

FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

NOVEMBER 3, 2020

COUNCIL CHAMBERS

ROLL CALL of 2020-2021 Councilmembers

ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:

- Acceptance or changes to the October 20, 2020 Public Hearing meeting minutes to rezone 525 and 529 Davis Street via Ordinance No. 2020-113.
- Acceptance or changes to the October 20, 2020 Regular Session City Council meeting minutes.

ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA: none

PROCLAMATIONS: none

RECOGNITION/RETIREMENT RESOLUTIONS: none

ORAL COMMUNICATIONS: none

PETITIONS:

Zoning amendment request – 726 S Blanchard St

David and Jacquelyn Rader would like to change the zoning of 726 South Blanchard Street to C2 Commercial District. It currently is zoned R4 Duplex/Triplex. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

WRITTEN COMMUNICATIONS:

Raise the Bar Hancock County Manager Tricia Valasek

Findlay-Hancock County earned accolades such as the 7th Most Dynamic Micropolitan in the nation, the Top Micropolitan in the United States for six (6) consecutive years, and has been selected as an Ohio Best Hometown because of our government, nonprofit, business and economic growth and stability. We align in a mission of financial prosperity and thriving citizens/businesses that enable collective efforts and diversified strategies to propel the community. City Council's investment in Raise the Bar Hancock County for the past five (5) years demonstrates its strong commitment to supporting a high-quality and productive workforce. Since Raise the Bar's economic success depends upon their workforce's skills, talents, knowledge, attitudes and habits, they continually remove barriers to education and training, as well as, foster habits that enable individuals to see themselves as valued, essential persons within society. Throughout the past five (5) years, the City's financial commitment to workforce development allowed Raise the Bar to impact lives on a cradle-to-career continuum, including:

- affording conversations that sparked the goal of implementing FranklinCovey's *Leader in Me* within all nine (9) area school districts by 2025, hoping to foster soft skills and positive attitudes/habits among ten thousand (10,000) youth;
- enabling one thousand (1,000) eighth (8th) graders in all area school districts to annually experience first-hand the sights, smells, sounds and products produced by several local manufacturers during the Manufacturing Experience;
- supporting high school students in thoughts about life after graduation, whether their next steps are to attend college, enter the workforce, or receive certifications/credentials; and
- facilitating a new earn-while-you-learn pathway addressing a manufacturing workforce gap (i.e. manufacturing technicians) and allowing adults to jointly work and earn a two (2) year degree.

The achievements and tactics represent merely the tip of the iceberg. Raise the Bar intends to further enhance the local workforce via additional collaborations that will change the system. Raise the Bar believes that training and exciting people for jobs does not occur in a vacuum, nor does the ability to inspire skills and positive habits/attitudes. To get people into the jobs offered by our community (today and in the future), we need to:

- education providers to know which skillsets they should teach students;
- businesses to proactively communicate their workforce needs, as well as to implement a training/growth pipeline whereby employees enter, upskill and retire;
- social service providers to reduce barriers to employment such as mental health challenges, substance use disorders, transportation inadequacies, and housing; and
- government to implement and/or amend policies to make education, training, and support services readily available for all.

We, as a community of tremendous leadership, must continue working in lockstep to make such system-wide changes happen and drive their intended outcomes. Raise the Bar invites Findlay City Council to once again invest in programs and processes that will shape the community's short and long-term workforce. As partners, they strive to further refine and craft their workforce continuum. Raise the Bar kindly requests Findlay City Council to commit one hundred fifty thousand dollars (\$150,000) over the next five (5) years (\$30,000/year for years 2021-2025) toward this workforce development initiative. The progressive strategies identified, implemented and measured will support Findlay's economic vitality and assist Council with fulfilling its responsibilities toward the people of the City.

Findlay-Hancock County Economic Development Advisory Board October 1, 2020 meeting report.

REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:

Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control for Epicurean Adventures Incorporated, dba Rossillis Restaurant, located at 217 South Main Street, Findlay, Ohio for a D5 liquor permit. This requires a vote of Council.

Robert K. Ring, Chief of Police – Epicurean Adventures Incorporated, dba Rossillis Restaurant, located at 217 South Main Street, Findlay, Ohio. A check of the records shows no criminal record on the following:

- Margaret E. Rossilli
- Gary W. Rossilli

Mayor Muryn – Board of Zoning Appeals appointment

Mayor Muryn is appointing Scott Brecheisen to the Board of Zoning Appeals. Mr. Brecheisen is filling the unexpired term of Brett Gies. This appointments will be effective through December 31, 2023. This appointment requires Council confirmation.

City Engineer Thomas – Northside Sewer Televising and Lining (CDBG) project #35603400

This project was included in the 2020 Capital Improvement Plan as part of the City of Findlay 2019 Critical Infrastructure Project. The City did not receive the critical infrastructure grant for the project so it was decided to use the same project to apply for the Community Development Block Grant (CDBG) funds that the City receives every other year. The City has been notified that the project has been approved so the grant funds need to be appropriated into the project. The project will start by televising the sewers on the north side of town bounded by Trenton Avenue on the south, Broad Avenue on the west, Melrose Avenue on the north, and Bolton Street on the east. That area has a large amount of inflow and infiltration (I&I) and by televising the sewer, Engineering will be able to determine if there are sewers that need to be lined or replaced to reduce the I&I. By reducing the I&I the backups that the homeowners are experiencing should be reduced since some of the sewer capacity will no longer be used for stormwater or ground water. The plan is to use any grant funds that are remaining (after the televising is completed), to start lining any sewers in this area that may require it. City Engineer Thomas would like to get the televising part of the project out to bid as soon as possible in order to obtain better pricing. An appropriation from the Capital Improvements Restricted Account for advertising and bidding will be needed at this time. A portion of the grant funds (\$41,400) will end up going to Hancock Regional Planning for administering the grant, and \$3,000 will be paid to Hope House to meet the required fair housing provision of the grant. The remaining funds of \$177,600 will be used for construction. Legislation authorizing the Mayor and/or City Engineer to advertise for bids and enter into contracts for construction and to appropriate and transfer funds is requested. Ordinance No. 2020-125 was created.

FROM:	CDBG Grant Funds	\$222,000.00
TO:	Northside Sewer Televising and Lining (CDBG) #35603400	\$ 222,000.00
FROM:	CIT Funds – Capital Improvements Restricted Account	\$ 500.00
TO:	Northside Sewer Televising and Lining (CDBG) #35603400	\$ 500.00

Hancock Regional Planning Commission Grant Administrator Essinger – CDBG Northside Sewer Televising and Lining Fair Housing & Administration project #35603400

The Hancock Regional Planning Commission (HRPC) is preparing the annual Fair Housing and Administration contracts for the Findlay Hope House and Hancock Regional Planning Commission respectively. Both the Fair Housing Program services and administration services are requirements under the Ohio Department of Development’s Community Development Block Grant (CDBG) program. HRPC will be preparing the yearly Fair Housing and Administration contracts and submitting them to Mayor Muryn for approval. Legislation authorizing the Mayor to execute an agreement with Findlay Hope Housing, as well as legislation authorizing the Mayor to execute an agreement with HRPC to provide services related to the CDBG Allocation Grant PY2020 Grant No. A-F-20-2BM (aka Northside Sewer Televising and Lining Fair Housing & Administration) project no. 35603400 is requested. Resolution No. 030-2020 and Ordinance No. 2020-128 were created.

