

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

JANUARY 5, 2021

COUNCIL CHAMBERS

ROLL CALL of 2020-2021 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the December 15, 2020 Public Hearing meeting minutes to rezone 726 South Blanchard Street via Ordinance No. 2020-134.
- Acceptance or changes to the December 15, 2020 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

ORAL COMMUNICATIONS: none

PETITIONS: none

WRITTEN COMMUNICATIONS: none

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for West End Tavern II Incorporated, located at 506 West Main Cross Street, Findlay, Ohio for a D2, D2X, and D3 liquor permit. This requires a vote of Council.

Robert K. Ring, Chief of Police – West End Tavern II Incorporated, dba West End Tavern, located at 506 West Main Cross Street, Findlay, Ohio. A check of the records shows no criminal record on the following:
Shawnda D. Lehman

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Jay Petroleum Incorporated, located at 2451 Tiffin Avenue, Unit A, Findlay, Ohio for a C1 and C2 liquor permit. This requires a vote of Council.

Robert K. Ring, Chief of Police – Jay Petroleum Incorporated, located at 2451 Tiffin Avenue, Unit A, Findlay, Ohio. A check of the records shows no criminal record on the following:
Christopher Braun
Ronald Freeman
Joday R. Auker
Kevin Huffman

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Jay Petroleum Incorporated dba Northside Party Mart, located at 3900 Ventura Drive & Drive Thru, Findlay, Ohio for a C1, C2, D6 liquor permit. This requires a vote of Council.

Robert K. Ring, Chief of Police – Jay Petroleum Incorporated dba Northside Party Mart, located at 3900 Ventura Drive & Drive Thru, Findlay, Ohio. A check of the records shows no criminal record on the following:
Christopher Braun
Ronald Freeman
Joday R. Auker
Kevin Huffman

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Jay Petroleum Incorporated, located at 1100 Trenton Avenue, Findlay, Ohio for a C1, C2, D6 liquor permit. This requires a vote of Council.

Robert K. Ring, Chief of Police – Jay Petroleum Incorporated, located at 1100 Trenton Avenue, Findlay, Ohio. A check of the records shows no criminal record on the following:
Christopher Braun
Ronald Freeman
Joday R. Auker
Kevin Huffman

City Engineer Thomas – 2021 early projects

There are several projects that will be included in the 2021 Capital Improvement Plan that Engineering would like to be able to bid as soon as possible or would like to obtain design funds appropriated into the project so that the design can be completed in order for construction to begin at the appropriate time of the year. Legislation authorizing the Mayor and/or City Engineer to advertise for bids and enter into contracts for construction, and to appropriate and transfer funds is requested. Ordinance No. 2021-003 was created.

FROM:	CIT Fund – Capital Improvement Restricted Account	\$ 151,000.00
TO:	2021 Street Preventative Maintenance <i>Project No. 32810400</i>	\$ 50,000.00
TO:	2021 Annual Street Resurfacing/Curb Repairs <i>Project No. 32810900</i>	\$ 500.00
TO:	West Main Cross Corridor Study <i>Project No. 32811000</i>	\$ 500.00
TO:	North Apron Rehabilitation (Pavement) <i>Project No. 35210500</i>	\$ 100,000.00
FROM:	Sewer Fund	\$ 50,000.00
TO:	2021 Annual Sewer & Manhole Lining Program <i>Project No. 35610600</i>	\$ 5,000.00
TO:	2021 Annual Sewer Televising Program <i>Project No. 35610800</i>	\$ 5,000.00
TO:	2021 Annual Combined Sewer Overflow (CSO LTCP) <i>Project No. 35610700</i>	\$ 40,000.00
FROM:	Sewer Fund – Stormwater Restricted Account	\$ 75,000.00
TO:	Harrison Avenue Drainage Project <i>Project No. 35510200</i>	\$ 25,000.00
TO:	Lake Cascades Stormwater Pump Station Improvements <i>Project No. 35510300</i>	\$ 50,000.00

COMMITTEE REPORTS: none

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 001-2021 (*Internet auctions - authorization to use*) **requires one (1) reading** **first reading**

A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 002-2021 (*advances on County tax settlements*) **requires three (3) readings** **first reading**

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2020 PURSUANT TO OHIO REVISED CODE §321.34.

