

# FINDLAY CITY COUNCIL AGENDA

**REGULAR SESSION**

**August 2, 2016**

**COUNCIL CHAMBERS**

## **ROLL CALL of 2016-2017 COUNCILMEMBERS**

### **ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:**

- Acceptance or changes to the July 19, 2016 public hearing minutes for FY17 Estimated Revenues.
- Acceptance or changes to the July 19, 2016 public hearing minutes for 1011 N. Blanchard St rezone (Habitat for Humanity) Ordinance No. 2016-064.
- Acceptance or changes to the July 19, 2016 public hearing minutes for Kenningston Dr rezone (condo complex) Ordinance No. 2016-065.
- Acceptance or changes to the July 19, 2016 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** - none.

**PROCLAMATIONS:** - none.

**RECOGNITION/RETIREMENT RESOLUTIONS:** - none.

**PETITIONS:** - none.

**WRITTEN COMMUNICATIONS:** - none.

**ORAL COMMUNICATIONS:** - none.

### **REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control** for LLL Entertainment LLC, located at 1801 Broad Avenue & Patio, Findlay, Ohio, for a D5 and D6 liquor permits. This requires a vote of Council.

Gregory R. Horne, Chief of Police – LLL Entertainment LLC, located at 1801 Broad Avenue & Patio, Findlay, Ohio. A check of the records shows no criminal record on the following:

Linda S. Landes

**Board of Zoning Appeals Minutes** – June 9, 2016.

#### **Service-Safety Director Paul Schmelzer – Townhomes of Liberty Ridge impact and capacity fees**

Andrew Yates, YRI Properties, is requesting the impact and capacity fees for the first building of Phase II be delayed until construction has begun on Phase II. Phase I is approximately sixty percent (60%) completed on the townhomes of Liberty Ridge, located at 200 Thimbleberry Drive. In order to make the project more cost effective and run more smoothly for them, they will make all the necessary taps to the sanitary during Phase I so that they do not disturb the curbs or asphalt for Phase II. They would like to make the connections and get it stubbed across the street so that when Phase II begins, they will be ready to go. Needs to be referred to the Water and Sewer Committee.

**City Planning Commission agenda** – August 11, 2016; **minutes** – July 14, 2016.

#### **Hancock Regional Planning Commission Director Matt Cordonnier**

On July 13, 2016, the City of Findlay Revolving Loan Fund Committee awarded a loan to Signed by Josette in the amount of \$24,900. The funding will provide funds for the purchase of a piece of equipment. The closing date for the loan has been set for August 5, 2016. Legislation to appropriate funds is requested and passed on an emergency basis in order to accommodate the timeline of the business and the bank that are involved in the financing of the project. The appropriation of City RLF funds have historically been passed on an emergency basis in order to accommodate the time sensitive needs of business. Ordinance No. 2016-081 was created.

FROM: City of Findlay Revolving Loan Fund  
TO: Signed by Josette, LLC

\$ 24,900

\$ 24,900 equipment

**Parks and Recreation Board minutes** June 20, 2016.

**Traffic Commission minutes** – July 18, 2016.

#### **Findlay Fire Department Chief Josh Eberle – GovDeals.com**

The Fire Department has been advised that two (2) lots of Fire Department equipment have sold on the GovDeals, Inc. site. One (1) lot sold for \$2,001.03, and the second lot sold for \$157.00. An appropriation of funds is requested. Ordinance No. 2016-081 was created.

FROM: General Fund (GovDeals auction proceeds)  
TO: Fire Department #21014000-other

\$ 2,158.03

\$ 2,158.03

**COMMITTEE REPORTS:**

A COMMITTEE OF THE WHOLE meeting was held on Wednesday, July 28, 2016 to discuss the City's mid-year debt review.

A COMMITTEE OF THE WHOLE meeting was held on Thursday, July 28, 2016, for a presentation of the citizen's transparency program which is part of the City's MUNIS financial suite.

**LEGISLATION:**

**RESOLUTIONS** – none.

**ORDINANCES**

**ORDINANCE NO. 2016-071, AS AMENDED** (*amendment to salary ordinance*) **third reading**  
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2015-100, ORDINANCE NO. 2016-013, ORDINANCE NO. 2016-007, AS AMENDED AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2016-072** (*bridge easement*) **third reading**  
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A PERPETUAL HIGHWAY EASEMENT AGREEMENT WITH THE BOARD OF HANCOCK COUNTY COMMISSIONERS FOR THE CONSTRUCTION, MAINTENANCE AND OPERATION OF A BRIDGE, LOCATED ON CITY OWNED PROPERTY ON, OVER, AND AROUND MCMANNES AVENUE, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2016-078** (*Fairgrounds rezone*) **second reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE HANCOCK COUNTY FAIRGROUNDS REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY MEDIUM DENSITY" TO "PO PARK AND OPEN SPACE DISTRICT".

**ORDINANCE NO. 2016-081** (*Signed By Josette RLF; FFD GovDeals.com sales*) **first reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:**

OLD BUSINESS  
NEW BUSINESS

# City of Findlay

Lydia Mihalik, Mayor

## POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

[www.findlayohio.com](http://www.findlayohio.com)

July 18, 2016

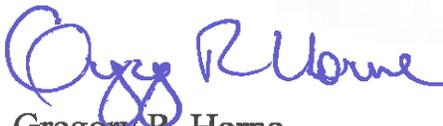
The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Linda S. Landes

LLL Entertainment LLC, 1801 Broad Avenue & Patio,  
Findlay, Ohio 45840.

Sincerely,



Gregory R. Horne  
Chief of Police

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)844-3188

TO

4950317		STCK		LLL ENTERTAINMENT LLC	
PERMIT NUMBER		TYPE		1801 BROAD AV & PATIO	
FINDLAY OH 45840					
ISSUE DATE					
05	17	2016			
FILING DATE					
D5 D6					
PERMIT CLASSES					
32	044	A	F16545		
TAX DISTRICT		RECEIPT NO.			

