

## FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

APRIL 20, 2021

COUNCIL CHAMBERS

### ROLL CALL OF 2020-2021 COUNCILMEMBERS

### PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

### ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Acceptance or changes to the April 6, 2021 Regular Session City Council meeting minutes.

### ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

### PROCLAMATIONS: none

### RECOGNITION/RETIREMENT RESOLUTIONS: none

### ORAL COMMUNICATIONS: none

### PETITIONS:

#### Alley vacation request – W Main Cross St

Angela Roth Tong, on behalf of The City Mission of Findlay, is requesting a vacation for the alley running north and south between West Main Cross Street to West Front Street. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

### WRITTEN COMMUNICATIONS: none

### REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

**Findlay Municipal Court Activities Report** – March 2021.

**Findlay Fire Department Activities Report** – March 2021.

**Findlay Police Department Activities Report** – March 2021.

#### City Auditor Staschiak – summary financial reports

#### A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of March 31, 2021
- Financial Snapshot for General Fund as of March 31, 2021
- Open Projects Report as of March 31, 2021
- Cash & Investments as of March 31, 2021

**Precipitation and Reservoir levels report** – first (1<sup>st</sup>) quarter January – March 2021.

**Treasurer's Reconciliation Report** – March 31, 2021.

**Mayor Muryn – March 2020 Financial Summary.**

**Parks and Recreation Board minutes** – January 19, 2021.

**Traffic Commission minutes** – January 19, 2021.

#### Mayor Muryn – Memorandum of Understanding with Hancock Public Health

The database that the Hancock Public Health uses for tracking of isolation backflow and plumber licenses is out of date and needs an overhaul. The Hancock Public Health would like to use the City's Utility Billing software to track the isolation backflow addresses, testing requirements and keep the data up to date for them. The billing software has the capacity to perform these functions with no additional costs to the City for upgrades. Legislation allowing the Mayor of the City of Findlay to enter into a Memorandum of Understanding with Hancock Public Health is requested. Ordinance No. 2021-037 was created.

**City Planning Commission minutes** – April 8, 2021.

### COMMITTEE REPORTS:

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Chris Ostrander to vacate a portion of Bliss Avenue at 1501 Lima Avenue (parcel no. 600001008687) in the Thorpe and Andrew Addition of the City of Findlay.

*We recommend vacation of portion of Bliss Avenue as requested. Ordinance No. 2021-035 was created.*

**LEGISLATION:**

**RESOLUTIONS:**

**RESOLUTION NO. 009-2021** *(no PO)* requires one (1) reading

**first reading**

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

**ORDINANCES:**

**ORDINANCE NO. 2021-035** *(Bliss Avenue vacation)* requires three (3) readings

**first reading**

AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE BLISS AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2021-036** *(waive residency requirements for Service-Safety Dir Rob Martin)* requires there (3) readings

**first reading**

AN ORDINANCE APPROVING RESIDENCE OUTSIDE THE CITY OF FINDLAY, OHIO BY THE DIRECTOR OF PUBLIC SERVICE-SAFETY, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2021-037** *(MOU with Hancock County Combined General Health District)* requires three (3) readings

**first reading**

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE HANCOCK COUNTY COMBINED GENERAL HEALTH DISTRICT, AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:**

**OLD BUSINESS**

**NEW BUSINESS**



# ALLEY/STREET VACATION PETITION CITY OF FINDLAY

(Revised May 2017)

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO

RECEIVED  
APR 12 2021  
MAYOR'S OFFICE

FEE PAID:

\$  
ADVERTISING AND FILING FEES PAID  
\$ 75.00

DATE:

/ /

DATE:

04/07/2021

We, the undersigned being owners of property abutting the requested Alley vacation shown on the attached plat, respectfully petition.  
street or alley

Your Honorable Body to vacate the Alley described as:  
street/alley

Running North & South between W. Main Cross St. & W. Front St. The City Mission owns property on both sides of Alley. 510 W. Main Cross St. & 518 W. Main Cross St.

Being further described as abutting the following described LOTS in the SUBDIVISION of:

A \$75.00 fee is submitted to pay for the cost of vacating the above-described Alley (street or alley).

We agree to pay all costs and/or assessments that are now or have been constructed serving this property. Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner. A plat of the area showing the portion to be vacated & a list of all property owners on that portion of the alley running from street to street, but not in the request for vacation are attached.

OWNER	ADDRESS	LOT NO.
	510 West Main Cross Street	
	518 West Main Cross Street	
City Mission of Findlay		

TO: Applicants for Street or alley Vacation

FROM: Council Clerk

City law requires persons requesting the vacation of a street or alley to file a petition with City Council. Council then refers the request to the City Planning Commission and the Planning & Zoning Committee for their findings. These committees file their report with Council, who in turn makes the final ruling on the request.

## APPLICATION REQUIREMENTS

Petition forms are available in the Council Clerk's Office. It requires the signature of a majority of the property owners that abut the requested vacation. A plat of the area shall accompany the application indicating the street or alley to be vacated. This plat can be obtained from the City Engineer's Office.

In addition to the petition for an alley vacation being signed by the abutting property owners, which is notice, if said proposed alley vacation is less than the full alley running from street to street, either north and south or east and west as the case may be, then the Clerk will also send notices to the abutting property owners on that portion of the alley extended but not in the request for vacation. For example, if an alley runs from north to south from street A to street B, intersected by an east-west alley, and the request is to vacate the alley running from street A to the intersecting east-west alley, then the abutting property owners on the remaining portion of that north-south alley between street A and street B shall also receive notice of the petition to vacate from the Council Clerk. (Rules of Procedure, as amended, of Findlay City Council).

Ideally, the petition must be signed by all abutting property owners. If not, a Public Notice of Consideration to Vacate has to be advertised in the Courier for six consecutive weeks. The cost of the advertising shall be paid by the petitioner. Anyone wishing to address Council concerning the petition may do so as a result of the publication. This can occur at any of the three readings which Council must give an Ordinance that vacates right-of-way.

## FEE

At the time of submitting the request to the Council Clerk, a **\$75.00 non-refundable fee** shall accompany the petition. This is to off-set some of the City's expenses. **Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner.**

## ASSESSMENTS

By law, if there were assessments to the abutting properties for improvements to the street or utilities, the petitioners are to pay the assessment fee for the property being vacated. These assessments, if any, are recorded in the City Engineer's Office. They are requested to be researched for the property upon legislation request. The petitioners will be invoiced for the total expense, and it must be paid before Council will vacate the street or alley.

## PLANNING COMMISSION ACTION

Planning Commission action on vacation petitions will be in the form of a recommendation to City Council. Council may then either concur with the Commission's recommendation or override it. Concurring action may be accomplished with a simple majority vote, while overriding action requires a two-thirds (2/3) vote of Council. Notice of the Planning Commission Meeting will be sent from the Engineer's Office to the filer of the petition advising him/her when the request shall be heard.

## COMMITTEE ACTION

This Committee's action will be in the form of a recommendation to City Council. Council may then either concur with the Committee's recommendation or override it. Action is a simple majority vote to concur or override the Committee report. Notice of the Planning & Zoning Committee Meeting will be sent by the Council Clerk to the petitioners advising them when the request shall be heard.

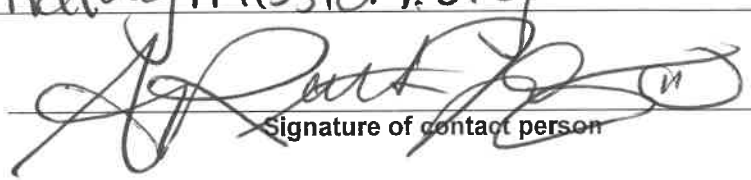
## CITY COUNCIL ACTION

Once the petition is placed on Council's agenda, it will be referred to the City Planning Commission and the Committee with all documentation submitted. Both the City Planning Commission and the Planning & Zoning Committee shall review the request. Upon their findings, Council will request legislation and give it three (3) separate readings if the vacation is to proceed.

In order to vacate a public right-of-way, City Council must adopt an ordinance doing so. Normally, legislation is prepared when the Planning & Zoning Committee recommends that an action be taken. However, appropriate legislation can be drawn at the request of any Council member, whether or not the vacation is supported by the Committee. Ordinances required three readings prior to adoption, and this normally occurs over the course of three consecutive meetings of Council.

A majority affirmative vote of at least five (5) members is necessary to enact a vacation ordinance. If Council disagrees with the Planning Commission's recommendation, it will take six (6) affirmative votes of members of Council to enact a vacation ordinance. The ordinance is not effective until at least 30 days after signing by the Mayor.

Revised 12-05

Name of Owner The City Mission of Findlay  
Name of Contact Person if other than owner Angela Roth Tong COO.  
(a letter granting person to act on owner's behalf must accompany application if not signed by owner)  
Mailing Address 510 W. Main Cross St.  
Phone No. (Home) 419,423-9151 et. 113 (Business) 419,423-9151 et. 113  
Email: RuthieTong@findlayMission.org  
04 07 2021 Date  Signature of contact person

OFFICE USE ONLY

\$75.00 fee paid \_\_\_\_\_ Applicable Advertising and Filing Fees Paid \_\_\_\_\_  
Date Petition Submitted to City Council \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Referral to Planning Commission \_\_\_\_\_ Referral to Planning & Zoning \_\_\_\_\_  
Planning Commission \_\_\_\_\_ Disposition \_\_\_\_\_  
Planning & Zoning \_\_\_\_\_ Disposition \_\_\_\_\_  
Public Hearing Date Set by Council \_\_\_\_\_  
Date of Newspaper Notice \_\_\_\_\_  
(must be mailed at least 30 days prior to hearing)  
Date of Notice to Abutting Property Owners \_\_\_\_\_  
(must be mailed at least 20 days prior to hearing)  
Referred for Legislation: \_\_\_\_\_  
Date of Readings by Council:  
First \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Second \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Third \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Action by Council: \_\_\_\_\_ Ordinance No. \_\_\_\_\_

## Ruthie Tong

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**From:** Erik Adkins <eadkins@findlayohio.com>  
**Sent:** Wednesday, April 07, 2021 12:35 PM  
**To:** Ruthie Tong  
**Subject:** RE: [EXTERNAL]RE: Demoed house

Ruthie,

I would vacate the alley, then merge all of these parcels into one parcel.

Alley vacation would go through the City of Findlay council secretary, and the merging of all parcels would go through the county's auditor.

Start with the alley vacation.



**Erik R.D. Adkins, CFM**

**Zoning Administrator  
Certified Floodplain Manager**

City of Findlay

318 Dorney Plaza, Room 304

Findlay, OH 45840

(P) 419-424-7110 (F) 419-424-7120

**THE SUPREME COURT OF OHIO**  
**Individual Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**  
 Report for the month of : **March 2021**

Date of completion of most recent physical inventory  
**07/15/2020**

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	169	67	104	2	14	2	0	358	0
New cases filed	48	16	43	0	8	0	0	115	0
Cases transferred in, reactivated or redesignated	7	1	9	0	1	0	0	18	0
<b>TOTAL (Add lines 1-3)</b>	<b>224</b>	<b>84</b>	<b>156</b>	<b>2</b>	<b>23</b>	<b>2</b>	<b>0</b>	<b>491</b>	<b>0</b>
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	1	0	0	0	0	2	0	3	0
Default				0	1	0	0	1	0
Guilty or no contest plea to original charge	27	11	27					65	4
Guilty or no contest plea to reduced charge	3	0	3					6	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0
Other Dismissals	32	2	5	1	3	0	0	43	0
Transfer to another judge or court	2	0	1	0	1	0	0	4	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	8	0	5	0	0	0	0	13	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	3	1	2	0	3	0	0	9	5
<b>TOTAL (Add lines 5-16)</b>	<b>76</b>	<b>14</b>	<b>43</b>	<b>1</b>	<b>8</b>	<b>2</b>	<b>0</b>	<b>144</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4)	148	70	113	1	15	0	0	347	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

*FT P 4/5/2021*

**Fax to:**  
 (614) 387-9419  
 -or-  
**Mail to:**  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431

ALAN D HACKENBERG \_\_\_\_\_ Date \_\_\_\_\_  
 Preparer's name and telephone number if other than judge (print or type) \_\_\_\_\_ Date \_\_\_\_\_  
 ALAN D HACKENBERG \_\_\_\_\_ Date \_\_\_\_\_

