

FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

July 5, 2016

COUNCIL CHAMBERS

ROLL CALL of 2016-2017 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the June 21, 2016 public hearing minutes for the rezoning of a 429 Walnut Street/420-422 Prospect Street (Ordinance No. 2016-047).
- Acceptance or changes to the June 21, 2016 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: - none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS: - none.

WRITTEN COMMUNICATIONS: - none.

ORAL COMMUNICATIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for NOVA8516 LP, dba Hy Miler 2230, located at 1831 Fostoria Avenue & Gas Pumps, Findlay, Ohio, and dba Hy Miler 2226, located at 800 Trenton Avenue, Findlay, Ohio, for a C1 and C2 liquor permits. This requires a vote of Council.

Gregory R. Horne, Chief of Police – NOVA8516 LP, dba Hy Miler 2230, located at 1831 Fostoria Avenue & Gas Pumps, Findlay, Ohio, and dba Hy Miler 2226, located at 800 Trenton Avenue, Findlay, Ohio. A check of the records shows no criminal record on the following:

Joseph V. Topper Jr.
Robert Brecker
Maura Topper
Crislyn Sheeler

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for K&K LLC, dba Som Carry Out, located at 825 North Main Street, Findlay, Ohio, for a C1 and C2 liquor permits. This requires a vote of Council.

Gregory R. Horne, Chief of Police – K&K LLC, dba Som Carry Out, located at 825 North Main Street, Findlay, Ohio. A check of the records shows no criminal record on the following:

Jignesh B. Patel

Findlay Fire Department Chief Josh Eberle – Findlay Fire Department ODPS reimbursement

Each year, the Findlay Fire Department submits an application to the Ohio Department of Public Safety for a fifteen hundred dollar (\$1,500) grant which is used to purchase EMS supplies. The Findlay Fire Department is required to submit invoices for items that have been ordered and received by the Findlay Fire Department in order to receive a reimbursement. On Jun 22, 2016, the Findlay Fire Department received a reimbursement of six hundred fifty-two dollars and sixteen cents (\$652.16) and would like to have this deposited into their First Aid/EMS Supplies line item #321102. Ordinance No. 2016-073 was created.

FROM:	General Fund (Ohio Dept of Public Safety Grant)	\$1,500.00
TO:	Fire Dept #21040000-other	\$1,500.00

City Planning Commission agenda – July 14, 2016; **minutes** – June 9, 2016.

Service-Safety Director Paul Schmelzer – K-9 program donation

The City of Findlay Police Department recently received a one hundred dollar (\$100.00) donation to go toward the K-9 program. The donation could be used to purchase training aides for Shadow. The funds have been deposited in the General Fund. Legislation to appropriate funds is requested. Ordinance No. 2016-073 was created.

FROM:	General Fund (donation to K-9)	\$ 100.00
TO:	Police Department #21012000-other	\$ 100.00

Service-Safety Director Paul Schmelzer – State of Ohio Police Department Officer training

The City of Findlay Police Department recently received four thousand nine hundred sixty dollars (\$4,960.00) from the State of Ohio that was deposited in the General Fund. The funds will be used to fund outside training for officers. Legislation to appropriate funds is requested.

FROM:	General Fund (State of Ohio Grant Program)	\$ 4,960.00
TO:	FPD ORC Training Program <i>Project #31980800</i>	\$4,960.00

Ordinance No. 2016-073 was created.

Service-Safety Director Paul Schmelzer – Municipal Building janitorial cleaning

Since May of this year, the City has been contracting with a janitorial cleaning service to clean the Municipal Building due to the resignation of the City's custodian. The Service-Safety Director would like to continue the janitorial cleaning service through the end of the year rather than hiring someone to replace the custodian. There is a balance of funds remaining in the salary line item for the custodian & he would like to use these remaining funds for payment of the janitorial cleaning service. Legislation to appropriate funds is requested. Resolution No. 024-2016 was created.

FROM: Public Buildings #21022000-personal services \$13,278.81
TO: Public Buildings #21022000-other \$13,278.81

City Auditor Jim Staschiak – revenue estimates for fiscal year 2017

The City Auditor will be providing the estimated revenues for fiscal year 2017 for the July 19, 2016 City Council meeting. This is the first step required under Ohio budgetary law and the figures are a best estimate of what is expected in revenues over the next eighteen (18) months. In order to meet the statutory requirements for the distribution of the local government money, this document should be accepted by Council during the July 19, 2016 meeting so that it can be filed with the County Auditor no later than July 20, 2016. A motion for acceptance of the revenue estimates will be needed during the July 19, 2016 City Council meeting. A public hearing for this will be held at 7:15pm on July 19, 2016.

Service-Safety Director Paul Schmelzer – Reservoir Silt Collector, Project No. 31965800

On June 21, 2016, Council adopted Ordinance No. 2016-048 giving the Service-Safety Director authorization to sign a grant agreement with the Toledo-Lucas County Port Authority. The agreement establishes the City as a sub-grantee of a grant to the Port Authority from Ohio Department of Natural Resources. The City will be responsible for managing the project which will collect and use bed load sediments from the Blanchard River. The silt collector will be placed near Reservoir #1. Legislation to appropriate funds is requested. Ordinance No. 2016-074 was created.

FROM: Toledo-Lucas County Port Authority Sub-Grant \$ 355,000.00
TO: Reservoir Silt Collector Project No. 31965800 \$ 355,000.00

Service-Safety Director Paul Schmelzer – Police Department Radios, project no. 31965400

The Ohio Development Services Agency (ODSA) has awarded the City a grant in the amount of \$100,000 for replacing Police Department portable radios. In addition to City funds that were previously appropriated (\$234,021, Ordinance No. 2016-056), these grant funds will be used to purchase seventy-eight (78) portable radios and related equipment. Legislation authorizing to sign the grant agreement and appropriate funds is requested. Ordinance No. 2016-075 was created.

FROM: ODSA Grant \$ 100,000.00
TO: Police Department Radios Project No. 31965400 \$ 100,000.00

As part of the radios replacement, a Dispatch logging recorder will be included. Funds for this equipment were previously appropriated to a separate project (\$54,683, Ordinance No. 2016-010). For accounting purposes, this appropriation needs to be transferred into the radios project. Legislation to transfer \$54,683.00 from NICE Logging Recorder, Project No. 31965100 to Police Department Radios, Project No. 31965400 is requested. Resolution No. 025-2016 was created.

FROM: NICE Logging Recorder, Project No. 31965100 \$ 54,683.00
TO: Police Department Radios, Project No. 31965400 \$ 54,683.00

Hancock Regional Planning Commission Director Matt Cordonnier – hiring of two (2) interns

Hancock Regional Planning Commission in cooperation with the City of Findlay Zoning Department are currently working to update the City of Findlay Zoning Map and Land Use Map. The Findlay Zoning Code has received many updates and changes through the years. Although the code has changed, the map, it has not been updated to reflect those changes nor have long-standing inconsistencies been addressed. In addition to updating the zoning map, HRPC will be updating the City of Findlay land use map. The land use map works as a tool to help guide zoning and rezoning issues. The City of Findlay's first adopted land use map was created in 2007 and is due for an update.

As part of the zoning and land use map updating process, a field inventory needs to be completed. In order to complete these projects in a timely manner, HRPC wishes to hire two (2) part-time interns to complete the inventory. By hiring the interns, the projects will be completed this year. Legislation to appropriate up to six thousand dollars (\$6,000.00) to pay for the two (2) interns and their mileage to complete the inventory is requested. Ordinance No. 2016-076 was created.

City Income Tax Monthly Collection Report – June 2016.

COMMITTEE REPORTS: - none.

LEGISLATION:

RESOLUTIONS

RESOLUTION NO. 023-2016 (*Dave Jordan retirement*)

first reading

A RESOLUTION COMMENDING DAVID JORDAN FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

RESOLUTION NO. 024-2016 (*Muni Bldg janitorial cleaning*)

first reading

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 025-2016 (*Dispatch Logging Recorder*)

first reading

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 026-2016 (*No PO*)

first reading

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

ORDINANCE NO. 2016-054 (*2015 ordinances & resolutions updates*)

third reading

AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE FINDLAY CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-059 (*final Health Department merger items – complete funding for the merger*)

third reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-062 (*3rd quarter appropriations*)

second reading

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDANCE WITH THE 2016 DEPARTMENT EQUIPMENT LIST WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT A, APPROPRIATING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-063 (*E Lima St vacation*)

second reading

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS EAST LIMA STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2016-064 (*1101 North Blanchard Street rezone – Habitat for Humanity*)

second reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 1011 NORTH BLANCHARD STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY MEDIUM DENSITY" TO "R3 SINGLE FAMILY HIGH DENSITY".

ORDINANCE NO. 2016-065 (*Kenningston Dr rezone – condo complex*)

second reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS KENNINGSTON DRIVE REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY MEDIUM DENSITY" TO "CD CONDOMINIUM".

ORDINANCE NO. 2016-067 (*Downtown Revitalization project*)

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-070 (*Marion Township revenue sharing agreement - McLane*)

second reading

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH THE BOARD OF TOWNSHIP TRUSTEES FOR MARION TOWNSHIP, HANCOCK COUNTY, OHIO, FOR REVENUE SHARING PURSUANT TO RESOLUTION NO. 19-1995.

ORDINANCE NO. 2016-071 (*amendment to salary ordinance*)

first reading

AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2015-100, ORDINANCE NO. 2016-013, ORDINANCE NO. 2016-007, AS AMENDED AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HERewith, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-072 (*bridge easement*)

first reading

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A PERPETUAL HIGHWAY EASEMENT AGREEMENT WITH THE BOARD OF HANCOCK COUNTY COMMISSIONERS FOR THE CONSTRUCTION, MAINTENANCE AND OPERATION OF A BRIDGE, LOCATED ON CITY OWNED PROPERTY ON, OVER, AND AROUND MCMANNESS AVENUE, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-073 (*K-9 program donation; officer training donation from State of Ohio*)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-074 (*replacement Reservoir silt collector*)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-075 (*PD radios*)

first reading

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN THE NECESSARY AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE OHIO DEVELOPMENT SERVICES AGENCY (ODSA) FOR REPLACEMENT PORTABLE RADIOS AND RELATED EQUIPMENT WITHIN THE CITY OF FINDLAY POLICE DEPARTMENT, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-076 (*HRPC hiring of 2 interns*)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS
NEW BUSINESS

City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

June 21, 2016

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Joseph V. Topper Jr.
Robert Brecker
Maura Topper
Crislyn Sheeler

NOVA8516 LP, DBA Hy Miler 2230, 1831 Fostoria Avenue & Gas Pumps, Findlay, Ohio 45840 and DBA Hy Miler 2226, 800 Trenton Avenue, Findlay, Ohio 45840.

Sincerely,



Gregory R. Horne
Chief of Police

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6808 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

64597220075 <small>PERMIT NUMBER</small>			TRFO <small>TYPE</small>	NOVA8516 LP DBA HY MILER 2226 800 TRENTON AV FINDLAY OH 45840
06	01	2016 <small>ISSUE DATE</small>		
06	16	2016 <small>FILING DATE</small>		
C1 C2 <small>PERMIT CLASSES</small>				
32	044	A	F16344 <small>RECEIPT NO.</small>	

FROM 06/20/2016

22013870205 <small>PERMIT NUMBER</small>				DISTRICT PETROLEUM PRODUCTS INC 800 TRENTON AV FINDLAY OH 45840
06	01	2016 <small>ISSUE DATE</small>		
06	16	2016 <small>FILING DATE</small>		
C1 C2 <small>PERMIT CLASSES</small>				
32	044			



MAILED 06/20/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/21/2016

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A TRFO 6459722-0075

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

64597220005 PERMIT NBR
NOVA8516 LP
DBA HY MILER 2236
2026 CLEVELAND RD W
HURON OHIO 44839

DUNNE MANNING GP LLC	06/16/2016 ACTIVE
JOSEPH V TOPPER JR	06/16/2016 ACTIVE

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

NOTICE TO LEGISLATIVE
AUTHORITY

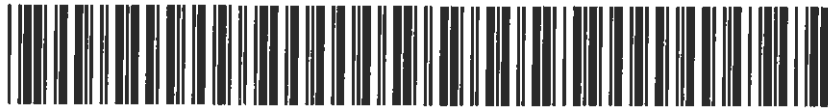
OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2380 FAX(614)644-3166

TO

64597220040 <small>PERMIT NUMBER</small>		TRFO <small>TYPE</small>	NOVA8516 LP DBA HY MILER 2230 1831 FOSTORIA AV & GAS PUMPS FINDLAY OHIO 45840
06	01	2016 <small>ISSUE DATE</small>	
06	16	2016 <small>FILING DATE</small>	
C1 C2 <small>PERMIT CLASSES</small>			
32	044	A	F16337 <small>RECEIPT NO.</small>

FROM 06/20/2016

22013870165 <small>PERMIT NUMBER</small>			DISTRICT PETROLEUM PRODUCTS INC DBA BP FOOD MART 7445 1831 FOSTORIA AV & GAS PUMPS FINDLAY OHIO 45840
06	01	2016 <small>ISSUE DATE</small>	
06	16	2016 <small>FILING DATE</small>	
C1 C2 <small>PERMIT CLASSES</small>			
32	044		



MAILED 06/20/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/21/2016

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REFER TO THIS NUMBER IN ALL INQUIRIES

A TRFO 6459722-0040

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

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(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

64597220005 PERMIT NBR
NOVA8516 LP
DBA HY MILER 2236
2026 CLEVELAND RD W
HURON OHIO 44839

DUNNE MANNING GP LLC	06/16/2016 ACTIVE
JOSEPH V TOPPER JR	06/16/2016 ACTIVE

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City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

Gregory R. Horne, Chief of Police
318 Dorney Plaza, Room 207 • Findlay, OH 45840
Phone: 419-424-7194 • Fax: 419-424-7296
www.findlayohio.com

June 23, 2016

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Jignesh B. Patel

K&K LLC, DBA Som Carry Out, 825 N. Main Street,
Findlay, Ohio 45840

Sincerely,



Gregory R. Horne
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6806 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)844-2380 FAX(614)844-3188

TO

4422977 <small>PERMIT NUMBER</small>			TRFO <small>TYPE</small>	K&K LLC DBA SOM CARRY OUT 825 N MAIN ST FINDLAY OH 45840
06	01	2016 <small>ISSUE DATE</small>		
06	20	2016 <small>FILING DATE</small>		
C1 C2 <small>PERMIT CLASSES</small>				
32	044	A	F16370 <small>RECEIPT NO.</small>	

FROM 06/22/2016

64120800010 <small>PERMIT NUMBER</small>				NIRHAR LLC DBA SOM CARRYOUT 825 N MAIN ST FINDLAY OH 45840
06	01	2016 <small>ISSUE DATE</small>		
06	20	2016 <small>FILING DATE</small>		
C1 C2 <small>PERMIT CLASSES</small>				
32	044			



MAILED 06/22/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/25/2016

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 4422977**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
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Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

4422977 PERMIT NBR
K&K LLC
DBA SOM CARRY OUT
825 N MAIN ST
FINDLAY OH 45840

JIGNESH PATEL

06/20/2016 ACTIVE

MNMB5%V5%M

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE



Findlay Fire Department

Joshua S. Eberle, Chief

720 South Main Street

Findlay, OH 45840

Telephone: 419-424-7129 • Fax: 419-424-7849



June 22, 2016

To: City Council

From: Joshua S. Eberle, Chief

Re: Appropriation of Funds

Each year the Findlay Fire Department submits an application to the Ohio Department of Public Safety for a Fifteen-hundred-dollar grant, which we use to purchase EMS supplies.

We are required to submit invoices for items that have been ordered and received by the Fire Department in order to receive a reimbursement.

On June 22, 2016 we received Six-hundred and fifty-two dollars and 16 cents (\$652.16) as a reimbursement and would like to have that sum deposited to our First Aid / EMS Supplies, line item 321102.

Thank you for your consideration,

Joshua S. Eberle, Chief
Findlay Fire Department

RECEIVED
JUN 22 2016
AUDITOR

City of Findlay City Planning Commission

Thursday, July 14, 2016 - 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

ITEMS TABLE AT THE JUNE 9, 2016 MEETING

- 1. ALLEY/STREET VACATION PETITION #AV-03-2016 filed to vacate an unimproved right-of-way of Connell Avenue running east from Fishlock Drive.**

NEW ITEMS

- 1. PETITION FOR ZONING AMENDMENT #ZA-07-2016 filed by The Hancock County Agricultural Society to rezone the Hancock County Fairgrounds locate at 1017 E. Sandusky Street from R-2 Single Family Medium Lot to PO Park & Open Space District.**
- 2. APPLICATION FOR SITE PLAN REVIEW #SP-17-2016 filed by Findlay Elks Lodge, 900 W. Melrose Avenue, Findlay for a proposed additional building, parking lot and greenspace at 900 W. Melrose Avenue, Findlay.**

ADJOURNMENT

City of Findlay City Planning Commission

Thursday, June 9, 2016 - 9:00 AM
Municipal Building, Council Chambers

Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

MEMBERS PRESENT:

Paul Schmelzer
Lydia Mihalik
Jackie Schroeder
Dan DeArment

STAFF ATTENDING:

Judy Scrimshaw, HRPC Staff
Matt Cordonnier, HRPC Director
Brian Thomas, P.E., P.S., Engineer
Todd Richard, Zoning Inspector
Don Rasmussen, Law Director
Matt Pickett, Fire Inspector

GUESTS:

Roger Best, Tom Shindeldecker, Dan Stone, Lou Wilin,
Brooke Weininger, David Preston, Yufeng Jin, Mike
Paradiso, Marcus Price, Dan Lepley, Mark Blunk

CALL TO ORDER

ROLL CALL

The following members were present:

Paul Schmelzer
Lydia Mihalik
Jackie Schroeder
Dan DeArment

SWEARING IN

All those planning to give testimony were sworn in by Judy Scrimshaw.

