

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

MARCH 16, 2021

COUNCIL CHAMBERS

ROLL CALL OF 2020-2021 COUNCILMEMBERS

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Acceptance or changes to the March 2, 2021 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

ORAL COMMUNICATIONS: none

PETITIONS:

Alley vacation request – Bliss Avenue

Chris Ostrander is requesting a vacation for a portion of Bliss Avenue at 1501 Lima Avenue (parcel no. 600001008687) in the Thorpe and Andrew Addition in the City of Findlay, Ohio. [Needs to be referred to City Planning Commission and Planning & Zoning Committee.](#)

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Law Director Rasmussen – legal opinion 2021-01 on 735.05 Contracts, material, and labor

The Administration is seeking to purchase a 5 year warranty for the Bomag ESPP Recycler that was recently purchased to mill the streets. The Auditor requested that Law Director Rasmussen prepare a legal opinion regarding whether or not the City may contract to purchase such a warranty.

The simple answer is yes. Section 735.05 clearly authorizes the director of public service to enter contracts, material and labor. 735.05 provides as follows:

735.05 Contracts, material, and labor.

The director of public service may make any contract, purchase supplies or material, or provide labor for any work under the supervision of the department of public service involving not more than fifty thousand dollars. When an expenditure within the department, other than the compensation of persons employed in the department, exceeds fifty thousand dollars, the expenditure shall first be authorized and directed by ordinance of the city legislative authority. When so authorized and directed, except where the contract is for equipment, services, materials, or supplies to be purchased under division (D) of section [713.23](#) or section [125.04](#) or [5513.01](#) of the Revised Code or available from a qualified nonprofit agency pursuant to sections [4115.31](#) to [4115.35](#) of the Revised Code, the director shall make a written contract with the lowest and best bidder after advertisement for not less than two nor more than four consecutive weeks in a newspaper of general circulation within the city or as provided in section [7.16](#) of the Revised Code.

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Under 735.05, there is no artificial time limitation set as to the length of the term of the contract so long as the contract is for a “proper public purpose” and is not “illegal and/or unethical.” As long as the payments meet these simple standards, it is up to the Administration and Council, not the Auditor, to determine when, where or how the bill shall be paid.

It is my Legal Opinion that the director of public service has the authority to make contract purchases up to \$50,000.00. It is further my opinion that the administration may use such funds to purchase a five (5) year warranty on the said Bomag ESPP Recycler machine. And, it is also my opinion that the director of public service may pay for said extended warranty up front and in one full payment.

In researching this matter, I consulted with our Bond Council, Price Finley, regarding my interpretation of 735.05. In addition I consulted with our Senior Audit Manager for the Northwestern Region of Ohio, Kevin Pegish. Mr. Price and Mr. Pegish agree with my position.

City Income Tax Monthly Collection Report – February 2021.

Findlay Police Department Activities Report – February 2021.

Findlay Fire Department Activities Report – February 2021.

City Auditor Staschiak – summary financial reports

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of February 28, 2021
- Financial Snapshot for General Fund as of February 28, 2021
- Open Projects Report as of February 28, 2021
- Cash & Investments as of February 28, 2021

Findlay Municipal Court Activities Report – February 2021.

City Engineer Thomas – Blue Bonnet and Bittersweet Sanitary Sewers, project no. 35601200

By authorization of Ordinance No. 2020-038, a bid opening was held for this project on March 3, 2021. Bids were received from four (4) potential contractors with bid amounts ranging from \$486,340.00 to \$709,776.00. The lowest and best bid was received from Underground Utility, Inc. of Monroeville, Ohio. Twenty thousand dollars (\$20,000.00) was previously appropriated from the Sewer Fund to the project for design and startup. An appropriation of funds for construction, inspection and contingency is now needed to complete the project. Legislation to appropriate and transfer funds is requested. Ordinance No. 2021-025 was created.

FROM:	Sewer Fund	\$ 542,625.00
TO:	Blue Bonnet and Bittersweet Sanitary Sewers <i>project No. 35601200</i>	\$ 542,625.00

City Engineer Thomas – 2021 annual street resurfacing/curb repairs, Contract A (concrete), project no. 32810900

By authorization of Ordinance No. 2021-003, a bid opening was held for this project on March 9, 2021. Bids were received from four (4) potential contractors with bid amounts ranging from \$612,907.45 to \$759,372.20. The lowest and best bid was received from Smith Paving & Excavating of Norwalk, Ohio. Five hundred dollars (\$500.00) was previously appropriated from the Capital Improvements Restricted Account to the project for design and startup. An appropriation of funds for construction, inspection and contingency is now needed to complete the project. Legislation to appropriate and transfer funds is requested. Ordinance No. 2021-026 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 675,000.00
TO:	2021 Annual Street Resurfacing/Curb Repairs <i>project No. 32810900</i>	\$ 675,000.00

Treasurer’s Reconciliation Report – February 28, 2021.

Mayor Muryn – Financial Summary.

City Engineer Thomas – Northside Sewer Televising, project no. 35603400

By authorization of Ordinance No. 2020-125, a bid opening was held for this project on March 3, 2021. Bids were received from seven (7) potential contractors with bid amounts ranging from \$25,529.75 to \$65,646.00. The lowest and best bid was received from Equix Integrity, Inc. of Fond Du Lac, Wisconsin. Five hundred dollars (\$500.00) was previously appropriated from the Sewer Fund to the project for design and startup. An appropriation of funds for construction, inspection and contingency is now needed to complete the project. The project will be using the City’s Community Development Block Grant (CDBG) allocation to help fund this project. Depending on the results from televising, the grant will also be used for any sewer lining or sewer replacements that are needed to help reduce the amount of inflow and infiltration (I&I) in that area. The hardest part of estimating televising costs is the amount of cleaning that will be needed so that the contractor will be able to get the camera through the sewers, so he is asking for the total City share needed for this project to ensure that the funds are available if more cleaning is needed than estimated. If the funds are not needed for cleaning, those funds will then be utilized as the City share for the lining/replacement work. Legislation to appropriate and transfer funds is requested. Ordinance No. 2021-027 was created.

FROM:	Sewer Fund	\$ 75,000.00
TO:	Northside Sewer Televising <i>project No. 35603400</i>	\$ 75,000.00

City Engineer Thomas – East Street and East Main Cross Waterline at Intersection, project no. 35711300

The existing waterline at the intersection of East Main Cross and East Street is currently running through a sanitary manhole. The City Water Department would like to fix the waterline and run it around the manhole while there are lane restrictions during construction of the MLK Parkway Improvements Project. This will eliminate the need to have a one-time lane restriction so that the waterline can be rerouted and then an additional lane restriction when the MLK Parkway Improvements project is under construction. While the work will be completed by City crews, an appropriation of funds for materials is needed to complete the project. Also, an additional appropriation of \$154.00 into the Water Meter/Transmitter Project is needed to offset the cost of advertising for qualifications. Legislation to appropriate and transfer funds is requested. Ordinance No. 2021-028 was created.

FROM:	Water Fund	\$ 50,154.00
TO:	East Street and East Main Cross Waterline at Intersection, <i>project no. 35711300</i>	\$ 50,000.00
TO:	Water Meter System Replacement <i>project no. 35783300</i>	\$ 154.00

City Engineer Thomas – HAN-Greenway Trail Phase 2, project no. 31993800

This project is currently under design, but some additional soil borings are needed to extend a ten foot (10’) multi-use trail from the Eastpoint area to County Road 236. The total number of soil borings needed is higher than what was estimated, therefore, additional funds are needed to keep the project moving. Legislation to appropriate and transfer funds is requested. Ordinance No. 2021-029 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 16,000.00
TO:	HAN-Greenway Trail Phase 2 <i>project no. 31993800</i>	\$ 16,000.00

City Engineer Thomas – Chapel Drive Storm Sewer, project no. 3550500

By authorization of Ordinance No. 2020-014, a bid opening was held for this project on February 26, 2021. Bids were received from nine (9) potential contractors with bid amounts ranging from \$69,855.73 to \$89,497.00. The lowest and best bid was received from Brenneman Excavating, Inc. of Elida, Ohio. Twenty-five thousand dollars (\$25,000.00) was previously appropriated from the Restricted Stormwater Account to the project for design and startup. An appropriation is now needed for construction, inspection and contingency in order to complete the project. Legislation to appropriate and transfer funds is requested. Ordinance No. 2021-030 was created.

FROM:	Sewer Fund – Stormwater Restricted Account	\$ 70,000.00
TO:	Chapel Drive Storm Sewer <i>project no. 35500500</i>	\$ 70,000.00

Mayor Muryn – Miracle League donation

The City of Findlay received a donation of \$45,935.00 from the Miracle League to go toward the purchase of bleachers and shade structure over existing bleachers at the Blanchard Valley Health System Miracle Park. These funds have been deposited into the General Fund. Legislation to appropriate funds is requested. Ordinance No. 2021-031 was created.

FROM:	General Fund (Miracle League donation)	\$ 45,935.00
TO:	Recreation Maintenance #21042000-other	\$ 45,935.00

COMMITTEE REPORTS:

The **STRATEGIC PLANNING COMMITTEE** met on March 2, 2021 to discuss the finalization of an RFQ for a contractor to assist with the initial data gathering for the strategic plan.

We recommend the committee change the proposal to an RFQ instead of a RFP. Also recommend that Baker-Tilly review the RFQ prior to publication.

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 008-2021 (*basin support*) **requires one (1) reading** **first reading**

A RESOLUTION RECOGNIZING THE SUPPORT OF THE CITY OF FINDLAY, OHIO FOR THE FLOOD MITIGATION EFFORTS WITHIN THE FINDLAY HANCOCK COUNTY, OHIO COMMUNITY.

ORDINANCES:

ORDINANCE NO. 2021-016, AS AMENDED (*re-bid contracts for City insurance policies*) **requires three (3) readings** **third reading**

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF FINDLAY, OHIO TO TAKE BIDS AND ENTER INTO CONTRACTS FOR INSURANCE COVERAGE FOR AIRPORT LIABILITY, AUTOMOBILE, BOILER MACHINERY, CONTRACTOR'S EQUIPMENT, CRIME INSURANCE, POLICE PROFESSIONAL LIABILITY, PUBLIC OFFICIAL'S ERRORS AND OMISSION LIABILITY, REAL AND PERSONAL PROPERTY, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-017 (*610 S Blanchard St rezone*) **requires three (3) readings** **third reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 610 SOUTH BLANCHARD STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C1 LOCAL COMMERCIAL DISTRICT" TO R4 DUPLEX/TRIPLEX".