**THE SUPREME COURT OF OHIO**  
**Administrative Judge**  
**MUNICIPAL COURT AND COUNTY COURT**

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**

Report for the month of: **March 2021**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	3	114	7	219	3	358	25	0	200	929
New cases filed	2	14	190	47	850	2	124	11	0	110	1348
Cases transferred in, reactivated or redesignated	3	0	25	1	69	0	3	0	0	1	99
<b>TOTAL (Add lines 1-3)</b>	4	17	329	55	1138	5	485	36	0	311	2376
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	25	7	35	0	80	17	0	0	164
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6		4	0	23	0	0	0	0	51	78
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	11	101	36	70	0	21	1	0	3	243
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	1	0	0	0	1
Other dismissals (Include dismissals at preliminary hearing)	9	1	5	0	15	0	19	5	0	56	101
Violations Bureau	10		0		688						688
Unavailability of party for trial or sentencing	11	1	48	3	40	0	0	0	0	0	92
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	0	0	0	0	0
Other terminations	13	0	54	2	11	0	0	0	0	0	67
<b>TOTAL (Add lines 5-13)</b>	14	13	237	48	882	0	121	23	0	110	1434
Pending end of period (Subtract line 14 from line 4)	15	4	92	7	256	5	364	13	0	201	942
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0

FTP 4/5/2021

Fax to:  
 (614) 387-9419  
 -or-  
 Mail to:  
 Court Statistical Reporting Section  
 Supreme Court of Ohio  
 65 South Front Street, 6th Floor  
 Columbus, Ohio 43215-3431

ALAN D HACKENBERG

Date

Preparer's name and telephone number if other than judge (print or type)

Date



THE SUPREME COURT OF OHIO  
**Individual Judge**  
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **MARK C MILLER**  
Report for the month of: **March 2021**

Date of completion of most recent physical inventory <b>04/10/2020</b>
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	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	176	71	77	0	20	1	0	345	0
New cases filed	52	20	27	0	13	1	0	113	0
Cases transferred in, reactivated or redesignated	9	1	10	0	0	0	0	20	0
<b>TOTAL (Add lines 1-3)</b>	<b>237</b>	<b>92</b>	<b>114</b>	<b>0</b>	<b>33</b>	<b>2</b>	<b>0</b>	<b>478</b>	<b>0</b>
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	0	1	0	0	0	1	0	2	2
Default				0	0	0	0	0	0
Guilty or no contest plea to original charge	27	9	12					48	44
Guilty or no contest plea to reduced charge	4	0	1					5	4
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0
Other Dismissals	33	0	5	0	1	0	0	39	21
Transfer to another judge or court	0	0	0	0	0	0	0	0	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	1	1	4	0	0	0	0	6	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	1	2	0	0	8	0	0	11	11
<b>TOTAL (Add lines 5-16)</b>	<b>66</b>	<b>13</b>	<b>22</b>	<b>0</b>	<b>9</b>	<b>1</b>	<b>0</b>	<b>111</b>	<b>0</b>
Pending end of period (Subtract line 17 from line 4)	171	79	92	0	24	1	0	367	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

FTP 4/5/2021

<b>Fax to:</b> (614) 387-9419 -or- <b>Mail to:</b> Court Statistical Reporting Section Supreme Court of Ohio 65 South Front Street, 6th Floor Columbus, Ohio 43215-3431
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MARK C MILLER	Date
Preparer's name and telephone number if other than judge (print or type)	Date
ALAN D HACKENBERG	Date

# MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE  
 MARK C. MILLER, JUDGE  
 HEATHER M EIGEL, CLERK  
 DAVID D. BEACH  
 Director of Court Services

FINDLAY MUNICIPAL COURT  
 318 DORNEY PLAZA RM 206  
 FINDLAY, OHIO 45839  
 TELEPHONE 419-424-7141  
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for March, 2021

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CASES FILED:</b>				
TRAFFIC	897	1,976	602	2,004
TRAFFIC COMPANION	121	252	96	256
CRIMINAL	204	466	145	452
CRIMINAL COMPANION	15	33	17	51
SEARCH WARRANT	6	17	7	25
CIVIL	137	372	223	1,069
SMALL CLAIMS	110	263	75	272
EXTRADITION	4	6	2	7
HABITUAL TRAFFIC VIOLATOR	4	5	-	-
OTHER	37	57	20	43
TOTALS	1,535	3,447	1,187	4,179
<b>COURT PROCEEDINGS:</b>				
Admin License Suspension	1	1	-	-
Arrestment	1,092	2,522	937	2,965
Attachment	5	9	39	58
Bond	4	7	4	6
Civil Status Conference	3	6	6	10
COMMUNITY SERVICE REVIEW	22	69	21	67
Contempt of Court	38	111	29	129
Contested Small Claims	-	3	1	1
Continued	663	1,813	918	2,072
Damages	3	4	5	8
Debtors Examination	21	51	20	61
Default	1	3	-	3
Desk Review	283	521	236	756
DIVERSION PLEA	10	12	3	6
DUS DIVERSION REVIEW	15	36	5	24
Expungement	6	13	6	15
Extradition	3	5	1	4
Forcible Detention	16	40	21	61
Garnishment	1	2	2	3
Hearing on Motion	9	30	1	29
HEARING ON WARRANT	43	140	-	-
Jury Trial	-	-	-	2
Limited Privileges	2	4	-	1
Marriage	2	7	-	2
Miscellaneous	-	19	2	11
Motion to Compel	-	-	-	1
Motion to Dismiss	-	-	1	1
Motion to Withdraw as Counsel	-	6	4	6
Plea	124	286	107	335
Preliminary	6	14	12	44
Pre-Trial	202	499	190	571
Pre-Trial with Judge	67	176	76	234
Reconsideration of Sentence	-	9	-	-
Revivor	18	51	7	16
Revocation	10	31	23	43
RULE 4	1	1	-	-

FINDLAY MUNICIPAL COURT Monthly Report for March, 2021

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
SECOND PRETRIAL	120	266	108	315
Sentencing	13	32	6	32
Small Claims	75	186	62	217
STATUS CONFERENCE	1,792	3,963	993	3,731
Suppression	-	5	4	9
TELEPHONE PRETRIAL	32	70	3	13
Trial	9	18	6	16
WRIT OF RESTITUTION	13	26	14	50
WRITTEN PLEA	5	18	7	26
TOTALS	<u>4,730</u>	<u>11,085</u>	<u>3,880</u>	<u>11,954</u>

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
<b>CRIMINAL VIOLATIONS:</b>				
ASSAULT	5	11	6	17
CONTEMPT	-	1	-	2
CRIMINAL DAMAGING	1	6	1	5
CRIMINAL TRESPASS	4	10	-	10
DISORDERLY CONDUCT	12	36	6	30
DOMESTIC VIOLENCE	21	40	16	44
DRUG ABUSE	68	166	49	133
OPEN CONTAINER PROHIBITED	2	5	4	14
RESISTING ARREST	3	5	2	7
ROBBERY	-	-	1	2
TELEPHONE HARASSMENT	-	-	3	4
THEFT	28	59	26	68
UNDERAGE CONSUMPTION	3	3	2	6
OTHER CRIMINAL	72	158	46	163
<b>TOTALS</b>	<b>219</b>	<b>500</b>	<b>162</b>	<b>505</b>
<b>TRAFFIC VIOLATIONS:</b>				
ACD/SPEED	29	69	16	57
DISOBEYING TRAFFIC CONTROL DEV	25	53	18	59
DRIVING UNDER SUSPENSION	81	220	52	166
EXPIRED REGISTRATION	3	12	16	87
FAIL TO MAINTAIN CONTROL	16	84	36	88
FAILURE TO YIELD RIGHT OF WAY	27	52	7	30
LEAVING SCENE OF AN ACCIDENT	7	16	8	19
LEFT OF CENTER	-	1	-	5
OVERLOAD	113	261	10	189
OVI	62	133	42	106
PASSING A STOPPED SCHOOL BUS	4	6	2	5
RECKLESS OPERATION	2	3	1	1
SEAT BELT	122	208	57	183
SPEEDING	354	744	222	744
OTHER TRAFFIC	173	366	211	521
<b>TOTALS</b>	<b>1,018</b>	<b>2,228</b>	<b>698</b>	<b>2,260</b>

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ARRESTING AGENCY:				
PATROL				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	626	1,278	404	1,325
OMVI	27	54	16	48
CRIMINAL FELONIES	3	5	-	1
CRIMINAL MISDEMEANORS	55	118	22	89
SEARCH WARRANTS	-	-	2	4
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	233	600	129	494
OMVI	23	52	15	36
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	53	132	39	116
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	1	1	-	3
OMVI	1	1	-	-
CRIMINAL FELONIES	8	16	13	41
CRIMINAL MISDEMEANORS	71	168	67	183
SEARCH WARRANTS	4	14	3	17
SHERIFF				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	83	199	107	283
OMVI	11	26	11	18
CRIMINAL FELONIES	3	3	1	3
CRIMINAL MISDEMEANORS	21	44	18	48
SEARCH WARRANTS	2	3	1	3
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	13	17	16	49
OMVI	-	-	-	4
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	5	13	2	22
SEARCH WARRANTS	-	-	1	1
TOTALS	1,243	2,744	867	2,788
PROBATION:				
ESTABLISHED	13	47	8	41
TERMINATED	23	76	26	63
CURRENT	15	15	30	30
TOTALS	51	138	64	134

	*****CURRENT YEAR*****	*****LAST YEAR*****
	MTD YTD	MTD YTD
ACTIVITIES ORDERED:		
ALCOHOL/SUBSTANCE EVAL	10 22	9 48
ANGER MANAGEMENT	- -	1 2
BENCH WARRANT TO AGENCY	252 776	143 568
COMMUNITY SERVICE	1 1	- 1
COMMUNITY SERVICE COUNTY	17 46	13 57
COMMUNITY SERVICE INDIVIDUAL	19 39	15 62
COMMUNITY SERVICE NO JAIL	1 1	- 1
DIP	17 32	16 50
DOMESTIC VIOLENCE PROGRAM	2 2	- -
ELECTRONIC HOME MONITORING	- 4	4 7
HOUSE ARREST	- -	1 16
JAIL	8 21	5 27
Jail Term Suspended Condition	- 1	- -
MENTAL EVAL	- 1	2 2
Pay Restitution	2 4	- 7
Probation	4 19	3 27
SCRAM	4 14	2 12
STAR Program	5 11	10 32
TREATMENT CLEARVIEW SERV	- 2	3 8
TREATMENT FRC	- 7	6 23
TREATMENT MISCELLANEOUS	1 5	8 16
UCP	- 2	- 2
VIP	13 26	16 50
TOTALS	<u>356 1,036</u>	<u>257 1,018</u>

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$3,630.15	\$9,261.25	\$2,590.63	\$8,362.84
BOND FEES	\$440.00	\$1,065.00	\$300.00	\$1,445.00
CIVIL DEPOSIT TENDERS	\$0.00	\$0.00	\$262.00	\$1,391.02
COURT COST	\$77,790.19	\$176,473.37	\$74,766.92	\$253,993.68
DUI ENFORCEMENT	\$3,868.75	\$8,591.14	\$3,009.58	\$9,314.11
ELECTRONIC IMAGING	\$5,097.86	\$11,707.79	\$4,876.99	\$16,078.24
FINES & FORFEITURES	224,834.21	\$554,723.01	204,399.81	\$579,871.73
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$951.20	\$2,118.25	\$541.45	\$1,493.65
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$19.71	\$68.81	\$55.98	\$200.34
JAIL HOUSING	\$27,503.12	\$57,599.20	\$17,437.82	\$49,663.47
JAIL REIMBURSEMENT	\$528.45	\$908.00	\$202.00	\$868.87
LEGAL RESEARCH	\$5.50	\$17.00	\$2.00	\$13.00
MEDIATION	\$1,592.00	\$3,662.50	\$1,514.00	\$5,106.91
MISCELLANEOUS	\$35,129.34	\$82,588.76	\$24,313.86	\$83,492.89
MUNI COURT COMPUTERIZATION	\$7,857.80	\$17,130.41	\$4,798.96	\$15,972.15
MUNI COURT IMPROVEMENT	\$20,428.94	\$45,121.16	\$15,426.62	\$51,409.00
RESTITUTION	\$1,637.26	\$2,942.24	\$285.86	\$1,036.01
SPECIAL PROJECTS	\$34,209.80	\$75,810.80	\$26,298.14	\$86,655.05
STATE PATROL	\$31,541.39	\$66,356.69	\$21,097.63	\$70,184.76
TRAFFIC/CRIMINAL BONDS	\$17,068.45	\$13,979.65	(\$1,861.20)	\$716.85
	<b>494,134.12</b>	<b>\$1,130,125.03</b>	<b>400,319.05</b>	<b>\$1,237,269.57</b>

DISTRIBUTIONS:

ALCOHOL MONITORING	\$3,630.15	\$9,261.25	\$2,590.63	\$8,133.84
BOND FEES	\$440.00	\$1,065.00	\$300.00	\$1,445.00
CIVIL DEPOSIT TENDERS	\$190.00	\$225.00	\$3.00	\$1,990.28
COURT COST	\$77,754.19	\$176,392.24	\$74,279.92	\$253,242.68
DUI ENFORCEMENT	\$3,858.58	\$8,577.58	\$2,972.29	\$9,266.65
ELECTRONIC IMAGING	\$5,079.86	\$11,695.79	\$4,837.99	\$16,024.24
FINES & FORFEITURES	225,073.06	\$557,054.64	200,311.51	\$585,058.21
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$951.20	\$2,118.25	\$541.45	\$1,493.65
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$19.71	\$68.81	\$55.98	\$200.34
JAIL HOUSING	\$27,503.12	\$57,599.20	\$17,437.82	\$49,663.47
JAIL REIMBURSEMENT	\$528.45	\$908.00	\$202.00	\$868.87
LEGAL RESEARCH	\$5.50	\$17.00	\$2.00	\$13.00
MEDIATION	\$1,589.00	\$3,658.50	\$1,501.00	\$5,088.91
MISCELLANEOUS	\$52,590.51	\$115,654.02	\$32,178.00	\$119,347.11
MUNI COURT COMPUTERIZATION	\$7,839.80	\$17,116.41	\$4,759.96	\$15,918.15
MUNI COURT IMPROVEMENT	\$20,368.94	\$45,078.16	\$15,296.62	\$51,229.00
RESTITUTION	\$1,632.92	\$2,787.90	\$260.86	\$1,136.44
SPECIAL PROJECTS	\$34,125.80	\$75,741.80	\$26,090.14	\$86,367.05
STATE PATROL	\$31,511.39	\$66,278.69	\$20,642.63	\$69,579.76
	<b>494,692.18</b>	<b>\$1,151,298.24</b>	<b>404,263.80</b>	<b>\$1,276,066.65</b>

DISTRIBUTED TO:

\*\*\*\*\*CURRENT YEAR\*\*\*\*\*  
 MTD YTD

\*\*\*\*\*LAST YEAR\*\*\*\*\*  
 MTD YTD

CITY OF FINDLAY	246,413.80	\$535,196.38	169,984.77	\$568,249.66
HANCOCK COUNTY	\$33,412.35	\$68,322.63	\$19,716.93	\$65,922.75
OTHERS	142,025.00	\$385,646.42	164,237.21	\$466,792.85
STATE OF OHIO	\$76,194.13	\$167,689.29	\$58,531.05	\$202,371.75
	<u>498,045.28</u>	<u>\$1,156,854.72</u>	<u>412,469.96</u>	<u>\$1,303,337.01</u>

\_\_\_\_\_  
 MARK C. MILLER, JUDGE

  
 \_\_\_\_\_  
 ALAN D. HACKENBERG, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT







# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert K. Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

April 6, 2021

Honorable Council:

Attached are the Findlay Police Department activity stats for March 2021.

Sincerely,



Robert K. Ring  
Chief of Police





# AUDITOR'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7101 • Fax: 419-424-7866  
[www.findlayohio.com](http://www.findlayohio.com)

**JIM STASCHIAK II**  
CITY AUDITOR

Friday, April 02, 2021

The Honorable Council  
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of March 31<sup>st</sup>, 2021  
Financial Snapshot for General Fund as of March 31<sup>st</sup>, 2021  
Open Projects Report as of March 31<sup>st</sup>, 2021  
Cash & Investments as of March 31<sup>st</sup>, 2021

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "J Staschiak", is written over a faint, illegible stamp or watermark.

Jim Staschiak II  
City Auditor

**CITY OF FINDLAY**  
**SUMMARY OF YEAR-TO-DATE INFORMATION AS OF MARCH 31, 2021**

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
COUNCIL	202,147	43,555	21.5%	3,250	575	17.7%
MAYOR'S OFFICE	329,430	69,535	21.1%	3,000	3,356	111.9%
AUDITOR'S OFFICE	753,427	133,098	17.7%	401,420	110	0.0%
TREASURER'S OFFICE	22,594	2,455	10.9%	-	-	0.0%
LAW DIRECTOR	707,202	142,080	20.1%	128,289	63,422	49.4%
MUNICIPAL COURT	2,506,314	416,408	16.6%	1,298,090	378,166	29.1%
CIVIL SERVICE OFFICE	153,224	20,873	13.6%	25,000	2,893	11.6%
PLANNING & ZONING	153,009	69,289	45.3%	-	-	0.0%
COMPUTER SERVICES	621,885	179,202	28.8%	562,499	37,814	6.7%
GENERAL EXPENSE	2,628,658	645,288	24.5%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	20,733,444	4,780,103	23.1%
POLICE DEPARTMENT	8,650,212	1,654,644	19.1%	668,020	306,457	45.9%
DISASTER SERVICES	61,114	19,688	32.2%	-	-	0.0%
FIRE DEPARTMENT	7,865,369	1,555,272	19.8%	319,500	51,510	16.1%
DISPATCH CENTER	1,246,587	284,776	22.8%	45,000	45,000	0.0%
SAFETY DIRECTOR	117,424	18,414	15.7%	-	-	0.0%
HUMAN RESOURCES	152,821	22,829	14.9%	-	-	0.0%
SERVICE DIRECTOR	162,260	5,525	3.4%	-	-	0.0%
ENGINEERING OFFICE	884,969	145,483	16.4%	113,050	13,400	11.9%
PUBLIC BUILDING	489,260	77,639	15.9%	-	52	#DIV/0!
ZONING	379,702	47,933	12.6%	78,900	16,975	21.5%
PARK MAINTENANCE	1,163,174	262,895	22.6%	61,220	29,962	48.9%
RESERVOIR RECREATION	13,775	564	4.1%	-	-	0.0%
RECREATION MAINTENANCE	126,135	94	0.1%	-	45,935	0.0%
RECREATION FUNCTIONS	921,147	132,484	14.4%	613,300	129,535	21.1%
CEMETERY DEPARTMENT	421,618	69,877	16.6%	107,300	21,631	20.2%
<b>TOTAL GENERAL FUND</b>	<b>30,733,457</b>	<b>6,019,900</b>	<b>19.6%</b>	<b>25,161,282</b>	<b>5,926,896</b>	<b>23.6%</b>

CONTINUED ON REVERSE

	<b>EXPENDITURE BUDGET</b>	<b>Y-T-D EXPENSED</b>	<b>Y-T-D %</b>	<b>ANNUAL REVENUE BUDGET</b>	<b>Y-T-D RECEIVED</b>	<b>Y-T-D %</b>
SCM&R STREETS	2,919,768	717,434	24.6%	2,753,200	795,763	28.9%
TRAFFIC-SIGNALS	569,895	135,457	23.8%	85,000	85,049	100.1%
<b>TOTAL SCM&amp;R FUND</b>	<b>3,489,663</b>	<b>852,891</b>	<b>24.4%</b>	<b>2,838,200</b>	<b>880,812</b>	<b>31.0%</b>
SCM&R HIWAYS	173,135	106,363	61.4%	203,000	47,498	23.4%
<b>TOTAL SCM&amp;R HIWAYS FUND</b>	<b>173,135</b>	<b>106,363</b>	<b>61.4%</b>	<b>203,000</b>	<b>47,498</b>	<b>23.4%</b>
AIRPORT OPERATIONS	1,167,391	206,698	17.7%	979,514	204,549	20.9%
<b>TOTAL AIRPORT FUND</b>	<b>1,167,391</b>	<b>206,698</b>	<b>17.7%</b>	<b>979,514</b>	<b>204,549</b>	<b>20.9%</b>
WATER TREATMENT	3,578,201	450,991	12.6%	12,000	4,102	34.2%
WATER DISTRIBUTION	1,770,339	290,507	16.4%	126,400	21,638	17.1%
UTILITY BILLING	1,152,038	185,109	16.1%	8,049,812	1,742,930	21.7%
SUPPLY RESERVOIR	624,900	57,052	9.1%	19,878	15,724	79.1%
<b>TOTAL WATER FUND</b>	<b>7,125,478</b>	<b>983,658</b>	<b>13.8%</b>	<b>8,208,090</b>	<b>1,784,394</b>	<b>21.7%</b>
SANITARY SEWER MAINT	1,151,745	191,056	16.6%	400	1,291	322.7%
STORMWATER MAINT	753,841	37,736	5.0%	794,844	197,858	24.9%
WATER POLLUTION CONTROL	3,305,076	488,117	14.8%	8,871,300	2,187,491	24.7%
<b>TOTAL SEWER FUND</b>	<b>5,210,662</b>	<b>716,909</b>	<b>13.8%</b>	<b>9,666,544</b>	<b>2,386,640</b>	<b>24.7%</b>
PARKING	97,476	23,775	24.4%	83,828	22,201	26.5%
<b>TOTAL PARKING FUND</b>	<b>97,476</b>	<b>23,775</b>	<b>24.4%</b>	<b>83,828</b>	<b>22,201</b>	<b>26.5%</b>
SWIMMING POOL	127,129	2,591	2.0%	117,520	-	0.0%
<b>TOTAL SWIMMING POOL FUND</b>	<b>127,129</b>	<b>2,591</b>	<b>2.0%</b>	<b>117,520</b>	<b>-</b>	<b>0.0%</b>
CIT ADMINISTRATION	17,566,825	3,451,700	19.6%	21,680,000	6,407,569	29.6%
<b>TOTAL CIT FUND</b>	<b>17,566,825</b>	<b>3,451,700</b>	<b>19.6%</b>	<b>21,680,000</b>	<b>6,407,569</b>	<b>29.6%</b>

# SNAPSHOT Revenues/Expenditures & Key Balances Snapshot PROJECTED:

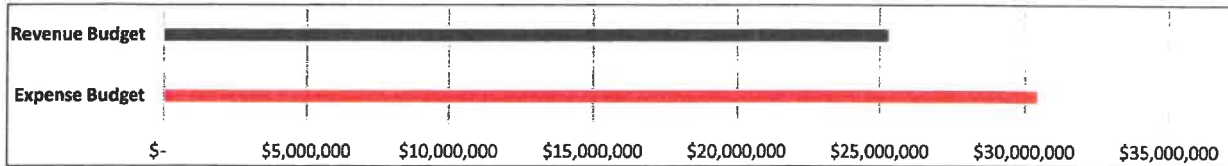
3/31/2021

## GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	16,657,732
Revenue and Receipts Projection General Fund	\$	25,308,386	
Expenses Appropriated General Fund (assumes \$0.00 returned by departments)	\$	(30,430,711)	

**BUDGETED OPERATIONAL SURPLUS/(DEFICIT)** (\$5,122,325)

**BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE** \$ 11,535,407



### MONITORING INTANGIBLE / ANTICIPATED ITEMS

POSSIBLE

LIKELY

Revenue Differential + / (-)

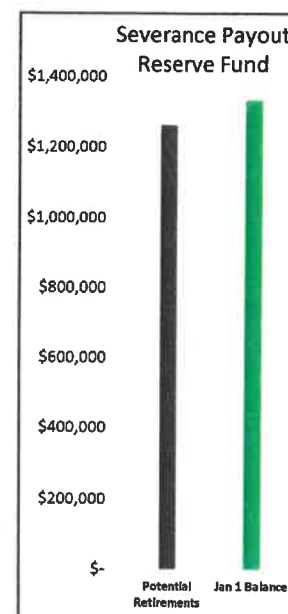
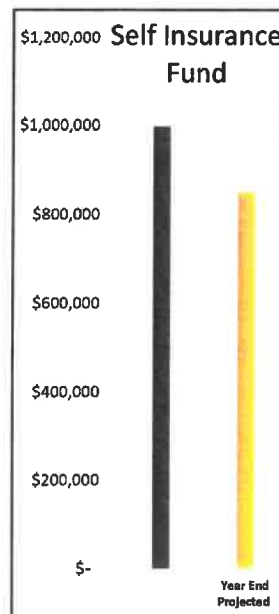
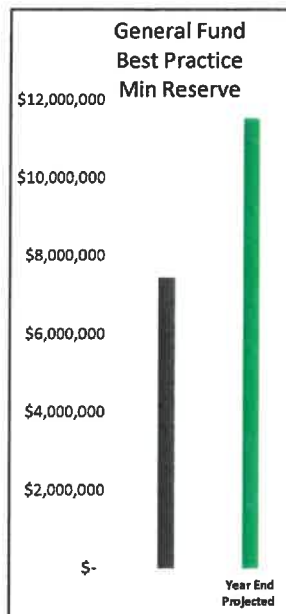
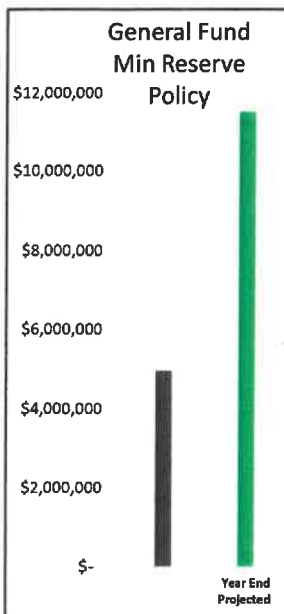
Expense Differential + / (-)