APPROVAL OF MINUTES

Paul Schmelzer made a motion to approve the minutes of the May 12, 2016 meeting. Jackie Schroeder seconded. Motion to accept carried 4-0.

NEW ITEMS

1. SITE PLAN APPLICATION #SP-13-2016 filed by Leonard Clouse Trust, 4382 W. TR 90, New Riegel, OH for a 3,500 square foot addition to Fastenal, 7478 Rettig Rd., Findlay.

HRPC

General Information

This request is located on the west side of Rettig Road in Liberty Township. It is zoned B-2 General Business in the Township. All abutting land is also zoned B-2. It is not within the 100 year flood plain. The City Land Use Plan designates the area as Regional Commercial.

Parcel History

This is the current site of Fastenal.

Staff Analysis

The applicant is proposing a 3,500 sf addition to the west side of the existing business. The addition will fit into an existing grass area and will not change the current accessibility or traffic patterns on site. The use stated in the application is product staging for shipping/receiving.

The addition matches up with the established building lines of the existing structure. It does not encroach into required rear yard setbacks.

The height of the addition is equal to the height of the lowest portion of the existing building. At 15' it is well below the maximum height permitted of 30'.

Staff Recommendation

HRPC Staff recommends approval of **SITE PLAN APPLICATION #SP-13-2016 for a 3,500 square foot addition to Fastenal, 7478 Rettig Rd., Findlay.**

ENGINEERING

Access – The applicant is not proposing any changes to the existing access to the site.

Water & Sanitary Sewer – The applicant is not proposing any changes to the water or sewer services due to the building addition.

Stormwater Management – The site is located in Liberty Township so the County Engineer will be reviewing the site plan for compliance with the Stormwater regulations.

MS4 Requirements – The site is located in Liberty Township so the applicant will not be required to comply with the City of Findlay's Erosion and Sediment Control Ordinance. The applicant will still need to obtain a permit from the OEPA (if applicable) and will need to meet all requirements listed in the permit.

Sidewalks – There are no existing sidewalks on Rettig Road.

Recommendations: Approval of the site plan.

FIRE PREVENTION

Facility is outside FFD's jurisdiction. After consulting with Liberty Twp. FD Chief Gene Stump, he requested the installation of a Knox box. Please consult with Chief Stump at 419-421-1087 for additional information.

STAFF RECOMMENDATION

Staff recommends **approval of SITE PLAN APPLICATION #SP-13-2016 for a 3,500 square foot addition to Fastenal, 7478 Rettig Rd., Findlay.**

DISCUSSION

Mr. Schmelzer asked if there were any questions from the applicant's representative. Mr. Paradiso stated no.

MOTION

Paul Schmelzer made a motion to approve **SITE PLAN APPLICATION #SP-13-2016 for a 3,500 square foot addition to Fastenal, 7478 Rettig Rd., Findlay subject to:**

- **Installation of a Knox box per fire department regulations (FIRE)**

2nd: Dan DeArment

VOTE: Yay (4) Nay (0) Abstain (0)

2. APPLICATION FOR CONDITIONAL USE #CU-02-2016 filed by Best Construction/Dave Preston to use 1421 Tiffin as a mixed use Office/Residential.

HRPC

General Information

This request is located on the south side of Tiffin Avenue between Woodworth Drive and E. Circle Drive. It is zoned O-1 Institutions and Offices. Abutting land to the north, east and west is also zoned O-1. To the south is zoned R-1 Single Family Low Density. It is not within the 100 year flood plain. The City Land Use Plan designates the area as Neighborhood Commercial.

Parcel History

This is currently the site of a single family home.

Staff Analysis

Mr. Preston has made an offer to purchase this property and is applying to have a mixed use of Office/Residential. In the O-1 Institutions and Offices District this is a Conditional Use. The Conditional Use section 1161.15 T states that the primary use is office or commercial and that the residential use is on an upper floor. The residential square footage must also not exceed 50% of the office or commercial use.

This is a ranch home so there is no upper floor. Currently, the prospective owner wishes to use a 15' x 14' area for his wife's massage business. He indicated that at some point they may convert the entire home into a business, but for now they want to live and work there.

Using the parking standards in the code, if the entire home would be a business, there would be 5 parking spaces required. With 2 in the garage an area for 3 additional spaces would be needed. Mr. Preston has shown an area south of the garage where he can potentially fit in 3 additional spaces. Parking could also be added in the front area of the home as was done in a prior case on the opposite side of the street a number of years ago or as the Hair Salon in this vicinity did.

The district does allow for signage. A low profile sign of no more than 32 sf would be allowed subject to review and approval of the zoning office.

This is a use that has been granted as a Home Occupation in various locations in the City, however the O-1 zoning does not allow for Home Occupations since it is really meant for office/commercial. This portion of Tiffin Avenue has been viewed as a transitional area for many years and residential uses are actually non-conformities now. The state of flux in this area has and will continue to present various non-traditional scenarios for this body to consider.

Staff Recommendation

HRPC Staff recommends approval of **APPLICATION FOR CONDITIONAL USE #CU-02-2016 to use 1421 Tiffin as a mixed use Office/Residential subject to the following conditions:**

- **That FCPC grant the conditional use to permit the mixed use requested**
- **That FCPC allows an exception from the requirements in regard to residential being on an upper level and the size of the residential in relation to the commercial**

ENGINEERING

The only concern that Engineering has is the width of the drive along the west side of the building. At the northwest corner of the building, the existing drive is 9 feet wide. Per the zoning code, the drive must stay at least 5 feet from the property line. This means that the absolute widest that the drive can be made at this location is approximately 11 feet. This is not wide enough for two vehicles to pass each other and with the drive going around the building, it will be difficult to see if a vehicle is coming from the other direction.

FIRE PREVENTION

No comments.

STAFF RECOMMENDATION

Staff recommends **approval of APPLICATION FOR CONDITIONAL USE #CU-02-2016 to use 1421 Tiffin as a mixed use Office/Residential subject to the following conditions:**

- **That FCPC grant the conditional use to permit the mixed use requested**
- **That FCPC allows an exception from the requirements in regard to residential being on an upper level and the size of the residential in relation to the commercial**

DISCUSSION

Brian Thomas noted that he had misread the code as far as side setbacks. Those only pertain to parking lots. According to Ms. Scrimshaw a driveway can go up to a property line. So there is the potential to widen the drive to about 18' which is snug for two cars to pass, but that will be the owners issue to deal with.

Dan DeArment stated that he had pulled into the driveway and there is nowhere to turn around. Backing out onto Tiffin Avenue is pretty dangerous. He asked Mr. Preston if he planned on having any way for vehicles to turn around on the site to go out forward. Mr. Preston said that is one of the things he is considering. He said he could easily add a couple of parking spots in the front and they could pull in, back out and turn around to go out. He stated that there is room in the rear to go into the garage and back out and turn around to go forward out of the site also. Paul Schmelzer said we seem to be trying to figure out a parking design and that is really not the question today. The question is whether this body has an issue with permitting the conditional use. Options can be discussed with the engineering department in regard to standards that apply for proper parking. He would attach a condition to the Conditional Use approval that parking would be provided that conform to our zoning standards. Mr. Schmelzer said he agrees with Judy Scrimshaw about the area being in transition. He expects it to continue to evolve. He said he doesn't have an issue with the use proposed.

MOTION

Paul Schmelzer made a motion to approve **APPLICATION FOR CONDITIONAL USE #CU-02-2016 filed by Best Construction/Dave Preston to use 1421 Tiffin as a mixed use Office/Residential subject to:**

- **An adequate parking plan approved by the Engineering and Planning department.**

2nd: Jackie Schroeder

VOTE: Yay (4) Nay (0) Abstain (0)

3. ALLEY/STREET VACATION PETITION #AV-03-2016 filed to vacate an unimproved right-of-way of Connell Avenue running east from Fishlock Drive.

HRPC

General Information

This request is for the vacation of an existing platted 60' wide right-of-way Connell Avenue.

Parcel History

None.

Staff Analysis

This is an unimproved piece of road right-of-way running east off of Fishlock Avenue.

One of the applicants actually has a driveway located within the right-of-way.

The applicants are only asking to vacate back to the first north/south alleyway. Council normally prefers to vacate the entire distance to an intersecting street particularly in the case of an unimproved right-of-way. We would recommend that it be taken to the intersection of the Williams Street right-of-way.

One of the abutting owners has not signed the petition. DuWayne Chambers owns parcel #590001005815 on the north side of the portion of right-of-way in the petition. Because he has not signed a Public Notice of Consideration to Vacate has to be advertised in the Courier for 6 weeks. The petitioner must pay for the advertising. Anyone wishing to address Council concerning the petition may then do so at any of the 3 readings which Council must give the Ordinance.

Staff Recommendation

HRPC Staff recommends that FCPC **recommend approval to City Council of ALLEY/STREET VACATION PETITION #AV-03-2016 filed to vacate an unimproved right-of-way of Connell Avenue running east from Fishlock Drive.**

ENGINEERING

There are no City Utilities located in the existing right-of-way so Engineer has no concerns with the vacation request.

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION

Staff recommends that FCPC **recommend approval to City Council of ALLEY/STREET VACATION PETITION #AV-03-2016 filed to vacate an unimproved right-of-way of Connell Avenue running east from Fishlock Drive.**

DISCUSSION

Paul Schmelzer asked if the applicant understood that when a right-of-way is vacated that half goes to each abutting property owner. Marcus Price said that he had spoken with his neighbor, Mrs. Sadler, 1700 Connell Avenue. He said that they have been sharing parking in this right-of-way for quite some time. She has a very short driveway in front of her garage which doesn't allow for extra parking. He discussed issues they have had with their children as far as safety when cars decide to cut through here even though there is no pavement. They often travel very fast. They maintain the area; their kids play there. He would like to see it become just a shared driveway access for themselves and Mrs. Sadler.

Mr. DeArment expressed concern that Mr. Chambers may be losing access to his lot. Ms. Scrimshaw commented that he owns multiple lots. He has some other land that could connect it to another right-of-way. Some of the alleys and right-of-ways that he abuts are also unimproved. The property is all flood plain. Mr. Price said he has spoken with Mr. Chambers. It seemed like he had actually forgotten about the property. He said Mr. Chambers said he has had some issues with the City and Council. He had about a 2-hour conversation that didn't seem to get them anywhere and he did not sign his petition. He said he doesn't have any issues with it, but has some other items he wants to take care of before. Mr. Price said he was going to come today but had another appointment at 9.

Mr. Schmelzer said it would be one thing if they had all the parties in favor. He is not comfortable vacating right-of-way to an undeveloped parcel regardless of it being in a flood plain. They purchased a platted lot with right-of-way. If you had all the parties involved in favor he said, he would feel differently. Mr. Price said he is prepared to go through the process as required without the signature. Mr. Schmelzer asked that if the item was tabled today that he could possibly come up with a signature. Mr. Price replied that yes he would pursue it if the petition is tabled.

MOTION

Paul Schmelzer **moved to table ALLEY/STREET VACATION PETITION #AV-03-2016 filed to vacate an unimproved right-of-way of Connell Avenue running east from Fishlock Drive.**

2nd: Dan DeArment

VOTE: Yay (4) Nay (0) Abstain (0)

Mr. Price asked for confirmation of what his next step is. Mr. Schmelzer replied that he is automatically on next month's agenda as a table item. If he comes forward with new information to present at that meeting it can be brought off the table for discussion. The Commission can then vote and pass it on to Planning & Zoning Committee of Council and the process will go from there.

4. ALLEY/STREET VACATION PETITION #AV-04-2016 filed to vacate the first north/south alley east of S. Main Street abutting Lots 1164-1167 and Lot 1191 in Byal's 2nd Addition.

HRPC

General Information

This request is for an existing paved alley running north from E. Lima Street to the first east/west alley.

Parcel History

None

Staff Analysis

All abutting property owners have signed the petition.

The alley serves as rear access to some of the homes abutting it. The portion north of the alley to W. Lincoln Street is already vacated.

Because all the owners are in agreement to vacate Staff is in favor of the vacation.

Staff Recommendation

HRPC Staff recommends approval of **ALLEY/STREET VACATION PETITION #AV-04-2016 filed to vacate the first north/south alley east of S. Main Street abutting Lots 1164-1167 and Lot 1191 in Byal's 2nd Addition.**

ENGINEERING

There is an existing 4” waterline located in this alley that comes from Lincoln Street and dead ends at the rear of 725 South Main Street. As part of an alley improvement project that is going to be constructed later this year, the water line was going to be connected into the 6” waterline on Lima Street (to increase water pressure, flow and quality) and the alley was going to be milled and repaved. If this alley is vacated, we will still extend the waterline to help the properties that have services off of it but will only perform trench repairs instead of repaving the alley. An easement for the waterline will need to be maintained.

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION

Staff recommends that FCPC **recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-04-2016 filed to vacate the first north/south alley east of S. Main Street abutting Lots 1164-1167 and Lot 1191 in Byal’s 2nd Addition.**

DISCUSSION

None

MOTION

Paul Schmelzer made a **motion to recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-04-2016 filed to vacate the first north/south alley east of S. Main Street abutting Lots 1164-1167 and Lot 1191 in Byal’s 2nd Addition subject to maintaining an easement for the City.**

2nd: Dan DeArment

VOTE: Yay (4) Nay (0) Abstain (0)

5. APPLICATION FOR SITE PLAN REVIEW #SP-14-2016 filed by Tolson Enterprises, Inc., 6591 W. Central Ave., suite 100, Toledo, OH for a drive up window at 1123 Trenton Avenue, Findlay.

The applicants requested that this item be pulled from the agenda. They no longer wish to pursue the plan.

6. APPLICATION FOR PRELIMINARY PLAT #PP-03-2016 for Southridge Estates 3rd Addition.

HRPC

General Information

This plat is located on the south side of Findlay on the northwest corner of the intersection of Goldenrod Lane and TR 145. It is zoned R-1 Single Family Low Density. Land to the north and east is also zoned R-1. To the south is zoned R-3 Single Family Small Lot and M-2 Multiple Family High Density. To the west is US 68/SR 15. It is not within the 100 year flood plain. The Land Use Plan designates the area as Single Family Large Lot.

Parcel History

The last action in this subdivision appears to be in 2005 when Lots 28-37 were replatted.

Staff Analysis

This plat is shown in two phases that will complete the development. Katarina Lane and Paige Lane will be extended to intersect with TR 145 to the west and south respectively.

There are 46 new lots proposed. Lots 107-109 on the north side of Katarina Lane and west of Paige Lane in Phase 4 will need to be adjusted to meet current minimum standards of 10,000 square feet. Section 1111.04 (a) (5) of the City Subdivision Regulations state that excessive lot depth to width ratio shall be avoided. A depth to width ration of 3 to 1 shall normally be considered a maximum. If the lots cannot be adjusted to comply, a variance from CPC will need to be obtained.

There is a large remainder lot located along the curve of the road on the west side which should be labelled with some lot number or letter.

Staff Recommendation

HRPC Staff recommends that FCPC **approve APPLICATION FOR PRELIMINARY PLAT #PP-03-2016 for Southridge Estates 3rd Addition subject to the following:**

- **Adjust Lots 107-109 in Phase 4 to be a minimum of 10,000 square feet (HRPC)**
- **Label Lot along the curve with the Detention pond (HRPC)**
- **Reconfigure Lots 82, 94 and 95 or obtain a variance from CPC (HRPC)**

ENGINEERING

No comments.

FIRE PREVENTION

No Comments

STAFF RECOMMENDATION

Staff recommends **approval of APPLICATION FOR PRELIMINARY PLAT #PP-03-2016 for Southridge Estates 3rd Addition subject to the following:**

- **Adjust Lots 107-109 in Phase 4 to be a minimum of 10,000 square feet (HRPC)**
- **Label Lot along the curve with the Detention pond (HRPC)**
- **Reconfigure Lots 82, 94 and 95 or obtain a variance from CPC (HRPC)**

DISCUSSION

Ms. Scrimshaw noted that the lots that are excessively deep are due to the large pipeline easement running through the subdivision. It of course renders those areas mainly undevelopable giving good reason to grant a variance.

Mr. Schmelzer asked if formal variance or if the Planning Commission takes a look at it and approves the plan with that notation. Ms. Scrimshaw replied that there is a formal variance procedure in the Subdivision Regulations. They come before this body for those variances. If you want to grant it as part of this application, that may be up to you. This item is just a Preliminary Plat which does not get recorded. It can be listed as a condition today and as phases come in for final plats you can address them.