Mayor Muryn – KPIs

The third quarter Key Performance Indicators or “KPIs” have been compiled and the summary report has been prepared. These are the performance measurements the City monitors for each department on a continuous basis. The full KPI document “Findlay Performs” can be found on the City’s website: <https://www.findlayohio.com/performance>. These KPIs are a critical tool the City uses to measure service delivery and operational effectiveness. They indicate the progress towards goals set for continuous improvement. Any ideas on other valuable KPIs that Council would like to have considered should be emailed to Mayor Muryn or can set up a time to discuss.

City Planning Commission agenda – November 12, 2020; minutes – October 8, 2020.

Law Director Rasmussen – additional funds for 2020 Legal/Financial Services object code 441400 via Ordinance No. 2020-127

Thirty thousand dollars (\$30,000.00) was requested in July via Ordinance No. 2020-085 to pay for unknown and upcoming invoices for outside legal counsel services on outstanding cases the City of Findlay is involved with. Those funds that City Council approved back in July have already been encumbered and additional invoices have arrived and need to be paid. Law Director Rasmussen is requesting additional funds for unforeseen invoices on these matter, as well as future litigation matters that still may arise yet this year. The Law Director’s budget for legal/financial services has far exceeded its original budget amount of fifty thousand dollars (\$50,000.00) that was encumbered back in July. In fact, it has about doubled that amount for this year, not including outside legal counsel services rendered for the proposed detox facility. Thirty thousand dollars (\$30,000.00) is requested to be appropriated from the General Fund to the Law Director Department #21005000-other via Ordinance No. 2020-127. Ordinance No. 2020-127 was created.

FROM:	General Fund	\$ 30,000.00
TO:	Law Director #21005000-other	\$ 30,000.00

City Auditor Staschiak – Coronavirus Relief Fund HB 614

House Bill 614 was signed into law by the Governor that allowed the latest round of Coronavirus Relief Fund (CRF) allocations to be distributed to each county for further dissemination each political subdivision. The distribution formula for this allocation was based upon population rather than using the local government funding allocation like the previous two (2) distributions. The City of Findlay received one million four hundred eighty-five thousand five hundred seventy-three dollars and fifty-six cents (\$1,485,573.56) on October 15, 2020 from the HB 614 allocation. City Auditor has already filed an amended certificate of resources with the County Budget Commission. Legislation is needed to appropriate the most recent allocation is requested as follows:

FROM:	Coronavirus Relief Fund (HB 614)	\$ 1,485,573.56
TO:	Coronavirus Relief (CRF) #22099000-other	\$ 1,460,083.40
TO:	Coronavirus Relief (CRF) #22099000-personal services	\$ 25,490.16

Part of the CRF funds have been used to cover unemployment costs for employees that had previously left City employment but had been either temporarily or permanently laid off during the pandemic. Because the City is a direct reimbursing employer and are in the employment history of these individuals, the City receives an invoice for a portion of their unemployment. Unemployment expenses fall into the City's "Personal Services" category when budgeting; however, all funds had been appropriated to the "Other" category until now. Part of this new appropriation is being requested to cover the unplanned unemployment amount. This HB also extended the "date of encumbrance" to November 20, 2020. The City either must have expended encumbered the remaining unspent funds by this date or return them to the Hancock County Auditor for redistribution. This holds true for the County as well as the townships and villages in Hancock County. If the City uses or encumbers all of the funding by this date, we are then eligible for a redistribution of what was returned and unused by the other entities. At this time, it is unknown what the redistribution amount could be and there are two (2) different allocation formulas that could be used depending on how many entities are eligible for redistribution. The redistributions are supposed to occur by November 25, 2020. Mayor Muryn, Councilman Wobser, Deputy Auditor Sampson and City Auditor Staschiak have already met and are researching some other avenues to utilize the redistributed funds in the best and most time efficient manner possible. The US Treasury's Office of the Inspector General, US Department of Treasury, State of Ohio Office of Budget and Management, Ohio Auditor of State's Office, IRS, as well as others, have made continuous changes and have updated guidelines, FAQs and interpretations, sometimes conflicting each other. Every dollar spent must be well documented, meet all of the guidelines, and be able to pass audits by any Federal or State entity. All guidance has been very clear stating that this funding cannot be used to replace lost revenue due to the pandemic. It has been a frustrating and confusing process for Governmental Finance Officers not only locally, but also nationally. The City has received two million three hundred thousand twenty-one thousand eight hundred eighteen dollars and seventy-five cents (\$2,321,818.75) of CRF allocations to date. As of October 22, 2020, approximately three hundred six thousand three hundred dollars (\$306,300.00) has been spent or encumbered. The Federal agencies finally released clarifying documentation on the use of the funds for public safety personnel. In order to be able to move forward with the wage expense reimbursement of the City's Police and Fire Department employees, a few more steps of documentation need to be completed:

1. Council will need to adopt legislation with specific wording on the use of the current funds for safety personnel.
2. A proclamation from Mayor Muryn will need to mirror Council's legislation.
3. Law Director Rasmussen will need to provide an undated legal opinion covering specific points.

The legislation referenced in point 1 is part of Council's packet and needs to be adopted by Council during the November 3, 2020 City Council meeting. Points 2 and 3 have been completed. In addition, the City Auditor's Office has already gathered the needed payroll documentation and have done the calculations to be able to exhaust all currently remaining funds by the November 20, 2020 deadline. Legislation to appropriate the most recent allocation, suspend statutory requirements and give both pieces of CRF legislation all three (3) readings during the November 3, 2020 City Council meeting, as well as adopt the legislation as an emergency is requested. Ordinance No. 2020-129 was created.

Mayor Muryn – Resilience Program

Non-profit organizations are critical to the stabilization and recover of the community when continuing to navigate the COVID-19 pandemic. These organizations are on the front lines providing not only safety net services in the community such as food, housing, childcare and mental health services, but also delivering the arts, workforce development, youth initiatives and other important services for residents. While supporting the community through this crisis, non-profit organizations throughout Hancock County have also been impacted significantly by this pandemic. Recognizing the important role of those community partners, Mayor Muryn has been working with various non-profit and community funding organizations to determine how the best use of CARES funds to support local non-profit organizations can be facilitated. Mayor Muryn recommends an appropriation of up to five hundred thousand dollars (\$500,000) of any funds received as part of the redistribution of County CARES funds towards the establishment of The Findlay-Hancock County Resilience Program. The implementation of this fund will help provide stability to 501(c)(3) non-profit organizations by assisting with the additional costs incurred and mitigate some of the losses those organizations continue to face as a result of COVID-19. This funding will be managed in accordance with all applicable State and Federal restrictions and will allow non-profit organizations to continue providing important services to all who reside in Hancock County. Legislation has been created for this in order to notify, as soon as possible, local non-profits of this opportunity. Mayor Muryn recommends this fund be overseen by a Grant Review Board made up of the following individuals:

- The Findlay-Hancock County Community Foundation representative
- United Way of Hancock County representative
- Mayor of the City of Findlay
- Appropriations Committee Chair or their designee
- Hancock County Commissioner or a designated County Elected Official
- Hancock County Township Association representative