FROM 07/15/2016

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 07/15/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN, 08/15/2016

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A STCK 4950317

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FINDLAY CITY COUNCIL**  
MUNICIPAL BLDG RM 114  
318 DORNEY PLAZA  
FINDLAY OHIO 45840-3346

Office Hours  
8:00 a.m. - 5:00 p.m.  
For Questions call  
(614) 644-3156

Ohio Department of Commerce - Division of Liquor Control  
6606 Tussing Road, Reynoldsburg, Ohio 43068-9005  
http://www.com.ohio.gov/liqr  
**APPLICATION FOR CHANGE OF LLC MEMBERSHIP INTERESTS**  
**PROCESSING FEE \$100.00**

2 CKS  
\$100/# 2187  
\$22/# 2187



CAUTION: ALLOW 10 TO 12 WEEKS FOR PROCESSING

PERMIT HOLDER REQUESTS APPROVAL OF THE DIVISION OF LIQUOR CONTROL OF THE FOLLOWING:

Permit Holder Name: LLL Entertainment, LLC		Permit Premises Address: 1801 Broad Ave. & Patio Findlay, Ohio 45840
Liquor Permit Number(s): 4950317	Federal Tax ID Number: 26-1625270	F-016545
Email Address:	i s k 8 m o m @ a o l . c o m	

Attorney's Name, Address and Telephone Number (If represented):  
Dennis M. Fitzgerald, Fitzgerald & Mihalik: 400 S. Main St., Findlay, OH 45840 (419) 420-9312

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

PLEASE COMPLETE ALL AREAS OF SECTION A & B BELOW

Section A - PREVIOUS List of managing members and all persons with a 5% or greater membership or voting interest in the LLC

NAME	SOCIAL SECURITY # OR FEDERAL TAX ID #	OFFICE HELD	INTEREST	BIRTHDATE
1) Scott T. Lyons			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input checked="" type="checkbox"/> Membership interest 5 %	2017 JUL 11
2) Joseph J. Levi			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input checked="" type="checkbox"/> Membership interest 5 %	2017 JUL 11
3) Raymond L. Landes (Deceased)			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input checked="" type="checkbox"/> Membership interest 5 %	2010 43
4) OK TO Key C-L-7-13-16			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	

Section B - REVISED List of managing members and all persons with a 5% or greater membership or voting interest in the LLC

NAME	SOCIAL SECURITY # OR FEDERAL TAX ID #	OFFICE HELD	INTEREST	BIRTHDATE
1) Linda S. Landes		Member Manager	<input checked="" type="checkbox"/> Managing Member <input checked="" type="checkbox"/> Voting interest 100 % <input checked="" type="checkbox"/> Membership interest 100 %	
2) *Raymond l. Landes is deceased and Linda S. Landes inherited his interest and purchased other minority interests through Estate.			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	
3) Send ll per rept			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	
4) Yes - Rev Per no viol, no others			<input type="checkbox"/> Managing Member <input type="checkbox"/> Voting interest _____ % <input type="checkbox"/> Membership interest _____ %	

Please Send CC & PD Reports.

# Board of Zoning Appeals

## June 9, 2016

**Members present:** Chairman Phil Rooney; David Russell, Secretary; and Doug Warren. Present on behalf of the City is Todd Richard, Zoning Administrator, from the Zoning Department and Deidre Ramthun, Recording Secretary.

The meeting was called to order at 6:00 p.m. by Mr. Rooney. Mr. Rooney introduced the members to the audience and the general rules were reviewed.

**Case #54625-BA-16 (317 Crystal Avenue)** was introduced. Mr. Richard read his comments as follows: Filed by William Moser for a variance request to section 1162.05D of the City of Findlay Zoning Ordinance. This section requires additions to nonconforming structures to meet applicable setback requirements. The proposed addition will be 3 feet from the side lot line. Since the property is abutting a residential use, the minimum setback requirement is 25 feet, otherwise it is typically 15 feet.

In 1996, the City Planning Commission approved an expansion to the existing plumbing shop. It met all development standards at that time. Since then, the setback requirements have changed and the applicant wants to make a very small expansion to the shop. The lot is only 34.5 feet wide and there is no other alternative so he is seeking some relief from that setback requirement.

Chairman Rooney swore in William Moser, 317 Crystal Avenue, Findlay, Ohio. Mr. Moser stated that currently he can park three vehicles in his plumbing, heating and electrical shop. It allows him to park one more vehicle in a secured area. It's not big enough to get a full size van in and keep it in a secured place. It would have to be kept outside so he'd like to add about a ten foot addition on the front end which is currently a driveway. It doesn't access anything but his property. The addition won't restrict or change anything to the neighbor to the south or north. He owns the property to the north. This will allow a place to put an additional vehicle inside and not have to lock it up outside with tools.

Mr. Richard stated that there is no communication.

Mr. Warren asked how do you enable a house that has about a one foot setback and how you feel about extending this building line when there's roughly four foot of separation between those two buildings.

Mr. Richard said that his guess is that this is a commercial property and he's going to have to go through Wood County and meet building standards. He asked Mr. Moser if he's considered that. Mr. Moser replied, "Yes". Mr. Warren asked if this would require a building permit. Mr. Richard replied, "It should. That's up to the owner to do that, but, yes, it should". Mr. Warren asked that when you get the building permit, they start considering how close you are to other buildings, and there's a lot of that in the permit, isn't there. Mr. Richard stated, "Not in the Zoning permit, but in a building permit, there's probably consideration for a fire wall and that type of thing". Mr. Warren commented that that's probably part of the permit. Mr. Richard stated that when this was done originally, the City had a defacto building code requirement in this. We did not allow openings in the wall along that lot line. The theory was that it would probably be some kind of fire rated solid wall that wouldn't easily be breached

by fire and affect the neighboring property. Mr. Moser stated that his current building overlaps the house by three or four feet so there's three or four feet between. His building is a steel building with a concrete wall inside and the new building will be as such. Years after he built his other structure, they had a garage in the back and it scorched the side of his building and peeled paint but didn't cause any damage inside. It's not a wood structure and it would be hard to burn his building down because it's metal and concrete.

