

FINDLAY CITY COUNCIL AGENDA

REGULAR SESSION

February 2, 2016

COUNCIL CHAMBERS

ROLL CALL of 2016-2017 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

Acceptance or changes to the January 19, 2016 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: - none.

PROCLAMATIONS: - none.

RECOGNITION/RETIREMENT RESOLUTIONS: - none.

PETITIONS:

South Main Street Right-Of-Way vacation request – Marathon Petroleum Company hotel

Daniel Stone, Van Horn, Hoover, on behalf of Marathon Petroleum Company, LP, is requesting a portion of right-of-way vacation for the east 18.8 feet of South main Street from East Lincoln Street to a point 267' north of East Lincoln Street. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

WRITTEN COMMUNICATIONS:

Hancock-Wood Electric Cooperative President and CEO George Walton – Franchise Agreement Modification

Hancock-Wood Electric Cooperative has been placed on the agenda for the February 2, 2016 Findlay City Council meeting to briefly discuss their long-time franchise agreement with the City of Findlay, and to request scheduling a Council Committee of the Whole meeting to clarify and request modifications to the co-op's existing Territorial Franchise Agreement with Findlay.

Since 1965, Hancock-Wood Electric Cooperative Inc., has played a key role in improving the quality of life for more than 5,000 commercial and residential members doing business and residing in the City of Findlay and surrounding communities.

Economic growth in Findlay has been strongly supported by their cooperative through substantial investments (more than \$7 million since 2011) in electrical infrastructure to support existing and future commercial and residential electric service in our territory within the City.

Hancock-Wood also is a major contributor to programs benefitting Findlay residents and businesses, including recent donations such as - \$25,000 to the Marathon Center for the Performing Arts; \$20,000 for a generator for the Camp Berry Boy Scouts; \$10,000 for Habitat for Humanity of Hancock County; \$10,000 for Hancock County Fairgrounds, and more than \$10,000 in donations and grants to local charitable organizations and needy individuals. This is part of one of their abiding cooperative principles – Concern for Community.

HWE stands by our community, but needs our help to sustain these quality of life and community-support initiatives. They are requesting Council to consider making modifications to Hancock-Wood's March 1989 franchise agreement to clarify that the Ohio's Territories for Electric Suppliers Act remains the basis of how this agreement is applied within the City and ensure that it continues to be honored by both Hancock-Wood and Ohio Power (American Electric Power or AEP). A map highlighting both Hancock-Wood's and Ohio Power's service territories that lie within the City of Findlay.

ORAL COMMUNICATIONS: - none.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Ottawa Oil Company Incorporated, located at 1100 Trenton Avenue, Findlay, Ohio for a C1 liquor permit. This requires a vote of Council.

Gregory R. Horne, Chief of Police – Ottawa Oil Company Incorporated, located at 1100 Trenton Avenue, Findlay, Ohio. A check of the records shows no criminal record on the following:

Tom Stechschulte
Kevin Ellerbrock
Rick Stechschulte
Kay E. Burkholder
Dale Druse
Janel Kruse

Service-Safety Director Schmelzer – vehicle insurance payment

The City has received payment for the repair of a Police Department vehicle from an accident from the other party's insurance company in the amount of \$2,341.67. It has been deposited in the General Fund. An appropriation of funds is requested. Ordinance No. 2016-014 was created.

FROM : General Fund
TO: Police Department #21012000-other

\$ 2,341.67
\$ 2,341.67

Findlay Fire Department Chief Josh Eberle – Pearl Konersman memorial donations

On behalf of the Findlay Fire Department and the Findlay Firefighters, Chief Eberle wishes to thank Steve and Holly Perkins, Sam and Jamie Huntington, and Dennis and Elizabeth Swecker for their generous donations to the Findlay Fire Department. The Fire Department’s long-time Secretary Pearl Konersman passed away in January and these individuals donated a combined amount of three hundred thirty-five dollars (\$335.00) to the Fire Department on her behalf.

The Fire Department, in cooperation with Findlay Firefighters Local 381, operates a smoke detector program that aims to provide city residents with smoke detectors at no cost. The money donation on behalf of the Pearl Konersman memorial will assist the Findlay Fire Department in this endeavor and will be used to purchase smoke detectors which will increase safety for area residents. Reallocation of funds is requested.

Ordinance No. 2016-014 was created.

FROM: General Fund \$ 335.00
TO: Fire Department #21014000-other \$ 335.00

Findlay W.O.R.C. Financial Analysis Report – January 1, 2015 through December 31, 2015.

Traffic Commission minutes – January 19, 2016.

Treasurer’s Reconciliation Report - December 31, 2015.

Mayor Lydia Mihalik – Appointment to Local Board of Tax Review

Pursuant to 718.11 of the Ohio Revised Code, Mayor Mihalik is appointing John W. Pinski Jr., CPA to the Local board of Tax Review for the City of Findlay. Mr. Pinski has expressed a desire and willingness to serve the community in this capacity. This is a two (2) year renewable term. This appointment does not require confirmation by Council.

Service-Safety Director Paul Schmelzer – Downtown Revitalization, Project No. 31942400; HAN-Findlay Main St/Cory St, ODOT PID #98797

With the adoption of Resolution No. 015-2014, an application for funding was submitted to the Ohio Department of Transportation (ODOT) for Federal Transportation Alternatives Program (TAP) funds. The City has received approval of the funding from ODOT.

TAP funds require a twenty percent (20%) match to ODOT’s eighty percent (80%) of the construction cost. The current project construction estimate is \$3,514,000. The City’s matching share of \$250,000 along with Marathon’s contribution of \$452,800 is included in the 2017 five (5) year Capital Improvements Plan. Legislation authorizing the Service-Safety to enter into the project agreement with ODOT is requested. Resolution No. 011-2016 was created.

City Engineer Brian Thomas – Tap fees for West Park Sanitary Sewer Project

An Analyst from the Office of Community Development (who administers the CDBG program) was in two (2) weeks ago to conduct an audit of the project. The project passed the audit with flying colors, but the Analyst did ask a question about tap fees. CDBG grants are federal funds that are awarded through the U.S. Department of Housing and Urban Development (HUD). The analyst state the HUD had regulations in place that prohibit the collection of special assessments for projects that use CDBG funds. The Analyst was asked to provide the section of code that states that tap fees could not be provided. After Mr. Thomas reviewed the information, he looked over the information to determine the feasibility of charging tap fees for the project.

This project is providing sanitary sewer to properties that are currently served by septic tanks and leach fields. There are no existing laterals to connect, so laterals are provided to the right-of-way. Property owners are responsible for connecting their house sewer to the laterals that the City provides. Since no tap, impact or capacity fees have been collected, the property owners are required to pay the fees to connect to the laterals.

After discussing this with the CDBG Analyst, the requirements from HUD limit one-time fees. Mr. Thomas explained that Council was proposing a one-time reduced tap fee of \$400 or a yearly payment of \$100/year for six (6) years. The CDBG Analyst replied that technically, a once a year payment for a number of years is permissible.

There are basically two (2) options available. The first is to waive the tap fees for the property owners. The second option is to break down the fees so that the property owners can make yearly payments for a given number of years. If Council does wish to pursue breaking the fee up over multiple years, there are some details that will need to be worked out (i.e. payment tracking, creating a multi-year permit, breakdown of the partial payment into the different accounts, etc.). A Water and Sewer Committee meeting is requested to determine which option Council wishes to pursue and to work out details if a payment plan option is chosen. Needs to be referred to the Water and Sewer Committee.

President of City Council James Slough/President Pro-Tem of City Council Ronald Monday

Pursuant to Ohio Revised Code 718.11 (A)(2)(HB5), the legislative authority of any municipal corporation that imposes tax on income shall maintain a local Board of Tax Review of which two (2) members shall be appointed by the legislative authority of that municipal corporation.

Council President Slough and Council President Pro-Tem Monday recommend Douglas Huffman and Roger Miller be appointed to this committee. Both are practicing attorneys in Findlay and have indicated a willingness to serve. This requires Council confirmation.

City Auditor Jim Staschiak – summary financial reports

A set of summary financial reports for the prior month follows including:

- Summary of Year-To-Date Information as of December 31, 2015
- Cash & Investments as of December 31, 2015
- Open Projects Report as of December 31, 2015
- Financial Snapshot for General Fund as December 31, 2015

City Planning Commission agenda – February 11, 2016

COMMITTEE REPORTS:

The **STREETS, SIDEWALKS, & PARKING COMMITTEE** to whom was referred a request to discuss a sidewalk variance for 407 and 409 East Hobart Avenue.

We recommend the variance be granted.

LEGISLATION:

RESOLUTIONS

RESOLUTION NO. 010-2016 (no PO)

first reading

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

RESOLUTION NO. 011-2016 (Main St/Cory St revitalization project)

first reading

A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY TO ENTER INTO AN AGREEMENT OR AGREEMENTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) AUTHORIZING THE USE OF TRANSPORTATION ALTERNATING PLAN (TAP) FUNDS FOR THE DOWNTOWN REVITALIZATION PID98797 - PROJECT NO. 31942400, AND DECLARING AN EMERGENCY.

ORDINANCES

ORDINANCE NO. 2016-006 (former Fire Chief severance payout)

second reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-007 (amendment to salary ordinance no 2015-100)

second reading

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF CODIFIED ORDINANCE NO. 2015-100 OF THE CITY OF FINDLAY, OHIO KNOWN AS THE SALARY ORDINANCE.

ORDINANCE NO. 2016-008 (College St/U of F vacation)

second reading

AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS (UNIVERSITY OF FINDLAY COLLEGE STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

ORDINANCE NO. 2016-010 (2016 Capital Improvements)

second reading

AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDANCE WITH THE 2016 DEPARTMENT EQUIPMENT LIST WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT A, APPROPRIATING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-014 (insurance payment; donations)

first reading

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS



CIVIL ENGINEERING

Van Horn, Hoover
& ASSOCIATES, INC.

Charlotte, NC

P.O. Box 621524
CHARLOTTE, NC 28262
Phone: 704.604.4124
Fax: 419.423.5772

Findlay, OH

P.O. Box 612
FINDLAY, OH 45839
Phone: 419.423.5630
Fax: 419.423.5772

Info@VanHornHoover.com

January 25, 2016

City of Findlay, City Council
Municipal Building
Findlay, Ohio 45840

Members of the City Council:

On behalf of our client, Marathon Petroleum Company, LP, we are respectfully submitting a Street Vacation Petition for Council Consideration.

The petition is requesting that a portion of the East Right of Way of South Main Street be vacated from East Lincoln Street to a point 267' north of East Lincoln Street.