RESOLUTION NO. 003-2021 (*No PO*) **requires one (1) reading** **first reading**

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES:

ORDINANCE NO. 2021-001 (*appropriations for current expenses & other expenditures for 2021*) **requires three (3) readings** **first reading**

AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-002 (*Sewer Fund*) **requires three (3) readings** **first reading**

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2021-003 (*2021 Capital Improvements Plan*) **requires three (3) readings** **first reading**

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

City of Findlay

Christina M. Murn, Mayor

POLICE DEPARTMENT

Robert K. Ring, Chief of Police
318 Dorney Plaza, Room 116 • Findlay, OH 45840
Phone: 419-424-7194 • Fax: 419-424-7296
www.findlayohio.com

December 22, 2020

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Shawnda D. Lehman

West End Tavern II, Inc., 506 W. Main Cross St., Findlay, Ohio 45840.

Sincerely,



Robert K. Ring
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

9609993		TRFO	WEST END TAVERN II INC	
PERMIT NUMBER		TYPE	1ST FL & PATIO	
06	01	2019	506 W MAIN CROSS ST	
ISSUE DATE		FINDLAY OHIO 45840		
12	10	2020		
FILING DATE				
D2	D2X	D3		
PERMIT CLASSES				
32	044	A	F24494	
TAX DISTRICT			RECEIPT NO.	

RECEIVED
DEC 17 2020
MAYOR'S OFFICE

FROM 12/14/2020

9564985			WEST END TAVERN INC	
PERMIT NUMBER		TYPE	CORP 808838	
06	01	2019	1ST FL & PATIO	
ISSUE DATE		506 W MAIN CROSS ST		
12	10	2020	FINDLAY OHIO 45840	
FILING DATE				
D2	D2X	D3		
PERMIT CLASSES				
32	044			
TAX DISTRICT			RECEIPT NO.	



MAILED 12/14/2020

RESPONSES MUST BE POSTMARKED NO LATER THAN. 01/14/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 9609993**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

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Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

	SEARCH CRITERIA
Permit Number	9609993
Permit Name / DBA	
Member / Officer Name	

Search

Reset

Main Menu

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 9609993; Name: WEST END TAVERN II INC, DBA: ; Address: 506 W MAIN CROSS ST FINDLAY 45840		
SHAWNDA D LEHMAN	100.00	PRESIDENT

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- [Ohio Department of Commerce](#)

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City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

Robert K. Ring, Chief of Police
318 Dorney Plaza, Room 116 • Findlay, OH 45840
Phone: 419-424-7194 • Fax: 419-424-7296
www.findlayohio.com

December 18, 2020

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Christopher Braun
Ronald Freeman
Joday R. Auken
Kevin Huffman

Jay Petroleum Incorporated, 2451 Tiffin Ave. Unit A
Findlay, Ohio 45840.

Sincerely,



Robert K. Ring
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3186

TO

42567090075		TRFO	JAY PETROLEUM INC
PERMIT NUMBER		TYPE	2451 TIFFIN AV UNIT A
06 01	2019		FINDLAY OHIO 45840
ISSUE DATE			
12 09	2020		
FILING DATE			
C1	C2		
PERMIT CLASSES			
32	044	A	F24470
TAX DISTRICT			RECEIPT NO.

FROM 12/11/2020

66036540050			OTTAWA OIL CO INC
PERMIT NUMBER		TYPE	2451 TIFFIN AV UNIT A
06 01	2019		FINDLAY OHIO 45840
ISSUE DATE			
12 09	2020		
FILING DATE			
C1	C2		
PERMIT CLASSES			
32	044		
TAX DISTRICT			RECEIPT NO.