Mr. Warren said that there are a number of unique circumstances – one is the existing building and the fact that what we're doing is continuing an existing building line where the two buildings are already close together. Another one that's unique is the setback of this building is about three times more, it appears, than the adjacent building to the south. It's almost built on the lot line. When you add all this up and look at the neighborhood, there is a consistency issue that says there is not a good alternative on this lot and there's not a good alternative for him to grow other places on the lot. His recommendation is that if you go down the check list, everything's satisfied.

A motion was made by Mr. Warren to recommend approval of the variance request provided that Mr. Moser obtains his permit within 60 days. The motion was seconded by Mr. Russell. The motion was unanimously approved 3-0.

A motion was made by Mr. Rooney to approve the May minutes as written. The motion was seconded by Mr. Warren. The motion to approve the minutes passed 3-0.

The meeting was adjourned.



Chairman



Secretary

## Denise

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**From:** Paul Schmelzer <pschmelzer@findlayohio.com>  
**Sent:** Wednesday, July 27, 2016 11:42 AM  
**To:** 'YRI Properties'  
**Cc:** Denise DeVore  
**Subject:** RE: Fees

Andrew,

I will forward your request for consideration at the next water and sewer committee meeting. I will need contact information from you.

Denise,  
Please forward this so it can be placed on the next meeting agenda.

Paul E. Schmelzer, P.E., P.S.  
Safety - Service Director  
City of Findlay  
318 Dorney Plaza, Room 310  
Findlay, Ohio 45840

Phone: 419.424.7137

-----Original Message-----

**From:** yriproperties@gmail.com [mailto:yriproperties@gmail.com] On Behalf Of YRI Properties  
**Sent:** Tuesday, July 26, 2016 8:49 PM  
**To:** pschmelzer@findlayohio.com  
**Subject:** Fees

Hi Paul, I wanted to email you to request that the impact and capacity fee for the first building of Phase two be delayed until construction has begun on Phase two. I am currently about 60% complete on Phase one of The Townhomes of Liberty Ridge at 200 Thimbleberry Drive in Findlay Ohio. In order to make the project more cost effective and run more smoothly it makes sense for me to make all necessary taps to the sanitary during Phase one so that we do not need to disturb the curbs and or asphalt come phase two. That is why I am requesting to only pay for the tap fees at the moment so we can make the connections and get it stubbed across the street so that when Phase two starts we will be ready to go. If I did not relay my request well enough please let me know, thanks.

-Andrew

# City of Findlay City Planning Commission

Thursday, August 11, 2016 - 9:00 AM

## AGENDA

### CALL TO ORDER

### ROLL CALL

### SWEARING IN

### APPROVAL OF MINUTES

### ITEMS TABLE AT THE JUNE 9, 2016 MEETING

1. **ALLEY/STREET VACATION PETITION #AV-03-2016** filed to vacate an unimproved right-of-way of Connell Avenue running east from Fishlock Drive.

### NEW ITEMS

1. **APPLICATION FOR SITE PLAN REVIEW #SP-18-2016** filed by AMEN, LLC, 1640 Tiffin Avenue, Findlay, OH for a parking lot to accommodate conversion of the structure to a chiropractic office at 1500 Tiffin Avenue, Findlay.
2. **APPLICATION FOR FINAL PLAT #FP-05-2016** for Investek Subdivision, a two lot residential subdivision located on the west side of Technology Drive.

### ADJOURNMENT

# City of Findlay City Planning Commission

Thursday, July 14, 2016 - 9:00 AM  
Municipal Building, Council Chambers

## Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

### **MEMBERS PRESENT:**

Paul Schmelzer  
Lydia Mihalik  
Dan Clinger

### **STAFF ATTENDING:**

Judy Scrimshaw, HRPC Staff  
Matt Cordonnier, HRPC Director  
Matt Pickett  
Don Rasmussen  
Brian Thomas  
Todd Richard

### **GUESTS:**

Todd Jenkins, Lou Wilin, Brett Gies, Tom Shindledecker

### **CALL TO ORDER**

### **ROLL CALL**

The following members were present:

Paul Schmelzer  
Lydia Mihalik  
Dan Clinger

### **SWEARING IN**

All those planning to give testimony were sworn in by Judy Scrimshaw.

### **APPROVAL OF MINUTES**

Paul Schmelzer made a motion to approve the minutes of the June 16, 2016 meeting. Dan Clinger seconded. Motion to accept carried 3-0.

**ITEMS TABLE AT THE JUNE 9, 2016 MEETING**

**ALLEY/STREET VACATION PETITION #AV-03-2016 filed to vacate an unimproved right-of-way of Connell Avenue running east from Fishlock Drive.**

Mayor Mihalik asked Judy Scrimshaw if she had received any new information for this item. Ms. Scrimshaw asked if anyone was here for the Connell Avenue vacation petition. No one replied.

**ALLEY/STREET VACATION PETITION #AV-03-2016 remains tabled.**

**NEW ITEMS**

**1. PETITION FOR ZONING AMENDMENT #ZA-07-2016 filed by The Hancock County Agricultural Society to rezone the Hancock County Fairgrounds located at 1017 E. Sandusky Street from R-2 Single Family Medium Lot to PO Park & Open Space District.**

**HRPC**

**General Information**

The land in this request is located off the south side of E. Sandusky Street and contains multiple parcels. It is currently zoned R-2 Single Family Medium Lot and the majority of the surrounding parcels are also zoned R-2. Some of the lots to the north are zoned R-1 Single Family Large Lot. The majority of the land is in the 100 year flood plain. The City of Findlay Land Use Plan designates the area as PRD Planned Residential Development.

**Parcel History**

This is currently the site of the Hancock County Fairgrounds.

**Staff Analysis**

The applicant is proposing to change the zoning to PO Parks and Open Space district.

The PO District was added to the zoning code when it was updated. The district was meant to be used for everything from open space areas in subdivisions to public parks and community recreation areas.

The Fairgrounds complex is a good fit for this newer zoning classification. When the zoning map is updated later this year, this classification will be added to City parks as well as private park areas in some of our subdivisions.