ORDINANCE NO. 2021-019 (*2020 Ordinances/Resolutions changes*) **requires three (3) readings** **second reading**

AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE FINDLAY CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-021 (*Logan Ave Phase 3 project*) **requires three (3) readings** **second reading**

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-022 (*2nd Capital Improvement appropriation*) **requires three (3) readings** **second reading**

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDANCE WITH THE 2021 DEPARTMENT EQUIPMENT LIST, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-025 (*Blue Bonnet and Bittersweet Sanitary Sewers, project no. 35601200*) **requires three (3) readings** **first reading**

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-026 **requires three (3) readings** **first reading**

(*2021 annual street resurfacing/curb repairs, Contract A (concrete) project no. 32810900*)

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-027 (*Northside Sewer Televising project no. 35603400*) **requires three (3) readings** **first reading**

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-028 (*East Street and East Main Cross Waterline at Intersection, project no. 35711300*) **requires three (3) readings** **first reading**

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-029 (*HAN-Greenway Trail, Phase 2, project no. 31993800*) **requires three (3) readings**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

first reading

ORDINANCE NO. 2021-030 (*Chapel Dr storm sewer project no. 3550500*) **requires three (3) readings**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

first reading

ORDINANCE NO. 2021-031 (*Miracle League donation*) **requires three (3) readings**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

first reading

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

APPLICATION REQUIREMENTS

Petition forms are available in the Council Clerk's Office. It requires the signature of a majority of the property owners that abut the requested vacation. A plat of the area shall accompany the application indicating the street or alley to be vacated. This plat can be obtained from the City Engineer's Office.

In addition to the petition for an alley vacation being signed by the abutting property owners, which is notice, if said proposed alley vacation is less than the full alley running from street to street, either north and south or east and west as the case may be, then the Clerk will also send notices to the abutting property owners on that portion of the alley extended but not in the request for vacation. For example, if an alley runs from north to south from street A to street B, intersected by a east-west alley, and the request is to vacate the alley running from street A to the intersecting east-west alley, then the abutting property owners on the remaining portion of that north-south alley between street A and street B shall also receive notice of the petition to vacate from the Council Clerk. (Rules of Procedure, as amended, of Findlay City Council).

Ideally, the petition must be signed by all abutting property owners. If not, a Public Notice of Consideration to Vacate has to be advertised in the Courier for six consecutive weeks. The cost of the advertising shall be paid by the petitioner. Anyone wishing to address Council concerning the petition may do so as a result of the publication. This can occur at any of the three readings which Council must give an Ordinance that vacates right-of-way.

FEE

At the time of submitting the request to the Council Clerk, a **\$75.00 non-refundable fee** shall accompany the petition. This is to off-set some of the City's expenses. **Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner.**

ASSESSMENTS

By law, if there were assessments to the abutting properties for improvements to the street or utilities, the petitioners are to pay the assessment fee for the property being vacated. These assessments, if any, are recorded in the City Engineer's Office. They are requested to be researched for the property upon legislation request. The petitioners will be invoiced for the total expense, and it must be paid before Council will vacate the street or alley.

PLANNING COMMISSION ACTION

Planning Commission action on vacation petitions will be in the form of a recommendation to City Council. Council may then either concur with the Commission's recommendation or override it. Concurring action may be accomplished with a simple majority vote, while overriding action requires a two-thirds (2/3) vote of Council. Notice of the Planning Commission Meeting will be sent from the Engineer's Office to the filer of the petition advising him/her when the request shall be heard.

COMMITTEE ACTION

This Committee's action will be in the form of a recommendation to City Council. Council may then either concur with the Committee's recommendation or override it. Action is a simple majority vote to concur or override the Committee report. Notice of the Planning & Zoning Committee Meeting will be sent by the Council Clerk to the petitioners advising them when the request shall be heard.

CITY COUNCIL ACTION

Once the petition is placed on Council's agenda, it will be referred to the City Planning Commission and the Committee with all documentation submitted. Both the City Planning

Commission and the Planning & Zoning Committee shall review the request. Upon their findings, Council will request legislation and give it three (3) separate readings if the vacation is to proceed.

In order to vacate a public right-of-way, City Council must adopt an ordinance doing so. Normally, legislation is prepared when the Planning & Zoning Committee recommends that an action be taken. However, appropriate legislation can be drawn at the request of any Council member, whether or not the vacation is supported by the Committee. Ordinances require three readings prior to adoption, and this normally occurs over the course of three consecutive meetings of Council.

A majority affirmative vote of at least five (5) members is necessary to enact a vacation ordinance. If Council disagrees with the Planning Commission's recommendation, it will take six (6) affirmative votes of members of Council to enact a vacation ordinance. The ordinance is not effective until at least 30 days after signing by the Mayor.

Revised 12-05

Name of Contact Person Chris Ostrander
Mailing Address 320 Pheasant Run Pl Kindlay OH 45840
Phone No. (Home) _____ (Business) 419-429-2792
3/10/2021 _____
(date) (Signature of Contact Person)

OFFICE USE ONLY

Hancock County, Ohio - Property Record Card, Page 1

Parcel: 600001008687

Map Number: 101026119008000

GENERAL PARCEL INFORMATION

Owner CDO8 VENTURES LLC
 Property Address 1501 LIMA AVE FINDLAY OH 45840
 Mailing Address CDO8 VENTURES LLC
 320 PHEASANT RUN PL
 FINDLAY OH 45840
 Land Use 429 OTHER RETAIL STRUCTURES
 Legal Description THORPE & ANDREW W PK PLAT
 BLK 32 LT 8 & E PT LT 9-11
 & N TRI PT & PT ST
 School District FINDLAY CSD
 Tax District 21

VALUATION

	Appraised	Assessed
Land Value	\$27,390.00	\$9,590.00
Improvements Value	\$70,030.00	\$24,510.00
Total Value	\$97,420.00	\$34,100.00
Taxable Value	\$34,100.00	
Net Annual Tax:	\$2,203.20	
Tot Amt Collected:	(\$2,203.20)	

MAP



AGRICULTURAL

Code	Soil	Acres	Rate	Appraised	Assessed	CAUV Rate	CAUV Value	Taxable
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Totals:

LAND

Code	Frontage	Depth	Rate	Total	Value	Acres
F - FRONT	36	102/0	240	\$7,090.00	\$7,090.00	0.0843
F - FRONT	116	81/0	240	\$20,300.00	\$20,300.00	0.2157

SALES

Sale Date	Sale Amount	Buyer	Conv.	Notes
10/3/2019	\$140,000.00	CDO8 VENTURES LLC	1449	2561/5855
	\$0.00	YATES & YOUNG	0	

COMMENTS

Type	Description
Front of Card	10 ADJ LAND FROM TWO FRONT ST PRICES TO ONE, CHG LOT SIZE FROM 116x120' TO 116x81' & 36x102' PER DS 4/10
Back of Card	1ST FL IS BUSINESS, 2ND FL HAS 2 APTS, EA IS 1 BED, 1 BATH 05 CONVERTED CE LISTING PER REVIEW 07 RMV VOR PER REVIEW 5/18/07 16 ADD 300SF CAN PER DLR

Hancock County, Ohio - Property Record Card, Page 2

Parcel: 600001008687

Map Number: 101026119008000

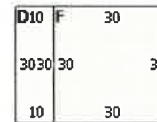
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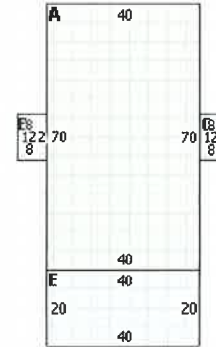
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SKETCH



Grid Scale: 5ft

- A** CBD-APT/RETAIL/2s CB/10/CBD-APT/1s
2800 sqft
- B** CAN
96 sqft
- C** CAN
96 sqft
- D** CAN
300 sqft
- E** PAV-CONC
800 sqft
- F** FR GAR U
900 sqft



COMMERCIAL - Card 1

Business Name YATES & YOUNG PLUMBING & HTG
 Description RETAIL
 Construction MASONRY BEARING WALLS
 # of Floors 2
 Price Code 420.001
 Height 10
 Length 70
 Width 40
 Area 2800
 Year Built 1949
 Value \$37,630.00
 Grade F
 Condition A
 HVAC WARM AND COLD AIR
 Exterior Wall CONCRETE BLOCK
 Framing CB/MASON
 Roofing SHED/FLAT WOOD DECK ASPHALT INSULATED
 Window
 Foundation SLAB
 Canopy
 Doors
 Plumbing 3 FIXTURE BATH: 2

COMMERCIAL DETAIL - Card 1

Description	Construction	Area	Year Built	Condition	Value
AREA CAN		96	1949	A	\$390
AREA CAN		96	1949	A	\$390
UNITS APT	C	2800	1949	A	\$22,000

YARD ITEMS - Card 1

Description	Construction	Area	Year Built	Condition	Value
A FR GAR U	D	900	1964	A	\$7,310
A PAV-CONC		800	1949	A	\$0
A CAN		300	2000	F	\$2,310

Office of the Director of Law Donald J. Rasmussen

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245
drasmussen@findlayohio.com

March 11, 2021

Auditor James Staschiak II

CC: Mayor/Acting Service Director Christina Muryn, City Engineer Brian Thomas, Safety Director Paul Schmelzer

Opinion 2021-01

Issued 3/11/2021

Re: 735.05 Contracts, material, and labor

Council:

The Administration is seeking to purchase a 5 year warranty for the Bomag ESPP Recycler that was recently purchased to mill the streets. The Auditor requested that I prepare a legal opinion regarding whether or not the City may contract to purchase such a warranty.

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In researching this matter, I consulted with our Bond Council, Price Finley, regarding my interpretation of 735.05. In addition I consulted with our Senior Audit Manager for the Northwestern Region of Ohio, Kevin Pegish. Mr. Price and Mr. Pegish agree with my position.

Respectfully submitted,



Donald J. Rasmussen
Director of Law, City of Findlay



Monthly Collection Report to Findlay Council
February 2021

Total collections for February 2021: \$1,579,190.26

	2021	2020	
	<u>Year-to-date</u>	<u>Year-to-date</u>	<u>Variance</u>
Withholders	3,475,771.96	3,319,818.28	155,953.68
Individuals	306,659.65	365,409.24	-58,749.59
Businesses	<u>147,036.65</u>	<u>207,281.01</u>	<u>-60,244.36</u>
Totals	3,929,468.26	3,892,508.53	36,959.73
			0.95%

Actual & Estimated Past-due Taxes

Withholders	682,326.26
Individuals	3,076,060.63
Businesses	<u>175,835.14</u>
Total	3,934,222.03

Actual and Projected Revenue


	2021	Percentage	Amount	Percentage	2021
	<u>Actual</u>	<u>of Projection</u>	<u>to Meet</u>	<u>to Meet</u>	<u>Projected</u>
	<u>Year-to-date</u>	<u>Collected</u>	<u>Projection</u>	<u>Projection</u>	<u>Year End</u>
Withholders	3,475,771.96	19.86%	14,024,228.04	80.14%	17,500,000.00
Individuals	306,659.65	13.33%	1,993,340.35	86.67%	2,300,000.00
Businesses	<u>147,036.65</u>	8.17%	<u>1,652,963.35</u>	91.83%	<u>1,800,000.00</u>
Totals	3,929,468.26	18.19%	17,670,531.74	81.81%	21,600,000.00

Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	6	9	1,276.06	5,809.65
Individuals	64	104	24,902.77	37,845.02
Businesses	<u>11</u>	<u>19</u>	<u>8,459.33</u>	<u>10,975.77</u>
Totals	81	132	34,638.16	54,630.44

Transfers of Overpayments

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	1	0.00	193.19
Individuals	22	48	2,744.91	15,914.92
Businesses	<u>31</u>	<u>52</u>	<u>20,965.89</u>	<u>32,900.95</u>
Totals	53	101	23,710.80	49,009.06