MOTION

Paul Schmelzer made a **motion to approve APPLICATION FOR PRELIMINARY PLAT #PP-03-2016 for Southridge Estates 3rd Addition subject to the following conditions:**

- **Adjust Lots 107-109 in Phase 4 to be a minimum of 10,000 square feet (HRPC)**
- **Label Lot along the curve with the Detention pond (HRPC)**
- **Reconfigure Lots 82, 94 and 95 or obtain a variance from CPC (HRPC)**

2nd: Dan DeArment

VOTE: Yay (4) Nay (0) Abstain (0)

7. APPLICATION FOR FINAL PLAT #FP-04-2016 for Southridge Estates 3rd Addition.

HRPC

General Information

This plat is located on the south side of Findlay on the northwest corner of the intersection of Goldenrod Lane and TR 145. It is zoned R-1 Single Family Low Density. Land to the north and east is also zoned R-1. To the south is zoned R-3 Single Family Small Lot and M-2 Multiple Family High Density. To the west is US 68/SR 15. It is not within the 100 year flood plain. The Land Use Plan designates the area as Single Family Large Lot.

Parcel History

A Preliminary Plat for this subdivision was reviewed in the previous item on today's agenda.

Staff Analysis

This final plat contains 17 lots. Katarina Lane is extended to the west and Viburnum Court, a short cul-de-sac street extends south from Katarina Lane. A temporary cul-de-sac is shown at the end of Katarina Lane.

Lot 88 is over the 3 to 1 width to depth ratio. If the lot cannot be reconfigured to comply, a variance will be required from CPC.

The lots need to be labeled with the square footage.

Staff Recommendation

HRPC Staff recommends that FCPC approve **APPLICATION FOR FINAL PLAT #FP-04-2016 for Southridge Estates 3rd Addition** subject to the following conditions:

- **Correct Lot 88 to be under the 3 to 1 depth to width ratio or obtain a variance from CPC**
- **Label lots with the square footage**

ENGINEERING

Engineering has some comments on the construction drawings and will be working with the consultant to get the comments addressed.

Recommendations: Conditional approval of the plat subject to the construction drawings being modified to the satisfaction of the Engineering department.

FIRE PREVENTION

No comments.

STAFF RECOMMENDATION

Staff recommends **approval of APPLICATION FOR FINAL PLAT #FP-04-2016 for Southridge Estates 3rd Addition** subject to the following conditions:

- **Correct Lot 88 to be under the 3 to 1 depth to width ratio or obtain a variance from CPC**
- **Label lots with the square footage**
- **Modification of construction drawings per the City Engineer**

DISCUSSION

None

MOTION

Lydia Mihalik made a motion to approve **APPLICATION FOR FINAL PLAT #FP-04-2016 for Southridge Estates 3rd Addition** subject to the following conditions:

- **Correct Lot 88 to be under the 3 to 1 depth to width ratio or obtain a variance from CPC**
- **Label lots with the square footage**
- **Modification of construction drawings per the City Engineer**

2nd: Paul Schmelzer

Dan Stone asked for clarification that the approval included a variance from the 3 to 1 ratio for Lot 88. Mr. Schmelzer stated yes.

VOTE: Yay (4) Nay (0) Abstain (0)

8. PETITION FOR ZONING AMENDMENT #ZA-05-2016 filed by Jean Dove/Habitat for Humanity to rezone Lots 2509-2516 in the Strothers Addition from R-2 Single Family Medium Density to R-3 Single Family High Density.

HRPC

General Information

This request is located on the curve portion of N. Blanchard Street. It is currently zoned R-2 Single Family Medium Density. All surrounding parcels are also zoned R-2. It is not located within the 100 year flood plain. The City of Findlay Land Use Plan designates the area as Single Family Small Lot.

Parcel History

The site is currently a small mobile home park.

Staff Analysis

The applicant is requesting the zoning change to accommodate homes to be constructed by Habitat for Humanity.

The R-2 zoning district has a minimum of 1300 square feet for a new home. Habitat Homes are more in the range of 1100-1200 square feet. Their options would be requesting a variance for each home or change the zoning.

The only difference in the zoning districts is the minimum square footage of the home and size of the lot. The Land Use Plan is in agreement with an R-3 zoning also.

Staff Recommendation

HRPC Staff recommends that FCPC **recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-05-2016 to rezone Lots 2509-2516 in the Strothers Addition from R-2 Single Family Medium Density to R-3 Single Family High Density.**

ENGINEERING

No Comments

FIRE PREVENTION

No comments

STAFF RECOMMENDATION

Staff recommends that FCPC **recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-05-2016 to rezone Lots 2509-2516 in the Strothers Addition from R-2 Single Family Medium Density to R-3 Single Family High Density.**

DISCUSSION

None

MOTION

Paul Schmelzer made a motion to **recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-05-2016 filed by Jean Dove/Habitat for Humanity to rezone Lots 2509-2516 in the Strothers Addition from R-2 Single Family Medium Density to R-3 Single Family High Density.**

2nd: Jackie Schroeder

VOTE: Yay (4) Nay (0) Abstain (0)

9. PETITION FOR ZONING AMENDMENT #ZA-06-2016 filed by Roger Best, 15491 Brookview Trail, Findlay to rezone part of Lot 349 in the Hunter's Creek 11th Addition from R-2 Single Family Medium Density to CD Condominium.

HRPC

General Information

This request is located on the south side of Kennsington Drive just east of Fishlock Avenue. It is currently zoned R-2 Single Family Medium Density. Parcels to the east and west are also zoned R-2. To the north and south is zoned R-1 Single Family Low Density. It is not located within the 100 year flood plain. The City of Findlay Land Use Plan designates the area as Single Family Medium Lot.

Parcel History

The parcel was originally in a PUD (Planned Unit Development).

Staff Analysis

The applicant is requesting the zoning change to accommodate the construction of a condominium development. A site plan for the development is the next item on today's agenda

In the original PUD, this lot was designated for condominium development. A portion of Lot 349 was divided into parcels and rezoned to R-2 Single Family in 2009. Those homes are along the east side abutting Tarra Oaks. When the new zoning code went into effect, all PUD's were voided and the land was given a zoning classification in line with the land use plan and the surrounding developments.

The applicant would like to use the CD Condominium District in order to go back to a plan for condominiums.

Staff Recommendation

HRPC Staff recommends that FCPC **recommend approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-06-2016 filed by Roger Best, 15491 Brookview Trail, Findlay to rezone part of Lot 349 in the Hunter's Creek 11th Addition from R-2 Single Family Medium Density to CD Condominium.**

ENGINEERING

No Comments

FIRE PREVENTION

No comments

STAFF RECOMMENDATION

Staff recommends that FCPC recommend approval to Findlay City Council of **PETITION FOR ZONING AMENDMENT #ZA-06-2016 filed by Roger Best, 15491 Brookview Trail, Findlay to rezone part of Lot 349 in the Hunter's Creek 11th Addition from R-2 Single Family Medium Density to CD Condominium.**

DISCUSSION

Judy Scrimshaw noted that she had provided a copy of an email from a neighbor which came in at 2:45 this morning in regard to this item.

Mr. Schmelzer commented that he was a fan of the PUD's back in the day. They have however been scrapped and he is not opposed to these requests. He feels that it is not out of line for the developer to want the designations that these parcels had when initially developed. He said he didn't see anything in the proposed plan that is a drastic departure from what was initially proposed for the parcel. Ms. Scrimshaw noted that it looked like the old plan may have had one more condo unit than the current one does. She further noted that it does meet the current requirements of the Condo District as far as lot size.

Mr. Schmelzer said he read the email and just looking at the number of homes on the east side of the development they seem to be exactly the same. There is definitely not an increase in density. This was a use that was afforded to the property prior to the zoning code change.

MOTION

Paul Schmelzer made a motion to recommend approval to Findlay City Council of **PETITION FOR ZONING AMENDMENT #ZA-06-2016 filed by Roger Best, 15491 Brookview Trail, Findlay to rezone part of Lot 349 in the Hunter's Creek 11th Addition from R-2 Single Family Medium Density to CD Condominium.**

2nd: Dan DeArment

Dan Lepley, 1248 1st Street, stood up to speak. He said his concerns are primarily flood control. Flooding is already a problem in the area. The open field helps somewhat with the problem, but if it is developed, he wonders where all the water will go. Paul Schmelzer stated that he understands his concern, but he is sure that a representative of the Engineering Department would be happy to go over the details with him. He assured him that we have a healthy set of flood plain standards that we have to follow. Mr. Schmelzer said the rezoning request in relation to flooding concerns is not an issue.

Mr. Lepley said if he understands correctly, this was originally the plan for this area. Mr. Schmelzer replied yes. He explained that under the old zoning of PUD, the developer could show a plan of how he wished to develop the acreage. The City accepted it and created a zoning district specific to that parcel. When the City changed its zoning code, that PUD element was eliminated. It left this parcel and others in town without a zoning district that allowed them to do what they had originally proposed. He said that he thinks this Commission has been pretty consistent in looking at what properties could have been used for before and matching them to a district that would allow them to do it.

Mr. Lepley said his only other question is if this is single family condominiums or multi-family. Ms. Scrimshaw stated that yes these are single unit condominiums. Basically each one is like a single house. The term villa is used for these.

Mayor Mihalik noted that the site plan is the next item on the agenda and perhaps his concerns will be addressed in that review.

Dan Stone stated that for clarification, this area is not in the flood plain. So, flood plain requirements will not apply to this. It was removed from the flood plain with the original plans for the full development of Hunter's Creek.

Mark Blunk, 1224 1st Street, asked to speak next. He pointed out the location of his home and stated that the field is in his backyard. He referred to a home on Fishlock that had put in a pond and did not take care of the dirt properly in his opinion. Now all of his water comes into Mr. Blunk's yard. He said he noticed Mr. Best hauling in loads of dirt. He is worried about his property value. It may not be in the flood plain, but his back yard is a swamp after a big rain.

Dan Stone said he spoke with Roger Best right before this meeting today. Mr. Stone said there is storm sewer running along the back here. He said that one of the things they talked about was a low spot. Mr. Stone stated that there is an existing sanitary sewer that runs east and west back there. Mr. Stone said they can make a field adjustment, put a T in and try to position a catch basin to assist picking that up. He said that ideally they would run the storm sewer along the property line, but with the parallel sanitary sewers they can't do that. They may be able to punch a catch basin and put it back in here and regrade the whole back area so it drains to the three catch basins. He noted that one thing that Mr. Best has been good at in the past is adding additional catch basins to rear yards. Mr. Best doesn't want drainage issues in his development either, so he will work with Engineering to try to find the best solution.

Mr. Lepley asked where the water ends up once it goes to the catch basins. Dan Stone stated that it will go east into the pond, then through the storm sewer to Lye Creek.

Mr. Schmelzer stated that this is an issue that will be addressed in the construction drawings which the Engineer must approve.

Mr. Schmelzer said his only question now is what is the deal with the pond we talked about. Is it in the flood plain and needed a permit? Todd Richard said he would have to see if it is in the flood plain at all.

VOTE: Yay (4) Nay (0) Abstain (0)

10. APPLICATION FOR SITE PLAN REVIEW #SP-15-2016 filed by Roger Best, 15491 Brookview Trail, Findlay for a condominium development on part of Lot 349 in the Hunter's Creek 11th Addition.

HRPC

General Information

This request is located on the south side of Kensington Drive just east of Fishlock Avenue. It is currently zoned R-2 Single Family Medium Density. Parcels to the east and west are also zoned

R-2. To the north and south is zoned R-1 Single Family Low Density. It is not located within the 100 year flood plain. The City of Findlay Land Use Plan designates the area as Single Family Medium Lot.

Parcel History

The parcel was originally in a PUD (Planned Unit Development). A request to rezone to CD Condominium District was reviewed in the previous item.

Staff Analysis

The applicant is proposing to construct 15 Villa style single family units on the remainder of Lot 349. The County Auditor lists the lot as 3.255 acres. The CD zoning requires 7,000 sf of land per unit. The 15 units proposed are well below the maximum of 20 that could be allowed.

Setbacks in the CD district are 25' front, 15' side, and 30' rear. The plan meets these requirements. All units must have a minimum of 10' building separation. The buildings meet or exceed this.

Circulation through the development will be by a private drive. There are two parking areas providing spaces for 13 guest vehicles.

Two different floor plans were submitted. All units are single story with 2 car garages. The floor plans indicate 1300+ to 1600+ square feet living space. The minimum required is only 800 square feet.

Staff Recommendation

HRPC Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-15-2016 for a condominium development on part of Lot 349 in the Hunter's Creek 11th Addition.**

ENGINEERING

Engineering has a set of these plans from 2007 that were approved. These drawings are the same as the ones that were previously approved.

MS4 Requirements – Since the overall project will be disturbing more than one (1) acre, the project will be required to comply with the City of Findlay's Ordinance 937 which list the requirements for Drainage, Erosion and Sediment Control. Engineering will need to see and approve a SWPPP for the project before construction will be allowed to begin.

The following permits may be required prior to construction:

- Water Tap Permits
- Sanitary Tap Permits
- Storm Tap Permits
- Curb Cut Permits
- Sidewalk Permits
- Public Infrastructure bonding and inspection fees

FIRE PREVENTION

No comments

STAFF RECOMMENDATION

Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-15-2016 for a condominium development on part of Lot 349 in the Hunter’s Creek 11th Addition subject to the following condition:**

- **Compliance with MS4 requirements as in City of Findlay Ordinance 937 (ENG)**

DISCUSSION

Brian Thomas stated that they may want to add the condition regarding working out the drainage concerns on the south property line with the Engineering Department.

Matt Pickett said that he tried to reconfigure the hydrants as best he could. He said that Mr. Stone did a great job on that. Dan Stone commented that he tried to position the hydrants on high points of the waterline to try and help with blow out and try to maintain what they typically want.

Mr. Schmelzer asked about the “road” that will go out to Tarra Oaks. Will that be private as well? Mr. Stone replied yes. When they had platted those lots on the east side, they had left an easement between two lots for the future drive. So it was recorded as an easement on the plat.

MOTION

Lydia Mihalik made a motion to approve **APPLICATION FOR SITE PLAN REVIEW #SP-15-2016 for a condominium development on part of Lot 349 in the Hunter’s Creek 11th Addition subject to the following conditions:**

- **Compliance with MS4 requirements as in City of Findlay Ordinance 937 (ENG)**
- **The developer work with the Engineer on the drainage concerns on the south property line (ENG)**

2nd: Dan DeArment

VOTE: Yay (4) Nay (0) Abstain (0)

Lydia L. Mihalik
Mayor

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

Office of the Mayor

Lydia L. Mihalik

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Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

June 22, 2016

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

The City of Findlay Police Department recently received a \$100.00 donation to go toward the K-9 program. The donation could be used to purchase training aides for Shadow. The funds have been deposited in the General Fund.

An appropriation is respectfully requested as follows:

FROM:	General Fund (Donation to K-9)	\$100.00
TO:	Police Department 21012000-other	\$100.00

By copy of this letter, I am requesting the Director of Law prepare the necessary legislation.

Thank you for your consideration.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Chief Greg Horne, Police Department

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310
Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

June 22, 2016

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

The City of Findlay Police Department recently received \$4,960.00 from the State of Ohio that was deposited in the General Fund. The funds will be used to fund outside training for officers.

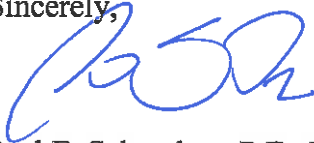
An appropriation is respectfully requested as follows:

FROM:	General Fund (State of Ohio Grant Program)	\$4,960.00
TO:	FPD ORC Training Program Project 31980800	\$4,960.00

By copy of this letter, I am requesting the Director of Law prepare the necessary legislation.

Thank you for your consideration.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Chief Greg Horne, Police Department

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

June 27, 2016

Honorable City Council
City of Findlay, Ohio

Dear Honorable Council Members:

Since May of this year, the City has been contracting with a janitorial cleaning service to clean the Municipal Building due to the resignation of the City's custodian. I would like to continue the janitorial cleaning service through the end of the year rather than hiring someone to replace the custodian. There is a balance of funds remaining in the salary line item for the custodian. I would like to use these remaining funds for payment of the janitorial cleaning service.

Therefore, I respectfully request that Council authorize a transfer of funds as follows:

FROM:	Public Buildings 21022000-personal services	\$13,278.81
TO:	Public Buildings 21022000-other	\$13,278.81

By copy of this letter, I am requesting the Director of Law to prepare the necessary legislation for authorization of this request.

Thank you for your consideration of this matter.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

June 29, 2016

The Honorable Council
Findlay, Ohio

It is respectfully requested this letter be read into the record of the 07/05/16 Council Meeting.

SUBJECT: Revenue Estimates for fiscal year 2017

Dear Council Members,

This letter is to inform you I will be providing the Estimated Revenues for the next fiscal year in your Council packet for your meeting on 7/19/16. This is the first step required under Ohio budgetary law and the figures are a best estimate of what is expected in revenues over the next eighteen months.

In order to meet the statutory requirements for the distribution of the local government money, this document should be accepted by council at the July 19th meeting, so it can then be filed with the County Auditor by no later than July 20th. A motion for acceptance of the revenue estimates will be needed during your meeting on July 19th.