**ENGINEERING**

None

**FIRE PREVENTION**

None

**STAFF RECOMMENDATION**

**Staff recommends that FCPC recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-07-2016 to rezone the Hancock County Fairgrounds located at 1017 E. Sandusky Street from R-2 Single Family Medium Lot to PO Park & Open Space District.**

## **DISCUSSION**

Mr. Clinger asked if there are any residential properties in the area to rezone. He indicated some lots in the southernmost part in particular. Ms. Scrimshaw said she did not think so. Mr. Clinger then asked if there was a street in that area that appears to be a void in the outline of the zoning boundary. Ms. Scrimshaw said that it does appear to be some existing right-of-way. Mr. Schmelzer said it is in line with 1<sup>st</sup> Street so it's probably a remnant of that. There are also a couple of alleys. These could be vacated if requested.

## **MOTION**

Paul Schmelzer made a motion for FCPC to recommend approval to Findlay City Council of **ALLEY/STREET VACATION PETITION #AV-03-2016 filed to vacate an unimproved right-of-way of Connell Avenue running east from Fishlock Drive.**

2<sup>nd</sup>: Dan Clinger

**VOTE:** Yay (3) Nay (0) Abstain (0)

**2. APPLICATION FOR SITE PLAN REVIEW #SP-17-2016 filed by Findlay Elks Lodge, 900 W. Melrose Avenue, Findlay for a proposed additional building, parking lot and greenspace at 900 W. Melrose Avenue, Findlay.**

## **HRPC**

### **General Information**

This request is located off the north side of E. Melrose Avenue west of I-75. It is zoned C-2 General Commercial. To the north is zoned M-2 Multiple Family. To the south is RM-1 Multiple Family in Liberty Township and to the west is R-1 One Family in the Township. It is not located within the 100 year flood plain. The City Land Use Plan designates the site as Multi-Family.

### **Parcel History**

The site has historically been a private swimming/tennis club and rental hall business. The Elks Lodge purchased it in October, 2013, relocated their lodge to the site and maintain the swim/tennis club and rental hall business.

### **Staff Analysis**

The applicant is proposing to remove the existing asphalt parking lot on the west side of the parcel as well as 2 of the tennis courts, and 2 existing garage structures to make room for an approximately 6,935 square foot clubhouse building and new parking lot.

There are two existing accesses to the parcel and both will remain with some modifications being made to the western one.

The proposed building is shown well within the required setbacks of C-2. There is an area shown as "future development" that would connect the existing banquet hall with the new clubhouse building. This is speculative and we would ask that it be submitted for review when it is actually planned to be constructed. We do not consider it an approval on today's agenda.

The new parking area shows 69 spaces. There are 12 existing spots near the old clubhouse building and about 27 in the right of way of W. Melrose. Staff does not consider the general C-2 parking requirements to suit the uses here. After discussion with the zoning inspector we decided to use the recreation classification for this mixed use development. The standards for parking are one space per 300 square feet of enclosed space and one space per 250 square feet of water surface of non-competition pools. We calculated roughly 13,900 square feet of building (not including future proposed expansion) which translates to 47 spaces and the pool is approximately 2475 square feet requiring an additional 10 spaces. With the 69 new spaces and the 12 around the old clubhouse, there will be 81 spots which exceeds the 57 required.

I have a request in to the Township in regard to their stance on the 27 spaces currently in the right-of-way. Doug Cade from the County Engineer's office has stated that parking in a public right-of-way cannot be solely designated for a specific entity's use unless a specific permit is granted by the Trustees. The actual pavement of Melrose Avenue in this area is only 20' wide. That is 3'-4' less than normal standards. Cars are pulling in and backing directly onto the street. The pavement is not centered on the right-of-way but is pushed to the south. If any road improvements would ever take place they would more than likely have to go to the north. We acknowledge that the street dead ends into I-75, but it has a fair amount of traffic with 8 residential driveways directly across the street and an 80-unit apartment complex that uses it as it's only means of ingress/egress. For those reasons, we see the current parking situation as undesirable and would prefer that it was eliminated. If not removed, the applicants must at least provide documentation from the Township that they are approved to keep it as such.

Due to the parking lot reconfiguration and the abutting residential lots, we feel that a privacy fence along with landscaping is needed. Cars will be parking head in to these properties. For the best protection from headlights, the fence is preferable.

A lighting plan shows the foot candle readings below .5 at the property line. The light plans call out a 25' round pole and show a base 2'-3" in height. Does this mean that the total height is 27'-3"?? The maximum total height permitted in C-2 is 25'.

Architectural plans show a building with stone veneers, vinyl siding and vinyl shakes. The total height at the peak is approximately 35 ½ feet. This is well below the maximum permitted of 60 feet.

The plan shows the existing sign being removed. It is currently located in the right-of-way and is extremely difficult to see around when exiting the site. We could not find any new sign location indicated. If a sign is desired, the applicants will need to file for that permit with the zoning inspector.

#### **Staff Recommendation**

HRPC Staff recommends approval to FCPC of **APPLICATION FOR SITE PLAN REVIEW #SP-17-2016 for a proposed additional building, parking lot and greenspace for the Findlay Elks Lodge at 900 W. Melrose Avenue, Findlay subject to the following conditions:**

- **Clarification of the status of the parking spaces in the right-of-way of TR 94 (HRPC)**
- **Addition of a privacy fence along the residential property lines (HRPC)**
- **Clarification of light height and adjustment to 25' or less if over (HRPC)**

## **ENGINEERING**

Access – The applicant is not proposing any changes to the existing access to the site.

Water & Sanitary Sewer – The applicant was planning on bringing the water and sewer from the existing building. City regulations require that separate buildings have their own water service. The plumbing designer has also determined that it will not be possible to use the old services. The consultant for the applicant will be submitting revised drawings to Engineering for review and approval that show a new domestic water service, a new fire line and a new sanitary service for the proposed building.

Stormwater Management – Detention for the site is being provided in chambers that will be placed under the parking lot.

MS4 Requirements – The applicant will be disturbing more than one (1) acre, so the project will be required to comply with the City of Findlay's Erosion and Sediment Control Ordinance. A Stormwater Pollution Prevention Plan (SWPPP) will need to be submitted and approved prior to the beginning of construction.

Sidewalks – There are no existing sidewalks on West Melrose Avenue.

Recommendations: Conditional approval of the site plan subject to the following conditions:

- The consultant submit revised drawings to Engineering for review and approval that shows the size and location of the proposed services.