We have attached the Vacation Petition, a copy of the Auditor's map showing the vacation limits and an exhibit showing the road Right of Way, lot lines, lots numbers and limits of the requested street Right of Way vacation.

If you should have any questions or comments, please do not hesitate to contact me or Donald R. Malarky of Marathon Petroleum Company, LP at (419) 421-4542.

Sincerely,

Daniel R. Stone, P.E., P.S. - Partner
Van Horn, Hoover & Associates, Inc.

Cc: Don Malarky

ALLEY/STREET VACATION PETITION

FEE PAID _____

DATE _____

ADVERTISING AND FILING FEES PAID _____ DATE _____

HONORABLE MAYOR AND COUNCIL, CITY OF FINDLAY, OHIO:

We, the undersigned, being owners of property abutting the requested
Street _____ vacation shown on the attached plat, respectfully petition
(street/alley)

your Honorable Body to vacate the S. Main Street described as:
street/alley


an +/-18.8' Right of Way along the east side of S. Main Street from East Lincoln Street north to a point
approximately 267'.

Being further described as abutting the following described LOTS in the
SUBDIVISION of:

Reference attached vacation exhibit showing the lot numbers and associated plats

A \$75.00 fee is submitted to pay for the cost of vacating the above-described
street _____ (street or alley)

We agree to pay all cost and/or assessments that are now or have been constructed
serving this property. Upon adoption of legislation, applicable advertising and filing
fees will be invoiced to the petitioner. A plat of the area showing the portion to be
vacated & a list of all property owners on that portion of the alley running from street
to street, but not in the request for vacation are attached.

OWNER	ADDRESS	LOT NUMBER
	539 S. Main Street Findlay, Ohio 45840	See attached vacation exhibit

TO: Applicants for Street or alley Vacation
FROM: Council Clerk

City law requires persons requesting the vacation of a street or alley to file a petition with City Council. Council then refers the request to the City Planning Commission and the Planning & Zoning Committee for their findings. These Committees file their report with Council, who in turn makes the final ruling on the request.

APPLICATION REQUIREMENTS

Petition forms are available in the Council Clerk's Office. It requires the signature of a majority of the property owners that abut the requested vacation. A plat of the area shall accompany the application indicating the street or alley to be vacated. This plat can be obtained from the City Engineer's Office.

In addition to the petition for an alley vacation being signed by the abutting property owners, which is notice, if said proposed alley vacation is less than the full alley running from street to street, either north and south or east and west as the case may be, then the Clerk will also send notices to the abutting property owners on that portion of the alley extended but not in the request for vacation. For example, if an alley runs from north to south from street A to street B, intersected by a east-west alley, and the request is to vacate the alley running from street A to the intersecting east-west alley, then the abutting property owners on the remaining portion of that north-south alley between street A and street B shall also receive notice of the petition to vacate from the Council Clerk. (Rules of Procedure, as amended, of Findlay City Council).

Ideally, the petition must be signed by all abutting property owners. If not, a Public Notice of Consideration to Vacate has to be advertised in the Courier for six consecutive weeks. The cost of the advertising shall be paid by the petitioner. Anyone wishing to address Council concerning the petition may do so as a result of the publication. This can occur at any of the three readings which Council must give an Ordinance that vacates right-of-way.

FEE

At the time of submitting the request to the Council Clerk, a **\$75.00 non-refundable fee** shall accompany the petition. This is to off-set some of the City's expenses. **Upon adoption of legislation, applicable advertising and filing fees will be invoiced to the petitioner.**

ASSESSMENTS

By law, if there were assessments to the abutting properties for improvements to the street or utilities, the petitioners are to pay the assessment fee for the property being vacated. These assessments, if any, are recorded in the City Engineer's Office. They are requested to be researched for the property upon legislation request. The petitioners will be invoiced for the total expense, and it must be paid before Council will vacate the street or alley.

PLANNING COMMISSION ACTION

Planning Commission action on vacation petitions will be in the form of a recommendation to City Council. Council may then either concur with the Commission's recommendation or override it. Concurring action may be accomplished with a simple majority vote, while overriding action requires a two-thirds (2/3) vote of Council. Notice of the Planning Commission Meeting will be sent from the Engineer's Office to the filer of the petition advising him/her when the request shall be heard.

COMMITTEE ACTION

This Committee's action will be in the form of a recommendation to City Council. Council may then either concur with the Committee's recommendation or override it. Action is a simple majority vote to concur or override the Committee report. Notice of the Planning & Zoning Committee Meeting will be sent by the Council Clerk to the petitioners advising them when the request shall be heard.

CITY COUNCIL ACTION

Once the petition is placed on Council's agenda, it will be referred to the City Planning Commission and the Committee with all documentation submitted. Both the City Planning Commission and the Planning & Zoning Committee shall review the request. Upon their

findings, Council will request legislation and give it three (3) separate readings if the vacation is to proceed.

In order to vacate a public right-of-way, City Council must adopt an ordinance doing so. Normally, legislation is prepared when the Planning & Zoning Committee recommends that an action be taken. However, appropriate legislation can be drawn at the request of any Council member, whether or not the vacation is supported by the Committee. Ordinances require three readings prior to adoption, and this normally occurs over the course of three consecutive meetings of Council.

A majority affirmative vote of at least five (5) members is necessary to enact a vacation ordinance. If Council disagrees with the Planning Commission's recommendation, it will take six (6) affirmative votes of members of Council to enact a vacation ordinance. The ordinance is not effective until at least 30 days after signing by the Mayor.

Revised 12-05

MARATHON PETROLEUM COMPANY, LP

VACATION PLAT

FINDLAY, OH



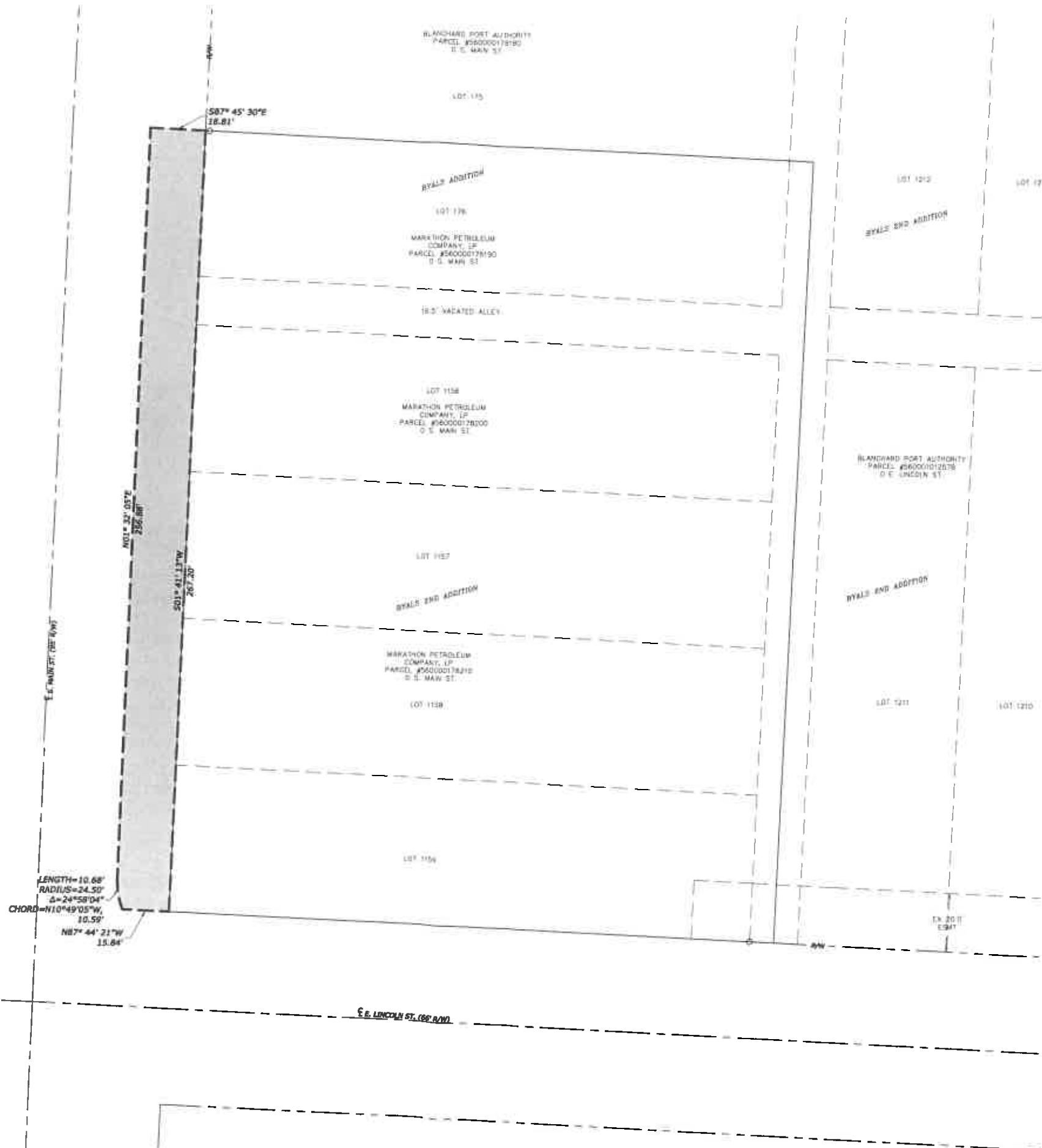
(IN FEET)
1 inch = 40 ft.

Vacation Purpose Statement

Vacate a portion of the east
Right of Way of S. Main Street
from the back of curb of the new
curb to the current Right of Way line.



