

FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

February 16, 2016

COUNCIL CHAMBERS

ROLL CALL of 2016-2017 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Acceptance or changes to the February 2, 2016 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: - none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS: - none.

WRITTEN COMMUNICATIONS:

Blanchard River Watershed Partnership President Theresa Allen – offering a place on our Board of Directors

At the Blanchard River Watershed Partnership's (BRWP) November 2015 annual meeting, it was voted on to increase their Board of Directors by six (6) places. These six (6) places will be members who are appointed to the board and will have voting privileges. The BRWP would like to offer the City of Findlay Council one (1) spot on their Board. The Board of Directors met the first Tuesday of each month from 6:00-8:00pm. Enclosed is a document outlining the job of a Board member. The BRWP has made great strides in preserving the water quality in Findlay and the six (6) counties of the Blanchard River watershed. The strength of the partnership continues to be the participation with the communities, various agencies, non-profit groups and citizens all working towards improved water quality.

Blanchard River Watershed Partnership President Theresa Allen – BRWP support extension for grant

The City of Findlay has been a valuable supporter of the Blanchard River Watershed Partnership (BRWP) for the past five (5) years. One (1) major problem the BRWP has fought is the continuing need for grants to fund the coordinator's position. The BRWP has a chance to apply for a grant that would fund the coordinator's position. The BRWP has a chance to apply for a grant that would fund the coordinator's position for the next four (4) starting August 1, 2016. The present City of Findlay's commitment for matching grant funds for the Blanchard River Watershed Partnership ends in 2017. We are asking that the City of Findlay renew the \$5,000 per year commitment for another three (3) years (2018-2020) in order to help provide matching funds for the grant being sought. Please place the BRWP on the Appropriations Committee's agenda at your March meeting. The BRWP has made great strides in preserving the water quality in Findlay and the six (6) counties of the Blanchard River watershed. The strength of the partnership continues to be the participation with the communities, various agencies, non-profit groups and citizens all working towards improved water quality.

Findlay Shade Tree Commission Chair Thomas Mills – request a meeting with City Council

Over the last twelve (12) months, the Tree Commission has been revising the Tree Ordinance and developing Tree Planting Rules to be reflective of current practices and future needs city-wide. The Shade Tree Commission is inviting City Council to attend the Tree Commission meeting on Monday, March 7, 2016 at 4:00pm in the third (3rd) floor conference room of the Municipal Building to review the changes and discuss their impact. Copies of these documents will be forwarded to Council prior to the March 7th meeting. Following Council's input, the Shade Tree Commission will provide the revised ordinance for City Council's March 15, 2016 meeting for potential approval/adoption. Their 2015 Annual Report is included in tonight's packet. It represents good news due to the Shade Tree commission having a very productive year. More good news was also received indicating that Findlay has been recertified as a Tree City USA Community by the National Arbor Day Foundation. That award will be presented on April 20, 2016 in West Unity Ohio by the Ohio Department of Natural Resources Division of Forestry.

ORAL COMMUNICATIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

City Income Tax Monthly Collection Report – January 2016.

Findlay Police Department Activities Report – January 2016.

Findlay Municipal Court Activities Report – January 2016.

City Auditor Jim Staschiak – summary financial reports

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of January 31, 2016
- Cash & Investments as of January 31, 2016
- Open Projects Report as of January 31, 2016
- Financial Snapshot for General Fund as January 31, 2016

Clerk of Council Denise DeVore – funds for 2015 Codified Ordinance updates

When I estimated what budget amount was needed for 2015 Codified Ordinance updates, it was unknown exactly how much would be needed. The estimate I just received is more than what was budgeted for. An additional \$1,378.00 is needed to pay the invoice.

Walter Drane Company provides the City with both online and also printed sets for binders that are housed in various City departments as well as the Traffic/General Offenses Codes that are housed in the Police Department/Police cruisers.

At this time, the amount of one thousand three hundred seventy-eight dollars and no cents (\$1,378.00) is being requested to be appropriated from the General Fund to the Council Department 21001000-other via Ordinance No. 2016-016). Ordinance No. 2016-015 was created.

Findlay W.O.R.C. Financial Analysis Report – January 1, 2016 through January 31, 2016.

Findlay Fire Department Activities Report – January 2016.

Findlay Fire Department Chief Josh Eberle – Vanguard Fire & Supply Co., Inc. Donation

The Findlay Fire Department would like to thank Vanguard Fire & Supply Co., Inc. for their donation of \$500.00 to the Findlay Fire Department. A request to reallocate this donation from the General Fund to the Fire Department training line item #448101 to assist with future Firefighter training opportunities is requested. Ordinance No. 2016-016 was created.

N.E.A.T. Departmental Activity Report – January 2016.

Parks and Recreation Board minutes January 19, 2016.

Findlay Shade Tree Commission – 2015 annual report.

City Planning Commission minutes – January 14, 2016.

City Engineer Brian Thomas – Davis St pavement and resurfacing project no. 32865300

The University of Findlay is planning to add a Center for Student Life and College of Business building to their campus. The area where this new building will be located is currently in need of resurfacing and curb replacement. After the building construction and site work is completed, the University has agreed to contract and construct the pavement improvements with reimbursement from the City. Needs to be referred to the Appropriations Committee.

FROM: Capital Improvements – CIT	\$ 235,000.00
TO: Davis Street Resurfacing <i>Project #32865300</i>	\$ 235,000.00

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for C&D Brew U Sports Pub dba Brew U Sports Pub, located at 316 North Main Street, 1st Floor and Patio, Findlay, Ohio for a D1, D3, D3A, D3X liquor permits. This requires a vote of Council.

Gregory R. Horne, Chief of Police – C&D Brew U Sports Pub dba Brew U Sports Pub, located at 316 North Main Street, 1st Floor and Patio, Findlay, Ohio. A check of the records shows no criminal record on the following:

- Darrin N. Karcher
- Cierra N. Karcher

City Auditor Jim Staschiak – Ohio Safe Kids and MRC grants

From time to time, the City Auditor’s Office will have cleanup items from the merger of the City Health Department with the County. Currently, Ohio Safe Kids and MRC grants needs reimbursed. The amounts being reimbursed are significantly larger than this, therefore, the City Auditor is requesting the emergency clause be added to the legislation so that the funds can be distributed expeditiously. Legislation to appropriate funds is requested. Ordinance No. 2016-021 was created.

FROM: Ohio Safe Kids Contributions	\$ 165.00
TO: Ohio Safe Kids <i>#31924200</i>	\$ 165.00
FROM: MRC Grant Project Contributions	\$ 100.00
TO: MRC Grant <i>Project #31992400</i>	\$ 100.00

Board of Zoning Appeals Minutes – January 14, 2016.

Mayor Lydia Mihalik – appointments to various Boards or Commissions

Mayor Mihalik is requesting the following appointments to the following Boards or Commissions:

Hancock Regional Planning Commission Board – requires Council confirmation

Bret Gies

Dennis McPherson

Terms to expire December 31, 2017

Paul Craun (filling an unexpired term)

Term will expire on December 31, 2016

Revolving Loan Fund – requires Council confirmation

Chris Alexander

Paul Craun

Donald Bledsoe

Jim Ferguson

Term to expire on December 31, 2017

COMMITTEE REPORTS:

The **WATER AND SEWER COMMITTEE** to whom was referred a request from the Service-Safety Director to discuss tap fees for the West Park Sanitary Sewer Project.

We recommend if the property owner taps by 12/31/16, the tap fee is waived. If the property owner fails to tap by 12/31/16, they will be assessed as follows over six (6) years:

\$100/year (\$600/6 years)

Applied as follows:

Impact \$270/6 = \$46.39

Capacity \$242/6 = \$41.58

General \$70/6 = \$12.03

\$100/year

The exception is recommended because of CDBG rules.

Ordinance No. 2016-017 was created.

The **WATER AND SEWER COMMITTEE** to whom was referred a request to discuss the Davis Street (University of Findlay) Waterline Project. *We recommend to appropriate \$172,000 to the project for Davis Street waterline for an eight inch (8") line construction to reimburse the University of Findlay.* Ordinance No. 2016-018 was created.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Philip Rooney, Rooney & Ranzau on behalf of Catherine Mutchler, to rezone 133 Hillcrest Avenue from O1 Institutions and Offices to R1 Single Family Low Density.

We recommend to rezone to R2 Single Family in accordance with the City Planning Commission's recommendation. Ordinance No. 2016-019 was created.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Van Horn, Hoover and Associates, Inc. on behalf of Marathon Petroleum Company, LP, to vacate the east 18.8 feet of South Main Street from East Lincoln Street to a point 267' north of East Lincoln Street to the City of Findlay, in the Byals and Byals 2nd Addition.

We recommend the denial of the right-of-way vacation requested and recommend the approval of an encroachment permit for the above-mentioned property in accordance with the approved site plan.

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Levi Schlumbohm to rezone Lot Number 1010, Parcel 600000317710 on North Cory Street from R3 Single Family High Density to R4 Duplex Triplex High Density.

We recommend approval as requested. Ordinance No. 2016-020 was created.

LEGISLATION:

RESOLUTIONS

RESOLUTION NO. 011-2016 (*Main St/Cory St revitalization project*)

second reading

A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY TO ENTER INTO AN AGREEMENT OR AGREEMENTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) AUTHORIZING THE USE OF TRANSPORTATION ALTERNATING PLAN (TAP) FUNDS FOR THE DOWNTOWN REVITALIZATION PID98797 - PROJECT NO. 31942400, AND DECLARING AN EMERGENCY.

RESOLUTION NO. 012-2016 (*no PO*)

first reading

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

ORDINANCE NO. 2016-006 (*former Fire Chief severance payout*)

third reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-007 AS AMENDED (*amendment to salary ordinance no 2015-100*)

third reading

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF CODIFIED ORDINANCE NO. 2015-100 OF THE CITY OF FINDLAY, OHIO KNOWN AS THE SALARY ORDINANCE.

ORDINANCE NO. 2016-008 (*College St/U of F vacation*)

third reading

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS (UNIVERSITY OF FINDLAY COLLEGE STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2016-015 (*2015 Codified Ordinance updates*)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-016 (*Vanguard Fire & Supply Co., Inc. donation to FFD*)
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

first reading

ORDINANCE NO. 2016-017 (*W Park sanitary sewer project*)

first reading

AN ORDINANCE TO ESTABLISH TAP FEES FOR THE WEST PARK SANITARY SEWER PROJECT #35632100, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-018 (*Davis St (U of F) waterline project*)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-019 (*133 Hillcrest Ave rezone*)

first reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 133 HILLCREST AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "O1 INSTITUTIONS AND OFFICES" TO "R2 SINGLE FAMILY LOW DENSITY".

ORDINANCE NO. 2016-020 (*N Cory St rezone*)

first reading

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS NORTH CORY STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SINGLE FAMILY HIGH DENSITY" TO "R4 DUPLEX TRIPLEX HIGH DENSITY".

ORDINANCE NO. 2016-021 (*Ohio Safe Kid; MRC grants*)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS
NEW BUSINESS



Blanchard River Watershed Partnership

P.O. Box 1237
Findlay, OH. 45839-1237

Theresa Allen, President
419.889.7780
Email: tvallen338@gmail.com

Phil Martin, Coordinator
419.422.6487
Email: brwp1237@gmail.com

February 10, 2016

Findlay City Council
c/o James P. Slough, Council
318 Dorney Plaza, Rm. 114
Findlay, OH. 45840

RE: Offering a Place on our Board of Directors

Dear City Council Members,

At our annual meeting in November 2015, the BRWP membership voted to increase our Board of Directors by 6 places. These six places will be members who are appointed to the Board and will have voting privileges. The Blanchard River Watershed Partnership would like to offer the City of Findlay Council one spot on our Board. The Board of Directors meets on the first Tuesday of each month from 6:00 - 8:00 p.m. Enclosed is a document outlining the job of a Board member.

The BRWP has made great strides in preserving our water quality in Findlay and the 6 counties of the Blanchard River watershed. The strength of the Partnership continues to be the participation with the communities, various agencies, non-profit groups and citizens all working towards improved water quality.

Sincerely,

A handwritten signature in blue ink that reads 'Theresa Allen'.

Theresa Allen, President BRWP

c. Mayor Lydia Mihalik
Denise Devore, Council Clerk



Blanchard River Watershed Partnership

P.O. Box 1237
Findlay, OH. 45839-1237

Theresa Allen, President
419.889.7780
Email: tvallen338@gmail.com

Phil Martin, Coordinator
419.422.6487
Email: brwp1237@gmail.com

February 10, 2016

Findlay City Council's Appropriations Committee
c/o Ron Monday, Chairman
318 Dorney Plaza, Rm. 114
Findlay, OH. 45840

RE: BRWP Support extension for grant

Dear Appropriation Committee,

The City of Findlay has been a valuable supporter of the BRWP for the past 5 years. One major problem the BRWP has fought is the continuing need for grants to fund the coordinator's position. The BRWP has a chance to apply for a grant that would fund the coordinator's position for the next four starting August 1, 2016. The present City of Findlay's commitment for matching grant funds for the Blanchard River Watershed Partnership ends in 2017. We are asking that the City of Findlay renew the \$5,000 per year commitment for another three years (2018-2020) in order to help provide matching funds for the grant being sought. Please place the BRWP on the Appropriation Committee's agenda at your March meeting.

The BRWP has made great strides in preserving our water quality in Findlay and the 6 counties of the Blanchard River watershed. The strength of the Partnership continues to be the participation with the communities, various agencies, non-profit groups and citizens all working towards improved water quality.

Thank you,

Sincerely,

A handwritten signature in blue ink that reads "Theresa Allen".

Theresa Allen, President BRWP

c. Mayor Lydia Mihalik
Denise Devore, Council Clerk



Findlay Shade Tree Commission

February 10, 2016

Findlay City Council
c/o Denise DeVore, Clerk
318 Dorney Plaza, Room 114
Findlay Ohio 45840

Re: Findlay Shade Tree Commission Request to Meet with City Council

Dear City Council Members,

Over the last 12 months, the Tree Commission has been revising our Tree Ordinance and developing Tree Planting Rules to be reflective of current practices and future needs city-wide. We invite City Council to attend our Tree Commission meeting Monday March 7 at 4 pm in the Municipal Building 3rd Floor Conference Room to review the changes and discuss their impact.

Thanks to the City Administration, City Department staff and local resources, we feel these documents are ready, and copies will be forward to you prior to our March 7 meeting. Following your input, we will submit the revised Ordinance at your March 15 meeting to City Council to start your adoption process.

Our 2015 Annual Report, which is in tonight's packet, represents Good News since the Shade Tree Commission had a very productive year. More good news was also recently received indicating that Findlay had been re-certified as a Tree City USA Community by the National Arbor Day Foundation. An award is to be presented April 20 in West Unity Ohio by the Ohio Department of Natural Resources Division of Forestry. Thank you for all your support.