The following permits may be required prior to construction:

- Storm Tap Permit
- Sanitary Tap Permit
- Water Tap Permit x 2

## **FIRE PREVENTION**

- A fire hydrant shall be located within 100' of the Fire Department Connection (FDC)
- Location of the FDC shall be determined by FFD. The area in front of the FDC shall be kept clear of parking, landscaping, etc. The FDC shall be a 5" Storz with a 30-degree elbow.
- If a hydrant is installed on the fire line, the water line shall be 8" (due to being over 300 feet and a dead end). A suggestion would be to install the FDC toward the south end of the building facing west. The existing hydrant located at the drive entrance would be sufficiently located for this purpose and no additional hydrant would be necessary.
- This structure will require a Knox box.

## **STAFF RECOMMENDATION**

Staff recommends approval to FCPC of APPLICATION FOR SITE PLAN REVIEW #SP-17-2016 for a proposed additional building, parking lot and greenspace for the Findlay Elks Lodge at 900 W. Melrose Avenue, Findlay subject to the following conditions:

- Clarification of the status of the parking spaces in the right-of-way of TR 94 (HRPC)
- Addition of a privacy fence along the residential property lines (HRPC)
- Clarification of light height and adjustment to 25' or less if over (HRPC)
- The consultant submit revised drawings to Engineering for review and approval that shows the size and location of the proposed services. (ENG)

- **A fire hydrant shall be located within 100' of the Fire Department Connection (FDC)**
- **Location of the FDC shall be determined by FFD. The area in front of the FDC shall be kept clear of parking, landscaping, etc. The FDC shall be a 5" Storz with a 30-degree elbow.**
- **If a hydrant is installed on the fire line, the water line shall be 8" (due to being over 300 feet and a dead end). A suggestion would be to install the FDC toward the south end of the building facing west. The existing hydrant located at the drive entrance would be sufficiently located for this purpose and no additional hydrant would be necessary.**
- **This structure will require a Knox box.**

### **DISCUSSION**

Brett Gies commented that the photometrics were run as if the light fixture was at a height of no more than 25 feet. He stated that when it comes time for construction the entire pole and base will be less than the 25-foot maximum.

Mr. Gies also stated that new signage is not a part of this phase. When phase 2 is done it will be in those plans.

Dan Clinger asked if the parking shown will be adequate if the second phase is constructed. Ms. Scrimshaw asked the applicant if the old clubhouse will remain if phase 2 is built. Mr. Jenkins replied that the intent would be to remove that building when that new structure is complete. Ms. Scrimshaw stated that she thought that would probably be the case and that would open up some more area for additional parking. She said she believes they don't quite meet it with the current layout, but that may give them the extra spaces they would need then.

Mr. Clinger stated that there are a couple of catch basins in the area of the retaining wall and parking. He asked if the new drain tile would be connected or just go wherever. Mr. Jenkins replied that a revised plan he submitted to engineering shows it picking up those two (2) catch basins.

Mr. Clinger said that even though the parking is in the Township he would like to see it paved and striped so it is defined as parking. He also said that if it is to be reverse angle they would need to show the traffic coming into the site and driving back out at the east end then backing into the parking. Ms. Scrimshaw said she agrees with the paving of the parking area and that will need to be okayed with the Township.

Paul Schmelzer asked what the distance from edge of pavement to the right-of-way currently is. No one had a scale to measure on hand. Mr. Schmelzer said it looks long. He is not so concerned about the volume of traffic but was wondering if there is room for perpendicular parking. People are not going to want to circulate all the way through the site. Mr. Jenkins said that he does think it is very close to accommodating perpendicular parking. Mr. Jenkins stated that in regard to paving, this is phase one of the project. In phase two they are planning on parking changes. He would like to request that paving that area be put off until phase two. Mr. Clinger asked if they envisioned removing the retaining wall and regrading. Mr. Jenkins said they have been looking at what to do there ultimately. They would like to eliminate the wall if they can, but they haven't gotten that far yet.

Dan Clinger asked if there is any proposed timeline for phase two. The applicant replied that hopefully it would be within three (3) years. Mr. Schmelzer stated that this is the cheapest parking you can get right now. The Township is permitting parking in the right-of-way which would not be his preference. It is a dead end street. Mr. Schmelzer said that he would pave this, put in perpendicular parking and be done with it now if he were them. The only exception he said he could find to that is if you are going to remove the retaining wall, regrade and repave. He said his guess is that if cost is a consideration, you won't be doing that. He said he sees this as them getting a big gift from the Township.

### **MOTION**

Paul Schmelzer moved to approve **APPLICATION FOR SITE PLAN REVIEW #SP-17-2016 for a proposed building, parking lot and greenspace at Findlay Elks Lodge, 900 W. Melrose Avenue subject to the following conditions:**

- **Clarification of the status of the parking spaces in the right-of-way of TR 94 (HRPC)**
- **Addition of a privacy fence along the residential property lines (HRPC)**
- **Clarification of light height and adjustment to 25' or less if over (HRPC)**
- **Paving and striping of the parking within the right-of-way of W. Melrose Avenue and that Engineering work with the Consultants on that configuration**
- **The consultant submit revised drawings to Engineering for review and approval that shows the size and location of the proposed services. (ENG)**
- **A fire hydrant shall be located within 100' of the Fire Department Connection (FDC)**
- **Location of the FDC shall be determined by FFD. The area in front of the FDC shall be kept clear of parking, landscaping, etc. The FDC shall be a 5" Storz with a 30-degree elbow.**
- **If a hydrant is installed on the fire line, the water line shall be 8" (due to being over 300 feet and a dead end). A suggestion would be to install the FDC toward the south end of the building facing west. The existing hydrant located at the drive entrance would be sufficiently located for this purpose and no additional hydrant would be necessary.**
- **This structure will require a Knox box.**

**2<sup>nd</sup>:** Dan Clinger

**VOTE:** Yay (3) Nay (0) Abstain (0)

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Lydia L. Mihalik  
Mayor

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Paul E. Schmelzer, P.E., P.S.  
Service-Safety Director



July 27, 2016

Findlay City Council  
318 Dorney Plaza  
Findlay, OH 45840

RE: City of Findlay Revolving Loan Fund  
Request for Appropriation

Dear Honorable Members of Council:

On July 13<sup>th</sup>, 2016 the City of Findlay Revolving Loan Fund Committee awarded a loan to Signed by Josette in the amount of \$24,900. The funding will provide funds for the purchase of a piece of equipment. The closing date for the loan has been set for August 5<sup>th</sup>, 2016.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate the funds as follows:

FROM:	City of Findlay Revolving Loan Fund	\$24,900
TO:	Signed By Josette, LLC	\$24,900 equipment

I request this ordinance be passed on an emergency basis in order to accommodate the timeline of the business and the bank that are involved in the financing of the project. The appropriation of City RLF funds have historically been passed on an emergency basis in order to accommodate the time sensitive needs of businesses.