RECEIVED
DEC 14 2020
MAYOR'S OFFICE



MAILED 12/11/2020

RESPONSES MUST BE POSTMARKED NO LATER THAN, 01/11/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A TRFO 4256709-0075

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

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Enter the known information and click the "Search" button. **For best results, search only ONE criteria at a time.** If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

SEARCH CRITERIA	
Permit Number	<input type="text" value="4256709"/>
Permit Name / DBA	<input type="text"/>
Member / Officer Name	<input type="text"/>

[Search](#)[Reset](#)[Main Menu](#)

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 4256709; Name: JAY PETROLEUM INC DBA: ; Address: PO BOX 1285 PORTLAND 47371		
CHRISTOPHER BRAUN	0.00	VICE PRES.
RONALD FREEMAN	0.00	PRESIDENT
JODAY R AUKER	0.00	SECR-TREA.
KEVIN HUFFMAN	0.00	VICE PRES.

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City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

Robert K. Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

December 18, 2020

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Christopher Braun

Ronald Freeman

Joday R. Auker

Kevin Huffman

Jay Petroleum Incorporated, DBA Northside Party Mart,
3900 Ventura Dr. & Drive Thru, Findlay, Ohio 45840.

Sincerely,



Robert K. Ring
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

42567090120		TRFO	JAY PETROLEUM INC	
PERMIT NUMBER		TYPE	DBA NORTHSIDE PARTY MART	
06	01	2019	3900 VENTURA DR & DRIVE THRU	
ISSUE DATE		FINDLAY OHIO 45840		
12	09	2020		
FILING DATE				
C1	C2	D6		
PERMIT CLASSES				
32	044	A	F24479	
TAX DISTRICT			RECEIPT NO.	

FROM 12/11/2020

RECEIVED
DEC 14 2020
MAYOR'S OFFICE

66036540130			OTTAWA OIL CO INC	
PERMIT NUMBER		TYPE	DBA NORTHSIDE PARTY MART	
06	01	2019	3900 VENTURA DR & DRIVE THRU	
ISSUE DATE		FINDLAY OHIO 45840		
12	09	2020		
FILING DATE				
C1	C2	D6		
PERMIT CLASSES				
32	044			
TAX DISTRICT			RECEIPT NO.	



MAILED 12/11/2020

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REFER TO THIS NUMBER IN ALL INQUIRIES A TRFO 4256709-0120

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

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PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

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	SEARCH CRITERIA
Permit Number	<input type="text" value="4256709"/>
Permit Name / DBA	<input type="text"/>
Member / Officer Name	<input type="text"/>

[Search](#)[Reset](#)[Main Menu](#)

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 4256709; Name: JAY PETROLEUM INC DBA: ; Address: PO BOX 1285 PORTLAND 47371		
CHRISTOPHER BRAUN	0.00	VICE PRES.
RONALD FREEMAN	0.00	PRESIDENT
JODAY R AUKER	0.00	SECR-TREA.
KEVIN HUFFMAN	0.00	VICE PRES.

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City of Findlay

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December 18, 2020

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Christopher Braun
Ronald Freeman
Joday R. Auken
Kevin Huffman

Jay Petroleum Incorporated, 1100 Trenton Ave. Findlay,
Ohio 45840.

Sincerely,



Robert K. Ring
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

42567090135		TRFO	JAY PETROLEUM INC
PERMIT NUMBER		TYPE	1100 TRENTON AV
06	01	2019	FINDLAY OH 45840
ISSUE DATE			
12	09	2020	
FILING DATE			
C1	C2	D6	
PERMIT CLASSES			
32	044	A	F24482
TAX DISTRICT			RECEIPT NO.

