

FINDLAY CITY COUNCIL MINUTES

REGULAR SESSION

August 2, 2016

COUNCIL CHAMBERS

PRESENT: Frische, Harrington, Hellmann, Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser

ABSENT: Klein

President Pro-Tem Monday opened the meeting with the Pledge of Allegiance and a moment of silent prayer.

ACCEPTANCE OR CHANGES OF MINUTES AND PUBLIC HEARINGS:

- Councilman Harrington moved to accept the July 19, 2016 public hearing minutes for FY17 Estimated Revenues. Councilman Wobser seconded the motion. All were in favor. Motion carried. Filed.
- Councilman Harrington moved to accept the July 19, 2016 public hearing minutes for 1011 N. Blanchard St rezone (Habitat for Humanity) Ordinance No. 2016-064. Councilman Russel seconded the motion. All were in favor. Motion carried. Filed.
- Councilman Wobser moved to accept the July 19, 2016 public hearing minutes for Kenningston Dr rezone (condo complex) Ordinance No. 2016-065. Councilman Russel seconded the motion. All were in favor. Motion carried. Filed.
- Councilman Shindledecker moved to accept the July 19, 2016 Regular Session City Council meeting minutes. Councilman Niemeyer seconded the motion. All were in favor. Motion carried. Filed.

President Pro-Tem Monday introduced Marshall Bott from the audience. Marshall is with Boy Scout Troop 319. He is sponsored by Knights of Columbus and St. Michael's Church. He is working on his citizenship and communication badges.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:

Councilman Russel moved to add the following to tonight's agenda. Councilman Hellmann seconded the motion. All were in favor. Motion carried. Filed.

ADD-ONS:

- Letter from SSD – annual Community Park Improvement Program Grant
- Letter from Mayor – appointment to Board of Zoning Appeals

PROCLAMATIONS: – none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS: - none.

WRITTEN COMMUNICATIONS: - none.

ORAL COMMUNICATIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for LLL Entertainment LLC, located at 1801 Broad Avenue & Patio, Findlay, Ohio, for a D5 and D6 liquor permits. This requires a vote of Council.

Gregory R. Home, Chief of Police – LLL Entertainment LLC, located at 1801 Broad Avenue & Patio, Findlay, Ohio. A check of the records shows no criminal record on the following:

Linda S. Landes

Councilman Harrington moved for no objections be filed. Seconded by Councilman Wobser. 8 Council members in favor, 1 opposed. Filed.

Board of Zoning Appeals Minutes – June 9, 2016. Filed.

Service-Safety Director Paul Schmelzer – Townhomes of Liberty Ridge Impact and capacity fees

Andrew Yates, YRI Properties, is requesting the impact and capacity fees for the first building of Phase II be delayed until construction has begun on Phase II. Phase I is approximately sixty percent (60%) completed on the townhomes of Liberty Ridge, located at 200 Thimbleberry Drive. In order to make the project more cost effective and run more smoothly for them, they will make all the necessary taps to the sanitary during Phase I so that they do not disturb the curbs or asphalt for Phase II. They would like to make the connections and get it stubbed across the street so that when Phase II begins, they will be ready to go. Referred to the Water and Sewer Committee. Filed.

City Planning Commission agenda – August 11, 2016; minutes – July 14, 2016. Filed.

Hancock Regional Planning Commission Director Matt Cordonnier

On July 13, 2016, the City of Findlay Revolving Loan Fund Committee awarded a loan to Signed by Josette in the amount of \$24,900. The funding will provide funds for the purchase of a piece of equipment. The closing date for the loan has been set for August 5, 2016. Legislation to appropriate funds is requested and passed on an emergency basis in order to accommodate the timeline of the business and the bank that are involved in the financing of the project. The appropriation of City RLF funds have historically been passed on an emergency basis in order to accommodate the time sensitive needs of business. Ordinance No. 2016-081 was created.

