

FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

April 19, 2016

COUNCIL CHAMBERS

ROLL CALL of 2016-2017 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Acceptance or changes to the April 5, 2016 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: - none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS: - none.

WRITTEN COMMUNICATIONS: - none.

ORAL COMMUNICATIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Mayor Lydia Mihalik – appointment to Civil Service Commission

Mayor Mihalik is requesting the following appointment to the Civil Service Commission. John Urbanski has expressed a desire and willingness to serve the community in this capacity. This appointment will be effective through December 31, 2021. This appointment does not require confirmation by Council.

Mayor Lydia Mihalik – appointment to Blanchard Valley Port Authority

Mayor Mihalik is requesting the following appointment to the Blanchard Valley Port Authority. Paul Sears has served as a joint City of Findlay/Hancock County appointment to the Port Authority since its inception in 2007. Mr. Sears has expressed a desire and willingness to serve the community as a member of the Blanchard Valley Port Authority. This reappointment will be effective through June 30, 2020. This appointment requires confirmation by Council.

Findlay Municipal Court Activities Report – March 2016.

Findlay Police Department Activities Report – March 2016.

Precipitation and Reservoir levels report – January-March 2016.

Findlay Fire Department Activities Report – March 2016.

Findlay W.O.R.C. Financial Analysis Report – January 1, 2016 through March 31, 2016.

Service-Safety Director Paul Schmelzer – insurance payment on FFD truck damage

The City has received the insurance payment in the amount of \$26,418.37 for the repair of a Fire Department truck that was damaged while fighting the fire on North Main Street. It has been deposited in the General Fund. An appropriation of funds is requested. Ordinance no. 2016-039 was created.

FROM: General Fund (insurance proceeds)	\$ 26,418.37
TO: Fire Department #21014000-other	\$ 26,418.37

City Auditor Jim Staschiak – summary financial reports

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of March 31, 2016
- Cash & Investments as of March 31, 2016
- Open Projects Report as of March 31, 2016
- Financial Snapshot for General Fund as March 31, 2016

Parks and Recreation Board minutes March 21, 2016.

Service-Safety Director Paul Schmelzer – GovDeals.com PD sales

The Police Department recently sold items on GovDeals.com and would like to use the proceeds from the sales to purchase thirty (30) 760-870 3DB antennas for Police Department vehicles to improve reception. Legislation to appropriate funds is requested. Ordinance No. 2016-039 was created.

FROM: General Fund (auction proceeds)	\$ 780.00
TO: Police Department #21012000-other	\$ 780.00

Shade Tree Commission Chair Thomas Mills – proposed new Tree Ordinance

The Tree Commission is presenting a replacement Tree Ordinance for review and adoption during tonight’s meeting. The Shade Tree Commission has finished the year-long work to develop a tree ordinance that reflects the changing times of our urban forest city-wide, and efforts of the Public Works Department and volunteers.

A comparison was emailed by the Council Clerk to City Councilmembers and the Administration on Wednesday, April 13, 2016 to show the old ordinance with the new additions and deletions. The Tree Commission dates back over thirty (30) years, and much has changed in practice along our streets, arboriculture technical details, types of trees available, plans for the future, and programs that may help secure grants, volunteers and provide better trees in the right places. An ordinance is now needed that makes better sense for our community.

The Shade Tree Commission thanks City Councilman Niemeyer, former Councilwoman Spence, Service-Safety Director Schmelzer, Public Works Department team of Matt Stoffel, Dave Honse and AJ Copus, Law Director Rasmussen, City Clerk Kathy Launder, Council Clerk Denise DeVore, and Ohio Department of Natural Resources Division of Forestry Stephanie Miller for their collective efforts and support these past months. Thanks to Mayor Mihalik for the care, concern, and funding support of Findlay, our Tree City USA Community and our Urban Forest Program.

After the Shade Tree Commission ordinance is adopted, the Tree Commission is ready with an educational plan to communicate the ordinance to residents, contractors, developers and others working along our City streets to keep them safer and more beautiful. Ordinance No. 2016-040 was created.

Service-Safety Director Paul Schmelzer – Airport Runway 18/36 (FY 16) & Taxiway A rehabilitation (FY17)

The City has the opportunity to apply for grant funding through the Aviation Division of the Ohio Department of Transportation (ODOT). If approved, the grant funds would be used as follows:

- FY16 – 5% match funds to supplement the City’s share of the Runway 18/36 rehabilitation project. FAA will pay 90% of the estimated \$2.6 million construction costs. This project is included in the 2016 Capital Improvements Plan.
- FY17 – 84% of the eligible construction costs for rehabilitation of a portion of the parallel taxiway to Runway 18/36 (Taxiway A). Estimated project cost is \$443,700 and will be included in the 2017 Capital Improvements Plan.

Legislation authorizing the Service-Safety Director to sign the grant applications and agreements is requested. Resolution No. 017-2016 was created.

COMMITTEE REPORTS:

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to financially support Findlay High School We The People team to compete in state and national competition in Washington D.C. at the University of Maryland and on Capitol Hill from April 22 through April 25, 2016.

The committee decided not to address the issue.

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to appropriate funds for the Blanchard River Sediment Control Project No. 31954800. Ordinance No. 2016-031 received its first reading during the April 5, 2016 City Council meeting.

FROM: General Fund	\$ 7,250.00
TO: Blanchard River Sediment Control Project No. 31954800	\$ 7,250.00

We recommend table for further info.

A **COMMITTEE OF THE WHOLE** meeting was held on Tuesday, April 12, 2016 to discuss amendments to the Franchise Agreement between the City of Findlay and Hancock Wood Electric Cooperative (Ordinance No. 2016-035). Ordinance No. 2016-035 received its first reading during the April 5, 2016 City Council meeting.

The **STREETS, SIDEWALKS, & PARKING COMMITTEE** to whom was referred a request from Evan Ramge, Secretary of the FOP Lodge #20 to discuss a sidewalk variance for the new FOP Lodge to be located at 1769 Romick Parkway.

The property is located in an I-1 area (light industrial). No other properties in the area have sidewalks. Residential areas are several hundred yards away. We recommend a variance be granted.

The **WATER AND SEWER COMMITTEE** to whom was referred a request from W. Rob Moden III to discuss waiving rotary fees for 10595 Township Road 94.

We recommend table request for further information from Law Director. Scheduled meeting for Tuesday, April 19, 2016 at 9:00am.

LEGISLATION:

RESOLUTIONS

RESOLUTION NO. 015-2016 (*Eric Habegger retirement*)

first reading

A RESOLUTION COMMENDING FIRE INSPECTOR ERIC HABEGGER FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

RESOLUTION NO. 016-2016 (*correct Ordinance No. 2016-024*)

first reading

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 017-2016 (*Airport Runway 18/36 (FY16) & Taxiway A rehabilitation (FY17)*)

first reading

A RESOLUTION AUTHORIZING THE MAYOR OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO FILE A GRANT APPLICATION AND, IF AWARDED, TO SIGN A GRANT AGREEMENT WITH THE AVIATION DIVISION OF THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE REHABILITATION OF RUNWAY 18/36 (FY16) AND A PORTION OF TAXIWAY A (FY17) AT THE CITY OF FINDLAY AIRPORT.

ORDINANCES

ORDINANCE NO. 2016-027 AS AMENDED (*Runway 18/36 Rehab (AIP-26) Project No. 35264900*)

third reading

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO EXECUTE THE NECESSARY GRANT APPLICATION(S) AND/OR AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE AIP-26, CONSTRUCTION OF RUNWAY 18/36 REHABILITATION, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-030 (*Capital Improvement appropriation*)

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCENO. 2016-031 (*Blanchard River Sediment Control project*)

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-033 (*2016 resurfacing program (Contracts A & B) Project no. 32861200*)

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-035 (*HWE Franchise Agreement*)

second reading

AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC. ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY AND OTHER SERVICES TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

ORDINANCE NO. 2016-037 (*Cory St TAP*)

second reading

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ALTER THE CORY STREET TRANSPORTATION ALTERNATIVE PLAN (TAP), AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-039 (*insurance payment on FFD truck damage; GovDeals.com PD sales*)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-040 (*Shade Tree Commission & Tree Regulations*)

first reading

AN ORDINANCE REPEALING CHAPTER 913 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ESTABLISHING A NEW CHAPTER 913 ENTITLED ESTABLISHMENT OF SHADE TREE COMMISSION AND TREE REGULATIONS ORDINANCE FOR THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2016-041 (*Blanchard Valley Port Authority*)

first reading

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO PROVIDE A CERTIFICATE OF APPROVAL, AS THE HIGHEST APPLICABLE ELECTED REPRESENTATIVES, IN CONNECTION WITH THE ISSUANCE OF TAX-EXEMPT LEASE OBLIGATIONS TO BE ISSUED PRUSUANT TO A MASTER LEASE-PURCHASE AND SUBLEASE-PRUCHASE AGREEMENT BY AND AMONG FIFTH THIRD BANK, THE BLANCHARD VALLEY PORT AUTHORITY AND THE UNIVERSITY OF FINDLAY, AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

April 4, 2016

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

This letter will serve as my request for your confirmation of the following individual to the respective Board/Commission:

Civil Service Commission

Does not require Council confirmation

Terms will expire on December 31, 2021

John Urbanski

I trust that you will concur with my choice and confirm my appointment. Thank you for your consideration.

Sincerely,



Lydia L. Mihalik
Mayor

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

April 11, 2016

Honorable City Council
City of Findlay, Ohio

RE: Appointment to Blanchard Valley Port Authority

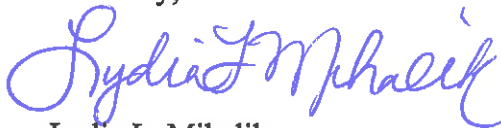
Dear Council Members:

This letter will serve as my request for your confirmation of reappointment of Paul Sears to the Blanchard Valley Port Authority. Mr. Sears has served as a joint City of Findlay/Hancock County appointment to the Port Authority since its inception in 2007.

Mr. Sears has expressed a desire and willingness to continue to serve the community as a member of the Blanchard Valley Port Authority. This reappointment will be effective through June 30, 2020.

I trust that you will concur with my choice and confirm my appointment. Thank you for your consideration.

Sincerely,



Lydia L. Mihalik
Mayor

cc: Paul Sears
Blanchard Valley Port Authority
Donald J. Rasmussen, Director of Law

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

RECEIPTS DEPOSITED:

ALCOHOL MONITORING	\$5,714.20	\$18,343.20	\$3,103.40	\$8,654.80
BOND FEES	\$975.00	\$2,475.00	\$1,050.00	\$2,780.00
CIVIL DEPOSIT TENDERS	\$439.14	\$5,683.11	\$1,490.00	\$5,003.00
COURT COST	\$71,301.95	\$228,091.48	\$83,853.63	\$202,082.60
DUI ENFORCEMENT	\$4,527.78	\$14,906.14	\$4,727.35	\$12,221.28
ELECTRONIC IMAGING	\$5,354.40	\$17,581.80	\$5,652.50	\$14,310.35
FINES & FORFEITURES	195,646.88	\$616,231.99	193,454.83	\$528,928.00
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$918.00	\$2,962.85	\$643.35	\$2,250.64
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$0.00	\$42.54	\$9.00	\$25.14
JAIL HOUSING	\$10,557.00	\$25,772.29	\$7,939.00	\$19,683.74
JAIL REIMBURSEMENT	\$677.75	\$1,274.75	\$519.00	\$991.00
LEGAL RESEARCH	\$3.50	\$16.50	\$5.00	\$15.00
MEDIATION	\$1,687.11	\$5,530.11	\$1,861.00	\$4,639.17
MISCELLANEOUS	\$37,518.64	\$120,117.67	\$37,404.40	\$96,705.73
MUNI COURT COMPUTERIZATION	\$5,384.30	\$17,660.32	\$5,646.00	\$14,364.50
MUNI COURT IMPROVEMENT	\$15,512.91	\$44,699.86	\$5,568.00	\$14,117.50
RESTITUTION	\$1,097.45	\$4,990.13	\$310.00	\$1,644.84
SPECIAL PROJECTS	\$26,884.83	\$84,821.29	\$22,321.55	\$56,387.41
STATE PATROL	\$25,302.45	\$95,452.34	\$37,343.70	\$86,481.43
TRAFFIC/CRIMINAL BONDS	\$22,360.74	\$37,844.21	\$9,401.44	\$23,434.46
	431,864.03	\$1,344,497.58	422,303.15	\$1,094,720.59

DISTRIBUTIONS:

ALCOHOL MONITORING	\$5,714.20	\$18,343.20	\$3,103.40	\$8,654.80
BOND FEES	\$975.00	\$2,475.00	\$1,050.00	\$2,780.00
CIVIL DEPOSIT TENDERS	\$3,202.60	\$6,038.74	\$2,890.00	\$5,792.50
COURT COST	\$71,295.34	\$228,084.87	\$83,853.63	\$202,057.60
DUI ENFORCEMENT	\$4,527.78	\$14,906.14	\$4,727.35	\$12,221.28
ELECTRONIC IMAGING	\$5,354.40	\$17,581.80	\$5,652.50	\$14,310.35
FINES & FORFEITURES	192,223.17	\$612,329.20	192,739.90	\$533,112.07
FUND REIMBURSEMENT				
INDIGENT DRIVER ALCOHOL	\$918.00	\$2,962.85	\$643.35	\$2,250.64
INMATE MEDICAL EXPENSE				
INTEREST		\$42.54	\$9.00	\$25.14
JAIL HOUSING	\$10,557.00	\$25,772.29	\$7,939.00	\$19,683.74
JAIL REIMBURSEMENT	\$677.75	\$1,274.75	\$519.00	\$991.00
LEGAL RESEARCH	\$3.50	\$16.50	\$5.00	\$15.00
MEDIATION	\$1,687.11	\$5,530.11	\$1,861.00	\$4,639.17
MISCELLANEOUS	\$46,899.55	\$169,288.51	\$53,143.92	\$130,804.69
MUNI COURT COMPUTERIZATION	\$5,384.30	\$17,660.32	\$5,646.00	\$14,364.50
MUNI COURT IMPROVEMENT	\$15,512.91	\$44,699.86	\$5,568.00	\$14,117.50
RESTITUTION	\$1,137.45	\$4,555.10	\$265.00	\$1,549.84
SPECIAL PROJECTS	\$26,884.83	\$84,821.29	\$22,321.55	\$56,387.41
STATE PATROL	\$25,302.45	\$95,452.34	\$37,343.70	\$86,481.43
	418,257.34	\$1,351,835.41	429,281.30	\$1,110,238.66