By copy of this letter, I have asked Ms. DeVore to schedule a public hearing for that night before your meeting.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jim Staschiak II". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jim Staschiak II
City Auditor



Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.

Service-Safety Director

June 29, 2016

Honorable City Council
Findlay, OH 45840

RE: Reservoir Silt Collector, Project No. 31965800

Dear Council Members:

On June 21, 2016, Council adopted Ordinance No. 2016-48 giving me authorization to sign a grant agreement with the Toledo-Lucas County Port Authority. The agreement establishes the City as sub-grantee of a grant to the Port Authority from Ohio Department of Natural Resources.

The City will be responsible for managing the project which will collect and use bed load sediments from the Blanchard River. The silt collector will be placed near Reservoir #1.

By copy of this letter, the Law Director is requested to prepare legislation for appropriating funds as follows:

FROM:	Toledo-Lucas County Port Authority Sub-Grant	\$355,000	
TO:	Reservoir Silt Collector Project No. 31965800		\$355,000

If you have any questions, please feel free to contact me.

Sincerely,

A blue ink signature of Paul E. Schmelzer, P.E., P.S. is written over the name and title.

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

pc: Don Rasmussen, Law Director
Jim Staschiak, Auditor



Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.

Service-Safety Director

June 29, 2016

Honorable City Council
Findlay, OH 45840

RE: Police Department Radios, Project No. 31965400

Dear Council Members:

The Ohio Development Services Agency (ODSA) has awarded the City a grant in the amount of \$100,000 for replacing Police Department portable radios. In addition to City funds that were previously appropriated (\$234,021, Ord No 2016-56), these grant funds will be used to purchase 78 portable radios and related equipment.

By copy of this letter, the Law Director is requested to prepare legislation for authorization to sign the grant agreement and appropriate funds as follows:

FROM:	ODSA Grant	\$100,000
TO:	Police Department Radios Project No. 31965400	\$100,000

As part of the radios replacement, a Dispatch logging recorder will be included. Funds for this equipment were previously appropriated to a separate project (\$54,683, Ord No 2016-10). For accounting purposes, this appropriation needs to be transferred into the radios project. Therefore, the Law Director is requested to also prepare legislation for transferring \$54,683 from NICE Logging Recorder, Project No. 31965100 to Police Department Radios, Project No. 31965400.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "P. Schmelzer", is written over the typed name.

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

pc: Don Rasmussen, Law Director
Jim Staschiak, Auditor



June 30, 2016

Findlay City Council
318 Dorney Plaza
Findlay, Ohio 45840

Attention: James P. Slough, President

RE: Request for Funds

Honorable Members of Council:

Hancock Regional Planning Commission in cooperation with the City of Findlay Zoning Department are currently working to update the City of Findlay Zoning Map and Land Use Map. The Findlay zoning code has received many updates and changes through the years. Although the code has changed the map has not been updated to reflect those changes nor have long standing inconsistencies been addressed. In addition to updating the zoning map HRPC will be updating the City of Findlay land use map. The land use map works as a tool to help guide zoning and rezoning issues. The City of Findlay's first adopted land use map was created in 2007 and is due for an update.

As part of the zoning and land use map updating process a field inventory needs to be completed. In order to complete these projects in a timely manner HRPC wishes to hire two part time interns to complete the inventory. By hiring the interns we will be able to complete the projects this year. I am requesting up to \$6,000 to pay for the two interns and their mileage to complete the inventory.

Sincerely,

Matt Cordonnier, Director
Hancock Regional Planning Commission

City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862
318 Dorney Plaza, Municipal Building Room 115
Telephone: 419-424-7133 • Fax: 419-424-7410
findlaytaxforms.com

Lydia L. Mihalik
Mayor

Andrew Thomas
Tax Administrator

Monthly Collection Report to Findlay Council

June 2016

Total collections for June 2016: \$1,535,754.65

	<u>2016</u> <u>Year-to-date</u>	<u>2015</u> <u>Year-to-date</u>	<u>Variance</u>
Withholders	9,417,574.29	9,093,911.03	323,663.26
Individuals	1,667,239.36	1,519,855.71	147,383.65
Businesses	<u>2,319,610.63</u>	<u>2,047,201.36</u>	<u>272,409.27</u>
Totals	13,404,424.28	12,660,968.10	743,456.18 5.87%

Actual & Estimated Past-due Taxes

Withholders	587,514.61
Individuals	1,081,608.52
Businesses	<u>106,169.80</u>
Total	1,775,292.93

Actual and Projected Revenue

	<u>2016</u> <u>Actual</u> <u>Year-to-date</u>	<u>Percentage</u> <u>of Projection</u> <u>Collected</u>	<u>Amount</u> <u>to Meet</u> <u>Projection</u>	<u>Percentage</u> <u>to Meet</u> <u>Projection</u>	<u>2016</u> <u>Projected</u> <u>Year End</u>
Withholders	9,417,574.29	53.48%	8,192,425.71	46.52%	17,610,000.00
Individuals	1,667,239.36	75.78%	532,760.64	24.22%	2,200,000.00
Businesses	<u>2,319,610.63</u>	48.99%	<u>2,415,389.37</u>	51.01%	<u>4,735,000.00</u>
Totals	13,404,424.28	54.61%	11,140,575.72	45.39%	24,545,000.00

Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	6	32	2,974.77	11,754.99
Individuals	78	1,204	8,772.85	303,471.61
Businesses	<u>12</u>	<u>61</u>	<u>9,511.00</u>	<u>20,272.68</u>
Totals	96	1,297	21,258.62	335,499.28

Transfers of Overpayments

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	1	0.00	21.91
Individuals	308	832	45,817.13	130,414.84
Businesses	<u>124</u>	<u>358</u>	<u>56,259.94</u>	<u>200,161.10</u>
Totals	432	1,191	102,077.07	330,597.85



Andrew Thomas, Administrator

7-1-16

Date

Findlay Income Tax Department

Monthly Collections Report

Friday, July 1, 2016

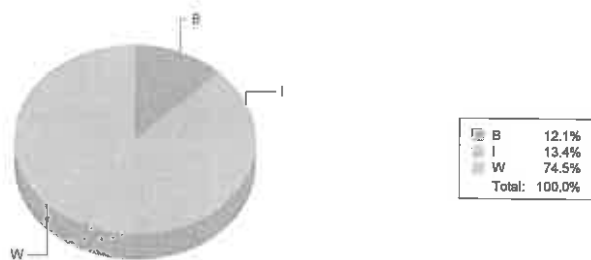
9:20:54AM

For Period June 1, 2016 through June 30, 2016

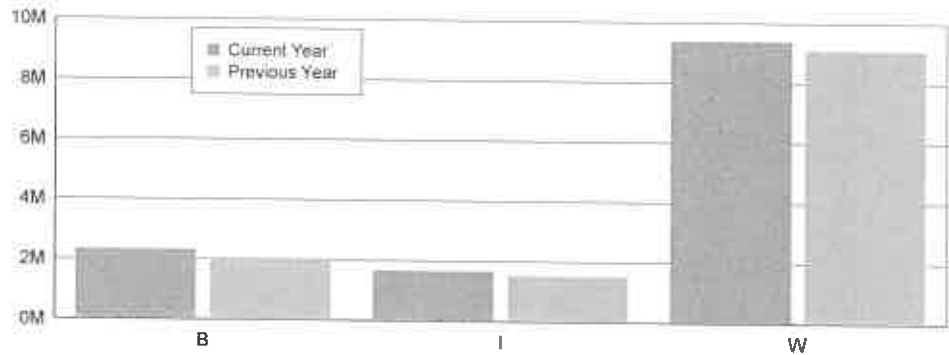
City of Findlay

Account Type	Monthly Total	2016 Year to Date	2015 Year to Date	Increase (Decrease)	% Change	2016 Month to Date	Previous Year(€) Month to Date
W	1,143,940.94	9,417,574.29	9,093,911.03	323,663.26	3.56	1,148,387.45	-4,446.51
I	205,701.02	1,667,239.36	1,519,855.71	147,383.65	9.70	148,310.29	57,390.73
B	186,112.69	2,319,610.63	2,047,201.36	272,409.27	13.31	134,281.24	51,831.45
Totals:	1,535,754.65	13,404,424.28	12,660,968.10	743,456.18	5.87	1,430,978.98	104,775.67

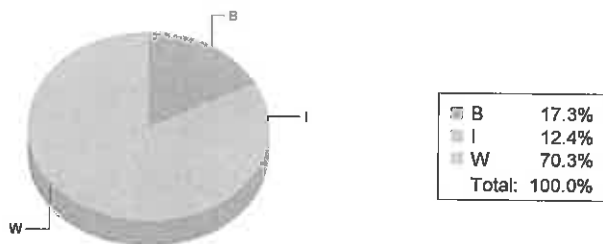
Monthly Collections by Account Type



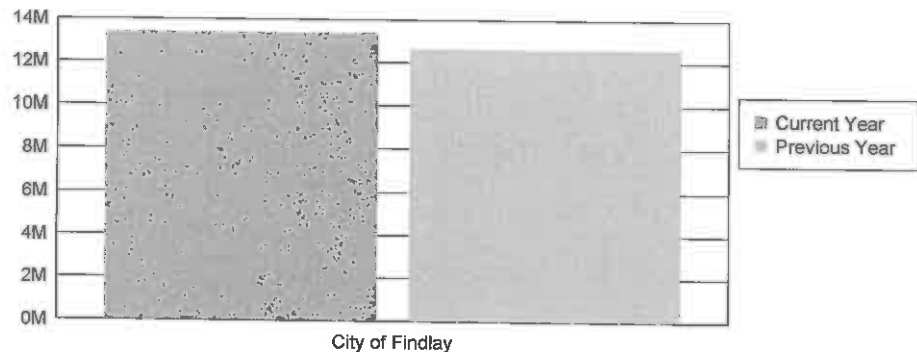
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
July 5, 2016**

ORDINANCE NO. 2016-054 *(2015 ordinances & resolutions updates)*

third reading

AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE FINDLAY CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-059 *(final Health Dept merger items - complete funding for the merger)*

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-062 *(3rd Qtr appropriations)*

second reading

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDANCE WITH THE 2016 DEPARTMENT EQUIPMENT LIST WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT A, APPROPRIATING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-063 *(E Lima St vacation)*

second reading

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS EAST LIMA STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2016-064 *(1101 N Blanchard St rezone – Habitat for Humanity)*

second reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 1011 NORTH BLANCHARD STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY MEDIUM DENSITY" TO "R3 SINGLE FAMILY HIGH DENSITY".

ORDINANCE NO. 2016-065 *(Kenningston Dr rezone – condo complex)*

second reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS KENNINGSTON DRIVE REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY MEDIUM DENSITY" TO "CD CONDOMINIUM".

ORDINANCE NO. 2016-067 *(Downtown Revitalization project)*

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-070 *(Marion Township revenue sharing agreement - McLane)*

second reading

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH THE BOARD OF TOWNSHIP TRUSTEES FOR MARION TOWNSHIP, HANCOCK COUNTY, OHIO, FOR REVENUE SHARING PURSUANT TO RESOLUTION NO. 19-1995.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

JULY 5, 2016

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JULY 5, 2016 MEETING.

RESOLUTIONS

- 023-2016 A RESOLUTION COMMENDING DAVID JORDAN FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.
- 024-2016 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.
- 025-2016 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.
- 026-2016 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

- 2016-071 AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2015-100, ORDINANCE NO. 2016-013, ORDINANCE NO. 2016-007, AS AMENDED AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.
- 2016-072 AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A PERPETUAL HIGHWAY EASEMENT AGREEMENT WITH THE BOARD OF HANCOCK COUNTY COMMISSIONERS FOR THE CONSTRUCTION, MAINTENANCE AND OPERATION OF A BRIDGE, LOCATED ON CITY OWNED PROPERTY ON, OVER, AND AROUND MCMANNES AVENUE, AND DECLARING AN EMERGENCY.
- 2016-073 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2016-074 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2016-075 AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN THE NECESSARY AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE OHIO DEVELOPMENT SERVICES AGENCY (ODSA) FOR REPLACEMENT PORTABLE RADIOS AND RELATED EQUIPMENT WITHIN THE CITY OF FINDLAY POLICE DEPARTMENT, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.
- 2016-076 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 023-2016

A RESOLUTION COMMENDING DAVID JORDAN FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

WHEREAS, David Jordan, who served the City of Findlay, Ohio for twenty-four (24) years as a dedicated loyal employee, retired effective July 1, 2016. Dave began his career with the Findlay Water Distribution Department as a Waterline Maintenance Worker I on April 27, 1992. He transferred to the Engineering Department as an Engineering Aid I on March 1, 1993 where he was later promoted to Construction Inspector on February 12, 1995 before becoming Chief Construction Inspector on December 31, 1995, a position he held until his retirement, and;

WHEREAS, Dave was recognized through Resolution No. 039-2012 for the actions he took during and after a severe wind storm occurring on June 29, 2012. He was nominated for the 2006 John E. Seman Employee Excellence Award. He received a letter of commendation for his assistance with a situation at Steve's Dakota Grill on April 1, 2005. He was recognized for his volunteer efforts for the City's annual Make a Difference Ohio Day on October 23, 2004. He received a letter of appreciation from a resident for his involvement with a water surface drainage issue on Sunset Ridge/West Meade Avenue on June 2, 2003, and;

WHEREAS, Dave was selected as Employee of the Month for January 1999. He received a thank you note from the Superintendent of Liberty-Benton Local Schools on October 13, 1995 for his help in getting the school's sewage and water line installed prior to the beginning of the school year. He received a letter of commendation from the then Mayor for his involvement with the Broadway Improvements project on May 9, 1994. He also received a letter of praise from a Findlay resident for his prompt attention and professionalism given to flooding incidents at her home twice in three (3) years, and;

WHEREAS, during his years of service with the City of Findlay, Dave completed many job-related courses and attended numerous training sessions, too numerous to mention, and;

WHEREAS, during his years of service with the City of Findlay, he dedicated many hours as a volunteer Firefighter with the Arlington Volunteer Fire Department, and;

WHEREAS, during his twenty-four (24) years of service to the City of Findlay, Ohio, Dave has performed as an outstanding public servant in a loyal and dedicated manner to the citizens of the City of Findlay, Ohio through his responsibilities within the City of Findlay Water and Engineering Departments.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said Dave Jordan be and he is hereby commended for his long and loyal services to his City, and that this Council extends its best wishes to him upon his retirement from the City of Findlay, Ohio.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 024-2016

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

BE IT RESOLVED by the Council of the city of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Auditor is authorized to appropriate the following sums and to transfer said sums to the following accounts and/or projects:

FROM:	Public Buildings #21022000-personal services	\$ 13,278.81
TO:	Public Buildings #21022000-other	\$ 13,278.81

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to make said transfer so that janitorial cleaning services for the Municipal Building may continue,

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 025-2016

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

BE IT RESOLVED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Auditor is authorized to appropriate the following sums and to transfer said sums to the following account and/or project:

FROM:	NICE Logging Recorder <i>Project No. #31965100</i>	\$ 54,683.00
TO:	Police Department Radios <i>Project No. #31965400</i>	\$ 54,683.00

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to make said transfer so that funds will be consolidated into one project,

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 026-2016

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

OVER PURCHASE ORDER/NO PURCHASE ORDER- COUNCIL AUTHORIZATION

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
HANCOCK COUNTY TREASURTR	157530	25010000- 448500	AIRPORT	\$9,033.04	REAL ESTATE TAX	RECEIVED TAX BILL AFTER THE PO WAS CLOSED.

ORDINANCE NO. 2016-071

AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2015-100, ORDINANCE NO. 2016-013, ORDINANCE NO. 2016-007, AS AMENDED AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: REPEAL

That Ordinance No. 2015-100, Ordinance No. 2016-13, Ordinance No. 2016-007, as amended and all other Ordinances and/or parts of Ordinances in conflict herewith be repealed and Ordinance No. 2016-071 is hereby enacted establishing Job Classifications, Pay Ranges, Salary Schedules and other matters that may affect pay for all non-elected officers and employees of the City of Findlay, Ohio.

SECTION 2: UNCLASSIFIED SERVICE OF CIVIL SERVICE

The unclassified service of the civil service of the City shall include:

- A. All officers elected by the people.
- B. All directors or heads of departments.
- C. All officers and members of boards and commissions whose appointment is subject to concurrence by Council.
- D. One administrative assistant to each elective officer and the various directors or heads of departments, the Deputy Auditor and one secretary and one assistant or clerk for each board or commission appointed by the Mayor.
- E. The City Clerk.
- F. The legal assistants to the Law Director.
- G. Bailiffs, constables, clerks of court and deputy clerks of court, official stenographers, and other employees of courts.
- H. Physicians, nurses, engineers, veterinarians, and surveyors, or other comparable professions which require licensing under the laws of the State of Ohio.
- I. Those employees whose job duties require, as essential qualifications over and above technical competency requirements, a high degree of trust, confidence, reliance, integrity or fidelity and who perform non-ministerial, discretionary duties in the department heads place and stead.