For the Findlay Shade Tree Commission
Sincerely,

Thomas R. Mills
Chair

cc. Lydia L. Mihalik, Mayor
Paul E. Schmelzer, Service-Safety Director
Donald J. Rasmussen, Law Director



City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862
318 Dorney Plaza, Municipal Building Room 115
Telephone: 419-424-7133 • Fax: 419-424-7410
findlaytaxforms.com

Lydia L. Mihalk
Mayor

Andrew Thomas
Tax Administrator

Monthly Collection Report to Findlay Council

January 2016

Total collections for January 2016: \$1,882,028.05

	2016 <u>Year-to-date</u>	2015 <u>Year-to-date</u>	<u>Variance</u>
Withholders	1,662,929.13	1,385,994.12	276,935.01
Individuals	151,973.27	142,756.24	9,217.03
Businesses	<u>67,125.65</u>	<u>76,494.01</u>	<u>-9,368.36</u>
Totals	1,882,028.05	1,605,244.37	276,783.68 17.24%

Actual & Estimated Past-due Taxes

Withholders	617,791.45
Individuals	1,045,638.05
Businesses	<u>99,374.41</u>
Total	1,762,803.91

Actual and Projected Revenue


	2016 Actual <u>Year-to-date</u>	Percentage of Projection <u>Collected</u>	Amount to Meet <u>Projection</u>	Percentage to Meet <u>Projection</u>	2016 Projected <u>Year End</u>
Withholders	1,662,929.13	9.44%	15,947,070.87	90.56%	17,610,000.00
Individuals	151,973.27	6.91%	2,048,026.73	93.09%	2,200,000.00
Businesses	<u>67,125.65</u>	1.42%	<u>4,667,874.35</u>	98.58%	<u>4,735,000.00</u>
Totals	1,882,028.05	7.67%	22,662,971.95	92.33%	24,545,000.00

Refunds Paid

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	4	4	262.02	262.02
Individuals	39	39	12,133.86	12,133.86
Businesses	<u>3</u>	<u>3</u>	<u>1,440.00</u>	<u>1,440.00</u>
Totals	46	46	13,835.88	13,835.88

Transfers of Overpayments

	Month-to-date <u>Quantity</u>	Year-to-date <u>Quantity</u>	Month-to-date <u>Amount</u>	Year-to-date <u>Amount</u>
Withholders	0	0	0.00	0.00
Individuals	12	12	557.44	557.44
Businesses	<u>15</u>	<u>15</u>	<u>6,415.19</u>	<u>6,415.19</u>
Totals	27	27	6,972.63	6,972.63


Andrew Thomas, Administrator

2-2-16
Date

Findlay Income Tax Department

Monthly Collections Report

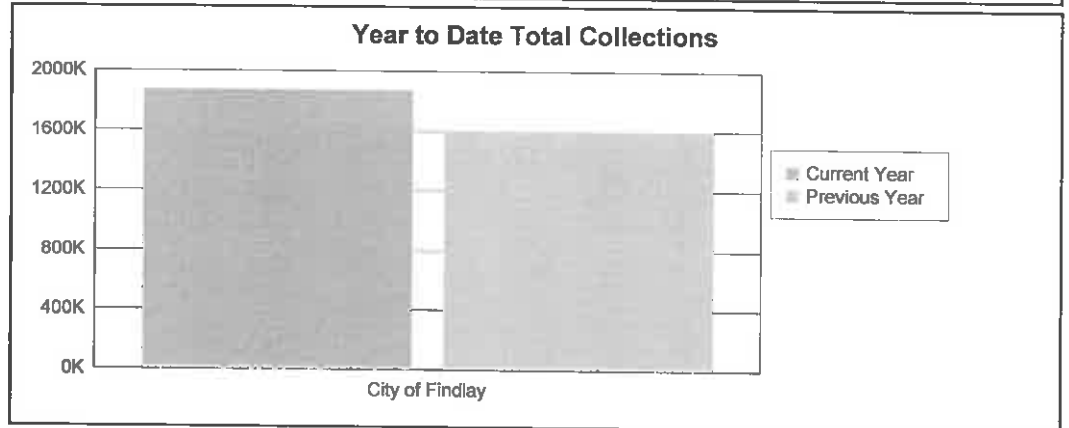
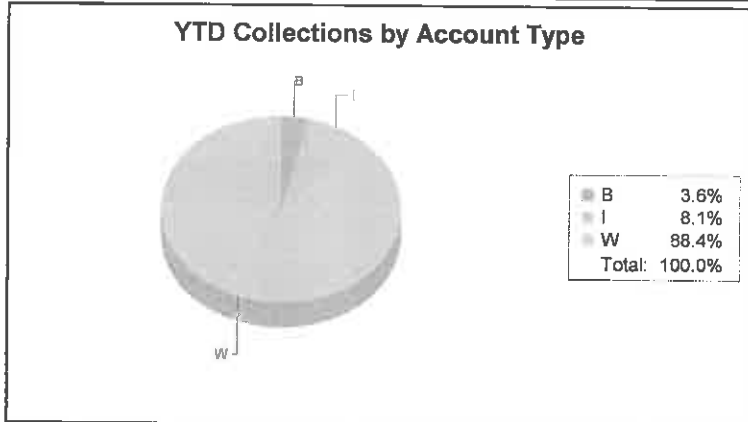
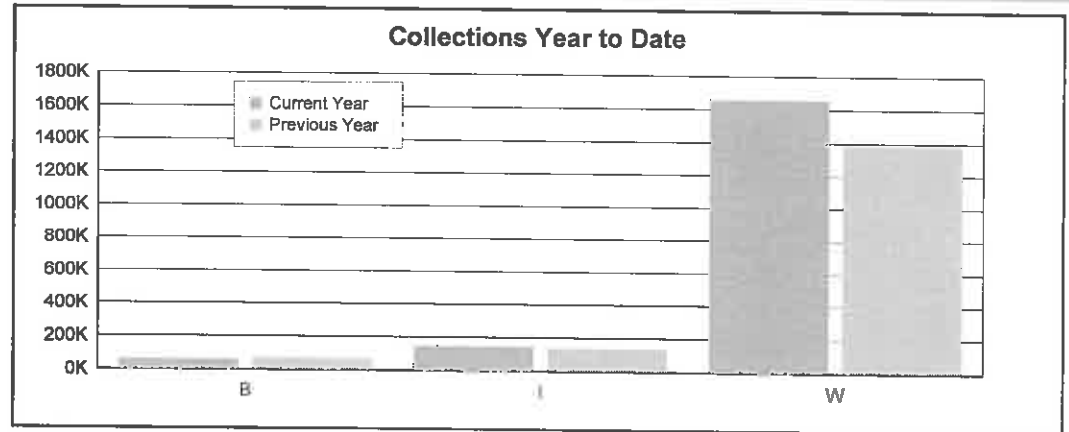
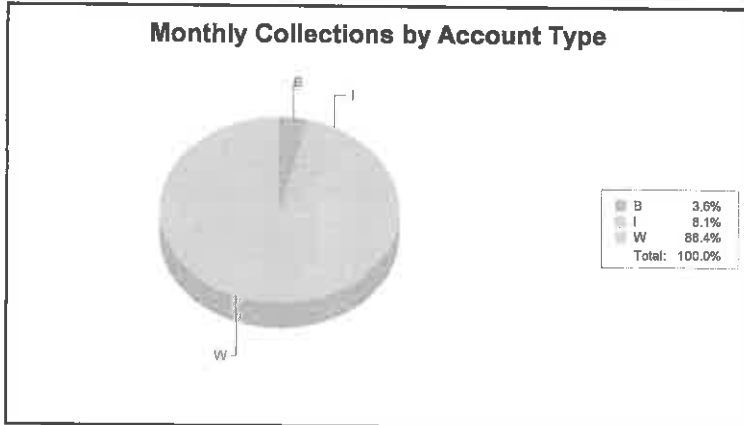
Tuesday, February 2, 2016

8:40:25AM

For Period January 1, 2016 through January 31, 2016

City of Findlay

Account Type	Monthly Total	2016 Year to Date	2015 Year to Date	Increase (Decrease)	% Change	2016 Month to Date	Previous Year(±) Month to Date
W	1,662,929.13	1,662,929.13	1,385,994.12	276,935.01	19.98	33,257.98	1,629,671.15
I	151,973.27	151,973.27	142,756.24	9,217.03	6.46	293.49	151,679.78
B	67,125.65	67,125.65	76,494.01	-9,368.36	-12.25	1,387.00	65,738.65
Totals:	1,882,028.05	1,882,028.05	1,605,244.37	276,783.68	17.24	34,938.47	1,847,089.58



City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

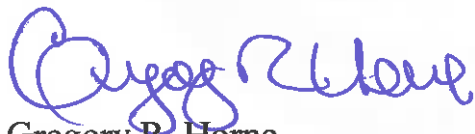
www.findlayohio.com

February 2, 2016

Honorable Council:

Attached are the Findlay Police Department activity stats for January 2016.

Sincerely,



Gregory R. Horne
Chief of Police



**CITY OF FINDLAY
POLICE DEPARTMENT
FINDLAY, OH 45840**



Phone: 419-424-7163
Fax: 419-424-7296

**Patrol Division
Monthly Activity Report
Month of: January 2016**

	<u>Month</u>	<u>Year to Date</u>
Traffic Stops:	583	583
Citations:	304	304
Operating Vehicle while Intoxicated:	10	10
Accidents (non injury):	59	59
Injury Accidents:	14	14
Criminal Damaging/ Vandalism:	34	34
Theft/Fraud/Shoplifting Complaints:	113	113
Motor Vehicle Theft:	6	6
Unlawful Entry Complaints:	28	28
Domestic Dispute Complaints:	60	60
Assault Complaints:	8	8
Sex Offense Complaints:	7	7
Alcohol/Drug Complaints:	35	35
Warrants Served:	76	76
Arrests:	166	166
Total Reports Generated:	1,108	1,108
School Walk Thru's:	95	95

Detective Division
January, 2016 Activity

Cases Submitted for Prosecution

	Month	Year to Date
Law Director:	100	100
County Prosecutor:	42	42
Juvenile Prosecutor:	26	26

There were a total of 11 new cases assigned for investigation during the month of January.



**CITY of FINDLAY
POLICE DEPARTMENT
FINDLAY, OH 45840**



Phone: 419-424-7194
Fax: 419-424-7891

Vice Narcotics Unit/METRICH Unit

Activity Report

January 2016

The following is the activity report for the Vice Narcotics Unit/METRICH Unit for the month of January 2016:

Narcotics Investigations: 19

Felony Arrests: 8 (13 charges)

Misdemeanor Arrests: 1

Drug Talks: 1

Sgt. Justin Hendren 818



**CITY of FINDLAY
POLICE DEPARTMENT
FINDLAY, OH 45840**



Special Assignment Unit

Monthly Activity Report

Dates: 01/04/16 to 01/31/16

The following report is from the Special Assignment Unit (SAU) activities for the week listed above.

Events: 90

Arrests: 16

Traffic Citations/Warnings: Cites- 33

Warnings- 34

OVI: 0

Minor Misdemeanor Citations: 2

Paper Service: Warrants- 17

Summons - 4

Alcohol/Drug offenses: 5 (spice, crack cocaine, marijuana and schedule II prescription)

Weapon offenses: 0

Surveillance details: 5

Assists to other PD Divisions: 9

Cases referred for charges (no arrest): 3 (1) Fleeing and eluding (F3)/(2) Possession of spice (F5).

Officers from the SAU worked with VNU on several occasions this month. We assisted with surveillance details, search warrants and a felony stop which resulted in the seizure of a firearm. Officers attended the Unity Walk to show support for the community. Officers worked several traffic details which resulted in several citations and warnings. We assisted Glenwood Middle School with a traffic related issue and gave them suggestions on how to correct the issue with minimal financial impact. SAU assisted the general Detective Division with locating and securing a firearm involved in a death investigation. Assistance was given to the Findlay Municipal Court Probation department in locating and arresting two probation violators. We conducted surveillance on several suspected drug houses in which we were able to cultivate informants. Officers of the SAU assisted the patrol division



CITY of FINDLAY POLICE DEPARTMENT FINDLAY, OH 45840



Special Assignment Unit

Weekly Activity Report

Dates: 01/24/16 to 01/30/16

The following report is from the Special Assignment Unit (SAU) activities for the week listed above.

Events: 32

Arrests: 2

Traffic Citations/Warnings: Cites-20

Warnings-9

OVI: 0

Minor Misdemeanor Citations: 0

Paper Service: Warrants-1

Summons - 0

Alcohol/Drug offenses: 1 (spice)

Weapon offenses: 0

Surveillance details: 2

Assists to other PD Divisions: 3

Cases referred for charges (no arrest): 1 possession of spice (F5)

Officers of the SAU assisted VNU with surveillance and search warrant this week. Officers followed up on several warrant tips. Officers worked directed patrol on CR99 and W. McPherson Ave. due to complaints of speeders and accidents. Speeding tickets were issued on W. McPherson Ave. No violations were found on CR99 this week. VNU requested surveillance assistance on the last day of this week.

Submitted By: Sgt. Daniel R. Harmon

with a hostage barricade incident along with locating a hit-skip suspect that was arrested for child endangerment. Officers were involved in the surveillance of an Adult Parole Authority violator. That individual was located and led Officers on a vehicle pursuit. Charges were filed in that case. Officers located drugs during traffic stops and charges are pending lab results.

Submitted By: Sgt. Daniel R. Harmon #811

MONTHLY COURT OFFICER ACTIVITY REPORT

MONTH: January YEAR 2016

TOTAL PAPERS PROCESSED	<u>213</u>
TOTAL PAPER SERVICE HOURS	<u>108</u>
TOTAL COURT SECURITY HOURS	<u>52</u>
TOTAL PRISONERS TO/FROM COURT	<u>2</u>
TOTAL MILES DRIVEN	<u>915</u>
TOTAL SUMMONS	<u>49</u>
TOTAL OVERTIME HOURS	<u>1</u>

Off J Schumiller 1908
COURT OFFICER

THE SUPREME COURT OF OHIO
Administrative Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **JONATHAN P STARN**

Report for the month of : **January 2016**

	A	B	C	D	E	F	G	H	I	T
	Felonies	Misdemeanors	O.M.V.I.	Other Traffic	Personal Injury & Property	Contracts	F.E.D.	Other Civil	Small Claims	TOTAL
Pending beginning of period 1	0	94	14	327	4	280	52	0	129	900
New cases filed 2	0	127	37	690	2	131	31	0	68	1086
Cases transferred in, reactivated or redesignated 3	0	15	1	28	0	0	0	0	0	44
TOTAL (Add lines 1-3) 4	0	236	52	1045	6	411	83	0	197	2030
Trial/Hearing by judge (include bindover by preliminary hearing, guilty or no contest pleas and defaults 5	0	36	8	43	0	67	7	0	0	161
Hearing by Magistrate (Include guilty or no contest pleas and defaults 6		0	0	20	0	0	0	0	25	45
Transfer (Include waivers of preliminary hearing and individual judge assignments 7	0	88	32	71	1	8	1	0	0	201
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil) 8	0	0	0	0	0	4	0	0	0	4
Other dismissals (Include dismissals at preliminary hearing) 9	0	1	0	3	0	15	8	0	29	56
Violations Bureau 10		0		510						510
Unavailability of party for trial or sentencing 11	0	9	0	44	0	0	0	0	0	53
Bankruptcy stay or interlocutory appeal 12	0	0	0	0	0	1	0	0	0	1
Other terminations 13	0	11	0	72	0	0	0	0	3	86
TOTAL (Add lines 5-13) 14	0	145	40	763	1	95	16	0	57	1117
Pending end of period (Subtract line 14 from line 4) 15	0	91	12	282	5	316	67	0	140	913
Cases pending beyond time guideline 16	0	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline 17	0	0	0	0	0	0	0	0	0	0

Fax to:
(614) 387-9419
-or-
Mail to:
Court Statistical Reporting Section
Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

JONATHAN P STARN

Date

Preparer's name and telephone number if other than judge (print or type)

Date

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **JONATHAN P STARN**
 Report for the month of : **January 2016**