DISTRIBUTED TO:

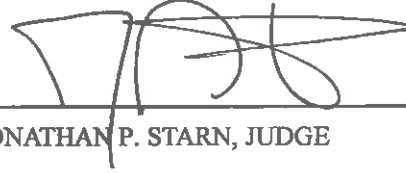
*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

	*****CURRENT YEAR***** MTD	*****CURRENT YEAR***** YTD	*****LAST YEAR***** MTD	*****LAST YEAR***** YTD
CITY OF FINDLAY	192,334.72	\$613,142.76	185,215.73	\$478,217.95
HANCOCK COUNTY	\$28,319.51	\$88,968.80	\$25,964.81	\$79,832.47
OTHERS	132,818.32	\$421,957.68	135,437.31	\$352,835.44
STATE OF OHIO	\$75,260.38	\$259,615.56	\$92,570.49	\$225,713.30
	<u>428,732.93</u>	<u>\$1,383,684.80</u>	<u>439,188.34</u>	<u>\$1,136,599.16</u>



ROBERT A FRY, JUDGE



JONATHAN P. STARN, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT

THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **JONATHAN P STARN**

Report for the month of: **March 2016**

	A	B	C	D	E	F	G	H	I	T
	Felonies	Misdemeanors	O.M.V.L	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL
Pending beginning of period 1	1	74	6	311	4	317	52	0	144	909
New cases filed 2	9	170	55	1089	1	147	17	0	77	1565
Cases transferred in, reactivated or redesignated 3	0	21	0	48	0	2	0	0	1	72
TOTAL (Add lines 1-3) 4	10	265	61	1448	5	466	69	0	222	2546
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults 5	0	40	5	61	2	117	9	0	16	250
Hearing by Magistrate (Include guilty or no contest pleas and defaults 6		0	0	37	0	0	0	0	48	85
Transfer (Include waivers of preliminary hearing and individual judge assignments 7	0	107	48	83	0	11	9	0	1	259
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) 8	0	0	0	0	0	3	0	0	0	5
Other dismissals (Include dismissals at preliminary hearing) 9	8	5	0	17	0	23	7	0	43	103
Violations Bureau 10		0		803						803
Unavailability of party for trial or sentencing 11	0	8	0	47	0	0	0	0	0	55
Bankruptcy stay or interlocutory appeal 12	0	0	0	0	0	2	0	0	0	2
Other terminations 13	0	16	0	125	0	0	0	0	1	142
TOTAL (Add lines 5-13) 14	8	176	53	1173	2	158	25	0	109	1704
Pending end of period (Subtract line 14 from line 4) 15	2	89	8	275	3	308	44	0	113	842
Cases pending beyond time guideline 16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 17	0	0	0	0	0	0	0	0	0	0

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

JONATHAN P STARN

Date

Preparer's name and telephone number if other than judge (print or type)

Date

FTP 4/5/16

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **JONATHAN P STARN**
 Report for the month of: **March 2016**

Date of completion of most recent physical inventory
02/11/2016

		B Miscellaneous	C O.V.I.	D Other Traffic	E Personal Injury & Property Damage	F Contracts	G F.E.D.	H Other Civil	I TOTAL	J Visiting Judge
Pending beginning of period	1	213	94	117	2	11	3	0	440	0
New cases filed	2	46	24	39	0	7	4	0	120	0
Cases transferred in, reactivated or redesignated	3	3	0	0	0	0	0	0	3	0
TOTAL (Add lines 1-3)	4	262	118	156	2	18	7	0	563	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	2	0	0	0	0	2	0
Default	7	0	0	0	0	2	1	0	3	0
Guilty or no contest plea to original charge	8	42	22	36	0	0	0	0	98	10
Guilty or no contest plea to reduced charge	9	12	1	3	0	0	0	0	16	4
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	14	0	3	0	2	0	0	19	0
Transfer to another judge or court	12	0	0	0	0	0	0	0	0	0
Referral to private judge	13	0	0	0	0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	15	3	2	0	0	0	0	20	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	0
Other terminations	16	3	1	2	0	0	0	0	6	0
TOTAL (Add lines 5-16)	17	86	27	46	0	4	1	0	164	0
Pending end of period (Subtract line 17 from line 4)	18	176	91	110	2	14	6	0	399	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

FTP 4/5/16

Fax to:
 (614) 387-9419
 -or-
 Mail to:
 Court Statistical Reporting Section
 Supreme Court of Ohio
 65 South Front Street, 6th Floor
 Columbus, Ohio 43215-3431

 JONATHAN P STARN Date

 Preparer's name and telephone number if other than judge (print or type) Date

 JONATHAN P STARN Date

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ROBERT A FRY**
Report for the month of: **March 2016**

Date of completion of most
recent physical inventory

03/25/2016

		B	C	D	E	F	G	H	T	V
		Misdeemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge
Pending beginning of period	1	173	99	127	1	14	1	0	415	0
New cases filed	2	61	24	44	0	4	5	0	138	0
Cases transferred in, reactivated or redesignated	3	10	0	2	0	0	0	0	12	0
TOTAL (Add lines 1-3)	4	244	123	173	1	18	6	0	565	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	0	0	0	0	0	0	0
Default	7	0	0	0	0	0	0	0	0	0
Guilty or no contest plea to original charge	8	29	14	25	0	0	0	0	68	28
Guilty or no contest plea to reduced charge	9	7	2	1	0	0	0	0	10	4
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	12	3	4	0	2	0	0	21	6
Transfer to another judge or court	12	0	0	0	0	1	0	0	1	0
Referral to private judge	13	0	0	0	0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	6	1	2	0	0	0	0	9	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	1	0	0	1	0
Other terminations	16	1	2	2	0	1	0	0	6	2
TOTAL (Add lines 5-16)	17	35	22	34	0	5	0	0	116	0
Pending end of period (Subtract line 17 from line 4)	18	189	101	139	1	13	6	0	449	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

FTP 4/5/16

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

ROBERT A FRY Date _____

Preparer's name and telephone number if other than judge (print or type) Date _____

JONATHAN P STARN Date _____

City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

April 1, 2016

Honorable Council:

Attached are the Findlay Police Department activity stats for March 2016.

Sincerely,



Gregory R. Horne
Chief of Police

City of Findlay

Lydia L. Mihalik, Mayor

WATER TREATMENT DEPARTMENT

Jeff Newcomer, Superintendent

110 North Blanchard Street • Findlay, OH 45840

Phone: 419-424-7193 • Fax: 419-424-7892

www.findlayohio.com

April 6 2016

NEWS RELEASE

PRECIPITATION & RESERVOIR LEVELS

Total precipitation recorded at the City of Findlay Water Pollution Control Center was 7.37 inches of rain and 5.91 inches of snow for the first quarter (Jan-Mar) of 2016.

At the end of March, the Findlay reservoirs stood at 100 % of capacity. This reservoir level represents a 1,138 day water supply at the city's current use.

Water treated at the plant totaled 510.39 million gallons for the first quarter (Jan-Mar) of 2016. Water treated per day at the City of Findlay Water Treatment Plant averaged 5.609 million gallons (MG).

Thank you,



Jeff Newcomer
Superintendent
Water Treatment Plant

EC: City Council
Department Supervisors
File

Findlay Fire Department
Monthly Activities Report - 2016
 Submitted By: Joshua S. Eberle, Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	14	9	10									
Assist Other Agency		2	1									
Emergency Medical Service (EMS)	104	92	91									
Car Accidents	20	19	12									
Rescues (Extrication, Water, Elevator)	1		2									
Hazmat	5	5	5									
Good Intent	7	5	1									
Burning Complaints	6	3	9									
False Alarms	27	17	18									
Totals	184	152	149	0	0	0	0	0	0	0	0	0

Runs by District	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station 1 - (South Main St)	60	53	46									
Station 2 - (North Main St)	44	38	38									
Station 3 - (Tiffin Ave)	39	27	28									
Station 4 - (CR 236)	41	34	37									
Totals	184	152	149	0	0	0	0	0	0	0	0	0

Firefighter Training (by hours)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
EMS Formal	58	60	64									
Fire Formal	17	120	272									
Fire Informal	1587	1671	1756									
Totals	1662	1851	2092	0	0	0	0	0	0	0	0	0

Fire Prevention Bureau

Construction	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	4	5	3									
Inspections		7	4									
Plan Reviews	11	9	15									
System Acceptance Tests	2	1	4									
Totals	17	22	26	0	0	0	0	0	0	0	0	0

Existing Structure - Additions	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	4	10	7									
Inspections	7	8	11									
Plan Reviews	1	8	9									
System Acceptance Tests	6	3	5									
Totals	18	29	32	0	0	0	0	0	0	0	0	0

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	7	2	1									
Undetermined	1		1									
Incindary	0											
Fire Investigation Activities												
Follow-up	18	18	16									
Interviews	67	18	19									
Assists	0											
Totals	93	38	37	0	0	0	0	0	0	0	0	0

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly		6	36									
Business		3	1									
Education K-12		2										
Education Pre-School	1											
Factory		2										
Mercantile		1	12									
Hazardous / Fireworks												
Institutional												
Mercantile												
Residential												
Adoption / Foster Care		5	4									
Storage / Mixed Use		1	1									
Utility Mobile Food Vendors												
Utility Outbuildings												
Vacant Structures	1	1										
Totals	2	21	54	0	0	0	0	0	0	0	0	0

Prevention	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	10	17	3									
Complaints	3	7	2									
Fireworks Exhibitions / Events		2										
Knox Box Consults/Maint.		4	9									
Other	1	4										
Fire Plan Updates	1		3									
Pre-Fire Plan												
Property Research	5	8	2									
Safety Presentations		7	1									
Re-inspections	26	18										
Background Checks	37	12	13									
Totals	83	79	33	0	0	0	0	0	0	0	0	0

Public Presentations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station Tours	1	2	2									
Truck Visits	0	1	0									
Meetings Attended	2	3	6									
School / Seminars Attended	1	3	2									
Totals	4	9	10	0	0	0	0	0	0	0	0	0

FINDLAY WORC STATS SUMMARY SHEET - 2016

UPDATED: 4/11/2016

NOTE: THE WORC CLOSINGS (*) = 7 DAYS EACH WEEK FOR 6 DIFFERENT WEEKS = 42 DAYS.

COURT	CATEGORY	JAN.	* FEB	(FEMALES) MARCH	* APRIL	MAY	* JUNE	JULY	* AUG	SEPT	(FEMALES) OCT.	* NOV	* DEC	Y.T.D. TOTALS	
Findlay Munl. Court	CITY OF FINDLAY ORDINANCE CASES - DAYS SERVED (COD)	29	75	154										258	
	STATE CODE CASES - DAYS SERVED (ORC)	71	6	108										185	
	TOTAL DAYS SERVED (FIMC) (COD + ORC)	100	81	262										443	
	NO - SHOWS	5	2	13										20	
	DECLINED	3	1	5										9	
	RESCHEDULED	4	5	7										16	
	RELEASED: SUCCESSFUL / TIME COMPLETED	7	3	18											28
	RELEASED: UNSUCCESSFUL / FAILED	0	2	2											4
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0											0
	RELEASED: FURLONGHED	0	2	2											4
Hancock Co. Common Pleas Court	STATE CODE CASES - DAYS SERVED (ORC)	1	0	20										21	
	TOTAL DAYS SERVED (HCCP) (COD + ORC)	1	0	20										21	
	NO - SHOWS	2	0	0										2	
	DECLINED	0	0	0										0	
	RESCHEDULED	0	0	0										0	
	RELEASED: SUCCESSFUL / TIME COMPLETED	1	0	1											2
	RELEASED: UNSUCCESSFUL / FAILED	0	0	0											0
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0											0
	RELEASED: FURLONGHED	0	0	0											0
	Hancock Co. Juvenile Court	STATE CODE CASES - DAYS SERVED (COD)	0	0	0										0
TOTAL DAYS SERVED (HJJC) (COD + ORC)		0	0	0										0	
NO - SHOWS		0	0	0										0	
DECLINED		0	0	0										0	
RESCHEDULED		0	0	0										0	
RELEASED: SUCCESSFUL / TIME COMPLETED		0	0	0										0	
RELEASED: UNSUCCESSFUL / FAILED		0	0	0										0	
RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT		0	0	0										0	
RELEASED: FURLONGHED		0	0	0										0	
OTHER - Upper Sandusky Munl. Court		STATE CODE CASES - DAYS SERVED (ORC)	0	0	0										0
	TOTAL DAYS SERVED (OTHER) (COD + ORC)	0	0	0										0	
	NO - SHOWS	0	0	0										0	
	DECLINED	0	0	0										0	
	RESCHEDULED	0	0	0										0	
	RELEASED: SUCCESSFUL / TIME COMPLETED	0	0	0										0	
	RELEASED: UNSUCCESSFUL / FAILED	0	0	0										0	
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0										0	
	RELEASED: FURLONGHED	0	0	0										0	
	Henry Co. Common Pleas Court	STATE CODE CASES - DAYS SERVED (ORC)	29	0	0										29
TOTAL DAYS SERVED (HCCP) (COD + ORC)		29	0	0										29	
NO - SHOWS		0	0	0										0	
DECLINED		0	0	0										0	
RESCHEDULED		0	0	0										0	
RELEASED: SUCCESSFUL / TIME COMPLETED		1	0	0										1	
RELEASED: UNSUCCESSFUL / FAILED		0	0	0										0	
RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT		0	0	0										0	
RELEASED: FURLONGHED		0	0	0										0	
TOTALS (ALL COURTS COMBINED)															
TOTAL DAYS SERVED (ALL COURTS)		130	81	282										493	
TOTAL RESIDENTS BOOKED IN (TO START SERVING TIME)		10	6	23										39	
TOTAL NO - SHOWS (ALL COURTS)		7	2	13										22	
TOTAL DECLINED (ALL COURTS)		3	1	5										9	
TOTAL RESCHEDULED (ALL COURTS)		4	5	7										16	
TOTAL # OF RELEASES:		9	7	23										39	
TOTAL RELEASED: SUCCESSFUL / TIME COMPLETED (ALL COURTS)		9	3	19										31	
TOTAL RELEASED: UNSUCCESSFUL / FAILED (ALL COURTS)		0	2	2										4	
TOTAL RELEASED: SUCCESSFUL / EARLY RELEASE (ALL COURTS)		0	0	0										0	
TOTAL RELEASED: FURLONGHED (ALL COURTS)		0	2	2										4	
AVERAGE DAILY COUNT		4.11	3.17	10.35										10.35	