RECEIVED
DEC 14 2020
MAYOR'S OFFICE

FROM 12/11/2020

66036540165			OTTAWA OIL CO INC
PERMIT NUMBER		TYPE	1100 TRENTON AV
06	01	2019	FINDLAY OH 45840
ISSUE DATE			
12	09	2020	
FILING DATE			
C1	C2	D6	
PERMIT CLASSES			
32	044		
TAX DISTRICT			RECEIPT NO.



MAILED 12/11/2020

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IMPORTANT NOTICE

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WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A TRFO 4256709-0135

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
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Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

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	SEARCH CRITERIA
Permit Number	<input type="text" value="4256709"/>
Permit Name / DBA	<input type="text"/>
Member / Officer Name	<input type="text"/>

[Search](#) [Reset](#) [Main Menu](#)

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 4256709; Name: JAY PETROLEUM INC; DBA: ; Address: PO BOX 1285 PORTLAND 47371		
CHRISTOPHER BRAUN	0.00	VICE PRES.
RONALD FREEMAN	0.00	PRESIDENT
JODAY R AUKER	0.00	SECR-TREA.
KEVIN HUFFMAN	0.00	VICE PRES.

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CHRISTINA M. MURYN, MAYOR

**ENGINEERING
DEPARTMENT**

Brian A. Thomas, P.E., P.S.
City Engineer

Honorable City Council
Findlay, OH 45840

December 31, 2020

RE: 2021 Early Projects

Dear Council Members:

There are several projects that will be included in the 2021 Capital Improvement Plan that Engineering would like to be able to bid as soon as possible or would like to get design funds appropriated into the project so that the design can be completed so that construction can be done at the appropriate time of the year.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor or City Engineer to advertise for bids and enter into contracts for construction and to appropriate and transfer funds as follows:

FROM: CIT Fund – Capital Improvement Restricted Account	\$151,000
TO: 2021 Street Preventative Maintenance, Project No. 32810400	\$50,000
2021 Annual Street Resurfacing/Curb Repairs, Project No. 32810900	\$500
West Main Cross Corridor Study, Project No. 32811000	\$500
North Apron Rehabilitation (Pavement), Project No. 35210500	\$100,000
FROM: Sewer Fund	\$50,000
To: 2021 Annual Sewer & Manhole Lining Program, Project No. 35610600	\$5,000
2021 Annual Sewer Televising Program, Project No. 35610800	\$5,000
2021 Annual Combined Sewer Overflow (CSO LTCP), Project No. 35610700	\$40,000
FROM: Sewer Fund – Stormwater Restricted Account	\$75,000
To: Harrison Avenue Drainage Project, Project No. 35510200	\$25,000
Lake Cascades Stormwater Pump Station Improvements, Project No. 35510300	\$50,000

If you have any questions on any of the above listed projects, please feel free to contact me.

Sincerely,

Brian A. Thomas, PE, PS, CPESC, CFM
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

JANUARY 5, 2021

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, JANUARY 5, 2021 MEETING.

RESOLUTIONS

- 001-2021 A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.
- 002-2021 A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2021 PURSUANT TO OHIO REVISED CODE §321.34.
- 003-2021 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

- 2021-001 AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.
- 2021-002 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2021-003 AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 001-2021

A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: The internet auction of property which is not needed for public use, or is obsolete or unfit for the use for which it was acquired will be conducted in accordance with the policy and procedures established for such online internet auctions as set forth in in "Exhibit A" as amended from time to time, a copy of which is attached hereto and incorporated herein as if fully rewritten herein.

SECTION 2: All items offered for sale through online internet auction shall be offered for sale for a period of time to be determined by the administration but which period shall be not less than ten (10) days, including Saturdays, Sundays and all legal holidays.

SECTION 3: The City of Findlay will contract with a representative(s) to conduct the auction, however the general terms and conditions of sale shall be established by the city. The administration, in consultation with the auditor, shall determine and select authorized representatives to conduct the online internet auctions which representatives may change from time to time.