2020 Proposed Capital Improvements Plan General Fund Dollars

Fund Subsidies + / (-)

## FINANCIAL POLICY AMOUNTS

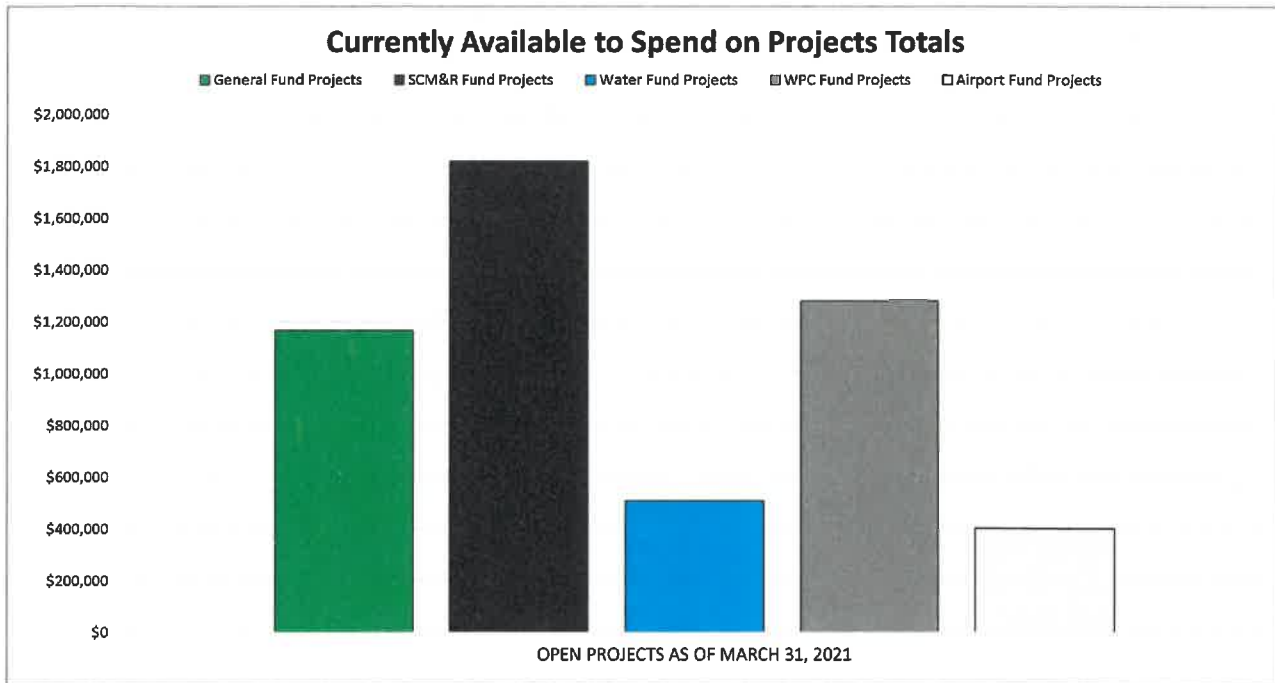
		Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$ 4,965,818	\$ 11,535,407	\$6,569,590
Best Practice General Fund Minimum Reserve	\$ 7,448,727	\$ 11,535,407	\$4,086,681
General Fund Rainy Day Reserve Account #10000000-818002	\$ 1,500,000	\$ 1,500,000	\$0
Self Insurance Fund (\$1MM reserve)	\$ 1,000,000	\$ 852,912	(\$147,088)
Severance Payout Reserve Fund & Potential Retirements in 2021	\$ 1,333,771	\$ 1,261,403	\$72,368



\*\* subject to release of prior year audit



**CITY OF FINDLAY  
OPEN PROJECTS AS OF MARCH 31, 2021**



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31902400	USDOJ CORONAVIRUS	37,181	36,552	629	0
31903500	PD QUICK RESPONSE	50,000	23,966	26,034	-
31903700	2020 PD CIT SUPPORT/EXPANSION	40,000	17,425	-	22,575
31903800	2020 EMORY ADAMS PARKING LOT	10,000	-	-	10,000
31904200	HPD GRANT FY 2021	6,000	-	6,000	-
31912000	PARKER TRAINING ROOM REMODEL	40,000	754	15,348	23,898
31912200	21 GIS SYSTEM FUNCTIONALITY GROWTH	10,000	-	-	10,000
31912400	21 BAND SHELL STRUCTURE/ROOF	70,000	-	63,685	6,315
31948200	OHIO 629 - MARATHON	250,000	-	10,000	240,000
31955300	ROWMARK 629 ROADWORK	100,000	1,516	2,234	96,250
31966700	TYLER CASHIERING IMPLEMENTATION	38,500	18,075	20,310	115
31966800	2017 ORC PD REQUIRED TRAINING	39,556	1,102	2,800	35,654
31972900	SALT BARN STRUCTURE	580,000	567,816	10,032	2,152
31976900	2017 CRISIS INTERVENTION TRAINING	6,103	3,892	1,880	330
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	631,798	17,190	82,782
31980800	ORC PD REQUIRED TRAINING	29,320	28,583	-	737
31983000	VHF RADIO SYSTEM	604,077	574,956	4,131	24,990
31990400	DISASTER RECOVERY SITE @ CUBE	55,000	21,151	500	33,349
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	45,920	-	54,080
31993800	RVR GREENTRAIL TO RIVERBEND	216,000	80,110	135,149	741
31994700	MUNI BUILDING HVAC CONTROLLER	195,000	175,114	-	19,886
31994900	FIRE STRICT FACILITY	250,000	-	-	250,000
31995000	HPD GRANT 2020	14,961	1,323	677	12,961
<b>GENERAL FUND PROJECTS</b>		<b>3,473,468</b>	<b>2,230,054</b>	<b>316,599</b>	<b>926,815</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32593900	COUNTRY CLUB DR SLOPE REHAB	332,731	233,576	60,184	38,971
32800200	20 STREET PREV MAINT PROGRAM	675,000	577,022	46,173	51,806
32801100	E SANDUSKY CORRIDOR/SAFETY	50,000	22,283	13,087	14,630
32801400	ODOT FY21 RESURFACING	705,043	455	554,655	149,933
32801500	CROSSING LIGHT IMPROVEMENT	15,000	13,247	832	921
32803100	MLK PWKY IMPROVEMENTS	1,419,467	3,420	1,400,996	15,051
32803300	STATE & MARKLE RECONSTRUCTION	20,000	1,055	15,695	3,250
32810400	21 STREET PREV MAINTENANCE	150,000	2,948	21,052	126,000
32810900	21 STREET RESURFACING	687,500	263	612,907	74,329
32811000	WEST MAIN CROSS CORRIDOR STUDY	500	206	-	294
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	420,000	-	-
32842500	BLANCHARD/6TH TRAN ALT PLAN	31,000	13,211	17,289	500
32852700	W SANDUSKY/WESTERN AVENUE	190,000	25,572	87,674	76,754
32864600	CR212/CR236 WIDENING	140,000	86,592	51,026	2,383
32872100	S MAIN/LINCOLN INTERSECTION	125,000	72,710	350	51,940
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	69,424	-	55,576
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	69,036	-	55,964
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	1,805,727	715,868	949,905
32884500	ODOT FY20 RESURF PID100184	2,101,451	1,998,602	70,133	32,716
32894300	LOGAN AVE PH3 CDBG	20,000	19,742	-	258
32894500	2020 RESURFACING	1,251,000	1,094,567	64,563	91,870
	<b>SCM&amp;R FUND PROJECTS</b>	<b>12,081,192</b>	<b>6,529,658</b>	<b>3,732,483</b>	<b>1,819,052</b>
35202300	AIP-28 REHAB TAXIWAY A	432,624	-	44,300	388,324
35210500	AIRPORT NORTH APRON REHAB	100,000	7,330	90,970	1,700
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	24,987	108,383	5,813
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	51,306	-	7,694
	<b>AIRPORT FUND PROJECTS</b>	<b>730,807</b>	<b>83,623</b>	<b>243,653</b>	<b>403,531</b>

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35500500	CHAPEL DR STORM SEWER	95,000	7,340	3,191	84,469
35510200	HARRISON AVENUE STORM DRAINAGE	25,000	-	500	24,500
35510300	LAKE CASCADES STORM PUMP STATION	50,000	-	40,000	10,000
35577600	HOWARD ST SEWER SEP PH 1	1,672,776	1,275,192	-	397,584
35592300	CIMARRON COURT DRAINAGE	95,000	50,686	11,711	32,604
35600100	2020 SEWER TELEVISIONING	681,100	429,699	205,366	46,035
35600600	20 SEWER & MANHOLE LINING	348,500	2,917	304,252	41,331
35601000	2020 MANHOLE ADJUSTMENT	75,000	32,891	3,172	38,937
35601200	BLUE BONNET/BITTERSWEET SAN	562,625	17,542	489,740	55,343
35601300	WPC CLARIFIER 3&4 REHAB	20,000	12,000	5,000	3,000
35603400	NORTHSIDE SWR TELEVISION & LINE	297,500	267	25,530	271,703
35610600	21 SEWER & MANHOLE LINING	5,000	-	500	4,500
35610700	2021 COMBINED SEWER OVERFLOW	40,000	-	-	40,000
35610800	2021 SEWER TELEVISIONING	5,000	-	500	4,500
35611200	SEWER TRUCK BAY/ADMIN ROOF REP	60,000	-	-	60,000
35674500	LTCP EVALUATION STUDY	340,000	313,513	220	26,267
35675000	SANITARY SEWER CR 212	45,000	7,269	731	37,000
35681100	2018 ANNUAL SEWER TELEVISIONING	150,000	123,580	10,221	16,199
35691400	19 SEWER TELEVISIONING	300,000	252,505	11,818	35,677
35691700	MADISON & MONROE	568,800	62,883	454,978	50,939
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
<b>SEWER FUND PROJECTS</b>		<b>5,456,301</b>	<b>2,607,174</b>	<b>1,568,540</b>	<b>1,280,587</b>
35700900	2020 WATER VALVE ADJUSTMENT	10,000	62	938	9,000
35702700	PENROSE PUBLIC INFRA RLF G	71,150	47,000	14,346	9,804
35710100	RECTOR AVENUE WATERLINE REPLACE	500	-	-	500
35711300	EAST & E MAIN CROSS WATERLINE	50,000	-	-	50,000
35781800	WTP SCADA SYSTEM UPGRADES	585,600	93,666	473,950	17,984
35781900	WATER ASSET MGT OEPA MSTR	350,000	45,000	500	304,500
35782200	UB OFFICE RENOVATIONS	10,000	6,515	-	3,485
35782600	WTP & RES SECURITY CAMERAS	150,000	37,272	68,497	44,231
35782800	RESERVOIR TRANSFER LINE REHAB	20,000	167	-	19,833
35783300	WATER METER SYSTEM REPLACE	1,267,622	154	1,267,468	0
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	-	50,000
35794400	LARGE METER TESTING CALIBRAT	95,625	46,875	48,750	-
<b>WATER FUND PROJECTS</b>		<b>2,660,497</b>	<b>276,711</b>	<b>1,874,449</b>	<b>509,337</b>

<u>PROJECT</u>	<u>PROJECT NAME</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>CURRENTLY</u>
<u>NUMBER</u>		<u>APPROPRIATED</u>	<u>EXPENSED</u>	<u>PENDING</u>	<u>AVAILABLE</u>
		<u>INCEPTION TO DATE</u>	<u>INCEPTION TO DATE</u>	<u>PURCHASE ORDERS</u>	<u>TO SPEND</u>