A draft application based off of the City of Columbus's application that they have used for this same purpose was prepared. Mayor Muryn requests that the application be reviewed and approved by the APPROPRIATIONS COMMITTEE to expedite the release of it to eligible entities. Legislation authorizing the Mayor to appoint the aforementioned representatives to the Grant Review Board; authorizing the APPROPRIATIONS COMMITTEE to review and approve the application process; and appropriate funds is requested. [Ordinance No. 2020-130 was created.](#)

Law Director Rasmussen – amended legal opinion

Based upon the recent guidance updates from the Office of the Inspector General (OIG), as well as the United States Treasury guidance, a review and update, if necessary of Law Director Rasmussen's previous legal opinion 2020-1 was requested and for him to render a legal opinion regarding whether the Coronavirus Relief Fund (CRF) can be used to meet payroll expenses for public safety, public health, health care, human services and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-29 health emergency. In rendering his opinion, he has revised the following documents reviewed in Opinion 2020-01:

- Coronavirus Relief Fund (CRF) Local Government Assistance Program Guidance dated 07/09/20. OBM (Exhibit A)
- Coronavirus Relief Fund (CRF) 2020 CFR-HigherEd. US Department of Treasury undated. (Exhibit B).
- Coronavirus Relief Fund, Guidance for State, Territorial, local, and Tribal Governments – updated June 30, 2020. (Exhibit C).
- Coronavirus Relief Fund, Guidance for State, Territorial, local, and Tribal Governments – updated July 8, 2020. (Exhibit D).
- Coronavirus Relief Fund, Guidance for State, Territorial, local, and Tribal Governments – updated August 10, 2020. (Exhibit E).
- Findlay Fire Department, 2020-Special Studies Report-COVID (Exhibit F).
- Mayoral letter, dated July 27, 2020. (Exhibit G).
- Office of Budget and Management, Coronavirus Relief Fund Local Assistance Guidance dated July 22, 2020. (Exhibit H, H-1).

He has also reviewed the following updated materials:

1. Revised guidance OIG-CA-20-028 dated September 21, 2020; and
 2. United States Treasury "Guidance for State, Territorial, Local, and tribal Governments" dated September 2, 2020, and
 3. United States Treasury "Frequently Asked Questions" updated as of October 19, 2020.
1. Revised guidance OIG-CA-20-028 from the Office of the Inspector dated September 21, 2020 provides as follows:
 - A City **will not** have to demonstrate and/or substantiate that a public health or public safety employee's function and/or duties were **substantially dedicated to mitigating the emergency, however, but City must maintain records and documentation supporting payroll amounts reimbursed using CRF proceeds.**
 - That these documentation requirements apply to supporting payroll reimbursement amounts using CRF proceeds and not to support the presumption that public health and safety payroll is substantially dedicated to mitigating the emergency.
 - The City **will not** have to **demonstrate and/or substantiate** that a budgeted public health or public safety employee's function was a **substantially different** use.
 - A City is not required to perform an analysis or maintain documentation of the substantially dedicated conclusion for payroll expenses of public safety, public health, health care, and human service employees.
 2. United States Treasury "Guidance for State, Territorial, Local, and Tribal Governments" updated September 2, 2020.
 - Under Section titled "Supplemental Guidance on Use of Funds to Cover Payroll and Benefits of Public Employees" this guidance reflects the intent behind the Fund, which was not to provide general fiscal assistance to state governments but rather to assist them with COVID-19-related necessary expenditures. With respect to personnel expenses, **the Fund was not intended to be used to cover government payroll expenses "generally". However, the Fund was intended to provide assistance to address increased expenses, such as the expense of hiring new personnel as needed to assist with the government's response to the public health emergency and to allow recipients facing budget pressures not to have lay off or furlough employees who would be needed to assist with that purpose.** The City of Findlay is currently experience a significant downturn in revenues in and across all departments of the City. City Departments are being asked to do more with less. However, Police and Fire Departments, being high personnel cost departments, are limited to the amount that can be cut without implementing layoffs.
 - Treasury has supplemented this guidance to clarify that **public safety employees would include police officers (including state police officers), sheriffs and deputy sheriffs, firefighters . . . "**
 - Subsection titled "Covered Benefits." "Covered benefits include, but are not limited to, the costs of all types of leave (vacation, family-related, sick, military, bereavement, sabbatical, jury duty), employee insurance (health, life, dental, vision), retirement (pensions, 401(k)), unemployment benefit plans (federal and state), worker's compensation insurance, and Federal Insurance Contributions Act (FICA) taxes (which includes Social Security and Medicare taxes).
 3. United States Treasury "Frequently Asked Questions" updated as of October 19, 2020.
 - With regard to payroll for public safety the question arises "may an employee's entire payroll cost or just he portion of time spent on mitigating or responding to the COVID public health emergency be considered?" To which the United States Treasury responded in the affirmative. **"As a matter of administrative convenience, the whole cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020.**

- In accordance with OBM, it is up to each jurisdiction to define its own thresholds of **substantial dedication** and document the justification for that decision. The State fund is designed to provide **ready funding** to address unforeseen financial needs and risks created by the Covid-19 public health emergency. For this reason, and in light of the emergency nature of this program, a local Government may “**presume**” that the payroll costs for public health and public safety employees are payments for services **substantially dedicated to mitigating or responding to the COVID-19 public health emergency and shall not be disturbed, absent the Mayor determining otherwise. In this case, however, the Office of Budget and Management need not presume substantial dedication as it is substantiated by the records. The actions of the Findlay Fire Department and Police Department are well documented and are set forth in Exhibit F attached hereto and incorporated herein. These first responders are substantially dedicated.**
- Finally, OBM guidance states that for administrative convenience, emergency responders that are **categorized as spending a majority of their time dealing with potential COVID-19 related incidents are substantially dedicated.**

It is the opinion of Law Director Rasmussen that the City of Findlay is well within their authority to use CRF funding to meet payroll expenses for all public safety, public health, health care, human services, and similar employees whose services are **substantially dedicated** to mitigating or responding to COVID-19 public health emergencies. This concurs with his previous legal opinion 2020-01.

This opinion is subject to any substantial amendments or changes to the CoronaVirus Funding (CRF), the Cares Act or any significant changes in guidance from the Ohio Office of Budget and Management and/or US Department of the Treasury. However, at this point in time, the matter of funding public safety services substantially dedicated to mitigating or responding to the COVID-19 public health emergency seem well settled.

COMMITTEE REPORTS:

An **AD HOC COMMITTEE** met on October 26, 2020 to discuss the Designated Outdoor Refreshment Area (DORA).
We recommend to proceed with the DORA application.

LEGISLATION:

RESOLUTIONS:

RESOLUTION NO. 030-2020 (CDBG – fair housing services agreement) **requires three (3) readings** **first reading**
 A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO EXECUTE AN AGREEMENT WITH FINDLAY HOPE HOUSE FOR THE HOMELESS, INC. TO PROVIDE FAIR HOUSING SERVICES FOR RESIDENTS OF THE CITY OF FINDLAY BEGINNING NOVEMBER 1, 2020.