Date of completion of most recent physical inventory

01/31/2014

		B Miscellaneous	C O.V.I.	D Other Traffic	E Personal Injury & Property Damage	F Contracts	G F.E.D.	H Other Civil	T TOTAL	V Visiting Judge
Pending beginning of period	1	226	91	116	2	10	2	0	447	0
New cases filed	2	46	19	37	0	2	0	0	104	0
Cases transferred in, reactivated or redesignated	3	8	0	3	0	0	0	0	11	0
TOTAL (Add lines 1-3)	4	280	110	156	2	12	2	0	562	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	0	0	0	0	0	0	0	0	0
Default	7				0	0	0	0	0	0
Guilty or no contest plea to original charge	8	28	12	34					74	2
Guilty or no contest plea to reduced charge	9	4	1	2					7	1
Dismissal for lack of speedy trial (criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	17	1	9	1	1	0	0	29	1
Transfer to another judge or court	12	1	0	0	0	0	0	0	1	0
Referral to private judge	13				0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	4	2	1	0	0	0	0	7	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	0
Other terminations	16	0	0	2	0	0	0	0	2	1
TOTAL (Add lines 5-16)	17	54	16	48	1	1	0	0	120	0
Pending end of period (Subtract line 17 from line 4)	18	226	94	108	1	11	2	0	442	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

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 -or-
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 Court Statistical Reporting Section
 Supreme Court of Ohio
 65 South Front Street, 6th Floor
 Columbus, Ohio 43215-3431

 JONATHAN P STARN

 Date

 Preparer's name and telephone number if other than judge (print or type)

 Date

 JONATHAN P STARN

 Date

THE SUPREME COURT OF OHIO
Individual Judge
MUNICIPAL COURT AND COUNTY COURT

Court: **FINDLAY MUNICIPAL COURT** Judge: **ROBERT A FRY**

Report for the month of: **January 2016**

Date of completion of most recent physical inventory
12/26/2014

	B	C	D	E	F	G	H	T	V	
	Misdemeanors	O.V.I.	Other Traffic	Personal Injury & Property Damage	Contracts	F.E.D.	Other Civil	TOTAL	Visiting Judge	
Pending beginning of period	1	162	100	104	1	11	1	0	379	0
New cases filed	2	42	13	34	1	5	1	0	96	0
Cases transferred in, reactivated or redesignated	3	4	2	1	0	0	0	0	7	0
<u>TOTAL (Add lines 1-3)</u>	4	208	115	139	2	16	2	0	482	0
Jury trial	5	0	0	0	0	0	0	0	0	0
Court trial	6	1	2	0	0	0	0	0	3	0
Default	7				0	0	0	0	0	0
Guilty or no contest plea to original charge	8	15	12	24					51	0
Guilty or no contest plea to reduced charge	9	6	1	1					8	0
Dismissal for lack of speedy trial(criminal) or want of prosecution (civil)	10	0	0	0	0	0	0	0	0	0
Other Dismissals	11	12	1	1	0	1	0	0	15	0
Transfer to another judge or court	12	2	0	1	1	3	0	0	7	0
Referral to private judge	13				0	0	0	0	0	0
Unavailability of party for trial or sentencing	14	4	0	2	0	0	0	0	6	0
Bankruptcy stay or interlocutory appeal	15	0	0	0	0	0	0	0	0	0
Other terminations	16	2	3	1	0	0	0	0	6	0
<u>TOTAL (Add lines 5-16)</u>	17	42	19	30	1	4	0	0	96	0
Pending end of period (Subtract line 17 from line 4)	18	166	96	109	1	12	2	0	386	0
Cases pending beyond time guideline	19	0	0	0	0	0	0	0	0	0
Number of months oldest case is beyond time guideline	20	0	0	0	0	0	0	0	0	0
Cases submitted awaiting sentencing or judgment beyond time guideline	21	0	0	0	0	0	0	0	0	0

Fax to:
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Supreme Court of Ohio
65 South Front Street, 6th Floor
Columbus, Ohio 43215-3431

ROBERT A FRY _____ Date _____

Preparer's name and telephone number if other than judge (print or type) _____ Date _____

JONATHAN P STARN _____ Date _____

*****CURRENT YEAR*****
 MTD YTD

*****LAST YEAR*****
 MTD YTD

RECEIPTS DEPOSITED:


ALCOHOL MONITORING	\$3,274.00	\$3,274.00	\$2,589.60	\$2,589.60
BOND FEES	\$525.00	\$525.00	\$850.00	\$850.00
CIVIL DEPOSIT TENDERS	\$1,218.30	\$1,218.30	\$2,260.00	\$2,260.00
COURT COST	\$51,499.07	\$51,499.07	\$55,948.88	\$55,948.88
DUI ENFORCEMENT	\$3,124.44	\$3,124.44	\$3,437.62	\$3,437.62
ELECTRONIC IMAGING	\$3,879.90	\$3,879.90	\$4,290.00	\$4,290.00
FINES & FORFEITURES	131,530.20	\$131,530.20	145,378.79	\$145,378.79
FUND REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00
INDIGENT DRIVER ALCOHOL	\$560.80	\$560.80	\$685.50	\$685.50
INMATE MEDICAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$0.00	\$0.00	\$8.11	\$8.11
JAIL HOUSING	\$4,087.40	\$4,087.40	\$3,948.25	\$3,948.25
JAIL REIMBURSEMENT	\$99.00	\$99.00	\$179.50	\$179.50
LEGAL RESEARCH	\$6.00	\$6.00	\$1.90	\$1.90
MEDIATION	\$1,219.50	\$1,219.50	\$1,384.67	\$1,384.67
MISCELLANEOUS	\$25,905.76	\$25,905.76	\$28,705.28	\$28,705.28
MUNI COURT COMPUTERIZATION	\$3,887.76	\$3,887.76	\$4,291.00	\$4,291.00
MUNI COURT IMPROVEMENT	\$8,483.00	\$8,483.00	\$4,207.50	\$4,207.50
RESTITUTION	\$610.54	\$610.54	\$151.70	\$151.70
SPECIAL PROJECTS	\$17,918.01	\$17,918.01	\$16,917.09	\$16,917.09
STATE PATROL	\$22,594.49	\$22,594.49	\$23,364.98	\$23,364.98
TRAFFIC/CRIMINAL BONDS	(\$4,291.53)	(\$4,291.53)	\$10,921.64	\$10,921.64
	<u>276,131.64</u>	<u>\$276,131.64</u>	<u>309,522.01</u>	<u>\$309,522.01</u>

DISTRIBUTIONS:

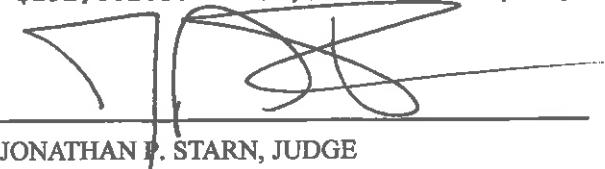
ALCOHOL MONITORING	\$3,274.00	\$3,274.00	\$2,589.60	\$2,589.60
BOND FEES	\$525.00	\$525.00	\$850.00	\$850.00
CIVIL DEPOSIT TENDERS	\$1,413.07	\$1,413.07	\$937.50	\$937.50
COURT COST	\$51,499.07	\$51,499.07	\$55,923.88	\$55,923.88
DUI ENFORCEMENT	\$3,124.44	\$3,124.44	\$3,437.62	\$3,437.62
ELECTRONIC IMAGING	\$3,879.90	\$3,879.90	\$4,290.00	\$4,290.00
FINES & FORFEITURES	131,092.78	\$131,092.78	145,331.66	\$145,331.66
FUND REIMBURSEMENT				
INDIGENT DRIVER ALCOHOL	\$560.80	\$560.80	\$685.50	\$685.50
INMATE MEDICAL EXPENSE				
INTEREST			\$8.11	\$8.11
JAIL HOUSING	\$4,087.40	\$4,087.40	\$3,948.25	\$3,948.25
JAIL REIMBURSEMENT	\$99.00	\$99.00	\$179.50	\$179.50
LEGAL RESEARCH	\$6.00	\$6.00	\$1.90	\$1.90
MEDIATION	\$1,219.50	\$1,219.50	\$1,384.67	\$1,384.67
MISCELLANEOUS	\$32,894.23	\$32,894.23	\$34,420.73	\$34,420.73
MUNI COURT COMPUTERIZATION	\$3,887.76	\$3,887.76	\$4,291.00	\$4,291.00
MUNI COURT IMPROVEMENT	\$8,483.00	\$8,483.00	\$4,207.50	\$4,207.50
RESTITUTION	\$610.51	\$610.51	\$151.70	\$151.70
SPECIAL PROJECTS	\$17,918.01	\$17,918.01	\$16,917.09	\$16,917.09
STATE PATROL	\$22,594.49	\$22,594.49	\$23,364.98	\$23,364.98
	<u>287,168.96</u>	<u>\$287,168.96</u>	<u>302,921.19</u>	<u>\$302,921.19</u>

DISTRIBUTED TO:

	*****CURRENT YEAR*****		*****LAST YEAR*****	
	MTD	YTD	MTD	YTD
CITY OF FINDLAY	127,452.45	\$127,452.45	130,192.84	\$130,192.84
HANCOCK COUNTY	\$19,231.94	\$19,231.94	\$24,001.92	\$24,001.92
OTHERS	\$87,804.03	\$87,804.03	\$88,799.52	\$88,799.52
STATE OF OHIO	\$58,173.95	\$58,173.95	\$63,831.15	\$63,831.15
	<u>292,662.37</u>	<u>\$292,662.37</u>	<u>306,825.43</u>	<u>\$306,825.43</u>



ROBERT A FRY, JUDGE



JONATHAN P. STARN, JUDGE

DISCLAIMER: RECEIPTS COLLECTED ARE NOT TO BE CONFUSED WITH RECEIPTS DEPOSIT



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Friday, February 05, 2016

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Summary of Year-To-Date Information as of January 31st, 2016
Cash & Investments as of January 31st, 2016
Open Projects Report as of January 31st, 2016
Financial Snapshot for General Fund as of January 31st, 2016

Respectfully Submitted,

Jim Staschiak II
City Auditor

CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF JANUARY 31, 2016

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	152,959	13,887		3,350	575	
MAYOR'S OFFICE	278,269	12,856		5,000	556	
AUDITOR'S OFFICE	637,996	27,889		383,364	72	
TREASURER'S OFFICE	14,471	589		-	-	
LAW DIRECTOR	616,217	33,948		115,000	5,000	
MUNICIPAL COURT	1,906,877	78,866		1,409,600	80,039	
CIVIL SERVICE OFFICE	126,275	4,000		24,000	-	
PLANNING & ZONING	146,719	68,250		-	-	
COMPUTER SERVICES	292,402	10,542		301,402	-	
GENERAL EXPENSE	3,133,400	2,636		-	-	
GENERAL REVENUE	-	-		22,608,641	514,275	
POLICE DEPARTMENT	7,153,439	303,119		395,550	18,798	
DISASTER SERVICES	52,672	18,541		-	-	
FIRE DEPARTMENT	7,393,780	356,371		258,400	25,344	
DISPATCH CENTER	1,063,665	50,719		-	-	
N.E.A.T.	106,443	4,165		3,000	-	
HUMAN RESOURCES	154,378	15,908		-	-	
W.O.R.C.	350,280	15,935		100,220	2,727	
SERVICE SAFETY DIRECTOR	248,496	9,251		-	-	
ENGINEERING OFFICE	769,517	32,543		105,100	1,925	
PUBLIC BUILDING	355,944	6,901		800	-	
HEALTH DEPARTMENT	169	169		-	24,649	
ZONING	174,293	4,686		57,250	2,460	
PARK MAINTENANCE	597,069	17,811		41,350	1,405	
RESERVOIR RECREATION	5,217	-		-	-	
RECREATION MAINTENANCE	140,500	-		-	-	
RECREATION FUNCTIONS	843,431	34,059		700,200	82,852	
CEMETERY DEPARTMENT	326,885	12,356		101,000	8,225	
TOTAL GENERAL FUND	27,041,763	1,135,998	4.2%	26,613,227	768,901	2.9%

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	2,693,101	104,356		2,627,585	140,591	
TRAFFIC-SIGNALS	406,797	8,422		-	-	
TOTAL SCM&R FUND	3,099,898	112,777	3.6%	2,627,585	140,591	5.4%
SCM&R HIWAYS	178,212	-		138,990	10,954	
TOTAL SCM&R HIWAYS FUND	178,212	-	0.0%	138,990	10,954	7.9%
AIRPORT OPERATIONS	1,142,688	31,552		922,390	47,762	
TOTAL AIRPORT FUND	1,142,688	31,552	2.8%	922,390	47,762	5.2%
WATER TREATMENT	2,175,811	59,177		18,000	7,213	
WATER DISTRIBUTION	1,527,440	57,992		55,400	568	
UTILITY BILLING	1,118,230	63,698		8,063,994	555,341	
SUPPLY RESERVOIR	440,705	4,432		23,083	-	
TOTAL WATER FUND	5,262,186	185,300	3.5%	8,160,477	563,122	6.9%
SANITARY SEWER MAINT	1,048,828	46,986		300	1,557	
STORMWATER MAINT	266,386	17,187		770,440	66,325	
WATER POLLUTION CONTROL	2,912,640	134,089		8,801,140	703,790	
TOTAL SEWER FUND	4,227,854	198,262	4.7%	9,571,880	771,672	8.1%
PARKING	103,389	10,579		80,900	8,385	
TOTAL PARKING FUND	103,389	10,579	10.2%	80,900	8,385	10.4%
SWIMMING POOL	84,655	-		75,000	-	
TOTAL SWIMMING POOL FUND	84,655	-	0.0%	75,000	-	0.0%
CIT ADMINISTRATION	20,087,190	377,221		24,557,000	1,882,063	
TOTAL CIT FUND	20,087,190	377,221	1.9%	24,557,000	1,882,063	7.7%

CITY OF FINDLAY
CASH & INVESTMENTS AS OF JANUARY 31, 2016

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,005,000.00	STAR OHIO @ 0.33%	
121,147.00	STAR OHIO @ 0.33%	
3,500.00	STAR OHIO @ 0.33%	
1,343,926.75	STAR OHIO @ 0.33%	
16,000,000.00	STAR PLUS @ 0.21%	
10,005,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
996,914.06	US TREASURY @ 0.250%	DAVIDSON & CO
1,033,667.00	FNMA @ 0.506%	KEY BANK
998,240.49	FHLB @ 0.400%	MORGAN STANLEY
999,065.81	FFCB @ 0.450%	FIFTH THIRD BANK
999,500.00	FFCB @ 0.500%	FIFTH THIRD BANK
999,531.25	US TREASURY @ 0.500%	FIFTH THIRD BANK
999,596.51	FFCB @ 0.600%	MORGAN STANLEY
999,609.23	FHLB @ 0.700%	HUNTINGTON BANK
998,635.89	FHLB @ 0.700%	HUNTINGTON BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	FIRST FEDERAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	WATERFORD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	CITIZENS NATIONAL BANK
999,407.22	FHLB @ 0.730%	PNC BANK
998,476.56	US TREASURY @ 0.625%	HUNTINGTON BANK
1,004,140.63	US TREASURY @ 0.875%	HUNTINGTON BANK
1,000,078.13	US TREASURY @ 0.625%	HUNTINGTON BANK
2,000,000.00	US TREASURY @ 0.750%	HUNTINGTON BANK
998,800.00	US TREASURY @ 0.625%	KEY BANK
1,004,550.00	US TREASURY @ 1.000%	HUNTINGTON BANK
1,004,900.00	US TREASURY @ 1.000%	HUNTINGTON BANK
1,001,160.00	US TREASURY @ 0.625%	HUNTINGTON BANK
998,280.00	US TREASURY @ 0.500%	HUNTINGTON BANK
993,750.00	US TREASURY @ 0.625%	PNC BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.620%	FIRST NATIONAL BANK
999,750.00	FHLB @ 1.125%	PNC BANK
<hr/>		
\$ 51,486,626.53	INVESTMENT TOTAL	
2,342,820.77	5/3 BANK ACCOUNT BALANCE	
3,669.99	ACCRUED INVESTMENT INTEREST	
<hr/>		
<u>\$ 53,833,117.29</u>	TOTAL CASH & INVESTMENTS	