FINANCIALS														
EXPENSES (FROM OTHER SHEET)		\$16,936.17	\$27,035.00	\$27,434.62										\$70,404.89
CHARGE STATISTICS		\$3,775.00	\$1,816.00	\$7,053.00										\$12,443.00
PAYMENT STATISTICS		\$2,720.00	\$2,155.00	\$7,302.00										\$12,177.00
SECURUS PAY PHONE COMMISSIONS		\$6.00	\$0.00	\$3.20										\$9.80
OUTSTANDING ACCOUNTS		\$2,667.00	\$2,667.00	\$2,658.00										\$2,658.00

FINDLAY WORC FINANCIAL ANALYSIS

JANUARY 01, 2016 THRU MARCH 31, 2016

PLEASE NOTE: THE WORC WILL CLOSE FOR 7 DAYS - FOR 6 DIFFERENT WEEKS = 42 DAYS THROUGHOUT THE YEAR.

FIMC cases	Findlay City Ordinance cases, days served=	258
FIMC cases	State Code cases, days served =	185
FIMC cases	Total days served (combined City and State) =	443

<u>Other Courts using WORC</u>	<u>Days Served</u>	<u>Additional Income to date</u>
Fostoria Municipal Court	0	\$0.00
Hancock County Common Pleas Court	21	\$525.00
Hancock County Juvenile Court	0	\$0.00
Upper Sandusky Municipal Court	0	\$0.00
Henry County Common Pleas Court	29	\$725.00
Fremont Municipal Court	0	\$0.00
	<hr/>	
Other Courts Usage Total Days:	50	Total Additional Income: \$1,250.00

Hancock Co. Justice Center Cost: 258 City Ordinance case days served x \$84 / day saved by
not serving time at the Justice Center = \$21,672.00

Total fees collected at \$25 / day from all residents = \$12,325.00

Outstanding fees = \$2,658.00 (17 accounts)

Expenses = \$70,404.69

Charge Statistics = \$12,443.00 (charged upon entry for full stay) (JUNE MAY SHOW 0.00 CHARGE DUE TO CHARGE RECEIVED A CREDIT DUE TO FURLOUGH OR REFUNDS DUE TO EARLY RELEASE REFUNDS - THESE CREDITS ARE SUBTRACTED FROM THE BILLED AMOUNT).

Payment Statistics = \$12,177.00 (this amount may be larger than the Charge Statistics at times, due to the fact that residents are charged upon entry for their full stay - i.e.: charged in May but made payments in following months). (This also includes Reimbursables).

Net Expense = \$58,227.69
(Expenses - Payments)

Program Savings: Net vs. Justice Center cost = (\$36,555.69) *
(Justice Center Cost - Net Expense)

Commissions Received from Securus Pay Phones = \$9.80

*** All information in this document has been tallied due to errors occurring in the WORC computer program.

* Programs savings does not account for factors associated with continued employment of participants.

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

April 7, 2016

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

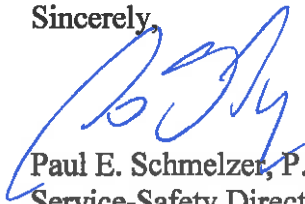
The City has received the insurance payment for the repair of a Fire Department truck that was damaged while fighting the fire on North Main Street in the amount of \$26,418.37. It has been deposited in the General Fund.

An appropriation is respectfully requested as follows:

FROM:	General Fund (insurance proceeds)	\$26,418.37
TO:	Fire Department 21014000-other	\$26,418.37

Thank you for your consideration.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Fire Department



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Tuesday, April 12, 2016

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of March 31st, 2016
Cash & Investments as of March 31st, 2016
Open Projects Report as of March 31st, 2016
Financial Snapshot for General Fund as of March 31st, 2016

Respectfully Submitted,

Jim Staschiak II
City Auditor

CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF MARCH 31, 2016

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	154,337	36,878		3,350	625	
MAYOR'S OFFICE	278,269	48,884		5,000	1,557	
AUDITOR'S OFFICE	637,996	112,104		383,364	253	
TREASURER'S OFFICE	14,471	1,824		-	-	
LAW DIRECTOR	616,217	123,575		115,000	52,875	
MUNICIPAL COURT	1,906,877	327,754		1,409,600	433,978	
CIVIL SERVICE OFFICE	126,275	22,475		24,000	25,310	
PLANNING & ZONING	146,719	68,256		-	-	
COMPUTER SERVICES	292,402	76,348		301,402	-	
GENERAL EXPENSE	3,133,400	349,350		-	-	
GENERAL REVENUE	-	-		22,608,641	5,111,723	
POLICE DEPARTMENT	7,461,581	1,385,795		701,350	345,786	
DISASTER SERVICES	52,672	19,466		-	-	
FIRE DEPARTMENT	7,436,990	1,504,918		269,235	37,594	
DISPATCH CENTER	1,063,665	192,899		-	-	
N.E.A.T.	106,443	16,493		3,000	111	
HUMAN RESOURCES	154,378	36,082		-	-	
W.O.R.C.	355,280	70,405		105,220	17,117	
SERVICE SAFETY DIRECTOR	248,496	44,804		-	-	
ENGINEERING OFFICE	769,517	151,276		105,100	11,735	
PUBLIC BUILDING	355,944	44,814		800	4,437	
HEALTH DEPARTMENT	169	328		-	33,723	
ZONING	174,293	21,481		57,250	10,035	
PARK MAINTENANCE	672,069	82,683		116,350	80,653	
RESERVOIR RECREATION	5,217	130		-	-	
RECREATION MAINTENANCE	140,500	23,104		-	-	
RECREATION FUNCTIONS	843,431	180,471		700,200	180,774	
CEMETERY DEPARTMENT	391,385	50,695		165,500	94,960	
TOTAL GENERAL FUND	27,538,993	4,993,294	18.1%	27,074,362	6,443,247	23.8%

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	3,046,101	525,559		2,980,585	763,356	
TRAFFIC-SIGNALS	480,797	195,802		74,000	74,000	
TOTAL SCM&R FUND	3,526,898	721,361	20.5%	3,054,585	837,356	27.4%
SCM&R HIWAYS	178,212	4,954		138,990	32,124	
TOTAL SCM&R HIWAYS FUND	178,212	4,954	2.8%	138,990	32,124	23.1%
AIRPORT OPERATIONS	1,142,688	166,319		922,390	189,097	
TOTAL AIRPORT FUND	1,142,688	166,319	14.6%	922,390	189,097	20.5%
WATER TREATMENT	2,221,311	353,695		18,000	8,212	
WATER DISTRIBUTION	1,837,440	282,894		55,400	5,594	
UTILITY BILLING	1,138,230	177,824		8,063,994	1,801,131	
SUPPLY RESERVOIR	440,705	53,532		23,083	1,300	
TOTAL WATER FUND	5,637,686	867,945	15.4%	8,160,477	1,816,237	22.3%
SANITARY SEWER MAINT	1,083,828	178,069		300	12,516	
STORMWATER MAINT	266,386	42,049		770,440	193,254	
WATER POLLUTION CONTROL	3,237,640	430,719		8,801,140	2,164,856	
TOTAL SEWER FUND	4,587,854	650,836	14.2%	9,571,880	2,370,626	24.8%
PARKING	103,389	25,758		80,900	22,378	
TOTAL PARKING FUND	103,389	25,758	24.9%	80,900	22,378	27.7%
SWIMMING POOL	84,655	136		75,000	-	
TOTAL SWIMMING POOL FUND	84,655	136	0.2%	75,000	-	0.0%
CIT ADMINISTRATION	20,087,190	3,881,656		24,557,000	6,055,866	
TOTAL CIT FUND	20,087,190	3,881,656	19.3%	24,557,000	6,055,866	24.7%

CITY OF FINDLAY
CASH & INVESTMENTS AS OF MARCH 31, 2016

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 995,000.00	STAR OHIO @ 0.45%	
121,147.00	STAR OHIO @ 0.45%	
11,003,500.00	STAR OHIO @ 0.45%	
1,350,601.75	STAR OHIO @ 0.45%	
5,000,000.00	STAR PLUS @ 0.35%	
10,005,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
998,240.49	FHLB @ 0.400%	MORGAN STANLEY
999,065.81	FFCB @ 0.450%	FIFTH THIRD BANK
999,500.00	FFCB @ 0.500%	FIFTH THIRD BANK
999,531.25	US TREASURY @ 0.500%	FIFTH THIRD BANK
999,596.51	FFCB @ 0.600%	MORGAN STANLEY
999,609.23	FHLB @ 0.700%	HUNTINGTON BANK
998,635.89	FHLB @ 0.700%	HUNTINGTON BANK
999,407.22	FHLB @ 0.730%	PNC BANK
998,476.56	US TREASURY @ 0.625%	HUNTINGTON BANK
1,004,140.63	US TREASURY @ 0.875%	HUNTINGTON BANK
1,000,078.13	US TREASURY @ 0.625%	HUNTINGTON BANK
2,000,000.00	US TREASURY @ 0.750%	HUNTINGTON BANK
998,800.00	US TREASURY @ 0.625%	KEY BANK
1,004,550.00	US TREASURY @ 1.000%	HUNTINGTON BANK
1,004,900.00	US TREASURY @ 1.000%	HUNTINGTON BANK
1,001,160.00	US TREASURY @ 0.625%	HUNTINGTON BANK
998,280.00	US TREASURY @ 0.500%	HUNTINGTON BANK
993,750.00	US TREASURY @ 0.625%	PNC BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.620%	FIRST NATIONAL BANK
999,750.00	FHLB @ 1.125%	PNC BANK
999,160.00	FHLB @ 1.000%	HUNTINGTON BANK
1,000,000.00	US TREASURY @ 1.000%	HUNTINGTON BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	FIRST FEDERAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	CITIZENS NATIONAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.700%	WATERFORD BANK
<hr/>		
\$ 51,451,880.47	INVESTMENT TOTAL	
5,599,257.48	5/3 BANK ACCOUNT BALANCE	
1,825.64	ACCRUED INVESTMENT INTEREST	
<hr/>		
\$ 57,052,963.59	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES (CURRENT CASH BALANCES ON REVERSE)

GENERAL	\$ 11,670,712
SCM&R	493,375
SCM&R HIWAY	107,553
SEVERANCE PAYOUT RESERVE	861,429
AIRPORT	133,665
WATER	8,278,747
SEWER	6,114,011
STORMWATER	2,726,297
PARKING	22,560
CIT ADMINISTRATION	361,392
CIT CAPITAL IMPROVEMENT	6,902,729

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF MARCH 31, 2016

\$ 16,462,166.55	General Fund
1,000,000.00	General Fund Restricted Rainy Day
2,951,815.94	General Fund Projects
1,208,925.41	SCM&R Fund
1,331,473.40	SCM&R Fund Projects
-	County Permissive License Fund
176,062.41	State Highway Fund
589.57	Law Enforcement Trust Fund
320.53	Drug Law Enforcement Trust Fund
257,078.02	ID Alcohol Treatment Fund
54,719.91	Enforcement & Education Fund
172,239.36	Court Special Projects Fund
106,249.72	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
105,054.38	Alcohol Monitoring Fund
71,501.62	Mediation Fund
122,233.95	Electronic Imaging Fund
20,359.39	Legal Research Fund
863,722.89	Severance Payout Fund
733,282.49	Debt Service Fund
42,095.52	CR 236 TIF Fund
152,622.91	Municipal Court Improvement Fund
400,211.14	Airport Fund
47,323.62	Airport Fund Projects
9,284,891.16	Water Fund
781,484.09	Water Fund Restricted
1,732,264.24	Water Fund Projects
5,906,483.38	Sewer Fund
4,194,470.45	Sewer Fund Restricted
710,626.11	Sewer Fund Projects
51,799.95	Parking Fund
-	Parking Fund Projects
14,022.29	Swimming Pool Fund
-	Swimming Pool Fund Projects
27,439.70	Internal Service Central Stores Fund
775,374.66	Internal Service Workers Comp Fund
1,001,441.20	Internal Service Self Insurance Fund
1,870,934.21	CIT Fund
2,559,640.19	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
116,830.97	Police Pension Fund
116,830.97	Fire Pension Fund
13,573.37	Tax Collection Agency Fund
1,356,151.75	Cemetery Trust Fund
158,015.22	Private Trust Fund
84,467.53	Guaranteed Deposits
6.07	Special Assessments Pavements Fund
365.66	Special Assessments Sidewalks Fund
82.82	Special Assessments Sidewalks Fund Projects
13,609.31	Special Assessments Storm Fund
\$ 57,052,963.59	TOTAL CASH & INVESTMENTS