RESOLUTION NO. 031-2020 (No PO) **requires three (3) readings** **first reading**
 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES:

ORDINANCE NO. 2020-119 (Blanchard River Greenway Trail Extension (PID 106715) **requires three (3) readings** **third reading**
 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-121 (salary ordinance) **requires three (3) readings** **second reading**
 AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2019-086, AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HERewith, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-124 (Zoning map updates) **requires three (3) readings** **second reading**
 AN ORDINANCE REPEALING THE CURRENT ZONING MAP INCLUDED IN THE CURRENT ZONING CODE CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ADOPTING, APPROVING, AND INCORPORATING A REVISED ZONING MAP, ATTACHED HERETO, AS IF FULLY REWRITTEN HEREIN.

ORDINANCE NO. 2020-125 (Northside sewer televising & lining (CDBG)) **requires three (3) readings** **first reading**
 AN ORDINANCE AUTHORIZING THE MAYOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION COSTS ASSOCIATED WITH THE NORTHSIDE SEWER TELEVISIONING AND LINING (CDBG) PROJECT NO. 35603400, APROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-126 (BRWP \$5,000/year renewal for three (3) years) **requires three (3) readings** **first reading**
 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO EXTEND ITS FINANCIAL COMMITMENT TO THE BLANCHARD RIVER WATERSHED PARTNERSHIP (BRWP) OF FIVE THOUSAND DOLLARS (\$5,000.00) PER YEAR FOR CALENDAR YEARS 2021 THROUGH 2023, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-127 (*Law Director budget - more funds for legal svcs (pending litigation & proposed detox facility)*) **first reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-128 (*HRPC provide CDBG program*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH THE HANCOCK REGIONAL PLANNING COMMISSION (HEREINAFTER REFERRED TO AS HRPC) FOR THE FACILITATION AND PREPARATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-129 (*Coronavirus Relief Fund HB 614*) **requires three (3) readings** **first reading**
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-130 (*Resiliency Fund – Coronavirus Relief Fund*) **requires three (3) readings** **first reading**
AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO APPOINT REPRESENTATIVES TO SERVE AS THE GRANT REVIEW BOARD, AUTHORIZING THE CITY OF FINDLAY'S APPROPRIATIONS COMMITTEE TO REVIEW AND APPROVE THE APPLICATION PROCESS OF RESILIENCE PROGRAM (aka) CORONAVIRUS RELIEF FUNDS, APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

UNFINISHED BUSINESS:

OLD BUSINESS

NEW BUSINESS

PETITION FOR ZONING AMENDMENT

TO THE COUNCIL OF THE CITY OF FINDLAY, STATE OF OHIO:

We, the undersigned owner(s) of the following legally described property, hereby request consideration of a change in zoning district classification as specified below:

Two parcels - 570000215680 Parcel # 570000215670
ADDRESS 726 S Blanchard St. SUBDIVISION Gist of Morrison OL

LOT No.(s) 6 S PT 125.34 Ft

If a rezoning request involves more than one parcel, City Code requires that the petition be signed by the owners of at least fifty per cent (50%) of the frontage of the lots under consideration. If applicable, owners must fill in the following section:

SIGNATURE SUBDIVISION LOT NO. STREET FRONTAGE

Blank lines for signature and details.

IF NOT LOCATED IN A RECORDED SUBDIVISION, ATTACH LEGAL DESCRIPTION

EXISTING USE Carwash

PRESENT ZONING DISTRICT RY Duplex/Triplex

PROPOSED ZONING DISTRICT C-2 Commercial District

ATTACH:

- a. Vicinity map showing property lines, streets, and existing and proposed zoning.
b. List of all property owners within, contiguous to, and directly across the street from the proposed rezoning.

NOTE: COMPLIANCE WITH ABOVE REQUIREMENT IS EXTREMELY IMPORTANT. FAILURE TO NOTIFY ANY PROPERTY OWNER FALLING WITHIN THIS CRITERIA WILL POSSIBLY INVALIDATE THE REZONING ORDINANCE PASSED AS A RESULT OF THIS PETITION.

- c. A written statement of the reason for the request and justification for the change.
- d. If the area to be re-zoned is a portion of a parcel, a survey must be done for the portion to be changed and it must be recorded as a new parcel at the County Recorder's office

Name of Owner _____

Name of Contact Person if other than owner _____
(A letter granting person to act on Owner's behalf must accompany application if not signed by Owner)

Mailing Address 3785 County Rd 53

Phone No. (Home) 567-208-8334 (Business) _____

Email: jdcrad@yahoo.com

10-26-2020
Date

Dan Rader
Signature of contact Person

OFFICE USE ONLY

\$250.00 Fee Paid _____ \$100.00 Fee Paid PUD approval _____
Applicable Advertising and Filing Fees Paid _____

Date Petition Submitted to City Council _____

Referral to Planning Commission _____ Referral to Planning & Zoning _____

Planning Commission _____ Disposition _____

Planning & Zoning _____ Disposition _____

Public Hearing Date Set By Council _____ Date
of Newspaper Notice _____

(Must be mailed at least 30 days prior to Hearing)

Date of Notice to Abutting Owners _____

(Must be mailed at least 20 days prior to Hearing)

Referred for Legislation: _____

Date of Readings by Council:

First _____ Second _____ Third _____

Action by Council: _____ Ordinance No. _____





October 26, 2020

Dear Findlay City Council:

Findlay-Hancock County earning accolades such as the 7th Most Dynamic Micropolitan in the nation, the Top Micropolitan in the U.S. for six (6) consecutive years, and an Ohio Best Hometown did not happen by chance. These awards transpired because our government, nonprofit, business, and education leaders hold similar visions and values that ultimately impact our community's economic growth and stability. We align in a mission of financial prosperity and thriving citizens/businesses, enabling our collective efforts and diversified strategies to propel this community.

The Council's investment in Raise the Bar Hancock County (Raise the Bar) for the past five (5) years demonstrates its strong commitment to supporting a high-quality and productive workforce. Since our economic success depends upon our workforce's skills, talents, knowledge, attitudes, and habits, we must continuously remove barriers to education and training as well as foster habits that enable individuals to see themselves as valued, essential persons within society.

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- facilitating a new earn-while-you-learn pathway addressing a manufacturing workforce gap (i.e., manufacturing technicians) and allowing adults to jointly work and earn a two-year degree.

These achievements and tactics represent merely the tip of the iceberg, for Raise the Bar intends to further enhance the local workforce via additional collaborations that will change the system. Raise the Bar believes that training and exciting people for jobs does not occur in a vacuum, nor does the ability to inspire skills and positive habits/attitudes. To get people into the jobs offered by our community (today and in the future), we need

- education providers to know for which skillsets they should teach students;
- businesses to proactively communicate their workforce needs as well as to implement a training/growth pipeline whereby employees enter, upskill, and retire;
- social service providers to reduce barriers to employment such as mental health challenges, substance use disorders, transportation inadequacies, and housing; and
- government to implement and/or amend policies to make education, training, and support services readily available for all.



We, as a community of tremendous leadership, must continue working in lockstep to make such system-wide changes happen and drive our intended outcomes. Raise the Bar invites Findlay City Council to once again invest in programs and processes that will shape this community's short- and long-term workforce. As partners, we will strive to further refine and craft our workforce continuum.

Raise the Bar kindly requests Findlay City Council to commit \$150,000 over the next five (5) years (\$30,000 per year, 2021-2025) toward this workforce development initiative. The progressive strategies identified, implemented, and measured will support Findlay's economic vitality and assist the Council with fulfilling its responsibilities toward the people of the City.