Proposed R/W
Vacation



LEGEND

○ IRON PIPE MAG NAIL REBAR END	⊗ WATER VALVE	— x — EX FENCELINE
● IRON PIPE MAG NAIL REBAR SET	⊗ GAS VALVE	— w — EX WATERLINE
▲ RR SPIKE	□ ELECTRIC TRANSFORMER (ELEC. TRANS.)	— san — EX SANITARY SEWER
⚡ POWER POLE (PP)	□ TELEPHONE PEDESTAL (TELE. PED.)	— gas — EX GAS LINE
⊕ TELEPHONE POLE (TP)	— T — EX TREE	— > — EX STORM SEWER
⊙ LIGHT POLE (LP)	— B — EX BUSH	— ut — UNDERGROUND TELEPHONE LINES
○ MANHOLE (MH)	— OH — OVERHEAD UTILITY	— ue — UNDERGROUND ELECTRIC
□ CATCH BASIN (CB)	— BLDG — BUILDING FACE	— -600 — EXISTING CONTOUR
⊕ HYDRANT	— C — CURB INLET	— C — CONCRETE
— SIGN	— E/P — EDGE OF PAVEMENT	
— GUY WIRE		

HANCOCK HOTEL
MARATHON PETROLEUM
CORPORATE CAMPUS

631 S. Main St.
Findlay, OH 45840



e|s|s swenson graham architects

500 Washington Avenue South
Minneapolis, Minnesota 55415
p. 612.339.5508
f. 612.339.5382
www.esgarch.com

**Van Horn
Hoover
& Associates, Inc.**

- SURVEYING
- CIVIL ENGINEERING
- LAND USE PLANNING
- GPS/GIS CONSULTANTS

P.O. BOX 612
FINDLAY, OH 45839
(419) 423-5630

www.VanHornHoover.com
E-Mail: info@VanHornHoover.com

ORIGINAL ISSUE:

REVISIONS

No.	Description	Date

214322
PROJECT NUMBER

drs DRAWN BY drs CHECKED BY

KEY PLAN

HANCOCK HOTEL
MARATHON PETROLEUM
CORPORATE CAMPUS

R/W EXHIBIT
1 OF 1

Z:\PROJECTS\14623\14623-entire\14623-entire.dwg - s.mosden\td - Jun 20, 2016



1399 Business Park Drive South • North Baltimore, OH 45872-0190 • Phone: 419-423-4841 • Toll Free: 800-445-4840 • www.hwe.coop

January 22, 2016

Jim Slough
318 Dorney Plaza
Findlay, Ohio 45840

Re: City of Findlay Franchise Agreement Modification Request

Dear Jim:

Hancock-Wood Electric Cooperative has been placed on the agenda for the February 2, 2016, Findlay City Council meeting to briefly discuss our long-time franchise agreement with the City of Findlay and to request scheduling a Council Committee of the Whole meeting to clarify and request modifications to the co-op's existing Territorial Franchise Agreement with Findlay.

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We stand by our community, as you do, but need your help to sustain these quality of life and community-support initiatives. To that end, we request Council consider making modifications to Hancock-Wood's March 1989 franchise agreement to clarify that the Ohio's Territories for Electric Suppliers Act remains the basis of how this agreement is applied within the City and ensure that it continues to be honored by both Hancock-Wood and Ohio Power (American Electric Power or AEP).

I have attached a map that highlights both Hancock-Wood's and Ohio Power's service territories that lie within the City of Findlay.

I thank you in advance for considering our request.

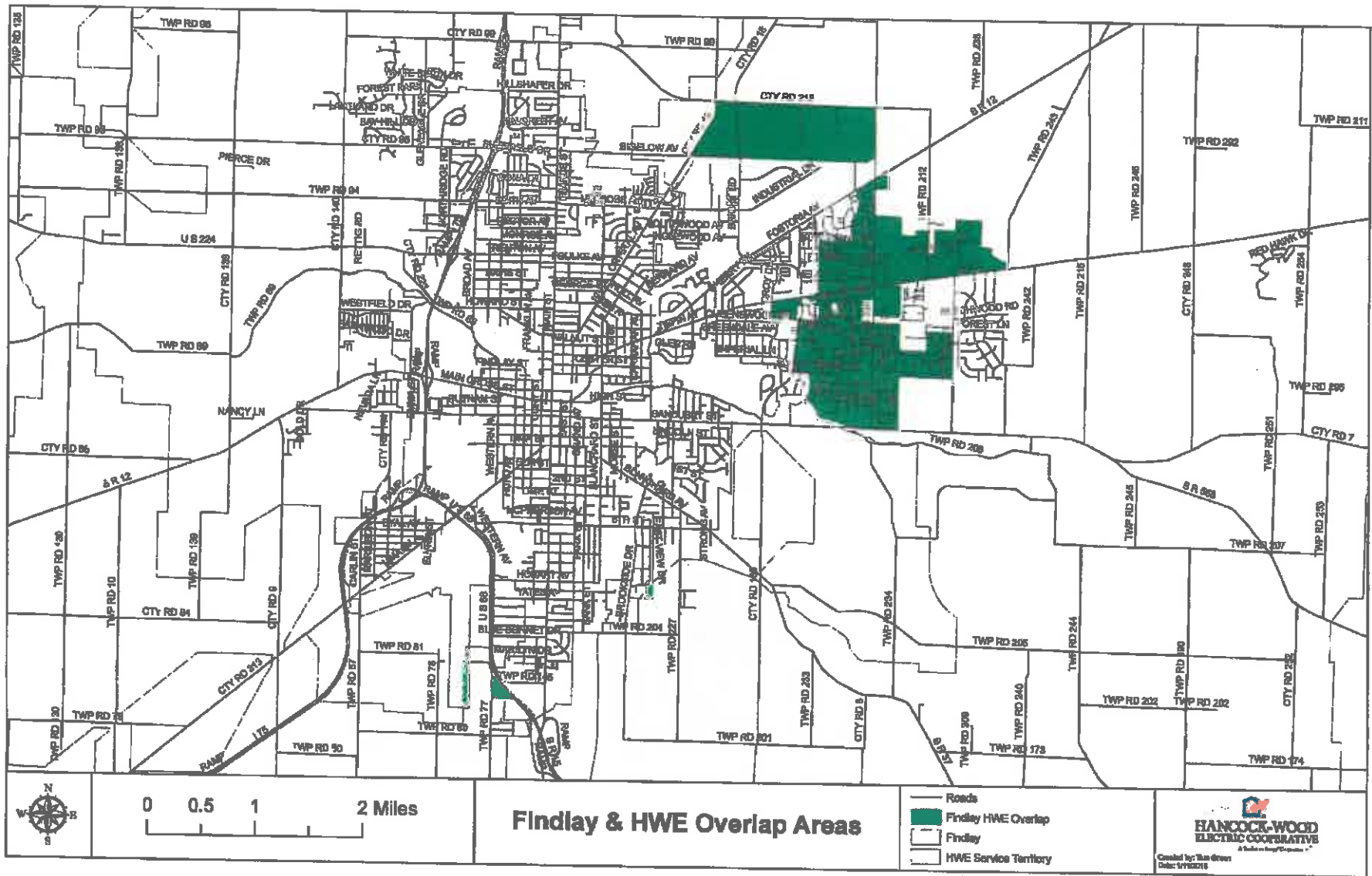
Respectfully,

A handwritten signature in black ink that reads "George Walton".

George Walton □
President and CEO

cc: Hancock-Wood Electric Cooperative Board of Trustees

GBW:dsh



Findlay & HWE Overlap Areas

- Roads
- Findlay HWE Overlap
- Findlay
- HWE Service Territory

HANCOCK-WOOD
ELECTRIC COOPERATIVE
A Public Utility Corporation

Created by: Ben Green
 Date: 1/19/2016

City of Findlay

Lydia Mihalik, Mayor

POLICE DEPARTMENT

Gregory R. Horne, Chief of Police

318 Dorney Plaza, Room 207 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

January 22, 2016

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Tom Stechschulte
Kevin Ellerbrock
Rick Stechschulte
Kay Burkholder
Dale Kruse
Janel Kruse

Ottawa Oil Company Incorporated, 1100 Trenton Avenue, Findlay, Ohio 45840.

Sincerely,



Gregory R. Horne
Chief of Police

NOTICE TO LEGISLATIVE
AUTHORITY

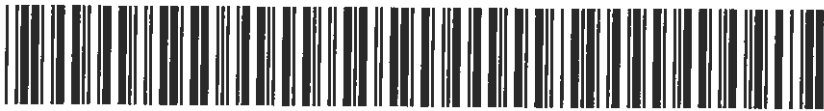
OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

66036540165 PERMIT NUMBER		NEW TYPE	OTTAWA OIL CO INC 1100 TRENTON AV FINDLAY OH 45840	
ISSUE DATE				
12 15 2015 FILING DATE				
C1 PERMIT CLASSES				
32 TAX DISTRICT	044 DISTRICT	A CLASS	B07925 RECEIPT NO.	

FROM 01/19/2016

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT			RECEIPT NO.	



MAILED 01/19/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN. 02/19/2016

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A NEW 6603654-0165

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346

PERMIT NUMBER (CORPORATION) 6603654
 OTTAWA OIL CO INC
 10305 SR 224
 PO BOX 346
 OTTAWA OHIO 45875

F.T.I. NUMBER 34-1750145
 STATUS (ACTIVE OR INACTIVE) ACTIVE
 SHARES OUTSTANDING 960.00
 ACTIVE DATE
 INACTIVE DATE
 EXCEPTION CODE TEXT - LARGE CORPORATION
 STOCK TRANSFER CODE TEXT AND DATE

TOM STECHSCHULTE	80.00	10/21/13	ACTIVE	
KEVIN ELLERBROCK	24.00	12/07/06	ACTIVE	PRESIDENT
THOMAS L STECHSCHULTE	.00	10/21/13	INACTIVE	
CAMILLUS HARRY STECHSCHUL	.00	05/11/09	INACTIVE	
RICK STECHSCHULTE	80.00		ACTIVE	VICE PRES
ROBERT KRUSE	.00	10/21/13	INACTIVE	
J HARRY LEOPOLD	.00	05/11/09	INACTIVE	
KAY E BURKHOLDER	80.00		ACTIVE	
DALE KRUSE	264.00		ACTIVE	SECRETARY
JANEL KRUSE	144.00	10/21/13	ACTIVE	
LARRY E LEOPOLD	.00	12/07/06	INACTIVE	
TERRY J LEOPOLD	.00	12/07/06	INACTIVE	

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

January 21, 2016

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

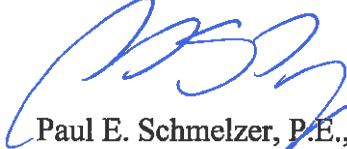
The City has received payment for the repair of a Police Department vehicle from an accident from the other party's insurance company in the amount of \$2,341.67. It has been deposited in the General Fund.

An appropriation is respectfully requested as follows:

FROM:	General Fund (insurance proceeds)	\$2,341.67
TO:	Police Department 21012000-other	\$2,341.67

Thank you for your consideration.

Sincerely,



Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

cc: Donald J. Rasmussen, Director of Law
Jim Staschiak II, City Auditor
Police Department



Findlay Fire Department

Joshua S. Eberle, Chief

720 South Main Street
Findlay, OH 45840

Telephone: 419-424-7129 • Fax: 419-424-7849



DATE: January 21, 2016
TO: Findlay City Council
RE: Pearl Konersman Memorial Donations

Dear Findlay City Council,

On behalf of the Findlay Fire Department and the Findlay Fire Fighters, I would like to thank Steve and Holly Perkins, Sam & Jamie Huntington and Dennis & Elizabeth Swecker for their generous donations to the Findlay Fire Department. Our long-time secretary, Pearl Konersman passed away in January and the above people donated a combined amount of three hundred and thirty-five dollars to the fire department on behalf of Pearl.