**CITY OF FINDLAY
OPEN PROJECTS AS OF MARCH 31, 2016**

PROJECT NUMBER	PROJECT NAME	TOTAL APPROPRIATED INCEPTION TO DATE	TOTAL EXPENSED INCEPTION TO DATE	TOTAL PENDING PURCHASE ORDERS	CURRENTLY AVAILABLE TO SPEND
31926300	HP 3000 MIGRATION	1,020,650	978,094	41,498	1,057
31937300	P25 MARCS CONVERSION	400,000	220,793	178,416	791
31940200	MUNI BLDG WINDOWS	388,000	127,776	230,000	30,224
31940500	MIRACLE FIELD/DIAMONDS EXPANSION	250,000	11,972	-	238,028
31942400	DOWNTOWN REVITALIZATION	890,000	540,778	293,389	55,833
31942800	GIS UPDATE	50,000	49,600	-	400
31947200	HEALTH DEPT MERGER STUDY	661,250	484,258	-	176,992
31948000	OHIO 629 - MCLANE	637,345	55,823	-	581,522
31948100	RIVERSIDE BANDSHELL IMPROVEMENTS	9,000	7,250	1,750	-
31948200	OHIO 629 - MARATHON	250,000	-	-	250,000
31949800	MUNI COURT EXPANSION	500,000	61,204	410,067	28,729
31950800	MUNI BLDG NETWORK REWIRING	110,000	-	77,400	32,600
31951200	REPLACE FIRE ENGINE 4	580,000	578,786	801	413
31951500	FFD 2 APPROACH REPLACEMENT	8,650	-	-	8,650
31951700	EMORY ADAMS WALK REPAVE	29,000	-	-	29,000
31951800	SWALE BALL FIELD IMPROVEMENTS	20,000	17,423	847	1,730
31952600	SPRUCE DRIVE LANDSCAPE REHAB	62,000	44,480	-	17,520
31953100	COMPUTER SERVICES FIRE SUPPRESSION	28,450	-	26,500	1,950
31953200	MANLEY BLDG IMPROVEMENTS	68,000	65,969	1,636	395
31953400	MECHANICS SHOP FLOOR & HEAT	50,000	44,920	3,919	1,161
31953700	PERFORMING ARTS CENTER PARKING	255,155	-	255,155	-
31953800	FENCING MANLEY & STREET DEPT	68,000	67,602	396	1
31954700	LGIF HEALTH DEPT GRANT	39,000	19,450	-	19,550
31954800	BLANCHARD RIVER SEDIMENT REMOVAL	7,500	7,476	-	24
31956700	HPD GRANT SHELTER ROOFS	4,000	3,998	-	2
31960100	CITY FIBER LOOP INSTALLATION	150,000	-	19,151	130,849
31961300	2016 GIS UPGRADES	10,000	-	-	10,000
31962900	CUBE ICE EXPANSION FEASIBILITY STUDY	25,000	-	-	25,000
31963300	CUBE FURNACE SYSTEM	50,000	-	-	50,000
31964800	DORNEY PLAZA REVITALIZATION	35,000	-	-	35,000
31965100	NICE LOGGER RECORDER DISPATCH	54,683	-	-	54,683
31980800	ORC PD REQUIRED TRAINING	24,360	24,133	-	227
GENERAL FUND PROJECTS		6,735,043	3,411,787	1,540,926	1,782,330

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
32531900	G&H SEWER SEPARATION	433,986	13,129	381,856	39,002
32542200	DALZELL DITCH CLEANING	20,000	-	-	20,000
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32542700	W HARDIN SEWER SEPARATION	20,000	4,767	2,208	13,025
32549500	HOWARD RUN DITCH CLEANING	2,000	-	750	1,250
32556000	B4 & B6 SEWER SEPARATION PH 1	20,000	-	-	20,000
32556200	CENTRAL & DAYTON SEWER SEPARATION	20,000	-	-	20,000
32561500	2016 ANNUAL DITCH MAINTENANCE	25,000	-	-	25,000
32563600	MCMANNESS/MCCONNELL SWR SEP	20,000	-	-	20,000
32566300	STORMWATER MGT PLAN MS4	142,970	122,709	200	20,061
32593600	FOSTORIA AVE DRAINAGE PH 2	25,000	23,978	-	1,022
32840700	E SANDUSKY/EAST ST INTERSECT	105,000	93,451	-	11,549
32840800	LIMA/S WEST INTERSECTION	110,000	9,880	54,425	45,695
32842500	BLANCHARD/6TH TRAN ALT PLAN	25,000	9,500	1,000	14,500
32847600	ODOT FY16 RESURFACING	701,000	271	613,001	87,728
32850200	W SANDUSKY/S WEST INTERSECTION	100,000	3,250	55,425	41,325
32850400	W LINCOLN/S WEST INTERSECTION	100,000	3,320	54,388	42,292
32850500	CENTER/MCMANNESS INTERSECTION	100,000	3,000	54,493	42,507
32850700	2015 STREET PREV MAINTENANCE	400,000	397,248	2,715	36
32852700	W SANDUSKY/WESTERN AVENUE	190,000	589	-	189,411
32852800	E SANDUSKY/BLANCHARD INTERSECTION	20,000	-	-	20,000
32852900	LIMA/WESTERN INTERSECCION	185,000	591	-	184,409
32860200	ODOT CR 99 BRIDGE STUDY	50,000	50,000	-	-
32860600	ODOT FY17 RESURFACING	1,000	-	-	1,000
32861200	2016 RESURFACING	10,000	341	400	9,259
32864500	MAIN ST ALLEY RECONSTRUCTION	20,000	-	19,560	440
SCM&R FUND PROJECTS		2,865,956	736,023	1,240,420	889,512
35240100	AIP-25 RUNWAY 18/36 REHAB	166,127	97,135	68,992	-
35250600	AIRPORT DRAINAGE IMPROVEMENTS	10,000	-	-	10,000
35264900	AIP-26 RUNWAY REHAB	2,000	-	-	2,000
AIRPORT FUND PROJECTS		178,127	97,135	68,992	12,000

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35602900	WPC INFLUENT PUMPS	335,000	226,509	49,045	59,446
35620900	WPC BAR SCREENS FOR OXID DITCHES	3,107,500	2,716,352	-	391,148
35641900	BRANDMAN SEWER & CSO	30,000	4,978	3,530	21,492
35649300	I75 SANITARY SEWER RELOCATION	10,000	3,752	675	5,573
35654000	SEWER MAINT COLD STORAGE BLDG	185,000	74,321	2,000	108,679
35660500	2016 SEWER LINING	10,000	-	-	10,000
35660800	2016 SEWER CLEANING LG DIAMETER	10,000	-	-	10,000
35661100	WPC OXIDATION DITCH 1 CONCRETE	25,000	-	18,630	6,370
35661800	2016 ANNUAL CSO LTC PROGRAM	25,000	-	-	25,000
SEWER FUND PROJECTS		3,737,500	3,025,912	73,880	637,708
35710800	WATERLINE EXT TO LANDFILL	80,000	77,407	-	2,593
35714000	WTP CLEARWELLS 1, 2 & 3	2,451,000	2,329,049	5,605	116,346
35730600	CR 99 WATERLINE LOOP	421,896	339,964	39,273	42,659
35741200	S CORY & W FRONT WATERLINE	274,000	245,201	-	28,799
35741400	BLANCHARD RVR/STANFORD W/L	25,000	-	8,200	16,800
35752000	ELYRIA WATERLINE	55,000	36,303	13,478	5,219
35752100	BLAINE AVENUE WATERLINE	55,000	44,907	5,080	5,013
35753900	NORTH WATER TOWER PAINTING	985,000	2,971	888,878	93,151
35754100	RAW WATERLINE/TRANSFER STATION	50,000	1,159	-	48,841
35760300	2016 SMALL WATERLINES	150,000	16,228	4,017	129,755
35760900	W LIMA ST WATERLINE	20,000	-	-	20,000
35761400	W SANDUSKY ST WATERLINE	30,000	-	-	30,000
35762000	WTP INTERCOM SYSTEM REPAIRS	20,000	-	-	20,000
35762300	2016 DOORS @ WTP	20,000	-	-	20,000
35762600	WESTMOOR RD WATERLINE REPLACE	20,000	-	-	20,000
35763100	BLAINE/ELYRIA WL CONNECTION	20,000	-	-	20,000
35763200	OVERHEAD DOOR @ OHIO PIPE	30,000	-	-	30,000
35764400	WTP CHEMICAL BLDG FLOOR PH2	35,000	-	27,950	7,050
35765200	DAVIS ST WATERLINE	172,000	-	-	172,000
WATER FUND PROJECTS		4,913,896	3,093,189	992,481	828,227
38813300	2011 SIDEWALK REPAIR PROGRAM	1,000	466	-	534
SPECIAL ASSESSMENT PROJECTS		1,000	466	-	534

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SNAPSHOT \$ FINANCIAL: GENERAL FUND

2016

Revenues/Expenditures & Key Balances Snapshot as of :

Projected

3/31/2016

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated \$ 11,849,376

Revenue and Receipts Projection General Fund \$ 28,041,310

Expenses Appropriated General Fund (assumes \$0.00 returned by departments) \$ (28,219,973)

OPERATIONAL SURPLUS/(DEFICIT) (\$178,663)

PROJECTED UNENCUMBERED YEAR END GF CASH BALANCE

\$ 11,670,712

FINANCIAL POLICY AMOUNTS

	Minimum	Proj. Balance	Over/(Short)
Minimum Reserve Balance GF (Resolution 002-2014 16.7% of Budget Expenses)	\$ 4,458,466	\$ 11,670,712	\$7,212,246
GF Rainy Day Reserve Account #10000000-818002 (up to 5% prior year revenues)	\$ 1,000,000	\$ 1,000,000	\$0
Self Insurance Fund #6060	\$ 1,000,000	\$ 809,156	(\$190,844)

AMOUNT ABOVE FISCAL CAUTION

\$ 8,992,046

MONITORING INTANGIBLE / ANTICIPATED ITEMS

LIKELY

POSSIBLE

GENERAL FUND

Revenue Differential + / (-)

Expense Differential + / (-)

Fund Subsidies + / (-)

Unbudgeted Projects

PROJECTED LIKELY YEAR END GF CASH BALANCE (excludes rainy day reserve)

2016

\$ 11,670,712

PARKS AND RECREATION BOARD

City of Findlay
March 21, 2016

MINUTES

ATTENDANCE

Members Present: Paul Schmelzer, Chair, Matt Cordonnier, Dennis McPheron, Greg Meyers, Gary Pruitt, Grant Russel, Mike Slough, Dave Trisel.

Staff Present: Matt Stoffel, Lisa Mansfield, Jarron Reesman.

Guests: Jeff Newcomer, Water Treatment; Eric Vonalmen, Ohio Department of Natural Resources; Holly Frische, Council.

APPROVAL OF MINUTES

Pruitt stated that in his report in the January 19, 2016, meeting minutes, it should be reported that the new trail will be from Riverside Suites to Bright Road rather than to the Hancock Park District offices.

Motion to accept minutes of the January 19, 2016, meeting as amended by Meyer, second by Slough. Motion passed 8-0.

OLD BUSINESS

Recreation Summit Recap: Mansfield stated that there was good attendance at the Summit. All but one or two user groups were represented at the meeting. A lot of good discussion. Went over how the City handles its field permits and ice contracts with the user groups to make sure they understand and the importance of maintaining the conflict calendar. Discussed the National Alliance for Youth Sports but after discussing the benefits, there wasn't a lot of interest in it. The City will not pursue. Alissa Preston from the Hancock County Convention and Visitors Bureau (CVB) addressed the different programs and assistance they have available to the different groups that are bringing in tournaments. Additional items discussed was an additional sheet of ice at the Cube and the need for a multipurpose sports facility. Those suggestions will need future planning. Need for a real time calendar. Looking at current software capabilities and making contact with BGSU ice rink staff to schedule a time to look at their software. The University of Findlay (UF) baseball team requested additional batting cages. The City already has this in the capital plan for this year. The funds for the batting cages are scheduled to be appropriated in the second quarter. Need for a permanent ticket structure at the main entrance to the Marathon Diamonds. Findlay youth baseball and girls fastpitch softball stated that they have already raised funds toward this project. One structure will be built at the main entrance and one at the entrance off the proposed parking lot for the Miracle Field. This will be started in April. Hancock Soccer Association would like assistance with water and maintenance bills at Emory Adams Park. They will need to address Park and Recreation Board to request the assistance. Since there have been changes in staffing at Findlay City Schools (FCS) and the City's Recreation Department, a meeting will be scheduled to confirm if FCS wants to continue having the City handle the scheduling of their facilities. Long Term items: Youth Football – power needs, will need estimates. Traffic Lights will assist in plans for electric. UF would like electric in dugouts at the Marathon Diamonds. If we are going to do electric in these dugouts, we will do electric in all the dugouts in all the fields at the Marathon Diamonds. Traffic Lights will also look at this. Also coordinate with Miracle Field electric needs. Hancock Soccer wants an indoor facility. FAST states a need for another pool, possibly coordinate with YMCA what their future plans are.