SECTION 3: CLASSIFIED SERVICE OF CIVIL SERVICE

- A. The classified service shall comprise all positions not specifically included in Section 2, above.

- B. In all examinations for positions in the classified service requiring applicants to be state licensed or certified, or requiring peculiar and exceptional qualifications of a scientific, managerial, semiprofessional, or educational character, prior residence within the City shall not be required for entrance to the examinations, but on appointment, the persons shall be required to comply with the residency provisions provided herein.

SECTION 4: RESIDENCY PROVISION

- A. Pursuant to Ohio Revised Code 9.481(2) (b), the City requires any individual employed by the City of Findlay as a condition of employment, to reside in either Hancock County, or in any county adjacent to Hancock County in the State of Ohio. The only exceptions to this residency requirement are elected officials who are required to live in the City of Findlay, as well as those employees appointed under the provisions of Ohio Revised Code, which require residency in the City.
- B. Elected officials and the Service-Safety Director have the authority to grant temporary exceptions to the residency requirement upon request of employees that fall under their appointing authority

SECTION 4.1 PROMOTIONAL POLICY

Effective March 1, 2016, an employee who is promoted to or hired into a job classification that is in the "Administrative," "Professional," "Executive," or "Computer Employee" pay classifications of the ordinance and that is paid using a minimum and maximum biweekly salary range will be assigned a biweekly amount within the allowed range. Once the employee is assigned an amount within the range, all future increases in the biweekly salary amount shall not exceed eight percent (8%) in any calendar year without Council authorization.

SECTION 5: EXECUTIVE, ADMINISTRATIVE, PROFESSIONAL, AND COMPUTER JOB CLASSIFICATIONS AND RANGES FOR BIWEEKLY SALARIES

That from and after July 03, 2016, the following job classifications of the various non-elected officers and employees of the City of Findlay, Ohio shall be declared as Executive, Administrative, Professional or Computer positions under provisions of the Fair Labor Standards Act and guidelines provided by the U.S. Department of Labor. These job classifications shall be exempted from the payment of overtime, and shall be paid a bi-weekly salary as provided by law. These job classifications and biweekly pay amounts are to be used by full-time employees only, as defined in Section 12.

<u>JOB CLASSIFICATION</u>	<u>BIWEEKLY PAY</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Airport Manager.....	\$1,826.40	\$2,912.00
Assistant City Engineer.....	\$2,344.00	\$3,248.00
Assistant Fire Chief.....	\$2,285.60	\$3,375.20
City Clerk.....	\$1,900.00	\$3,016.00
City Engineer.....	\$2,626.40	\$3,609.60
Clerk of Municipal Court.....	\$1,900.00	\$3,375.20
Computer Programmer Analyst	\$1,826.40	\$2,912.00
Computer Services Manager.....	\$2,400.00	\$3,609.60
Deputy City Auditor.....	\$2,303.20	\$4,000.00
Engineer (EIT).....	\$1,826.40	\$2,912.00
Engineer Project Manager.....	\$1,826.40	\$2,912.00
Fire Chief.....	\$2,626.40	\$3,712.80
Flood Plain/Zoning Supervisor.....	\$1,826.40	\$2,912.00
Human Resources Director.....	\$2,303.20	\$4,000.00
Income Tax Administrator.....	\$2,285.60	\$3,375.20
Police Captain.....	\$2,285.60	\$3,375.20
Police Chief.....	\$2,627.20	\$3,712.80
Professional Civil Engineer.....	\$2,142.00	\$2,932.00

Professional Surveyor.....	\$1,859.20	\$2,706.40
Project Coordinator.....	\$1,826.40	\$2,824.00
Public Works Superintendent.....	\$2,285.60	\$3,375.20
Public Works Supervisor.....	\$1,826.40	\$2,912.00
Recreation Administrative Supervisor.....	\$1,826.40	\$2,912.00
Rec., Marketing & Facilities Supt.....	\$2,285.60	\$3,375.20
Service-Safety Director.....	\$2,970.40	\$6,000.00
Sewer Maintenance Supervisor.....	\$1,826.40	\$2,912.00
Traffic Signal Supervisor.....	\$1,826.40	\$2,912.00
Utilities Billing Supervisor.....	\$1,826.40	\$2,912.00
Wastewater Treatment Supervisor.....	\$1,826.40	\$2,912.00
Water Distribution Supervisor.....	\$1,826.40	\$2,912.00
Water Pollution Control Supt.....	\$2,285.60	\$3,375.20
Water Treatment Plant Supt.....	\$2,285.60	\$3,375.20
Water Treatment Supervisor.....	\$1,826.40	\$2,912.00
W.O.R.C. Coordinator.....	\$1,826.40	\$2,824.00

SECTION 6: EXCEPTED PAY RANGES

That from and after January 3, 2016 the following job classifications and salaries are hereby established as an exception to all other pay ranges outlined in this ordinance.

<u>JOB CLASSIFICATION</u>	<u>BIWEEKLY PAY</u>
Assistant Director of Law I.....	\$1,963.33
Assistant Director of Law II.....	\$1,809.11
Assistant Director of Law III.....	\$1,661.69
Assistant Director of Law IV.....	\$1,508.66
Member – Civil Service Commission.....	\$180.42

SECTION 7: OVERTIME ELIGIBLE EMPLOYEE CLASSIFICATIONS PAID WITHIN A RANGE OF HOURLY RATES.

That from and after July 3, 2016 the following job classifications of the various non-elected officers and employees of the City of Findlay, Ohio, shall be declared as overtime eligible positions pursuant to Section 15 herein. These job classifications are to be used for part-time and full-time employees as defined in Section 12.

<u>JOB CLASSIFICATION</u>	<u>HOURLY RATES</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Computer Help Desk Technician (Part-Time).....	\$11.00	\$15.00
Computer Network Specialist I.....	\$20.64	\$33.44
Computer Network Specialist II.....	\$21.63	\$36.69
Enforcement Officer.....	\$19.23	\$28.84

SECTION 8: HOURLY JOB CLASSIFICATIONS AND PAY RANGES

That from and after January 3, 2016, the following hourly job classifications and pay ranges of the various non-elected officers and employees of the City of Findlay, Ohio, shall be as follows:

Employees hired on or before August 21, 2003 shall be placed in a pay range which begins with a zero (0). Those hired after August 21, 2003 shall be placed in a pay range that begins with a nine (9). Seasonal or temporary employees will be placed in a pay range that begins with an eight (8).

JOB CLASSIFICATIONS

PAY RANGE

These job classifications and pay ranges are to be used for full-time and part-time employees as defined in Section 12. The employees in these classifications shall be paid on an hourly basis as provided by law and shall be eligible for overtime pursuant to Section 15 herein.

Account Clerk I	0130	9130
Account Clerk II	0140	9140
Account Clerk III	0150	9150
Account Clerk IV	0160	9160
Administrative Assistant I.....	0120	9120
Administrative Assistant II.....	0130	9130
Administrative Assistant III.....	0140	9140
Administrative Assistant IV.....	0150	9150
Administrative Assistant V.....	0160	9160
Airport Worker I.....	0130	9130
Airport Worker II.....	0140	9140
Airport Worker III.....	0160	9160
Assistant Recreation Supervisor	0160	9160
Assistant Utilities Billing Supervisor.....	0160	9160
Building & Grounds Maintenance Tech.....	0160	9160
Building & Ice Maintenance Tech.....	0130	9130
Building Maintenance Tech	0150	9150
City Forester	0180	9180
Clerk I	0080	9080
Clerk II	0110	9110
Clerk III	0120	9120
Clerk IV.....	0140	9140
Clerk-Civil Service Commission/Engineering	0150	9150
Code Enforcement Coordinator.....	0120	9120
Chief Construction Inspector	0190	9190
Construction Inspector I.....	0160	9160
Construction Inspector II.....	0170	9170
Construction Inspector III.....	0180	9180
Custodial/Maintenance Worker	0030	9030
Custodial Worker I.....	0050	9050
Custodial Worker II.....	0070	9070
Customer Service/Field Representative.....	0005	9005
Graduate Engineer	0170	9170
Engineering Technician	0180	9180
Fleet Maintenance Manager.....	0120	9120
CAD I	0110	9110
CAD II	0130	9130
Engineering Tech I.....	0150	9150
Engineering Tech II.....	0170	9170
Facility Coordinator.....	0030	9030
Firefighter (Part-time Only).....	N/A	9080,9090,9100,9110
Groundskeeper	0090	9090
Lab Technician I – No License	0170	N/A
Lab Technician I – Class I License.....	0171	N/A
Lab Technician I – Class II License.....	0172	N/A
Lab Technician I – Class III License.....	0173	N/A
Lab Technician I – Class IV License	0174	N/A
Lab Technician I	N/A	9160
Lab Technician II – No License	0180	N/A
Lab Technician II – Class I License.....	0181	N/A
Lab Technician II – Class II License.....	0182	N/A
Lab Technician II – Class III License.....	0183	N/A

Lab Technician II	N/A	9170
MS4 Coordinator.....	0170	9170
Operations/Scheduler	0160	9160
Public Maintenance Mechanic I.....	0140	9140
Public Maintenance Mechanic II.....	0160	9160
Public Maintenance Mechanic III.....	0180	9180
Public Works Maintenance Worker I	0110	9110
Public Works Maintenance Worker II	0120	9120
Public Works Maintenance Worker III	0130	9130
Public Works Maintenance Worker IV.....	0140	9140
Public Works Maintenance Worker V.....	0150	9150
Public Works Maintenance Worker VI.....	0160	9160
Public Works Cemetery Foreman.....	0170	9170
Public Works Foreman	0190	9190
Parking Enforcement Officer	0110	9110
Payroll Clerk	0130	9130
Records Administrator I.....	0150	9150
Records Administrator II.....	0170	9170
Recreation Activities Coordinator	0090	9090
Secretary I	0120	9120
Secretary II	0140	9140
Secretary III	0150	9150
Security Officer	0031	9031
Sewer Maintenance Worker I	0120	9120
Sewer Maintenance Worker II	0140	9140
Sewer Maintenance Worker III	0160	9160
Sewer Maintenance Worker IV.....	0180	9180
Sign Maintenance Supervisor.....	0190	9190
Surveyor Technician I.....	0120	9120
Surveyor Technician II.....	0140	9140
Surveyor I, SIT.....	0160	9160
Surveyor II, Intern	0180	9180
Tax Administrator Agent I	0120	9120
Tax Administrator Agent II	0130	9130
Traffic Signal Electrician I	0160	9160
Traffic Signal Electrician II	0180	9180
Traffic Signal Electrician III	0190	9190
Traffic Signal Electrician Assistant I	0120	9120
Traffic Signal Electrician Assistant II	0140	9140
Truck Driver I	0110	9110
Truck Driver II	0120	9120
Utilities Billing Clerk I.....	0110	9110
Utilities Billing Clerk II	0120	9120
Utility Grounds Maintenance Worker I.....	0110	9110
Utility Grounds Maintenance Worker II.....	0130	9130
Utility Grounds Maintenance Worker III.....	0150	9150
Utility Grounds Maintenance Worker IV	0160	9160
Utility Maintenance Mechanic I.....	0140	9140
Utility Maintenance Mechanic II.....	0160	9160
Utility Maintenance Mechanic III.....	0180	9180
Water Meter Maintenance Worker.....	0130	9130
Water Meter Reader I	0120	9120
Water Meter Reader II – No License.....	0140	9140
Water Meter Reader II –Class II License.....	0142	N/A
Water Meter Reader II –Class III License.....	0143	N/A
Waterline Maintenance Technician Assistant – Class I License	0150	N/A
Waterline Maintenance Technician Assistant – Class II License	0151	N/A
Waterline Maintenance Technician Assistant.....	N/A	9150

Waterline Maintenance Technician – Class I License.....	0170	N/A
Waterline Maintenance Technician – Class II License.....	0171	N/A
Waterline Maintenance Technician.....	N/A	9160
Waterline Maintenance Worker I – No License.....	0120	N/A
Waterline Maintenance Worker I – Class I License.....	0125	N/A
Waterline Maintenance Worker I – Class II License.....	0130	N/A
Waterline Maintenance Worker I.....	N/A	9120
Waterline Maintenance Worker II – No License.....	0140	N/A
Waterline Maintenance Worker II – Class I License.....	0141	N/A
Waterline Maintenance Worker II – Class II License.....	0142	N/A
Waterline Maintenance Worker II.....	N/A	9140
Waterline Maintenance Worker III – No License.....	0160	N/A
Waterline Maintenance Worker III – Class I License.....	0161	N/A
Waterline Maintenance Worker III – Class II License.....	0162	N/A
Waterline Maintenance Worker III.....	N/A	9160
Waterline Maintenance Worker IV.....	0180	9180
Water Treatment Plant Operator Assistant - No License.....	0140	N/A
Water Treatment Plant Operator Assistant – Class I License.....	0141	N/A
Water Treatment Plant Operator Assistant – Class II License.....	0142	N/A
Water Treatment Plant Operator Assistant - Class III License.....	0143	N/A
Water Treatment Plant Operator Assistant.....	N/A	9140
Water Treatment Plant Operator – No License.....	0160	N/A
Water Treatment Plant Operator - Class I License.....	0161	N/A
Water Treatment Plant Operator – Class II License.....	0162	N/A
Water Treatment Plant Operator – Class III License.....	0163	N/A
Water Treatment Plant Operator.....	N/A	9160
Welder.....	0160	9160
WW Treatment Plant Operator Assistant - No License.....	0140	N/A
WW Treatment Plant Operator Assistant – Class I License.....	0141	N/A
WW Treatment Plant Operator Assistant – Class II License.....	0142	N/A
WW Treatment Plant Operator Assistant - Class III License.....	0143	N/A
WW Treatment Plant Operator Assistant.....	N/A	9140
WW Treatment Plant Operator – No License.....	0160	N/A
WW Treatment Plant Operator - Class I License.....	0161	N/A
WW Treatment Plant Operator – Class II License.....	0162	N/A
WW Treatment Plant Operator – Class III License.....	0163	N/A
WW Treatment Plant Operator.....	N/A	9160
Zoning/Building Inspector.....	0160	9160

TEMPORARY JOB CLASSIFICATIONS

PAY RANGE

These job classifications and pay ranges are to be used for temporary and seasonal employees as defined in Section 12. Overtime eligibility shall be determined pursuant to Section 15 herein and under the applicable provisions of the Fair Labor Standards Act.

Concession Stand Attendant.....	8010	
Concession Stand Supervisor.....	8020, 8030	
Facility Manager/Diamond/Pool/CUBE.....	8130	
Ice Rink Shift Manager.....	8120	
Park Manager.....	8130	
Skate Guard/Rental.....	8010, 8020, 8030	
Skating Instructor.....	8080, 8090	
Skate Pro.....	8100	
Clerk/Typist I.....	8080	
Clerk/Typist II.....	8090	
Engineering Aid I.....	8070	
Engineering Aid II.....	8090	
Temporary Support Staff.....	8010,8020,8030,8040,8050,8060	

SECTION 9: LICENSE STIPEND

- A. Effective January 3, 2016 employees who are in the following classifications will be paid an annual license stipend upon providing proof of the license level obtained: Sewer Maintenance Supervisor, Water Treatment Superintendent, Water Pollution Control Superintendent, Water Distribution Supervisor, Water Treatment Supervisor, Wastewater Treatment Supervisor, Waterline Maintenance Worker IV and Sewer Maintenance Worker IV. The following license stipend amounts will be paid on the first payday in July of each year to active employees:

Class I License	\$250.00
Class II License	\$500.00
Class III License	\$750.00
Class IV License	\$1,000.00

- B. Effective January 3, 2016, employees hired after August 21, 2003 and who are in the following classifications will be paid an annual license stipend upon providing proof of the license level obtained: Sewer Maintenance Worker I, II, and III, Wastewater Treatment Plant Operator, Wastewater Treatment Plant Operator Assistant, Waterline Maintenance Worker I, II, and III, Waterline Maintenance Technician Assistant, Waterline Maintenance Technician, Water Treatment Plant Operator, Water Treatment Plant Operator Assistance and Laboratory Technician I and II. The license stipend will be paid on the first payday in July of each year to active employees:

Class I License	\$250.00
Class II License	\$500.00
Class III License	\$750.00
Class IV License	\$1,000.00

- C. Effective May 18, 2008, employees of the Water Distribution Department who are required to carry a cell phone and/or pager designated for emergency contact and who must be available to co-ordinate response to an emergency situation, will receive at least ten dollars (\$10.00) per day for each day that they serve in the capacity as emergency contact.

SECTION 10: PAY RANGES EFFECTIVE JANUARY 3, 2016

- A. That the following pay ranges are hereby established for the non-elected officials and employees of the City of Findlay, Ohio, and all of said non-elected officials and employees shall be paid hourly on a bi-weekly basis, as provided by law, except as noted in Sections 5, 6 and 7.