Income Tax Administrator

3/1/2021
Date

City of Findlay Income Tax Department

Monthly Collection Report to City Council

For the Month of February 2021

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	_____	_____
B. Cumulative quantity:	_____ ϕ _____	_____ ϕ _____
C. Cumulative quantity with no filing obligations:	_____	_____
D. Cumulative quantity with no tax liabilities:	_____	_____
E. Quantity not required to make estimate payments:	_____	_____
F. Quantity already making estimate payments:	_____	_____
G. Cumulative quantity HB 49 Opt-in election:	_____	_____
H. Quantity remaining (B – C – D – E – F – G):	_____ ϕ _____	_____ ϕ _____

For the remaining ϕ individual and ϕ business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension request due date amount is \$ ϕ

House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses:	Month-to-date <u>6</u>	Year-to-date <u>6</u>
HB 49 .5 Percent Fees:	Month-to-date <u>ϕ</u>	Year-to-date <u>ϕ</u>

Cory Duran
Cory Duran, Tax Administrator

3/1/2021
Date

Findlay Income Tax Department

Monthly Collections Report

Monday, March 1, 2021

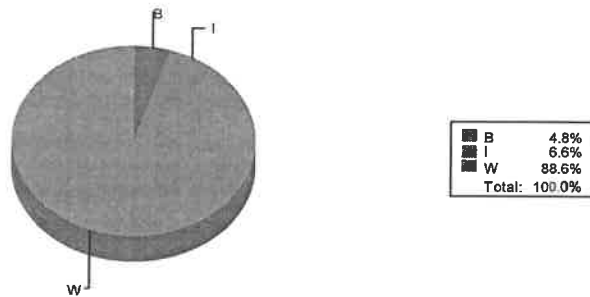
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For Period February 1, 2021 through February 28, 2021

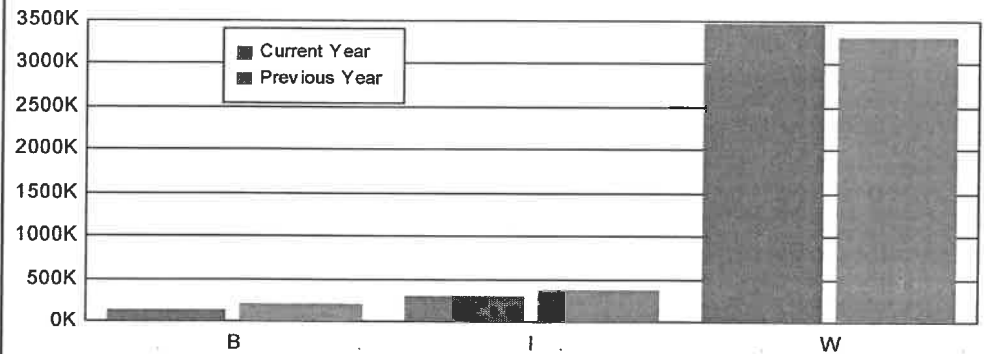
City of Findlay

Account Type	Monthly Total	2021 Year to Date	2020 Year to Date	Increase (Decrease)	% Change	2021 Month to Date	Previous Year(s) Month to Date
W	1,399,348.80	3,475,771.96	3,319,818.28	155,953.68	4.70	1,290,332.81	109,015.99
I	104,278.72	306,659.65	365,409.24	-58,749.59	-16.08	8,478.65	95,800.07
B	75,562.74	147,036.65	207,281.01	-60,244.36	-29.06	20,387.86	55,174.88
Totals:	1,579,190.26	3,929,468.26	3,892,508.53	36,959.73	0.95	1,319,199.32	259,990.94

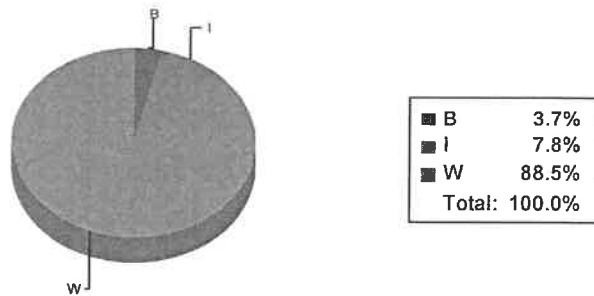
Monthly Collections by Account Type



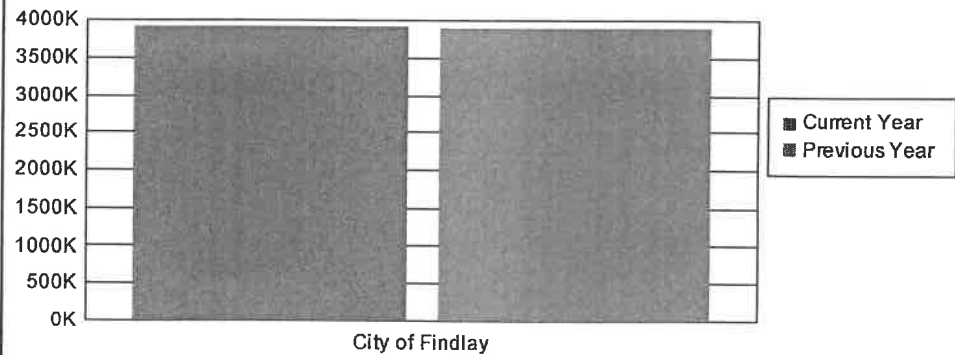
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

Robert K. Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

March 3, 2021

Honorable Council:

Attached are the Findlay Police Department activity stats for February 2021.

Sincerely,



Robert K. Ring
Chief of Police



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Wednesday, March 03, 2021

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of February 28th, 2021
Financial Snapshot for General Fund as of February 28th, 2021
Open Projects Report as of February 28th, 2021
Cash & Investments as of February 28th, 2021

Respectfully Submitted,

A handwritten signature in blue ink, reading "Jim Staschiak II", with a long, sweeping underline.

Jim Staschiak II
City Auditor

CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF FEBRUARY 28, 2021

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	202,147	30,290	15.0%	3,250	500	15.4%
MAYOR'S OFFICE	329,430	46,225	14.0%	3,000	2,251	75.0%
AUDITOR'S OFFICE	753,427	74,626	9.9%	401,420	68	0.0%
TREASURER'S OFFICE	22,594	1,632	7.2%	-	-	0.0%
LAW DIRECTOR	707,202	91,717	13.0%	128,289	63,422	49.4%
MUNICIPAL COURT	2,506,314	257,392	10.3%	1,298,090	281,461	21.7%
CIVIL SERVICE OFFICE	153,224	12,773	8.3%	25,000	1,756	7.0%
PLANNING & ZONING	153,009	69,279	45.3%	-	-	0.0%
COMPUTER SERVICES	621,885	138,419	22.3%	524,999	37,500	7.1%
GENERAL EXPENSE	2,528,658	559,999	22.1%	-	-	0.0%
GENERAL REVENUE	-	-	0.0%	20,733,444	2,192,798	10.6%
POLICE DEPARTMENT	8,650,212	993,731	11.5%	667,820	295,474	44.2%
DISASTER SERVICES	61,114	595	1.0%	-	-	0.0%
FIRE DEPARTMENT	7,865,369	951,568	12.1%	319,500	51,377	16.1%
DISPATCH CENTER	1,246,587	209,220	16.8%	45,000	45,000	0.0%
SAFETY DIRECTOR	117,424	10,714	9.1%	-	-	0.0%
HUMAN RESOURCES	152,821	13,785	9.0%	-	-	0.0%
SERVICE DIRECTOR	162,260	46	0.0%	-	-	0.0%
ENGINEERING OFFICE	884,969	82,808	9.4%	113,050	9,916	8.8%
PUBLIC BUILDING	489,260	41,624	8.5%	-	52	#DIV/0!
ZONING	379,702	28,273	7.4%	78,900	7,225	9.2%
PARK MAINTENANCE	1,163,174	176,952	15.2%	61,220	29,790	48.7%
RESERVOIR RECREATION	13,775	282	2.0%	-	-	0.0%
RECREATION MAINTENANCE	80,200	94	0.1%	-	-	0.0%
RECREATION FUNCTIONS	921,147	76,293	8.3%	613,300	92,349	15.1%
CEMETERY DEPARTMENT	421,618	41,782	9.9%	107,300	16,726	15.6%
TOTAL GENERAL FUND	30,587,522	3,910,116	12.8%	25,123,582	3,127,664	12.4%

CONTINUED ON REVERSE

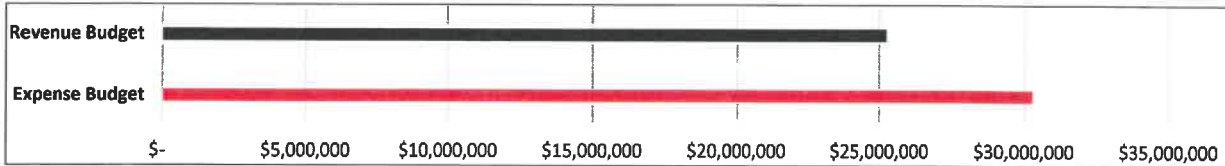
	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	2,919,768	341,083	11.7%	2,753,200	604,118	21.9%
TRAFFIC-SIGNALS	569,895	105,472	18.5%	85,000	85,049	100.1%
TOTAL SCM&R FUND	3,489,663	446,555	12.8%	2,838,200	689,167	24.3%
SCM&R HIWAYS	173,135	4,667	2.7%	203,000	32,120	15.8%
TOTAL SCM&R HIWAYS FUND	173,135	4,667	2.7%	203,000	32,120	15.8%
AIRPORT OPERATIONS	1,167,391	135,502	11.6%	979,514	159,781	16.3%
TOTAL AIRPORT FUND	1,167,391	135,502	11.6%	979,514	159,781	16.3%
WATER TREATMENT	3,578,201	288,862	8.1%	12,000	3,781	31.5%
WATER DISTRIBUTION	1,770,339	193,219	10.9%	126,400	13,886	11.0%
UTILITY BILLING	1,152,038	128,476	11.2%	8,049,812	1,156,333	14.4%
SUPPLY RESERVOIR	624,900	30,423	4.9%	19,878	15,074	75.8%
TOTAL WATER FUND	7,125,478	640,981	9.0%	8,208,090	1,189,074	14.5%
SANITARY SEWER MAINT	1,151,745	120,432	10.5%	400	635	158.7%
STORMWATER MAINT	753,841	25,293	3.4%	794,844	130,000	16.4%
WATER POLLUTION CONTROL	3,305,076	283,108	8.6%	8,871,300	1,427,436	16.1%
TOTAL SEWER FUND	5,210,662	428,833	8.2%	9,666,544	1,558,070	16.1%
PARKING	97,476	17,297	17.7%	83,828	9,523	11.4%
TOTAL PARKING FUND	97,476	17,297	17.7%	83,828	9,523	11.4%
SWIMMING POOL	127,129	2,096	1.6%	117,520	-	0.0%
TOTAL SWIMMING POOL FUND	127,129	2,096	1.6%	117,520	-	0.0%
CIT ADMINISTRATION	17,566,825	2,097,425	11.9%	21,680,000	3,926,871	18.1%
TOTAL CIT FUND	17,566,825	2,097,425	11.9%	21,680,000	3,926,871	18.1%

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated		\$	16,657,732
Revenue and Receipts Projection General Fund	\$	25,246,251	
Expenses Appropriated General Fund <i>(assumes \$0.00 returned by departments)</i>	\$	(30,268,576)	