Schmelzer stated that in the future, the City will have discussions with user groups ahead of creating the capital plan. No sense budgeting for something when the user groups can raise money. Good feedback from the meeting. When we can take some of the items that are relatively inexpensive to take care of and address a need, that's a win for the meeting. When we start having the Summit annually, we won't have to go over as much of the rules. Long term wants/needs that we have heard before—pool, additional sheet of ice, indoor soccer. We

have an idea of what the pool will cost. We have a concept for this major indoor complex. This is a little beyond what we are really talking about for indoor space and flex space or an additional sheet of ice. Where does the board want to go with long term items that were suggested and the question –what are the new ideas, what if any other direction should the recreation in the City be taking? Do we want to start looking at what indoor ice and indoor flex space would look like by evaluating an architect and having them come on board and paying them a fee to help deliver a product much like we have for the swimming pool? Do we want to have somebody facilitate a discussion about strategic planning for building some of these items?

Slough mentioned that these issues aren't going to go away. There will be more demand for additional space and additional ice. Some individuals can't get ice, so they are going to Bowling Green or Detroit. If it is one of the goals of this community to provide facilities for people of our community then position should be taken for additional space for indoor soccer or flex facility plus sheet of ice. With the growth of the usage of the facility we have the basis for additional facility. We should move ahead rather than waiting.

Meyers interesting thing there hasn't been a lot that has changed. Same wants and needs from 25 years ago. Additional ice, indoor soccer, pool. It might be a good idea to expand the assessment to not just the user groups but to people within the community.

Schmelzer stated that the YMCA is in the process of a market study/facility study. They are looking at needs in the community to develop what their program looks like, we should reach out as a board to see what that discussion looks like. We definitely don't want to do anything that is competing. We need to be complementary and not duplicate other efforts. Meyer stated that we should include UF in our discussions.

Grant stated that the survey was completed by 50% of recipients. Mansfield stated she resent the survey to those who did not respond with a summary of the summit for those not attending the summit and just the survey to those attending. Mansfield stated that she make the personal contact if wanted.

Cordonnier state that he is in favor of a facility that 80% of residents would use, not 1%.

Need to engage public what or if it should be built.

Can we piggy back on YMCA strategic planning. It is in its infancy. Requesting it be made a community wide study vs. just YMCA. Russel stated that the YMCA has completed their study and have their needs identified.

Have Brent Finley come to the next Board meeting to talk about what their study looks like and from there develop what we want to do going forward. UF and Fair Board will also be invited to next meeting.

Schmelzer stated a utilization study needs to be done for City facilities. Then a community-wide discussion needs to be held.

Waive fee for Expo by Design: Expo by Design rented dry floor space for its event. As is normal practice, chillers were turned on during the event because ice was going to be put on the next day. The new chillers cool the floor 10 times faster than the old one. So this event had a cold environment and had blankets and glass that had condensation on it. Schmelzer suggests waiving the remaining balance of \$1088 of the bill. Staff knew from past practice that chillers can be turned on during an event and it would not get cold enough to impact the event. The new chillers dropped the floor temperature extremely quickly. Schmelzer stated the fair compromise is to waive the remaining balance of bill.

Motion to waive \$1088.00 for the Expo by Design event, by Russel, second by Cordonnier. Motion passed 8-0.

Hunting at Reservoir: Schmelzer stated that a few months ago the Board had a discussion about permits for bird hunting at the reservoir. Water Treatment usually issues about a dozen permits per year. Have not had any issues. Looking for additional information from Water Treatment and Ohio Department of Natural Resources (ODNR). Water Treatment put together a map of the reservoir that was distributed with hashed areas where it is suggested that hunting would be prohibited. It is also suggested the Rules and Regulations be revised under 4. *Hunting as follows: e) No person shall discharge any firearm from any areas designated as closed to hunting, or from grassy slope of any outer reservoir dikes; and add i) Must be 100 yards off shore in areas where dikes are closed to hunting.*

Newcomer stated that there haven't been any issues. The areas that are suggested to be permanently closed to hunting is because there aren't a lot of areas for water fowl within that area. Vonalmen reported that he has been here for about a year and has only experienced one water fowl hunting season. There is not a lot of hunting of water fowl on the reservoirs. A few do hunt fairly regularly. He has not had any issues. Vonelmen stated that everyone he has checked has had the appropriate permits.

Pruitt inquired what ODNR's stand is regarding hunting in a public place with other activities. Vonelmen stated that ODNR's goal is to get people out to utilize the resources. Safety is definitely a priority when multiple

activities are taking place. Hunters are required to go through safety course that teaches fire arm safety to obtain their permit. There have been five injury instances across the state for the hundreds of thousands of sportsmen that are out there, a very small percentage. The City is in a hunting cooperative program with ODNR. Therefore, hunters need to get the permit from the City to hunt at the reservoir. Anybody that is stopped that does not have this permit will receive a citation. The City does not charge a fee for the permit. Schmelzer stated that there is no reason we should not make the changes that Newcomer suggested.

Motion that we modify the rules regarding hunting at the reservoir to modify *Section e) No person shall discharge any firearm from any areas designated as closed to hunting, or from grassy slope of any outer reservoir dikes* and add *Section i) Must be 100 yards off shore in areas where dikes are closed to hunting* and require the no hunting areas be delineated on a map and make the map available to those hunters that pick up the permit to hunt at the reservoir, by Schmelzer, second by Russel. Motion passed 8-0.

NEW BUSINESS

Riverside Pool Agreement with Findlay YMCA: Schmelzer reported that the agreement is very similar to last year. Council had the first reading of the ordinance last Tuesday.

Motion to recommend that Council approve entering into an agreement with Findlay YMCA for the operation of Riverside Pool for 2016 season, by Schmelzer, second by Cordonnier. Motion passed 8-0.

DEPARTMENT REPORTS

Recreation Department Report: Mansfield created a form for entities requesting for fees to be reduced or waived. The Board thought the form was good. Entities need to complete this form and then come before the Board. UF Softball had first double header last week; UF Baseball team will have home game middle of April. On April 23, the City will host a Pitch Hit & Run event at the Marathon Diamonds. Mayor Mihalik signed up the City of Findlay to be part of Play Ball, an initiative of the U.S. Conference of Mayors and Major League Baseball. Different events will be held throughout the summer in relation to this initiative. Softball managers meeting was held and registrations are due April 15. Games start the second weekend in May. Miracle Field and Playground for All will hold their grand opening on August 20. Three games will be held that day with six teams competing. Gliding Stars and Silver Blades ice shows were held last weekend and everything went smooth.

An Arlington softball league would like to bring their games to Findlay on Friday nights at Rawson Field and Cooper Field. They were told the Independent League fee is \$1000 plus \$100 administrative fee, plus \$50 electric fee per field, per night. They thought the fee was a bit high for the electric. In an effort to work with the new league, it was suggested that the fee for a league that runs in the daytime would be \$1000 plus \$100 administrative fee; the fee for a league that runs in the evening would be \$2000 plus \$100 administrative fee (this would include the electric use). Schmelzer stated that this is the same discussion as we have had in the past. Leagues pay the umpires much more than what they pay the City to use its facilities. Cost of facilities and electricity is spread out over quite a few players. Why should the City give a break for use of our facilities and utilities? Schmelzer stated this would not be a policy change, just an exception to the rule for this instance for this league. Make it clear that this is a one year concession. It is unlikely that this is going to be a year after year occurrence. We welcome them to give us a shot to show how much better our facilities are. If they want to come back next year, it will be at full price.

Motion to give the Arlington softball league a one-time only exemption for a flat rate fee of \$2000 league fee with electricity plus \$100 administrative fee, by Cordonnier, second by Slough. Motion passed 8-0.

Mansfield introduced Jarron Reesman, new hire at Recreation Department. Mansfield reported that 20 security Cameras have been installed at various locations at the Cube as a security measure due to vandalism. Motion sensor lights will also be installed.

OTHER REPORTS


Hancock Park District Report: Pruitt reported that they have the Blanchard River Challenge self-guided float trips with shuttle service and horseback riding in partnership with UF will be offered this spring. Registration now open.

OTHER BUSINESS

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for April 18, 2016, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy Launder
City Clerk

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

April 13, 2016

Honorable City Council
City of Findlay, Ohio

Dear Honorable Council Members:

The Police Department recently sold items on GovDeals.com and would like to use the proceeds from the sales to purchase 30 760-870 3DB antennas for Police Department vehicles to improve reception.

An appropriation is respectfully requested as follows:

FROM:	General Fund	\$780.00
TO:	Police Department 21012000-other	\$780.00

Thank you for your consideration.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

pc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Chief Greg Horne, Police Department



City of Findlay Shade Tree Commission
Municipal Building 318 Dorney Plaza, Rm. 310
Findlay Ohio 45840

April 11, 2016

Mayor Lydia Mihalik and
Findlay City Council

Re: New Tree Ordinance Proposed

Dear Mayor and Council Members,

The Tree Commission is pleased to forward to you, for your review and adoption, a replacement "Tree Ordinance" for the City of Findlay. We have finished the year-long work to develop a tree ordinance that reflects the changing times of our urban forest city-wide, and efforts of the Public Works Department and volunteers. The Tree Commission has endorsed the proposed ordinance April 4, with the next step being City Council's adoption.

A comparison was e-mailed to you on Wednesday, April 13, 2016 to show the old ordinance with new additions and deletions. We welcome any questions at any time. The Tree Commission dates back over 30 years, and much has changed in practice along our streets, arboriculture technical details, types of trees available, plans for the future, and programs that may help secure grants, volunteers and provide better trees in the right places. We need an ordinance that now makes better sense for our community.

We want to thank our City Council representative Jim Niemeyer and previously Ann Spence, Service – Safety Director Paul Schmelzer, the Public Works Department team of Matt Stoffel, Dave Honse and AJ Copus, Law Director Don Rasmussen, City Clerk Kathy Launder, Council Clerk Denise DeVore and Stephanie Miller of the Ohio Department of Natural Resources Division of Forestry for their collective efforts and support these past months.

Following the "Tree Ordinance" adoption at your convenience, the Tree Commission is ready with an educational plan to communicate the "Tree Ordinance" to residents, contractors, developers and others working along our City streets to keep them safer and more beautiful.

Thank you City Council and Mayor Mihalik for your care, concern and funding support of Findlay, our Tree City USA Community and our urban forest program.

Sincerely

For the Tree Commission

Deb Seng, Lynn Farwig, Karl Farwig, Randy Greeno, Tim Brugeman, Dave Honse, AJ Copus, Paul Schmelzer and Jim Niemeyer

Thomas R. Mills, Chair





Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.

Service-Safety Director

April 14, 2016

Honorable City Council
Findlay, OH 45840

RE: FY16 and FY17 Ohio Airport Grants

Dear Council Members:

The City has the opportunity to apply grant funding through the Aviation Division of the Ohio Department of Transportation (ODOT).

If approved, the grant funds would be used as follows:

- FY16 – 5% match funds to supplement the City's share of the Runway 18/36 rehabilitation project. FAA will pay 90% of the estimated \$2.6 million construction costs. The project is included in the 2016 Capital Improvements Plan.
- FY17 – 84% of the eligible construction costs for rehabilitation of a portion of the parallel taxiway to Runway 18/36 (Taxiway A). Estimated project cost is \$443,700 and will be included in the 2017 Capital Improvements Plan.

By copy of this letter, the Law Director is requested to prepare the necessary legislation for authorization to sign the grant applications and agreements.

Thank you for your consideration in this matter.

Sincerely,


Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

pc: Don Rasmussen
Matt McVicker

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to financially support Findlay High School We The People team to compete in state and national competition in Washington D.C. at the University of Maryland and on Capitol Hill from April 22 through April 25, 2016.

~~We recommend~~ *the committee decided not to address the issue.*

Aye Nay _____
R. Ronald Monday, Chairman

Aye Nay _____
John Harrington

Aye Nay _____
Tom Klein

Aye Nay _____
Grant Russel

Aye Nay _____
Jeff Wobser

APPROPRIATIONS COMMITTEE

DATE: April 12, 2016

LEGISLATION _____

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request from the Service-Safety Director to appropriate funds for the Blanchard River Sediment Control Project No. 31954800 (Ordinance No. 2016-031).

FROM: General Fund \$ 7,250.00
TO: Blanchard River Sediment Control *Project No. 31954800* \$ 7,250.00

We recommend *TABLE FOR FURTHER INFO*

Aye Nay *R. Ronald Monday*
R. Ronald Monday, Chairman

Aye Nay *ABSENT*
John Harrington

Aye Nay *Thomas H. Klein*
Tom Klein

Aye Nay *Grant Russel*
Grant Russel

Aye Nay *Jeff Wobser*
Jeff Wobser

APPROPRIATIONS COMMITTEE

DATE: April 12, 2016

LEGISLATION _____



April 4, 2016

Mr. Paul Schmelzer, P.E., P.S.
Safety - Service Director
City of Findlay
318 Dorney Plaza, Room 310
Findlay, Ohio 45840

Re: Riverside Park and Osborn Bridge Mussel Surveys and Riverside Park Sediment Management Services Scope of Work for the City of Findlay, Hancock County, Ohio; FIN004.100.0004

Dear Mr. Schmelzer:

Hull & Associates, Inc. (Hull) is a project development, energy, and engineering consulting firm with significant interest and experience in water resource management and habitat restoration. We help clients tackle complex challenges related to land, energy, and the environment by developing innovative, sustainable solutions for premier projects nationwide. Hull has experience completing ecosystem restoration and sediment management services and we are well positioned to help the City complete these projects.