Completed Years of Service	0	1 - 2	3 - 4	5 - 6	7	8 Or more
Pay Range	A	B	C	D	E	F
0005	8.26	9.01	9.36	9.83	10.23	10.74
0010	9.24	10.10	10.57	11.12	11.62	12.20
0020	9.68	10.57	11.12	11.62	12.20	12.71
0021	8.90	8.90	8.90	8.90	8.90	8.90
0022	9.88	9.88	9.88	9.88	9.88	9.88
0030	10.08	11.12	11.62	12.20	12.71	13.36
0031	10.71	11.68	12.14	12.75	13.26	13.92
0032	10.51	10.51	10.51	10.51	10.51	10.51

Completed Years of Service	0	1 - 2	3 - 4	5 - 6	7	8 Or more
Pay Range	A	B	C	D	E	F
0040	11.59	12.71	13.31	13.88	14.54	15.20
0050	12.14	13.31	13.88	14.54	15.20	15.85
0060	12.67	13.88	14.54	15.20	15.85	16.61
0070	13.23	14.54	15.20	15.85	16.61	17.31
0080	13.86	15.20	15.85	16.61	17.31	18.07
0090	14.47	15.85	16.61	17.31	18.07	18.97
0100	15.10	16.61	17.31	18.07	18.97	19.77
0110	15.82	17.31	18.07	18.97	19.77	20.71
0120	16.46	18.07	18.97	19.77	20.71	21.64
0125	16.82	18.53	19.34	20.26	21.18	22.15
0130	17.21	18.97	19.77	20.71	21.64	22.68
0140	18.05	19.77	20.71	21.64	22.68	23.72
0141	18.81	20.71	21.64	22.68	23.72	23.72
0142	19.71	21.64	22.68	23.72	23.72	23.72
0143	20.63	22.68	23.72	23.72	23.72	23.72
0150	18.81	20.71	21.64	22.68	23.72	24.84
0151	19.71	21.64	22.68	23.72	24.84	24.84
0160	19.71	21.64	22.68	23.72	24.84	26.05
0161	20.63	22.68	23.72	24.84	26.05	26.55
0162	21.59	23.72	24.84	26.05	26.55	27.05
0163	22.59	24.84	26.05	26.55	27.05	27.61
0170	20.63	22.68	23.72	24.84	26.05	27.30
0171	21.59	23.72	24.84	26.05	27.30	27.30
0172	22.59	24.84	26.05	27.30	27.30	27.30
0173	23.67	26.05	27.30	27.30	27.30	27.83
0174	24.80	27.30	27.30	27.30	27.30	27.83
0175	25.98	27.30	27.30	27.30	27.30	27.83
0180	21.59	23.72	24.84	26.05	27.30	28.53
0181	22.59	24.84	26.05	27.30	28.53	28.53
0182	23.67	26.05	27.30	28.53	28.53	28.53
0183	24.80	27.30	28.53	28.53	28.53	28.53
0190	22.59	24.84	26.05	27.30	28.53	29.90
0191	23.67	26.05	27.30	28.53	29.90	29.90
0192	24.80	27.30	28.53	29.90	29.90	29.90
0193	25.98	28.53	29.90	29.90	29.90	29.90
0200	23.66	26.05	27.30	28.53	29.90	31.32
0220	25.99	28.53	29.90	31.32	32.78	34.38

Completed Years of Service	0	1 - 2	3 - 4	5 - 6	7	8 Or more
Pay Range	A	B	C	D	E	F
9005	8.26	8.68	8.94	9.20	9.38	9.58
9010	9.24	9.71	10.01	10.30	10.51	10.72
9020	9.68	10.14	10.46	10.77	11.00	11.21
9030	10.08	10.59	10.89	11.22	11.45	11.70
9031	10.71	11.25	11.59	11.93	12.17	12.41
9040	11.59	12.17	12.53	12.90	13.16	13.42
9050	12.14	12.73	13.10	13.50	13.79	14.08
9060	12.67	13.29	13.71	14.11	14.38	14.66
9070	13.23	13.86	14.28	14.71	15.01	15.31
9080	13.86	14.57	14.99	15.45	15.76	16.08
9090	14.47	15.18	15.64	16.11	16.43	16.77
9100	15.10	15.84	16.31	16.81	17.16	17.50
9110	15.82	16.62	17.13	17.63	17.98	18.34
9120	16.46	17.27	17.80	18.33	18.70	19.09
9130	17.21	18.06	18.60	19.17	19.55	19.93
9140	18.05	18.94	19.52	20.10	20.52	20.93
9150	18.81	19.77	20.36	20.97	21.38	21.81
9160	19.71	20.68	21.31	21.94	22.39	22.85
9170	20.63	21.68	22.31	22.98	23.46	23.92
9180	21.59	22.67	23.36	24.06	24.55	25.03
9190	22.59	23.70	24.43	25.16	25.66	26.18

ALL SEASONAL EMPLOYMENT POSITIONS PAY AT STEP A

8010	8.10
8020	8.25
8030	8.43
8040	9.69
8050	10.14
8060	10.58
8070	11.05
8080	11.59
8090	12.10
8100	12.62
8110	13.23
8120	13.76
8130	14.38

Notwithstanding the provisions above, should any pay rate contained herein fall below the state minimum wage rate for any particular pay periods during the term of this Ordinance, the Auditor shall be and hereby is authorized to adjust said pay rate to conform to the state minimum wage rate.

SECTION 11: STEPS

- A. The pay ranges established in Section 10 above establish six (6) steps, and each step within each pay range states the hourly rate. Advancement from Step A shall be based upon the individual employee's completed years of service with the City of Findlay, Ohio on the following schedule:

<u>Completed Years of Service</u>	<u>Step</u>
0	A (0)
1, 2	B (1, 2)
3, 4	C (3, 4)
5, 6	D (5, 6)
7	E (7)
8 or more	F (8)

- B. Service time credit with the City shall be carried with the employee when transferring between departments, or when changing job classifications, except that no service time credit shall apply to the Police or Fire Departments in the positions of sworn police officer or sworn firefighter for new employees at these departments after February 26, 1984.
- C. Service time credit shall only apply to regular, full-time employees, and shall not apply to temporary, seasonal, or part-time help. Service time credit is used in the calculations of pay rate and longevity eligibility. Service time credit does not apply to vacation accrual.
- D. New employees hired after February 26, 1984, may receive service credit for previous employment when such previous employment is determined to be qualified and competent in a similar job position. Such service credit shall be awarded on the following basis:

<u>Years of Experience</u>	<u>Service Credit</u>
5 or More	2 years
2, 3, 4	1 year
1 or less	0

- E. New employees hired after February 26, 1984, by the Police or Fire Departments, into the classification of sworn police officer or sworn firefighter, shall only receive service credit for previous employment with full time, paid departments which are determined to be equal to the Findlay Police and Fire Departments in training and experience.

SECTION 12: DEFINITIONS

- A. For the purpose of interpreting this ordinance, full time employees shall be those employees having completed their regular work schedule of thirty (30) or more hours per week on a twelve (12) months per calendar year basis.
- B. Part-time employees shall be those employees having completed their regular work schedule of less than thirty (30) hours per week on a twelve (12) months per calendar year basis. Furlough days will be used in the calculation of the regular work schedule.
- C. Seasonal or temporary employees shall be those employees who work less than twelve (12) months in a calendar year.

SECTION 13: COMPENSATION FOR ACTING POSITIONS

- A. When it is required to appoint an employee to an acting position on a temporary basis to fulfill a position temporarily unoccupied, then and in such event, the acting employee shall be paid the salary as designated for

the position under the City salary ordinance, providing, however, the temporary salary increase shall commence only after thirty business days of continuous service in the acting position.

- B. When the vacancy appears to be permanent, as in death, retirement, or termination, the temporary salary shall commence upon the appointment of the employee to the acting position.

SECTION 14: LONGEVITY

- A. Effective December 24, 2000, all full-time employees who have completed ten (10) or more years of continuous full-time service shall accrue a longevity fund of thirty dollars (\$30) per bi-weekly pay period in addition to their regular rate of pay.
- B. Effective December 24, 2000, all full-time employees who have completed fifteen (15) or more years of continuous full-time service shall accrue a longevity fund of fifty dollars (\$50) per bi-weekly pay period in addition to their regular rate of pay. The longevity accrual in this section shall replace the longevity accrual to be earned upon the completion of ten (10) years of service.
- C. Effective December 24, 2000, all full-time employees who have completed twenty (20) or more years of continuous full-time service shall accrue a longevity fund of seventy dollars (\$70) per bi-weekly pay period in addition to their regular rate of pay. The longevity accrual in this section shall replace the longevity accrual to be earned upon the completion of fifteen (15) years of service.
- D. Effective December 24, 2000, all full-time employees who have completed twenty-five (25) or more years of continuous full-time service shall accrue a longevity fund of ninety dollars (\$90) per bi-weekly pay period in addition to their regular rate of pay. The longevity accrual in this section shall replace the longevity accrual to be earned upon the completion of twenty (20) years of service.
- E. Accrued longevity funds shall be paid in a separate check to be issued annually coincidental with the last pay check in the calendar year.
- F. Longevity accruals under this section shall be included in any calculation of overtime pay rates.
- G. Longevity accruals shall be included in wage rates on a one-time basis, at the time of retirement, or death, to calculate unused holiday, vacation and/or sick leave payments.
- H. The classifications of Assistant Director of Law I through Assistant Director of Law IV, inclusive, shall accrue longevity as set forth in this section.

SECTION 15: OVERTIME PAY EFFECTIVE JANUARY 3, 2016

- A. Each eligible City employee, except temporary or seasonal employees in the Recreation Functions Department, or Swimming Pool Departments, who is scheduled to work more than forty (40) hours per calendar week shall be compensated at the rate of time and one half (1-1/2) his regular hourly rate for any hours worked in excess of forty (40) hours per calendar week.
- B. The calculation of overtime pay shall be calculated including holidays, and vacation leave as part of the straight time determination. Sick leave hours and callback hours as provided in Section 15.1 shall not be considered as part of the straight time determination.
 - 1. An employee who is eligible for overtime may elect to take accrued compensatory time ("Comp Time") off instead of overtime pay for any overtime worked, upon approval of management. The compensatory time shall be granted by the employee's supervisor on a time and one half (1-1/2) basis (i.e. for one hour of overtime, one and one half hours of comp time will be granted.) Employees may accumulate up to and maintain 120 hours of unused comp time and may with approval of the Service-Safety Director, accumulate and maintain a balance in excess of 120 hours of unused comp time.

2. When an employee who has been eligible for overtime receives a promotion and accepts a position that is exempt from the payment of overtime, the employee will be paid for all unused accumulated compensatory time hours at the time of the promotion. The payment will be made using a rate of pay in effect prior to the employee's promotion.

SECTION 15.1: CALL BACK PAY EFFECTIVE JANUARY 3, 2016

- A. An employee who is called back to work from off duty, shall be paid at least three (3) hours' pay at one and one half (1 ½) times the employee's regular rate of pay.
- B. No hours worked or paid under this section shall be counted in the straight time determination pursuant to Section 15 as paid hours worked as part of the employee's regular work week.
- C. There shall be no duplication of overtime pay during the same three (3) hour call-in period.

SECTION 16: SICK LEAVE PAYMENT; UNUSED SICK LEAVE PAYMENT

In addition to the sick leave provided for in O.R.C. Sec. 124.38, the following policy on sick leave payment is established for all employees of the City. As used in this section, "retirement" means disability or service retirement under any state or municipal retirement system in this state.

- A. Any employee incurring a non-duty related sickness or disability shall receive sick leave with full pay, subject to accumulated sick leave.
- B. An employee incurring a duty related sickness or injury shall receive sick leave with full pay for the maximum period as prescribed for total temporary disability in the Ohio Revised Code unless extended by City Council upon recommendation of the -Service – Safety Director. Sick leave used under these conditions, and subject to worker's compensation payments, shall be reinstated to accumulated sick leave, provided that the employee completes the proper application for worker's compensation benefits and refunds to the City all funds received as a result of the application. There shall be no reinstatement for sick leave not subject to workers compensation reimbursement.
- C. Accumulated sick leave shall be computed on a basis of one hour of accumulated sick leave for each one hour missed from the regular scheduled shift as a result of sickness or disability.
- D. Any City employee hired on or before August 21, 2003 and paid directly by warrant by the City Auditor may elect at the time of retirement from active service with the City, or death, and with ten (10) or more years of service with the State or any of its political subdivisions, to be paid in cash one fourth (1/4) the value of the first 960 hours of accrued but unused sick leave credit and, if applicable, to be paid in cash one-half (1/2) the value of all accrued but unused sick leave credit in excess of 960 hours. Payment shall be contingent upon 30 days written notice prior to retirement. . In the event an employee has more than one thousand nine hundred twenty (1,920) hours of unused sick leave, all such sick leave shall be paid at the rate of one-half (1/2) of said leave. The accumulated but unused sick leave payment provided for herein shall be based on the employee's rate of pay at the time of retirement and shall eliminate all sick leave credit accrued but unused by the employee at the time payment is made

Any City employee hired after August 21, 2003 and paid directly by warrant by the City Auditor may elect at the time of retirement from active service with the City, or death, and with ten (10) or more years of service with the State or any of its political subdivisions, to be paid in cash one fourth (1/4) the value of 960 hours of accrued but unused sick leave credit. Payment shall be contingent upon 30 days written notice prior to retirement. The accumulated but unused sick leave payment provided for herein shall be based on the employee's rate of pay at the time of retirement and shall eliminate all sick leave credit accrued but unused by the employee at the time payment is made.

SECTION 17: DONATED LEAVE POLICY

- A. This policy sets forth the process to allow employees to voluntarily provide donated leave to co-workers, or receive donated leave, if there is a critical need due to a serious health condition or injury of an employee. This policy would apply to full-time and part-time permanent employees only.**

To Request Donated Leave

In order to determine if an employee is eligible to receive donated leave as a result of their serious illness or injury, the employee must provide sufficient documentation to establish the existence of a serious health condition.

An employee requesting donated leave will complete the "Application to Request Donated Leave" form, or equivalent documentation to establish the serious illness or injury. It is the responsibility of the employee to provide documentation for certification. Leave donation requests will not be processed until all necessary documentation is provided.

An employee may receive donated leave up to the number of hours the employee is scheduled to work each pay period only, if the employee who is to received donated leave:

1. has a serious health condition,
2. has utilized all accrued vacation/holovac and sick hours, and
3. has applied for any paid leave, workers compensation or other benefits program for which the employee is eligible. Donated leave may be used to satisfy the waiting period for these benefits.

B Certification of Eligibility

Upon receiving the "Application to Request Donated Leave", the Service-Safety Director shall review all documents submitted including necessary medical documentation, but excluding any Protected Health Information (PHI), to ensure any such application meets both the standard for sick leave usage and the criteria for donated leave. So long as all the requirements of this section have been met, the Service-Safety Director shall approve any such application for donated leave.

For this section, a "serious health condition" is defined as:

1. an illness, injury, impairment or physical or mental condition that involves inpatient care in a hospital, hospice, or residential medical care facility, or
2. a period of incapacity of more than seven (7) days that also involves:
 - a. treatment by a health care provider in connection with such inpatient care, or
 - b. the constant supervision of the health care provider, or
 - c. a condition which is permanent or long-term for which treatment may not be effective.

C. Donation Process

An employee of the City of Findlay may voluntarily donate accrued, unused sick and/or vacation/holovac hours to another employee of the City who has no accrued leave and, who has a critical need for it due to a serious health condition. Employees wishing to donate leave to a fellow employee must complete the "Leave Donation Donor Form" and certify the following information:

1. the name of the employee for whom the leave is intended,
2. that the employee voluntarily elects to donate leave and does so with the understanding the donated leave will not be returned,
3. willingness to donate a minimum of 8 hours, and
4. that they will retain a combined leave balance of sick and vacation/holovac hours of 480 or more.

D Establishing Need and Utilization of Donated Leave

Upon establishing the need and utilization of donated leave, the Auditor's Office will perform the following functions:

1. notify the donating employee of the specific pay period it will be used in and the amount of leave to be used, and
2. inform the requesting employee of the amount of leave that will be used from donations.

E. Administering the Donation Program

The leave donation program shall be administered on pay period by pay period basis under the following guidelines:

1. Employees using donated leave shall be considered in active pay status and shall accrue leave and any other benefits to which they would otherwise be entitled.
2. Leave accrued by an employee while using donated leave shall be used, if necessary, in the following pay period before additional donated leave may be received.
3. Donated leave shall not count toward the probationary period.
4. Donated leave shall never be converted to a cash benefit.
5. Donated leave or the leave accrued by the use of the donation is not eligible for reimbursement when used to satisfy the waiting period for workers compensation benefits.
6. If the leave meets the FMLA criteria, the leave time will also be charged against the employee's yearly entitlement as outlined by FMLA and the employee handbook.

- F. The City of Findlay shall respect an employee's right of privacy. However, the City may, with permission of the employee who is in need of leave, inform employees of their co-worker's critical need for leave. In addition, supervisors and all other employees are **prohibited from directly soliciting** leave donations from co-workers to ensure that no employees are coerced to donate leave.

SECTION 18: MEDICAL INSURANCE

- A. The City agrees to share in the cost of providing health and prescription drug insurance for full-time employees. Employees hired before November 1, 2013 may choose between a Core Plan and a High Deductible Health Plan (HDHP). Employees hired after November 1, 2013 may only enroll in the High Deductible Health Plan (HDHP).