The fire department, in cooperation with Findlay Firefighters Local 381, operates a smoke detector program that aims to provide city residents with smoke detectors at no cost. The money donation on behalf of the Pearl Konersman memorial will assist us in this endeavor and will be used to purchase smoke detectors which will increase safety for area residents.

I request Findlay City Council to reallocate three hundred and thirty-five dollars from the General Fund to the Fire Department line item #332300 for the purchase of smoke detectors.

Thank you for your time and consideration of this request.

Respectfully,

Joshua S. Eberle, Chief
Findlay Fire Department

cc: Paul Schmelzer
Jim Staschiak
Steve & Holly Perkins
Sam & Jamie Huntington
Dennis & Elizabeth Swecker

FINDLAY WORC STATS SUMMARY SHEET - 2015

UPDATED: 1/25/2016

NOTE: THE WORC CLOSINGS (*) = 7 DAYS EACH WEEK FOR 6 DIFFERENT WEEKS = 42 DAYS.

COURT	CATEGORY	JAN	* FEB.	(FEMALE) MARCH	* APRIL	MAY	* JUNE	JULY	* AUG.	SEPT.	(FEMALE) OCT.	* NOV.	* DEC.	Y.T.D. TOTALS
Findlay Muni. Court	CITY OF FINDLAY ORDINANCE CASES - DAYS SERVED (COD)	74	104	261	169	133	72	39	33	125	57	240	80	1,427
	STATE CODE CASES - DAYS SERVED (ORC)	167	93	263	190	206	83	76	77	129	125	81	65	1,555
	TOTAL DAYS SERVED (FIMC) (COD + ORC)	241	197	524	359	339	155	115	110	254	222	321	145	2,982
	NO - SHOWS	7	3	10	11	7	5	6	3	8	9	3	3	75
	DECLINED	0	2	5	3	1	1	1	0	1	2	1	1	18
	RESCHEDULED	4	3	7	9	10	2	5	3	10	7	7	4	71
	RELEASED: SUCCESSFUL / TIME COMPLETED	11	11	27	14	17	8	7	6	9	10	16	11	149
	RELEASED: UNSUCCESSFUL / FAILED	1	1	3	1	0	1	0	0	0	1	3	0	11
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	2	0	0	1	0	0	0	0	0	1	4
	RELEASED: FURLOUGHED	0	0	0	12	0	3	0	4	6	5	5	2	45
Hancock Co. Common Pleas Court	STATE CODE CASES - DAYS SERVED (ORC)	40	53	45	61	71	20	34	26	42	0	70	58	520
	TOTAL DAYS SERVED (HCCP) (COD + ORC)	40	53	45	61	71	20	34	26	42	0	70	58	520
	NO - SHOWS	0	0	0	0	0	1	0	0	0	0	0	0	1
	DECLINED	0	0	0	0	0	0	0	0	1	0	0	0	1
	RESCHEDULED	0	0	0	0	0	0	0	0	0	0	0	0	0
	RELEASED: SUCCESSFUL / TIME COMPLETED	2	2	2	2	2	2	2	0	2	0	1	2	19
	RELEASED: UNSUCCESSFUL / FAILED	0	0	0	0	0	1	0	0	0	0	1	1	3
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0	0	0	0	0	0	0	0	0	0	0
	RELEASED: FURLOUGHED	0	1	0	0	0	0	0	2	1	0	3	1	10
	Hancock Co. Juvenile Court	STATE CODE CASES - DAYS SERVED (COD)	0	0	0	0	0	0	0	15	0	0	0	0
TOTAL DAYS SERVED (HCCJ) (COD + ORC)		0	0	0	0	0	0	0	15	0	0	0	0	15
NO - SHOWS		0	0	0	0	0	0	0	0	0	0	0	0	0
DECLINED		0	0	0	0	0	0	0	0	0	0	0	0	0
RESCHEDULED		0	0	0	0	0	0	0	0	0	0	0	0	0
RELEASED: SUCCESSFUL / TIME COMPLETED		0	0	0	0	0	0	0	1	0	0	0	0	1
RELEASED: UNSUCCESSFUL / FAILED		0	0	0	0	0	0	0	0	0	0	0	0	0
RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT		0	0	0	0	0	0	0	0	0	0	0	0	0
RELEASED: FURLOUGHED		0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER - Upper Sandusky Muni. Court		STATE CODE CASES - DAYS SERVED (ORC)	10	0	0	10	20	10	28	9	25	15	11	0
	TOTAL DAYS SERVED (OTHER) (COD + ORC)	10	0	0	10	20	10	28	9	29	15	11	0	142
	NO - SHOWS	0	0	0	0	0	0	1	0	0	1	0	0	2
	DECLINED	0	0	0	0	0	0	0	0	0	0	0	0	0
	RESCHEDULED	0	0	0	0	0	0	0	0	0	0	0	0	0
	RELEASED: SUCCESSFUL / TIME COMPLETED	1	0	0	1	2	1	1	1	0	1	2	0	10
	RELEASED: UNSUCCESSFUL / FAILED	0	0	0	0	0	0	0	0	0	0	0	0	0
	RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT	0	0	0	0	0	0	0	0	0	0	0	0	0
	RELEASED: FURLOUGHED	0	0	0	0	0	0	0	0	1	0	0	0	1
	Henry Co. Common Pleas Court	STATE CODE CASES - DAYS SERVED (ORC)	0	0	0	0	0	0	0	0	16	0	22	23
TOTAL DAYS SERVED (HCCP) (COD + ORC)		0	0	0	0	0	0	0	0	16	0	22	23	61
NO - SHOWS		0	0	0	0	0	0	0	0	0	0	0	0	0
DECLINED		0	0	0	0	0	0	0	0	0	0	0	0	0
RESCHEDULED		0	0	0	0	0	0	0	0	0	0	0	0	0
RELEASED: SUCCESSFUL / TIME COMPLETED		0	0	0	0	0	0	0	0	0	0	0	0	0
RELEASED: UNSUCCESSFUL / FAILED		0	0	0	0	0	0	0	0	0	0	0	0	0
RELEASED: SUCCESSFUL / EARLY RELEASED BY COURT		0	0	0	0	0	0	0	0	0	0	0	0	0
RELEASED: FURLOUGHED		0	0	0	0	0	0	0	0	1	0	1	1	3
TOTALS (ALL COURTS COMBINED)														
TOTAL DAYS SERVED (ALL COURTS)	291	250	569	430	430	185	177	160	341	237	424	226	3,720	
TOTAL RESIDENTS BOOKED IN (TO START SERVING TIME)	26	9	37	32	32	5	15	9	20	17	34	19	255	
TOTAL NO - SHOWS (ALL COURTS)	7	3	10	11	7	6	7	3	8	10	3	3	76	
TOTAL DECLINED (ALL COURTS)	0	2	5	3	1	1	1	0	2	2	1	1	19	
TOTAL RESCHEDULED (ALL COURTS)	4	3	7	9	10	2	5	3	10	7	7	4	71	
TOTAL # OF RELEASES:	15	20	37	32	21	17	10	14	20	17	34	19	256	
TOTAL RELEASED: SUCCESSFUL / TIME COMPLETED (ALL COURTS)	14	13	29	17	21	11	10	8	11	11	21	13	179	
TOTAL RELEASED: UNSUCCESSFUL / FAILED (ALL COURTS)	1	1	3	1	0	2	0	0	1	4	1	1	14	
TOTAL RELEASED: SUCCESSFUL / EARLY RELEASE (ALL COURTS)	0	0	2	0	0	1	0	0	0	0	0	1	4	
TOTAL RELEASED: FURLOUGHED (ALL COURTS)	0	6	3	14	0	3	0	6	9	5	9	4	59	
AVERAGE DAILY COUNT	10.43	9.68	20.06	16.00	16.18	5.97	6.43	5.55	12.37	8.58	16.40	8.03	11.74	

FINANCIALS														
EXPENSES (FROM OTHER SHEET)	\$12,806.57	\$34,522.97	\$30,015.74	\$27,133.89	\$27,550.70	\$26,603.16	\$28,030.73	\$21,458.74	\$56,280.79	\$20,314.37	\$22,895.04	\$39,635.54	#####	
CHARGE STATISTICS	\$12,210.00	\$1,525.00	\$15,000.00	\$10,875.00	\$18,845.00	-\$3,785.00	\$5,955.00	\$1,475.00	\$9,900.00	\$5,005.00	\$10,225.00	\$5,665.00	\$94,685.00	
PAYMENT STATISTICS	\$6,850.00	\$6,254.00	\$14,927.00	\$11,344.00	\$9,570.00	\$4,140.00	\$5,380.00	\$3,330.00	\$9,065.00	\$5,798.00	\$11,765.00	\$5,265.00	\$93,688.00	
SECURUS PAY PHONE COMMISSIONS	\$3.50	\$24.30	\$4.80	\$15.30	\$3.50	\$5.40	\$3.50	\$0.00	\$0.00	\$4.80	\$30.00	\$11.20	\$106.30	
OUTSTANDING ACCOUNTS	\$2,357.00	\$2,357.00	\$2,357.00	\$2,517.00	\$2,702.00	\$2,702.00	\$2,702.00	\$2,542.00	\$2,542.00	\$2,542.00	\$2,667.00	\$2,667.00	\$2,667.00	

FINDLAY WORC FINANCIAL ANALYSIS

JANUARY 01, 2015 THRU DECEMBER 31, 2015

PLEASE NOTE: THE WORC WILL CLOSE FOR 7 DAYS - FOR 6 DIFFERENT WEEKS = 42 DAYS THROUGHOUT THE YEAR.

FIMC cases	Findlay City Ordinance cases, days served=	1427
FIMC cases	State Code cases, days served =	1555
FIMC cases	Total days served (combined City and State) =	2982

<u>Other Courts using WORC</u>	<u>Days Served</u>	<u>Additional Income to date</u>
Fostoria Municipal Court	0	\$0.00
Hancock County Common Pleas Court	520	\$13,000.00
Hancock County Juvenile Court	15	\$375.00
Upper Sandusky Municipal Court	142	\$3,550.00
Henry County Common Pleas Court	61	\$1,525.00
Fremont Municipal Court	0	\$0.00
Other Courts Usage Total Days:		Total Additional Income: \$18,450.00

Hancock Co. Justice Center Cost: 1427 City Ordinance case days served x \$84 / day saved by
not serving time at the Justice Center = \$119,868.00

Total fees collected at \$25 / day from all residents = \$93,000.00

Outstanding fees = \$2,667.00 (18 accounts)

Expenses = \$347,248.23

Charge Statistics = \$94,885.00 (charged upon entry for full stay) (JUNE MAY SHOW 0.00 CHARGE DUE TO CHARGE RECEIVED A CREDIT DUE TO FURLOUGH OR REFUNDS DUE TO EARLY RELEASE REFUNDS - THESE CREDITS ARE SUBTRACTED FROM THE BILLED AMOUNT).