On March 8, 2016, Hull presented the results of the Riverside Park Sediment Management Report to the Hancock County Commissioners and representatives from the City of Findlay and Blanchard River Watershed Partnership. Hull identified several data gaps that need to be addressed prior to moving forward with the project. One of these data gaps was the completion of a mussel survey in the proposed project area. Additionally, proposed sediment management options should be coordinated with state and federal agencies to identify potential funding opportunities and/or permits that might be needed. Hull submitted a scope of work to complete these tasks on March 18, 2016.

Subsequently, the City of Findlay requested that the Osborn Bridge area be added to the scope of work. Hull is pleased to present to the City of Findlay the attached scope of work to complete mussel surveys within the Osborn Bridge and Riverside Park areas, and coordinate preliminary sediment management options identified in our report with state and federal agencies to advance the Riverside Park Sediment Management Project.

Hull will team with EnviroScience, Inc. to complete the mussel surveys. EnviroScience, Inc. is a team of over 100 expert biologists, commercial divers, environmental scientists, and environmental engineers headquartered in Ohio. EnviroScience is often considered a "niche" environmental consultant due to their ecological consulting focus and nationally-recognized ecological services and environmental compliance for freshwater mussels, bats, fisheries, aquatic surveys, and stream and wetland management. For example, EnviroScience has completed nationwide surveys of streams, rivers, coastal areas, and other aquatic resources under the five-year National Aquatic Resource Surveys (NARS) contract with USEPA. EnviroScience has extensive experience performing mussel surveys for federal, state, and local transportation projects. In addition, EnviroScience has conducted surveys associated with National Pollution Discharge Elimination System (NPDES) permit modifications and dredging operations.

Included in Attachment A is the Task Order and Scope of Work to complete:

- Mussel Survey of the Riverside Park Area;
- Coordination of Preliminary Riverside Park Sediment Management Options with Agencies; and
- Mussel Survey of the Osborn Bridge Area.

It is important to note that the mussel survey tasks do not include any relocation of non-federally-listed mussels. Relocation of non-listed mussels, if indicated, would need to take place just prior to dredging

Mr. Paul Schmelzer
FIN004.100.0004
April 5, 2016
Page 2

during the same season. In the unlikely event federally listed mussel species are identified, a Biological Assessment (BA) would need to be performed, also at additional cost. The level of effort and costs for these activities, if needed, cannot be developed until the mussel surveys are complete.

Hull and EnviroScience, Inc. are experts in sediment management and endangered mussel surveys. We appreciate the opportunity to complete the Riverside Park Sediment Management Report and we look forward to continuing to serve the City and Hancock County in advancing this project through identification of funding opportunities and addressing data gaps.

If you have any questions, please feel free to contact me. We appreciate look forward to hearing from you.

Sincerely,



Kristin Gardner, M.S.
Scientist II

Attachment

ATTACHMENT A

Task Order

**ATTACHMENT A
FOR
MASTER SERVICES AGREEMENT FOR PROFESSIONAL SERVICES**

HULL & ASSOCIATES, INC.

TASK ORDER NO:	001
HULL PROJECT CODE:	FIN004
CONTRACT NUMBER:	CNTRCT.300.3271

Subject to the terms and conditions of the above referenced Contract, the Consultant agrees to perform the following Scope of Work as follows:

Task 1 Mussel Survey of the Riverside Park Area

Task 1A Mussel Survey

\$5,000

The Blanchard River is a Group 2 river, meaning there is a potential for federally listed mussel species to be present. As a result, a federal permit to conduct a mussel survey is required. Hull and its subcontractor EnviroScience will develop a mussel survey procedure and coordinate the work plan with the U.S. Fish and Wildlife Service. Upon approval of the work plan, Hull and its subcontractor will complete a mussel survey within the project area. It is expected that the survey will include both qualitative and quantitative survey methods.

The survey will be completed in one (1) day, during the approved survey period of May to October, by Hull and its subcontractor in accordance with the April 2015 Ohio Mussel Survey Protocol.

Task 1B Mussel Identification

\$5,000

If mussels are found to be present as a result of the survey described in Task 1A, Hull and its subcontractor will characterize the habitat and mussel population present.

This task will take up to two (2) days to complete and will be completed during the approved survey period of May to October by Hull and its subcontractor in accordance with the April 2015 Ohio Mussel Survey Protocol using timed search survey methods.

Note: This task does not include any relocation of non-federally-listed mussels. Relocation of non-listed mussels, if indicated, would need to take place just prior to dredging during the same season. In the unlikely event federally listed mussel species are identified, a Biological Assessment (BA) would need to be performed, also at additional cost. Costs to complete these activities can be developed upon request by the Client.

Task 1 Total: \$10,000

Task 2 Coordination of Preliminary Riverside Park Sediment Management Options with Agencies

Various sediment management options (e.g., dredging, dam modification, dam removal) will be coordinated with local, state and federal agencies to identify potential funding opportunities and project constraints related to each option. It is anticipated that the proposed options will be coordinated through a "project scoping document" and submitted to the U.S. Army Corps of Engineers, the U.S. Environmental Protection Agency, U.S. Fish and Wildlife Service, Ohio Environmental Protection Agency, Ohio Department of Natural Resources, and the Ohio Historic Preservation Office.

It is estimated to take two weeks to submit the scoping document to the agencies. Another 30-60 days should be allowed to receive comments from agencies and summarize the results.

Hull will complete a final letter report discussing the findings of the mussel survey and agency coordination.

Task 2 Total: \$4,000

Task 3 Mussel Survey of the Osborn Bridge Area

Task 3A Phase 1 Mussel Survey \$6,900

The Blanchard River is a Group 2 river, meaning there is a potential for federally listed mussel species to be present. As a result, a federal permit to conduct a mussel survey is required. Hull and its subcontractor EnviroScience will complete a Phase 1 mussel survey within the project area in accordance with the ODNR/USFWS Bridge Replacement Protocols.

The survey will be completed in approximately 1.5 days during the approved survey period of May to October.

Task 3B Phase 2 Mussel Survey \$6,600

If federally listed mussels are present as part of the survey described in Task 3A, Hull and its subcontractor will complete a Phase 2 mussel survey, per the ODNR/USFWS Bridge Replacement Protocols.

This task will take 1.5 days to complete and will be completed during the approved survey period of May to October by Hull and its subcontractor.

Note: This task does not include any relocation of non-federally-listed mussels. Relocation of non-listed mussels, if indicated, would need to take place just prior to dredging during the same season. In the unlikely event federally listed mussel species are identified, a Biological Assessment (BA) would need to be performed, also at additional cost. Costs to complete these activities can be developed upon request by the Client.

Hull will complete a letter report discussing the findings of the mussel survey.

Task 3 Total: \$13,500

NUMBER OF COPIES OF DELIVERABLE: One PDF

ESTIMATED TOTAL COST: \$27,500

HULL & ASSOCIATES, INC. PROJECT CONTACT: Kristin Gardner

CLIENT PROJECT CONTACT: Paul Schmelzer

CLIENT AUTHORIZATION: _____ DATE: _____

(Please return one signed original to Hull & Associates, Inc.'s Project Contact and retain one signed original for Client's records)

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

A **COMMITTEE OF THE WHOLE** meeting was held on Tuesday, April 12, 2016 to discuss amendments to the Franchise Agreement between the City of Findlay and Hancock Wood Electric Cooperative (Ordinance No. 2016-035).



R. Ronald Monday, President of Council Pro-Tem

COMMITTEE OF THE WHOLE

DATED: April 12, 2016

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **STREETS, SIDEWALKS, & PARKING COMMITTEE** to whom was referred a request from Evan Range, Secretary of the FOP Lodge #20 to discuss a sidewalk variance for the new FOP Lodge to be located at 1769 Romick Parkway.

We recommend

The property is located in an I-1 area (Light Industrial). No other properties in the area have sidewalks. Residential areas are several hundred yards away.

We recommend a variance be granted.

Aye Nay 
Tom Shindledecker Chairman

Aye Nay  motion
Tim Watson

Aye Nay  second
Holly Frische

LEGISLATION: _____

DATE: April 14, 2016

COMMITTEE: **STREETS, SIDEWALKS
STREETLIGHTS & PARKING**


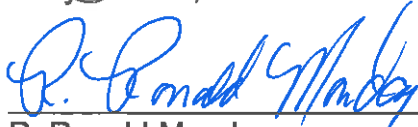

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** to whom was referred a request to discuss waiving rotary fees for 10595 Township Road 94.

The **WATER AND SEWER COMMITTEE** previously met on March 8, 2016 to discuss this request where it was recommended that a rotary tap fee committee meeting be scheduled in thirty (30) days.

We recommend *TABLE request for further information from Law Director*
Schedule meeting TOE April 19th
9:00 AM

<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	 _____ Holly Frische, Chairman
<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	 _____ R. Ronald Monday
<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	 _____ Tim Watson

LEGISLATION: _____

DATED: April 14, 2016

COMMITTEE:
WATER & SEWER

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
April 19, 2016**

ORDINANCE NO. 2016-027, AS AMENDED (*Runway 18/36 Rehab (AIP-26) Project No. 35264900*) **third reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO EXECUTE THE NECESSARY GRANT APPLICATION(S) AND/OR AGREEMENT(S) TO RECEIVE GRANT FUNDS FROM THE FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE AIP-26, CONSTRUCTION OF RUNWAY 18/36 REHABILITATION, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-030 (*Capital Improvement Appropriation*) **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-031 (*Blanchard River Sediment Control project*) **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-033 (*2016 resurfacing program (Contracts A & B) Project No. 32861200*) **second reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-035 (*HWE Franchise Agreement*) **second reading**
AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC. ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF FINDLAY, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY AND OTHER SERVICES TO PARTS OF THE CITY OF FINDLAY AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACROSS SAID CITY OF FINDLAY, STATE OF OHIO, SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90).

ORDINANCE NO. 2016-037 (*Cory St TAP*) **second reading**
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ALTER THE CORY STREET TRANSPORTATION ALTERNATIVE PLAN (TAP), AND DECLARING AN EMERGENCY.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

APRIL 19, 2016

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, APRIL 19, 2016 MEETING.

RESOLUTIONS

- 015-2016 A RESOLUTION COMMENDING FIRE INSPECTOR ERIC HABEGGER FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.
- 016-2016 A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.
- 017-2016 A RESOLUTION AUTHORIZING THE MAYOR OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO FILE A GRANT APPLICATION AND, IF AWARDED, TO SIGN A GRANT AGREEMENT WITH THE AVIATION DIVISION OF THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE REHABILITATION OF RUNWAY 18/36 (FY16) AND A PORTION OF TAXIWAY A (FY17) AT THE CITY OF FINDLAY AIRPORT.

ORDINANCES

- 2016-039 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2016-040 AN ORDINANCE REPEALING CHAPTER 913 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ESTABLISHING A NEW CHAPTER 913 ENTITLED ESTABLISHMENT OF SHADE TREE COMMISSION AND TREE REGULATIONS ORDINANCE FOR THE CITY OF FINDLAY, OHIO.
- 2016-041 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO PROVIDE A CERTIFICATE OF APPROVAL, AS THE HIGHEST APPLICABLE ELECTED REPRESENTATIVES, IN CONNECTION WITH THE ISSUANCE OF TAX-EXEMPT LEASE OBLIGATIONS TO BE ISSUED PRUSUANT TO A MASTER LEASE-PURCHASE AND SUBLEASE-PRUCHASE AGREEMENT BY AND AMONG FIFTH THIRD BANK, THE BLANCHARD VALLEY PORT AUTHORITY AND THE UNIVERSITY OF FINDLAY, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 015-2016

A RESOLUTION COMMENDING FIRE INSPECTOR ERIC HABEGGER FOR THE EXCELLENCE OF HIS SERVICES TO THE CITY OF FINDLAY, OHIO.

WHEREAS, Eric Habegger, who served the City of Findlay, Ohio for thirty-three (33) years as a dedicated loyal employee, retired effective April 9, 2016. Eric began his career with the Findlay Fire Department as a Firefighter on March 13, 1983. He was promoted to Captain on January 30, 2005, and then promoted to Fire Inspector on January 27, 2008, a position he held until his retirement, and;

WHEREAS, Eric was recognized through Resolution No. 026-2006 for the actions he took during a residential fire on December 29, 2005 that enabled the Fire Department to save a child's life and prevented extensive damage to the involved home. He was also commended through Resolution No. 032-2007 for his selfless dedication, devotion and valiant efforts during the 2007 flood, and;

WHEREAS, Eric received a letter of commendation from the then interim Fire Chief Matthew Traver for his perfect attendance in 2014, and;

WHEREAS, during his years of service with the City of Findlay, Eric completed many hours of continued educational trainings in both Emergency Medical Systems (EMS) and Fire Safety in order to maintain his State of Ohio certifications as a Firefighter I and II, as well as a First Responder, and;

WHEREAS, during his thirty-three (33) years of service to the City of Findlay, Ohio, Eric has performed as an outstanding public servant in a loyal and dedicated manner to the citizens of the City of Findlay, Ohio through his responsibilities within the City of Findlay Fire Department where he was known to be a loyal, dedicated public servant whose selfless work ethic was admired by his co-workers.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the said Eric Habegger be and he is hereby commended for his long and loyal services to his City, and that this Council extends its best wishes to him upon his retirement from the City of Findlay, Ohio.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 016-2016

A RESOLUTION TRANSFERRING FUNDS WITHIN APPROPRIATED FUNDS, AND DECLARING AN EMERGENCY.