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CITY OF FINDLAY  
**CASH & INVESTMENTS AS OF MARCH 31, 2021**

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,024,000.00	STAR OHIO @ 0.080%	
123,504.26	STAR OHIO @ 0.080%	
24,003,500.00	STAR OHIO @ 0.080%	
1,528,201.75	STAR OHIO @ 0.080%	
30,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.350%	WATERFORD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.200%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	PREMIER BANK
<hr/>		
\$ 57,919,206.01	INVESTMENT TOTAL	
6,297,277.69	5/3 BANK ACCOUNT BALANCE	
-	ACCRUED INVESTMENT INTEREST	
<hr/>		
<b><u>\$ 64,216,483.70</u></b>	<b>TOTAL CASH &amp; INVESTMENTS</b>	

**UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)**

GENERAL	\$ 11,535,407
SCM&R	523,705
SCM&R HIWAY	322,638
SEVERANCE PAYOUT RESERVE	961,916
AIRPORT	234,549
WATER	6,475,895
SEWER	7,656,999
STORMWATER	2,803,506
PARKING	53,543
CIT ADMINISTRATION	688,277
CIT CAPITAL IMPROVEMENT	4,093,627

CITY OF FINDLAY  
**BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF MARCH 21, 2021**

\$18,955,370.10	General Fund
1,500,000.00	General Fund Restricted Rainy Day
1,344,781.12	General Fund Projects
1,194,405.54	SCM&R Fund
3,455,742.57	SCM&R Fund Projects
-	County Permissive License Fund
233,946.77	State Highway Fund
212.57	Law Enforcement Trust Fund
4,011.87	Drug Law Enforcement Trust Fund
310,977.73	ID Alcohol Treatment Fund
66,613.64	Enforcement & Education Fund
662,463.62	Court Special Projects Fund
146,990.63	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
142,017.17	Alcohol Monitoring Fund
154,041.39	Mediation Fund
173,090.84	Electronic Imaging Fund
20,647.16	Legal Research Fund
1,290,652.05	Severance Payout Fund
-	Coronavirus Relief Fund
541,994.01	Debt Service Fund
20,284.29	CR 236 TIF Fund
777,476.56	Municipal Court Improvement Fund
452,278.84	Airport Fund
109,604.50	Airport Fund Projects
7,630,819.72	Water Fund
920,967.05	Water Fund Restricted
2,265,437.29	Water Fund Projects
6,441,813.70	Sewer Fund
5,524,094.28	Sewer Fund Restricted
2,624,691.95	Sewer Fund Projects
68,269.87	Parking Fund
-	Parking Fund Projects
13,159.30	Swimming Pool Fund
-	Swimming Pool Fund Projects
28,442.83	Internal Service Central Stores Fund
712,162.55	Internal Service Workers Comp Fund
1,029,750.47	Internal Service Self Insurance Fund
2,885,748.32	CIT Fund
163,297.16	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
141,979.94	Police Pension Fund
141,979.94	Fire Pension Fund
56,491.01	Unclaimed Monies Fund
248,635.42	Tax Collection Agency Fund
1,532,432.33	Cemetery Trust Fund
158,466.71	Private Trust Fund
56,236.47	Guaranteed Deposits
-	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
11,894.86	Special Assessments Storm Fund
<u><b>\$64,216,483.70</b></u>	<b>TOTAL CASH &amp; INVESTMENTS</b>

# City of Findlay

Christina Muryn, Mayor

## WATER TREATMENT DEPARTMENT

Jason Phillips, Superintendent

110 North Blanchard Street • Findlay, OH 45840

Phone: 419-424-7193 • Fax: 419-424-7892

[www.findlayohio.com](http://www.findlayohio.com)

April 7, 2021

## NEWS RELEASE

### PRECIPITATION & RESERVOIR LEVELS

Total precipitation recorded at the City of Findlay Water Pollution Control Center was 6.01 inches of rain and 26.2 inches of snow for the first quarter (Jan-Mar) of 2021.

At the end of March, the Findlay reservoirs stood at 96% of capacity. This reservoir level represents a 1030 day water supply at the city's current usage rate.

The City of Findlay Water Treatment Plant treated 536 million gallons of water in the first quarter of 2021. That is an average of 5.96 million gallons per day.

Thank you,



Jason Phillips  
Superintendent  
Water Treatment Plant

EC: City Council  
Department Supervisors  
File

	4/8/2021	2020					2021				
		Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	YTD Total
<b>Precipitation</b>											
Rain (Inches)		9.23	7.58	8.23	7.4	32.44	6.01				6.01
Snow (Inches)		13.2	3.4	0	5	21.6	26.2				26.2
<b>Total Precipitation (In Inches)</b>		<b>22.43</b>	<b>10.98</b>	<b>8.23</b>	<b>12.4</b>	<b>54.04</b>	<b>32.21</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32.21</b>
<b>Reservoir</b>											
Current Volume (Billion Gallons)		5.6	6.1	5.2	5.44		6.1				
Max Capacity (Billion Gallons)		6.4	6.4	6.4	6.4		6.4	6.4	6.4	6.4	
<b>% of Capacity</b>		<b>88%</b>	<b>96%</b>	<b>82%</b>	<b>85%</b>		<b>96%</b>				
Supply at Current Usage (Days)		920	903	775	910		1030				
Supply at Max Capacity/Current Usage (Days)		1046	941	945	1070		1074	#DIV/0!	#DIV/0!	#DIV/0!	
<b>Treatment</b>											
Gallons Treated (Millions)		557.21	618.35	623.11	550.51		536				
Max Treatment Capacity (Millions)		1456	1456	1472	1472		1440				
<b>Current Treatment Capacity Utilization</b>		<b>38%</b>	<b>42%</b>	<b>42%</b>	<b>37%</b>		<b>37%</b>				
AVG Gallons Treated Per Day (Millions)		6.12	6.8	6.77	5.98		5.96				
Max Daily Treatment Capacity (Millions)		16	16	16	16		16	16	16	16	
<b>AVG Daily Remaining Capacity (Millions)</b>		<b>9.88</b>	<b>9.2</b>	<b>9.23</b>	<b>10.02</b>		<b>10.04</b>				

## Water and Sewer Rates

2017 Annual Water Rates		
Findlay	\$	358
Ohio average	\$	634

Year	Average Ohio Water Rate Increases	Findlay
2014	1.8%	0%
2015	3.3%	0%
2016	6.1%	0%
2017	0.9%	0%

2017 Annual Sewer Rates		
Findlay	\$	424
Ohio average	\$	677

Year	Average Ohio Sewer Rate Increases	Findlay
2014	3.2%	0%
2015	4.4%	0%
2016	0.9%	0%
2017	2.4%	0%

from 2017 Ohio EPA Sewer & Water Rate Survey





## TREASURER'S OFFICE

318 Dorney Plaza, Room 313  
Findlay, OH 45840-3346  
Telephone: 419-424-7107 • Fax: 419-424-7866

### Treasurer's Reconciliation for March 31, 2021

#### TREASURER

Fifth Third Initial Balance	4,480,242.15
- Withdrawals ()	(5,277,176.71)
+ Deposits	6,619,758.51
<b>Ending Balance</b>	<b>5,822,823.95</b>

(-Outstanding checks )	(422,633.53)
Deposit in Transit	897,087.27

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Treasurer's Checking Bal	6,297,277.69
--------------------------	--------------

Investment Principal	57,919,206.01
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<b>Treasurer's Total Cash and Investments</b>	<b>64,216,483.70</b>
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#### AUDITOR

Auditor's Checking Bal	6,297,277.69
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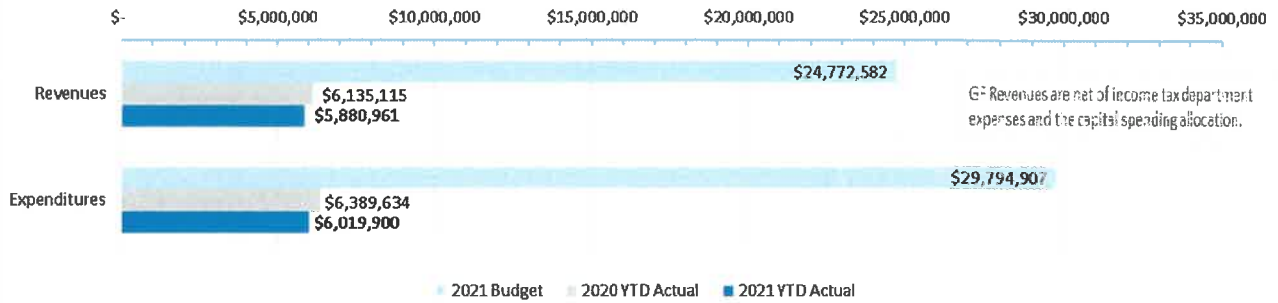
<b>Auditor's Total Cash and Investments</b>	<b>64,216,483.70</b>
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Respectfully submitted,

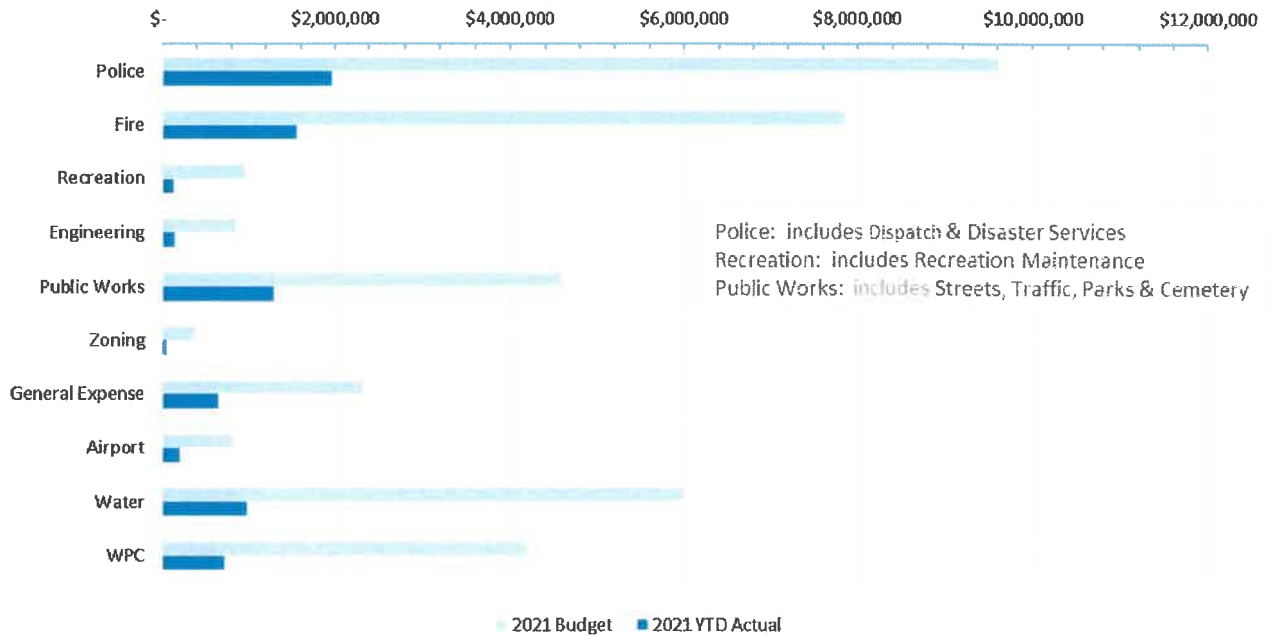


Susan Jo Hite  
Treasurer

### General Fund - 2021 Budget vs. March YTD Actual



### Operational Departments - 2021 Budget vs. March YTD Actual



### General Fund Revenues & Expenditures

Prior Year Ending Cash Balance 12/31/20	\$	16,657,732
Revenues YTD March	\$	5,880,961
Operational Expenditures YTD March	\$	(6,019,900)

# PARKS AND RECREATION BOARD

City of Findlay

January 19, 2021

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## MINUTES

### **ATTENDANCE**

Members Present: Mayor Christina Muryn, Chair, Matt Cordonnier, Dennis Doolittle, Greg Myers, Josh Palmer, Gary Pruitt, Grant Russel, Ben Taylor, Brian Thomas.

Staff Present: Matt Stoffel, Lisa Mansfield, and Kathy Launder.

### **APPROVAL OF MINUTES**

Motion to accept minutes of the September 21, 2020, meeting, by Councilman Russel, second by Meyers. Motion passed 10-0.

### **OLD BUSINESS**

Strategic Planning: Have RFQ/P in next couple meetings for review and approval of the parks and recreation proposal section. Will have additional information in the coming months on potential development on benching and property adjacent.