UNAPPROPRIATED FUND BALANCES

GENERAL	\$ 11,706,807
SCM&R	493,375
SCM&R HIWAY	107,553
SEVERANCE PAYOUT RESERVE	861,429
AIRPORT	133,665
WATER	10,156,247
SEWER	6,619,011
STORMWATER	2,776,297
PARKING	22,560
CIT ADMINISTRATION	361,392
CIT CAPITAL IMPROVEMENT	8,981,228

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF JANUARY 31, 2016

\$14,299,727.91	General Fund
1,000,000.00	General Fund Restricted Rainy Day
2,613,177.71	General Fund Projects
1,055,861.68	SCM&R Fund
1,072,664.85	SCM&R Fund Projects
-	County Permissive License Fund
157,710.69	State Highway Fund
589.57	Law Enforcement Trust Fund
320.53	Drug Law Enforcement Trust Fund
255,236.77	ID Alcohol Treatment Fund
53,752.16	Enforcement & Education Fund
151,085.51	Court Special Projects Fund
96,364.92	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
91,900.79	Alcohol Monitoring Fund
68,710.51	Mediation Fund
118,739.98	Electronic Imaging Fund
20,354.89	Legal Research Fund
863,722.89	Severance Payout Fund
733,282.49	Debt Service Fund
-	CR 236 TIF Fund
124,889.05	Municipal Court Improvement Fund
400,977.78	Airport Fund
28,255.45	Airport Fund Projects
10,167,575.20	Water Fund
775,720.09	Water Fund Restricted
657,252.15	Water Fund Projects
5,041,724.60	Sewer Fund
4,100,348.30	Sewer Fund Restricted
599,792.44	Sewer Fund Projects
51,925.70	Parking Fund
-	Parking Fund Projects
14,143.05	Swimming Pool Fund
-	Swimming Pool Fund Projects
25,340.12	Internal Service Central Stores Fund
775,374.66	Internal Service Workers Comp Fund
1,001,441.20	Internal Service Self Insurance Fund
2,136,666.81	CIT Fund
3,676,516.38	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
-	Police Pension Fund
-	Fire Pension Fund
21,222.09	Tax Collection Agency Fund
1,346,776.75	Cemetery Trust Fund
158,015.22	Private Trust Fund
71,272.53	Guaranteed Deposits
-	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
82.82	Special Assessments Sidewalks Fund Projects
2,491.49	Special Assessments Storm Fund
<u>\$53,833,117.29</u>	TOTAL CASH & INVESTMENTS

**CITY OF FINDLAY
OPEN PROJECTS AS OF JANUARY 31, 2016**

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31924200	OHIO SAFE KIDS-HEALTH DEPT	36,247	32,943	-	3,304
31926300	HP 3000 MIGRATION	1,020,650	978,094	41,498	1,057
31937300	P25 MARCS CONVERSION	400,000	220,793	178,416	791
31940200	MUNI BLDG WINDOWS	135,000	127,774	-	7,226
31940500	MIRACLE FIELD/DIAMONDS EXPANSION	25,000	11,972	-	13,028
31942400	DOWNTOWN REVITALIZATION	730,000	523,600	192,634	13,766
31942800	GIS UPDATE	50,000	39,226	10,374	400
31947200	HEALTH DEPT MERGER STUDY	661,250	31,742	3,610	625,898
31948000	OHIO 629 - MCLANE	637,345	55,823	-	581,522
31948100	RIVERSIDE BANDSHELL IMPROVEMENTS	9,000	7,250	1,750	-
31948200	OHIO 629 - MARATHON	250,000	-	-	250,000
31949800	MUNI COURT EXPANSION	500,000	41,771	428,000	30,229
31950300	2015 HEALTH ASSESSMENT	55,000	26,100	-	28,900
31950800	MUNI BLDG NETWORK REWIRING	110,000	-	77,400	32,600
31951000	DISPATCH RECORDING SYSTEM	19,490	-	-	19,490
31951200	REPLACE FIRE ENGINE 4	580,000	572,864	6,600	536
31951500	FFD 2 APPROACH REPLACEMENT	8,650	-	-	8,650
31951700	EMORY ADAMS WALK REPAVE	29,000	-	-	29,000
31951800	SWALE BALL FIELD IMPROVEMENTS	20,000	15,707	1,744	2,549
31952600	SPRUCE DRIVE LANDSCAPE REHAB	62,000	44,480	-	17,520
31953100	COMPUTER SERVICES FIRE SUPPRESSION	28,450	-	-	28,450
31953200	MANLEY BLDG IMPROVEMENTS	68,000	20,049	42,718	5,233
31953400	MECHANICS SHOP FLOOR & HEAT	50,000	44,685	4,156	1,160
31953700	PERFORMING ARTS CENTER PARKING	255,155	-	255,155	-
31953800	FENCING MANLEY & STREET DEPT	68,000	66,747	1,252	1
31954700	LGIF HEALTH DEPT GRANT	39,000	17,970	1,480	19,550
31954800	BLANCHARD RIVER SEDIMENT REMOVAL	7,500	2,687	4,813	-
31954900	2016 ODH EMERG PREPAREDNESS GRANT	80,750	42,052	-	38,698
31955000	2016 CHILD & FAM HEALTH SERVICES GRAN	50,589	12,343	-	38,246
31955800	HOME VISITING TRAINING	1,750	-	-	1,750
31956700	HPD GRANT SHELTER ROOFS	4,000	-	-	4,000
31980800	ORC PD REQUIRED TRAINING	24,360	24,133	-	227
31992400	MRC GRANT (HEALTH)	31,000	25,535	-	5,465
GENERAL FUND PROJECTS		6,047,186	2,986,340	1,251,599	1,809,247

PROJECT NUMBER	PROJECT NAME	TOTAL APPROPRIATED INCEPTION TO DATE	TOTAL EXPENSED INCEPTION TO DATE	TOTAL PENDING PURCHASE ORDERS	CURRENTLY AVAILABLE TO SPEND
32531900	G&H SEWER SEPARATION	433,986	12,920	382,806	38,261
32542200	DALZELL DITCH CLEANING	20,000	-	-	20,000
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32542700	W HARDIN SEWER SEPARATION	20,000	4,767	2,208	13,025
32549500	HOWARD RUN DITCH CLEANING	2,000	-	750	1,250
32566300	STORMWATER MGT PLAN MS4	142,970	122,709	200	20,061
32593600	FOSTORIA AVE DRAINAGE PH 2	25,000	23,099	800	1,101
32840700	E SANDUSKY/EAST ST INTERSECT	105,000	93,451	-	11,549
32840800	LIMA/S WEST INTERSECTION	110,000	9,810	54,425	45,765
32842500	BLANCHARD/6TH TRAN ALT PLAN	25,000	9,500	1,000	14,500
32847600	ODOT FY16 RESURFACING	1,000	41	250	710
32850200	W SANDUSKY/S WEST INTERSECTION	100,000	3,250	55,425	41,325
32850400	W LINCOLN/S WEST INTERSECTION	100,000	3,250	54,388	42,362
32850500	CENTER/MCMANNESSE INTERSECTION	100,000	3,000	54,493	42,507
32850700	2015 STREET PREV MAINTENANCE	400,000	394,963	3,241	1,796
32852700	W SANDUSKY/WESTERN AVENUE	190,000	589	-	189,411
32852800	E SANDUSKY/BLANCHARD INTERSECTION	20,000	-	-	20,000
32852900	LIMA/WESTERN INTERSECCION	185,000	479	-	184,521
32861200	2016 RESURFACING	10,000	-	-	10,000
SCM&R FUND PROJECTS		2,009,956	681,827	609,986	718,143
35240100	AIP-25 RUNWAY 18/36 REHAB	166,127	91,872	74,255	-
35250600	AIRPORT DRAINAGE IMPROVEMENTS	10,000	-	-	10,000
AIRPORT FUND PROJECTS		176,127	91,872	74,255	10,000
35602900	WPC INFLUENT PUMPS	335,000	226,509	49,045	59,446
35620900	WPC BAR SCREENS FOR OXID DITCHES	3,107,500	2,711,981	1,140	394,379
35641900	BRANDMAN SEWER & CSO	30,000	183	8,325	21,492
35649300	I75 SANITARY SEWER RELOCATION	10,000	3,752	675	5,573
35654000	SEWER MAINT COLD STORAGE BLDG	135,000	74,321	-	60,679
SEWER FUND PROJECTS		3,617,500	3,016,745	59,185	541,569

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED INCEPTION TO DATE	EXPENSED INCEPTION TO DATE	PENDING PURCHASE ORDERS	AVAILABLE TO SPEND
35710800	WATERLINE EXT TO LANDFILL	80,000	77,407	-	2,593
35714000	WTP CLEARWELLS 1, 2 & 3	2,451,000	2,327,731	6,923	116,346
35730600	CR 99 WATERLINE LOOP	421,896	6,078	373,133	42,685
35741200	S CORY & W FRONT WATERLINE	274,000	178,562	78,827	16,611
35741400	BLANCHARD RVR/STANFORD W/L	25,000	-	8,200	16,800
35752000	ELYRIA WATERLINE	55,000	36,303	13,478	5,219
35752100	BLAINE AVENUE WATERLINE	55,000	44,907	5,080	5,013
35753900	NORTH WATER TOWER PAINTING	10,000	2,006	-	7,994
35754100	RAW WATERLINE/TRANSFER STATION	50,000	1,048	-	48,952
	WATER FUND PROJECTS	3,421,896	2,674,041	485,641	262,214
38813300	2011 SIDEWALK REPAIR PROGRAM	1,000	466	-	534
	SPECIAL ASSESSMENT PROJECTS	1,000	466	-	534

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SNAPSHOT \$ FINANCIAL: GENERAL FUND

2016

Revenues/Expenditures & Key Balances Snapshot as of :

Projected

1/31/16

GENERAL FUND REVENUES & EXPENSES

Prior Year Ending Cash Balance – Unappropriated \$ 11,849,376

Revenue and Receipts Projection General Fund \$ 26,608,227

Expenses Appropriated General Fund (assumes \$0.00 returned by departments) \$ (26,750,796)

OPERATIONAL SURPLUS/(DEFICIT) (\$142,569)

PROJECTED UNENCUMBERED YEAR END GF CASH BALANCE \$ 11,706,807

FINANCIAL POLICY AMOUNTS

	Minimum	Proj. Balance	Over/(Short)
Minimum Reserve Balance GF (Resolution 002-2014 16.7% of Budget Expenses)	\$ 4,458,466	\$ 11,706,807	\$7,248,341
GF Rainy Day Reserve Account #10000000-818002 (up to 5% prior year revenues)	\$ 1,000,000	\$ 1,000,000	\$0
Self Insurance Fund #6060	\$ 1,000,000	\$ 809,156	(\$190,844)

AMOUNT ABOVE FISCAL CAUTION \$ 9,028,140

MONITORING INTANGIBLE / ANTICIPATED ITEMS

LIKELY

POSSIBLE

GENERAL FUND

Revenue Differential + / (-)

Expense Differential + / (-)

Fund Subsidies + / (-)

Unbudgeted Projects

PROJECTED LIKELY YEAR END GF CASH BALANCE (excludes rainy day reserve)

2016

\$ 11,706,807

CITY COUNCIL

Municipal Building, Room 114

318 Dorney Plaza
Findlay, OH 45840

Telephone: (419) 424-7113
Fax: (419) 424-7245

February 8, 2016

Honorable City Council
Findlay, OH 45840

RE: Funds for 2015 Codified Ordinance updates
(Ordinance No. 2016-016)

Dear Council Members:

When I estimated what budget amount was needed for 2015 Codified Ordinance updates, it was unknown exactly how much would be needed. The estimate I just received is more than what was budgeted for. An additional \$1,378.00 is needed to pay the invoice.

Walter Drane Company provides the City with both online and also printed sets for binders that are housed in various City departments as well as the Traffic/General Offenses Codes that are housed in the Police Department/Police cruisers.

At this time, the amount of one thousand three hundred seventy-eight dollars and no cents (\$1,378.00) is being requested to be appropriated from the General Fund to the Council Department 21001000-other via Ordinance No. 2016-016).

Thank you for your consideration in this matter.

Very truly yours,



Denise DeVore
Clerk of Council

FINDLAY WORC FINANCIAL ANALYSIS

JANUARY 01, 2016 THRU JANUARY 31, 2016

PLEASE NOTE: THE WORC WILL CLOSE FOR 7 DAYS - FOR 6 DIFFERENT WEEKS = 42 DAYS THROUGHOUT THE YEAR.

FIMC cases	Findlay City Ordinance cases, days served=	29
FIMC cases	State Code cases, days served =	71
FIMC cases	Total days served (combined City and State) =	100

<u>Other Courts using WORC</u>	<u>Days Served</u>	<u>Additional Income to date</u>
Fostoria Municipal Court	0	\$0.00
Hancock County Common Pleas Court	1	\$25.00
Hancock County Juvenile Court	0	\$0.00
Upper Sandusky Municipal Court	0	\$0.00
Henry County Common Pleas Court	29	\$725.00
Fremont Municipal Court	0	\$0.00
Other Courts Usage Total Days:		30
		Total Additional Income: \$750.00

Hancock Co. Justice Center Cost: 29 City Ordinance case days served x \$84 / day saved by
not serving time at the Justice Center = **\$2,436.00**

Total fees collected at \$25 / day from all residents = **\$3,250.00**

Outstanding fees = **\$2,667.00** (18 accounts)

Expenses = **\$15,935.17**

Charge Statistics = **\$3,775.00** (charged upon entry for full stay) (JUNE MAY SHOW 0.00 CHARGE DUE TO CHARGE RECEIVED A CREDIT DUE TO FURLOUGH OR REFUNDS DUE TO EARLY RELEASE REFUNDS - THESE CREDITS ARE SUBTRACTED FROM THE BILLED AMOUNT).

Payment Statistics = **\$2,720.00** (this amount may be larger than the Charge Statistics at times, due to the fact that residents are charged upon entry for their full stay - i.e.: charged in May but made payments in following months). (This also includes Reimbursables).

Net Expense = **\$13,215.17**
(Expenses - Payments)

Program Savings: Net vs. Justice Center cost = **(\$10,779.17) ***
(Justice Center Cost - Net Expense)

Commissions Received from Securus Pay Phones = **\$6.60**

*** All information in this document has been tallied due to errors occuring in the WORC computer program.

* Programs savings does not account for factors associated with continued employment of participants.

