest of the employees can do which to know every aspect of running the Airport. The Airport has a great crew of employees consisting of a thirty (30) year employee, a twenty (20) year and a ten (10) year employee which is a great set up for attrition plan because they know how to backfill and know what skill sets they are looking for to support the adding of this full-time position which is basically adding a half (1/2) position that will support the Airport personnel and the work they do.

Councilman Wobser asked if adding this full-time Airport Operations Coordinator position will help with the Airport transition as the current employees will be leaving employment over the next ten (10) to twenty (20) years. Airport Director McVicker replied that is correct which is why the Airport creates a bench with City employees to ensure their success and support of those above and below them coming in. He cannot be three (3) people at one time, nor can the next Director which is no fault of this Administration or any previous Administrations. He chose to do the job a certain way. He could choose to do his job another way and go home and not worry about anything, but he has a sense of pride for the Airport operations as he was given a shot at age 26 to run an Airport, which was his second (2nd) airport. He is not going anywhere out of this community and wants to see the Airport continue to grow and develop.

It is his due diligence on his way out the door to make the recommendation to the Administration to support the employees that are currently at the Airport as they have been there a long time and also have a sense of pride for it. Adding someone for the remainder of this year and beyond is well worth the investment. It is his full intention to train the new employee to ensure that they understand that when they come through the door, they realize that the rest of the employees have a great sense of pride for the Airport and need to have the aptitude to learn from them. This new position is a worthwhile investment. It has been in the works for awhile because it needs to be done. This new position adds thirty-one thousand dollars (\$31,000.00) to the Airport budget this year, but the Airport received eighty-two thousand dollars (\$82,000.00) from the FAA rescue grants to support the operation this year. The (\$59,000.00) listed is money the City can encumber and is part of the revenue for the Airport this year. It cannot be redirected and goes right into the Airport budget and right into the revenue fund. It is eighty-two thousand dollars (\$82,000.00) of money that the Airport was not planning on having and is money that can be put to good use. The Airport will most likely be in the black this year as they have sacrificed a lot to be there from their personnel perspective.

Mayor Muryn reminded Council that this new position has been in the works for quite some time and now the Administration is asking for it to be expedited not necessarily tonight, but to keep the request moving because of Airport Director McVicker's timeframe. The Administration has been discussing the overall structure and how to best position the Airport, and with Airport Director McVicker's new employment opportunity and the timeframe he provided to make the transition is what has put the City in a position of needing to make a decision within the next couple of weeks to allow for the overlap period of the current Airport Director to be able to come in and train the new employee.

Councilman Hellmann congratulated Airport Director McVicker on what he has accomplished at the City's Airport and his new endeavor and asked him when his last day is. Airport Director McVicker replied September 30, 2021. He explained the numbers provided in the letter of ninety-one (91) jobs directly with a total payroll of six million two hundred thousand dollars (\$6,200,000.00) is not what the Airport personnel is paid. It is a 2014 study that will be redone within the next year. The biggest driver in generating those numbers is the participation of stakeholders that use the Airport which is something he has discussed with the Service-Safety Director as a very good tool for the City to bring the data to those that are going to come to the City to source it so that when they generate the next report, it will be a great tool to see the revenue the Airport generates, its possibility and its impact on the community and region.

Councilman Russel asked when this will need to be passed. Mayor Muryn replied that she is fine with it waiting until the next meeting for transparency sake given it was an add-on which is one of the reasons she emailed it to Councilmembers and the rest of the distribution list as there were some out of the office and because of the holiday, so it wasn't added to the packet in time. Filed.

COMMITTEE REPORTS:

The **STRATEGIC PLANNING COMMITTEE** met on June 15, 2021 to discuss RFQ's received.

We recommend to continue the selection process of a group of consultants to be involved in the RFP process.

Councilman Slough moved to adopt the committee report, seconded by Councilman Hellmann. All were in favor. Filed.

LEGISLATION:

RESOLUTIONS: none

ORDINANCES:

ORDINANCE NO. 2021-051 (*continue Workers Compensation programs*) **requires three (3) readings** **third reading - adopted**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO ENROLL THE CITY OF FINDLAY IN THE BUREAU OF WORKER'S COMPENSATION (BWC) GROUP RETROSPECTIVE RATING PLAN, AND DECLARING AN EMERGENCY.