FROM: City of Findlay Revolving Loan Fund

\$ 24,900

TO: Signed by Josette, LLC

\$ 24,900 equipment

Filed.

Parks and Recreation Board minutes June 20, 2016. Filed.

Traffic Commission minutes – July 18, 2016. Filed.

Findlay Fire Department Chief Josh Eberle – GovDeals.com

The Fire Department has been advised that two (2) lots of Fire Department equipment have sold on the GovDeals, Inc. site. One (1) lot sold for \$2,001.03, and the second lot sold for \$157.00. An appropriation of funds is requested. Ordinance No. 2016-081 was created.

FROM: General Fund (GovDeals auction proceeds)	\$ 2,158.03
TO: Fire Department #21014000-other	\$ 2,158.03

Filed.

Service-Safety Director Paul Schmelzer – annual Community Park Improvement Program Grant

The City of Findlay Public Works Department is again applying for the annual Community Park Improvement Program Grant through the Hancock Park District. They are requesting \$5,000.00 to replace and repair shelter house roofs Riverside Park. The Public Works Department will be performing all the labor on the project. An alternate request is \$4,000.00 for tree replacement in several City parks.

The Hancock Parks Grant is offered each year to communities within Hancock County to improve their park systems. This grant is offered each year to communities the request the available funds. These funds are at no cost to the community and do not required matching funds. The City has completed many projects in our parks using these grant dollars.

One of the requirements of the grant is to obtain project approval during a public meeting from its governing body. Council's approval for these projects to be funded by the grant funds is requested.

Councilman Harrington moved for no objections be filed for this grant. Councilman Russel seconded the motion. All were in favor. Filed.

Mayor Lydia Mihalik – appointment to Board of Zoning Appeals

Mayor Mihalik is requesting Council's confirmation of appointing Brett Gies as an alternate to the Board of Zoning Appeals for the City of Findlay, as prescribed in the current zoning ordinance. Mr. Gies has expressed a desire and willingness to serve the community in this capacity. This appointment will be effective through December 31, 2020. This appointment requires confirmation by Council.

Councilman Harrington moved to approve this appointment. Councilman Russel seconded the motion.

Discussion:

Councilwoman Frische asked if there normally is an alternate and who it was before. Mayor Mihalik replied that when changes to the zoning code were made, accommodations were made so that if there is a Board of Zoning Appeals case scheduled, it was advertised in the newspaper, and we could not get a quorum, there would be an alternate to call on. Many meetings have had to be pushed back a week because of the lack of quorum. Having an alternate is more business/community-friendly so that business can be dealt with in a timely fashion.

All were in favor. Filed.

COMMITTEE REPORTS:

A COMMITTEE OF THE WHOLE meeting was held on Thursday, July 28, 2016 to discuss the City's mid-year debt review.

Councilman Harrington moved to adopt the committee report. Councilman Niemeyer seconded the motion. All were in favor. Filed.

A COMMITTEE OF THE WHOLE meeting was held on Thursday, July 28, 2016, for a presentation of the citizen's transparency program which is part of the City's MUNIS financial suite.

Councilman Wobser moved to adopt the committee report. Councilman Shindledecker seconded the motion.

Discussion:

Councilman Wobser thanked the City Auditor for working on this. It is a great product.

Councilman Hellmann noted that the committee report before this one stated Wednesday, July 28, 2016 and should be Thursday, July 28, 2016. Council Clerk will correct this in the minutes.

All were in favor. Filed.

LEGISLATION:
RESOLUTIONS – none.

ORDINANCES

ORDINANCE NO. 2016-071, AS AMENDED (*amendment to salary ordinance*) **third reading** **adopted**
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2015-100, ORDINANCE NO. 2016-013, ORDINANCE NO. 2016-007, AS AMENDED AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

Councilman Harrington moved to adopt the Ordinance, seconded by Councilman Hellmann. Ayes: Frische, Harrington, Hellmann, Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser. The Ordinance was declared adopted and is recorded in Ordinance volume VV, Page 2016-071 and is hereby made a part of the record.