Findlay Fire Department
Monthly Activities Report - 2016
 Submitted By: Joshua S. Eberle, Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	14											
Assist Other Agency												
Emergency Medical Service (EMS)	104											
Car Accidents	20											
Rescues (Extrication, Water, Elevator)	1											
Hazmat	5											
Good Intent	7											
Burning Complaints	6											
False Alarms	27											
Totals	184	0	0	0	0	0	0	0	0	0	0	0

Runs by District												
Station 1 - (South Main St)	60											
Station 2 - (North Main St)	44											
Station 3 - (Tiffin Ave)	39											
Station 4 - (CR 236)	41											
Totals	184	0	0	0	0	0	0	0	0	0	0	0

Firefighter Training (by hours)												
EMS Formal	58											
Fire Formal	17											
Fire Informal	1587											
Totals	1662	0	0	0	0	0	0	0	0	0	0	0

Fire Prevention Bureau

Construction												
Code Interpretations	4											
Inspections												
Plan Reviews	11											
System Acceptance Tests	2											
Totals	17	0	0	0	0	0	0	0	0	0	0	0

Existing Structure - Additions												
Code Interpretations	4											
Inspections	7											
Plan Reviews	1											
System Acceptance Tests	6											
Totals	18	0	0	0	0	0	0	0	0	0	0	0

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	7											
Undetermined	1											
Incendiary	0											
Fire Investigation Activities												
Follow-up	18											
Interviews	67											
Assists	0											
Totals	93	0	0	0	0	0	0	0	0	0	0	0

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly												
Business												
Education K-12												
Education Pre-School	1											
Factory												
Mercantile												
Hazardous / Fireworks												
Institutional												
Mercantile												
Residential												
Adoption / Foster Care												
Storage / Mixed Use												
Utility Mobile Food Vendors												
Utility Outbuildings												
Vacant Structures	1											
Totals	2	0	0	0	0	0	0	0	0	0	0	0

Prevention	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	10											
Complaints	3											
Fireworks Exhibitions / Events												
Knox Box Consults/Maint.												
Other	1											
Fire Plan Updates	1											
Pre-Fire Plan												
Property Research	5											
Safety Presentations												
Re-inspections	26											
Background Checks	37											
Totals	83	0	0	0	0	0	0	0	0	0	0	0

Public Presentations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station Tours	1											
Truck Visits	0											
Meetings Attended	2											
School / Seminars Attended	1											
Totals	4	0	0	0	0	0	0	0	0	0	0	0



Findlay Fire Department

Joshua S. Eberle, Chief

720 South Main Street
Findlay, OH 45840

Telephone: 419-424-7129 • Fax: 419-424-7849



DATE: February 9, 2016
TO: Findlay City Council
RE: Vanguard Fire & Supply Co., Inc. Donation

Dear Findlay City Council,

On behalf of the Findlay Fire Department we would like to thank Vanguard Fire & Supply Co., Inc. for their donation of \$500.00 to our department!

I request Findlay City Council to reallocate five-hundred dollars from the General Fund to the Fire Departments Training line item 448101 to assist with future firefighter training opportunities.

Thank you for your time and consideration of this request.

Respectfully,

Joshua S. Eberle, Chief
Findlay Fire Department

cc: Paul Schmelzer
Jim Staschiak

City of Findlay

Lydia Mihalik, Mayor

N.E.A.T. DEPARTMENT
Neighborhood Enhancement and Abatement Team
318 Dorney Plaza, Room 304 • Findlay, OH 45840
Phone: 419-424-7466
www.findlayohio.com

February 10, 2016

City Council
City of Findlay, Ohio

RE: Departmental Activity

This report will serve as a summary of activities for the Neighborhood Enhancement and Abatement Team (NEAT) during the month of January, 2016.

Dilapidated Structures

0 cases year to date
17 cases pending

Weeds

0 cases year to date
30 cases pending

Junk on Premises

16 cases year to date
156 cases pending

Junk/Abandoned Vehicles

17 cases year to date
113 cases pending

Minor Maintenance

1 case year to date
3 cases pending

Miscellaneous

5 cases year to date
9 cases pending

Overgrowth

0 cases year to date
6 cases pending

Right of Way Issues

0 cases year to date
0 cases pending

Sidewalks

8 cases year to date
0 cases pending

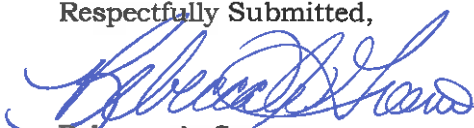
Trash

9 cases year to date
11 cases pending

The Neighborhood Enhancement and Abatement Team received 56 new complaints during the month, of which 5 were invalid. Of the 51 valid issues reported, 31 properties were involved with 10 of the owners being non-residents. Neat personnel closed 79 cases during the month of January and continue to work diligently on the 345 cases that remained active at the end of the month.

The staff of NEAT is dedicated to prompt response to issues that are brought to the attention of the department and works conscientiously with property owners and tenants to achieve compliance. The team appreciates the cooperative spirit of the administration and City Council which aids in the betterment of our community. Please contact NEAT personnel at any time if there are concerns.

Respectfully Submitted,



Rebecca A. Greeno
N.E.A.T.

PARKS AND RECREATION BOARD

City of Findlay

January 19, 2016

MINUTES

ATTENDANCE

Members Present: Paul Schmelzer, Chair, Matt Cordonnier, Dennis McPheron, Greg Meyers, Gary Pruitt, Mike Slough, Brian Thomas, Dave Trisel, Jeff Wobser.

Staff Present: Grant Russel, Matt Stoffel, Lisa Mansfield, and Kathy Launder.

APPROVAL OF MINUTES

Motion to accept minutes of the October 19, 2015, and December 21, 2015, meeting, by Meyers, second by McPheron. Motion passed 9-0.

OLD BUSINESS

Recreation Summit: Mansfield reported that the Recreation Summit will be held on February 22 beginning at 4pm at the Cube. Attendance to the Summit is by invitation only. Invites are going out to existing recreation partners, a select few representatives from community organizations, and Parks and Recreation Board members. Agenda items for the summit include introductions, a survey of needs and wants of each organization, policy review, permitting procedures review, and explanation of new parks and recreation structure.

McPheron suggested getting a history of stats of groups with the past 4 years of data plus current/expected numbers. Meyers suggested sending the survey out with the invitation. May be able to get better information that way and can process the feedback prior to the summit.

Schmelzer stated that the City will follow up with attendees of summit with summary of results from summit.

Mansfield stated that an inventory of the parks and their offerings is being updated and placed on a map to be distributed at the summit as well as include on the website along with potentially creating an app. Schmelzer stated that when the invite goes out for the summit, include the request to complete the survey and for data regarding the history of stats of their organization for current year and past 4 years. The summit is not meant to be a public meeting. This summit is designed to get information from current recreation partners. In the future a public meeting may be held to gauge the interest of residents.

Hunting at Reservoir: Schmelzer stated that after repeated attempts to get in touch with his contact at Ohio Department of Natural Resources (ODNR), he learned that individual is no longer with ODNR. Schmelzer will contact the new representative and invite that individual to attend the March meeting of the Parks and Recreation Board to further discuss hunting at the reservoir.

DEPARTMENT REPORTS

Recreation Department Report: Mansfield reported that this past weekend there were 350 people at the Open Skate both evenings. A police officer is now on site during Open Skates; working to increase the number of hours of the Adult Skate-City employee can skate for free during the Adult Skate.

Parks Maintenance Department Report: Stoffel stated the fields at Swale Park were coming along nicely until the weather turned; updating parks inventory; Green Waste Site was open the first two weeks of

January to accept Christmas Trees, will reopen for the season in April; Parks Maintenance employees assisted with clearing sidewalks that City is responsible for during the snow event.

OTHER REPORTS

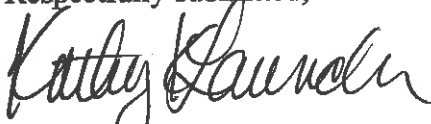
Hancock Park District Report: Pruitt reported the Blanchard River Nature Preserve on County Road 17 south of Mt. Blanchard will open this spring. Will be writing a grant for funding to extend the Blanchard River Greenway Trail from behind Riverside Suites to the Hancock Park District offices.

OTHER BUSINESS

Next Meeting: The next meeting of the Parks and Recreation Board is scheduled for March 21, 2016, at 4:00pm in the third floor conference room of the Municipal Building.

Being no further business, the meeting adjourned.

Respectfully submitted,



Kathy Launder
City Clerk

FINDLAY SHADE TREE COMMISSION

2015 Annual Report

January 2016

To Mayor Lydia Mihalik, Findlay City Council, and Area Residents.....

Thanks to all of you for your continuing support to make Findlay's Tree Program a success. This Annual Report gives an overview of progress in 2015.



Volunteers planting S. Main St. NeighborWoods trees

30+ years... a Tree City USA Community!

Findlay was recognized as a Tree City USA Community on April 9, 2015 in the Northwest Ohio awards ceremony co-hosted by the City of Toledo and their Tree Commission. This is the 33rd time our community has been accredited by the National Arbor Day Foundation for a successful program.

Awards were presented to various Tree City USA communities by the Ohio Department of Natural Resources, Division of Forestry at the Toledo Zoo. The title of "Tree City USA" was bestowed on Findlay for its ongoing efforts to maintain and improve the quality of life through a comprehensive street tree management program. The program is guided by the Tree Commission and various City Departments.



2015 Arbor Day Celebration University of Findlay

Pictured: Dr. Michael Reed, Noritaka Sugiyama, Mayor Mihalik and University President Dr. Katherine Fell.



"The best time to plant a tree was 20 years ago. The next best time is now."
— Chinese Proverb

2015 Tree Commission Highlights:

- **Over 600 Trees were planted** as a result of the various planting programs and the efforts of our city staff.
- **"NeighborWoods"** continued along S. Main St. from Lima St. to 6th St. on May 2 with 57+ participants and 29 trees planted.
- **Findlay's 2015 Arbor Day Program** began at the University of Findlay on Thursday, April 30 at 4:00 pm. A Kwansan Flowering Cherry Tree was planted in the Sensory Garden behind the Japanese Program House. Special presentations were made by Mayor Mihalik and University representatives.
- **Maple Grove Cemetery** – The Findlay Adopt-A-Tree program was put on hold for the year and moneys were used to add 40 new trees in the cemetery through city staff efforts.
- **Master Tree Planting Plan** continued in several neighborhoods with help from ODNR Urban Forester Stephanie Miller; hazardous tree inventories planned in the future.
- **Volunteers Logged 561 Hours in 2015** Over 65 volunteers assisted various tree projects and programs city-wide with an in-kind donated value of \$10,788 to Findlay.
- **Young Tree Training Workshop** held to help residents in Findlay and the surrounding area to train trees through proper pruning. Trained trees are better able to withstand storms
- **US Forest Service EAB Mitigation Project** Findlay took advantage of a special US Forest Service Grant and 100 trees were planted in Swale, Firestone and Emory Adams Parks to replace trees lost to the Emerald Ash Borer.
- **The Spruce Dr. buffer** was replanted with 430 evergreen trees, right trees in the right place.
- **Eagle Creek Riparian Buffer Project** – 70 trees and 12 shrubs were planted along Eagle Creek on the west side in Emory Adams Park with the Great Lakes Restoration Initiative with the Ohio EPA, the Hancock Soil and Water Conservation District and Blanchard River Watershed Partnership.

MORE back side →

FINDLAY SHADE TREE COMMISSION

2015 Annual Report

January 2016

2016 Events Planned:

- **January 7 and 22** – Tree Commission Academy
- **February 6** – Young Tree Training Workshop
- **April 29** - Arbor Day Program
- **Early May TBA** – Tree planting and tree care workshop in conjunction with NeighborWoods along the West Howard St. and Greystone Dr. neighborhoods
- **October** – Potential NeighborWoods Project
- **November TBA** – Young Tree Training Workshop.



Findlay Tree Commission members and City Staff with ODNR Urban Forester Stephanie Miller at Tree Commission Academy (TCA) being held in Findlay at ODNR Wildlife Building – Final Classes & Graduation were held January 2016. This is the largest class of Findlay participants and ALL Tree Commission members will be TCA graduates.

Thanks to Tree Commission Members:

We had a great year! The Findlay Shade Tree Commission including: Randy Greeno, Lynn and Karl Farwig, Anne Spence, Deb Seng, Tom Mills, Tim Brugeman, Dave Honse, AJ Copus and Paul Schmelzer provided yeomen service on behalf of Findlay's urban forest. **Special THANKS** to Kathy Launder for coordinating Tree Commission activities and records at the Mayor's Office.



Training at South Main St. NeighborWoods - 2015

"NeighborWoods" encourages larger tree planting projects in areas of town where neighbors can join together to plant and care for trees as a group. The Community Foundation now offers up to \$2500 per year to the Tree Commission, matched by neighbors' funds and in-kind help, to encourage more neighborhoods to organize to plant more trees. The South Main St. Project is the third of its kind, assisted by a Findlay-Hancock County Community Foundation grant of **\$1731** matching the residents' efforts to re-store trees destroyed by windstorms and disease in recent years. Other Findlay neighborhoods are encouraged to participate and contact the Tree Commission. Project guidelines have been adopted, and the 2016 project may include two neighborhoods along west Howard St. and Greystone Drive.

"The Survivor Tree" Special Presentation

Together with Toledo Tree Commission, ODNR, and the University of Findlay, Findlay hosted nationally known urban forester Mark Bays April 30 at an evening public program in Ritz Auditorium about the tree that survived and symbolized the recovery from the Oklahoma City bombing.



Mark Bays and The Survivor Tree in Findlay

City of Findlay City Planning Commission

Thursday, January 14, 2016 - 9:00 AM
Municipal Building, Council Chambers

Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

MEMBERS PRESENT:

Paul Schmelzer
Lydia Mihalik
Dan DeArment
Jackie Schroeder
Dan Clinger

STAFF ATTENDING:

Matt Pickett, FFD
Matt Cordonnier, HRPC Director
Judy Scrimshaw, HRPC
Don Rasmussen
Brian Thomas

GUESTS:

Todd Jenkins, Brett Gies, Lou Wilin, Doug Jenkins,
Andrew Kalnitsky, Dan Stone, Tom Shindeldecker,
Stephanie Griffith, Paul F. Smith, Don Wheat, Brian
Dewey, Jacob Mercer, Jeff Myers, Steve Wilson, Chris
Nagy

CALL TO ORDER

ROLL CALL

The following members were present:

Paul Schmelzer
Dan DeArment
Lydia Mihalik
Jackie Schroeder
Dan Clinger

SWEARING IN

All those planning to give testimony were sworn in by Judy Scrimshaw.

APPROVAL OF MINUTES

Jackie Schroeder noted a typo on page 10 of the minutes, second paragraph. It says 7 units and should be 70. Item will be corrected. Paul Schmelzer made a motion to approve the minutes of the December 10, 2015 meeting. Dan Clinger seconded. Motion to accept carried 5-0.

NEW ITEMS

1. ALLEY/STREET VACATION PETITION #AV-01-2016 filed to vacate an east/west alley running east from Morey Avenue and an intersecting north/south alley running north from College Street.

HRPC

General Information

The alleys in this request are located in the block bounded by College Street, Morey Avenue, and Davis Street. It is in the University Overlay. It is not located within the 100 year flood plain. The City Land Use Plan designates the area as University.

Parcel History

None

Staff Analysis

The applicant is proposing to vacate the two (2) existing public alleys. All the parcels abutting the alleys are owned by the University of Findlay. They serve as access to parking lots developed by the University

HRPC Staff recommends approval of the vacation.

ENGINEERING

There is an existing waterline in alley that services 340 College Street. Easements will need to be maintained.

FIRE PREVENTION

Maintain access to the fire department connection behind BCHS, 340 College St.