Payment Statistics = \$93,668.00 (this amount may be larger than the Charge Statistics at times, due to the fact that residents are charged upon entry for their full stay - i.e.: charged in May but made payments in following months). (This also includes Reimbursables).

Net Expense = \$253,580.23
(Expenses - Payments)

Program Savings: Net vs. Justice Center cost = (\$133,712.23) *
(Justice Center Cost - Net Expense)

Commissions Received from Securus Pay Phones = \$106.30

*** All information in this document has been tallied due to errors occurring in the WORC computer program.

* Programs savings does not account for factors associated with continued employment of participants.

TRAFFIC COMMISSION

City of Findlay

January 19, 2016

MINUTES

ATTENDANCE:

MEMBERS PRESENT: Service-Safety Director Paul Schmelzer, Police Chief Greg Horne, Fire Chief Josh Eberle, City Engineer Brian Thomas, Councilman Ron Monday.

STAFF PRESENT: Matt Stoffel, Public Works Superintendent; Kathy Launder, City Clerk.

GUESTS PRESENT: Marty Terry, Myreon Cobb, Chris Harris-The University of Findlay; Barbara Jones-DGL Consulting Engineers; Holly Frische-Council.

OLD BUSINESS

1. Request of The University of Findlay, 1000 North Main Street, for a pedestrian activated light across North Main Street from new admissions office to the campus.

6/15/2015

Jones stated that the current signal crossings are too far away from The University of Findlay (UF) Admissions Office. The midblock crossing policy was reviewed. UF prefers to place a signal at the intersection of North Main Street and Allen Avenue. UF will pursue traffic study for signal. Jones stated that there are 30-40 people per day historically crossing over to the Admissions Office. There are more activities at the UF Armstrong Sports Complex at the corner of Trenton and Blanchard. Many more people are crossing Main Street from the main campus. Cobb stated that UF is acquiring more and more properties on the east side of Main Street as well. Director Schmelzer stated that a conventional signal at an existing intersection is preferable over a midblock crossing.

Motion to table request by Councilman Monday, second by Director Schmelzer. Motion passed 4-0.

12/21/2015

Item remains tabled.

01/19/2016

Motion to lift from table by Director Schmelzer, second by Councilman Monday. Motion passed 5-0. Director Schmelzer requested Barbara Jones, DGL Consulting, to go over the questions that were raised regarding the Crosswalk Analysis that was completed on behalf of the University of Findlay. Traffic and pedestrian counts were conducted on two different days in August that are detailed in the Crosswalk Analysis. Harris stated that they are seeing more families coming with potential students for campus visits. Personalized campus tours are scheduled around nonpeak vehicle traffic times to reduce risk. Most pedestrians are crossing at George Street. It was suggested that if a midblock crossing is approved that a median be installed in the center of Main Street at that location to break up the distance a pedestrian would need to cross all at once. The recommended signalization would be in the form of a HAWK device. This device could be coordinated with the timing of the existing signals on Main Street. Schmelzer stated that there is limited data collected in the Crosswalk Analysis, with only two days' worth collected. He is not ready to say no or yes based on the data that we currently have. He would like UF to measure and get a true average of data. Make relevant- follow someone who would utilize the midblock crossing to their destination.

Terry stated that he is concerned that something negative may happen with people crossing midblock with no signalization while the study is still being done. Schmelzer stated that there is reasonable distance to cross at an existing signalized crossing. Schmelzer stated that he would like to have more than 2 ½ hours of data. UF's consultant needs to get people out there to obtain additional pedestrian counts in coordination with UF staff.

Motion to table request pursuant to City receiving additional data requested from UF's consultant by Councilman Monday, second by Director Schmelzer. Motion passed 5-0.

2. Request for additional signals at Sandusky Street and Main Street.

12/21/2015

Schmelzer stated that stacking on Sandusky Street at the Main Street intersection has been increasing. The City has the infrastructure with cameras to install left turn signals to the existing lights on Sandusky Street on the eastbound and westbound sides. A dedicated left turn lane exists for westbound traffic. A dedicated left turn lane will have to be created for eastbound traffic which will eliminate about three parking spaces. This can be coordinated with the TAP project for Main Street. Schmelzer stated that he will research if a left turn lane can be installed and have ready for next meeting.

1/19/2016

Director Schmelzer stated that based on traffic volumes, installing a left turn lane and signal on eastbound Sandusky at Main is a very good idea, however, there are parking ramifications. Thomas measured the existing area and a left turn lane can be installed allowing for three cars to stack at once. Six parking spaces on the south side of West Sandusky Street would have to be permanently eliminated. Parking on the north side of West Sandusky Street will remain. Councilman Monday stated that he is in favor of adding the left turn lane. Since the City recently added multiple spaces on Crawford, he is okay with eliminating six spaces on West Sandusky Street. Chief Eberle agrees with Councilman Monday. Schmelzer stated that he is leaning towards implementing the change. He wants to make sure that there isn't any way that we can do a timing change with the parking to allow for parking during non-peak hours.

Motion to table request pending examination by Engineering Department to examine possibility to maintain parking on the south side of West Sandusky Street during nonpeak hours and allow for a left turn lane during peak traffic hours by Director Schmelzer, second by Chief Eberle. Motion passed 5-0.

Schmelzer will communicate with building owners with what we are examining for the area.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on February 16, 2016, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,


Kathy K. Launder
City Clerk



TREASURER'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7107 • Fax: 419-424-7866
www.findlayohio.com

SUSAN JO HITE
CITY TREASURER

Treasurer's Reconciliation for December 31, 2015

TREASURER

Fifth Third Initial Balance	3,655,513.45
- Withdrawals ()	(6,892,939.55)
+ Deposits	6,721,784.71
Ending Balance	3,484,358.61

- Outstanding checks () (512,894.23)

Deposit in Transit 119.81

Treasurer's Checking Bal 2,971,584.19

Investment Principal 51,486,426.53
Accrued Bond Interest 3,669.99

**Treasurer's Total Cash
and Investments 54,461,680.71**

AUDITOR

Auditor's Checking Bal 2,971,584.19

**Auditor's Total Cash and
Investments 54,461,680.71**

Respectfully submitted,

Susan Jo Hite
Treasurer

Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

January 27, 2016

Honorable City Council
City of Findlay, Ohio

RE: Appointment to Local Board of Tax Review

Dear Council Members:

Pursuant to 718.11 of the Ohio Revised Code, I am appointing John W. Pinski Jr., CPA to the Local Board of Tax Review for the City of Findlay. Mr. Pinski has expressed a desire and willingness to serve the community in this capacity. This is a two year renewable term.

This appointment does not require confirmation by Council; however, I trust that you will concur with this selection.

Sincerely,



Lydia L. Mihalik
Mayor



Office of the Mayor

Lydia L. Mihalik

318 Dorney Plaza, Room 310

Findlay, OH 45840

Telephone: 419-424-7137 • Fax: 419-424-7245

www.findlayohio.com

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

January 27, 2016

Honorable City Council
Findlay, OH 45840

RE: Downtown Revitalization, Project No. 31942400
HAN-Findlay Main St/Cory St, ODOT PID #98797

Dear Council Members:

With the adoption of Resolution No. 15-2014, an application for funding was submitted to the Ohio Department of Transportation (ODOT) for Federal Transportation Alternatives Program (TAP) funds. The City has received approval of the funding from ODOT.

TAP funds require a 20% match to ODOT's 80% of the construction cost. The current project construction estimate is \$3,514,000. The City's matching share of \$250,000 along with Marathon's contribution of \$452,800 is included in 2017 of the 5-year Capital Improvements Plan

By copy of this letter, the Law Director is requested to prepare the necessary legislation that authorizes the Service-Safety Director to enter into the project agreement with ODOT.

Thank you for your consideration in this matter.

Sincerely,

Paul E. Schmelzer, P.E., P.S.
Service-Safety Director

pc: Don Rasmussen, Law Director

City of Findlay

Lydia Mihalik, Mayor

ENGINEERING DEPARTMENT
318 Dorney Plaza, Room 304 • Findlay, OH 45840
Phone: 419-424-7121 • Fax: 419-424-7120
www.findlayohio.com

Paul E. Schmelzer, P.E.,P.S.
Service-Safety Director

January 28, 2016

Honorable City Council
Findlay, Ohio 45840

Re: Tap fees for West Park Sanitary Sewer Project

Dear Councilmembers:

An analyst from the Office of Community Development (who administers the CDBG program) was in two weeks ago to conduct an audit of the project. The project passed the audit with flying colors but the analyst did ask a question about tap fees. CDBG grants are federal funds that are awarded through the U.S. Department of Housing and Urban Development (HUD). The analyst stated that HUD had regulations in place that prohibit the collection of special assessments for projects that use CDBG funds. We asked the analyst to provide the section of code that states that tap fees could not be provided. After I received the information, I looked over the information to determine the feasibility of charging tap fees for the project.

This project is providing sanitary sewer to properties that are currently served by septic tanks and leach fields. There are no existing laterals to connect so we provide laterals to the right-of-way and the property owners are responsible for connecting their house sewer to the laterals that we provided. Since no tap, impact and capacity fees have been collected, the property owners are required to pay the fees to connect to the laterals.

After discussing with the CDBG analyst, the requirements from HUD limit one-time fees. I explained that council was proposing a one-time reduced tap fee of \$400 or a yearly payment of \$100 a year for 6 years. The CDBG analyst replied that technically a once a year payment for a number of years is permissible.

There are basically two (2) options available. The first is to waive the tap fees for the property owners. The second option is to break down the fees so that the property owners can make yearly payments for a given number of years. If council does wish to pursue breaking the fee up over multiple years, there are some details that will need to be worked out (i.e. payment tracking, creating a multi-year permit, breakdown of the partial payment into the different accounts, etc.).

I am requesting that a water and sewer committee meeting be set so that it can be determined which option council wishes to pursue and the details can be worked out if a payment plan option is chosen.

Thank you,

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke that tapers to the right.