ORDINANCE NO. 2016-072 (*bridge easement*) **third reading** **adopted**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A PERPETUAL HIGHWAY EASEMENT AGREEMENT WITH THE BOARD OF HANCOCK COUNTY COMMISSIONERS FOR THE CONSTRUCTION, MAINTENANCE AND OPERATION OF A BRIDGE, LOCATED ON CITY OWNED PROPERTY ON, OVER, AND AROUND MCMANNESS AVENUE, AND DECLARING AN EMERGENCY.

Councilman Hellmann moved to adopt the Ordinance, seconded by Councilman Russel. Ayes: Harrington, Hellmann, Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser, Frische. The Ordinance was declared adopted and is recorded in Ordinance volume VV, Page 2016-072 and is hereby made a part of the record.

ORDINANCE NO. 2016-078 (*Fairgrounds rezone*) **second reading**
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE HANCOCK COUNTY FAIRGROUNDS REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY MEDIUM DENSITY" TO "PO PARK AND OPEN SPACE DISTRICT".

Second reading of the Ordinance.

ORDINANCE NO. 2016-081 (*Signed By Josette RLF; FFD GovDeals.com sales*) **first reading** **adopted**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

Discussion:

Councilman Russel asked what Signed by Josette is purchasing. Matt Cordonnier from the audience replied that this is the second Revolving Loan Fund (RLF) that Signed by Josette is acquiring from the City. The State is looking to profile this business as an example of what can go right with the RLF from starting a business and then expanding a business. This business will be purchasing a \$60,000 piece of equipment that is a prototype in the Midwest to show off to other companies. Ohio's location makes it easy for those in other states to travel and see the piece of equipment at work. It has to do with the printing industry. It will help this business be more cutting edge and efficient.

Councilwoman Wobser asked if the first loan for this business was repaid. Matt replied it is at the very end of being repaid. Councilman Wobser then asked if there will be a period of time where this business will have two (2) outstanding loans. Matt replied that is correct. Councilman Wobser then asked how long that will be. Matt replied he is unsure and will have to check the paperwork.

Councilman Russel asked if the equipment this business wants to purchase will require the business to relocate. Matt replied it will not. Councilman Russel then asked if employment at this business will increase due to the purchase of the equipment. Matt replied it will increase employment. Per the requirement of the grant, the business will have to create jobs. Councilman Russel asked how many jobs it will create. Matt replied that the loan is less than \$25,000 which requires one (1) full-time job be created.

Councilman Harrington moved to suspend the statutory rules and give the Ordinance its second and third readings. Councilman Russel seconded the motion. Ayes: Hellmann, Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser, Frische, Harrington. The Ordinance received its second and third readings. Councilman Russel moved to adopt the Ordinance, seconded by Councilman Harrington.

Ayes: Monday, Niemeyer, Russel, Shindledecker, Watson, Wobser, Frische, Harrington, Hellmann. The Ordinance was declared adopted and is recorded in Ordinance volume VV, Page 2016-081 and is hereby made a part of the record.

UNFINISHED BUSINESS:
OLD BUSINESS: - none.

NEW BUSINESS:

Councilwoman Frische noted that a comparison of benefits for Fire and Police was placed at Council seats before tonight's meeting. She asked why the wage increase for Police is not just two percent (2%) for three (3) years. She asked why it is two to four percent (2%-4%) for Police for this year and then two percent (2%) for two (2) years after that. Auditor Staschiak replied that the comparison table is for the benefit of Council and is done after each set of negotiations are concluded. When entering into and adjusting the payroll system, everything is transferred to this table. Approximately twenty-nine (29) Officers/forty percent (40%) of the Police Department received approximately four percent (4%) with the balance getting approximately two percent (2%) raises. Very few were exactly two percent (2%). Service-Safety Director Schmelzer added that there was a different scale that was introduced to lengthen the amount of time that it takes new Officers to get to a pay rate in exchange for an additional step which is why some raises are at four percent (4%). Councilwoman Frische then asked if some Officers received two percent (2%) because they were newer employees and those with more years in received a higher percentage raise. Service-Safety Director Schmelzer replied that is correct. Councilwoman Frische asked if that was in the new union contract. Service-Safety Director Schmelzer replied it is.