SECTION 4: The Clerk of Council is directed to publish, in a newspaper of general circulation in the municipal corporation or as provided in section 7.16 of the Revised Code, notice of the City of Findlay's intent to sell unneeded, obsolete, or unfit municipal personal property by internet auction all in accordance with R.C. 721.15(D).

SECTION 5: Notice of the City of Findlay's intent to sell unneeded, obsolete, or unfit municipal personal property by internet auction shall be posted continually throughout the calendar year in a conspicuous place in the office of the city auditor, in the office of the mayor and on the city web site.

SECTION 6: The City of Findlay retains the right to establish a minimum price and may establish other terms and conditions of any particular sale, including requirements for pick-up or delivery, method of payment, and sales tax. Such information shall be provided on the internet at the time of the auction and may be provided before that time upon request after the terms and conditions have been determined by the legislative authority.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

Procedures for Online Internet Auctions (R.C.721.15(D))

The Auditor's Office will receive a request from the City department who wishes to auction an item which is not needed for public use, or is obsolete or unfit for the use for which it was acquired. Items must have already been offered to other departments via e-mail.

The Auditor's Office selects the proper form i.e. vehicle inspection forms, office equipment inspection forms, etc. for the department to complete for the specific item of personal property. Forms are completed by the department so that all pertinent information regarding the item is known and given to the Auditor's Office along with pictures of the item, the minimum bid for the item and a reserve or minimum price, if so desired.

The Auditor's Office will prepare a draft auction write-up of the item based on the information given and release it to the department for review. Any corrections that should be made are noted. The department supervisor then signs the draft auction write-up thus giving his/her approval. The write-up is then forwarded to the Service Director or Safety Director for their approval to sell the asset via online internet auction.

Once the draft auction write-up is received back by the Auditor's Office with the two required signatures, any noted changes are made and the auction is released on the online internet auction site for a minimum period of 10 days. There is a link on the City's website that will bring up anything that the City of Findlay is currently offering at auction on the online internet auction sites. Otherwise, any person can search by entity (City of Findlay) and see what is currently offered.

When the auction ends the Auditor's office receives an e-mail notification from the online internet auction provider indicating whether or not the asset sold. If sold, the e-mail will include the selling price and the name and contact information for the seller. This e-mail is forwarded to the department supervisor.

Another e-mail is received once the online internet auction site receives payment for the item. All payments are to be made directly to the online internet auction provider. The City does not accept direct payment for auctioned items. This e-mail is forwarded to the department supervisor.

For assets other than vehicles, the buyer is to schedule pick up arrangements through the department supervisor or designee. A bill of sale is printed from the online internet auction site and sent to the department supervisor. Once buyer arrives and inspects the item, they are to sign the bill of sale and remove the item from City property.

If the asset is a vehicle, the buyer needs to verify with the Auditor's Office the name in which they would like the vehicle titled. This information is sent to the City Clerk so that she may get the title transferred and ready for the new owner. If needed, the title information is corrected on the online internet auction provider bill of sale and the bill of sale is printed. Pick up is arranged so that the new owner first stops at the Auditor's Office to sign off on the bill of sale and pick up the transferred title. The buyer then travels to the physical location of the vehicle and removes it from City property.

Once the auction item has been removed from City property, the department notifies the Auditor's Office by sending them the signed bill of sale. Item is then marked as picked up on the online internet auction site. Routinely the online internet auction providers generate payment for items marked picked up to the Auditor's Office.

When the payment from the online internet auction provider is received, the auditor's staff breaks down the payment for accounts receivable to show the gross sale amount, the auction fee (if applicable), and the net amount received per item. A copy of the account receivable receipt is then sent to the department to notify them of payment posting.

RESOLUTION NO. 002-2021

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX ADVANCES DURING THE YEAR 2021 PURSUANT TO OHIO REVISED CODE §321.34.