### **DEPARTMENT REPORTS**

Recreation Department Report: Mansfield reported that cleaning has been multiplied. Had to increase to have to have two people working: one to sanitize and one for ice. Had to make decision to cancel Public Skate. Maximum capacity would only allow 75 and risk of exposure, one less event to spread. We have been able to continue to have Learn To Skate classes. Originally was restricted to 15 per class which keeps a 5-1 ratio for students to instructors. Instructors are comfortable with lifting the cap of 15 per class. So changed to whoever signs up for the class can take the class. The only change is to keep the classes completely contactless. Gliding Stars made the decision to cancel their entire season for this year. Silver Blades is able to move forward. The Men's League looks different due to 10pm curfew set by the Governor. They have been in on Saturday mornings and Sunday afternoons as able to schedule. Findlay Area Hockey Association (FAHA) have been able to have games. They are spaced out everywhere, not just in locker room. No notices for COVID-19 outbreak at facility. All user groups have cooperated with COVID guidelines.

Parks Maintenance Department Report: Stoffel stated able to do maintenance with mild weather. Green Waste Site is closed for the season. Fourteen trees have been planted in the parks and cemetery. Trying to put trees along paths at Emory Adams Park. Installed parking blocks at Cooper and Rawson and removed poles. Putting in whole new system at Emory Adams Park south end rest room lift station that will hold up better with amount of usage. Planning restoration of bandshell using Hancock Park District grant and City dollars. Will be fixing the concrete, roof, and replacing lights with LED.

### **OTHER REPORTS**

Hancock Park District Report: Pruitt reported the wetland restoration project at Oakwoods Nature Preserve which is being funded by the H2Ohio Initiative is underway, contract early January, earth work scheduled to finished by the end of February, and will be followed by the planting of native prairie and hardwood trees in Spring and Fall. Most of the work should be finished by June. Other park improvement projects in the early planning stage include a new parking lot at Litzenberg Memorial Woods, new state of the Art waterless restrooms at Riverbend Recreation Area, and continuation of our river park improvement at Great Karg Well Historical Site owned by the

City of Findlay and managed by the Hancock Park District. That's a park has been rather obscure for many years and we want to change that given that it has a nice overlook feature and access to the river. Park Operations Manager Angela Kiser started work on January 11.

Other Discussion

Mayor Muryn asked Stoffel if the City has a tree planting plan for Emory Adams Park. Stoffel stated that we replace trees when other trees are removed.

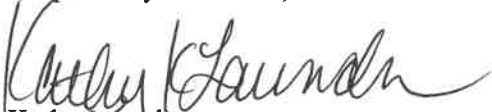
Mayor Muryn asked Pruitt if additional shuttles could run for kayaks and canoes at Eastpointe and maybe at the reservoir. Pruitt stated there is a concern on how to attach it. The other concern is it will be out in the channel. Pruitt stated that he will investigate the feasibility.

**OTHER BUSINESS**

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for February 16, 2021, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,

  
Kathy Launder  
City Clerk

# TRAFFIC COMMISSION

City of Findlay  
January 19, 2021

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## MINUTES

### **ATTENDANCE:**

**MEMBERS PRESENT:** Safety Director Paul Schmelzer, City Engineer Brian Thomas, Police Chief Robert Ring, Councilman Jim Slough.

**STAFF PRESENT:** Matt Stoffel, Public Works Superintendent; Tom DeMuth, Traffic Signal Supervisor; Kathy Launder, City Clerk.

### **OLD BUSINESS**

1. Request of Tom DeMuth, Traffic Signal Supervisor, to make the alley at the east side of the intersection of South Main Street and Baldwin Avenue one way heading eastbound due to low vehicle usage; signal upgrade at this intersection is being considered and need to know if signalizing the alley is still warranted.

10/19/2020

Rayle stated that the Traffic Signal Department is looking to upgrade the traffic signals at the intersection of Baldwin and Main. The traffic signal for the alley is not MUTCD compliant. It only has one signal for the alley and we are required to have two signals. The alley is not wide enough for two-way traffic, so looking to make it a one way eastbound away from Main Street. The City would save money on the upgrade of the intersection removing the signals and the poles that we would need to make it compliant. To make compliant would need to have two signals on separate poles, a minimum of eight feet apart. To make compliant we would have to add a pole to the left of the existing signal. Suggest make alley one way going east to first alley intersection and remove signal. Impact to neighborhood minimal. City will save money. Director Schmelzer stated the only negative is if you went straight west across Main Street. Assuming, the majority of the traffic will be heading north or south onto Main Street.

Motion that because it would appear that the impact to the neighborhood would be minimal and the City would save installation and long term maintenance costs on signalization that the alley be made one way going east to first north/south alley intersection, by Director Schmelzer, second by Councilman Slough. Discussion: A letter will be sent to residents in the first block of this alley to get their feedback. Motion passed 5-0.

11/16/2020

Motion to lift item from table, by Director Schmelzer, second by Thomas. Motion passed 5-0.

Director Schmelzer stated that letters went out to residents in the first block of the alley to get feedback. The City heard from two residents on S. Main Street on either side of the alley. Both stated that the traffic signal is used frequently and that changing the alley to a one way going east and removing the signal would cause hardship. DeMuth stated he does not have a preference either way, he just need to know what to do with intersection. If residents want it and use it then he has no problem replacing the signal. Director Schmelzer stated that if people are using it, then no problem with signal. Director Schmelzer would like to review the usage of the intersection prior to making a final decision.

Motion to table request until video evidence of alley usage as well as the block both directions from 7am-10am and 2:30pm-4:30pm can be gathered and reviewed, by Director Schmelzer, second by Chief Eberle. Motion passed 5-0.

1/19/2021

Motion to lift item off table, by Councilman Slough, second by Thomas. Motion passed 4-0.

Cameras were set up to review traffic during peak times. Director Schmelzer stated that based on the data on the videos of the traffic, do not see a significant issue at Second Street getting on Main Street. Also, alley data shows one car enter and one car exit over course of five days at peak times. Don't see alley being used and don't see major inconvenience at either of cross streets. Not wanting to spend

money without necessity, Director Schmelzer is inclined to go back to original recommendation to make the alley one way eastbound off Main Street. DeMuth stated that there are a dozen cars a day using the alley. In the morning they were coming out of alley and the evening they were going into it. One resident on the south side of the alley uses it every day. Watching cars come down alley, but could use Second Street. Didn't see issue with getting out onto Main Street from Second Street. The alley as is is most inconvenient for the residents on either side of the alley. There is a safety issue of allowing two-way traffic in an alley that isn't wide enough. If we don't signalize the intersection, we should make the alley one way. Obviously, there are other alleys in the City that we don't make one way coming off a street. So we are not treating this the same way, but they are not all offset a signalized intersection either. DeMuth stated that Walnut and Main is the same way and the alley is a one way. Chief Ring only affects their commute out. Director Schmelzer stated that 12 cars per day is 12 movements per day, and 6 of them will still be permitted. DeMuth stated most of the cars coming out of alley were making a right hand turn.

Motion to make alley at the east side of the intersection of South Main Street and Baldwin Avenue one way eastbound from Main Street east to the first alley intersection and remove signalization, by Director Schmelzer, second by Chief Ring. Motion passed 4-0.

Will send out a summary to residents stating we took video to take a look at turning movements and number of vehicles throughout a week and made determination that the traffic volume does not warrant the signalization of that alley and that we are going to treat it very similar to what we have done at Walnut Street and Main Street and other similar situations in the City and make it one way. If you would like to voice your opinion show up at the next Council meeting and voice your opinion. Give an opportunity for Council to take a look at it themselves.

Anticipating the question from Council, Director Schmelzer asked the cost of updating the intersection as it is currently signalized. DeMuth stated the cost of the new updated signal would be \$1500.00 plus pedestrian signal of \$1000 and maintenance. Chief Ring stated that he is still concerned about the width of the alley with traffic being permitted two-way. Right-of-way width and functional use of pavement is not there for two way traffic. 16' alley, needs to be a minimum of 22' for two way traffic.

2. Request of Rodney Blackburn to reconsider the parking restrictions on Seventh Street to allow parking on the street all day.

11/16/2020

Mr. Blackburn stated there is an issue with the no street parking on school days from 8am-10am and from 2pm-4pm. His neighborhood is mostly small to mid-sized homes with single lane driveways and one car garages. In talking to a few people in the neighborhood, he found several are having negative issues with the parking restriction. Several neighbors have parked in the school parking lot. When contractors come to work on a home in the neighborhood, residents have to park elsewhere (school and Kroger's parking lot) so that the contractors can park in the driveway so they don't get a ticket. The principal told Mrs. Blackburn that she has over twenty more employees than parking spaces. The principal was not aware of the no parking restriction around the whole block, and told us she needs street parking to make room for the school employees. After some of the employees received parking tickets, the employees started parking at Kroger and walking to school. The principal told us that now Kroger is calling the school and telling them to keep the employees from using their parking lot. So, if that is true, on any given day there could be twenty to thirty cars in the Kroger parking lot that are not Kroger shoppers.

Mr. Blackburn state that they have lived in their house for twenty years, and these houses and school have coexisted for at least sixty years. Don't understand why now street parking is an issue. Also do not understand why parking enforcement was parked on their street every school day morning for at least one hour, and every afternoon for the same amount of time.

Director Schmelzer explained that the traffic/parking situation around Jefferson School was discussed with Findlay City Schools and together came up with the current parking plan. He further stated that we will never find a perfect solution. In speaking with the parking officer regarding the current situation, he stated only thing to do is open parking on Seventh Street as long as there is no parking on the south side. Director Schmelzer spoke with the Superintendent of Findlay City Schools, and he is going to take the suggestion back to their operations people and report back.

Motion to table until additional information is received, by Director Schmelzer, second by Councilman Slough. Motion passed 5-0.

1/19/2021

Motion to lift item from table, by Director Schmelzer, second by Councilman Slough. Motion passed 4-0. Director Schmelzer stated that things improved especially the relieving of stacking on Sixth Street and freed up Seventh Street to busses.

Chase stated that parking could be reinstated on the north side of Seventh Street without significant issue. Director Schmelzer stated that based on City staff review and school staff review, he does not have an objection with allowing parking on the north side of Seventh Street. May bag the no parking signs on a temporary basis and determine feasibility. West of Maple Ave. intersection, leave No Parking. East of Maple Ave., bag signs and see what happens. Chief Ring inquired if traffic would increase after COVID restrictions lift. Teachers parking if an issue will park on Seventh Street. Will that cause issue. Big change is done and it is working so will not go back, but can tweak.

Motion to recommend the temporary replacement of parking on the north side of Seventh Street from Maple Ave. east to Washington Ave. to examine the impact of said parking through a period that would potentially get us through COVID to allow residents that may be working at home additional parking with recognition if parking enforcement and the school relay to the Safety Director that this reinstatement of parking has caused a significant issue then we will go back to no parking without coming back to Traffic Commission, by Director Schmelzer, second by Councilman Slough. Motion passed 4-0.

Discussion: Stoffel inquired how long the signs should be bagged. Director Schmelzer stated that after some months if there are no issues then we can remove the signs. Parking Enforcement will continue to monitor the area. Thomas inquired if we will create a standing issue on Seventh Street if we remove the no parking like we had before. Parking Enforcement will monitor standing issues as well.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on Tuesday, February 16, 2021, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,



Kathy K. Launder  
City Clerk



**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

Paul E. Schmelzer, P.E., P.S.  
Safety Director

April 14, 2021

Honorable City Council  
Findlay, OH 45840

RE: Memorandum of Understanding with Hancock Public Health

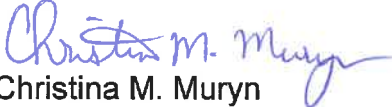
Dear Council Members:

The database that Hancock Public Health uses for tracking for isolation backflow and plumber licenses is out of date and needs an overhaul. Starting in 2019, the City of Findlay entered into a memorandum of understanding with Hancock Public Health to utilize the City's Water/Sewer Billing software to track the isolation backflow addresses, testing requirements and keep the data up-to-date for them. The billing software has the capability to perform these functions with no additional costs to us for upgrades.

By copy of this letter, I am requesting the Director of Law to prepare the necessary legislation to allow the Mayor of the City of Findlay to enter into a Memorandum of Understanding with Hancock Public Health.

Thank you for your consideration of this matter.

Sincerely,

  
Christina M. Muryn  
Mayor

cc: Donald J. Rasmussen, Director of Law



## **Memorandum of Understanding**

This agreement is made and entered into by and between the Hancock County Combined General Health District, hereinafter referred to as "HANCOCK PUBLIC HEALTH", and the City of Findlay. This contract will become effective as of the date signed by the Mayor or designee of the City of Findlay and by the President of HANCOCK PUBLIC HEALTH;

**WHEREAS**, HANCOCK PUBLIC HEALTH has the technical ability and resources to provide testing and repair of isolation backflow devices.