STAFF RECOMMENDATION

Staff recommends that FCPC recommend approval to Findlay City Council of **ALLEY/STREET VACATION PETITION #AV-01-2016 filed to vacate an east/west alley running east from Morey Avenue and an intersecting north/south alley running north from College Street with the following conditions:**

- **Maintain easement for existing waterline that services 340 College Street (ENG)**
- **Maintain fire department access behind BCHS, 340 College Street (FIRE)**

DISCUSSION

Dan Clinger asked if the north/south alley adjacent to the Science building is vacated. Judy Scrimshaw replied yes. Mr. Pickett said that currently access is not an issue. There is parking lot to the north and the old north/south alley beside the building is accessible. If things change in the future, they just would be sure that some access is available. Todd Jenkins said that if anything changes this can be addressed in site plan approval.

MOTION

Paul Schmelzer made a **motion to approve ALLEY/STREET VACATION PETITION #AV-01-2016 filed to vacate an east/west alley running east from Morey Avenue and an intersecting north/south alley running north from College Street subject to the following conditions:**

- **Maintain easement for existing waterline that services 340 College Street (ENG)**
- **Maintain fire department access behind BCHS, 340 College Street (FIRE)**

2nd: Dan DeArment

VOTE: Yay (5) Nay (0) Abstain (0)

2. APPLICATION FOR FINAL PLAT #FP-01-2016 for a Replat of Ohio Logistics Business Park to dedicate new right-of-way, vacate old right of way, vacate easements, and replat ground.

HRPC

General Information

This request is located off the north side of TR 99 in Allen Township. Allen Township is not zoned. It is not located within the 100 year flood plain. The City Land Use Plan designates the area as Industrial.

Parcel History

FCPC approved a replat of the former CDS Industrial Park to Ohio Logistics Business Park in November, 2013. A Replat of Lots 7 & 8 was approved in April, 2015.

Staff Analysis

The Replat presented today creates a new alignment for the southern portion of Distribution Drive.

Old right-of-way is vacated, a utility easement running east/west across lots 2, 3 and the new road is vacated. New Lot 2 becomes a non-buildable site serving as utility and drainage easement.

Staff Recommendation

HRPC Staff recommends approval to FCPC of **APPLICATION FOR FINAL PLAT #FP-01-2016 for a Replat of Ohio Logistics Business Park.**

ENGINEERING

There are labels for the building setbacks on the lots but the setback lines are not shown.

Shouldn't the heading and legal description also include part of the SE1/4 of Section 31?

FIRE PREVENTION

No comments.

STAFF RECOMMENDATION

Staff recommends approval to FCPC of **APPLICATION FOR FINAL PLAT #FP-01-2016 for a Replat of Ohio Logistics Business Park with the following conditions:**

- **Show setback lines for the lots (ENG)**
- **Correct legal description is necessary (ENG)**

DISCUSSION

Dan Clinger asked if we had seen this alignment before. Ms. Scrimshaw replied no. Mr. Clinger noted that the work is nearly done. Mr. Jenkins stated that the Commissioners were ready to go and moved forward with the work. Mr. Clinger said he feels it's a good move and he has no objections he just thought that the procedure was a little different.

MOTION

Paul Schmelzer made a **motion to approve APPLICATION FOR FINAL PLAT #FP-01-2016 for a Replat of Ohio Logistics Business Park subject to the following conditions:**

- **Show setback lines for the lots (ENG)**
- **Correct legal description is necessary (ENG)**

2nd: Dan Clinger

VOTE: Yay (5) Nay (0) Abstain (0)

3. SITE PLAN APPLICATION #SP-01-2016 filed by Chris Nagy, 1335 Lima Avenue, Findlay for 5000 square foot expansion of a building located at 1233 Lima Avenue, Findlay.

HRPC

General Information

This request is located on the southeast corner of Lima Avenue and Blaine Avenue. It is zoned C-2 General Commercial. All surrounding parcels are also zoned C-2 General Commercial. It is not located within the 100 year flood plain. The City of Findlay Land Use Plan designates the area as Neighborhood Commercial.

Parcel History

This is the site of an existing machine shop.

Staff Analysis

The applicant is proposing to construct a 5,000 square foot addition on the south side of the existing 2621 square foot building.

The use is non-conforming for the C-2 district. Machining is a permitted use in I-1 Light Industrial. The zoning code does not permit the expansion of a non-conforming use. Thus, the applicant's options are to submit to the Board of Zoning Appeals for a variance to expand the business or request to rezone the property to I-1 Light Industrial.

Setbacks are an issue also in either zoning district. The I-1 district has larger setbacks than the C-2 district. The layout submitted shows the setbacks for C-2 but the building does not fit within those boundaries either. The building encroaches into both side yards. This will also require a variance if the request to expand the non-conforming use is approved.

The plan indicates that there will be a maximum of 4 employees. At 1.1 spaces per employee that industrial uses require, the 5 spaces meet the minimum requirement.

The curb cut onto Blaine Avenue is being removed. Access will be from Lima Avenue only. Currently the Lima Avenue side is a continuous open asphalt area from the street. Engineering may wish to see some more controlled access for the site.

The maximum height in C-2 is 60'. According to the construction company that designed the addition, it will be slightly less than 21 feet in height. It will be an all steel building.

There are existing residences to the south and the east half of the property. Screening is shown with 6' privacy fencing and landscaping. The rear line has canopy trees as well as evergreens on the outside of the fence. Along the east side only evergreens are shown with the notation that there are overhead utility lines that would be an issue with tall deciduous trees.

HRPC Staff questions if this site is even appropriate for the use and size. The building will be nearly triple the size it is currently, setbacks are an issue, and the use is technically not permitted in this zoning district. Staff feels that this is one of the reasons that the code actually states that non-conformities should not be permitted to expand. They are trying to fit too much into too small a space. Changing the zoning which is very much against what the land use plan indicates, will bring the use into compliance but the setbacks are greater and will then require larger variances.

Staff Recommendation

HRPC Staff recommends that FCPC either deny SITE PLAN APPLICATION #SP-01-2016 for 5000 square foot expansion of a building located at 1233 Lima Avenue, Findlay or table the proposal until all the issues with BZA can be resolved.

ENGINEERING

Access – The site currently has a drive on Blaine Street and a second drive along Lima Avenue. The applicant is proposing to remove the drive on Blaine Street and make no changes to the drive on Lima Avenue. The existing drive on Lima Avenue is approximately 180 feet wide and includes the entire frontage of the property. While it can be difficult to get delivery vehicles into and out of smaller sites like this one, having the entire frontage along Lima Avenue as one large curb cut seems excessive. Engineering believes that it should be possible to have 2 smaller drives spaced so that delivery vehicles would still be able to enter/leave the site.

Water & Sanitary Sewer – The applicant is proposing a new sewer service to serve both the existing building and the proposed building addition. No water services are shown so we are assuming that water will be extended from the existing building, if needed.

Stormwater Management – Stormwater detention is being provided by proposed detention basin located in the southwest corner of the property. The design calculations submitted meet the City of Findlay standards.

Sidewalks – There are no existing sidewalks in the area.

Recommendations: Conditional approval of the plan subject to the following conditions:

- The consultant work with Engineering to reduce the width of the existing drive along Lima Avenue.

The following permits may be required prior to construction:

- Sanitary Tap Permit
- Storm Sewer Tap Permit

FIRE PREVENTION

No Comments

DISCUSSION

Mr. Clinger asked how long the applicant had been at this location. Mr. Dewey replied since 2004. Mr. Clinger asked if he had moved there from another location or if that is when his business had started. Mr. Dewey replied that he had been down the street at another location. Dan Clinger asked what the nature of the operation is. Mr. Dewey replied that it is a machine shop. He repairs parts and makes parts. Mr. Clinger asked if the business across the street is a part of his operation also. He said he thought that was an operation of Nagy as well. Chris Nagy spoke and said that he is the owner of the property and Brian Dewey leases it from him. It is not a part of Mr. Nagy's business. Mr. Clinger asked what the name of the business is. He replied that Mr. Dewey's business is Diversified Machine.

Dan Clinger asked if the zoning was different back when this business or if it was a permitted use then. Ms. Scrimshaw stated that Todd Richard had information on how this had occurred. It was zoned B-2 General Business back then which is the same as it is now. Matt Cordonnier stated that he believes they were granted a conditional use of some type then and one of the conditions was that they would apply to rezone to I-1 and that never happened. Lydia Mihalik commented that we didn't change this when the map was redone then. Mr. Cordonnier said no. Judy Scrimshaw stated that back when Ed Ingold was acting Director this corridor was reviewed. It had been a mix of Industrial and Commercial zoning. It was decided to go to all Commercial and move away from the Industrial.

Mr. Schmelzer said he recalled that part of the reason to go to Commercial was the fact that the parcels were small and Industrial setbacks would prohibit much of that type of development. Mr. Clinger questioned that the code specifically says that a non-conforming use cannot be expanded. Ms. Scrimshaw replied yes. They're recourse is to file with BZA. Mr. Clinger said that it looks like if they reduced the size of the building somewhat that he could possibly make it fit within the setbacks. He stated that he didn't think he would want to rezone this because it would make the setbacks even worse.

Paul Schmelzer commented that he believes C-2 is a better fit. To him, rezoning then adjusting setbacks seems like a bad direction to go. He said he is all for maximizing the property but there are implications beyond just their property in allowing someone to make a determination on what they want to do and going outside the setbacks. He said he feels very much like Dan Clinger does that the building should comply with setbacks and BZA can question the expansion of the non-conforming use.

Mr. Stone commented that on the east property line there are actually two (2) different setbacks. Part of the lot abuts commercial and part of it abuts residential. They are trying to maintain the existing east building line which will be about 15' off the property line which does comply with the C-2 setbacks. Mr. Schmelzer said he would consider that request but would have to have input from the adjoining property owners as to their opinion regarding your operation, what you are doing for screening. If they would come to this body and say you're a good neighbor, they don't see any negative impacts on their properties then he would be inclined to go along with the setback encroachment there. Mr. Stone said they can get with those owners. He said they do have a letter from the owner to the south stating that he is fine with the expansion.

Mayor Mihalik said she thinks there is some definite benefit to what the business is trying to accomplish here. We would like to try to help facilitate your small business success. You are reinvesting in an area that needs it. It will definitely look better when you are done with it than it does now and maybe it will spur some additional investment as well. But she said she agrees that she wants to be sure the neighbors are happy. She said she doesn't think their use is super intensive. A neighbor in the audience said that he was here out of curiosity and was mainly concerned with a dilapidated chain link fence line and brush. Mr. Stone addressed his concern with the fact that that fence will be gone, the area cleaned up and a new privacy fence and landscaping put in place there. Dan Clinger asked if we could put a caveat on this that there is no outside storage. Ms. Scrimshaw replied that C-2 does not permit outside storage.

Mr. DeArment asked how loud the operation will be. Mr. Dewey replied that it will mostly be a hum. There is no banging or loud noises. Mr. DeArment asked the neighbor in the audience if he would agree with that. The neighbor replied that they are pretty quiet. Mr. Dewey replied that the place is air conditioned, the doors are closed except for delivery, etc. So everything is pretty much contained to inside.

Mr. Schmelzer asked if they have already made application to BZA. Ms. Scrimshaw replied yes. Mr. Schmelzer asked what they are applying for, setbacks and use? The applicant replied yes both. He said is trying to determine if he should recommend approval with conditions or table until BZA issues can be taken care of.

Mr. Schmelzer said he thinks he would prefer to see a modified plan come back that shows conforming setbacks and/or some correspondence with the neighbors. They can get the determination from BZA as to expanding the non-conforming use and bring the plan back with no additional fees. Then he realized that BZA meets the same day as the next CPC meeting but not until the evening. He said that at least they can have the conversations with neighbors in the meantime, bring back the plan and have it reviewed with the conditions of BZA approval.

MOTION

Paul Schmelzer made a motion to table #SP-01-2016 filed by Chris Nagy, 1335 Lima Avenue, Findlay for 5000 square foot expansion of a building located at 1233 Lima Avenue, Findlay.

2nd: Dan DeArment seconded.

VOTE: Yay (5) Nay (0) Abstain (0)

4. SITE PLAN APPLICATION #SP-02-2016 filed by Marathon Petroleum, 539 S. Main Street, Findlay for a hotel to be located at 631 S. Main Street, Findlay.

HRPC

General Information

This project is located on the northeast corner of S. Main Street and E. Lincoln Street. It is zoned C-3 Downtown and all surrounded parcels are also zoned C-3. It is not within the 100 year flood hazard area. The City of Findlay Land Use Plan designates the area as Downtown.

Parcel History

The site is currently a surface parking lot for Marathon Petroleum.

Staff Analysis

The applicant is proposing to construct a 33,475 square foot, 5 story hotel.

There are no building setbacks in the C-3 Downtown District. It appears that the canopy at the front of the building will overhang slightly into the right of way. This can be taken care of with a variance from BZA or a redesign to shorten the overhang. There are no building height restrictions.

The structure will use the existing curb cut on E. Lincoln Street and add a drop off area with parking on the Main Street side. Staff has some concern over the drop off area and how pedestrians will maneuver here. A sidewalk is shown which would direct walkers up along the building in front of the entry and then back to the street. Normally the City requires the sidewalk to continue through any driveways. Due to the configuration and use of the drive area, it could be potentially difficult for a pedestrian to cross through vehicular traffic.

There is also a separate one way drive at the north end of the site. The plans indicate that this will be one way heading east into the site. The drawings show a future island (part of the downtown improvement plan) on S. Main Street directly across from this area which will prohibit left hand turns from Main Street.

Off street parking is not required in the Downtown District. The hotel plans to utilize the parking garage on E. Lincoln Street which is currently under construction and will have a direct connection to the building from the second level.

Architecturally, the building is designed to blend with the historic character of downtown and the newer Marathon buildings.

Street trees along E. Lincoln Street will match the trees being added along the parking garage and there are plantings along the foundation on this side as well. There are two outdoor seating/patio areas, one on the north side of the hotel and another at the southeast corner which will be lined with landscaping. There is one tree well on the Main Street side and planters along the entryway of the hotel.

Staff Recommendation

HRPC Staff recommends approval to FCPC of SITE PLAN APPLICATION #SP-02-2016 for a hotel to be located at 631 S. Main Street, Findlay subject to the following:

- Rectify the canopy overhang either by BZA Variance of shortening of the canopy
- Resolve the pedestrian movement issue across the front (Main Street) entry

ENGINEERING

Access – The site currently has one drive on Lincoln Street. The applicant is proposing to keep the drive on Lincoln Street and add a drop off with overflow parking area along Main Street and a separate one way drive to go around the hotel to the existing parking garage located to the east of the site. This configuration will eliminate the 8 remaining parking spaces on the east side of Main Street between Hardin Street and Lincoln Street. The applicant will need to apply to Traffic Commission to get approval for the parking spaces to be removed. The current plan does not show any signage or pavement markings to indicate the drive will be one way.

The plans show the proposed canopy in the right of way. There are numerous buildings downtown that have awnings and other items that project into the right of way. As part of the Main Street project that is currently under design, the City will have to certify that the right of way is clear (meaning no encroachments). For this reason the city should either issue a permit for the canopy or vacate the right of way around the canopy so that the property under the canopy would be private property and not public right of way. The existing plan does show the canopy hanging over the curb line by about 1 foot. Engineering would like the canopy to be shortened so that it would not overhang the curb.

Water & Sanitary Sewer – The applicant is proposing 2 new water services off of the existing 8” waterline. The applicant is proposing 1 new sanitary tap off of the 15” sewer in Lincoln Street. For the connection to the existing sewer, either collars or a structure will need to be added, no fernco or saddles will be allowed. We will need to know the size of any banquet or meeting rooms so that we can determine the number of ERU’s so that the sanitary fees can be calculated.