If you need any addition information, please do not hesitate to contact me.

Sincerely,

Matthew Cordonnier, Director  
Hancock Regional Planning Commission

CC: Don Rasmussen  
Ginger Sampson



July 26, 2016

The Honorable Lydia Mihalik, Mayor  
City of Findlay  
318 Dorney Plaza, Room 310  
Findlay, Ohio 45840

Subject: Receipt of Loan Review Report Form for Signed By Josette, LLC.

Dear Mayor Mihalik,

The Office of Community Development (OCD) has reviewed the city's Loan Review Report Form (LRRF) for Signed By Josette LLC, in the amount of **\$24,900**. Effective July 26, 2016, the city may proceed at its discretion with these transactions pursuant to all applicable Community Development Block Grant (CDBG) and OCD guidelines, including but not limited to the following: environmental review; proper procurement and contract management procedures; and labor standards, including payment of federal prevailing wage rates (if applicable). Please note that no portion of the project may commence until the environmental review process is complete and OCD issues a Release of Funds.

OCD reviewed the LRRF to gain assurance that the city conducted the required analysis of the "appropriate" nature of the loan request and that the project's eligibility and national objective compliance were evaluated. OCD did not perform an underwriting or credit analysis.

Questions regarding the LRRF should be directed to Jared Jodrey at (614) 752-4574.

Sincerely,

Matthew LaMantia, Interim Deputy Chief  
Office of Community Development

ML/MRO/JJ/TDK

c: Matt Cordonnier, Hancock Regional Planning  
OCD: Mary R. Oakley  
Cecilia Castillo  
RLF File

# PARKS AND RECREATION BOARD

City of Findlay

June 20, 2016

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## MINUTES

### **ATTENDANCE**

Members Present: Paul Schmelzer, Chair, Dennis McPheron, Greg Meyers, Gary Pruitt, Mike Slough, Brian Thomas, Dave Trisel, Jeff Wobser.

Staff Present: Matt Stoffel, Lisa Mansfield, and Kathy Launder.

### **APPROVAL OF MINUTES**

Minutes of the May 16, 2016, meeting, were approved.

### **OLD BUSINESS**

Hancock Soccer Association: Mike Slough asked about the status of additions to the premier field. He thought that Hancock Soccer Association (HAS) wanted to put in permanent seating for these fields. Schmelzer stated that the only conversation about the fields was about mowing. The only other idea was fencing for the premier fields. Meyers stated that he thought a decision was previously made to not allow HSA to put fencing up since Emory Adams Park is a park for everyone. He is not in favor of letting them do that. Schmelzer stated HSA is viewing it like the 5-plex with the fencing around the football field and the baseball fields. He is not sure they have the funding for it. Don't know that there is a request pending for the fencing. The sentiment from previous conversations was to not allow the fence, partially due to BalloonFest. Have not heard anything more about it. HSA is concerned of how to protect the fields from people walking across and walking dogs across the fields. McPheron stated that his observation is that it is not currently maintained as a premier field. They need to maintain it to this standard before requesting anything additional. Schmelzer stated that the maintenance aspect has fallen off with the change in leadership.

Recreation Summit /YMCA Survey: Schmelzer stated there is not enough data from the study to support question of unmet needs. Results from the Summit are how do we better serve organizations currently using our facilities. Slough asked if there is interest for a lacrosse field? He stated that Ede Park is underused. There would be an issue with parking and access into the park. Discussion ensued regarding need for a second sheet of ice. Meyers stated that we have a good idea of what users want. Meyers stated that according to the YMCA survey, it appears that everyone is satisfied. Has the YMCA surveyed young adults in the area sufficiently? Bike path is still a need. Schmelzer stated that steps are being taken toward implementing a bike path whether through the TAP project or Hancock Park District grants. Schmelzer stated that there was a low response of unmet need – more programming need than facility need. Meyers stated that he was surprised that there isn't a demand for something in the winter. Mansfield stated what she took away from survey was need for family activities. She and her team are looking into what can be done to meet this need.

Schmelzer stated that outside of the data that we have already gathered, do we need to find another way to find out if needs are being met? McPheron suggested to reach out to the larger companies and larger churches to get feedback. Slough asked what we need to do for discussion/need for second sheet of ice. Schmelzer stated if we look at second sheet of ice, it would be multipurpose based. Where would it go? Can we meet that need? We could hire a consultant who would show us what the design would look like and articulate what the cost would be, much like we did with the swimming pool. Have a couple options what the facility would look like in current location if it's modified, know about what the dollar figure looks like. Old study was pretty grandiose with swimming pool, etc. Can build into 5 year capital plan, what would be sacrificed to do that. Or look to a different fundraising effort. Without a plan of some sort it's tough to get conversation started. Ice time is currently booked solid. If we have ice time available, would people come from a distance to use? Mansfield stated that an annual meeting is coming up for ice user groups. Can ask the question of how much ice time wanted if you have unlimited. A recent tournament drew in teams from Windsor, Cincinnati, Dayton, Detroit, and Cleveland. Could only accept so many teams and then had to turn away. What does the group think about the viability of having people using an indoor flex space for indoor soccer and ice? Meyers stated that it was successful when we used a soccer rug to cover ice for one day a week for indoor soccer. Adding a second sheet of ice would be utilized. Has to be flexible enough for multiuse. Do we need more study to make sure what user groups are doing and where they go to expand their base. Mansfield stated that she plans to visit Tam-O-Shanter and Stroh Center to see how their operations run and see the software they are using. Schmelzer stated that we need to have a study done to determine what second sheet of ice looks like.