Brian A. Thomas, PE, PS, CPESC
City Engineer

Xc: Westpark Sanitary Sewer Project File

CITY COUNCIL
Municipal Building, Room 114
318 Dorney Plaza
Findlay, OH 45840-3346

Telephone: 419-424-7113
Fax: 419-424-7245

January 28, 2016

Honorable City Council
Findlay, OH 45840

RE: Local Board of Tax Review

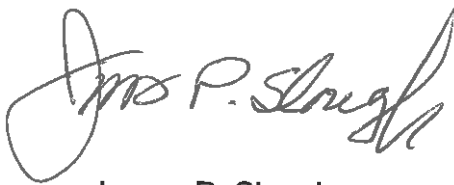
Dear fellow Councilmembers:

Pursuant to Ohio Revised Code Section 718.11 (A)(2)(HB5), the legislative authority of any municipal corporation that imposes tax on income shall maintain a local Board of Tax Review of which two (2) members shall be appointed by the legislative authority of that municipal corporation.

We are recommending that Douglas Huffman and Roger Miller be appointed to this committee. Both gentlemen are practicing attorneys in Findlay and have indicated a willingness to serve.

These appointments require confirmation by Council.

Respectfully,



James P. Slough
President of City Council



R. Ronald Monday
President Pro-Tem of City Council



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Thursday, January 28, 2016

The Honorable Council
Findlay, Ohio

Council Members,

A set of summary financial reports for the prior month include:

Carry Forward Major Funds and General Fund Summary as of January 1, 2016
Summary of Year-To-Date Information as of December 31, 2015
Cash & Investments as of December 31, 2015
Open Projects Report as of December 31, 2015

Respectfully Submitted,

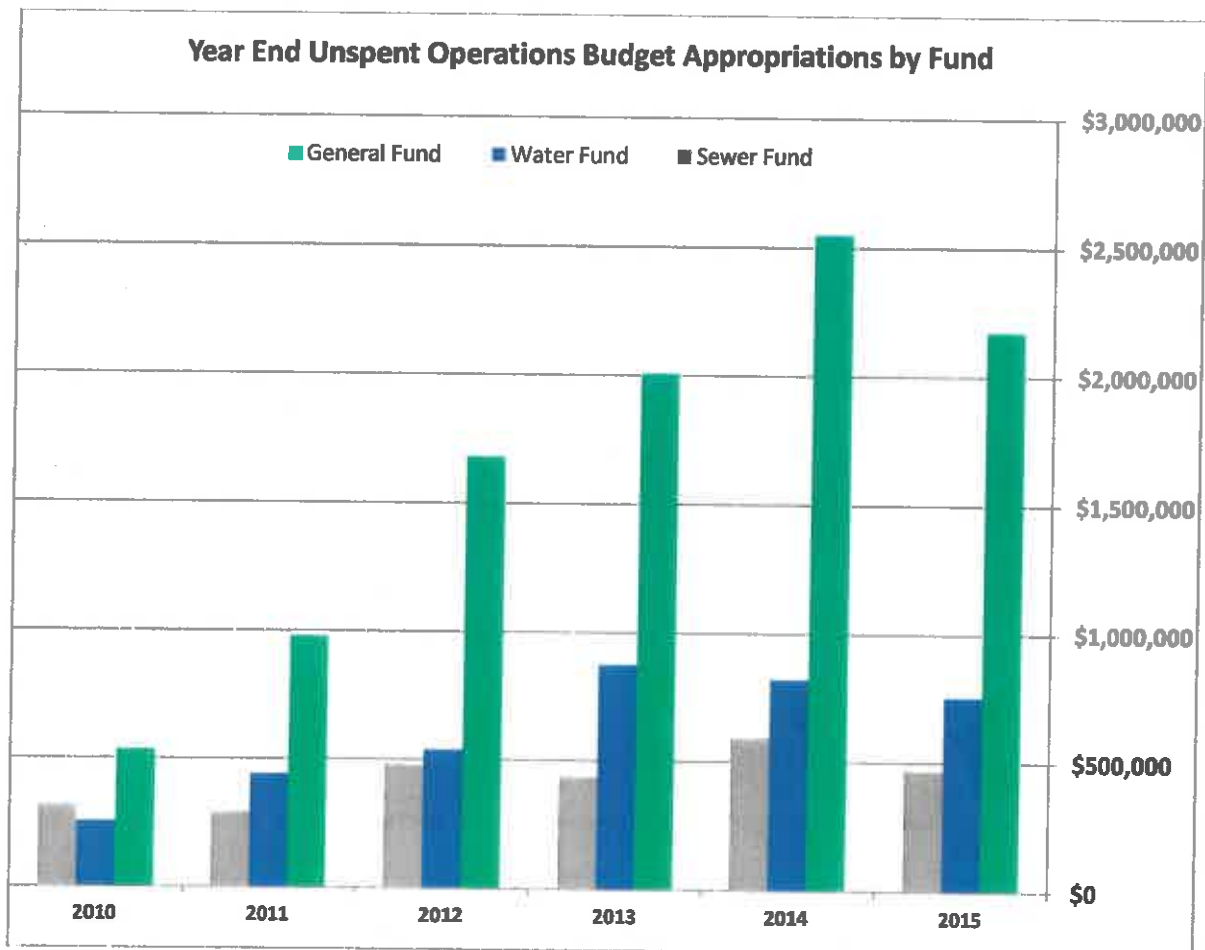
Jim Staschiak II
City Auditor

CC: L. Mihalik

2015 UNUSED BUDGETED FUNDS RETURNED: As part of the 2016 budget process the departments reported expected unused appropriations of \$1,588,800 (which included reduced health insurance costs); the actual amount returned was \$2,177,000.

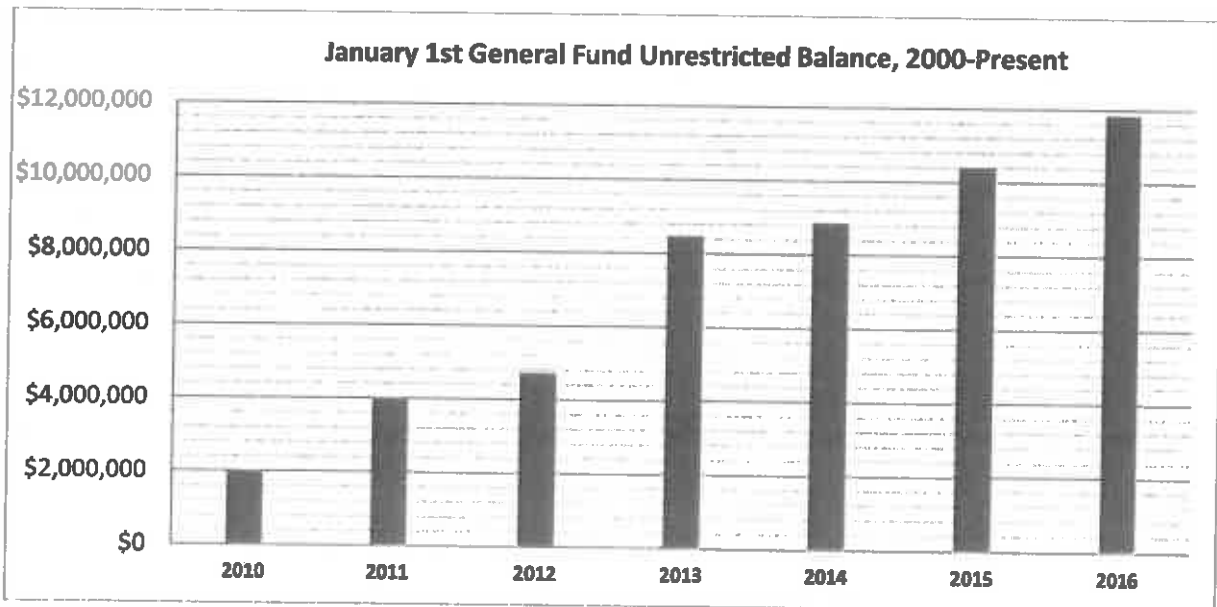
This annual unused balance projection is important because it impacts the validity of the 'Beginning Cash Balance' projection when Council considers operational initiatives, special projects and the capital allocation during the December meeting as part of the fall budget process. The balance reported above does not include unused or available *project* monies; they are reported on the monthly 'Open Projects Report' and are an amount over and above these figures.

Although a much better position to be in, managing cash balances in good times is as important as managing them in difficult times. The City could consider creating a policy for unspent appropriations including targets for these unspent monies giving consideration to each department, as part of the budgeting process. Additionally, once completed, a 5-year Operations forecast would enable the City to view the long term projections for various *fund* cash balances.



GENERAL FUND SUMMARY 2016		
2016 Beginning Cash Balance	\$11,849,300	
2016 Estimated Revenues	\$26,608,200	
TOTAL ESTIMATED RESOURCES FOR 2016		\$38,457,500
2016 Appropriated General Fund Expenses ORD 2016-001		\$26,750,800
ESTIMATED 2016 YEAR END CASH BALANCE		\$11,706,700
2016 Estimated Minimum Reserve	\$4,458,000	
2016 Estimated Year End Cash Balance in excess of minimum reserve (<i>excludes \$1MM rainy day account</i>)	\$7,248,700	

The City will begin 2016 with \$11.8MM cash carry forward. This does not include the additional cash in the \$1MM rainy day account.



Best practices in budgeting state no less than 2 months in unrestricted balance is an adequate or minimum level of funds to mitigate risk for unanticipated revenue shortfalls and unusual operational expense increases. (i.e. windstorms, flood, winter storms, etc.) Two months of budgeted expenditures amount to about \$4,459,000. Council's Resolution 002-2014 sets the Minimum Reserve Balance for the General Fund to 16.7% of GF expenses for 2016. So, the City will begin 2016 with \$11.8MM and is projected to end 2016 with \$11.7MM, more than \$7MM beyond Council's minimum reserve policy.