- B. Except as otherwise provided herein, the cost of health and prescription drug insurance coverage shall be shared between the employer and full-time employees, whether the employee selects family, employee plus or single coverage. The employer's share of the monthly premium, regardless of the plan option(s) selected by the employee, shall be shared on the following basis:

Employer's Share 90% of monthly premium
Employee's Share 10% of monthly premium

- C. The City shall make a contribution to the health savings account of an employee who elects coverage under the HDHP. The minimum contribution will be \$720.00 for single plans and \$1,800.00 for employee plus and family plans. These amounts shall be distributed across 24 pay periods. The employee must be in active paid status to receive these contributions.

In order to continue to qualify for the ten percent (10%) premium contribution limit for medical and prescription drug coverage, employees must participate in the employer's wellness program which includes a base screening and attending one open enrollment meeting. If the employee does not participate, the employer's share of the premium contribution for medical and prescription drug coverage shall be eighty percent (80%) and the employee's share of the premium for medical and prescription drug coverage will increase to twenty percent (20%).

Employees hired prior to May 1, 2016 unable to participate in the wellness program, shall have a fifteen percent (15%) premium contribution limit for medical and prescription drug coverage and the City's share of the premium will be eighty-five percent (85%). Employees hired after May 1, 2016 shall be given an opportunity to participate in the wellness program upon hire as part of the onboarding and pre-employment process. Employees hired

after May 1, 2016 that choose not to participate in the wellness program upon hire shall have a premium contribution of twenty percent (20%) and the City's share of the premium shall be eighty percent (80%). All employees on the City's health plan shall have an opportunity to participate in the wellness program during the annual wellness program screening event which normally is offered during the third (3rd) quarter of each year.

- D. The City is able to assess a premium surcharge for employees who enroll in the City's health insurance who declare tobacco use by themselves or a covered spouse. The surcharge is to be paid by the employee, however the City will not be required to pay a portion of this surcharge in addition to the employee's share.
- E. The City shall make available to employees an optional dental and/or vision coverage, if selected by the employee. The monthly premium cost shall be shared:

Employer's Share	90% of monthly premium
Employee's Share	10% of monthly premium
- F. The employee's share shall be deducted from the payroll of each participating employee.
- G. An employee must be on the payroll of the City for a period of 30 days, before becoming eligible for the hospitalization and health insurance contributions provisions contained herein.
- H. A Health Insurance Committee will be formed and be comprised of thirteen (13) members consisting of two (2) representatives each from the Police Union and Fire Union, and eight (8) representatives from the non-union departments and one (1) representative of the employer. The Mayor, Auditor and/or other administrator of the employer health care plan will serve as ex officio members of the committee but shall not enjoy or exercise voting rights. In addition, the employer retains the right to invite advisory personnel to participate in all meetings for informational purposes only.
- I. The function of the committee will be to conduct regular meetings aimed at discussing the function, cost and financial condition of the health care plan. Whenever changes to the health care plan are due to an increase in health insurance cost of more than twelve percent (12%), the employer has the right to make plan design changes to lower the overall cost of the plan to twelve percent (12%). The employer will be required to share any proposed changes with the insurance committee and seek input from the committee prior to implementing any changes. Whenever changes to the health care plan are otherwise warranted or necessitated, the committee shall vote on which changes and/or provisions shall be implemented.
- J. A majority vote of the insurance committee shall bind all employees. In the event that the committee cannot reach a majority vote, after further discussion and consideration of said plan changes, only the proposed changes receiving a plurality of votes shall be considered and the plan receiving a majority of those votes shall bind all employees. In no event shall a plan change adopted by the committee impose a different effect or outcome on any single employee or group of employees.
- K. For the Mayor, Auditor, Director of Law, and the Judges of the Municipal Court, the City shall provide for a hospitalization and health insurance policy for those elected officials upon notification by such elected official that he/she desires such coverage. The policy shall be under the same group plan provided for non-elected City employees and the amount to be paid by the City shall be equal to that paid by the City for non-elected employees.
- L. The City Council may choose to appropriate additional funds for payments of health insurance costs upon the recommendation of the Auditor, if it is deemed necessary to meet the financial obligations related to health insurance costs. The funding would be in addition to the distribution of monthly premiums as outlined in Paragraphs B and C of this section.

SECTION 19: LIFE INSURANCE

- A. All full-time employees shall be covered under a group life insurance policy and shall receive double indemnity coverage under said policy.

- B. The Mayor, Auditor, Treasurer, Director of Law, Council Members, President of Council and the Judges of the Municipal Court, shall be furnished by the City a term life insurance policy in an amount and terms equal to the amount of term life insurance provided to non-elected employees.
- C. Such policy to insure the life of such full-time and elected officials with the aforementioned reserves the right to designate his beneficiary of the insurance on his life.
- D. The Mayor, subject to City Council approval, shall determine the amount of life insurance coverage provided to all full-time employees.

SECTION 20: REGULAR VACATION/HOLIVAC AND ACCRUAL SERVICE YEARS

- A. Holivac is the combination of holidays and vacation hours into a single accrual. The holivac system recognizes eleven (11) holidays per year and the amount of vacation that the individual employee is entitled to receive.
- B. One year of service shall be computed on 26 biweekly pay periods. These weeks do not need to be consecutive. If there is a break in the employee's full-time service with the City, upon re-hire to a full-time position, the employee will be given credit for previous time for which vacation/holivac accrual was eligible. Positions listed in the Excepted Pay Ranges of this Ordinance are not eligible for vacation/holivac accrual credit upon re-hire.
- C. Each full-time employee, after service of one (1) year with the City, shall have earned and will be due annually thereafter a maximum of eighty (80) hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0385 hours for each paid base hour for those entitled to a maximum of 80 hours per year. Employees subject to holivac shall accrue 0.0808 hours on each paid base hour.
- D. A full-time employee with eight (8) or more years of service with the City shall have earned and is entitled to a maximum of 120 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0577 hours on each base hour paid for those entitled to a maximum of 120 hours per year. Employees subject to holivac shall accrue 0.10000 hours on each paid base hour.
- E. A full-time employee with fifteen (15) or more years of service with the City shall have earned and is entitled to a maximum of 160 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0769 hours on each paid base hour for those entitled to a maximum of 160 hours per year. Employees subject to holivac shall accrue 0.1192 hours on each paid base hour.
- F. A full-time employee with twenty-two (22) or more years of service with the City shall have earned and is entitled to a maximum 200 hours of vacation leave with full pay. Vacation leave shall accrue to the employee at the rate of 0.0962 hours on each paid base hour for those entitled to a maximum of 200 hours per year. Employees subject to holivac shall accrue 0.1385 hours on each paid base hour.
- G. Vacation/holivac leave is earned while on other paid leave provided by the City but vacation/holivac is not accrued when working overtime hours. Vacation/holivac leave is earned only while on active pay status with the City.
- H. During the first year of service, no vacation shall be granted to an employee, but the employee during the first year of service shall accumulate vacation hours as provided for by ordinance of City Council. During the first year of service, employees subject to holivac shall accrue their holidays at a rate of 0.0423 hours on each paid base hour. After one year of service, an employee may take vacation or holivac up to the number of hours accumulated at the time subject to other limitations as specified by ordinance.
- I. Employees may express their preference as to vacation or holivac period, and the preference will be recognized by the department head, as far as practicable
- J. Employees who have unused vacation or holivac leave to their credit may accumulate up to two (2) years credit with the approval of the department head. Employees shall forfeit their right to take or be paid for any vacation or holivac leave to their credit which is in excess of the accrual for two (2) years. Excess leave shall

be eliminated from the employee's leave balance in the pay period in which the vacation anniversary date occurs. The Service-Safety Director may approve exceptions to this provision upon a written request from the employee stating the reasons for such exception. The two (2) year accrual limit shall be based on the accumulation of an employee who would be paid 40 base hours per week.

- K. A person employed with the City on or after March 15, 2011, other than as an elected officer, who was previously employed by the State or any political subdivision of the State earning vacation credits is entitled to have his or her prior service with any of these employers counted as service with the City of Findlay for the purpose of computing the amount of the employee's vacation/holovac leave, and their anniversary date. Said employee may transfer the accrued and unused vacation leave from the State or any political subdivision of the State. The hours to be transferred cannot exceed two years accrual.

SECTION 21: HOLIDAYS

- A. A full or part-time employee, excluding temporary or seasonal employees, whose salary or wage is paid by the City shall not be required to work on days declared in this section to be holidays, unless in the opinion of the employee's responsible administrative superior failure to work on such holidays would impair the public service. Such holidays shall be:
1. The first day of January, known as New Year's Day;
 2. The third Monday of January, known as Martin Luther King, Jr. Day;
 3. The third Monday in February, known as Washington-Lincoln Day or President's Day;
 4. The last Monday in May, known as Decoration or Memorial Day;
 5. The Fourth Day of July, known as Independence Day;
 6. The first Monday of September; known as Labor Day;
 7. November 11, known as Veteran's Day;
 8. The fourth Thursday in November, known as Thanksgiving Day;
 9. The day after Thanksgiving;
 10. December 24, known as Christmas-Eve Day;
 11. December 25, known as Christmas Day; and
 12. Any other holiday set by a proclamation of the Mayor of the City.
- B. In the event that any of the aforesaid holidays shall fall on Saturday, the Friday immediately preceding shall be observed as the holiday. In the event that any of the aforesaid holidays shall fall on Sunday, the Monday immediately succeeding shall be observed as the holiday.
- C. Any employee, not subject to holovac whose normal scheduled day off falls on one of the aforementioned holidays shall be granted a day off with pay to replace the holiday missed as a result of his normal work schedule during the pay period in which the legal holiday so missed falls.
- D. An employee of the Water Treatment Plant or Water Pollution Control Center who is required to work on New Year's Day, July 4th, Thanksgiving, Christmas Day, Christmas Eve, Memorial Day, or Labor Day, as part of the employees regular forty (40) hour schedule, shall be paid at one and one-half times his regular rate of pay for hours worked on these holidays.
- E. A full-time or part-time employee who works less than forty (40) hours per week shall receive paid Holiday leave on a pro-rata basis at the same rate as the employee's average number of hours worked per day in the balance of the pay period which contains the holiday. Furlough days will be used in the calculation of the pro-ration.

SECTION 22: MILEAGE REIMBURSEMENT

- A. No elected official or employee of the various departments of the City of Findlay, Ohio, using his personal private motor vehicle while on City business or in the performance of his duties as an official or employee of the City, shall, be paid mileage for such use, by the City, on a daily, weekly, monthly, or other period of time-only basis. All claims for reimbursement for mileage shall be upon the basis of actual miles traveled.

- B. That the Auditor of the City is hereby directed and authorized to make payment for reimbursement to City officials and employees for miles traveled using personal or private motor vehicles on City business at the rate set by the Internal Revenue Service at the time of business travel. No claims for reimbursement for mileage shall be allowed unless accompanied by a detailed report showing actual miles traveled on City business.

SECTION 23: DEATH IN FAMILY

- A. In the event of the death in the immediate family of an employee, the employee shall be granted up to 3 work days off (24 hours of duty time off in the case of a Fire Department employee), without loss of pay, vacation, or accumulated sick leave, in order to attend the funeral or matters of the deceased. Should notification of death be received during working hours, the employee shall also receive, with the consent of the department head the balance of the shift off, without the loss of pay, vacation, holivac or accumulated sick leave, in addition to the aforementioned time off provisions.
- B. The immediate family shall be defined as the spouse, child, mother, father, sister, brother, grandparent, grandchild, mother-in-law, father-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, and stepchild.
- C. In the event of a death of a member of the employee's "extended family", the employee shall be granted up to three (3) days off without loss of pay for the purpose of attending the funeral, which shall be deducted from the employee's sick leave bank. For purposes of this section, "extended family" shall be defined to include employee's aunt, uncle, cousin, and grandparent-in-law.
- D. Additional time off, for a death in the immediate family shall be given with consent of the head of the department and shall be deducted from vacation, holivac or accumulated sick leave.
- E. Time off, for a death other than the immediate family shall be given with the consent of the head of the department and shall be deducted from vacation, holivac or accumulated sick leave.
- F. Further definitions and details related to Death in Family Leave can be obtained in the City's Bereavement Leave Policy.

SECTION 24: TAX DEFERRAL PLAN FOR EMPLOYEE PENSION CONTRIBUTIONS

- A. The Mayor, Auditor, and the Service-Safety Director of the City are hereby authorized to execute all necessary documents with the Internal Revenue Service, the Public Employees Retirement System and the Ohio Police and Fire Pension Fund to qualify all public employee retirement payments made by the City for its employees as tax-deferred compensation under the Internal Revenue Service regulations.
- B. All employees of the City who are subject to either the Public Employees Retirement System or the Ohio Police and Fire Pension Fund shall not and do not have the option of choosing to receive the contributed amounts directly instead of having them paid by the City to the Public Employees Retirement System or the Ohio Police and Fire Pension Fund.
- C. Employee contributions to the Public Employees Retirement System or the Ohio Police and Fire Pension Fund will be paid by the City in lieu of the contributions being paid directly by the employee.

SECTION 25: UNION CONTRACTS

- A. Provisions in this ordinance which are also covered in collective bargaining agreements shall be superseded by the terms of those agreements.
- B. Contract provisions contained in the agreement between the International Union of Operating Engineers, Local 18-S (IUOE) and the City of Findlay will remain in effect until **Month day, 2016** or the beginning of the first full payroll period after the certification of the election conducted by the State Employment Relations Board resulting

in the decertification of the IUOE, whichever is later, excepting, however, the hourly wage set forth herein shall apply retroactively to January 3, 2016.

SECTION 26: EXCLUSION OF FINDLAY MUNICIPAL COURT EMPLOYEES

- C. All employees of the Findlay Municipal Court other than the Clerk while still considered employees of the City shall be subject to classification as determined by the Judges of said Court and shall be subject to the orders of the Judges of said Court.

SECTION 27 MILITARY LEAVE

- A. (1) Permanent City employees who are members of the Ohio Organized Militia, or members of other reserve components of the armed forces of the United States, including the Ohio National Guard, are entitled to a leave of absence from their respective positions without loss of pay for the time they are performing service in the uniformed services, for periods of up to one month, for each calendar year in which they are performing service in the uniformed services.
- (2) As used in this section:
- (a) "Calendar year" means the year beginning on the first day of January and ending on the last day of December.
- (b) "Month" means twenty-two (22) eight (8) hour work days or one hundred seventy-six (176) hours, or for a public safety employee, seventeen (17) twenty-four hour days or four hundred eight (408) hours, within one calendar year.
- (c) "Permanent City employee" means any person holding a position in the employ of the City that requires working a regular schedule of twenty-six (26) consecutive biweekly pay periods or any other regular schedule of comparable consecutive pay periods which is not limited to a specific season or duration. "Permanent City employee" does not include student help; intermittent, seasonal, or external interim employees; or individuals covered by personal service contracts.
- (d) "Service in the uniformed services" means the performance of duty, on a voluntary or involuntary basis, in a uniformed service, under competent authority, and includes active duty, active duty for training, initial active duty for training, inactive duty for training, full-time national guard duty, and performance of duty or training by a member of the Ohio Organized Militia pursuant to Chapter 5923 of the Ohio Revised Code. "Service in the uniformed services" also includes the period of time for which a person is absent from a position of public or private employment for the purpose of an examination to determine the fitness of the person to perform any duty described in this division.
- (e) "Uniformed services" means the armed forces, the Ohio Organized Militia when engaged in active duty for training, inactive duty training, or full-time National Guard duty, the Commissioned Corps of the Public Health Service and any other category of persons designated by the President of the United States in time or war or emergency.
- (f) "Public safety employee" means a permanent City employee who is employed as a Firefighter or Emergency Medical Technician.
- B. Any permanent City employee, who is entitled to the leave provided under division (A) of this section, and who is called or ordered to the uniformed services for longer than a month, for each calendar year in which the employee performed service in the uniformed services because of an executive order issued by the President of the United States, because of an act of Congress, or because of an order to perform duty issued by the Governor pursuant to section 5919.29 of the Ohio Revised Code is entitled, during the period designated in the order or act, to a leave of absence and to be paid during each monthly pay period of that leave of absence, the lesser of the following:

- (1) The difference between the permanent City employee's gross monthly wage or salary as a permanent City employee and the sum of the permanent City employee's gross uniformed pay received in the month; or
 - (2) Five hundred dollars (\$500.00)
- C. No permanent City employee shall receive payments under division (B) of this section if the sum of the permanent City employee's gross uniformed pay received in a pay period exceeds the employee's gross wage or salary as a permanent City employee for that period or if the permanent City employee is receiving pay under division (A) of this section.
- D. Each permanent City employee who is entitled to leave provided under division (A) of this section shall submit to the permanent City employee's appointed authority the published order authorizing the call or order to the uniformed services or a written statement from the appropriate military commander authorizing that service, prior to being credited with that leave.
- E. Any permanent City employee whose employment is governed by a collective bargaining agreement with provision for the performance of service in the uniformed services shall abide by the terms of that collective bargaining agreement with respect to the performance of that service, except that no collective bargaining agreement may afford fewer rights and benefits than are conferred under this section.

SECTION 28: DIRECT DEPOSIT

- A. The City Auditor shall make all wage and benefit payments by direct deposit except when circumstances necessitate that any such direct deposit is not appropriate or prudent.