BE IT RESOLVED by the Council of the city of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Auditor is authorized to appropriate the following sums and to transfer said sums to the following accounts and/or projects:

FROM:	Water Treatment Plant #25050000-other	\$ 5,100.00
TO:	Supply Reservoir #25073000-other	\$ 5,100.00

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to make said transfer so that the funds to purchase said mower is purchased from the Water Treatment Plant account,

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 017-2016

A RESOLUTION AUTHORIZING THE MAYOR OR SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO TO FILE A GRANT APPLICATION AND, IF AWARDED, TO SIGN A GRANT AGREEMENT WITH THE AVIATION DIVISION OF THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR THE REHABILITATION OF RUNWAY 18/36 (FY16) AND A PORTION OF TAXIWAY A (FY17) AT THE CITY OF FINDLAY AIRPORT.

BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the Mayor or Service-Safety Director of the City of Findlay be and they are hereby authorized to file a grant application and, if awarded, to sign a grant agreement with the Ohio Department of Transportation (ODOT) for the rehabilitation of Runway 18/36 (FY16) and a portion of Taxiway A (FY17) at the City of Findlay Airport.

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-039

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund (insurance proceeds)	\$ 26,418.37
TO:	Fire Department #21014000-other	\$ 26,418.37
FROM:	General Fund (auction proceeds)	\$ 780.00
TO:	Police Department #21012000-other	\$ 780.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that funds received from the insurance company may be utilized, and so that funds received from items sold on GovDeals.com may be used within the Police Department,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-040

AN ORDINANCE REPEALING CHAPTER 913 OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ESTABLISHING A NEW CHAPTER 913 ENTITLED ESTABLISHMENT OF SHADE TREE COMMISSION AND TREE REGULATIONS ORDINANCE FOR THE CITY OF FINDLAY, OHIO.

SECTION 1: That Chapter 913 of the Codified Ordinance of the City of Findlay, Ohio be and the same is hereby repealed in its entirety.

SECTION 2: That a new Chapter 913 be and the same is hereby adopted to read as follows:

913.01 ESTABLISHMENT

There is hereby created and established the Shade Tree Commission of the City of Findlay, County of Hancock, State of Ohio.

913.02 MEMBERSHIP AND TERMS

1. The Commission shall consist of eleven (11) members. Six members shall be appointed by the Mayor. One member each shall be from City Council, the City Engineer's office, the Service Director's office, a City Forester, and one member from the Public Works Department.
2. The Mayor, subject to the approval of the City Council, shall appoint all members of the Commission.
3. The Chairperson of the Commission shall preside over all meetings of the Commission and act as parliamentarian. The Vice-Chairperson shall assume the duties of the Chairperson in his or her absence.
4. The six public members of the Commission shall be appointed for three-year terms so staggered so not more than two members' terms expire in the same year. An exception to the expiration schedule shall be if a member or members resign before the expiration of his/her or their term, the Mayor shall immediately appoint a replacement to fill the unexpired term.
5. The Commission members shall serve without compensation.
6. Any Commission member who misses three (3) consecutive meetings or more than fifty percent (50%) of the regular meetings on an annual basis shall be removed from the Shade Tree Commission.

913.03 POWERS AND DUTIES

1. The Commission, when requested by City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question regarding the tree lawn or public trees.
2. To hold regular and special meetings, at which the subject of trees, insofar as it relates to the Municipality, may be discussed by the members of the Commission, officers, personnel, and Council committees of the Municipality and all others interested in the tree program.
3. To educate and inform the public regarding the selection, planting and maintenance of trees within the corporate limits, whether the same be on private or public property.
4. To establish the recommended species and varieties of trees to be planted in the tree lawns and other public places.
5. To implement an Arbor Day observance on an annual basis.
6. To participate in the Tree City USA programs to the extent possible.
7. To work with the City Administration, the Public Works Department, and/or a Forester to implement a tree planting program as the budget allows.
8. To adopt rules, regulations and policy consistent with this chapter and to enforce in a court of law said rules, regulations and policy.

913.04 MEETINGS AND PROCEDURES

The Commission shall choose its own officers, make its own rules and regulations and keep a journal of its proceedings. A simple majority of the appointed members present shall be a quorum for the transaction of business. All plans, findings, advice, reports, and recommendations of the Commission shall be in writing. The minutes shall be filed with the Mayor's office.

913.99 PENALTY

Any person violating or failing to comply with any provision of this chapter upon conviction or a plea of guilty, for the first offense shall be subject to a minor misdemeanor penalty. A second violation shall constitute a separate violation and upon conviction or plea of guilty shall be subject to a misdemeanor of the fourth degree penalty. A third violation upon conviction or a plea of guilty shall be subject to a misdemeanor of the third degree penalty. A fourth violation upon conviction or plea of guilty shall be subject to a misdemeanor of the second degree penalty. A fifth and subsequent violation thereafter upon a conviction or plea of guilty shall be a misdemeanor of the first degree. The Court shall consider the issue of restitution for damages in addition to any fine or term of imprisonment.

913.05 TREE REGULATIONS**A. DEFINITIONS**

1. "Boulevard" means a wider than normal street with two-way traffic separated by a median strip usually landscaped with shrubs and/or trees.
2. "City Forester" means the person who, under regular supervision, performs specialized professional work in the planning and coordination of a comprehensive tree management program throughout the City.
3. "Hazardous Tree" means any public tree capable of causing damage or safety threats to persons or property. In situations that are not readily obvious, use the following definition: shall refer to a tree when assessed by a trained, professional arborist or urban forester utilizing International Society of Arboriculture Tree Risk Assessment Best Management Practices is deemed as having a high probability of failure and Targets.
4. "Large Trees" shall refer to trees taller than 50' at maturity.
5. "Medium Trees" shall refer to trees taller than 25' and no taller than 50' at maturity.
6. "Person" means any person, firm, partnership, association, corporation, company, or organization of any kind.
7. "Property Line" means the boundary between two (2) pieces of property.
8. "Property Owner" means the person owning such property as shown by the County Auditor's Plat of the City of Findlay, Hancock County, Ohio, including the executor, administrator, or beneficiary of the estate of a deceased owner.
9. "Pruning" means the arts and science of removing of tree parts for a specific reason following International Society of Arboriculture Best Management Practices.
10. "Public Places" shall include all other grounds owned by the City of Findlay.
11. "Public Trees" shall include all trees now or hereafter growing on any public places or tree planting area.
12. "Public Works Superintendent" means the person designated by the Service Director who, among other things, has under his or her control all public streets and highways within the corporate limits of the City.
13. "Right-of-Way" means any strip of land dedicated to public use.
14. "Service Director" means the person designed as Director of Public Service pursuant to Ohio Revised Code Chapter 735 et seq.

15. "Shrub" means a low growing woody plant with one or several perennial main stems producing branches, shoots, or multiple stems from or near the base of the plant and incapable of being pruned to provide at least six feet of clear branchless trunk.
 16. "Small Trees" shall refer to trees no taller than 25' at maturity.
 17. "Street, Boulevard or Highway" means the entire width of every public way, easement of right-of-way when any part thereof is open to the public, as a matter of right, for the purpose of vehicular and pedestrian traffic.
 18. "Target" refers to people, property, or activities that could be injured, damaged, or disrupted by a tree failure.
 19. "Tree" means a tall growing woody plant with one or more perennial main stems or a trunk which develops branches from the aerial section of the stem rather than from the base; capable of being pruned to at least six feet of clear branchless trunk below the crown within ten (10) years of planting. Tree size is defined in 4, 5, and 16.
 20. "Tree Inventory" means a survey of trees in all public places, including city parks and tree lawns; identifying the number of trees, species distribution, size distribution, maintenance needs, and planting needs.
 21. "Tree Lawn" means that part of a street and or that part of private land abutting the street or highway, lying between the property line and that portion of the street or highway usually used for vehicular traffic.
 22. "Tree Topping" is the practice of removing whole tops of trees or large branches and/or trunks from the tops of the trees leaving stubs or lateral branches that are too small to assume the role of a terminal leader.
- B. DUTY OF PRIVATE PROPERTY OWNER
1. It shall be the duty of any private property owner owning or occupying property bordering on right of way upon which property there may be non-public trees or shrubs, to prune or cause to be pruned such tree or shrub in a manner that they will not shade or obstruct street lights, street signs, or obstruct pedestrian or vehicular traffic on sidewalks or streets. Debris disposal shall be the responsibility of the private property owner.
 2. It shall be the duty of any person owning or occupying property bordering on right of way upon which there are any non-public trees or shrubs that are designated by the Public Works Department as dead, dying, diseased, or hazardous or deemed a menace to the health, safety, and welfare of the people of Findlay, to remove or cause to be removed said tree(s) and/or shrub(s).

3. In either of the above situations, the Public Works Department shall provide a notice to the property owner indicating the required action (pruning or removal) to be taken and a deadline by which to respond. Should the property owner fail to comply with the Public Works deadline, it shall be lawful for the Mayor or his/her agent to enter upon the property and cause such action. The property owner or occupant may be charged triple the actual cost of the work and cash payment shall be made within thirty days; otherwise said costs shall be assessed to the property taxes.
4. No person or property owner shall remove or significantly impact a tree from the right of way for any reason without approval from the Public Works Department, and/or City Forester, and/or the Service Director. Should approval not be given for the removal, the person shall be required to replant or replace an equal number of approved trees at the landowner's cost. The Public Works Department, and/or City Forester, and/or the Service Director must approve the replacement or replanting. Failure to plant replacements shall result in replacement by the City and triple the actual cost to the City shall be billed to the property owner.

C. CITY MAY REMOVE PUBLIC TREES

1. The Public Works Department, with the assistance of a City Forester, may identify hazardous trees that have the potential to fall on people or property, and may remove those trees as soon as practical. In situations that are not readily obvious, a certified arborist or urban forester shall be used to determine if a tree or trees should be removed utilizing International Society of Arboriculture Tree Risk Assessment Best Management Practices.
2. The Public Works Department may remove or cause or order to be removed, any trees or part thereof which by reason of its nature is injurious to existing sewers, electric power lines, gas lines, water lines, sidewalks or other public improvements.
3. The Public Works Department shall provide notice to the property owner indicating the required action to be taken.

D. CITY MAY PRUNE TREES

1. The Public Works Department and/or a City Forester may prune trees that impede utility, traffic and visibility clearance, pedestrian and vehicular clearance.
2. The Public Works Department and/or a City Forester may provide notice to property owner(s).

E. CITY MAY PLANT TREES

1. The Shade Tree Commission, with the continuing financial support of the City, will conduct an annual tree planting program. City residents may participate in the tree planting program which will allow them to purchase a tree at a reduced rate, and based on guidance from the Commission, plant the tree in a specified spot on their tree lawn.
2. The City may subsidize purchase of a tree to plant on private property in an area not to exceed 20' from the right of way line.
3. Whenever it is necessary for the Public Works Department to remove a tree from the tree lawn and other public places the property owner may apply to plant a new tree in a contiguous area if possible, within regulations set forth herein.
4. Developers/builders will submit plans in advance to the Shade Tree Commission, Service Director, Public Works Department, and/or a City Forester for tree planting in tree lawn areas. Plans for proposed tree plantings must comply with regulations set forth herein.

F. PLANTING TREES IN TREE LAWNS AND OTHER PUBLIC PLACES

No person shall plant a tree in a tree lawn or other public place without first obtaining the prior approval of the Tree Commission or designee.

G. TREES PROHIBITED IN TREE LAWNS & OTHER PUBLIC PLACES

1. No person shall plant a tree that is on the Shade Tree Commission's prohibited tree list.
2. Whenever any tree or shrub is planted or set out in conflict with the provisions of this Regulation, the Public Works Department may cause the removal of the same without obligating the City to replace the illegally planted tree(s).

H. ABUSE OR MUTILATION OF PUBLIC TREES

1. No person or entity shall intentionally damage, cut, carve, top, transplant, or remove any tree; attach any rope, wire, nails, advertising posters, squirrel feeder, or other contrivance to any tree or shrub; allow any gaseous, liquid, or solid substance to come in contact with them; set fire or permit fire to burn when the fire or heat thereof shall injure any portion of any tree or shrub.
2. No person or entity shall excavate any ditches, tunnels, trenches, alley or drive within a radius of ten feet from any public tree or shrub without obtaining approval from the Public Works Department.

I. PLACING MATERIALS ON PUBLIC PROPERTY

No person shall deposit, place, store, or maintain upon any tree lawn or public place, any stone, brick, sand, concrete, or other materials that may impede the free passage of water, air, or fertilizer to the roots of any tree growing therein, except by written consent of the Public Works Department.

J. TREE SPACING

These are regulations for tree placement and planting. Exceptions may occur in special plantings designed or approved by the Service Director, a City Forester, the Shade Tree Commission, and the Public Works Department.

1. The spacing of public trees will be in accordance with the three (3) species size classes referred to in the Shade Tree Commission's list of Street Trees and no trees may be planted closer together than the following:

Small trees:	twenty (20) feet
Medium trees:	thirty (30) feet
Large trees:	forty (40) feet

2. TREE LAWN

a. DISTANCE FROM CURB AND SIDEWALK

Minimum size of the tree lawn width shall be:

Small trees:	eight (8) feet
Medium trees:	eleven (11) feet
Large trees:	fourteen (14) feet or planted on private property as noted in private easement section at least 5 feet from the sidewalk and no more than 20 feet from right of away line.