**NOW THEREFORE**, the parties hereto each in consideration of the mutual promises and obligations assumed herein by the other agree as follows:

### **Section 1-Services:**

(A) The following services will be rendered by the City of Findlay to HANCOCK PUBLIC HEALTH in return for the satisfactory performance of the items specified above and as referenced below.

1. Maintain the data base of all isolation backflows registered with HANCOCK PUBLIC HEALTH and keep it up to date.
2. Bill the appropriate business and/or industrial clients for the documentation fee required for each isolation backflow.
3. Collect the required documentation fee due with each isolation backflow inspection.

(B) The following services will be rendered by HANCOCK PUBLIC HEALTH to the City of Findlay:

1. Test all isolation backflow devices in City of Findlay owned buildings.
2. Repair all City owned isolation backflow devices in City of Findlay owned buildings.
3. HANCOCK PUBLIC HEALTH will bill \$41.00/hour for labor not to exceed \$2,460.00
4. HANCOCK PUBLIC HEALTH will split the documentation fee with the City of Findlay at a rate of \$12.50 for HANCOCK PUBLIC HEALTH and \$12.50 for the City of Findlay to have the responsibility to administer, collect, and retain any fees necessary pertaining to such isolation devices.

See attached sheets of the backflows that will be worked on.

### **Section 2-Term of Contract:**

This contract shall be in effect for two years from January 1, 2021, until December 31, 2022, and will be reviewed annually by the City of Findlay and HANCOCK PUBLIC HEALTH at least forty-five (45) days before the termination date. During the review either party may propose changes to any part of the contract. If any changes are agreed upon by both parties then an amendment to this contract will be drawn up and signed within thirty (30) days of the termination date of this agreement as to the substance of the changes. If during the annual review it is agreed by both parties that the terms of the contract are to remain unchanged, then a representative with the proper authority from each party will sign and date the contract to indicate acceptance and continuation of the existing contract or will execute an amendment thereto renewing or extending this contract.

**Section 3-Termination:**

This contract may be terminated for any reason by the Mayor of the City of Findlay or by the President of HANCOCK PUBLIC HEALTH upon thirty (30) days written notice declaring said parties intent to terminate said agreement.

**Section 4-Liability:**

It is mutually agreed that in no case shall HANCOCKPUBLIC HEALTH, its agents, assigns, contractual obliges or personnel be held liable in damages to the City of Findlay, or personnel, for any damages or injuries occurring to persons or property which may occur as a result of non-performance including but not limited to errors and omissions.

**Section 5-Independent Contractor Clause/Severability:**

- (A) The relationship between the City of Findlay and HANCOCK PUBLIC HEALTH will be that of an independent contractor and no principal-agent or employer-employee relationship is created by this agreement. City of Findlay/"CONTRACTOR" will be responsible for all costs related to the employment of individuals, including but not limited to income withholding, workers' compensation, and unemployment insurance.
- (B) Severability-If any section, sub-section, sentence, clause, phrase or portion of this agreement shall for any reason be held unenforceable, or unconstitutional by any court of competent jurisdiction, such portion of this agreement shall be deemed a separate, distinct, and independent provision and holding shall affect the validity of the remaining portions hereof.

**Section 6-Notice:**

Any notices required or permitted to be given hereunder shall be given in writing and shall be delivered (a) in person, (b) by certified mail, postage prepaid, return receipt requested, or (c) by facsimile, and such notices shall be addressed as follows:

Mayor City of Findlay  
 City of Findlay  
 318 Dorney Plaza, Room 310  
 Findlay, Ohio 45840  
 Phone: 419-424-7137  
 Fax: 419-424-7245

Board of Health President  
 Hancock County Combined General Health District  
 2225 Keith Parkway  
 Findlay, Ohio 45840  
 Phone: 419-424-7870  
 Fax: 419-424-7872

Or to such other address as either party may from time to time specify in writing to the other party. Any notice shall be effective upon proof of delivery or within five (5) days or proof of mailing, whichever is earlier. Any notice given by facsimile shall be effective within two (2) business days of being sent or when evidenced by a confirmation of receipt.

IN WITNESS WHEREOF, the undersigned have caused to be executed this Agreement on the date last written below.

HANCOCK COUNTY COMBINED  
GENERAL HEALTH DISTRICT

City of Findlay

\_\_\_\_\_  
Board of Health President

\_\_\_\_\_  
Mayor Christina M. Muryn

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Lucinda M. Land  
Assistant Hancock County Prosecutor

\_\_\_\_\_  
Donald J. Rasmussen  
City of Findlay Director of Law

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**City of Findlay**  
**City Planning Commission**  
 City Council Chambers, 1<sup>st</sup> floor of Municipal Building  
 Thursday, April 8, 2021 – 9:00 AM

**Minutes**

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

**MEMBERS PRESENT:** Mayor Christina Muryn  
 Jackie Schroeder  
 Dan DeArment  
 Dan Clinger

**STAFF ATTENDING:** Matt Cordonnier, HRPC Director  
 Judy Scrimshaw, Development Services Planner  
 Jacob Mercer, Planner  
 Brian Thomas, PE, PS, City Engineer  
 Erik Adkins, Flood Plain/Zoning Supervisor

**GUESTS:** Chris Rinehart, Sarah Harville, Sean Martin, James Koehler

**CALL TO ORDER**

**ROLL CALL**

The following members were present:

Mayor Christina Muryn  
 Jackie Schroeder  
 Dan DeArment  
 Dan Clinger

**SWEARING IN**

All those planning to give testimony were sworn in by Jacob Mercer.

**APPROVAL OF MINUTES**

Dan Clinger made a motion to approve the minutes of the March 11, 2021 meeting. Jackie Schroeder seconded. Motion carried 4-0-0.

**NEW ITEMS**

**1. ALLEY/STREET VACATION PETITION #AV-01-2021 filed by Chris Ostrander to vacate a portion of right-of-way at 1501 Lima Avenue.**

**CPC STAFF**

### **General Information**

This request is to vacate a portion of right-of-way on the east side of the intersection of Bliss Avenue and Lima Avenue. The area is zoned I-1 Light Industrial. It is not within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Neighborhood Commercial.

### **Parcel History**

Currently the site of Yates and Young Plumbing and Heating Company.

### **Staff Analysis**

The applicant owns the property that surrounds this portion of the right-of-way. He would like to vacate this section in order to incorporate that land into the existing parcel.

It appears that there was a vacated alley to the east of this that was vacated. The vacated street could have connected Elyria Street with Lima Avenue.

### **Staff Recommendation**

CPC Staff recommends that FCPC recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-01-2021 to vacate a portion of right-of-way at 1501 Lima Avenue.

### **ENGINEERING**

The proposed vacation will not have an impact on any City owned utilities. Engineering recommends approval of the vacation petition.

### **FIRE PREVENTION**

No comment

### **RECOMMENDATION**

Staff recommends that FCPC recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-01-2021 to vacate a portion of right-of-way at 1501 Lima Avenue.

### **DISCUSSION**

Dan Clinger offered a point of clarity. The vacated land would all go to the property owner to the east, since they own all the surrounding property.

### **MOTION**

Dan Clinger made a motion to **approve APPLICATION FOR PRELIMINARY PLAT #PP-01-2021 for the Findlay Village Mall Subdivision located at 1800 Tiffin Avenue.**

**2<sup>nd</sup>: Dan DeArment**

**VOTE: Yay (4) Nay (0) Abstain (0)**

**2. APPLICATION FOR CONDITIONAL USE #CU-03-2021 filed by Grace Moore, 220 W. Lima Street, to allow for a hair salon to be located in the carriage house at 220 W. Lima Street.**

**CPC STAFF**

**General Information**

This request is located on the north side of W. Lima Street, east of Cory Street, and west of S. West Street. It is zoned R-3 Small Lot Residential. The parcel directly to the west is C-2 General Commercial. To the east, there is a mix of R-3 Small Lot Residential, C-2 General Commercial, and O1 Office/Institution. To the north and south is mostly R-3 Small Lot Residential. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Downtown.

**Parcel History**

According to the Auditor, this parcel has been residential since 1900.

**Staff Analysis**

Grace Moore is proposing to use the carriage house on the property to house a salon. The carriage house is located on the east side of the parcel on the parcel boundary with the north/south alleyway.

The salon would operate as a Home Business. A Home Business, according to the City of Findlay Zoning Ordinance, is defined as:

*Any occupational activity carried on exclusively by a member of an immediate family residing on the premises and conducted entirely on the premises. No commodity shall be sold on the premises except that which is produced thereon, nor mechanical equipment used in fabrication or alteration of product, tools, gear, etc. from which external effects may adversely affect adjacent property. Home Businesses shall be clearly incidental and secondary to the use of the premises for dwelling purposes, and shall not change the structural character thereof.*

The main concern regarding the proposal is the lack of available parking on the site. On the north side of the parcel, there is a gravel parking area that is located on the east/west alleyway. Parking spaces need to be nine feet (9') wide, eighteen feet (18') long minimum, and one-hundred sixty-two (162) square feet in area. For calculating the parking required for the salon, we would utilize the parking standard for the C-1 district of one (1) parking space for every 325 square feet. The carriage house is one-hundred ninety-two (192) square feet in size according to the County Auditor. This means that they would need to provide one (1) parking place for the business. The R-3 district requires two (2) parking spots per unit. This means that there needs to be a total of three (3) parking spaces on the site. The garage currently counts as one (1) parking space. The parking pad to the west of the garage is roughly 350 square feet in size. We went out and measured the width of the parking area, and it only was 16.5 feet from the edge of the garage to the edge of the fence. This is short of the required eighteen (18) feet to allow for a minimum of two (2) parking spaces.

If approved, the applicant understands that if there are legitimate complaints regarding the operation that the permit can be revoked.

**ENGINEERING**

The only concern that Engineering has is with the limited parking. It appears that there is potentially one parking space in the large structure at the rear of the parking and one additional spot in the small area on the west side of the structure. All other parking is on street parking. Since the on street parking cannot be guaranteed to be available when potential clients would be coming to the salon, Engineer is not in favor of the conditional use unless something can be done to add additional off street parking spaces.

**FIRE PREVENTION**

Change of building use/ occupancy change must be filed with Wood Co. Building Dept.

**RECOMMENDATION**

Staff recommends **Denial of APPLICATION FOR CONDITIONAL USE #CU-03-2021** filed by Grace Moore, 220 W. Lima Street, to allow for a hair salon to be located in the carriage house at 220 W. Lima Street.

**DISCUSSION**

Sean Martin was in attendance on behalf of the applicant Grace Moore. He provided additional information regarding the proposed business. There will only be one chair available in the carriage house and that the hours would be by appointment only.

Brian Thomas noted that although there may only be one customer at a time, there is not anything preventing the next customer showing up and trying to park. This could lead to cars sticking over the property line or into the alleyway, which creates a safety issue.

Matt Cordonnier reiterated that the minimum parking spot dimensions are 9 feet x 18 feet, but the width of the parking pad is only 16.5 feet. The requirement is 18 feet, so there is not a possibility of two cars side-by-side in the space. Sean Martin noted that the applicant only has one car at the moment.

Dan Clinger asked if the carriage house had a water and sewer connection, which Sean Martin confirmed it did. Clinger reminded the applicant that signage is not allowed on the premises. Then, Clinger discussed that there is a lack of access to the carriage house from the street. Martin did note that the access into the carriage house would be from the garage along a sidewalk in the backyard.

Dan DeArment asked if there had been any responses from the neighbors. The Commission did receive an email stating their opposition to the conditional use.

**MOTION**

Christina Muyrn made a motion to **deny APPLICATION FOR CONDITIONAL USE #CU-03-2021 to allow for a hair salon to be located in the carriage house at 220 W. Lima Street due to lack of parking.**

**2<sup>nd</sup>: Dan Clinger**

**VOTE:       Yay (4) Nay (0) Abstain (0)**

**3. APPLICATION FOR SITE PLAN REVIEW #SP-11-2021, filed by Casto Findlay 1, LLC, 250 Civic Center Drive, Suite 500, Columbus, Ohio, to construct a 7,767 sf TH Minit Market convenience store, with restaurant, drive-thru, and fueling station at 1705 Tiffin Avenue.**

**CPC STAFF**

**General Information**

This request is located on the south side of Tiffin Avenue, west of Londonderry Drive. It is zoned C-2 General Commercial. To the north and east is zoned C-2 General Commercial. The parcels to the west are C-1 Local Commercial. The neighborhood to the south is zoned R-1 Large Lot Residential. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Regional Commercial.

**Parcel History**

The parcel was split recently from 1701 Tiffin Avenue. This was the site of St. John's Evangelical Lutheran church.