Other Utilities – There are two, 3 inch conduits running behind the existing curb line that have electrical lines for the existing street lights and telephone cables that are used to interconnect the traffic signals. The conduits are 1-1/2 to 2 feet deep. The contractor will need to make sure that these conduits are protected and not damaged during construction (especially in the drop off area). The existing pullboxes that are currently located in the sidewalk will now be located in the drop off area. These pullboxes are not traffic rated. The contractor will need to coordinate with the City personnel to determine how to adjust/modify the existing pullboxes to minimize the pulling of new wires and/or the addition of a bunch of splices into the wires.

Stormwater Management – The existing site is 100% impervious. With the greenspace being added around the hotel, the existing runoff from the site will be reduced so no detention will be required. The site will need to be added to the existing stormwater permit.

Sidewalks – There are existing sidewalks on Main Street and Lincoln Street. The existing sidewalk will be removed and replaced as part of the project.

Recommendations: Conditional approval of the plan subject to the following conditions:

- Add signage or pavement markings to designate the one way drive around the hotel to the parking garage.
- Apply to Traffic Commission to get approval for the removal of the 8 parking spaces on the east side of Main Street.
- Shorten the proposed canopy so that it does not overhang the curb line.

The following permits may be required prior to construction:

- Street Opening Permit
- Sanitary Permit
- Storm Permit x 3
- Water Permit x 2
- Sidewalk Permit
- Curb Cut Permit x 2

FIRE PREVENTION

Final location of the Fire Department Connection (FDC) shall be determined by FFD
This structure will require a Knox box.

STAFF RECOMMENDATION

Staff recommends that FCPC approve SITE PLAN APPLICATION #SP-02-2016 for a hotel to be located at 631 S. Main Street, Findlay subject to the following:

- **Rectify the canopy overhang either by BZA Variance of shortening of the canopy (HRPC & ENG)**
- **Resolve the pedestrian movement issue across the front (Main Street) entry (HRPC)**
- **Add signage or pavement markings to designate the one way drive around the hotel to the parking garage. (ENG)**
- **Apply to Traffic Commission to get approval for the removal of the 8 parking spaces on the east side of Main Street. (ENG)**
- **Final location of the Fire Department Connection (FDC) shall be determined by FFD (FIRE)**
- **This structure will require a Knox box. (FIRE)**

DISCUSSION

Mr. Clinger had questions in regard to the canopy. He stated that the actual structure is within the right-of-way. The piers are about 10' beyond the right-of-way line. He said he thought there were other issues downtown where people wanted to do balconies, canopies, etc. and they had to cantilever over Main Street at a certain height. Actually building a roofed structure in the right-of-way is certainly exceeding that. Mr. Clinger said he knows it is a tight sight, but why did they expand into the right-of-way and what is the alternative. Can they move the building back 10 feet?

Mr. Clinger stated that in looking at the plans, they might lose some banquet facility area at the rear. He said he is just not comfortable with building into the public right-of-way. He asked if there is any alternative plan. Paul Smith stated that they would probably have to discuss with Marathon whether reducing the banquet facilities is feasible or not. The banquet facilities are quite important in this type of hotel. They would have to rework the complete design of the building.

Mr. Clinger said he saw the renderings of the pavers and so forth that would kind of delineate the walkway through the drive area. He stated that there is a fair amount of foot traffic on Main Street and trying to have it go through the driveway doesn't work well. If the building was moved back the island could be expanded to a regular sidewalk width then pedestrians could walk across the drive onto the island and back across a drive again. Mr. Clinger said he is very appreciative of all that Marathon is doing and has done for the community but he feels there are some issues here that go beyond the bounds of what the Planning Commission can reasonably justify.

Mr. Schmelzer said he echoes some of Dan Clinger's comments to some extent. He said he doesn't feel like this body should approve an encroachment this significant. He said his recommendation would be that if this functionality is a fit for the downtown area, that it should go through a vacation procedure similar to what we did with the Findlay Inn. That will allow input and consideration from the entire City Council. He said that from an ODOT and City perspective we have already had precedent for another site. He said it would also eliminate some potential issues with any lending and financing. Mr. Clinger said that the Findlay Inn was not a structure in the right-of-way, but a concrete pad. That was also not a state highway. Mr. Schmelzer replied that the City has control of the right-of-way within the corporation lines. He also stated that regardless of what the Findlay Inn constructed, once the right-of-way is their private property, they can construct anything that meets City code on it.

Mayor Mihalik stated that she thought that when the City decided there were no setbacks in the downtown district to try and facilitate an urban environment like this there were bound to be times that we would have to entertain these types of opportunities. She said she doesn't see it as much of an intrusion as perhaps he does. It will be a positive impact to the area. She is more concerned about the pedestrian traffic. Mr. Schmelzer said he doesn't see how the developer can do anything else to rectify the situation. He doesn't see how they could decrease the drive width behind the building without hurting access to the garage. He feels that some delineation of the pedestrian sidewalk through the driveway areas will help. In more urban environments you have pedestrians interacting with vehicles all day. It should be made clear that if I'm walking down the sidewalk I know clearly where I can walk without weaving up past the front door and then down again.

Mr. DeArment had a general question which perhaps was discussed when the parking garage was approved. He stated that we are taking some surface parking out, adding a garage and possibly eliminating some spots on Main Street. He asked what the net effect of all this will be. Paul Smith stated that Marathon had created about 2500 parking spots. There will be special designated parking inside the garage for the Hotel. There is a gain of around 500 spaces with all the new parking from the previous counts.

Mr. Clinger stated that the drawing shows a two way drive behind the hotel. He asked what the intent was to have it two way. Mr. Stone said there will be access to and from the garage as well as delivery and trash trucks etc. using the roadway. Paul Smith said the designated hotel parking will be on this side. He also stated that there will be a covered walkway connected to the garage from the second story of the hotel.

MOTION

Paul Schmelzer moved to approved **SITE PLAN APPLICATION #SP-02-2016 for a hotel to be located at 631 S. Main Street, Findlay subject to the following conditions:**

- **The canopy structure overhanging into the right-of-way be addressed through Council procedure for vacation of the right-of-way**
- **That the pedestrian movement through the canopy area be addressed by clearly delineating north/south movement that doesn't require the pedestrian to move up to the front door**
- **That signage and pavement markings for the hotel and also wayfinding for other buildings so anyone visiting this campus area has a clear idea of where there are going**
- **That applicant apply separately to the Traffic Commission for the elimination of any public parking spaces**
- **That the final location of the FDC be determined by FFD**
- **That the structure has a Knox Box.**

2nd: Lydia Mihalik seconded.

Mr. Schmelzer stated that he wanted to clarify the wayfinding statement. He said he feels that there may need to be some signage in the right of way to help people find their way through the campus. A visitor to the hotel will need to know which way they are pulling into the garage or access ways.

VOTE: Yay (5) Nay (0) Abstain (0)

At this time Mr. Schmelzer made a motion to bring **SITE PLAN APPLICATION #SP-28-2015 filed by Country Club Acres, Inc., 655 Fox Run Rd., Findlay for Senior Housing complex to be located at 11815 TR 145, Findlay** off the table.

Dan De Arment seconded the motion. Motion passed 5-0-0.

Mayor Mihalik asked what additional information we had received. Judy Scrimshaw replied that we have the drawing being shown with the new and banked parking areas. Mr. Rasmussen has reviewed a document sent to him in regard to the banking of the parking spaces.

Mr. Schmelzer asked for a summary of what has occurred since they were before FCPC last month. Ms. Scrimshaw replied that they went before BZA in December for a variance on the number of parking spaces. BZA granted them 2 spaces per unit so they are showing 124 spaces. In the front (north) area they are showing where they could build the “banked” parking spaces. She stated that Mr. Pickett had an issue with an access drive around the back of the building for fire safety. They initially showed a connection over to Fox Run and were trying to work out an agreement with them. Now they are showing a loop going from the back of the building out to the parking lot. Mayor Mihalik asked if the loop dead ended into the back of the building. Ms. Scrimshaw said that is a rear exit out of the building. Mayor Mihalik stated that if the fire truck pulls in the rear they must then back out. Matt Pickett replied the intention was two fold if there ever was a need. They needed emergency access for the occupants because it is a designated exit and the other part was if there ever was a need for rescue the three story structure it could be done from the back side if necessary. Mr. Clinger noted that the drive is only accessible to about 1/3 of the building for a ladder truck type rescue. Mr. Pickett said if you look at what is existing to the west at Fox Run Manor, they do have a loop around the building. They have a looped hydrant system as well. On the other hand, he stated, it is fully sprinkled and alarmed. Considering the layout they decided to go with this layout.

Mr. Clinger said so if a fire truck has to go down the path you will have to back it up. Mr. Pickett said that is correct. Mr. Clinger asked if it would be worth trying to make an access to the adjoining property to at least facilitate getting the truck out. Mr. Pickett stated that this will only be used in a worst case scenario. They would do whatever they needed to do if necessary regardless of where a drive exists or not. Dan Clinger asked if the 10' width was acceptable. Matt Pickett said he had initially mentioned 12'. Fox Run Manor went with 10'. Ten can be tight, outriggers will go beyond that. But again, it will work.

Ms. Scrimshaw then said that she would let Brian Thomas explain any of the Engineering issues. Mr. Thomas said that most of the engineering issues were with grading. He said he doesn't plan on seeing anything new with grading until the plan is approved. He said he doesn't have any issues with the layout as shown. If it is accepted he would like the condition to be that the final grading is worked out with Engineering.

Ms. Scrimshaw noted that Mr. Rasmussen had made some corrections to the banked parking agreement. Mr. Rasmussen said he received the development agreement for review and he said the honus should not be on the City if the use changes to do traffic and parking studies to see if it is warranted. The change he proposed was when and if it changes from low income senior housing that the current user would have to comply with the then existing parking standards. If they don't suffice, they would have to go back to BZA at that time. Mr. Schmelzer asked if this would be issued prior to a Zoning Permit. Mr. Rasmussen said yes, and it would be kept with that address file so we have record. Mr. Kalnitsky stated that they are also having their lender review the development agreement. This may take them 30 days. They would like to apply for zoning permits in the meantime if possible. Mr. Schmelzer asked where they were with getting their building permit at this time. He asked if they had applied at Wood County. Ms. Scrimshaw stated that Wood County requires our local permit before they will issue theirs. Mr. Schmelzer said that they can submit their plans and get the review process started there prior to receiving the City Permit.

MOTION

Paul Schmelzer made a motion to approve **SITE PLAN APPLICATION #SP-28-2015 for Senior Housing complex to be located at 11815 TR 145, Findlay** subject to the following conditions:

- **Drainage requirements being approved by the Engineering Department.**
- **An executed development agreement approved by the Law Director for the banked parking prior to the issuance of the City zoning permit.**

2nd: Jackie Schroeder

Mayor Mihalik commented that this is one of the first Low Income Senior Housing complexes done and she encouraged Mr. Kalnitsky to take back to his client that her dissatisfaction with how this was handled. She said she spent some time last night reviewing this and spent some time reviewing the NRP Group's website and their core values. Much of it revolved around ethical behavior and honesty and integrity. And when you submitted to us the performa for what you had thought was going to be designed and constructed next to Fox Run it looked significantly different than what you are being approved for today. She said she doesn't know that this is something they want to encourage to happen in the future. She said they had a "green" site and an opportunity to conform and they failed to do so without BZA's help and some deference from the Planning Commission. Ms. Mihalik said it is disappointing from her perspective because their ability to get tax credits for this project was predicated on a letter of support from the City of Findlay.

VOTE: Yay (5) Nay (0) Abstain (0)

Lydia L. Mihalik
Mayor

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

City of Findlay

Lydia Mihalik, Mayor

ENGINEERING DEPARTMENT

318 Dorney Plaza, Room 304 • Findlay, OH 45840
Phone: 419-424-7121 • Fax: 419-424-7120
www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

February 11, 2016

Honorable City Council
Findlay, OH 45840

RE: Davis St Pavement and Resurfacing, Project No. 32865300

Dear Council Members:

The University of Findlay is planning to add a Center for Student Life and College of Business building to their campus. The area where this new building will be located is currently in need of resurfacing and curb replacement.

After the building construction and site work is completed, the University has agreed to contract and construct the pavement improvements with reimbursement from the City.

Please refer this matter to the Appropriations Committee for discussion of the following appropriation:

FROM:	Capital Improvements – CIT	\$235,000	
TO:	Davis St Resurfacing Project #32865300		\$235,000

Thank you for your consideration in this matter.

Sincerely,



Brian Thomas
City Engineer

City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

February 11, 2016

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Darrin N. Karcher

Cierra N. Karcher

C&D Brew U Sports Pub, DBA Brew U Sports Pub, 316 N. Main Street, 1st Floor and Patio, Findlay, Ohio 45840.

Sincerely,



Gregory R. Horne
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
 6606 TUSSING ROAD, P.O. BOX 4005
 REYNOLDSBURG, OHIO 43068-9005
 (614)644-2360 FAX(614)644-3166

TO

1167551 <small>PERMIT NUMBER</small>			TRFO <small>TYPE</small>	C&D BREW U SPORTS PUB <i>LLC</i> DBA BREW U SPORTS PUB 1ST FL & PATIO 316 N MAIN ST FINDLAY OHIO 45840
06	01	2015 <small>ISSUE DATE</small>		
02	05	2016 <small>FILING DATE</small>		
D1 D3 D3A D3X <small>PERMIT CLASSES</small>				
32	044	A <small>TAX DISTRICT</small>	F15522 <small>RECEIPT NO.</small>	

FROM 02/09/2016

7140356 <small>PERMIT NUMBER</small>				QUIN & LILY INC DBA UNCLE BUCK & BOUDREAUX 1ST FL & PATIO 316 N MAIN ST FINDLAY OHIO 45840
06	01	2015 <small>ISSUE DATE</small>		
02	05	2016 <small>FILING DATE</small>		
D1 D3 D3A D3X <small>PERMIT CLASSES</small>				
32	044	 <small>TAX DISTRICT</small>	 <small>RECEIPT NO.</small>	



MAILED 02/09/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN. 03/11/2016

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
 REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 1167551**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
 THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

1167551 PERMIT NBR
C&D BREW U SPORTS PUB LLC
DBA BREW U SPORTS PUB
1ST FL & PATIO
316 N MAIN ST
FINDLAY OHIO 45840

DARRIN N KARCHER
CIERRA N KARCHER

02/05/2016 ACTIVE
02/05/2016 ACTIVE

MNMB5%V5%M
5%VOT5%MEM

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Thursday, February 11, 2016

The Honorable Council
Findlay, Ohio

It is respectfully requested this letter be read into the record of the 02/16/16 Council Meeting.

Dear Council Members,

From time to time my office will have cleanup items from the merger of the City Health Department with the County. Currently Ohio Safe Kids and MRC grants need reimbursed.

By copy of this letter I have requested the Director of Law prepare legislation for your meeting 2/16/16 appropriating funds so the two grants can be reimbursed:

From: Ohio Safe Kids Contributions	To: Ohio Safe Kids 31924200	\$165.00
From: MRC Grant Project Contributions	To: MRC Grant Project 31992400	\$100.00

Although it is not critical, the amounts being reimbursed are significantly larger than this and I am requesting the emergency clause be added to the legislation so the funds can be distributed expeditiously.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jim Staschiak II", with a long horizontal flourish extending to the right.

Jim Staschiak II
City Auditor

Board of Zoning Appeals

December 10, 2015

Members present: Chairman, Phil Rooney; David Russell, Secretary; George McAfee; Doug Warren.