With great respect for our partnership and shared visions,

A handwritten signature in blue ink that reads 'Tricia Valasek'.

Tricia Valasek
Manager, Raise the Bar Hancock County
tvalasek@raisethebarhancock.org
567-429-7038

2020 Board of Directors

Tim Mayle, President
Christina Muryn, Vice President
Kimberly Bash, Treasurer
Dave Glass, Secretary
Duane Jebbett, Past President
Jeff Wobser
Mark Gazarek
Angela DeBoskey
Dr. Katherine Fell
Pam Hamlin
Troy Roth
JJ Preston
Lydia Mihalik (Honorary)



CITY COUNCIL
John Harrington, President

Denise DeVore
Clerk

October 26th, 2020

Dear Honorable Members of Council,

As the City Council Appointee to the Findlay-Hancock County Economic Development Advisory Board I attended the regularly scheduled meeting on October 1st, 2020.

During this meeting the below areas of focus were discussed:

- Retention & Expansion of Existing Hancock County Businesses
- Workforce Development
- Housing
- Attraction of New Businesses
- Downtown & Community Planning

The Advisory board continues to support Findlay-Hancock County Economic Development (FHCED) on their efforts in these areas while also acting on short term support efforts in response to the COVID-19 pandemic. One such effort is work between FHCED and Hancock County Job & Family Services. Currently these organizations are working together to follow up with individuals who are currently unemployed to get them back to work at their previous employer or placed in new career opportunities within the county. FHCED is also working with over 60 MPC employees who are looking for new opportunities in the Hancock County community.

If you have any further questions please do not hesitate to contact myself, Mayor Muryn, or Tim Mayle.

Sincerely,

Dennis Hellman

2nd Ward City Councilman

City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT

Robert K. Ring, Chief of Police

318 Dorney Plaza, Room 116 • Findlay, OH 45840

Phone: 419-424-7194 • Fax: 419-424-7296

www.findlayohio.com

October 21, 2020

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Margaret E. Rossilli

Gary W. Rossilli

Epicurean Adventures Incorporated, DBA Rossillis
Restaurant, 217 S. Main St., Findlay, Ohio 45840.

Sincerely,



Robert K. Ring
Chief of Police

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

25291700001 <small>PERMIT NUMBER</small>		STCK <small>TYPE</small>	EPICUREAN ADVENTURES INC DBA ROSSILLIS RESTAURANT 217 S MAIN ST FINDLAY OHIO 45840	
05 07 2019 <small>FILING DATE</small>				
D5 <small>PERMIT CLASSES</small>				
32 <small>TAX DISTRICT</small>	044 <small>TAX DISTRICT</small>	A <small>PERMIT CLASSES</small>	F24204 <small>RECEIPT NO.</small>	

RECEIVED
OCT 21 2020
MAYOR'S OFFICE

FROM 10/16/2020

<small>PERMIT NUMBER</small>		<small>TYPE</small>		
<small>ISSUE DATE</small>				
<small>FILING DATE</small>				
<small>PERMIT CLASSES</small>				
<small>TAX DISTRICT</small>			<small>RECEIPT NO.</small>	



MAILED 10/16/2020

RESPONSES MUST BE POSTMARKED NO LATER THAN. 11/16/2020

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A STCK 2529170-0001

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FINDLAY CITY COUNCIL
MUNICIPAL BLDG RM 114
318 DORNEY PLAZA
FINDLAY OHIO 45840-3346**

Commerce Division of Liquor Control : Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. **For best results, search only ONE criteria at a time.** If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

	SEARCH CRITERIA
Permit Number	25291700001
Permit Name / DBA	
Member / Officer Name	

Search Reset Main Menu

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 25291700001; Name: EPICUREAN ADVENTURES INC; DBA: DBA ROSSILLIS RESTAURANT; Address: 217 S MAIN ST FINDLAY 45840		
GARY W ROSSILLI	50.00	CEO
MARGRET E ROSSILLI	50.00	SECR-TREA.

- [Ohio.Gov](#)
- [Ohio Department of Commerce](#)

[Commerce Home](#) | [Press Room](#) | [CPI Policy](#) | [Privacy Statement](#) | [Public Records Request Policy](#) | [Disclaimer](#) | [Employment](#) | [Contacts](#)

For Questions call
 (614) 644-3162
 Office Hours -
 8:00 a.m. - 5:00 p.m.

Ohio Department of Commerce - Division of Liquor Control
 6606 Tussing Road, Reynoldsburg, Ohio 43068-9005
<http://www.com.ohio.gov/liqr>

\$100



APPLICATION FOR CHANGE OF CORPORATE STOCK OWNERSHIP
PROCESSING FEE \$100.00 CAUTION: ALLOW 10 TO 12 WEEKS FOR PROCESSING

PERMIT HOLDER REQUESTS APPROVAL OF THE DIVISION OF LIQUOR CONTROL OF THE FOLLOWING TRANSFER(S) OF STOCK

Permit Holder Name Epigurean Adventures, Inc. dba Rossilli's Restaurant		Liquor Permit Number(s) 25291700001
Permit Premises Address <i>2024204</i>		
Email Address		
Attorney's Name, Address and Telephone Number (If represented)		
Is Stock Traded on a National Exchange? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		If YES, give Name of Exchange and Symbol

2010 SEP -8 AM 10:30
 LIQUOR CONTROL
 IN SCAN RM. -B

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION A: PREVIOUS 5% OR MORE STOCKHOLDERS			
Name	BIRTHDATE	Social Security Number/FTI#	Number of Shares Issued For Stock Transfer Only (NOT Percentages)
1) Margaret E. Rossilli			50
2)			
3)			
4)			
5)			

SECTION B: REVISED 5% OR MORE STOCKHOLDERS			
Name	BIRTHDATE	Social Security Number/FTI#	Number of Shares Issued For Stock Transfer Only (NOT Percentages)
1) Gary W. Rossilli			100
2)			
3)			
4)			
5)			

NOTE: If any Stockholder is a business entity, that entity must list it's federal tax identification number (FTI #) above.

TOTAL NUMBER OF SHARES ISSUED

LIST THE TOP FOUR OFFICERS OF THE CAPTIONED CORPORATION. IF AN OFFICE IS NOT HELD, PLEASE INDICATE BY WRITING "NONE"	Social Security Number	Birthdate
1) CEO/President Gary W. Rossilli		
2) Vice-President		
3) Secretary Gary W. Rossilli		
4) Treasurer Gary W. Rossilli		



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Paul E. Schmelzer, P.E., P.S.
Safety Director

October 27, 2020

Honorable City Council
City of Findlay, Ohio

Dear Council Members:

This letter will serve as my request for your confirmation of the following individual to the Board of Zoning Appeals:

Board of Zoning Appeals

Requires Council confirmation

Term will expire on December 31, 2023

Scott Brecheisen (filling unexpired term of Brett Gies)

I trust that you will concur with my choice and confirm my appointment. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'. The signature is fluid and cursive, with the first name 'Christina' being the most prominent part.