BUDGETED OPERATIONAL SURPLUS/(DEFICIT) **(\$5,022,325)**

BUDGETED UNENCUMBERED YEAR END GENERAL FUND BALANCE **\$ 11,635,407**



MONITORING INTANGIBLE / ANTICIPATED ITEMS

POSSIBLE

LIKELY

Revenue Differential + / (-)

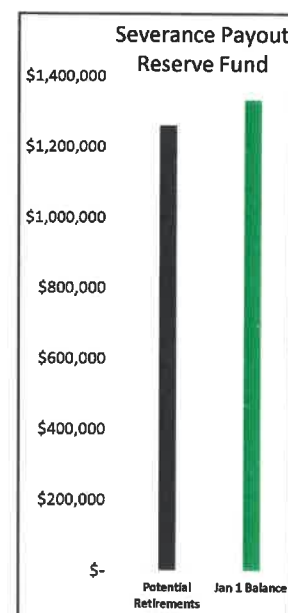
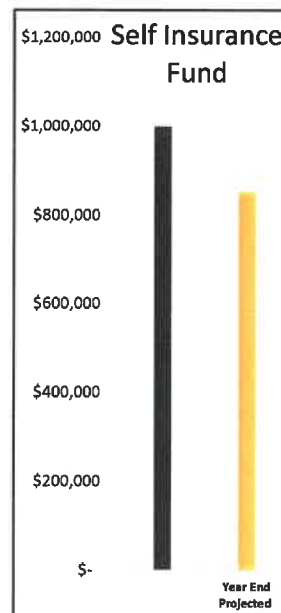
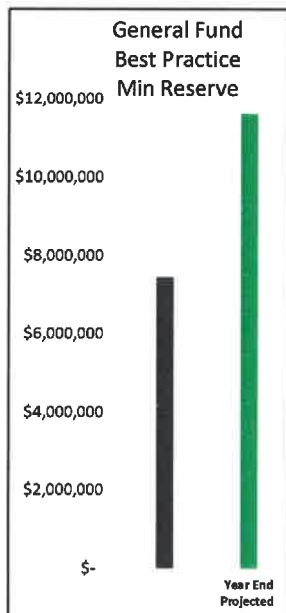
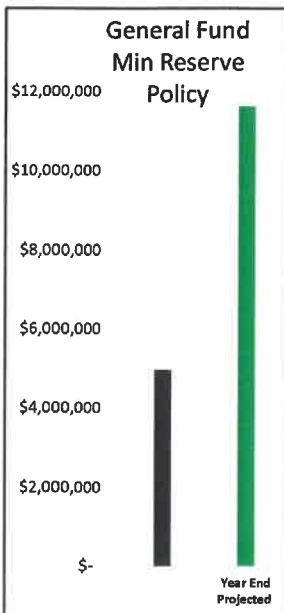
Expense Differential + / (-)

2020 Proposed Capital Improvements Plan General Fund Dollars

Fund Subsidies + / (-)

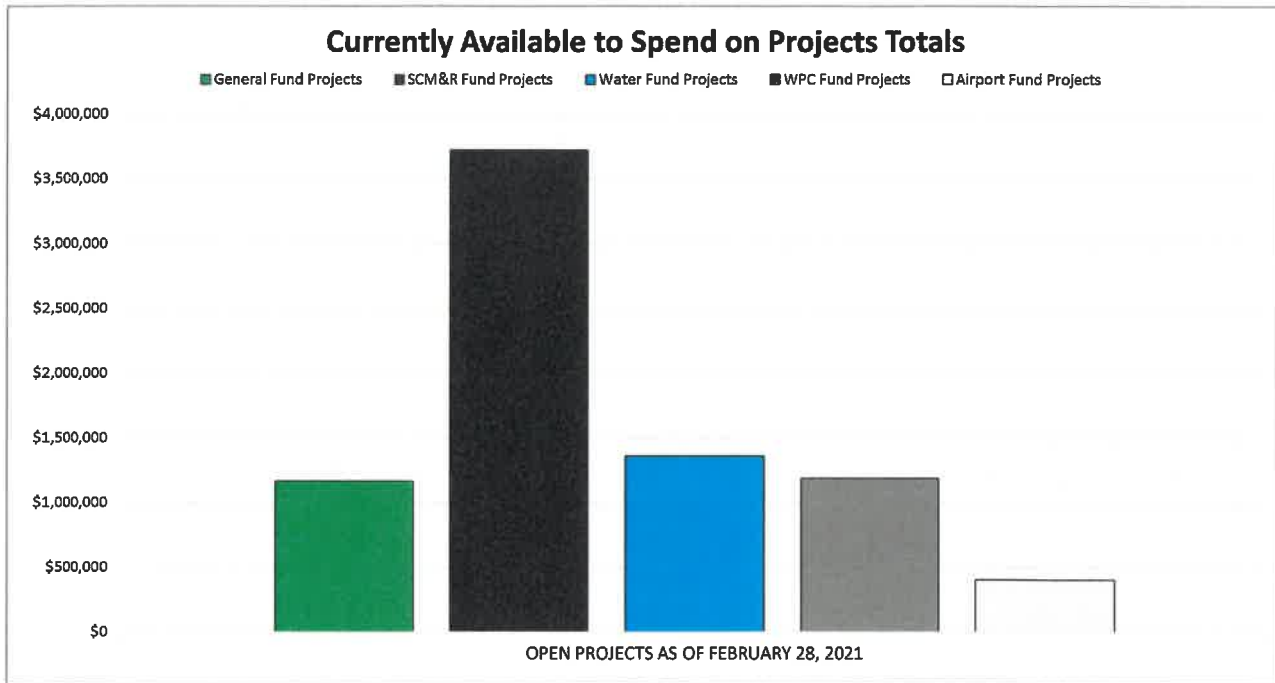
FINANCIAL POLICY AMOUNTS

			Year End Projected	Over/(Short)
Minimum Reserve Balance General Fund	\$	4,965,818	\$ 11,635,407	\$6,669,590
Best Practice General Fund Minimum Reserve	\$	7,448,727	\$ 11,635,407	\$4,186,681
General Fund Rainy Day Reserve Account #10000000-818002	\$	1,500,000	\$ 1,500,000	\$0
Self Insurance Fund (\$1MM reserve)	\$	1,000,000	\$ 852,912	(\$147,088)
Severance Payout Reserve Fund & Potential Retirements in 2021	\$	1,333,771	\$ 1,261,403	\$72,368



** subject to release of prior year audit

**CITY OF FINDLAY
OPEN PROJECTS AS OF FEBRUARY 28, 2021**



PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31902400	USDOJ CORONAVIRUS	37,181	35,059	2,115	7
31903500	PD QUICK RESPONSE	50,000	23,307	26,693	-
31903700	2020 PD CIT SUPPORT/EXPANSION	40,000	17,425	-	22,575
31903800	2020 EMORY ADAMS PARKING LOT	10,000	-	-	10,000
31904200	HPD GRANT FY 2021	6,000	-	-	6,000
31904300	INTERNET CRIMES AGAINST CHILDREN	5,169	5,145	-	24
31912000	PARKER TRAINING ROOM REMODEL	40,000	-	-	40,000
31912200	21 GIS SYSTEM FUNCTIONALITY GROWTH	10,000	-	-	10,000
31912400	21 BAND SHELL STRUCTURE/ROOF	70,000	-	-	70,000
31948200	OHIO 629 - MARATHON	250,000	-	-	250,000
31955300	ROWMARK 629 ROADWORK	100,000	1,516	2,234	96,250
31966700	TYLER CASHIERING IMPLEMENTATION	38,500	18,075	20,310	115
31966800	2017 ORC PD REQUIRED TRAINING	39,556	1,102	2,800	35,654
31972900	SALT BARN STRUCTURE	580,000	559,649	18,200	2,152
31976900	2017 CRISIS INTERVENTION TRAINING	6,103	3,892	-	2,211
31977900	PUBLIC SAFETY SOFTWARE SYSTEM	731,770	631,798	17,190	82,782
31980800	ORC PD REQUIRED TRAINING	29,320	28,583	-	737
31983000	VHF RADIO SYSTEM	604,077	566,373	12,714	24,990
31990400	DISASTER RECOVERY SITE @ CUBE	55,000	14,105	7,547	33,349
31993600	KEEP ACTIVE KEEP HEALTHY PROG	100,000	45,920	-	54,080
31993800	RVR GREENTRAIL TO RIVERBEND	200,000	80,110	100,649	19,241
31994700	MUNI BUILDING HVAC CONTROLLER	195,000	175,114	-	19,886
31994900	FIRE STRICT FACILITY	250,000	-	-	250,000
31995000	HPD GRANT 2020	14,961	1,323	677	12,961
GENERAL FUND PROJECTS		3,462,637	2,208,496	211,128	1,043,013

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32549500	HOWARD RUN DITCH CLEANING	6,000	-	-	6,000
32593900	COUNTRY CLUB DR SLOPE REHAB	332,731	233,576	60,184	38,971
32800200	20 STREET PREV MAINT PROGRAM	675,000	571,959	51,235	51,806
32801100	E SANDUSKY CORRIDOR/SAFETY	50,000	18,039	17,331	14,630
32801400	ODOT FY21 RESURFACING	705,043	455	-	704,588
32801500	CROSSING LIGHT IMPROVEMENT	15,000	13,247	-	1,753
32803100	MLK PWKY IMPROVEMENTS	1,419,467	299	-	1,419,168
32803300	STATE & MARKLE RECONSTRUCTION	20,000	-	16,750	3,250
32810400	21 STREET PREV MAINTENANCE	150,000	2,621	379	147,000
32810900	21 STREET RESURFACING	500	-	500	-
32811000	WEST MAIN CROSS CORRIDOR STUDY	500	-	500	-
32811100	I75/CR99 INTERCHANGE PID 10237	420,000	-	420,000	-
32842500	BLANCHARD/6TH TRAN ALT PLAN	31,000	13,211	17,289	500
32852700	W SANDUSKY/WESTERN AVENUE	190,000	24,609	88,637	76,754
32864600	CR212/CR236 WIDENING	140,000	86,592	51,026	2,383
32872100	S MAIN/LINCOLN INTERSECTION	125,000	72,710	1,010	51,280
32872800	S MAIN/MAIN CROSS INTERSECTION	125,000	69,424	772	54,804
32873100	S MAIN/ SANDUSKY INTERSECTION	125,000	69,036	665	55,299
32876000	BLANCHARD/LINCOLN BIKE LANE	3,471,500	1,805,727	715,868	949,905
32884500	ODOT FY20 RESURF PID100184	2,101,451	1,998,602	70,133	32,716
32894300	LOGAN AVE PH3 CDBG	20,000	19,742	-	258
32894500	2020 RESURFACING	1,251,000	1,094,567	64,563	91,870
	SCM&R FUND PROJECTS	11,394,192	6,094,416	1,576,841	3,722,935
35202300	AIP-28 REHAB TAXIWAY A	432,624	-	44,300	388,324
35210500	AIRPORT NORTH APRON REHAB	100,000	-	98,300	1,700
35284600	ODOT AVIAT BEACON & WINDSOCK	178,681	163,287	15,269	125
35293200	AIP-27 RUNWAY 7/25 REHAD CRACK SEAL	139,183	24,987	108,383	5,813
35293400	AIP-27 REHAB TAXIWAY A - DESIGN	59,000	51,306	-	7,694
	AIRPORT FUND PROJECTS	909,488	239,580	266,252	403,656