BE IT RESOLVED by the Council of the City of Findlay, Ohio:

SECTION 1: That the County Auditor be and he is hereby requested to draw from the County Treasurer to pay on such draft to the Treasurer of the City of Findlay, Ohio, such money as may be in the County Treasury from time to time during the year 2021, to the account of the City of Findlay, Ohio, and lawfully applicable to the purpose of the current fiscal year in which such request is made, such payments to be made from time to time as the Auditor of City of Findlay, Ohio, may request.

SECTION 2: That the Clerk of Council be and she is hereby directed to transmit a certified copy of this Resolution to the Auditor of Hancock County, Ohio.

SECTION 3. This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 003-2021

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
ROBISON, CURPHEY & O'CONNELL LLC	221613	21005000-441400	LAW DIRECTOR	5,209.29	LEGAL SERVICES RENDERED	NO PO CREATED

ORDINANCE 2021-001

AN ORDINANCE TO MAKE APPROPRIATIONS AND TRANSFERS WHERE NECESSARY FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FINDLAY, OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2021, AND DECLARING AN EMERGENCY.

Be it ordained by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That to provide for the current expenses and other expenditures of the City of Findlay, Ohio, during the fiscal year ending December 31, 2021, the following sums be and they are hereby set aside and appropriated and transferred where necessary as follows:

SECTION 2: That there hereby be appropriated and transferred where necessary from the General Fund the following:

Council	21001000 – personal services	\$	144,888.00
	21001000 – other		57,259.00
Mayor's Office	21002000 – personal services		261,391.00
	21002000 – other		68,039.00
Auditor's Office	21003000 – personal services		621,248.00
	21003000 – other		132,179.00
Treasurer's Office	21004000 – personal services		10,565.00
	21004000 – other		12,029.00
Law Director	21005000 – personal services		522,856.00
	21005000 – other		184,346.00
Municipal Court	21006000 – personal services		1,967,411.00
	21006000 – other		529,002.00
Civil Service Office	21007000 – personal services		104,773.00
	21007000 – other		48,451.00
Planning & Zoning	21008000 – other		153,009.00
Computer Services	21009000 – personal services		307,819.00
	21009000 – other		226,284.00
General Expense	21010000 – other		2,320,445.00
Police Department	21012000 – personal services		7,658,864.00
	21012000 – other		706,653.00
Disaster Services	21013000 – other		61,114.00
Fire Department	21014000 – personal services		7,453,213.00
	21014000 – other		409,516.00
Dispatch Center	21015000 – personal services		1,034,783.00
	21015000 – other		165,994.00
Safety Director	21017000 – personal services		96,466.00
	21017000 – other		20,688.00
Human Resources	21018000 – personal services		116,885.00
	21018000 – other		35,936.00

Service Director	21020000 – personal services	114,695.00
	21020000 – other	47,565.00
Engineering Department	21021000 – personal services	658,835.00
	21021000 – other	205,636.00
Public Building	21022000 – personal services	85,534.00
	21022000 – other	401,578.00
Zoning	21032000 – personal services	247,416.00
	21032000 – other	132,196.00
Parks Maintenance	21034000 – personal services	874,318.00
	21034000 – other	190,509.00
Reservoir Recreation	21035000 – other	13,775.00
Reservoir Maintenance	21042000 – other	80,200.00
Recreation Functions	21044400 – personal services	528,531.00
	210444000 – other	360,515.00
Cemetery Department	21046000 – personal services	309,110.00
	21046000 – other	112,388.00

GENERAL FUND TOTAL \$ 29,794,907.00

It is the understanding of this Council that as part of this appropriation amount shown in the General Expense line, included are subsidies from the General Fund to Swimming Pool Fund (\$117,520) and to Airport Fund (\$150,000) as was discussed as part of the budget review meeting held December 9 & 10, 2020.