SECTION 29: PAYMENT OF FORMER DEPARTMENT OF PUBLIC HEALTH EMPLOYEES

- A. Previous employees of the City of Findlay Department of Public Health shall be entitled to all rights and privileges earned while an active employee of the City.

SECTION 30: BOND

- A. All officers and employees of the City, except the City Auditor, City Treasurer, Income Tax Administrator, Utility Billing Supervisor, and Recreation Administrative Supervisor, shall be included in a public employees and public officers blanket bond or bonds indemnifying the City against loss due to the non-faithful performance of dishonest act or acts of such officer or employee.
- B. All officers and employees shall be bonded under a blanket bond in the amount of not less than one-hundred thousand dollars (\$100,000).
- C. The blanket bond or bonds shall be purchased from a surety company licensed to issue such bonds in the State of Ohio and shall be in the penalty as set forth, and shall cover all elected officers, appointed officers, and all employees, whether full-time, part-time, casual, temporary or otherwise.

SECTION 29: DISCHARGE OF AN EMPLOYEE: PAYMENT

- A. An employee leaving the service of the City for any reason shall be paid in full for all accumulated vacation hours, holivac hours, compensatory time and accrued longevity at the time of the termination.

SECTION 30: EFFECTIVE DATE

- A. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reasons that is immediately necessary for preparation and implementation of various changes in specific provisions which will go into effect as of July 3, 2016 or as noted in each Section.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-072

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE A PERPETUAL HIGHWAY EASEMENT AGREEMENT WITH THE BOARD OF HANCOCK COUNTY COMMISSIONERS FOR THE CONSTRUCTION, MAINTENANCE AND OPERATION OF A BRIDGE, LOCATED ON CITY OWNED PROPERTY ON, OVER, AND AROUND MCMANNESS AVENUE, AND DECLARING AN EMERGENCY.

WHEREAS, the Board of Hancock County Commissioners (herein after referred to as Board) has requested the City of Findlay enter into a Perpetual Highway Easement Agreement with them for the construction, maintenance and operation of said bridge on City-owned property.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service-Safety Director of the City of Findlay, Ohio be and he is hereby authorized to enter into said agreement with the Board for a Perpetual Highway Easement of two (2) parcels:

- Parcel #560001000344 (0.063 acres)
- Parcel #560001008064 (0.053 acres)

Said easement grants the right of unimpaired access to said bridge, and the right of ingress and egress on, over and through said lands for all purposes necessary and incident to the construction, operation and maintenance, and from time to time to alter, repair, or remove the same.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said easement agreement so that the City of Findlay may proceed on an expedited basis on the construction and installation of this bridge,

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED: _____

ATTEST: _____
CLERK OF COUNCIL

APPROVED: _____

EASEMENT

FOR AND IN CONSIDERATION OF THE SUM OF One dollar and no cents (\$1.00), and other good and valuable consideration, the receipt of which is hereby acknowledged, City of Findlay, Ohio, (Grantor), does hereby grant to the Board of Hancock County Commissioners (Grantee), a *Perpetual Highway Easement*, over, through and across the following described lands, of which said Grantors warrant that they are the Owners by virtue of Instruments recorded in Plat Book 2 Page 95 and Volume 124, Page 119 of the Deed Records of Hancock County, Ohio.

Situated in the City of Findlay, in Hancock County, Ohio, in the southeast quarter of Section 18, Township 1 North, Range 11 East, and being part of Lot 1 of Block 6 of Cory's Briggs Addition, recorded in Plat Book 2, Page 95, and part of land recorded in Volume 124, Page 119, 420 (Parcel A) and Volume 176, Page 276 (Parcel B) a tract of land bounded and described as follows:

0.063 Acres

SEE EXHIBIT A – Parcel A

Parcel #560001000344

and

0.053 Acres

SEE EXHIBIT A – Parcel B

Parcel #560001008064

The above Easement is granted for the purpose of constructing, maintaining and operating a bridge, together with the necessary appurtenances, with the right of unimpaired access to said bridge, and the right of ingress and egress on, over and through said lands of the Grantors for all purposes necessary and incident to the construction, operation and maintenance, and from time to time to alter, repair, or remove the same.

The Grantors herein reserve the right to fully use and enjoy said premises for all purposes consistent with the full use and enjoyment by the Grantee of the Easement herein granted, except the Grantors shall not construct any building within the permanent highway easement boundary.

Grantee shall have the right to change the size of its bridge. The damages, if any, in making such change, would be paid by the Grantee. In addition, the Grantee shall, after installation, maintenance, repair or replacement of said bridge, remove all surplus excavation materials and clean up the site; shall replace, or repair any fences, driveways, sidewalks or buildings damaged, or removed; and shall reseed all disturbed areas to provide ground cover approximately equal to that existing prior to such work.

IN WITNESS WHEREOF, City of Findlay, Ohio Grantor, do herein set their hands this ____ day of _____, 2016.

City of Findlay, Ohio

STATE OF OHIO)
)
COUNTY OF HANCOCK) **ss:**

Before me, a Notary Public in and for the said County and State, personally appeared the above named City of Findlay, Owner, who acknowledged that they did sign the foregoing Instrument and that the same is their free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal at Findlay, Ohio, this ____ day of _____ 2016.

Notary Public
My commission expires:

This Instrument Prepared By:
Hancock County Prosecutor's Office
514 S Main St, Findlay OH 45840
(419) 424-7286
(No Title Search was performed by this office)

Exhibit A - Legal Description and Plat

Parcel "A"

Situated in the City of Findlay, in Hancock County, Ohio, in the southeast quarter of Section 18, Township 1 North, Range 11 East, and being part of Lot 1 of Block 6 of Cory's Briggs Avenue Addition, recorded in Plat Book 2, Page 95, and part of land recorded in Volume 123, Page 420 in the name of the City of Findlay, and described as follows:

COMMENCING at a 5/8 inch iron pin set on the westerly right of way line of McManness Avenue and at the northeast corner of said Lot 1;

thence on and along the easterly line of said Lot 1 and the westerly right of way line of McManness Avenue, South 00 degrees 31 minutes 09 seconds West, a distance of 43.40 feet to an iron pin set at the TRUE POINT OF BEGINNING FOR THE PARCEL HEREIN DESCRIBED;

- 1) thence continuing on and along the existing westerly right of way line of McManness Avenue and the easterly line of said Lot 1, continuing South 00 degrees 31 minutes 09 seconds West, a distance of 106.03 feet to the southeast corner of said Lot 1 and the north right of way line of Hemphill Boulevard;
- 2) thence on and along the north right of way line of Hemphill Boulevard and the south line of said Lot 1, North 89 degrees 37 minutes 59 seconds West, a distance of 30.00 feet to an iron pin set;
- 3) thence parallel to the easterly line of said Lot 1, North 00 degrees 31 minutes 09 seconds East, a distance of 77.11 feet to an iron pin set;
- 4) thence North 46 degrees 29 minutes 24 seconds East, a distance of 41.73 feet returning to the TRUE POINT OF BEGINNING.

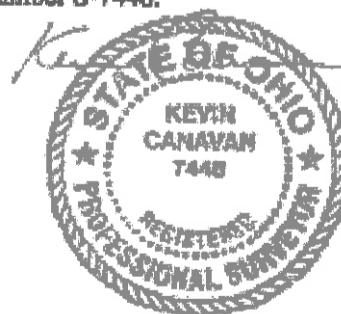
Containing in all 0.063 acres, of which 0.000 acres in existing road right of way, leaving a net take of 0.063 acres. The above described parcel is currently part of Hancock County Auditor's Parcel 560001000344.

Bearings are to an assumed meridian and used to determine angles only. All iron pins set are 5/8" x 30" steel rods with a plastic yellow cap stamped "Poggemeyer Design Group Survey Marker". This description is based on an actual field survey done by Poggemeyer Design Group and was prepared September 9, 2015 by Kevin Canavan P.S., surveyor number S-7448.

Poggemeyer Design Group
1168 North Main Street
Bowling Green, Ohio 43402
419-352-7537

I:\3293\016\Town\89145\row\legal\City of Findlay Parcel A.docx

Acreage/Closure Checked
Hancock Co. Engineer
BY 10-8-15



Parcel "B"

Situated in the City of Findlay, in Hancock County, Ohio, in the southeast quarter of Section 18, Township 1 North, Range 11 East, and being part of Lot 4 of Block 5 of Cory's Briggs Avenue Addition recorded in Plat Book 2, Page 95, and part of land recorded in Volume 176, Page 276 in the name of the City of Findlay, and described as follows:

COMMENCING at a 5/8 inch iron pin set on the easterly right of way line of McManness Avenue and at the northwest corner of said Lot 4;

thence on and along the westerly line of said Lot 4 and the easterly right of way line of McManness Avenue, South 00 degrees 31 minutes 09 seconds West, a distance of 31.40 feet to an iron pin set at the TRUE POINT OF BEGINNING FOR THE PARCEL HEREIN DESCRIBED;

- 1) thence South 11 degrees 47 minutes 57 seconds East, a distance of 114.32 feet to an iron pin set;
- 2) thence South 20 degrees 07 minutes 56 seconds West, a distance of 23.27 feet to an iron pin set;
- 3) thence South 03 degrees 28 minutes 51 seconds East, a distance of 28.77 feet to an iron pin set on the south line of said Lot 4;
- 4) thence on and along the south line of said Lot 4, North 82 degrees 36 minutes 59 seconds West, a distance of 18.72 feet to a point on the west line of said Lot 4 and on the existing east right of way line of McManness Avenue;
- 5) thence on and along the existing east right of way line of McManness Avenue and the west line of said Lot 4, North 00 degrees 31 minutes 09 seconds East, a distance of 160.06 feet returning to the TRUE POINT OF BEGINNING.

Containing in all 0.053 acres, of which 0.000 acres is road right of way, leaving a net take of 0.053 acres, and further described as being part of Hancock County Auditor's Parcel 560001008064.

Bearings are to an assumed meridian and used to determine angles only. All iron pins set are 5/8" x 3/8" steel rods with a plastic yellow cap stamped "Poggenmeyer Design Group Survey Marker". This description is based on an actual field survey done by Poggenmeyer Design Group and was prepared September 9, 2015 by Kevin Canavan P.S., surveyor number S-7448.

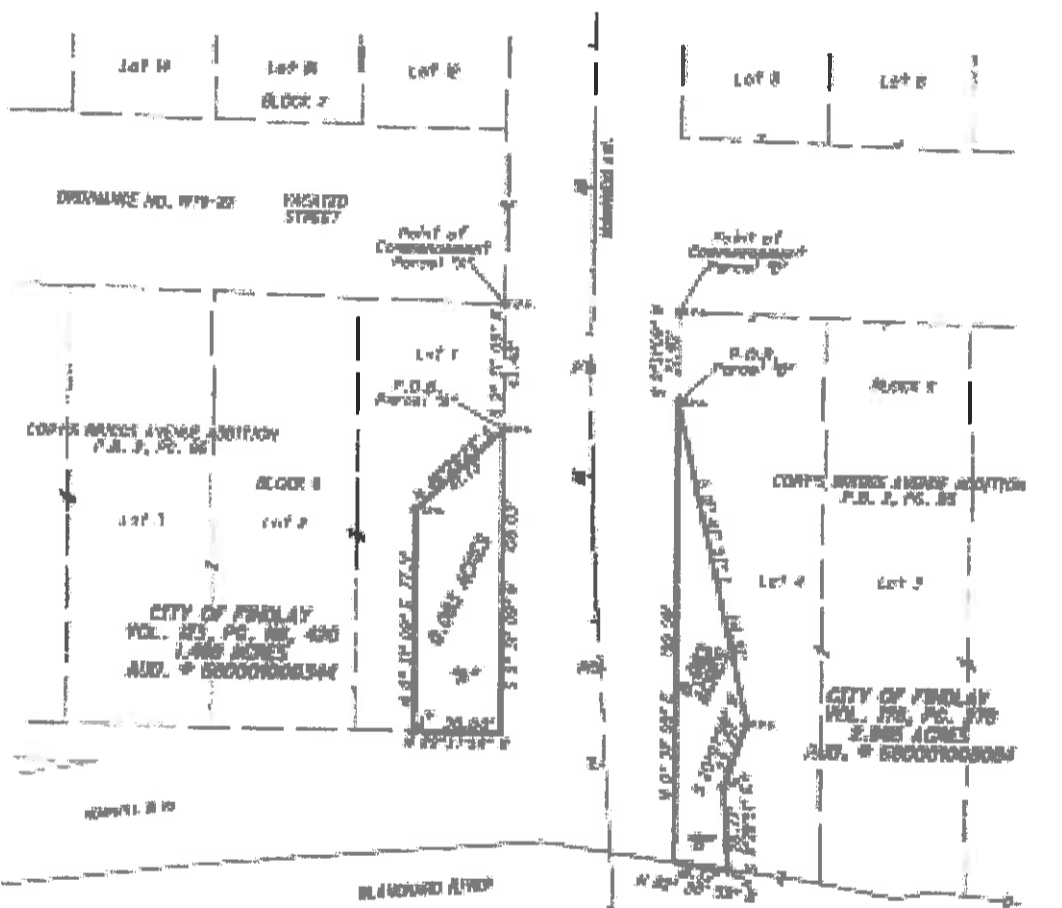
Poggenmeyer Design Group
1168 North Main Street
Bowling Green, Ohio 43402
419-352-7537

I:\3293\016\Trans\89145\row\legals\City of Findlay Parcel B.docx

Acreage/Closure Checked
Hancock Co. Engineer
BY 10-8-15



BEING PART OF LOT 1 OF BLOCK 8 AND LOT 4 OF BLOCK 8 OF
 CORY'S BRIGGS AVENUE ADDITION, RECORDED IN PLAT BOOK 2,
 PAGE 98, IN THE CITY OF FINDLAY, HANCOCK COUNTY, OHIO,
 IN THE S.E. QUARTER, SEC. 18, T1N, R11E.



TOTAL AREA - 0.18 ACRES
 0.08 ACRES RIGHT OF WAY



- Legend
- Iron Pin Found
- Iron Pin Set - 1/2" x 3/8" steel rod with yellow pop stamped Poggenmeyer Design Group Survey marker
- Property Line Marker
- Ownership Mark

Acres/Closure Checked
 Hancock Co. Engineer
 BY LA 15-15-15

Boundaries are to an adjacent partition and are to be used to determine angles only.
 This plat is based on actual field survey done Poggenmeyer design group for the
 City of Findlay, Ohio. I believe this plat to be true and accurate to the best of
 my knowledge and was performed under my supervision.

[Signature]
 scale 1/4" = 100'
 Ohio Professional Surveyor 5-1448

SEPT 9, 2015
 Date



02-2283-2015 from 02/18/2015 New Modified Gatter Tables/Demer 6 & 7 City of Findlay 08/25/2015 10:51:40 PM

POGGENMEYER DESIGN GROUP, INC.
 ARCHITECTS - ENGINEERS - PLANNERS
 1208 NORTH MAIN STREET
 FINDLAY OHIO 43402
 PH: 419-932-7537

PLAT OF A SURVEY FOR
 PERMANENT ROAD RIGHT OF WAY
 FOR THE CITY OF FINDLAY, OHIO

Job No: 1293-016, CDOT PID: 2845

ORDINANCE NO. 2016-073

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund (donation to K-9)	\$ 100.00
TO:	Police Department #21012000-other	\$ 100.00
FROM:	General Fund (State of Ohio Grant Program)	\$ 4,960.00
TO:	FPD ORC Training Program Project #31980800	\$ 4,960.00
FROM:	General Fund (Ohio Dept of Public Safety Grant)	\$ 1,500.00
TO:	Fire Dept #21014000-other	\$ 1,500.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that funds from donations received may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-074

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Toledo-Lucas County Port Authority Sub-Grant	\$ 355,000.00
TO:	Reservoir Silt Collector <i>Project No. 31965800</i>	\$ 355,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds for the purchase, installation and operation of a Bed Load Interceptor to be placed near Reservoir #1,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-075

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO SIGN THE NECESSARY AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE OHIO DEVELOPMENT SERVICES AGENCY (ODSA) FOR REPLACEMENT PORTABLE RADIOS AND RELATED EQUIPMENT WITHIN THE CITY OF FINDLAY POLICE DEPARTMENT, APPROPRIATING FUNDS THERETO, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Findlay has been awarded a grant from the Ohio Development Services Agency (ODSA) in the amount of one hundred thousand dollars and no cents (\$100,000.00), and;

WHEREAS, said grant will be used for purchasing replacement portable radios and related equipment in the City of Findlay's Police Department, and;

NOW THEREFORE BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	ODSA Grant	\$ 100,000.00
TO:	Police Department Radios <i>Project No. 31965100</i>	\$ 100,000.00

SECTION 2: That the Service-Safety Director of the City of Findlay be and he is hereby authorized to sign the necessary aforementioned grant agreement(s) with the Ohio Development Services Agency.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to sign the grant agreement(s) and secure said grant funds so that replacement portable radios within the City of Findlay Police Department may be purchased.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-076

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 6,000.00
TO:	Planning & Zoning #21008000-other	\$ 6,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that two (2) internship positions within the Hancock Regional Planning Commission Department may be filled,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____