Councilman Slough moved to adopt the Ordinance, seconded by Councilman Greeno. Ayes: Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser. The Ordinance was declared adopted and is recorded in Ordinance Volume XXI, Page 2021-051 and is hereby made a part of the record.

ORDINANCE NO. 2021-054 (*East & E Main Cross Waterline project no. 35711300*) **requires three (3) readings** **second reading - adopted**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel noted that since City Engineer Kalb has indicated that the contractor is ready to go with this as soon as possible, he will make the motion to pass it tonight.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its third reading, seconded by Councilman Greeno. Ayes: Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno. The Ordinance received its third reading. Councilman Greeno moved to adopt the Ordinance, seconded by Councilman Haas. Ayes: Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas. The Ordinance was declared adopted as amended and is recorded in Ordinance Volume XXI, Page 2021-054 and is hereby made a part of the record.

ORDINANCE NO. 2021-056 (*Wilson Street vacation*) **requires three (3) readings** **second reading**
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE WILSON STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

Second reading of the Ordinance.

ORDINANCE NO. 2021-057, AS AMENDED (FY2020 Assistance to Firefighters Grant) **requires three (3) readings** **second reading - adopted**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO APPLY FOR THE ASSISTANCE TO FIREFIGHTER'S GRANT (AFG) FUNDS AND SIGN THE NECESSARY AGREEMENT(S) TO ACCEPT THE AWARDED DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTER'S GRANT (AFG) FUNDS, ALONG WITH THE CITY OF FINDLAY'S TEN PERCENT (10%) MATCH, TO REPLACE PORTABLE RADIOS FOR THE FINDLAY FIRE DEPARTMENT, PAY FOR TUITION FOR FIRE DEPARTMENT EMPLOYEES TO ATTEND CERTIFIED RESCUE TECHNICIAN (CRT) TRAINING, APPROPRIATING AND TRANSFERRING FUNDS THERETO, AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel noted that since this Ordinance is tied to Ordinance No. 2021-067 (portable radios) and is applying for a grant, he will make the motion to pass it tonight.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its third reading, seconded by Councilman Hellmann. Ayes: Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann. The Ordinance received its third reading. Councilman Wobser moved to adopt the Ordinance, seconded by Councilman Shindledecker. Ayes: Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer. The Ordinance was declared adopted as amended and is recorded in Ordinance Volume XXI, Page 2021-057 and is hereby made a part of the record.

ORDINANCE NO. 2021-058 (Miracle League donation) **requires three (3) readings** **second reading - adopted**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel noted that when citizens want to give the City money, we should thank them and put it to use, so he will make the motion to pass it tonight.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its third reading, seconded by Councilman Greeno. Ayes: Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer. The Ordinance received its third reading. Councilman Greeno moved to adopt the Ordinance, seconded by Councilwoman Warnecke. Ayes: Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel. The Ordinance was declared adopted as amended and is recorded in Ordinance Volume XXI, Page 2021-058 and is hereby made a part of the record.

ORDINANCE NO. 2021-059 (RLF Administration (October 2020-March 2021) **requires three (3) readings** **first reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2021-060 (HAN-Greenway Trail Phase 2 PID109009 #31993800) **requires three (3) readings** **first reading**

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR FEDERAL TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS, FOR THE HAN-GREENWAY TRAIL PHASE 2 PID109009 PROJECT NO. 31993800, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2021-061 (HAN-Bright Road Phase II FY2022 PID108772 #32811800) **requires three (3) readings** **first reading**

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE HAN-BRIGHT ROAD PHASE II FY2022 RESURFACING (PID 108772) PROJECT NO. 32811800, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2021-062 (FAA Airport Rescue Grant Program #35212300) **requires three (3) readings** **first reading - adopted**

AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO EXECUTE THE NECESSARY GRANT APPLICATION(S) AND/OR AGREEMENT(S) IN ORDER TO RECEIVE GRANT FUNDS UNDER THE AMERICAN RESCUE PLAN ACT 202 (PUBLIC LAW 117-2) IN RESPONSE TO THE COVID-19 PANDEMIC TO BE UTILIZED FOR OPERATIONAL EXPENSES, AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel noted that in order to take advantage of this as soon as possible, he will make a motion to suspend Council's statutory rules and give it all three (3) readings tonight.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Haas. Ayes: Slough, Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker. The Ordinance received its second and third readings. Councilman Wobser moved to adopt the Ordinance, seconded by Councilman Greeno. Ayes: Warnecke, Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough. The Ordinance was declared adopted as amended and is recorded in Ordinance Volume XXI, Page 2021-062 and is hereby made a part of the record.

ORDINANCE NO. 2021-063 (fourth Capital Improvements 2021 appropriation) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO CONTRACTS FOR VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2021-064 (HAN-Greenway Trail Phase 2 PID109009 #31993800) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY. **adopted during OLD BUSINESS**

ORDINANCE NO. 2021-065 **requires three (3) readings** **first reading - adopted**
(OPWC grant application Washington Ave storm sewer upgrades #35512100)
AN ORDINANCE AUTHORIZING THE MAYOR, SERVICE-SAFETY DIRECTOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO TO EXECUTE THE NECESSARY GRANT APPLICATION(S) AND/OR AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE OHIO PUBLIC WORKS COMMISSION (OPWC) FOR THE WASHINGTON AVENUE STORM SEWER UPGRADES PROJECT NO. 35512100, AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel noted that this is an opportunity to apply for a grant that will take care of this strategic project that the City is planning to do for Washington Avenue, so he will move to suspend the statutory rules of Council and give it all three (3) readings tonight.

Councilman Russel moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Wobser. Ayes: Wobser, Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindldecker, Slough, Warnecke. The Ordinance received its second and third readings. Councilman Wobser moved to adopt the Ordinance, seconded by Councilman Hellmann. Ayes: Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindldecker, Slough, Warnecke, Wobser. The Ordinance was declared adopted as amended and is recorded in Ordinance Volume XXI, Page 2021-065 and is hereby made a part of the record.

ORDINANCE NO. 2021-066 (West Main Cross corridor study #32811000) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

ORDINANCE NO. 2021-067 (FFD portable radios) **requires three (3) readings** **first reading - adopted**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

Discussion:

Councilman Wobser noted that because of some information that will come out during the discussion on this, he will make a motion to suspend Council's rules and give it all three (3) readings tonight.

Councilman Wobser moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Palmer. Ayes: Haas, Hellmann, Niemeyer, Palmer, Russel, Shindldecker, Slough, Warnecke, Wobser, Greeno. The Ordinance received its second and third readings. Councilman Wobser moved to adopt the Ordinance, seconded by Councilman Hellmann.

Discussion:

Councilman Wobser noted that this is a large dollar amount request that is before Council on a short notice, but given the circumstances surrounding it, it needs to be passed tonight because of money that will be saved. Service-Safety Director Martin added that Fire Chief Eberle provided a 5-year plan to replace all the MARCS radios for the Findlay Fire Department. He and Chief Eberle worked with the vendor on this who provided an initial quote saving the City up to five hundred thousand dollars (\$500,000.00) per the State bidding price if the City replaces all the radios now. They also reviewed other plans on what the City was going to be able to replace just this year which is a quarter (1/4) of the radios. They determined what was the best opportunity with budgeting and the cost of replacing all of them this year at a forty-seven percent (47%) discount which is over one hundred twenty dollars (\$120,000.00+) in savings which is a huge price savings for the City, as well as considering the seven percent (7%) increase in pricing next year. Capital dollars are available to do this now. It is a good investment for the City. Councilman Wobser asked if the initial plan was to replace them all over four (4) years. Service-Safety Director Martin replied that Fire Chief Eberle initially developed a five (5) year plan for one hundred sixteen thousand dollars (\$116,000.00) per year. If they replace them all now, the City can reallocate those capital dollars for other projects over the next four (4) years. Councilman Wobser asked if there are any other benefits to having all the radios in the same model year. Service-Safety Director Martin replied there would be a benefit with technology changes. The current model that is being replaced are all the same and are looking at changing the technology to a dual-band VHF, as well as MARCS in the single radio and with every touch of the radio being all the same model year is a benefit. Chief Eberle added that there are a lot of benefits to replacing the radios all at once. It would not only provide a forty-seven percent (47%) discount, it would also avoid the seven percent (7%) increase next year that Motorola has told their vendors to expect. The new radios will be the exact same model that the Police Department has that will have the ability to do over the air programming through Wi-Fi connections which avoids touching each radio to update templates, etc. The dollar amount for this Ordinance is one hundred twenty thousand fifty-six dollars (\$120,056.00) which is the amount that was allocated in this year's plan. A total of two hundred eighty thousand dollars (\$280,000.00) out of the Capital Plan is needed to purchase all the replacement radios at the same time which is what Service-Safety Director Martin mention that he spoke with City Engineer Kalb about in that amount is available in Capital that currently is not allocated to anything. Councilman Wobser asked if the original amount of one hundred twenty thousand fifty-six dollars (\$120,056.00) was in the budget and that an additional amount of one hundred sixty thousand dollars (\$160,000.00) is being asked for Council to approve tonight. Fire Chief Eberle replied that is correct. The vendor stated they can hold that pricing through the end of July. There is another City Council meeting this month if Councilmembers prefer to wait until then to approve the additional one hundred sixty thousand dollars (\$160,000.00).

Councilman Shindledecker compared purchasing a computer to purchasing these radios in that a computer is obsolete before it is out of the box. He asked for an explanation of the difference between the radios the Fire Department currently wants to purchase now and what will be available next year. Fire Chief Eberle replied there would not be any technology changes in the Motorola radios they are looking at now. The radios they currently are using right now are a 2007 model that are outdated. A lot has changed since 2007. He anticipates getting ten (10) years out of the new radios regardless of technology improvements.

Ayes: Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas. The Ordinance was declared adopted as amended and is recorded in Ordinance Volume XXI, Page 2021-067 and is hereby made a part of the record.

ORDINANCE NO. 2021-068 (*new Airport Operations Coordinator position*) **requires three (3) readings** **first reading**
AN ORDINANCE AMENDING CERTAIN PROVISIONS OF CODIFIED ORDINANCE NO. 2020-121 OF THE CITY OF FINDLAY, OHIO KNOWN AS THE SALARY ORDINANCE TO ADD A NEW POSITION OF AIRPORT OPERATIONS COORDINATOR, EFFECTIVE ON OR BEFORE AUGUST 1, 2021, AND DECLARING AN EMERGENCY.

First reading of the Ordinance.

UNFINISHED BUSINESS:

OLD BUSINESS:

Councilman Wobser asked for the status of the Blanchard Avenue project. City Engineer Kalb replied that the hardscape (i.e. concrete, asphalt, etc.) part is done and are finishing up the traffic controls portion. They just finished putting up poles and still need to update computers and timing. Once that is complete, the study will then be done. Councilman Wobser asked if once the controllers, lights and study is complete, if it could potentially get better. City Engineer Kalb replied that is correct. The traffic lights currently still run on the old system. Once the lights are all tied together, it will be very smooth going through that area.

Councilman Hellmann asked if the soil borings project via Ordinance No. 2021-064 is being designed now. City Engineer Kalb replied it is in the design phase right now. This request just came about during a meeting with ODOT. The sooner he can obtain the funds via the Ordinance, the faster crews can be out there. It is not necessarily needed right now, but if passed, he could go ahead and schedule crews to be out there to continue on with the design and continue on with ODOT's schedule.

Councilman Hellmann moved to reconsider Ordinance No. 2021-064, seconded by Councilman Slough. Ayes: Greeno, Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser. Councilman Hellmann moved to suspend the statutory rules and give the Ordinance its second and third readings, seconded by Councilman Slough. Ayes: Haas, Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno. The Ordinance received its second and third readings. Councilman Hellmann moved to adopt the Ordinance, seconded by Councilman Haas. Ayes: Hellmann, Niemeyer, Palmer, Russel, Shindledecker, Slough, Warnecke, Wobser, Greeno, Haas. The Ordinance was declared adopted as amended and is recorded in Ordinance Volume XXI, Page 2021-064 and is hereby made a part of the record.