SECTION 3: There hereby be appropriated and transferred where necessary from the Special Revenue Funds the following:

SCM&R Streets	22040000 – personal services	\$ 1,901,737.00
	22040000 – other	625,281.00
Traffic Signals	22043200 – personal services	296,568.00
	22043200 – other	129,681.00
SCM&R Hiways	22045000 – other	173,135.00
Law Enforcement Trust	22060000 – other	212.00
Drug Law Enforc Trust	22065000 – other	4,011.00
I. D. Alcohol Treatment	22070000 – other	200,000.00
Enforcement/Education	22075000 – other	62,361.00
Court Special Projects	22079000 – personal services	92,448.00
	22079000 – other	494,440.00
Court Computerization	22080000 – other	130,000.00
METRICH Drug Law Enf	22081000 – other	2,109.00
Alcohol Monitoring	22082000 – other	85,000.00
Mediation Services	22083000 – other	50,000.00
Electronic Imaging	22084000 – personal services	52,538.00
	22084000 – other	137,462.00
Severance Payout Res	22090000 – personal services	371,855.00
CIT Administration	27047000 – personal services	471,462.00
	27047000 – other	17,095,187.00

Police Pension	27078000 – other	272,000.00
Fire Pension	27079000 – other	272,000.00

SPECIAL REVENUE

FUND TOTAL		\$ 22,919,487.00
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SECTION 4: There hereby be appropriated and transferred or advanced where necessary from the CIT Capital Improvement Restricted Account and/or the Debt Service Fund the following:

Crystal/Melrose DS	23035000 – other	\$ 7,200.00
Energy Bonds Ser B DS	23056000 – other	95,499.14
2016 HRC Rehab DS	23060110 – other	114,643.00
2016 CR236 Land DS	23060210 – other	35,094.00
2016 CR236 Widening DS	23060310 – other	363,886.50
Howard St Improv DS	23065000 – other	7,483.12

DEBT SERVICE FUND

TOTAL		\$ 623,805.76
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It is the intent of this Council to treat the appropriation to Energy Bonds Series B, 2016 CR236 Land, and 2016 CR236 Widening initially as a transfer and/or advance of funds from the CIT Fund – Capital Improvements Restricted Account until such time during the year 2021 actual funds are received and amounts can be determined for certain from Federal subsidies, CR236 TIF receipts, County Permissive Fees and excess advances can be returned to the CIT Fund – Capital Improvements Restricted Account.

SECTION 5: There hereby be appropriated from the Capital Improvement Funds the following:

Muni Court Improvement	24020000 – other	\$ 500,000.00
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CAPITAL

IMPROVEMENT FUND

TOTAL		\$ 500,000.00
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SECTION 6: There hereby be appropriated from the enterprise funds the following:

Airport Operations	25010000 – personal services	\$	422,562.00
	25010000 – other		664,709.00
Sanitary Sewer Maint	25048000 – personal services		857,450.00
	25048000 – other		220,380.00
Stormwater Maintenance	25049500 – personal services		163,004.00
	25049500 – other		108,800.00
Water Treatment	25050000 – personal services		1,438,980.00
	25050000 – other		2,069,831.00
Main Street W/L DS	25050200 – other		6,961.32
Sherman Park W/L DS	25050600 – other		10,000.00
CR 144 W/L DS	25050700 – other		9,242.96
Broad Ave W/L DS	25050800 – other		10,000.00
W Melrose W/L DS	25050900 – other		9,679.50
1 st , 2 nd , 3 rd W/L DS	25051700 – other		1,529.88
OWDA WTP Improvemnt	25052600 – other		271,995.00
Water Distribution	25053000 – personal services		1,162,243.00
	25053000 – other		603,306.00
2001 EPA Loan DS	25060200 – other		213,556.18
2000 EPA Loan DS	25060300 – other		2,425,228.65
Water Pollution Control	25061000 – personal services		1,425,443.00
	25061000 – other		1,789,070.00
Utility Billing	25072000 – personal services		634,111.00
	25072000 – other		503,998.00
Supply Reservoir	25073000 – personal services		114,987.00
	25073000 – other		493,313.00
Parking Facilities	25075000 – personal services		79,012.00
	25075000 – other		18,404.00
Swimming Pool	25076000 – other		125,365.00
ENTERPRISE FUND			
TOTAL		\$	15,853,161.49