Plant trees in center of the tree planting area to avoid root conflicts with sidewalks and curbs.

There shall be no plantings in a tree planting area of less than eight (8) feet.

K. DISTANCE ON NON CURBED STREETS

Minimum size of the tree planting area shall be 10' from edge of pavement.

L. DISTANCE FROM THE STREET CORNERS, WATER METERS, MANHOLES, FIRE PLUGS, ETC.

1. No public tree shall be planted closer than fifty (50) feet from any stop sign or seventy-five (75) feet from the outside of the curb radius on a street where there are no stop signs.
2. No public tree shall be planted closer than ten (10) feet to any fire hydrant.

3. No public tree shall be planted closer than ten (10) feet to any water meter cover or lid or manhole cover or lid.
4. No public tree shall be planted closer than four (4) feet from underground utility lines and utilities including gas, water, and sewer.
5. No public tree shall be planted closer than ten (10) feet from curb cuts (e.g. driveways or crosswalks) and street signs.
6. No public tree shall be planted closer than twenty-five (25) feet from street lights.
7. No public trees shall be planted closer than seventy-five (75) feet from mid street cross walks.
8. No public tree shall be planted until all utilities are located.

M. UTILITIES

No public trees may be planted under or within twenty-five (25) lateral feet of any overhead utility wire without prior approval from the Service Director, the Public Works Department, a City Forester and/or Shade Tree Commission.

N. ADOPTION OF RULES

The Shade Tree Commission, with the approval of City Administration, may adopt rules consistent with the Ordinance that shall provide detailed guidelines for the administration of this Ordinance.

SECTION 3: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-041

ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO PROVIDE A CERTIFICATE OF APPROVAL, AS THE HIGHEST APPLICABLE ELECTED REPRESENTATIVES, IN CONNECTION WITH THE ISSUANCE OF TAX-EXEMPT LEASE OBLIGATIONS TO BE ISSUED PURSUANT TO A MASTER LEASE-PURCHASE AND SUBLEASE-PURCHASE AGREEMENT BY AND AMONG FIFTH THIRD BANK, THE BLANCHARD VALLEY PORT AUTHORITY AND THE UNIVERSITY OF FINDLAY AND DECLARING AN EMERGENCY.

WHEREAS, the Blanchard Valley Port Authority, Ohio (the "Port Authority"), by virtue of the laws of the State of Ohio, including Section 4582.21, *et seq.*, of the *Ohio Revised Code* (the "Act"), acting by and through its Board of Directors (the "Board"), is authorized (i) to lease "port authority facilities," as defined in the Act ("Port Authority Facilities"), and to sublease such Port Authority Facilities in furtherance of the public purposes of the Act and (ii) to enact this legislation and execute and deliver the agreements and instruments hereinafter identified; and

WHEREAS, it is expected that the Board of the Port Authority shall determine to authorize the issuance of lease obligations (the "Lease Obligations"), in one or more series of obligations, pursuant to and secured by a Master Lease-Purchase and Sublease-Purchase Agreement dated as of May 1, 2016 (the "Agreement") among the Port Authority, as lessee, Fifth Third Bank, as lessor (the "Lessor") and the University of Findlay, an Ohio nonprofit corporation, as sublessee (the "Corporation") for the purpose of, together with other available moneys (but not moneys of the City of Findlay, Ohio, the Port Authority or any other political subdivision), for the financing of the construction of a project currently anticipated to be a two story Center for Student Life/College of Business Building, which is planned to include a full kitchen, an open multi use seating area, bookstore, a copy and mail center, an executive dining room, student activities areas, approximately twenty meeting, lecture and classroom areas and office space (the "Project"). The proceeds of the Lease Obligations would be made available to the University for the purpose of financing (a) the Project to be located on the campus of the University on the south side of Davis Street east of Morey Street, with a street address of 301 Davis Street, Findlay, Ohio 45840; and (b) certain issuance costs in connection with the tax-exempt financing. The Project is owned and operated by the University at the above referenced location; and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), requires that prior to their issuance, the Lease Obligations must be approved by the highest "applicable elected representative" of the Port Authority (as defined in such Section 147(f) of the Code); and

WHEREAS, the Mayor is the highest "applicable elected representative" of the Port Authority for purposes of Section 147(f) of the Code; and

WHEREAS, after due publication of notice, a public hearing shall be conducted by the Port Authority on April 13, 2016 with respect to the issuance of the Lease Obligations; and

WHEREAS, in order to facilitate the issuance of the Lease Obligations, this Council desires to authorize the Mayor to execute a certificate providing the requisite approval pursuant to Section 147(f) of the Code;

NOW, THEREFORE, BE IT ORDAINED by the City Council (the "Council") of the City of Findlay, Ohio:

SECTION 1. That, after due authorization of the Lease Obligations by the Port Authority, the Mayor of this Council, as the highest "applicable elected representative" of the Port Authority for purposes of Section 147(f) of the Code, is hereby authorized to provide a "Certificate of Applicable Elected Representatives" in order to facilitate the issuance of the Lease Obligations by the Port Authority. The proceeds of the Lease Obligations shall be used for the purposes set forth in the preambles hereto and such obligations shall not be obligations of the City of Findlay, Ohio. Any comments from the public hearing shall be communicated to this Council for further consideration.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the *Ohio Revised Code*, and the rules of this Council in accordance therewith.

SECTION 3. That this ordinance is hereby declared to be an emergency measure because it is necessary to expeditiously facilitate certain the federal law compliance measure further described herein for the purpose of facilitating the issuance of the Lease Obligations through the Port Authority, which Lease Obligations are necessary for the public peace, health, safety and welfare of the inhabitants of the City of Findlay, Ohio in providing interest cost savings to the Corporation. This ordinance shall take effect upon its adoption by this Council and approval by the Mayor.

[Remainder of this page intentionally left blank]

Passed: _____, 2016

Effective: _____, 2016

Presiding Officer

Attest: _____
Clerk of Council

Approved as to Form:

City Law Director

CERTIFICATE

The undersigned, Clerk of the City Council of the City of Findlay, Ohio does hereby certify that the foregoing is a true and correct copy of an ordinance adopted by such City Council on April _____, 2016.

Clerk of Council

Dated: _____, 2016

[Remainder of this page intentionally left blank]

EXTRACT FROM MINUTES OF MEETING

The Council of the City of Findlay, Ohio, met in _____ session, on the _____ day of April, 2016, in the Council Chambers, with the following members present:

There was presented and read to Council Ordinance No. 2016 - __, entitled:

ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO PROVIDE A CERTIFICATE OF APPROVAL, AS THE HIGHEST APPLICABLE ELECTED REPRESENTATIVES, IN CONNECTION WITH THE ISSUANCE OF TAX-EXEMPT LEASE OBLIGATIONS TO BE ISSUED PURSUANT TO A LEASE-PURCHASE AND SUBLEASE-PURCHASE AGREEMENT BY AND AMONG FIFTH THIRD BANK, THE BLANCHARD VALLEY PORT AUTHORITY AND THE UNIVERSITY OF FINDLAY AND DECLARING AN EMERGENCY.

_____ moved to suspend the rule requiring each ordinance or resolution to be read on three different days. _____ seconded the motion and, the roll being called upon the question, the vote resulted as follows:

_____ then moved that Ordinance No. _____ be adopted. _____ seconded the motion and, the roll being called upon the question, the vote resulted as follows:

The ordinance was declared adopted April ____, 2016.

CERTIFICATE

The undersigned, Clerk of Council of said city, hereby certifies that the foregoing is a true and correct extract from the minutes of a meeting of the council of said city, held on the _____ day of April, 2016, to the extent pertinent to consideration and adoption of the above-entitled legislation.

Clerk of Council

CERTIFICATE OF APPLICABLE ELECTED REPRESENTATIVE

The undersigned, Lydia Mihalik, Mayor of the City of Findlay, Ohio (the "City") hereby certifies as follows:

1. I am the Mayor of the City, elected directly by the people of the City.
2. The Blanchard Valley Port Authority, (the "Lessee") has undertaken a plan of finance whereby it shall enter into a Master Lease-Purchase and Sublease-Purchase Agreement and schedules thereto (collectively, the "Lease Agreement") among Fifth Third Bank (the "Lessor"), the Lessee and The University of Findlay (the "Sublessee"). Sublessee has represented in the Lease Agreement that the proceeds of the lease obligations provided for under the Lease Agreement will be used for the financing of the construction of a project currently anticipated to be a two story Center for Student Life/College of Business Building, which is planned to include a full kitchen, an open multi use seating area, bookstore, a copy and mail center, an executive dining room, student activities areas, approximately twenty meeting, lecture and classroom areas and office space (the "Project"). The proceeds of the Lease Obligations would be made available to the University for the purpose of financing (a) the Project to be located on the campus of the University on the south side of Davis Street east of Morey Street, with a street address of 301 Davis Street, Findlay, Ohio 45840; and (b) certain issuance costs in connection with the tax-exempt financing. The Project is owned and operated by the University at the above referenced location.
3. Sublessee has represented in the Lease Agreement that the Project is owned and operated by Sublessee and is part of Sublessee's facilities, the addresses of which facilities are attached hereto as *Exhibit A*.
4. The Sublessee published in a newspaper (*The Courier*) on March 17, 2016, a notice of hearing concerning the financing of the Project (*see Exhibit A* hereto).
5. On April 19, 2016, the City Council of the City of Findlay, Ohio passed an ordinance authorizing the Mayor of the City to execute this Certificate of Applicable Elected Representative in connection with the issuance of the lease obligations to be issued pursuant to the Lease Agreement. On April 13, 2016, at 3:30 p.m., the Lessee conducted a public hearing pursuant to Section 147(f) of the Code and the related Treasury Regulations. The City will not be a party to the Lease Agreement. Neither the undersigned person in her individual or official capacity nor other officers or officials of the City shall assume any direct or indirect financial responsibility for the payment of any amounts under the Lease Agreement or any present or future schedule thereto.

[Remainder of this page intentionally left blank]

Executed this ____ day of May, 2016.

CITY OF FINDLAY, OHIO

By: _____

Title: Mayor

I hereby certify that the signature above is the true and genuine signature of the Mayor of the City of Findlay, Ohio:

By: _____

Title: Clerk of the City of Findlay, Ohio

EXHIBIT A

[SEE TAB 1.01]

Donald Rasmussen, Esq.

March 30, 2016

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EXHIBIT A

This correspondence is to apprise you of a potential tax-exempt financing for the benefit of the University of Findlay (the "University"). The University is in the process of negotiating financing terms with Fifth Third Bank (the "Bank"). The proceeds of potential tax-exempt financing will be used for the construction of a project currently anticipated to be a two story Center for Student Life/College of Business Building, which is planned to include a full kitchen, an open multi use seating area, bookstore, a copy and mail center, an executive dining room, student activities areas, approximately twenty meeting, lecture and classroom areas and office space (the "Project"). The proceeds of the would be made available to the University for the purpose of financing (a) the Project to be located on the campus of the University on the south side of Davis Street east of Morey Street, with a street address of 301 Davis Street, Findlay, Ohio 45840; and (b) certain issuance costs in connection with the tax-exempt financing. The Project is owned and operated by the University at the above referenced location.

In order for the proposed financing to qualify as "tax-exempt," the University is requesting that the Blanchard Valley Port Authority (the "Authority") participate as the conduit "issuer" of its tax-exempt obligations. The proposed tax-exempt obligations would be revenue obligations payable solely from revenue sources provided by the University, and would not constitute a pledge of assets or revenues of the Authority nor would these obligations involve a full faith and credit pledge of the Authority or any other political subdivision of the State of Ohio. Further, the issuance of these obligations would not involve the implication of debt limitations under state law. However, this transaction would be a "qualified 501(c)(3)" financing, and therefore, the principal amount of the tax-exempt obligations would count against the Authority's \$10,000,000 "bank qualification" for calendar year 2016 (i.e. in general, the Authority's ability to privately negotiate tax-exempt deals with financial institutions for a particular calendar year). The anticipated principal amount of the proposed financing is expected not to exceed \$10,000,000.

With respect to the proposed structure of the financing, it is anticipated that the Authority would issue tax-exempt lease obligations. Under this type of structure, where there is real property, the University would enter into an Agreement of Lease with the Bank, transferring a leasehold interest in the applicable real property to the Bank. In addition, the Bank (as lessor), the Authority (as lessee) and the University (as sublessee) would enter into a Master Lease-Purchase and Sublease-Purchase Agreement (the "Lease Purchase Agreement") under which the Bank would lease the applicable property, improvements and/or facilities to the Authority and the Authority would sublease the same to the University. Under the Lease Purchase Agreement,

Donald Rasmussen, Esq.

March 30, 2016

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the University would make rental payments (i.e. principal and interest payments) to the Authority, which payments would be assigned directly to the Bank. Pursuant to the Lease Purchase Agreement, the Authority generally has its duties and responsibilities assigned to the University, in turn, receiving comprehensive indemnification from the University. The indemnification received by the Authority typically extends not only to coverage for rental payments and other contractual amounts due and payable, but also for other acts and omissions relating to the financed facilities. Other refinancing documents include documents that provide the Bank with a security interest in certain real and/or personal property, such as UCC filings and an Amended Mortgage.

As you know, Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), makes it necessary to conduct a public hearing prior to the issuance of tax-exempt obligations. In addition, it will be necessary to obtain the approval of the highest "applicable elected representative" in accordance with Section 147(f) of the Code. Accordingly, we intend to request that the City of Findlay assist with this requirement.