NEW BUSINESS:

Councilman Russel: **PLANNING & ZONING COMMITTEE** meeting on July 8, 2021 at 12:00pm in the first floor Council Office of the Municipal Building (CO). PLEASE NOTE: *This is postponed until August 12, 2021 at 12:00pm*
agenda: Deer Ridge Mobile Home Park (E. Melrose Ave) rezone

City Auditor Staschiak reminded Council that they received a letter before tonight's meeting asking for their signature to determine if they want an exit conference on the draft audit documents that were circulated by Julian & Grubb via email. He asked Council to sign it so he can return everything to Julian & Grubb. President of Council Harrington asked if it is a required document and if it will be an issue if any Councilmember does not return it. City Auditor Staschiak replied that Julian & Grubb are primarily looking for confirmation that each Councilmember received the email with the document and/or if anyone wants the exit conference. If even one (1) Councilmember requests the exit conference, it will happen. Every year, there are at least two (2) Councilmembers that request an exit conference.

City Auditor Staschiak: **MID-YEAR REVIEW** meeting on July 20, 2021 at 5:30pm in the first floor Council Chambers of the Municipal Building (CC).

City Auditor Staschiak informed Council that there will be some legislation at the next City Council meeting authorizing the City to apply for the American Rescue Plan Act (ARPA) dollars. The original dispersal amount was in excess of eight million dollars (\$8,000,000.00) over two (2) years or over four million dollars (\$4,000,000.00) a year starting this year, but has been decreased to about half (1/2) those amounts to instead receive two million four hundred thousand dollars (\$2,400,000.00) this year and two million one hundred thousand dollars (\$2,100,000.00) next year. There are a lot of ties to this, so the legislation Council will receive will have a lot of documentation that obligates the City to the strings attached to this money not only today, but for years to come. He asked Council to give it the consideration it deserves.

Councilman Wobser: **STRATEGIC PLANNING COMMITTEE** meeting on July 12, 2021 at 5:00pm in the first floor Council Chambers of the Municipal Building (CC).

agenda: review of 4 RFQs for next phase RFPs

The committee narrowed from ten (10) RFQs received down to four (4). The Mayor is in the process of notifying them that they will be in the next phase of the process which is the RFP. The rest will be notified that they were not selected for the next step. Four (4) were chosen out of ten (10). The proposals that were presented to the committee provided a wide variety of consulting firms to choose from.

Mayor Muryn informed Council that she received a notice from the Ohio EPA following their inspection of the City's Water Treatment Plant's sanitary service that they worked with Jason Phillips and Bret Young on and commended them on their continued strong operations, compliance and oversight. She appreciates the acknowledgement of work City teams do and their compliance.

Mayor Muryn noted that the ARPA funds that City Auditor Staschiak mentioned tonight will be coming in at a lesser amount because the State of Ohio has given OBM the authority to take the township distributions out of those apportionments. She will continue to talk with OBM to advocate for a different methodology given the State has separate pots of money that it could be put towards. While the funds given will be at a lesser amount that anticipated, they will be put towards good use.

Mayor Muryn noted the State has been looking at making adjustments to the Municipal Tax Work From Home measure as part of their operating budget. It will allow tax refunds for those that were not working at their primarily place of business within the City limits. If they were working from home and do not live in the City, they could request a refund. They are allowing that for just 2021 which will help with processing those refunds and are waiting on the finalization of that, will work through the process and what that will look like locally and how the City will go through that process. It will be made public to Findlay citizens. She will keep Council posted on what those finances will look like.

Mayor Muryn emailed the 5-year CIT comparison report to Councilmembers today. Council already receives the Income Tax reports on a monthly basis that summarizes year by year, so she is now providing a 5-year comparison.

Councilman Palmer moved to adjourn, seconded by Councilman Niemeyer. All were in favor. Meeting adjourned at 7:55pm.

CLERK OF COUNCIL

COUNCIL PRESIDENT