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35500500	CHAPEL DR STORM SEWER	25,000	7,109	3,541	14,350
35510200	HARRISON AVENUE STORM DRAINAGE	25,000	-	500	24,500
35510300	LAKE CASCADES STORM PUMP STATION	50,000	-	-	50,000
35577600	HOWARD ST SEWER SEP PH 1	1,672,776	1,275,192	-	397,584
35592300	CIMARRON COURT DRAINAGE	95,000	50,686	11,711	32,604
35600100	2020 SEWER TELEVISIONING	681,100	223,069	411,996	46,035
35600600	20 SEWER & MANHOLE LINING	348,500	2,917	304,252	41,331
35601000	2020 MANHOLE ADJUSTMENT	75,000	32,891	3,172	38,937
35601200	BLUE BONNET/BITTERSWEET SAN	20,000	17,300	350	2,350
35601300	WPC CLARIFIER 3&4 REHAB	20,000	12,000	5,000	3,000
35603400	NORTHSIDE SWR TELEVISION & LINE	222,500	-	500	222,000
35610600	21 SEWER & MANHOLE LINING	5,000	-	500	4,500
35610700	2021 COMBINED SEWER OVERFLOW	40,000	-	-	40,000
35610800	2021 SEWER TELEVISIONING	5,000	-	500	4,500
35611200	SEWER TRUCK BAY/ADMIN ROOF REP	60,000	-	-	60,000
35674500	LTCP EVALUATION STUDY	340,000	313,449	420	26,131
35675000	SANITARY SEWER CR 212	45,000	7,269	731	37,000
35681100	2018 ANNUAL SEWER TELEVISIONING	150,000	123,580	10,221	16,199
35691400	19 SEWER TELEVISIONING	300,000	252,505	11,818	35,677
35691700	MADISON & MONROE	568,800	41,718	434,978	92,104
35691900	WEST MAIN CROSS SAN SEWER	20,000	18,891	1,109	-
SEWER FUND PROJECTS		4,768,676	2,378,574	1,201,300	1,188,802
35700900	2020 WATER VALVE ADJUSTMENT	10,000	62	938	9,000
35702700	PENROSE PUBLIC INFRA RLF G	71,150	47,000	13,136	11,014
35710100	RECTOR AVENUE WATERLINE REPLACE	500	-	-	500
35781800	WTP SCADA SYSTEM UPGRADES	585,600	7,616	560,000	17,984
35781900	WATER ASSET MGT OEPA MSTR	350,000	45,000	500	304,500
35782200	UB OFFICE RENOVATIONS	10,000	6,515	-	3,485
35782600	WTP & RES SECURITY CAMERAS	150,000	23,272	82,497	44,231
35782800	RESERVOIR TRANSFER LINE REHAB	20,000	167	-	19,833
35783300	WATER METER SYSTEM REPLACE	900,000	154	-	899,846
35790800	WTP CO2 TANKS REPLACEMENT	50,000	-	-	50,000
35794400	LARGE METER TESTING CALIBRAT	95,625	46,875	48,750	-
WATER FUND PROJECTS		2,242,875	176,661	705,821	1,360,393

<u>PROJECT</u>	<u>PROJECT NAME</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>CURRENTLY</u>
<u>NUMBER</u>		<u>APPROPRIATED</u>	<u>EXPENSED</u>	<u>PENDING</u>	<u>AVAILABLE</u>
		<u>INCEPTION TO DATE</u>	<u>INCEPTION TO DATE</u>	<u>PURCHASE ORDERS</u>	<u>TO SPEND</u>

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CITY OF FINDLAY
CASH & INVESTMENTS AS OF FEBRUARY 28, 2021

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,024,000.00	STAR OHIO @ 0.090%	
123,304.26	STAR OHIO @ 0.090%	
24,003,500.00	STAR OHIO @ 0.090%	
1,513,726.75	STAR OHIO @ 0.090%	
30,505,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 2.650%	WATERFORD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 1.790%	FIRST NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 1.510%	FIRST FEDERAL BANK
<hr/>		
\$ 57,904,531.01	INVESTMENT TOTAL	
4,119,333.19	5/3 BANK ACCOUNT BALANCE	
-	ACCRUED INVESTMENT INTEREST	
<hr/>		
<u>\$ 62,023,864.20</u>	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

GENERAL	\$ 11,635,407
SCM&R	523,705
SCM&R HIWAY	322,638
SEVERANCE PAYOUT RESERVE	961,916
AIRPORT	234,549
WATER	6,709,783
SEWER	8,458,358
STORMWATER	2,873,506
PARKING	53,543
CIT ADMINISTRATION	688,277
CIT CAPITAL IMPROVEMENT	4,784,677

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF FEBRUARY 28, 2021

\$18,102,589.95	General Fund
1,500,000.00	General Fund Restricted Rainy Day
1,319,230.74	General Fund Projects
1,356,227.36	SCM&R Fund
3,215,293.66	SCM&R Fund Projects
-	County Permissive License Fund
323,005.72	State Highway Fund
212.57	Law Enforcement Trust Fund
4,011.87	Drug Law Enforcement Trust Fund
310,512.23	ID Alcohol Treatment Fund
66,401.04	Enforcement & Education Fund
650,872.95	Court Special Projects Fund
154,564.24	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
140,725.75	Alcohol Monitoring Fund
153,019.39	Mediation Fund
173,324.04	Electronic Imaging Fund
20,640.16	Legal Research Fund
1,290,652.05	Severance Payout Fund
-	Coronavirus Relief Fund
541,994.01	Debt Service Fund
-	CR 236 TIF Fund
764,408.82	Municipal Court Improvement Fund
463,228.37	Airport Fund
124,998.21	Airport Fund Projects
7,560,794.41	Water Fund
920,967.05	Water Fund Restricted
1,945,459.85	Water Fund Projects
6,759,520.15	Sewer Fund
5,520,495.45	Sewer Fund Restricted
2,165,666.69	Sewer Fund Projects
61,878.28	Parking Fund
-	Parking Fund Projects
13,621.02	Swimming Pool Fund
-	Swimming Pool Fund Projects
26,993.88	Internal Service Central Stores Fund
712,162.55	Internal Service Workers Comp Fund
1,029,883.08	Internal Service Self Insurance Fund
2,041,190.00	CIT Fund
541,038.91	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
-	Police Pension Fund
-	Fire Pension Fund
55,827.33	Unclaimed Monies Fund
154,459.94	Tax Collection Agency Fund
1,528,201.75	Cemetery Trust Fund
158,266.71	Private Trust Fund
148,970.69	Guaranteed Deposits
-	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
-	Special Assessments Sidewalks Fund Projects
443.77	Special Assessments Storm Fund
<u>\$62,023,864.20</u>	TOTAL CASH & INVESTMENTS

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT**
 Report for the month of: **February 2021**

Judge: **ALAN D HACKENBERG**

Date of completion of most recent physical inventory
 07/15/2020

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	175	62	93	2	13	2	0	347	0
New cases filed	34	10	30	0	2	0	0	76	0
Cases transferred in, reactivated or redesignated	5	0	3	0	1	0	0	9	0
TOTAL (Add lines 1-3)	214	72	126	2	16	2	0	432	0
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	0	0	1	0	0	0	0	1	1
Default				0	0	0	0	0	0
Guilty or no contest plea to original charge	12	3	12					27	0
Guilty or no contest plea to reduced charge	0	0	2					2	0
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0
Other Dismissals	20	2	2	0	1	0	0	25	0
Transfer to another judge or court	2	0	0	0	0	0	0	2	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	10	0	4	0	0	0	0	14	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	1	0	1	0	1	0	0	3	0
TOTAL (Add lines 5-16)	45	5	22	0	2	0	0	74	0
Pending end of period (Subtract line 17 from line 4)	169	67	104	2	14	2	0	358	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

FIP 3/8/2021

Fax to:
 (614) 387-9419
 -or-
Mail to:
 Court Statistical Reporting Section
 Supreme Court of Ohio
 65 South Front Street, 6th Floor
 Columbus, Ohio 43215-3431

ALAN D HACKENBERG	Date
Preparer's name and telephone number if other than judge (print or type)	Date
ALAN D HACKENBERG	Date

THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ALAN D HACKENBERG**

Report for the month of: **February 2021**

	A	B	C	D	E	F	G	H	I	T	
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL	
Pending beginning of period	1	2	116	6	197	3	357	32	0	202	915
New cases filed	2	5	117	20	511	0	133	11	0	72	869
Cases transferred in, reactivated or redesignated	3	1	34	0	62	0	1	0	0	0	98
TOTAL (Add lines 1-3)	4	8	267	26	770	3	491	43	0	274	1882
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults)	5	0	23	0	21	0	62	13	0	1	120
Hearing by Magistrate (Include guilty or no contest pleas and defaults)	6		0	0	19	0	0	1	0	50	70
Transfer (Include waivers of preliminary hearing and individual judge assignments)	7	5	71	18	49	0	16	0	0	0	159
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	8	0	0	0	0	0	42	2	0	0	44
Other dismissals (Include dismissals at preliminary hearing)	9	0	4	0	13	0	12	2	0	22	53
Violations Bureau	10		0		385						385
Unavailability of party for trial or sentencing	11	0	19	1	41	0	0	0	0	0	61
Bankruptcy stay or interlocutory appeal	12	0	0	0	0	0	0	0	0	0	0
Other terminations	13	0	36	0	23	0	1	0	0	1	61
TOTAL (Add lines 5-13)	14	5	153	19	551	0	133	18	0	74	953
Pending end of period (Subtract line 14 from line 4)	15	3	114	7	219	3	358	25	0	200	929
Cases pending beyond time guideline	16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	17	0	0	0	0	0	0	0	0	0	0

3/8/21
FTP 2021

Fax to:
(614) 387-9419
-OF-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

ALAN D HACKENBERG _____ Date _____
Preparer's name and telephone number if other than judge (print or type) _____ Date _____

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT**
 Report for the month of: **February 2021**

Judge: **MARK C MILLER**

Date of completion of most
 recent physical inventory
04/10/2020

	B	C	D	E	F	G	H	T	V
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	166	68	81	0	11	2	0	328	0
New cases filed	37	8	19	0	14	0	0	78	0
Cases transferred in, reactivated or redesignated	9	1	2	0	0	0	0	12	0
TOTAL (Add lines 1-3)	212	77	102	0	25	2	0	418	0
Jury trial	0	0	0	0	0	0	0	0	0
Court trial	0	0	0	0	0	1	0	1	1
Default				0	0	0	0	0	0
Guilty or no contest plea to original charge	14	5	12					31	27
Guilty or no contest plea to reduced charge	3	0	0					3	2
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	0	0	0	0	0	0	0	0	0
Other Dismissals	15	0	8	0	0	0	0	23	8
Transfer to another judge or court	0	0	0	0	0	0	0	0	0
Referral to private judge				0	0	0	0	0	0
Unavailability of party for trial or sentencing	4	0	3	0	0	0	0	7	0
Bankruptcy stay or interlocutory appeal	0	0	0	0	0	0	0	0	0
Other terminations	0	1	2	0	5	0	0	8	4
TOTAL (Add lines 5-16)	36	6	25	0	5	1	0	73	0
Pending end of period (Subtract line 17 from line 4)	176	71	77	0	20	1	0	345	0
Cases pending beyond time guideline	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	0	0	0	0	0	0	0	0	0