CITY OF FINDLAY
SUMMARY OF YEAR-TO-DATE INFORMATION AS OF DECEMBER 31, 2015

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
COUNCIL	145,127	140,020		3,350	3,560	
MAYOR'S OFFICE	225,513	198,430		4,632	5,036	
AUDITOR'S OFFICE	582,741	518,662		340,620	340,396	
TREASURER'S OFFICE	11,585	11,007		-	-	
LAW DIRECTOR	593,092	544,059		95,179	95,179	
MUNICIPAL COURT	1,683,848	1,438,332		1,397,725	1,446,750	
CIVIL SERVICE OFFICE	108,947	94,960		49,638	45,341	
PLANNING & ZONING	146,272	146,220		-	-	
COMPUTER SERVICES	309,001	289,363		310,618	310,618	
GENERAL EXPENSE	4,997,861	4,713,034		-	-	
GENERAL REVENUE	-	-		22,528,329	22,672,613	
POLICE DEPARTMENT	6,914,692	6,487,481		661,849	662,710	
DISASTER SERVICES	50,924	49,930		-	-	
FIRE DEPARTMENT	7,074,126	6,479,399		331,550	331,387	
DISPATCH CENTER	971,734	887,542		17,546	17,546	
N.E.A.T.	106,167	83,602		3,099	2,410	
HUMAN RESOURCES	141,068	131,937		-	-	
W.O.R.C.	362,265	347,248		120,125	112,878	
SERVICE SAFETY DIRECTOR	218,307	189,536		-	199	
ENGINEERING OFFICE	796,415	648,411		142,938	158,245	
PUBLIC BUILDING	399,449	347,180		57,746	57,746	
HEALTH DEPARTMENT	1,561,489	1,472,359		1,047,134	1,054,787	
ZONING	115,512	104,329		59,120	64,025	
PARK MAINTENANCE	630,386	585,946		179,900	176,004	
RESERVOIR RECREATION	4,063	2,931		-	-	
RECREATION MAINTENANCE	134,100	128,217		-	-	
RECREATION FUNCTIONS	863,318	684,506		820,094	781,807	
CEMETERY DEPARTMENT	373,828	334,202		167,448	163,484	
TOTAL GENERAL FUND	29,521,830	27,058,844	91.7%	28,338,640	28,502,720	100.6%

CONTINUED ON REVERSE

	EXPENDITURE BUDGET	Y-T-D EXPENSED	Y-T-D %	ANNUAL REVENUE BUDGET	Y-T-D RECEIVED	Y-T-D %
SCM&R STREETS	3,182,805	2,787,212		3,027,073	3,057,960	
TRAFFIC-SIGNALS	521,160	370,220		210,171	210,189	
TOTAL SCM&R FUND	3,703,965	3,157,432	85.2%	3,237,244	3,268,149	101.0%
SCM&R HIWAYS	258,730	223,051		139,445	142,282	
TOTAL SCM&R HIWAYS FUND	258,730	223,051	86.2%	139,445	142,282	102.0%
AIRPORT OPERATIONS	1,257,431	960,745		1,034,622	907,012	
TOTAL AIRPORT FUND	1,257,431	960,745	76.4%	1,034,622	907,012	87.7%
WATER TREATMENT	2,149,629	1,819,212		29,179	31,544	
WATER DISTRIBUTION	1,655,925	1,437,314		112,571	115,555	
UTILITY BILLING	1,092,716	976,070		8,213,911	8,165,989	
SUPPLY RESERVOIR	414,369	273,503		15,413	22,214	
TOTAL WATER FUND	5,312,639	4,506,099	84.8%	8,371,074	8,335,302	99.6%
SANITARY SEWER MAINT	1,160,587	1,042,439		9,119	9,582	
STORMWATER MAINT	490,269	407,335		771,538	772,421	
WATER POLLUTION CONTROL	2,956,591	2,668,181		8,798,060	8,766,394	
TOTAL SEWER FUND	4,607,447	4,117,955	89.4%	9,578,717	9,548,397	99.7%
PARKING	100,141	92,304		122,580	124,015	
TOTAL PARKING FUND	100,141	92,304	92.2%	122,580	124,015	101.2%
SWIMMING POOL	85,482	76,161		79,000	79,000	
TOTAL SWIMMING POOL FUND	85,482	76,161	89.1%	79,000	79,000	100.0%
CIT ADMINISTRATION	19,687,479	19,449,489		23,460,941	23,289,097	
TOTAL CIT FUND	19,687,479	19,449,489	98.8%	23,460,941	23,289,097	99.3%

CITY OF FINDLAY
CASH & INVESTMENTS AS OF DECEMBER 31, 2015

<u>AMOUNT</u>	<u>DESCRIPTION AND RATE</u>	<u>BANK/FIRM</u>
\$ 1,005,000.00	STAR OHIO @ 0.24%	
120,947.00	STAR OHIO @ 0.24%	
3,500.00	STAR OHIO @ 0.24%	
1,343,926.75	STAR OHIO @ 0.24%	
16,000,000.00	STAR PLUS @ 0.21%	
10,005,000.00	SAVINGS ACCOUNT	FIFTH THIRD BANK
996,914.06	US TREASURY @ 0.250%	DAVIDSON & CO
1,033,667.00	FNMA @ 0.506%	KEY BANK
998,240.49	FHLB @ 0.400%	MORGAN STANLEY
999,065.81	FFCB @ 0.450%	FIFTH THIRD BANK
999,500.00	FFCB @ 0.500%	FIFTH THIRD BANK
999,531.25	US TREASURY @ 0.500%	FIFTH THIRD BANK
999,596.51	FFCB @ 0.600%	MORGAN STANLEY
999,609.23	FHLB @ 0.700%	HUNTINGTON BANK
998,635.89	FHLB @ 0.700%	HUNTINGTON BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.250%	FIRST FEDERAL BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	WATERFORD BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.500%	CITIZENS NATIONAL BANK
999,407.22	FHLB @ 0.730%	PNC BANK
998,476.56	US TREASURY @ 0.625%	HUNTINGTON BANK
1,004,140.63	US TREASURY @ 0.875%	HUNTINGTON BANK
1,000,078.13	US TREASURY @ 0.625%	HUNTINGTON BANK
2,000,000.00	US TREASURY @ 0.750%	HUNTINGTON BANK
998,800.00	US TREASURY @ 0.625%	KEY BANK
1,004,550.00	US TREASURY @ 1.000%	HUNTINGTON BANK
1,004,900.00	US TREASURY @ 1.000%	HUNTINGTON BANK
1,001,160.00	US TREASURY @ 0.625%	HUNTINGTON BANK
998,280.00	US TREASURY @ 0.500%	HUNTINGTON BANK
993,750.00	US TREASURY @ 0.625%	PNC BANK
245,000.00	CERTIFICATE OF DEPOSIT @ 0.620%	FIRST NATIONAL BANK
999,750.00	FHLB @ 1.125%	PNC BANK
<u>\$ 51,486,426.53</u>	INVESTMENT TOTAL	
2,971,584.19	5/3 BANK ACCOUNT BALANCE	
3,669.99	ACCRUED INVESTMENT INTEREST	
<u><u>\$ 54,461,680.71</u></u>	TOTAL CASH & INVESTMENTS	

CITY OF FINDLAY
BREAKDOWN OF TOTAL CASH & INVESTMENTS BY FUND AS OF DECEMBER 31, 2015

\$15,292,790.08	General Fund
1,000,000.00	General Fund Restricted Rainy Day
2,059,030.06	General Fund Projects
1,185,721.71	SCM&R Fund
1,353,889.46	SCM&R Fund Projects
-	County Permissive License Fund
161,091.89	State Highway Fund
589.57	Law Enforcement Trust Fund
320.53	Drug Law Enforcement Trust Fund
254,675.97	ID Alcohol Treatment Fund
53,628.91	Enforcement & Education Fund
147,873.42	Court Special Projects Fund
92,477.16	Court Computerization Fund
2,109.56	METRICH Drug Law Enforcement Trust Fund
90,903.19	Alcohol Monitoring Fund
67,641.01	Mediation Fund
117,454.30	Electronic Imaging Fund
20,348.89	Legal Research Fund
868,662.21	Severance Payout Fund
-	Debt Service Fund
-	CR 236 TIF Fund
116,406.05	Municipal Court Improvement Fund
407,379.97	Airport Fund
70,787.32	Airport Fund Projects
9,964,549.64	Water Fund
775,720.09	Water Fund Restricted
776,923.16	Water Fund Projects
5,891,191.32	Sewer Fund
4,295,580.28	Sewer Fund Restricted
737,528.29	Sewer Fund Projects
56,260.36	Parking Fund
-	Parking Fund Projects
14,270.30	Swimming Pool Fund
-	Swimming Pool Fund Projects
25,211.31	Internal Service Central Stores Fund
775,374.66	Internal Service Workers Comp Fund
1,009,741.20	Internal Service Self Insurance Fund
679,042.70	CIT Fund
4,528,257.70	CIT Fund- Restricted Capital Improvements
-	CIT Fund-Restricted Flood Mitigation
-	Police Pension Fund
-	Fire Pension Fund
3,911.63	Tax Collection Agency Fund
1,345,126.75	Cemetery Trust Fund
157,815.22	Private Trust Fund
58,820.53	Guaranteed Deposits
-	Special Assessments Pavements Fund
-	Special Assessments Sidewalks Fund
82.82	Special Assessments Sidewalks Fund Projects
2,491.49	Special Assessments Storm Fund
<u>\$54,461,680.71</u>	TOTAL CASH & INVESTMENTS

**CITY OF FINDLAY
OPEN PROJECTS AS OF DECEMBER 31, 2015**

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
31924200	OHIO SAFE KIDS-HEALTH DEPT	36,247	32,943	-	3,304
31926300	HP 3000 MIGRATION	1,020,650	978,094	41,498	1,057
31937300	P25 MARCS CONVERSION	400,000	220,793	178,416	791
31940200	MUNI BLDG WINDOWS	135,000	127,774	-	7,226
31940500	MIRACLE FIELD/DIAMONDS EXPANSION	25,000	11,972	-	13,028
31942400	DOWNTOWN REVITALIZATION	730,000	523,600	192,634	13,766
31942800	GIS UPDATE	50,000	39,226	10,374	400
31947200	HEALTH DEPT MERGER STUDY	661,250	31,155	3,827	626,268
31948000	OHIO 629 - MCLANE	637,345	55,823	-	581,522
31948100	RIVERSIDE BANDSHELL IMPROVEMENTS	9,000	7,250	1,750	-
31948200	OHIO 629 - MARATHON	250,000	-	-	250,000
31949800	MUNI COURT EXPANSION	500,000	41,771	428,000	30,229
31950300	2015 HEALTH ASSESSMENT	55,000	26,100	-	28,900
31950800	MUNI BLDG NETWORK REWIRING	110,000	-	77,400	32,600
31951000	DISPATCH RECORDING SYSTEM	19,490	-	-	19,490
31951200	REPLACE FIRE ENGINE 4	580,000	572,864	6,400	736
31951500	FFD 2 APPROACH REPLACEMENT	8,650	-	-	8,650
31951700	EMORY ADAMS WALK REPAVE	29,000	-	-	29,000
31951800	SWALE BALL FIELD IMPROVEMENTS	20,000	12,100	-	7,900
31952600	SPRUCE DRIVE LANDSCAPE REHAB	62,000	44,480	-	17,520
31953100	COMPUTER SERVICES FIRE SUPPRESSION	28,450	-	-	28,450
31953200	MANLEY BLDG IMPROVEMENTS	68,000	19,812	39,355	8,833
31953400	MECHANICS SHOP FLOOR & HEAT	50,000	44,398	4,342	1,260
31953700	PERFORMING ARTS CENTER PARKING	255,155	-	255,155	-
31953800	FENCING MANLEY & STREET DEPT	68,000	66,454	1,545	1
31954700	LGIF HEALTH DEPT GRANT	39,000	17,970	-	21,030
31954800	BLANCHARD RIVER SEDIMENT REMOVAL	7,500	2,687	4,813	-
31954900	2016 ODH EMERG PREPAREDNESS GRANT	80,750	42,052	-	38,698
31955000	2016 CHILD & FAM HEALTH SERVICES GRAN	50,589	12,343	-	38,246
31955800	HOME VISITING TRAINING	1,750	-	-	1,750
31980800	ORC PD REQUIRED TRAINING	24,360	24,133	-	227
31992400	MRC GRANT (HEALTH)	31,000	25,535	-	5,465
GENERAL FUND PROJECTS		6,043,186	2,981,330	1,245,509	1,816,348