The meeting was called to order at 6:00 p.m. by Mr. Rooney. Mr. Rooney introduced the members to the audience and the general rules were reviewed.

Case # 54140-BA-15 (11815 TR 145) was introduced. Mr. Richard read his comments as follows: Filed by the NRP Group, on behalf of Country Club Acres, regarding a variance to sections 1161.113A and 1161.11.3B.1 of the City of Findlay Zoning Ordinance. The applicant has proposed a project (senior housing) that is required to have at least 186 parking spaces. Only 94 spaces have been proposed.

This project has been reviewed by the City Planning Commission this morning and was tabled due to deficiencies on the plan. The staff had met with the NRP Group and it was evident that there would be a parking issue.

The code requires 2.5 spaces per living unit and 1 space for every two units for visitors. All multi-family housing has the same parking requirement, regardless of the age of the tenant population. In some cases, there may only be one car needed for each living unit.

There are some other requirements to consider that may be similar in the use. For example, the parking requirement for a retirement community is one space per non-assisted live-in room; 1 space per 3 assisted live-in rooms and/or nursing home rooms; and 1 visitor space per 8 rooms. Perhaps this standard should be given some consideration.

The City needs some guarantee that the tenant population will always be an older one that is more likely to have fewer vehicles. This is a 30 year use of this type housing type. There is concern, after that time, this would turn into a more traditional apartment complex with higher parking needs.

There was some discussion regarding fair housing laws and how this complex could restrict age. Mr. Richard said that it was important that the tenant age of this complex remained older in order to accommodate the parking for this type of development.

This type of housing does not fit within the intent of typical apartment housing. Perhaps the code could be amended in the Office/Institution District to allow this type of housing and then assign a specific parking standard to that type of housing. There would be a better guarantee that the use would remain the same in the future because it would take a zone change for other types of housing to occupy the property. At some point, the applicant would have to seek a zone change.

The proposed project will contain independent living- there will be no assistance to the resident, including nursing care. There will be a property manager and maybe a maintenance worker.

We recognize the applicant has built other facilities like this in the Midwest and knows what parking standard is appropriate. There is nothing wrong in considering an industry standard as a guideline. The site is isolated from other neighborhoods and there is no concern that resident's cars would be lined up along a street.

There have been some thoughts regarding "banking" the parking so that more parking could be installed in the future, if warranted. Perhaps the requirement could be recorded on a deed.

Whatever condition that is placed on the variance will have to be recognized by the City Planning Commission.

On the other hand, the Board can deny the request and require that all parking requirements be met. Arguments can be made regarding any hardship here.

Mr. Douglas had a question regarding age requirements for the complex.

Andrew Kalinsky, of the NRP Group, 5309 Transportation BLVD, was sworn in. There was some discussion regarding the age requirements for this housing project.

The age requirements were an important part of this discussion because of the guarantee needed that the population of this development would remain as one that does not need multiple vehicles for each dwelling unit, therefore, keeping the parking issue into perspective.

Mr. Kalinsky submitted a plan with the banked parking. He said that his company was interested in this option.

Mr. Warren asked why the parking requirement could not be met.

Mr. Kalinsky stated several reasons: (1) a certain amount of tax credits were given that created the budget, so funds are limited. The investors then purchase the tax credits and more money is not contributed to the project. A construction loan is obtained to build the project and once the project is complete, the loan is paid off with the tax credit.

Mr. Warren recognized that three spaces per unit for his type of housing might be too much. People are working later in life and the need for multiple vehicles might be necessary.

Mr. Kalinsky stated that the Ohio Housing Financing Agency only requires a one space for each unit ratio.

Mr. Warren thinks that meeting only half of the parking requirement is disregarding the code.

Mr. Rooney wanted to know what the old code required.

Mr. Richard was not sure, but he thought it was 2 spaces per unit before the code was re-written.

Mr. Kalinsky stated that his company's experience indicates most of the residents are over 70 years old. They have built many of these types of projects and parking has never been a problem. Kent, Ohio was

one example. Maybe on a Sunday or a holiday, parking could be a slight problem, but they have proposed 1.5 spaces per unit.

Mr. McAfee questioned if the pipeline easement was a hardship.

Mr. Kalinsky said it is an issue and they have reached out to Marathon and they are trying to have an agreement to have a license to do what is needed.

Mr. McAfee asked about the banking issue and how that is enforced.

Mr. Richard said that if we noticed cars in the grass or we got complaints, we could execute what is recorded on the deed.

Mr. Kalinsky suggested a memorandum of agreement about how more parking would be provided. A title search would reveal the condition.

Mr. Warren asked about proposing a 4 story building.

Mr. Kalinsky stated that he has no control over the number of stories. They have built numerous 3 story buildings.

Mr. Richard said the maximum height is 50 feet.

Mr. Kalinsky is convinced the proposed parking is the right ratio. They do not want to short their residents parking spaces.

Mr. Richard said that we need to have some mechanism to enforce the condition.

Mr. Warren said the easement is not an issue. It won't keep them from paving. He wanted to know what is the "show-stopper"?

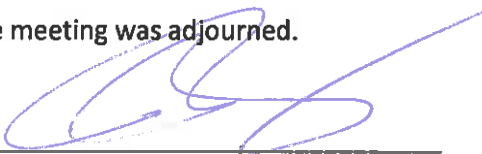
Mr. Kalinsky said that the budget is certainly a main issue.

Mr. Warren suggested two spaces be provided for each unit. Less than 100 spaces is not enough.

Mr. McAfee made a motion to require 2 spaces for each dwelling unit and a plan showing "banked" parking for the remainder of the requirement. The City Law Director is to prescribe the recording method and review the instrument prepared by the applicant that is to be used to enforce more parking in the future. The motion was seconded by Mr. Warren. The motion passed 3-0. Mr. Rooney abstained.

Mr. Rooney made a motion to approve the minutes from the November 12, 2015 meeting. The motion was seconded by Mr. McAfee seconded the motion. The motion to approve the minutes passed 4-0.

The meeting was adjourned.



Chairman



Secretary

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

February 12, 2016

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

This letter will serve as my request for your confirmation of the following individuals to the respective Boards or Commissions:

Hancock Regional Planning Commission Board

Requires Council confirmation

Term will expire on December 31, 2017

Bret Gies

Dennis McPheron

Term will expire on December 31, 2016

Paul Craun (filling an unexpired term)

Revolving Loan Fund

Requires Council confirmation

Terms will expire on December 31, 2017

Chris Alexander

Paul Craun

Donald Bledsoe

Jim Ferguson

I trust that you will concur with my choices and confirm my appointments. Thank you for your consideration.

Sincerely,



Lydia L. Mihalik
Mayor

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** to whom was referred a request from the Service-Safety Director to discuss tap fees for the West Park Sanitary Sewer Project.

We recommend

If property owner taps by 12/31/16 the tap fee is waived

If property owner fails to tap by 12/31/16 they will be assessed as follows over 6 years
\$600: $\div 6 \text{ yrs} = 100.00 \text{ per year}$

Applied as follows:

Impact $270.00 / 6 = 46.39$

Capacity $242 / 6 = 41.58$

General $70.00 / 6 = 12.03$

> \$100.00 per year

*This exception is recommended because of CDBG rules.

Aye Nay


Holly Frische, Chairman

LEGISLATION: X

Aye Nay
1st


R. Ronald Monday

DATED: February 10, 2016

Aye Nay
2nd


Tim Watson

COMMITTEE:
WATER & SEWER

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **WATER AND SEWER COMMITTEE** to whom was referred a request to discuss the Davis Street (University of Findlay) Waterline Project.

We recommend

to appropriate 172,000 to the project for Davis St. waterline for an 8 inch line construction to reimburse University of Findlay

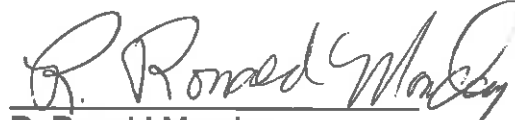
watson - motion
Monday - 2nd

Aye Nay


Holly Ersche, Chairman

LEGISLATION: 

Aye Nay


R. Ronald Monday

DATED: February 10, 2016

Aye Nay


Tim Watson

COMMITTEE:
WATER & SEWER

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Philip Rooney, Rooney & Ranzau on behalf of Catherine Mutchler, to rezone 133 Hillcrest Avenue from O1 Institutions and Offices to R1 Single Family Low Density.

We recommend

*Rezone to R2 Single Family
in accordance w/ the City Planning Commission
recommendation*

PUBLIC HEARING:

*DISCUSSION POINTS:
- replacing the curbs
- removing the blacktop
parking area
- attempting to make
zoning conditional on
these items*

Aye Nay

Grant Russel **SECOND**
Grant Russel, Chairman

Aye Nay

[Signature]
John Harrington

Aye Nay

[Signature] **MOTION**
Dennis Hellmann

Aye Nay

[Signature]
Tom Shindledecker

Aye Nay

[Signature]
Jeff Wobser

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: February 11, 2016

cc

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Van Horn, Hoover and Associates, Inc. on behalf of Marathon Petroleum Company, LP, to vacate the east 18.8 feet of South Main Street from East Lincoln Street to a point 267' north of East Lincoln Street to the City of Findlay, in the Byals and Byals 2nd Addition.

We recommend *the denial of the Right of Way vacatior requested and recommend the approval of an encroachment permit for the above-mentioned property, in accordance with the approved site plan.*

PUBLIC HEARING:

- Russell & Wobser ABSTAIN BECAUSE THEY ARE EMPLOYED BY THE APPLICANT

Aye Nay ABSTAIN
Grant Russel, Chairman *abstain*

Aye Nay *[Signature]*
John Harrington *second*

Aye Nay *[Signature]*
Dennis Hellmann *motion*

Aye Nay *[Signature]*
Tom Shindledecker

Aye Nay ABSTAIN
Jeff Wobser *abstain*

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: February 11, 2016

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **PLANNING & ZONING COMMITTEE** to whom was referred a request from Levi Schlumbohm to rezone Lot Number 1010, Parcel 600000317710 on North Cory Street from R3 Single Family High Density to R4 Duplex Triplex High Density.

We recommend

APPROVAL AS REQUESTED

PUBLIC HEARING:

Aye Nay


Grant Russel, Chairman

Aye Nay


John Harrington

Aye Nay


Dennis Hellmann

Aye Nay

 SECOND
Tom Shindledecker

Aye Nay

 MOTION
Jeff Wobser

PLANNING & ZONING COMMITTEE

LEGISLATION: _____

DATED: February 11, 2016

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
February 16, 2016**

RESOLUTION NO. 010-2016 (*Main St/Cory St revitalization project*)

A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY TO ENTER INTO AN AGREEMENT OR AGREEMENTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) AUTHORIZING THE USE OF TRANSPORTATION ALTERNATING PLAN (TAP) FUNDS FOR THE DOWNTOWN REVITALIZATION PID98797 - PROJECT NO. 31942400, AND DECLARING AN EMERGENCY.

second reading

ORDINANCE NO. 2016-006 (*former Fire Chief severance payout*)

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

third reading

ORDINANCE NO. 2016-007, AS AMENDED (*amendment to salary ordinance no 2015-100*)

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF CODIFIED ORDINANCE NO. 2015-100 OF THE CITY OF FINDLAY, OHIO KNOWN AS THE SALARY ORDINANCE.

third reading

ORDINANCE NO. 2016-008 (*College St/U of F vacation*)

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS (UNIVERSITY OF FINDLAY COLLEGE STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

third reading

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

FEBRUARY 16, 2016

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, FEBRUARY 16, 2016 MEETING.

RESOLUTIONS

012-2016 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

2016-015 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

2016-016 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

2016-017 AN ORDINANCE TO ESTABLISH TAP FEES FOR THE WEST PARK SANITARY SEWER PROJECT #35632100, AND DECLARING AN EMERGENCY.

2016-018 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

2016-019 AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 133 HILLCREST AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "O1 INSTITUTIONS AND OFFICES" TO "R2 SINGLE FAMILY LOW DENSITY".

2016-020 AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS NORTH CORY STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SINGLE FAMILY HIGH DENSITY" TO "R4 DUPLEX TRIPLEX HIGH DENSITY".

2016-021 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 012-2016

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

OVER PURCHASE ORDER/NO PURCHASE ORDER- COUNCIL AUTHORIZATION

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
HANCOCK COUNTY SHERIFF	151291	21010000- 321300	POLICE	\$6496.31	INCARCERATION AND MEDICAL FEES	THERE WAS A 2015 PURCHASE ORDER IN PLACE THAT COVERED THE EXPENSE BUT IT WAS REDUCED TOO MUCH BASED ON ESTIMATED LIABILITY GIVEN BY SHERIFF'S OFFICE

ORDINANCE NO. 2016-015

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 1,378.00
TO:	Council #21001000-other	\$ 1,378.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that 2015 Codified Ordinance updates may be made,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-016

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund (contributions)	\$	500.00
TO:	Fire Department #21014000-other	\$	500.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that donations may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor,

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-017

AN ORDINANCE TO ESTABLISH TAP FEES FOR THE WEST PARK SANITARY SEWER PROJECT #35632100, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: Council desires to authorize the City to provide sanitary sewer services to properties in the West Park Addition that are currently serviced by septic tanks and leach fields, and;

SECTION 2: No laterals exist to connect to, therefore, the City of Findlay will provide them to the right-of-way with property owners being responsible for connection to their house sewer with the following payment options:

- Tap fees waived if paid by December 31, 2016
- or
- \$100/year (\$600 ÷ 6 years) if not paid by December 31, 2016
 - Impact \$46.39 (\$270.00/6 years)
 - Capacity \$41.58 (\$242.00/6 years)
 - General \$12.03 (\$70.00/6 years)

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize aforementioned tap fees so that this project may proceed expeditiously,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-018

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Water Fund	\$ 172,000.00
TO:	Davis Street Waterline <i>project #35765200</i>	\$ 172,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that the University of Findlay may be reimbursed for the construction of an eight inch (8") waterline,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-019

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 133 HILLCREST AVENUE REZONE) WHICH PREVIOUSLY WAS ZONED "O1 INSTITUTIONS AND OFFICES" TO "R2 SINGLE FAMILY LOW DENSITY".

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described property:

Situated in the City of Findlay, County of Hancock, State of Ohio, and being Lot Number 224 and the west ten feet (10') of Lot 223 in the Brown Addition, Findlay, Ohio.

SECTION 2: That said property above described herein be and the same is hereby rezoned from O1 Institutions and Offices to R2 Single Family Low Density.

SECTION 3: That from and after the effective date of this ordinance, said property above described herein shall be subject to R2 Single Family Low Density regulations.

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-020

AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS NORTH CORY STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R3 SINGLE FAMILY HIGH DENSITY" TO "R4 DUPLEX TRIPLEX HIGH DENSITY".

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the following described property:

Situated in the City of Findlay, County of Hancock, State of Ohio, and being Lot Number 1010 in the D.M. and A.F. Vance Addition to the City of Findlay, Ohio.

SECTION 2: That said property above described herein be and the same is hereby rezoned from R3 Single Family High Density to R4 Duplex Triplex High Density.

SECTION 3: That from and after the effective date of this ordinance, said property above described herein shall be subject to R4 Duplex Triplex High Density regulations.

SECTION 4: This Ordinance shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-021

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Ohio Safe Kids Contributions	\$ 165.00
TO:	Ohio Safe Kids #31924200	\$ 165.00
FROM:	MRC Grant Project Contribution	\$ 100.00
TO:	MRC Grant <i>Project #31992400</i>	\$ 100.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that donations may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____