Christina M. Muryn
Mayor

cc: Scott Brecheisen
Board of Zoning Appeals

Honorable City Council
Findlay, OH 45840

October 27, 2020

RE: Northside Sewer Televising and Lining (CDBG), Project Number 35603400

Dear Council Members:

This project was included in the 2020 Capital Improvement Plan as City of Findlay 2019 Critical Infrastructure Project. The City did not receive the critical infrastructure grant for the project so it was decided to use the same project to apply for the Community Development Block Grant (CDBG) funds that that City receives every other year. We have been notified that the project has been approved so the grant funds need to be appropriated into the project.

The project will start by televising the sewers on the north side of town bounded by Trenton Avenue on the South, Broad Avenue on the West, Melrose Avenue on the North and Bolton Street on the East. It is believed that this area has a large amount of Inflow and Infiltration (I&I) and by televising the sewer, engineering will be able to determine if there are sewers that need to be lined or replaced to reduce the I&I. By reducing the I&I, the backups that the homeowners are experiencing should be reduced since some of the sewer capacity will no longer be used for stormwater or ground water. The plan is to use any grant funds that are remaining (after the televising is completed), to start lining any sewers in this area that may require it.

I would like to get the televising part of the project bid as soon as possible because I feel that we would be able to obtain better pricing, so I will also be requesting a small appropriation from the Capital Improvements Restricted Account for advertising and bidding.

Just to make sure that all Councilmembers are aware of how this grant funding works, a portion of the grant funds (\$41,400) will end up going to Hancock Regional Planning for administering the grant, another portion (\$3,000) will be paid to Hope House to meet the required fair housing provision of the grant and the remaining funds (\$177,600) will be used for construction.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to authorize the Mayor and/or City Engineer to advertise for bids and enter into contracts for construction and to appropriate and transfer funds as follows:



CHRISTINA M. MURYN, MAYOR

**ENGINEERING
DEPARTMENT**

Brian A. Thomas, P.E., P.S.
City Engineer

FROM: CDBG Grant Funds	\$222,000
To: Northside Sewer Televising and Lining (CDBG) (35603400)	\$222,000
FROM: CIT Fund – Capital Improvements Restricted Account	\$500
To: Northside Sewer Televising and Lining (CDBG) (35603400)	\$500

If you have any questions, please feel free to contact me.

Sincerely,

Brian A. Thomas, PE, PS, CPESC, CFM
City Engineer

pc: Don Rasmussen, Law Director
Jim Staschiak II, Auditor



October 28, 2020

Findlay City Council
114 Municipal Building
Findlay, OH 45840

RE: CDBG Northside Sewer Televising and Lining Fair Housing & Administration (Project No. 35603400)

Honorable Members of Council:

The Hancock Regional Planning Commission is preparing the annual Fair Housing and Administration contracts for the Findlay Hope House and Hancock Regional Planning Commission respectively. Both fair housing program services and administration services are requirements under the Ohio Department of Development's Community Development Block Grant (CDBG) program.

Hancock Regional Planning Commission will be preparing the yearly Fair Housing and Administration contracts and submitting them to Mayor Christina Muryn for approval.

Hancock Regional Planning Commission requests that City Council pass a resolution authorizing the Mayor of the City of Findlay to execute an agreement with Findlay Hope House, and an agreement with Hancock Regional Planning Commission to provide services related to CDBG Allocation Grant PY2020 Grant No. A-F-20-2BM-, also referred to as the Northside Sewer Televising and Lining Fair Housing & Administration, Project No. 35603400.

Thank you for your consideration in this matter.

Sincerely,

Lizzy Essinger
Grant Administrator, HRPC



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Paul E. Schmelzer, P.E., P.S.
Safety Director

October 28, 2020

Honorable City Council
City of Findlay, Ohio

Dear Honorable Council Members:

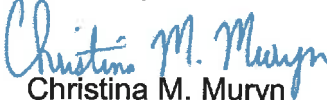
The third quarter Key Performance Indicators or “KPIs” have been compiled and the summary report has been prepared. These are the performance measurements we monitor for each department on a continuous basis. The full KPI document, “Findlay Performs,” can be found on the City website:

<https://www.findlayohio.com/performance>

These KPIs are a critical tool we use to measure our service delivery and operational effectiveness. They allow us to see our progress towards goals we set for continuous improvement.

If you have ideas on other valuable KPI’s that you would like to have considered, please do not hesitate to email them to me or set up a time to discuss.

Sincerely,


Christina M. Muryn
Mayor

Findlay Performs

Summary



Summary of the City of Findlay's Key Performance Indicators (KPIs) through **September 30, 2020**

The full set of KPIs can be found at: www.findlayohio.com/performance

Area	Comments
Enterprise	Most KPIs are at or exceeding targets. Sick leave usage is high in a few departments related to FMLA and coronavirus related use. (Coronavirus related sick leave is reimbursable under the CARES Act funding.)
Police	KPIs are on or very close to targets. Community outreach is below target due COVID-19 related school closures.
Fire	KPIs are at or just below targets
Public Works	All KPIs are at or exceeding targets
Recreation	Many KPIs are below target due to canceling activities related to COVID-19
Zoning	All KPIs are at expected levels
Water	KPIs are on target except for Unaccounted for Water. The Water department is working to identify sources of water loss. The KPI will be updated when trending is accurately established.
Sewer	KPIs for cleaning and televising are falling below targets due to resources being used for pipe repairs. Pipe repairs are up 60% from last year*
Airport	Fuel sales are low due to less flights related to the COVID-19 pandemic
Engineering	All KPIs are at expected levels
Income Tax	KPIs are at are near targets.
Computer Services	KPI is exceeding target

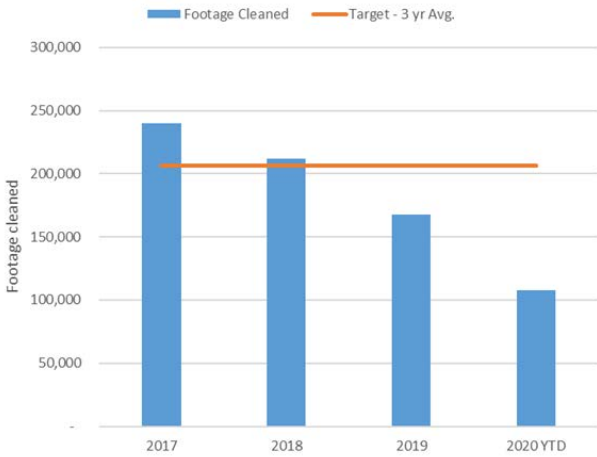
* See related graphs on next page.

