

Shade Tree Commission (STC) Minutes

Date: April 6, 2021

Location: Zoom Conference – On Line

Attending:

Commission Members: Brian Bauman, Ben Dolan, Tim Brugeman, Jennifer Pullen

- **City of Findlay:** AJ Copus, Jeremy Kalb
- **City Council & Mayor:** N/A
- **Guests:** N/A

Mills called the meeting to order at 4:00 pm and welcomed everyone. Everyone introduced themselves. Two new members were with us, Jennifer Pullen and Tim Brugeman. Mills reviewed the structure of the commission and described what was involved with each activity. He suggested that the commission review the jobs and give them some thought so as to be ready to identify officers and role at our next meeting.

Minutes: The minutes of March 2, 2021 meeting were presented. Dolan moved to accept the minutes, seconded by Bauman, minutes were approved as written.

Finance Report: No changes to the report. Shared for the benefit of the new members. Bauman indicated that Kathy Launder had suggested that the STC down town banners were getting worn and he said he would check with her about replacement needs. This might affect some of the money in our budget.

Track Commission Time: Mills shared the Time Tracking sheet and asked members to track their time of all involvement with Shade Tree Commission activities.

Program Schedule: Mills shared the Program Schedule and asked everyone to review it and bring suggestions of changes to the next meeting.

Reports:

City Council – None

Service Director – None

Public Works – Copus indicated that PW has about 1 ½ weeks of tree removal to do to wrap up this work. The green waste site opened up today, April 6. Pullen asked about the process of tree removal and Copus described it.

Engineering – Kalb reported that construction of roadways and pipelines has started. He also indicated that the Co Rd. 236 project is underway.

Old Business:

Tech Update – Dolan had nothing to report

Arbor Day – Mills indicated that the 2021 Arbor Day program will be at Bigelow Hill School, which is a change, on Friday April 23, 2021 from 1:30 pm to 2:00 pm. The location is marked and OUPS should be called to make sure the area is clear. The city will dig the hole. Students will be doing the program and the Shade Tree Commission will be present in a supportive role. The students are research 5 trees that were suggested and they will be selecting the tree by Friday, April 9. Mills will be in touch with Copus about the purchase order. Chamberlin Hill will be the 2022 Arbor Day School and they will begin the program in the fall of 2021.

NeighborWoods – Bauman indicated that we'll be gearing up for the promotion of the 2021 NeighborWoods program. There is the potential of a flyer pass out and a direct mailing for residents in the selected areas.

Goal Development Update – Mills indicated that Joe Puperi, Advanced Tree Health, is available for pruning training. Puperi indicated that the risk assessment program will be put on later as an area Urban Forestry program in Findlay. Mills will arrange a meeting for Copus and Puperi to discuss the direction of pruning training.

Dolan indicated that Molly is coming along well with the canopy cover study. She has about finished with the data collection. She will be comparing it with Tiffin and Fremont. She is also comparing the changes in Findlay between 2000 and 2020. She will also be comparing the cover by zones in Findlay. She will be able to present the final report at our May 4 meeting.

Ordinance Review Update – Mills indicated his desire for the subcommittee of Bauman, Dolan, Copus, Honse and Mills to meet one more time before presenting the final recommendations to the group.

New Business:

Brookside Dr. Planting - Mills reviewed the Brookside Dr. planting plan with the group. Concerns were shared over the size and spacing of some of the trees. The group will meet on Fri. April 9 at noon on Brookside Dr. to review the job.

Co. Rd. 236 – Mills suggested that Kalb, Mills and Brugeman meet to discuss the Co. Rd. 236 project. Mills will arrange the meeting.

Other - Mills indicated that a couple of Fall 2020 planting projects that weren't done due to tree availability were reviewed for planting this spring. Penny Holman is postponing hers till a ditching project is done. Kevin Faryniarz is going with the Hot Wings Maple and will decide on the second one by Fri. April 9. Mills will check on who is digging the hole for Copus.

Bauman moved to adjourn the meeting, seconded by Dolan. Motion carried.

Meeting adjourned at 5:05 pm. Next meeting will be on May 4. Efforts will be made to hold the meeting in person.