Summit Summary: Paul stated there really isn't anything new. Dugouts at the Marathon Diamonds on the north side next to maintenance facility are being replaced. Miracle Field opening day is August 20. Board is invited to attend. Part-time staffing for parks in general. Detail oriented type work. Would take care of the TAP landscape areas in the medians and bump out areas. This could be a potential collaboration with Blanchard Valley Schools, City and/or Downtown to do a sweep of these landscape areas-pulling weeds, picking up cigarette butts, etc. Take our needs to BVS and see if they have anyone to match this up with. In preliminary stages.

## DEPARTMENT REPORTS

Recreation Department Report: Mansfield reported that the ticket structure has been built. Batting cages have been started. Still gathering information for the Summary of Use spreadsheet that was talked about last month. All playground equipment for the Playground for All has been installed. Base rubber material is down, top rubber material will be going down this week. One of the contestants at Findlay's Hit Pitch and Run, Cameron Glosser, participated in the Cleveland Hit Pitch and Run this Saturday and he finished first in the pitching in his age group. Top four will go to the MLB All Star game. Learn to Skate camp was held last week with 35 kids. Great turnout. Coaches did a fabulous job. On day one participants have no skill and by day four, they are performing a dance program. Regular Learn to Skate classes are on Mondays. Beginning of the month went to ice skating conference in Las Vegas. Had the opportunity to interact with other managers of ice skating rinks and hearing the same challenges we have, others have and discussing their solutions. Ball games at the Diamonds are being played every night and tournaments are booked every weekend.

Considering doing away with the arcade space at the Cube. Most any game that a child wants to play, they can get on their cell phone now. The revenues from the game room have dropped significantly over the last year. \$700 drop in one year. Looking at switching around the space to potential vending machines and storage. An area dedicated to vending space with food, beverages, hockey tape, mouth guards, socks, etc. Healthier food options. Schmelzer stated that we can repurpose space behind it with a false wall and utilize it for storage space to open up meeting room space. You can vend just about anything. Honing in on what people want to buy and set vending up for it.

Parks Maintenance Department Report: Stoffel stated softball tournament had some parking issues at Swale Park due to it being such a large tournament. There is another one coming up this weekend. We will be allowing parking in the grass. These tournaments are very successful. Schmelzer said it functions well as long as the ground is dry. Need to take a look at what parking expansion at Swale Park would look like for capital expense. If a new parking lot is installed, Stoffel stated that it would be advisable to put in the base and leave it for a year, and then pave it. Newly paved trail around Emory Adams Park is completed. Two new fields at Swale Field have received good compliments.

## OTHER REPORTS

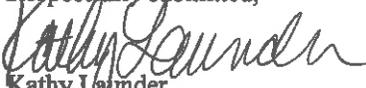
Hancock Park District Report: Pruitt reported that the Riverside Concert Series had a good start last Wednesday night with Night Jazz. Have a nice cooperative effort between City and Hancock Park District (HPD) for the upgrade to the bandshell with tuck pointing the brick, painting the dressing room for musicians and a storage room. Serves visiting musicians very well. It is now very welcoming. Two of HPD capital projects are being advertised for bid to build on to facilities, one at Liberty Landing and one at Blanchard Landing. Bids for parking lot paving project at Aeroland Recreation are due July 19. Arcadia Soccer Club uses field at Aeroland Recreation for U10 and U12 teams, and have asked them to relocate due to paving projects lasting several months. Other area soccer field owners may get calls requesting use of facilities by Arcadia Soccer Club

## OTHER BUSINESS

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for July 18, 2016, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,

  
Kathy Launder  
City Clerk

# TRAFFIC COMMISSION

City of Findlay  
July 18, 2016

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## MINUTES

### **ATTENDANCE:**

**MEMBERS PRESENT:** Police Chief Greg Horne, Fire Chief Josh Eberle, City Engineer Brian Thomas, Councilman Ron Monday.

**STAFF PRESENT:** Matt Stoffel, Public Works Superintendent; Don Rasmussen, Law Director, Kathy Launder, City Clerk.

### **OLD BUSINESS**

1. Request of The University of Findlay, 1000 North Main Street, for a pedestrian activated light across North Main Street from new admissions office to the campus.

5/16/2016

Schmelzer gave an update regarding this request. He stated that Traffic Signals Supervisor Tom DeMuth placed traffic cameras resulting in five days of data being recorded. The pedestrian counts from this recording have been taken. We still need to collect the vehicle counts. After all the pedestrian and vehicle counts have been taken and this data reviewed by the Engineering Department, the data and a recommendation for the next step will be forwarded to The University of Findlay and their consultant. This should be completed in the next couple weeks. Item remains tabled.

07/18/2016

Thomas stated that the traffic cameras were placed on George Street and were able to pick up data on North Main Street from George Street to Foulke Avenue. Thomas sent a letter to The University of Findlay and copied their consultant, DGL with the results. If you look at the entire stretch that includes five intersections, and if you assume the pedestrians cross elsewhere 50 percent of the time, it does not meet the criteria. Thomas suggested to bring the item off the table at the next Traffic Commission for discussion and a decision. This will give The University of Findlay enough time to review the results and decide if they want to proceed.

Item remains tabled.

2. Request for additional signals at Sandusky Street and Main Street.

5/16/2016

Schmelzer stated that a traffic camera was placed facing one direction at this intersection for peak traffic. It will then be placed facing the other direction at the intersection. Once the data collected from the video is reviewed, it will be brought back to Traffic Commission for consideration. Item remains tabled.

07/18/2016

Item remains tabled.

3. Request of Tom Wohlgamuth to enact an ordinance restricting golf carts to only be able to travel on 25 mile per hour roads or less.

05/16/2016

Currently licensed golf carts can be on 35 MPH roads as long as it is not for a long period of time in the City of Findlay. Rasmussen stated that we should look at the power requirement of golf carts to see if they can go 35 MPH. The current ordinance is very ambiguous. It needs to be updated. A new Ohio traffic law allowing golf carts to travel on roads with a speed limit of 35 MPH or less will go into effect January 1, 2017. It is requested that the City enact a law only allowing golf carts on roads that are 25 MPH or less. Rasmussen will look into the new law and its requirements. Will continue discussion at next month's meeting.