FTP 3/8/2021

Fax to:
 (614) 387-9419
 -or-
 Mail to:
 Court Statistical Reporting Section
 Supreme Court of Ohio
 65 South Front Street, 6th Floor
 Columbus, Ohio 43215-3431

MARK C MILLER _____ Date _____
 Preparer's name and telephone number if other than judge (print or type) _____ Date _____
 ALAN D HACKENBERG _____ Date _____

MONTHLY REPORT

ALAN D. HACKENBERG, JUDGE
 MARK C. MILLER, JUDGE
 HEATHER M EIGEL, CLERK
 DAVID D. BEACH
 Director of Court Services

FINDLAY MUNICIPAL COURT
 318 DORNEY PLAZA RM 206
 FINDLAY, OHIO 45839
 TELEPHONE 419-424-7141
 FAX 419-424-7803

FINDLAY MUNICIPAL COURT Monthly Report for February, 2021

PAGE 1

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CASES FILED:				
TRAFFIC	531	1,079	681	1,402
TRAFFIC COMPANION	56	131	75	160
CRIMINAL	122	262	146	307
CRIMINAL COMPANION	10	18	17	34
SEARCH WARRANT	9	11	9	18
CIVIL	144	234	313	846
SMALL CLAIMS	72	154	101	197
EXTRADITION	1	2	3	5
HABITUAL TRAFFIC VIOLATOR	-	1	-	-
OTHER	13	20	13	23
TOTALS	958	1,912	1,358	2,992
COURT PROCEEDINGS:				
Arraignment	758	1,429	875	2,028
Attachment	3	4	10	19
Bond	2	3	2	2
Civil Status Conference	1	3	1	4
COMMUNITY SERVICE REVIEW	20	47	20	46
Contempt of Court	46	73	55	100
Contested Small Claims	1	3	-	-
Continued	568	1,150	560	1,155
Damages	1	1	3	3
Debtors Examination	19	30	26	41
Default	1	2	1	3
Desk Review	120	238	270	520
DIVERSION PLEA	-	2	2	3
DUS DIVERSION REVIEW	10	21	8	19
Expungement	4	7	6	9
Extradition	1	2	3	3
Forcible Detention	14	24	17	40
Garnishment	1	1	1	1
Hearing on Motion	10	21	6	28
HEARING ON WARRANT	41	97	-	-
Jury Trial	-	-	1	2
Limited Privileges	2	2	1	1
Marriage	4	5	2	2
Miscellaneous	1	19	4	9
Motion to Compel	-	-	1	1
Motion to Withdraw as Counsel	-	6	1	2
Plea	82	162	128	228
Preliminary	4	8	23	32
Pre-Trial	155	297	195	381
Pre-Trial with Judge	50	109	100	158
Reconsideration of Sentence	-	9	-	-
Revivor	13	33	4	9
Revocation	9	21	12	20
SECOND PRETRIAL	73	146	103	207
Sentencing	13	19	12	26
Small Claims	56	111	67	155

FINDLAY MUNICIPAL COURT Monthly Report for February, 2021

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
STATUS CONFERENCE	1,008	2,171	1,595	2,738
Suppression	4	5	3	5
TELEPHONE PRETRIAL	16	38	8	10
Trial	5	9	5	10
WRIT OF RESTITUTION	9	13	16	36
WRITTEN PLEA	10	13	11	19
TOTALS	<u>3,135</u>	<u>6,354</u>	<u>4,158</u>	<u>8,075</u>

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CRIMINAL VIOLATIONS:				
ASSAULT	4	6	4	11
CONTEMPT	-	1	2	2
CRIMINAL DAMAGING	3	5	1	4
CRIMINAL TRESPASS	3	6	8	10
DISORDERLY CONDUCT	15	24	14	24
DOMESTIC VIOLENCE	7	19	14	28
DRUG ABUSE	50	98	45	84
OPEN CONTAINER PROHIBITED	1	3	7	10
RESISTING ARREST	1	2	3	5
ROBBERY	-	-	1	1
TELEPHONE HARASSMENT	-	-	1	1
THEFT	18	31	19	42
UNDERAGE CONSUMPTION	-	-	2	4
OTHER CRIMINAL	30	86	44	117
TOTALS	132	281	165	343
TRAFFIC VIOLATIONS:				
ACD/SPEED	24	40	20	41
DISOBEYING TRAFFIC CONTROL DEV	11	28	22	41
DRIVING UNDER SUSPENSION	60	139	55	114
EXPIRED REGISTRATION	4	9	26	71
FAIL TO MAINTAIN CONTROL	44	68	30	52
FAILURE TO YIELD RIGHT OF WAY	18	25	10	23
LEAVING SCENE OF AN ACCIDENT	4	9	3	11
LEFT OF CENTER	-	1	3	5
OVERLOAD	59	148	74	179
OVI	32	71	29	64
PASSING A STOPPED SCHOOL BUS	-	2	1	3
RECKLESS OPERATION	1	1	-	-
SEAT BELT	40	86	58	126
SPEEDING	195	390	270	522
OTHER TRAFFIC	95	193	155	310
TOTALS	587	1,210	756	1,562

NOTE: SEARCH WARRANTS NOT INCLUDED IN VIOLATION TOTALS

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ARRESTING AGENCY:				
PATROL				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	292	652	457	921
OMVI	13	27	13	32
CRIMINAL FELONIES	2	2	1	1
CRIMINAL MISDEMEANORS	34	63	34	67
SEARCH WARRANTS	-	-	-	2
FINDLAY P.D. (BY ORDINANCE)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	194	367	148	365
OMVI	15	29	11	21
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	41	79	38	77
SEARCH WARRANTS	-	-	-	-
FINDLAY P.D. (BY ORC)				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	-	-	3
OMVI	-	-	-	-
CRIMINAL FELONIES	4	8	15	28
CRIMINAL MISDEMEANORS	42	97	53	116
SEARCH WARRANTS	9	10	8	14
SHERIFF				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	69	116	100	176
OMVI	4	15	5	7
CRIMINAL FELONIES	-	-	-	2
CRIMINAL MISDEMEANORS	6	23	14	30
SEARCH WARRANTS	-	1	1	2
OTHERS				
OVERTIME PARKING	-	-	-	-
TRAFFIC OTHER	-	4	22	33
OMVI	-	-	-	4
CRIMINAL FELONIES	-	-	-	-
CRIMINAL MISDEMEANORS	3	8	8	20
SEARCH WARRANTS	-	-	-	-
TOTALS	728	1,501	928	1,921
PROBATION:				
ESTABLISHED	16	35	19	33
TERMINATED	28	54	17	37
CURRENT	12	12	29	29
TOTALS	56	101	65	99

ACTIVITIES ORDERED:	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
ALCOHOL/SUBSTANCE EVAL	4	12	15	39
ANGER MANAGEMENT	-	-	-	1
BENCH WARRANT TO AGENCY	244	524	209	425
COMMUNITY SERVICE	-	-	1	1
COMMUNITY SERVICE COUNTY	12	29	17	43
COMMUNITY SERVICE INDIVIDUAL	5	20	18	48
COMMUNITY SERVICE NO JAIL	-	-	-	1
DIP	6	15	19	34
ELECTRONIC HOME MONITORING	4	4	-	3
HOUSE ARREST	-	-	8	15
JAIL	4	13	10	22
Jail Term Suspended Condition	1	1	-	-
MENTAL EVAL	-	1	-	-
Pay Restitution	2	2	4	7
Probation	6	15	13	24
SCRAM	5	10	4	10
STAR Program	2	6	9	22
TREATMENT CLEARVIEW SERV	1	2	1	5
TREATMENT FRC	2	7	12	17
TREATMENT MISCELLANEOUS	2	4	5	8
UCP	1	2	-	2
VIP	5	13	18	34
TOTALS	306	680	363	761

*****CURRENT YEAR*****
MTD YTD

*****LAST YEAR*****
MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$3,728.60	\$5,631.10	\$2,427.67	\$5,772.21
BOND FEES	\$300.00	\$625.00	\$600.00	\$1,145.00
CIVIL DEPOSIT TENDERS	\$0.00	\$0.00	\$909.08	\$1,129.02
COURT COST	\$51,366.63	\$98,683.18	\$77,646.09	\$179,226.76
DUI ENFORCEMENT	\$2,171.72	\$4,722.39	\$2,877.78	\$6,304.53
ELECTRONIC IMAGING	\$3,390.00	\$6,609.93	\$4,867.00	\$11,201.25
FINES & FORFEITURES	152,674.66	\$329,888.80	198,771.32	\$375,471.92
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$465.50	\$1,167.05	\$518.25	\$952.20
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$23.79	\$49.10	\$80.68	\$144.36
JAIL HOUSING	\$16,336.25	\$30,096.08	\$18,336.63	\$32,225.65
JAIL REIMBURSEMENT	\$205.55	\$379.55	\$523.50	\$666.87
LEGAL RESEARCH	\$7.00	\$11.50	\$3.50	\$11.00
MEDIATION	\$1,075.00	\$2,070.50	\$1,550.50	\$3,592.91
MISCELLANEOUS	\$22,333.40	\$47,459.42	\$25,888.58	\$59,179.03
MUNI COURT COMPUTERIZATION	\$4,978.39	\$9,272.61	\$4,853.00	\$11,173.19
MUNI COURT IMPROVEMENT	\$13,070.74	\$24,692.22	\$15,371.82	\$35,982.38
RESTITUTION	\$864.98	\$1,304.98	\$461.53	\$750.15
SPECIAL PROJECTS	\$22,081.94	\$41,601.00	\$26,304.91	\$60,356.91
STATE PATROL	\$15,515.97	\$34,815.30	\$20,739.65	\$49,087.13
TRAFFIC/CRIMINAL BONDS	(\$1,719.16)	(\$3,088.80)	(\$262.50)	\$2,578.05
	308,870.96	\$635,990.91	402,468.99	\$836,950.52

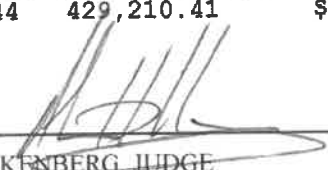
DISTRIBUTIONS:

ALCOHOL MONITORING	\$3,728.60	\$5,631.10	\$2,427.67	\$5,543.21
BOND FEES	\$300.00	\$625.00	\$600.00	\$1,145.00
CIVIL DEPOSIT TENDERS	\$0.00	\$35.00	\$1,013.32	\$1,987.28
COURT COST	\$51,197.50	\$98,638.05	\$77,567.09	\$178,962.76
DUI ENFORCEMENT	\$2,168.33	\$4,719.00	\$2,877.78	\$6,294.36
ELECTRONIC IMAGING	\$3,390.00	\$6,615.93	\$4,864.00	\$11,186.25
FINES & FORFEITURES	154,078.10	\$331,981.58	200,640.72	\$384,746.70
FUND REIMBURSEMENT	\$0.00	\$0.00		\$952.20
INDIGENT DRIVER ALCOHOL	\$465.50	\$1,167.05	\$518.25	\$952.20
INMATE MEDICAL EXPENSE	\$0.00	\$0.00		
INTEREST	\$23.79	\$49.10	\$80.68	\$144.36
JAIL HOUSING	\$16,236.25	\$30,096.08	\$18,336.63	\$32,225.65
JAIL REIMBURSEMENT	\$205.55	\$379.55	\$523.50	\$666.87
LEGAL RESEARCH	\$7.00	\$11.50	\$3.50	\$11.00
MEDIATION	\$1,072.00	\$2,069.50	\$1,549.50	\$3,587.91
MISCELLANEOUS	\$28,952.75	\$63,063.51	\$39,685.31	\$87,169.11
MUNI COURT COMPUTERIZATION	\$4,976.39	\$9,276.61	\$4,850.00	\$11,158.19
MUNI COURT IMPROVEMENT	\$13,067.74	\$24,709.22	\$15,361.82	\$35,932.38
RESTITUTION	\$714.98	\$1,154.98	\$702.91	\$875.58
SPECIAL PROJECTS	\$22,064.94	\$41,616.00	\$26,288.91	\$60,276.91
STATE PATROL	\$15,467.97	\$34,767.30	\$20,769.65	\$48,937.13
	318,117.39	\$656,606.06	418,661.24	\$871,802.85

DISTRIBUTED TO:

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

CITY OF FINDLAY	151,130.21	\$288,782.58	184,469.65	\$398,264.89
HANCOCK COUNTY	\$17,040.14	\$34,910.28	\$25,179.48	\$46,205.82
OTHERS	107,443.20	\$243,621.42	157,342.54	\$302,555.64
STATE OF OHIO	\$43,810.44	\$91,495.16	\$62,218.74	\$143,840.70
	<u>319,423.99</u>	<u>\$658,809.44</u>	<u>429,210.41</u>	<u>\$890,867.05</u>
<hr/> MARK C. MILLER, JUDGE		<hr/>  ALAN D. HACKENBERG, JUDGE		
DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT				



CHRISTINA M. MURYN, MAYOR

**ENGINEERING
DEPARTMENT**

Brian A. Thomas, PE, PS, CPESC, CFM
City Engineer

Honorable City Council
Findlay, OH 45840

March 10, 2021

RE: Blue Bonnet and Bittersweet Sanitary Sewers, Project No. 35601200

Dear Council Members:

By authorization of Ordinance No. 2020-038, a bid opening was held for the above-referenced projects on March 3, 2021. Bids were received from four (4) potential contractors with bid amounts ranging from \$486,340.00 to \$709,776.00. The lowest and best bid was received from Underground Utility, Inc. of Monroeville, Ohio.

Previously, an amount of \$20,000 was appropriated from the Sewer Fund to the project for design and startup. At this time, an appropriation for construction, inspection and a contingency is needed to complete the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: Sewer Fund	\$542,625	
TO: Blue Bonnet and Bittersweet Sanitary Sewers Project No. 35601200		\$542,625

If you have any questions, please feel free to contact me.

Sincerely,

Brian Thomas
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

**ENGINEERING
DEPARTMENT**

Brian A. Thomas, PE, PS, CPESC, CFM
City Engineer

Honorable City Council
Findlay, OH 45840

March 10, 2021

RE: 2021 Annual Street Resurfacing/Curb Repairs, Contract A (Concrete)
Project No. 32810900

Dear Council Members:

By authorization of Ordinance No. 2021-003, a bid opening was held for the above-referenced projects on March 9, 2021. Bids were received from four (4) potential contractors with bid amounts ranging from \$612,907.45 to \$759,372.20. The lowest and best bid was received from Smith Paving & Excavating of Norwalk, Ohio.

Previously, an amount of \$500 was appropriated from the Capital Improvements Restricted Account to the project for design and startup. At this time, an appropriation for construction, inspection and a contingency is needed to complete the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvements Restricted Account \$675,000

TO: 2021 Annual Street Resurfacing/Curb Repairs
Project No. 32810900 \$675,000

If you have any questions, please feel free to contact me.

Sincerely,

Brian Thomas
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866

Treasurer's Reconciliation for February 28, 2021

TREASURER

Fifth Third Initial Balance	2,946,246.95
- Withdrawals ()	(3,567,646.72)
+ Deposits	5,101,641.92
Ending Balance	4,480,242.15
- Outstanding checks ()	(373,445.21)
Deposit in Transit	12,536.25
Treasurer's Checking Bal	4,119,333.19
Investment Principal	57,904,531.01
Treasurer's Total Cash and Investments	62,023,864.20

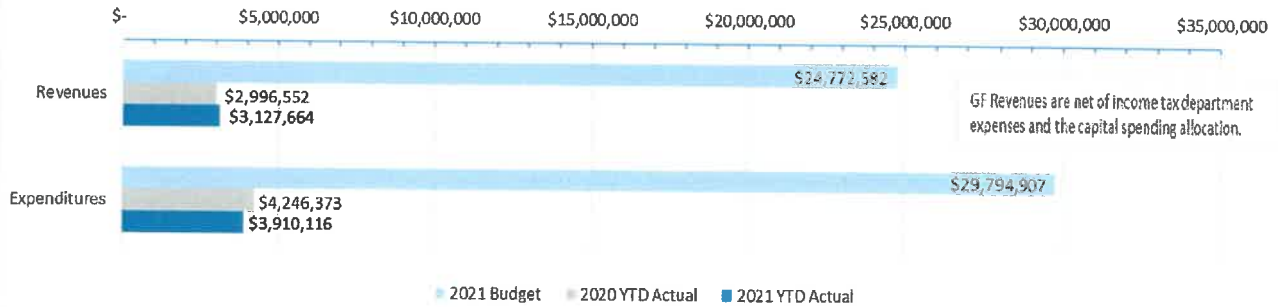
AUDITOR

Auditor's Checking Bal	4,119,333.19
Auditor's Total Cash and Investments	62,023,864.20

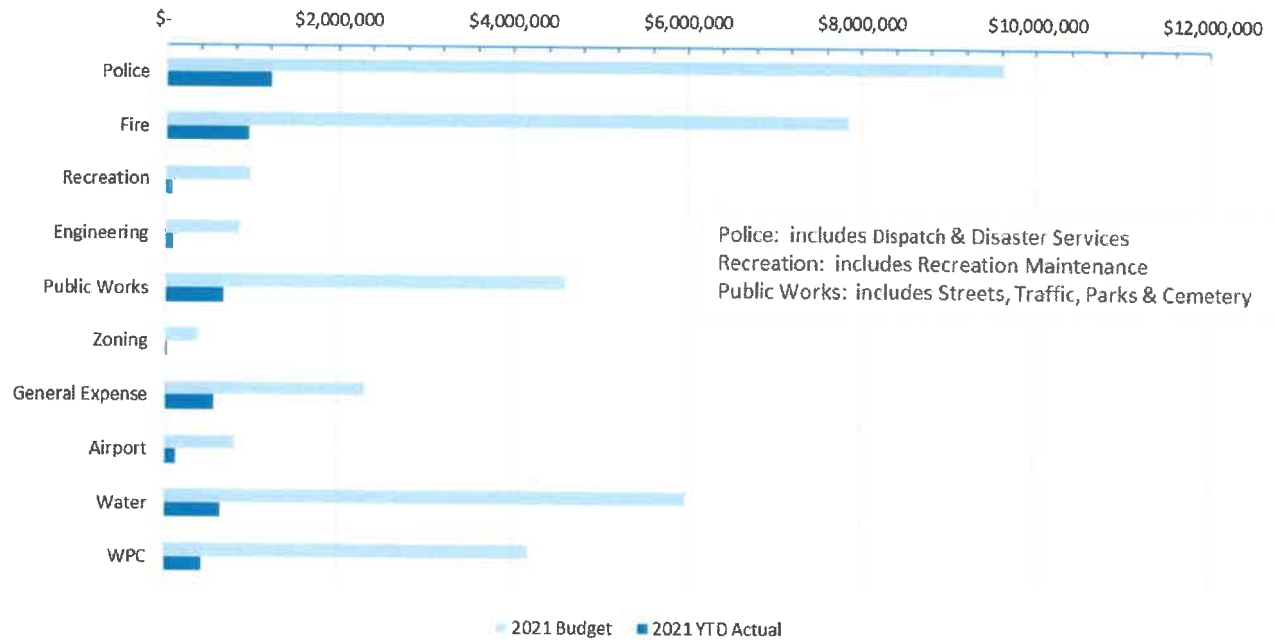
Respectfully submitted,

Susan Jo Hite
Treasurer

General Fund - 2021 Budget vs. February YTD Actual



Operational Departments - 2021 Budget vs. February YTD Actual



General Fund Revenues & Expenditures

Prior Year Ending Cash Balance 12/31/20	\$	16,657,732
Revenues YTD February	\$	3,127,664
Operational Expenditures YTD February	\$	(3,910,116)



CHRISTINA M. MURYN, MAYOR

ENGINEERING DEPARTMENT

Brian A. Thomas, PE, PS, CPESC, CFM
City Engineer

Honorable City Council
Findlay, OH 45840

March 10, 2021

RE: Northside Sewer Televising, Project No. 35603400

Dear Council Members:

By authorization of Ordinance No. 2020-125, a bid opening was held for the above-referenced projects on March 3, 2021. Bids were received from seven (7) potential contractors with bid amounts ranging from \$25,529.75 to \$65,646.00. The lowest and best bid was received from Equix Integrity, Inc. of Fond Du Lac, Wisconsin.

Previously, an amount of \$500 was appropriated from the Sewer Fund to the project for design and startup. At this time, an appropriation for construction, inspection and a contingency is needed to complete the project.

This project will be using the City's Community Development Block Grant (CDBG) Allocation to help fund the project. Depending on the results of the televising, the grant will also be used for any sewer lining or sewer replacements that are needed to help reduce the amount of inflow and infiltration (I&I) in this part of town.

The hardest part to estimate for televising is the amount of cleaning that will be needed so that the contractor will be able to get the camera through the sewers. With this in mind, I am going to be asking for the total City share that will be needed. This will make sure that the funds are available if more cleaning is needed than estimated. If the funds are not needed for cleaning, they will be used as the City share for the lining/replacement work.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: Sewer Fund	\$75,000	
TO: Northside Sewer Televising Project No. 35603400		\$75,000

If you have any questions, please feel free to contact me.

Sincerely,

Brian Thomas
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

**ENGINEERING
DEPARTMENT**

Brian A. Thomas, PE, PS, CPESC, CFM
City Engineer

Honorable City Council
Findlay, OH 45840

March 10, 2021

RE: East Street and East Main Cross Waterline at Intersection, Project No. 35711300

Dear Council Members:

The existing waterline at the intersection of East Main Cross and East Street is currently running through a sanitary manhole. I have talked with the Water Department and we would like to fix the waterline and run it around the manhole while there are lane restrictions during construction of the MLK Parkway Improvements Project. This will eliminate the need to have lane restrictions one time so the waterline can be rerouted and then a second time when the MLK Parkway Improvements project is under construction.

While the work will be completed by City Staff, an appropriation for materials is needed to complete the project.