Councilman Niemeyer made a motion to excuse the absence of Councilman Klein. Seconded by Councilman Harrington. All were in favor. Filed.

Councilman Watson – asked if there are any updates on Dazel Ditch cleaning. Service-Safety Director Schmelzer replied that the design has been completed. It is working its way through EPA approval. After that, they will generate the estimate and have a hearing. Construction is scheduled to start yet this summer.

Councilwoman Frische asked if there is an Income Tax Board meeting tomorrow, August 3, 2016 at 8:30am. Law Director Rasmussen replied there is.

Councilwoman Frische asked the Service-Safety Director if he will be submitting a letter and/or an ordinance for the next City Council meeting for the \$30,000/year for five (5) years Alliance request. She does not recall agreeing on anything yet. Service-Safety Director Schmelzer asked which she would like to see. Councilwoman Frische replied she would like to have discussion on it. Service-Safety Director Schmelzer replied he will submit a letter to be referred to the APPROPRIATIONS COMMITTEE and will invite the Alliance and some other partners to attend. Councilwoman Frische noted that the Alliance gave their presentation back in October or November, but this request was not included in the 2016 budget. Service-Safety Director Schmelzer replied that he could have included this in the budget, but at that time, they did not have anyone hired. They now have someone hired which is why he gave the heads up that this will be on the agenda for the next City Council meeting. Councilwoman Frische asked Council if they want to discuss this. Councilman Wobser would like to have a letter from the Service-Safety Director and refer it to the APPROPRIATIONS COMMITTEE. Councilman Hellmann asked what the exact amount of the request is. Mayor Mihalik replied that it is a \$30,000 request that is being split. It went to several entities within the community to fund a Workforce Development Coordinator which is part of the Raise The Bar organization. the Community Foundation, United Way, Hancock County Commissioners, Economic Development, and the City of Findlay are partners in this. Finding good people to fill the jobs available in this community is very important. The Education Community has been amazing to work with in trying to develop a strategy to get today's kids prepared for tomorrow's jobs. There are also some short-term issues that need to be addressed. This issue is not getting any better, so the solution is to put someone in charge. It is a part of the Community Foundation and the United Way's collective impact model that they have been talking to the community about for the past two (2) or three (3) years. This staff person will be associated with the workforce collation. It will be a great return on investment. If we cannot find people to fill the jobs we have now and the jobs we are going to have tomorrow, it will be really hard as a community to be competitive. This is just a part of that strategy and we can be a partner along with the rest of the community. Councilman Hellmann asked if the Alliance is asking for \$30,000 per entity. Mayor Mihalik replied that is correct. It is for five (5) years. Councilwoman Frische would like to determine what the roll of the City is for this and if it is infrastructure in providing Police and Fire and/or to help contribute towards the salary. They received a great presentation, but did not finalize discussions. There were less than three thousand (3,000) in Hancock County that were unemployed when the presentation was given which is an extremely low unemployment rate for our area. She would like to determine what role of using City tax dollars is.

Mayor Mihalik noted that there has been a great turnout tonight for the National Night Out. It is a record turnout this year. Crime Prevention Officer Brian White did a wonderful job organizing the event. The event ends at 9:00pm.

Councilwoman Frische: **WATER AND SEWER COMMITTEE** meeting on August 7, 2016 at 4:30pm in the third floor conference room beside the Mayor's Office (CR1).

agenda: Townhomes of Liberty Ridge impact and capacity fees.

President Pro-Tem Monday adjourned Council at 7:55 pm.


CLERK OF COUNCIL


PRESIDENT OF COUNCIL PRO-TEM