SECTION 7: There hereby be appropriated from the Internal Service Funds the following:

Int Serv – Central Stores	26063000 – other	\$	28,600.00
Self Insurance	26066000 – other		195,600.00
INTERNAL SERVICE FUND TOTAL			\$ 224,200.00

SECTION 8: There hereby be appropriated and transferred where necessary from the Trust and Agency Funds the following:

Cemetery Trusts	27086000 – other	\$	13,300.00
Private Trusts	27087000 – other		2,800.00
TRUST AND AGENCY FUND TOTAL			\$ 16,100.00

SECTION 9: There hereby be appropriated from the Special Assessments Funds the following:

Spec Assmt Storm Sewer	28030000 – other	\$	22,171.80
SPECIAL ASSESSMENT FUNDS TOTAL			\$ 22,171.80

TOTAL OPERATING FUNDS			\$ 69,953,833.05
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SECTION 10: That the City Auditor is hereby authorized to draw warrants on the City Treasurer for payment from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore or an ordinance or resolution of the Council to make the expenditures provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 11: This ordinance is subject to review and amendments by the City Council if and when it becomes apparent the expenditures for 2021 may exceed the certificate of resources.

SECTION 12: The City Auditor is hereby authorized to debit various accounts within a particular department for charges incurred by said department up to the amount appropriated to that department without the necessity of transferring funds within an appropriated fund.

SECTION 13: That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason that it is immediately necessary to appropriate said money to insure the continued operation of essential City functions;

Wherefore, this ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

President of Council

Mayor

Passed _____

Attest _____
Clerk of Council

Approved _____

ORDINANCE NO. 2021-002

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund (Stormwater restricted account)	\$ 271,804.00
TO:	Sewer Fund	\$ 271,804.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that storm water funds to support the operating budget of Stormwater Maintenance may be utilized.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2021-003

AN ORDINANCE AUTHORIZING THE SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS, APPROPRIATING AND TRANSFERRING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Service Director of the City of Findlay be and he is hereby authorized to advertise for bids where necessary pursuant to law and enter into contracts for construction of various projects as set forth in the Capital Improvements Program for the year 2021.

SECTION 2: That to pay for the costs of said equipment purchases and project construction there is hereby appropriated and transferred the following sums:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 151,000.00
TO:	2021 Street Preventative Maintenance <i>Project No. 32810400</i>	\$ 50,000.00
TO:	2021 Annual Street Resurfacing/Curb Repairs <i>Project No. 32810900</i>	\$ 500.00
TO:	West Main Cross Corridor Study, <i>Project No. 32811000</i>	\$ 500.00
TO:	North Apron Rehabilitation (pavement), <i>Project No. 35210500</i>	\$ 100,000.00
FROM:	Sewer Fund	\$ 50,000.00
TO:	2021 Annual Sewer & Manhole Lining Program, <i>Project No. 35610600</i>	\$ 5,000.00
TO:	2021 Annual Sewer Televising Program <i>Project No. 35610800</i>	\$ 5,000.00
TO:	2021 Annual Combined Sewer Overflow (CSO LTCP) <i>Project No. 35610700</i>	\$ 40,000.00
FROM:	Sewer Fund – Stormwater Restricted Account	\$ 75,000.00
TO:	Harrison Avenue Drainage Project, <i>Project No. 35510200</i>	\$ 25,000.00
TO:	Lake Cascades Stormwater Pump Station Improvements, <i>Project No. 35510300</i>	\$ 50,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer funds so that the aforementioned projects may proceed,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____