I am also asking for an additional \$154 to be placed into the water meter/transmitter project to offset the cost of advertising for qualifications.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: Water Fund	\$50,154	
TO: East Street and East Main Cross Waterline at Intersection Project No. 35711300		\$50,000
TO: Water Meter System Replacement Project No. 35783300		\$154

If you have any questions, please feel free to contact me.

Sincerely,

Brian Thomas
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

**ENGINEERING
DEPARTMENT**

Brian A. Thomas, PE, PS, CPESC, CFM
City Engineer

Honorable City Council
Findlay, OH 45840

March 10, 2021

RE: HAN-Greenway Trail Phase 2, Project No. 31993800

Dear Council Members:

The above mentioned project is for extending a ten (10) foot multi-use trail from Eastpoint Area to County Road 236. The project is currently under design but some additional soil borings are needed. Engineer had estimated a cost for soil borings but since the total number needed is higher than what was used for the estimate, some additional funds are required to keep the project moving.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvements Restricted Account \$16,000

TO: HAN-Greenway Trail Phase 2
Project No. 31993800 \$16,000

If you have any questions, please feel free to contact me.

Sincerely,

Brian Thomas
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



CHRISTINA M. MURYN, MAYOR

**ENGINEERING
DEPARTMENT**

Brian A. Thomas, PE, PS, CPESC, CFM
City Engineer

Honorable City Council
Findlay, OH 45840

March 10, 2021

RE: Chapel Drive Storm Sewer, Project No. 35500500

Dear Council Members:

By authorization of Ordinance No. 2020-014, a bid opening was held for the above-referenced projects on February 26, 2021. Bids were received from nine (9) potential contractors with bid amounts ranging from \$69,855.73 to \$89,497.00. The lowest and best bid was received from Brenneman Excavating, Inc. of Elida, Ohio.

Previously, an amount of \$25,000 was appropriated from the Restricted Stormwater Account to the project for design and startup. At this time, an appropriation for construction, inspection and a contingency is needed to complete the project.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM: Sewer Fund - Stormwater Restricted Account	\$70,000
TO: Chapel Drive Storm Sewer Project No. 35500500	\$70,000

If you have any questions, please feel free to contact me.

Sincerely,

Brian Thomas
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Paul E. Schmelzer, P.E., P.S.
Safety Director

March 9, 2021

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

The City of Findlay received a donation of \$45,935.00 from the Miracle League to go toward the purchase of bleachers and shade structure over existing bleachers at the Blanchard Valley Health System Miracle Park. The funds have been deposited in the General Fund.

An appropriation is respectfully requested as follows:

FROM:	General Fund (Miracle League donation)	\$45,935.00
TO:	Recreation Maintenance 21042000-other	\$45,935.00

By copy of this letter, I am requesting the Director of Law prepare the necessary legislation.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn
Mayor

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Lisa Mansfield, Recreation Department



Miracle League of Findlay
PO BOX 971
Findlay, Ohio 45839

Mayor Christina Muryn
Findlay, Ohio

March 5, 2021

To Mayor Muryn

The Miracle League of Findlay developed a Capital project in 2020 to provide shade over our existing bleachers and add additional seating in the outfield to improve our facility. We have wanted to address the lack of shade around the Miracle Park since it was completed in August of 2016.

We have completed the capital fundraising for both of these projects and want to finish the installation this summer. We have negotiated the purchase with the following vendors:

Bleacher (#B5R19-1GR) – vendor is **Keeper Goals (PO value \$6,280)**

Shade – (Project ID # 20-1052-1) vendor is **Penchura L.L.C. (PO value is \$39,655)**

On behalf of the Miracle League of Findlay and its Board we are now prepared to take the next step in completing this project. We want to make a donation to the City of Findlay for the purchase of both items on behalf of the City of Findlay. Both items will be installed and maintained on City Property, it seems appropriate that the purchase go through the city so that all warranties follow the owner of the facility.

The Miracle League of Findlay will make a donation for both PO's, for the specific use at the BVHS Miracle Park at the Marathon Miracle Baseball Field. Attached is a **check for \$45,935.00** that covers the two PO's (without transportation). We are working with Ohio Logistics on a separate transportation solution for both. Please advise what additional information or support you need to make this happen.

Thanks again for all the support from the City of Findlay and your office for our league.

Regards,

Brad H. Koller

Brad H. Koller
Miracle League of Findlay
President of the Board

CC: Jerry Boyd (Miracle League Treasurer)
Lisa Mansfield (Miracle League Board Member)



Committee Members:

- Jeff Wobser, at-large – Committee Chair
- Dennis Hellmann, Ward 2 *Absent*
- Joshua Palmer, Ward 7
- Grant Russel, at-large
- Tom Shindlecker, at-large
- Mayor Christina Muryn
- Jim Staschiak, Auditor

Staff:

-
-
-
-

Guests:

Holly Frisole, Randy Greeno

Meeting Start Time: 5:31 pm

Meeting End Time: 6:20 pm

Agenda:

Call to Order

Roll Call

Approval of Minutes

New Items

1. Finalization of an RFQ for a contractor to assist with the initial data gathering for the strategic plan


Adjournment

Jeff Wobser, Strategic Planning Committee Chair


COMMITTEE REPORT
THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO


The **STRATEGIC PLANNING COMMITTEE** met on March 2, 2021 to discuss the finalization of an RFQ for a contractor to assist with the initial data gathering for the strategic plan.


We recommend: *The committee change the proposal to an RFQ instead of a RFP. Also recommend that H. Baker-Tilly review the RFQ prior to publication*

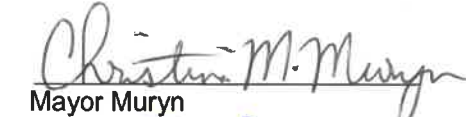
Aye Nay 
Jeff Wobser, Chairman

Aye Nay *ABSENT*
Dennis Hellmann

Aye Nay 
James Palmer *Second*

Aye Nay 
Grant Russel

Aye Nay 
Tom Shindledecker

Aye Nay 
Mayor Muryn

Aye Nay 
Auditor Staschiak *Morton*

LEGISLATION: N/A

DATE: March 2, 2021

COMMITTEE: STRATEGIC PLANNING

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
MARCH 16, 2021**

ORDINANCE NO. 2021-016 AS AMENDED requires three (3) readings

third reading

(re-bid contracts for City insurance policies)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF FINDLAY, OHIO TO TAKE BIDS AND ENTER INTO CONTRACTS FOR INSURANCE COVERAGE FOR AIRPORT LIABILITY, AUTOMOBILE, BOILER MACHINERY, CONTRACTOR'S EQUIPMENT, CRIME INSURANCE, POLICE PROFESSIONAL LIABILITY, PUBLIC OFFICIAL'S ERRORS AND OMISSION LIABILITY, REAL AND PERSONAL PROPERTY, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-017 (610 S Blanchard St rezone) requires three (3) readings

third reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 610 SOUTH BLANCHARD STREET REZONE) WHICH PREVIOUSLY WAS ZONED "C1 LOCAL COMMERCIAL DISTRICT" TO R4 DUPLEX/TRIPLEX".

ORDINANCE NO. 2021-019 (2020 Ordinances/Resolutions changes) requires three (3) readings

second reading

AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE FINDLAY CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-021 (Logan Ave Phase 3 project) requires three (3) readings

second reading

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-022 (2nd Capital Improvement appropriation) requires three (3) readings

second reading

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR AND THE SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDANCE WITH THE 2021 DEPARTMENT EQUIPMENT LIST, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

MARCH 16, 2021

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, MARCH 16, 2021 MEETING.

RESOLUTIONS

008-2021 A RESOLUTION RECOGNIZING THE SUPPORT OF THE CITY OF FINDLAY, OHIO FOR THE FLOOD MITIGATION EFFORTS WITHIN THE FINDLAY HANCOCK COUNTY, OHIO COMMUNITY.

ORDINANCES

2021-025 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

2021-026 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

2021-027 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

2021-028 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

2021-029 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

2021-030 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

2021-031 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 008-2021

A RESOLUTION RECOGNIZING THE SUPPORT OF THE CITY OF FINDLAY, OHIO FOR THE FLOOD MITIGATION EFFORTS WITHIN THE FINDLAY HANCOCK COUNTY, OHIO COMMUNITY.

WHEREAS, Findlay, Ohio along with numerous other communities in the region have experienced major flood events including such events as March 25, 1913, August 22, 2007, and most recently July 14, 2017; and

WHEREAS, flood events cause significant disruption to the community including to the safety of citizens, impact to property, disruption of business, and mental and emotional anguish; and

WHEREAS, flood events are extremely costly with a tens of millions dollars in property damage, City resources for rescue and cleanup, thousands of volunteer hours, and untold emotional impacts; and

WHEREAS, there are over 5,000 parcels in Hancock County, over 3,000 of which are in the City of Findlay, that are currently within the FEMA regulatory 100 year floodplain; and

WHEREAS, on average, residential property flood insurance costs \$3,000 annually and commercial insurance even more; and

WHEREAS, it is a community goal to decrease the water elevation in Downtown Findlay by approximately 3 feet during a 100 year storm event which is of even greater benefit during smaller storms and provides widespread community flood benefit; and

WHEREAS, the phase one benching which was completed in 2020 is estimated to provide 0.7 feet of benefit during a 100 year storm event, the Norfolk Southern Railroad bridge replacement is estimated to provide 0.5 feet of benefit, the phase two benching is estimated to provide 0.5 feet of benefit upstream of MLK Parkway, and the Eagle Creek Dry Storage Basin is estimated to provide 1.5 feet of benefit; and

WHEREAS, flood mitigation efforts are essential to the longevity of our community; and

WHEREAS, with these flood mitigation efforts an estimated 2,000 parcels throughout Hancock County are expected to be removed from the flood plain; and

BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That Findlay City Council is in full support of the current and future flood mitigation efforts including benching, basin work, property acquisition, transportation improvements, and request that the Maumee Watershed Conservancy District and Maumee Watershed Conservancy Court take the necessary steps to amend the official watershed plan to include such efforts for the future of our community and region.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-025

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Sewer Fund	\$ 542,625.00
TO:	Blue Bonnet and Bittersweet Sanitary Sewers <i>Project No. 35601200</i>	\$ 542,625.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-026

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvement Restricted Account	\$ 675,000.00
TO:	2021 Annual Street Resurfacing/Curb Repairs	\$ 675,000.00
	<i>Project No. 32810900</i>	

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-027

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Sewer Fund	\$ 75,000.00
TO:	Northside Sewer Televising <i>Project No. 35603400</i>	\$ 75,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-028

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Water Fund	\$ 50,154.00
TO:	East Street and East Main Cross Waterline at Intersection <i>Project No. 35711300</i>	\$ 50,000.00
TO:	Water Meter System Replacement <i>Project No. 35783300</i>	\$ 154.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-029

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 16,000.00
TO:	HAN-Greenway Trail Phase 2 <i>Project No. 31993800</i>	\$ 16,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-030

AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	Sewer Fund – Stormwater Restricted Account	\$ 70,000.00
TO:	Chapel Drive Storm Sewer <i>Project No. 35500500</i>	\$ 70,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-031

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund (Miracle League donation)	\$ 45,935.00
TO:	Recreation Maintenance #21042000-other	\$ 45,935.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that donated funds received may be utilized for the purchase of bleachers and a shade structure at the Blanchard Valley System Miracle Park,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____