Findlay Performs

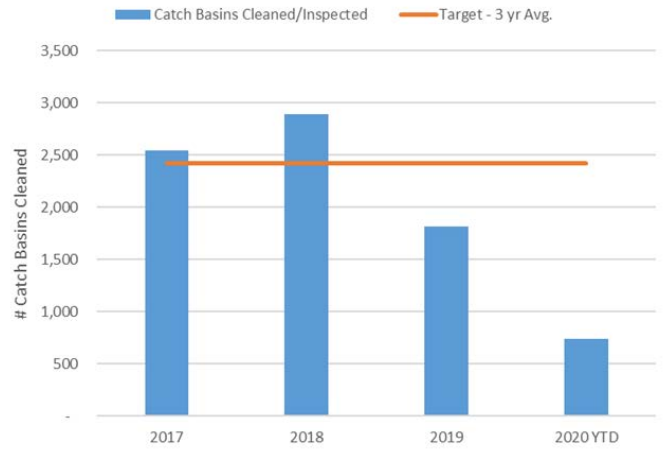
Summary

Sewer

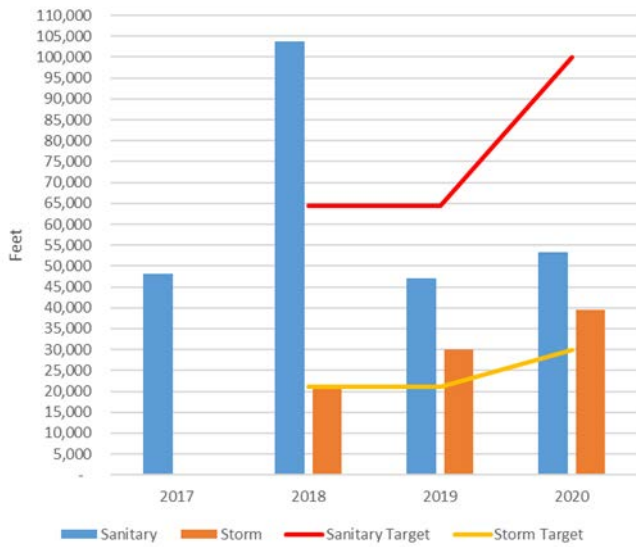
Sanitary & Storm Sewers Cleaned



Catch Basins Cleaned



Footage Televised



City of Findlay
City Planning Commission
City Council Chambers, 1st floor of Municipal Building
Thursday, November 12, 2020 - 9:00 AM

AGENDA

CALL TO ORDER

ROLL CALL

SWEARING IN

APPROVAL OF MINUTES

ITEMS TABLED AT OCTOBER 8, 2020 MEETING

APPLICATION FOR SITE PLAN REVIEW #SP-20-2020 filed by Dr. Richard Rhoton, 311 Church Hill Dr., Findlay for parking lot expansion to the west of the property and additional detention area at 1113//1115 W. Main Cross Street.

NEW ITEMS

- 1. APPLICATION FOR CONDITIONAL USE #CU-05-2020 filed by Bridges for Freedom to operate a Day Service Program for developmentally disabled persons at 701 E. Melrose Avenue, Findlay.**
- 2. APPLICATION FOR CONDITIONAL USE #CU-04-2020 filed by RLG Findlay II LTD, 10050 Innovation Drive, Ste 100, Miamisburg, OH for a pick up window on the east end of a building located at 1107 Trenton Avenue.**
- 3. PETITION FOR ZONING AMENDMENT #ZA-10-2020 filed by David and Jacquelyn Rader to rezone 726 S Blanchard Street from R-4 Duplex/Triplex to C-2 General Commercial.**
- 4. APPLICATION FOR SITE PLAN REVIEW #SP-22-2020 filed by Robert Maurer, 445 E Woostser Street, Bowling Green, OH for additional paved parking areas and a new access point onto W. Lima Street for 750 Western Avenue, Findlay.**

ADMINISTRATIVE APPROVALS

ADJOURNMENT

City of Findlay City Planning Commission

Thursday, October 8, 2020 – 9:00 AM

Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

MEMBERS PRESENT:

Mayor Christina Muryn
Jackie Schroeder
Dan DeArment
Dan Clinger

STAFF ATTENDING:

Matt Cordonnier, HRPC Director
Judy Scrimshaw, Development Services Planner
Erik Adkins, Flood Plain/Zoning Supervisor
Kevin Shenise, Fire Inspector
Brian Thomas, PE, PS, City Engineer,

GUESTS:

Dan Stone, Todd Jenkins, Jane Rettig, Mark Boehler, Brett Gies, Tom Genzman, Eric Trout, Joe Middleton, Kyle Inbody, Evelyn and Mozelle Miree, John Best

CALL TO ORDER

ROLL CALL

The following members were present:

Mayor Christina Muryn
Jackie Schroeder
Dan DeArment
Dan Clinger

SWEARING IN

All those planning to give testimony were sworn in by Judy Scrimshaw.

APPROVAL OF MINUTES

Christina Muryn made a motion to approve the minutes of the September 10, 2020 meeting. Dan Clinger seconded. Motion carried 4-0-0.

NEW ITEMS

1. PETITION FOR ZONING AMENDMENT #ZA-09-2020 filed by Mozelle & Evelyn Miree, 780 6th Street, Findlay to rezone 780 6th Street from R-1 Single Family Low Density to R-4 Duplex/Triplex.

CPC STAFF**General Information**

This request is located on the north side of 6th Street west of the intersection of Graceland Avenue. The neighborhood is zoned R-1 Single Family Low Density. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Single Family Small Lot.

Parcel History

None

Staff Analysis

The property owners are requesting to rezone this property in order to turn it into a duplex.

According to records in Polk Directories, the property had two addresses (780 & 782) as recent as 2014. Engineering records indicated two addresses for utilities at this location as well.

There is still evidence that it had been a duplex at one time. The residence has a single car garage at each end of the building. There is a U-shaped driveway in front of the home and ample parking area for two vehicles per unit. There is a porch across the front with a door going into each side.

The current zoning map update has proposed that the property be changed from R-1 Single Family Low Density to R-3 Single Family High Density. The R-3 District would allow a duplex or triplex if approved by Planning Commission.

Staff Recommendation

CPC Staff recommends **approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-09-2020 to rezone 780 6th Street from R-1 Single Family Low Density to R-4 Duplex/Triplex.**

ENGINEERING

The rezoning and stated proposed use will not cause an issue with existing utilities. The site currently has 2 drive cuts and a U shaped drive that has enough room for the required parking. Engineering has no objection to the zoning amendment

FIRE PREVENTION

No Comments

RECOMMENDATION

Staff recommends **approval to Findlay City Council of PETITION FOR ZONING AMENDMENT #ZA-09-2020 to rezone 780 6th Street from R-1 Single Family Low Density to R-4 Duplex/Triplex.**

DISCUSSION

Judy Scrimshaw noted that when she was discussing this request with the Mirees, she had given them all the options. They can file with Council a request to re-establish a non-conforming use, they can file for a zoning amendment, or since the map change will make the lot R-3 which permits duplexes as a Conditional Use, they could simply wait for that to take effect and then it would make the duplex legal. The latter process will take until probably January and they wanted to move it quicker if possible. The fastest method would be to request to re-establish the non-conforming use. Matt and Judy had talked about this, but were unsure if Planning Commission could make a recommendation to Council to go that route. Dan Clinger asked if it had to go to Council for either instance. Ms. Scrimshaw responded that it still goes to Planning and Zoning Committee today, they give a recommendation to Council, and if Council accepts their report of approval, it is done. It does not have to have three readings.

Mayor Muryn asked about the best scenario for them if they try to sell and it is a non-conforming use rather than being zoned for a duplex. Ms. Scrimshaw explained that when the map changes occur and the property goes to R-3, they will then be granted Conditional Use status. A letter will go in that address file and it will be legal from then on.