07/18/2016

Item remains tabled.

## NEW BUSINESS

1. Request of Tom DeMuth, Traffic Signal Department, to convert the 200 block of Washington Street from one-way to two-way.

Thomas stated that the 200 block of Washington Street is just as wide as the remainder of the street. Chief Horne stated that visibility is not good for southbound Cory Street traffic. Stoffel stated that he didn't believe that visibility is bad. Monday stated that we should notify the property owners in the 200 block of Washington Street to get their feedback about making the change to two-way traffic.

Motion to table request; notify property owners; and have further discussion after receiving input from property owners, by Councilman Monday, second by Chief Eberle. Motion passed 4-0.

2. Request of Erikka Hermiller for a speed limit sign and a "Children At Play" sign be placed between the 400-500 block of Monroe Avenue.

Thomas distributed information from Ohio Department of Transportation (ODOT) in reference to Children at Play signs. It states that these signs are not used by ODOT, and further that ODOT discourages others from using them. It allows for a level of false security. Councilman Monday stated that the Traffic Commission has denied requests for Children At Play signs in the past.

Motion to deny request for a "Children At Play" sign, by Councilman Monday, second by Chief Horne. Motion passed 4-0.

Monroe Avenue is a residential street. Typically 25 MPH speed limit signs are not placed on residential streets.

Motion to deny request for speed limit signs on Monroe Avenue, by Chief Eberle, second by Thomas. Motion passed 4-0.

3. Request of Ashley King, 1704 Lima Avenue, for a "No Trucks" sign on Morrival Avenue off of Lima Avenue.

Chief Eberle stated that since we are putting up eight "No Thru Trucks" signs in this area from last month's request, one more sign wouldn't hurt especially since damage is caused to this resident when a truck comes through.

Motion to place a "No Trucks" sign on Morrival Avenue off of Lima Avenue, by Chief Eberle, second by Councilman Monday. Motion passed 4-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on August 15, 2016, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,

  
Kathy K. Launder  
City Clerk



# Findlay Fire Department

Joshua S. Eberle, Chief

720 South Main Street  
Findlay, OH 45840

Telephone: 419-424-7129 • Fax: 419-424-7849



June 22, 2016

To: City Council

From: Joshua S. Eberle, Chief

Re: Request for the Appropriation of Funds

The Fire Department has been advised that two lots of Fire Department equipment have sold on the GovDeals, Inc. site. One lot sold for \$2,001.03 and the second lot sold for \$157.00.

We are requesting that those funds totaling \$2158.03 be appropriated from the general fund back to the Fire Department budget, line item 331400 (R & M Buildings & Grounds).

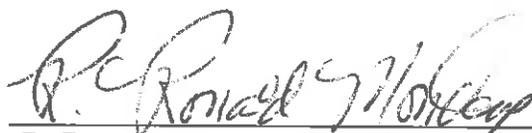
Thank you for your consideration,

Joshua S. Eberle, Chief  
Findlay Fire Department

## COMMITTEE REPORT

### THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

A COMMITTEE OF THE WHOLE meeting was held on Wednesday, July 28, 2016 to discuss the City's mid-year debt review.

A handwritten signature in black ink, appearing to read "R. Ronald Monday". The signature is written in a cursive style with a large initial "R".

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R. Ronald Monday, President of Council Pro-Tem

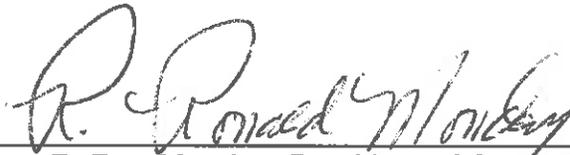
COMMITTEE OF THE WHOLE

DATED: July 28, 2016

## COMMITTEE REPORT

### THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

A **COMMITTEE OF THE WHOLE** meeting was held on Thursday, July 28, 2016, for a presentation of the citizen's transparency program which is part of the City's MUNIS financial suite.

A handwritten signature in black ink, reading "R. Ron Monday", is written over a horizontal line.

R. Ron Monday, President of Council Pro-Tem

**COMMITTEE OF THE WHOLE**

**DATED: July 28, 2016**

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
August 2, 2016**

**2016-071, AS AMENDED** (*amendment to salary ordinance*)

**third reading**

AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2015-100, ORDINANCE NO. 2016-013, ORDINANCE NO. 2016-007, AS AMENDED AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

**ORDINANCE 2016-072** (*bridge easement*)

**third reading**

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A PERPETUAL HIGHWAY EASEMENT AGREEMENT WITH THE BOARD OF HANCOCK COUNTY COMMISSIONERS FOR THE CONSTRUCTION, MAINTENANCE AND OPERATION OF A BRIDGE, LOCATED ON CITY OWNED PROPERTY ON, OVER, AND AROUND MCMANNESS AVENUE, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2016-078** (*Fairgrounds rezone*)

**second reading**

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS THE HANCOCK COUNTY FAIRGROUNDS REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY MEDIUM DENSITY" TO "PO PARK AND OPEN SPACE DISTRICT".

**City of Findlay**  
**Office of the Director of Law**

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

AUGUST 2, 2016

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL  
OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, AUGUST 2, 2016 MEETING.

**ORDINANCES**

2016-081 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN  
EMERGENCY.

# ORDINANCE NO. 2016-081

## AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Revolving Loan Fund	\$ 24,900.00
TO:	Signed By Josette RLF Loan #2 (31966200)	\$ 24,900.00
FROM:	General Fund	\$ 2,158.03
TO:	Fire Department #21014000-other	\$ 2,158.03

SECTION 2: That the Auditor of the City of Findlay, Ohio is hereby authorized to draw twenty-four thousand nine hundred dollars and no cents (\$24,900.00) from the Revolving Loan Fund Account held at Fifth Third Bank.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that a piece of equipment may be purchased for the aforementioned business, and so that funds received from items sold on GovDeals.com may be used within the Fire Department.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_