PROJECT NUMBER	PROJECT NAME	TOTAL	TOTAL	TOTAL	CURRENTLY
		APPROPRIATED	EXPENSED	PENDING	AVAILABLE
		INCEPTION TO DATE	INCEPTION TO DATE	PURCHASE ORDERS	TO SPEND
32531900	G&H SEWER SEPARATION	433,986	12,920	382,806	38,261
32542200	DALZELL DITCH CLEANING	20,000	-	-	20,000
32542300	OIL DITCH CLEANING	20,000	-	-	20,000
32542700	W HARDIN SEWER SEPARATION	20,000	4,767	2,208	13,025
32549500	HOWARD RUN DITCH CLEANING	2,000	-	750	1,250
32566300	STORMWATER MGT PLAN MS4	142,970	122,709	-	20,261
32593600	FOSTORIA AVE DRAINAGE PH 2	25,000	23,099	800	1,101
32840700	E SANDUSKY/EAST ST INTERSECT	105,000	93,451	-	11,549
32840800	LIMA/S WEST INTERSECTION	110,000	9,810	-	100,190
32842500	BLANCHARD/6TH TRAN ALT PLAN	25,000	9,500	1,000	14,500
32850200	W SANDUSKY/S WEST INTERSECTION	100,000	3,250	-	96,750
32850400	W LINCOLN/S WEST INTERSECTION	100,000	3,250	-	96,750
32850500	CENTER/MCMANNES INTERSECTION	100,000	3,000	-	97,000
32850700	2015 STREET PREV MAINTENANCE	400,000	394,963	1,527	3,510
32852700	W SANDUSKY/WESTERN AVENUE	190,000	589	-	189,411
32852800	E SANDUSKY/BLANCHARD INTERSECTION	20,000	-	-	20,000
32852900	LIMA/WESTERN INTERSECCION	185,000	479	-	184,521
	SCM&R FUND PROJECTS	1,998,956	681,786	389,091	928,079
35240100	AIP-25 RUNWAY 18/36 REHAB	166,127	81,042	85,085	-
35250600	AIRPORT DRAINAGE IMPROVEMENTS	10,000	-	-	10,000
	AIRPORT FUND PROJECTS	176,127	81,042	85,085	10,000
35602900	WPC INFLUENT PUMPS	335,000	226,509	49,045	59,446
35620900	WPC BAR SCREENS FOR OXID DITCHES	3,107,500	2,711,981	1,140	394,379
35641900	BRANDMAN SEWER & CSO	30,000	183	1,000	28,817
35649300	I75 SANITARY SEWER RELOCATION	10,000	3,752	675	5,573
35654000	SEWER MAINT COLD STORAGE BLDG	135,000	74,321	-	60,679
	SEWER FUND PROJECTS	3,617,500	3,016,745	51,860	548,894
35710800	WATERLINE EXT TO LANDFILL	80,000	77,407	-	2,593
35714000	WTP CLEARWELLS 1, 2 & 3	2,451,000	2,327,731	6,923	116,346
35730600	CR 99 WATERLINE LOOP	421,896	6,078	373,133	42,685
35741200	S CORY & W FRONT WATERLINE	274,000	178,562	78,827	16,611
35741400	BLANCHARD RVR/STANFORD W/L	25,000	-	-	25,000
35752000	ELYRIA WATERLINE	55,000	36,303	13,478	5,219
35752100	BLAINE AVENUE WATERLINE	55,000	44,907	5,080	5,013
35753900	NORTH WATER TOWER PAINTING	10,000	2,006	-	7,994
35754100	RAW WATERLINE/TRANSFER STATION	50,000	1,048	-	48,952
	WATER FUND PROJECTS	3,421,896	2,674,041	477,441	270,414
38813300	2011 SIDEWALK REPAIR PROGRAM	1,000	466	-	534
	SPECIAL ASSESSMENT PROJECTS	1,000	466	-	534

City of Findlay City Planning Commission

Thursday, February 11, 2016 - 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

ITEMS TABLED AT THE JANUARY 14, 2016 MEETING

SITE PLAN APPLICATION #SP-01-2016 filed by Chris Nagy, 1335 Lima Avenue, Findlay for 5000 square foot expansion of a building located at 1233 Lima Avenue, Findlay.

NEW ITEMS

- 1. PETITION FOR ZONING AMENDMENT #ZA-01-2016 filed to rezone 133 Hillcrest Avenue, Findlay from O-1 Institutions & Offices to R-1 Single Family Low Density Residential.**
- 2. PETITION FOR ZONING AMENDMENT #ZA-02-2016 filed to rezone Lot 1010 in the AF & DM Vance Addition, Parcel #600000317710 from R-3 Single Family Residential to R-4 Duplex/Triplex High Density.**
- 3. ALLEY/STREET VACATION PETITION #AV-02-2016 filed to vacate +/- 18.8' of right-of-way along the east side of S. Main Street from E. Lincoln Street north to a point approximately 267'.**
- 4. LETTER REQUESTING REVIEW OF PROPOSED RIGHT OF WAY for 1845 Fostoria Avenue, Findlay, OH.**
- 5. SITE PLAN APPLICATION #SP-03-2016 filed by University of Findlay, 1000 N Main Street, Findlay for a proposed Center for Student Life and College of Business to be located at 312 College Street.**

ADMINISTRATIVE APPROVALS

ADJOURNMENT

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **STREETS, SIDEWALKS, & PARKING COMMITTEE** to whom was referred a request to discuss a sidewalk variance for 407 and 409 East Hobart Avenue.

We recommend *the variance be granted.*

Aye Nay *Tom Shindedecker*
Tom Shindedecker Chairman

Aye Nay *John Harrington* *Second*
John Harrington

Aye Nay *Tim Watson* *Motion*
Tim Watson

Aye Nay *Holly Frische*
Holly Frische

LEGISLATION: _____

DATE: January 26, 2016

COMMITTEE: **STREETS, SIDEWALKS
STREETLIGHTS & PARKING**

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
January 19, 2016**

ORDINANCE NO. 2016-006 (*former Fire Chief severance payout*)
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

second reading

ORDINANCE NO. 2016-007 (*amendment to salary ordinance no 2015-100*)
AN ORDINANCE AMENDING CERTAIN PROVISIONS OF CODIFIED ORDINANCE NO. 2015-100 OF THE CITY OF FINDLAY, OHIO KNOWN AS THE SALARY ORDINANCE.

second reading

ORDINANCE NO. 2016-008 (*College St/U of F vacation*)
AN ORDINANCE VACATING A CERTAIN ALLEY (HEREINAFTER REFERED TO AS (UNIVERSITY OF FINDLAY COLLEGE STREET VACATION) IN THE CITY OF FINDLAY, OHIO.

second reading

ORDINANCE NO. 2016-010 (*2016 Capital Improvements*)
AN ORDINANCE AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS WHERE REQUIRED AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION OF VARIOUS PROJECTS IN ACCORDINANCE WITH THE 2016 DEPARTMENT EQUIPMENT LIST WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT A, APPROPRIATING FUNDS FOR SAID CAPITAL EXPENDITURES, AND DECLARING AN EMERGENCY.

second reading

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

FEBRUARY 2, 2016

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, FEBRUARY 2, 2016 MEETING.

RESOLUTIONS

- 010-2016 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).
- 011-2016 A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY TO ENTER INTO AN AGREEMENT OR AGREEMENTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) AUTHORIZING THE USE OF TRANSPORTATION ALTERNATING PLAN (TAP) FUNDS FOR THE DOWNTOWN REVITALIZATION PID98797 - PROJECT NO. 31942400, AND DECLARING AN EMERGENCY.

ORDINANCES

- 2016-014 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 010-2016

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

OVER PURCHASE ORDER/NO PURCHASE ORDER- COUNCIL AUTHORIZATION

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
JOB 1 USA	150991	21019000- 441100	W.O.R.C.	\$3360.00	SECURITY SERVICES AT W.O.R.C.	NO PO - CHARGES FOR SECURITY SERVICES PROVIDED PRIOR TO THE APPROVAL OF THE 2016 BUDGET.

RESOLUTION NO. 011-2016

A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR OF THE CITY OF FINDLAY TO ENTER INTO AN AGREEMENT OR AGREEMENTS WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) AUTHORIZING THE USE OF TRANSPORTATION ALTERNATING PLAN (TAP) FUNDS FOR THE DOWNTOWN REVITALIZATION PID98797 - PROJECT NO. 31942400, AND DECLARING AN EMERGENCY.

WHEREAS, The Service-Safety Director has requested Council to authorize the use of Federal TAP Funds for the improvements of Downtown Revitalization PID98797 – Project No. 31942400, and;

WHEREAS, Council hereby authorizes the Service-Safety Director of the City of Findlay, Ohio to enter into agreement or agreements with the Ohio Department of Transportation authorizing the use of said funds for said project.

BE IT RESOLVED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

SECTION 1: That the Service-Safety Director of the City of Findlay, Ohio be and he is hereby authorized to enter into an agreement or agreements with the Ohio Department of Transportation authorizing and allocating the use of Federal TAP Funds for the improvements of Downtown Revitalization PID98797 – Project No. 31942400.

SECTION 2: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to make said transfer so that said project may proceed on an expedited basis.

WHEREFORE, this Resolution shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2016-014

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 2,341.67
TO:	Police Department #21012000-other	\$ 2,341.67
FROM:	General Fund (Fire Dept donations)	\$ 335.00
TO:	Fire Department #21014000-other	\$ 335.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate said funds so that funds received from the insurance company may be utilized, and so that donations may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____