**Staff Analysis**

The applicant would like to construct a 7,767 square foot retail building on a 2.24 acre parcel. There will also be a fueling station with ten (10) pumps. A total of fifty-four (54) parking spaces are provided for the site.

The building meets all setback requirements for the C-2 district. The height of the building is 28.5 feet, which is well below the maximum sixty feet (60') for C-2. Drawings show signage on the building that do not require any permits. There will also be signage on the fuel canopy, which do not require any permits. There are two low-profile signs indicated on the drawings. One is fifty-nine (59) square feet, located along Tiffin Avenue, and another thirty-two (32) square foot sign on the east side of the property along Londonderry Drive. The locations indicated meet setback standards. These signs and any directional signage on the property will have to be approved through the zoning office.

A drive-thru is shown on the drawings to accommodate the tenant space on the east side of the building. There is two lanes of stacking provided which could accommodate the required 8 cars.

A lighting plan shows the height of the fixtures to be twenty-two feet (22'), which is under the twenty-five feet (25') maximum. A photometric plan indicates that the foot candle readings on the Londonderry parcel boundary, near the points of access, exceed one (1) foot-candle. The code limits the measurement to one (1) foot-candle at a property line in Commercial zoning. As the light travels toward the street though, it goes under one (1) foot-candle, and given that the east side of Londonderry is more commercial activity, this is not a concern.

The applicant has proposed to include one-hundred fifty-six (156) shrubs and fifty (50) trees for the purposes of landscaping and screening. The applicant has requested that we accept the landscaping plan, rather than enforce the entire required amount for this type of development. If we were enforcing the full amount, it would require them to plant one-hundred fifty-six (156) shrubs and sixty (60) trees. The concern is that given the configuration of the parking lot, and amount of space available, the trees would not survive if they tried to fit in ten (10) more trees. Staff is not concerned about the reduction in the number of trees in this situation



### **Staff Recommendation**

CPC Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-11-2021 to construct a 7,767 sf TH Minit Market convenience store, with restaurant, drive-thru, and fueling station at 1705 Tiffin Avenue.

### **ENGINEERING**

Access – The applicant is proposed two (2) access drives on Londonderry Drive and one (1) access off of Tiffin Avenue. The drives on Londonderry Drive will line up with the existing drives across the street. The proposed access off of Tiffin Avenue is actually public right of way. The original plat of the area calls the right of way as Bright Avenue but the rest of the maps in the Engineer Department have it labeled as Winterhaven Drive. The south end of the right of way was vacated in 1960 but the north part of the right of way still exists. Since it is public right of way, the applicant has the right to use it for access to the site.

Water Service – The applicant is proposing to tap the existing six inch (6”) waterline on the east side of Londonderry Drive. The proposed water service will enter near the south west corner of the building.

Sanitary Service – The applicant is proposed to tap the existing manhole on the existing eight inch (8”) sanitary sewer on the west side of Londonderry Drive. The proposed sanitary service will run behind the building and will enter on the west side of the building.

Stormwater Management – Detention for the site will be provided under the pavement on the north side of the fuel canopy and the west side of the proposed building. The detention calculations provided meet the City of Findlay design standards.

MS4 Requirements – The site will be disturbing more than one (1) acre so the applicant will need to comply with the City of Findlay’s Erosion & Sediment Control Ordinance.

Recommendations: Approval of the Site Plan.

The following permits may be required prior to construction:

- Driveway/Curb Cut Permit x 3
- Water Tap Permit
- Sanitary Tap Permit
- Storm Tap Permit
- Sidewalk Permit

### **FIRE PREVENTION**

There is concern with the additional traffic light stacking on Londonderry Dr. This may cause issues with access to the building.

### **RECOMMENDATION**

CPC Staff recommends approval of APPLICATION FOR SITE PLAN REVIEW #SP-11-2021 to construct a 7,767 sf TH Minit Market convenience store, with restaurant, drive-thru, and fueling station at 1705 Tiffin Avenue.

### **DISCUSSION**

Chris Rinehart and Sarah Harville were present to represent the applicant.

Mayor Muryrn asked about having a right-turn only out of the existing driveway onto Tiffin Avenue. Brian Thomas noted that he would like to see something, but he wasn't sure what the best solution would be to prevent this. The fear is that installing a pork-chop, would lead to an increase of traffic using the Londonderry access potentially sending it into the residential neighborhood to the south. Jackie Schroeder said that the Speedway, at the intersection of Tiffin Avenue and Bright Road, has a sign that says no left turns during restricted hours.

Chris Rinehart stated that they want to put a right-in/right-out onto the property, but later discovered the right-of-way issue with the adjoining property. They plan to vacate the alleyway, but need to get the surrounding property owners to vacate the entire length of the alleyway. Brian Thomas also reiterated that without knowing if there are any shared agreements, they might be restricting someone's only access to their site.

Dan Clinger asked how they determined their parking needs for the site. Based on the size of the store, they thought it was the appropriate amount. Clinger also noted the parking on the Tiffin side of the lot could be a bit of a traffic issue on the site with people parking and then walking through the pump station. Clinger noted that on the back side of the property, it looked like the drive-thru lane curved. Chris Rinehart clarified that the drive-thru has that space to allow for an "escape lane" for people who need to get out of the drive-thru and allow first responders to get into that area. Deliveries will be made at the back of the building during off-peak hours to reduce traffic on-site and not interfere with the drive-thru.

Mayor Muryrn reiterated that she wanted to make sure that the intersection remains safe. In the future, if this development leads to issues, they can revisit it with the Traffic Commission.

### **MOTION**

Jackie Schroeder made a motion to **approve the APPLICATION FOR SITE PLAN REVIEW #SP-11-2021 to construct a 7,767 sf TH Minit Market convenience store, with restaurant, drive-thru, and fueling station at 1705 Tiffin Avenue.**

2<sup>nd</sup>: **Dan Clinger**

**VOTE:**      Yay (4) Nay (0) Abstain (0)

### **ADJOURNMENT**

---

Christina Muryrn  
Mayor

---

Brian Thomas, P.E., P.S.  
Service Director

**Committee Members:**

- Grant Russel, at large – Committee Chair
- Dennis Hellmann, Ward 2
- Tom Shindledecker, at-large
- Jim Slough, Ward 4
- Beth Warnecke, Ward 3

**Staff:**

- Matt Cordonnier, HRPC Director
- Judy Scrimshaw, HRPC
- Erik Adkins, Findlay Zoning
- Brian Thomas, City Engineer

**Meeting Start Time:** 12:02 PM**Meeting End Time:** 12:38 PM

## Agenda:

### Call to Order

- Meeting called to order at 12:02 PM

### Roll Call

### New Items

1. Street Vacation – Bliss Avenue east of Lima Ave
  - This is a street only on paper
  - Currently has a sign for the applicant's business
  - Russel offered that the applicant would have not needed to file this request if the City had undertaken a proactive effort to vacate such 'paper only' streets & alleys
  - HRPC undertook a study to identify properties such as these in 1977 and for a long time would not charge an applicant who requested to vacate one of them
  - Russel asked the committee if they would support an effort to update the 1977 study and then undertake an effort to proactively vacate streets & alleys as appropriate
  - A question was raised about vacating alleys that had been paved. It was agreed that in most cases, paved alleys would still be in use and would not be recommended for vacation
  - A question about the costs to the land landowner was raised. As envisioned, there would be no cost to the landowner to vacate; those costs would be born by the City. Filing fees with the County Recorder would be paid out of the City Council budget. The only cost to the landowner would be a slight increase in property taxes due to the increased size of their parcel; these costs were expected to be negligible.
  - Discussions about how such an effort could be undertaken and communicated to the public. The feeling was that this effort would be like the city-wide rezoning effort undertaken in 2020 with some manner to easily protest a proposed vacation adjacent to a citizen's property.
  - Adkins said that he fields request such as this on a regular basis. There currently is a similar case between 5<sup>th</sup> & 6<sup>th</sup> Street east of Blanchard that this type of effort would address.

- A discussion of utility easements and how they would affect potential vacations was held. Thomas expressed his preference that vacations do not occur when an easement is present, however understood that knowing where such easements exist is not always apparent.
- Cordonnier offered to have HRPC update the 1977 study by the May P&Z meeting and work with the Administration to develop a basic framework of how this could be executed.
- MOTION: recommend approval as requested (Russel / Slough)
  - Motion approved 5-0

**Adjournment**

- Meeting adjourned at 12:38 pm

*Grant C. Russel*

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Grant Russel, Planning & Zoning Committee Chair

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Chris Ostrander to vacate a portion of Bliss Avenue at 1501 Lima Avenue (parcel no. 600001008687) in the Thorpe and Andrew Addition of the City of Findlay.

We recommend

*Vacation of portion of Bliss Ave  
as requested*

### PUBLIC HEARING:

Aye  Nay

*Grant Russel* MOTION  
Grant Russel, Chairman

Aye  Nay

*Dennis Hellmann*  
Dennis Hellmann

Aye  Nay

*Tom Shindledecker*  
Tom Shindledecker

Aye  Nay

*James Slough* SECOND  
James Slough

Aye  Nay

*Beth Warnecke*  
Beth Warnecke

**PLANNING & ZONING COMMITTEE**

**LEGISLATION:** \_\_\_\_\_

**DATED: April 8, 2021**

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

APRIL 20, 2021

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, APRIL 20, 2021 MEETING.

### **RESOLUTIONS**

009-2021 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

### **ORDINANCES**

2021-035 AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE BLISS AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

2021-036 AN ORDINANCE APPROVING RESIDENCE OUTSIDE THE CITY OF FINDLAY, OHIO BY THE DIRECTOR OF PUBLIC SERVICE-SAFETY, AND DECLARING AN EMERGENCY.

2021-037 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE HANCOCK COUNTY COMBINED GENERAL HEALTH DISTRICT, AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 009-2021**

**A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).**

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
HDR ENGINEERING INC	225600	35674500-441100-56745	ENGINEERING	4,977.25	LONG TERM CONTROL PLAN (LTCP) SEWER OVERFLOW RECOMMENDATIONS	NO PO IN PLACE



**ORDINANCE NO. 2021-035**

**AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS THE BLISS AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.**

WHEREAS, a petition has been presented to Council requesting that a portion of an alley to be vacated as set forth herein, and;

WHEREAS, Council upon approval and recommendation of such vacation by the Planning Commission of the City of Findlay, Ohio, is satisfied that it will not be detrimental to the general interest and ought to be made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described alley be and the same is hereby vacated:

Situated in the City of Findlay, County of Hancock and State of Ohio:

Being a portion of Bliss Avenue at 1501 Lima Avenue (parcel no. 600001008687) in the Thorpe and Andrew Addition in the City of Findlay.

SECTION 2: That the aforesaid vacation is hereby made subject to the preservation of the public utilities right-of-way, in accordance with the provisions of Ohio Revised Code Section 723.041 including an easement is reserved for all sanitary and/or storm sewer lines in said vacated right-of-way.

SECTION 3: That this Ordinance shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2021-036**

**AN ORDINANCE APPROVING RESIDENCE OUTSIDE THE CITY OF FINDLAY, OHIO BY THE DIRECTOR OF PUBLIC SERVICE-SAFETY, AND DECLARING AN EMERGENCY.**

WHEREAS, Rob Martin resides outside the City of Findlay, Ohio, but in near proximity of said city, and;

WHEREAS, the fact that Rob Martin resides outside the City of Findlay, Ohio will not impair his ability to perform the powers, duties, and functions of his position as Director of Public Service-Safety, and;

WHEREAS, it would create a personal hardship upon him if he were required to reside within the City of Findlay, Ohio, and;

WHEREAS, Ohio Revised Code 735.01 and 737.01 authorizes the Council of City of Findlay to approve the residence outside the City by a person holding the position of Director of Public Service-Safety, and;

WHEREAS, Ohio Revised Code 9.481 authorizes the Service-Safety Director to reside outside the City of Findlay, Ohio and will not impair his ability to perform his job duties.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Findlay, Sate of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That this Council hereby approves the residence of Rob Martin outside the City of Findlay while he holds the position of Director of Public Service-Safety for the City of Findlay, Ohio.

SECTION 2: That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to enact said Ordinance so that said residency is approved and Rob Martin can legally hold the position to which he has been appointed;

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2021-037**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE HANCOCK COUNTY COMBINED GENERAL HEALTH DISTRICT, AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to enter into a Memorandum of Understanding with the "Hancock County Combined General Health District" as attached hereto as Exhibit A.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enter into said MOU so that said flood reduction efforts may proceed, and so that all backflow preventive measures may be adequately inspected.

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_