Dan Clinger said that when he looked at this he thought why don't we just recommend R-3 since it is going that way eventually and give the Conditional Use rather than go to R-4. Matt explained that this will take that same amount of time and not give them the ability to use the 2nd unit until the end of the year. Evelyn Miree asked that if this were denied on October 20, would they still be able to move forward with rezoning to R-4. Christina Muryn stated that they would need to reapply at that point. Matt reiterated that with the map update it would get them there about the same time then. Mr. Miree asked what it will cost them to go that way. Ms. Scrimshaw replied that there is no fee for that request. Mr. Miree stated that they had paid \$250 for the zoning application. Mayor Muryn replied that they can get them a refund of that.

MOTION

Dan Clinger made a motion to **recommend to Findlay City Council that they re-establish the former non-conforming use for a duplex at 780 6th Street. The property can meet the standards for parking of 4 off street spaces.**

2nd: Christina Muryn

VOTE: Yay (4) Nay (0) Abstain (0)

Judy Scrimshaw informed the couple that the Planning and Zoning Committee meets at noon today and that body will make the recommendation to Council to accept this. Their report will then go to Council on October 20 and if Council accepts the report, they will be approved that night.

2. APPLICATION TO RE-ESTABLISH A NON-CONFORMING USE #NC-01-2020 for 314 W. Sandusky Street. The owner wishes to re-establish the property as a duplex.

CPC STAFF

General Information

This request is located on the north side of W Sandusky Street just east of Liberty Street. It is zoned C-2 General Commercial. All abutting parcels are also zoned C-2. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as C-1 Local Commercial

Parcel History

Site is currently a single family residence.

Staff Analysis

The applicant is requesting to re-establish the property as a duplex. The zoning department files have a property card from 2008 that shows the Auditor had it listed as Multi-Family. The 2009 and 2010 City directories have multiple persons names listed as living at that address. It would appear that it may have even been a triplex at some time.

The 300 block of W Sandusky is a mix of dwellings and commercial property. Directly west of this home is a commercial building. 307 W Sandusky is listed as a triplex, 310 and 311 W Sandusky are both listed as duplexes. 301 W Sandusky is the Fort Findlay Playhouse.

The owner intends to live in the main house area with his family. He wants to demolish an existing garage on the property. A new 3-car garage will be constructed with additional living space above. Their plans show parking for potentially up to six vehicles on site.

The zoning map update has proposed this parcel to go to R-3 Single Family Low Density which would permit the conversion as a Conditional Use. The applicant is asking to re-establish this prior to the change to be able to at least get some foundations in before winter. The timeline for the map changes would have them not in effect until at least January, 2021.

Staff Recommendation

CPC Staff recommends **approval of APPLICATION TO RE-ESTABLISH A NON-CONFORMING USE #NC-01-2020 for 314 W. Sandusky Street.**

ENGINEERING

FIRE PREVENTION

No Comments

RECOMMENDATION

Staff recommends **approval of APPLICATION TO RE-ESTABLISH A NON-CONFORMING USE #NC-01-2020 for a duplex at 314 W. Sandusky Street.**

DISCUSSION

Brian Thomas noted that they should get with Water Distribution on establishing separate meter service.

Dan Clinger stated that his only issue is parking. He is particularly concerned about whether there is a shared easement of access on the shared driveway. No one could back out of his garage without crossing into the neighbors half of the driveway. Mr. Genzman commented that the Dulings next door used to own both so there had not been any issue. He has had a good rapport with his tenants as long as he has lived there. Mr. Clinger said he thinks there should be a documented easement between both parties so there cannot be any issues in the future. Mr. Clinger also stated that he didn't understand how they could get six parking spaces. Mr. Gies noted that there are already two spots beside the house, three in the garage and one will pull straight off the end of the drive. Mr. Cordonnier stated that we had discussed the access easement some when we had met earlier. He also thinks it would be good practice. It will protect both parties.

MOTION

Christina Muryn made a motion to **recommend to Findlay City Council that they re-establish the former non-conforming use for a duplex at 314 W Sandusky Street on condition that they record a shared easement of access.**

2nd: Dan DeArment

VOTE: Yay (4) Nay (0) Abstain (0)

Erik Adkins noted that he can place a condition on the permit that they have that easement when the construction is complete.

3. APPLICATION FOR SITE PLAN APPROVAL #SP-20-2020 filed by Dr. Richard Rhoton, 311 Church Hill Dr., Findlay for parking lot expansion to the west of the property and additional detention area at 1113//1115 W. Main Cross Street.

CPC STAFF

General Information

This request is located on the south side of W Main Cross Street. It is zoned C-2 General Commercial. Parcels to the south, east and west are also zoned C-2. To the north is zoned R-2 Single Family Medium Density. It is located within the 100-year flood plain. The City Land Use Plan designates the site as Neighborhood Commercial.

Parcel History

A site plan for a used car dealership was approved by FCPC in September, 2019

Staff Analysis

The site plan presented today is for additional new pavement, new detention basin and some fencing.

The existing asphalt area along the front (north side) of the building is being removed and redone. This is an area that currently has the parking spaces for the business. More asphalt is being added to the west which is now a gravel area in front of an existing block building. Currently they appear to have vehicles parked in the grass between the new building and this block building. The applicant is proposing 63.5 lineal feet of a 6' high, 50% open wood fence across the front of this new asphalt area.

The Zoning Department has had complaints of vehicles parked everywhere and in various states of disrepair. The Zoning Office has told us that the landscaping that was shown on the initial plan was never installed.

Below is a portion of discussion from the meeting in September, 2019.

“Mr. Clinger asked Mr. Cordonnier about a distinction in the zoning code between car sales and car repairs. He said he wouldn’t want to see a half dozen cars sitting out to be repaired if repairs are done here. Mr. Cordonnier said there is a segment on dilapidated cars not being stored outside – with repair shops, that’s what applies. Mr. DeArment asked if inoperable cars must be stored inside. Mr. Cordonnier said yes. Mr. Adkins said that when he spoke with Dr. Rhoton’s grandson about this, he picks out unique, classic cars and does minor repairs to them and sells them to individuals so it won’t be like just any used car. So it falls under the definition of the zoning code’s automobile sales and service where it talks about furnishing of minor services and etc.”

“Mr. DeArment said that Main Cross is an important entrance to our community and what we put there is important. He said he just wants to make sure that what’s being put there looks nice and appropriate because of how much traffic comes through and the impression that it gives of our community.”

Staff would like some clarification on exactly what the business has become as it appears to be far from what the Zoning Department and HRPC understood it to be.

Staff Recommendation

- **We cannot recommend any approvals until everything is clear as to how this will operate. The C-2 district permits “Auto Sales and Service” which is defined as the sale or rental of new or used motor vehicles; the furnishing of minor services incidental thereto**
- **Landscaping as shown on original plan must be completed**
- **The west side of the lot will also need to be screened from a residence on that side**

ENGINEERING

Access – The applicant is proposing to use the existing curb cuts so access for the site will not be changed.

Water & Sanitary Sewer – Since the site plan is for additional asphalt parking and drainage, no changes are being proposed for the existing water or sanitary services for the property.

Stormwater Management – Based upon the design calculations submitted, the proposed detention basin meets the City requirements.

MS4 Requirements – The amount of erodible material that will be disturbed will be less than one acre so the site is will not be required to comply with the City of Findlay’s Erosion & Sediment Control Ordinance.

Sidewalks – The property has existing sidewalks.

Recommendations: Approval of the Site Plan

The following permits may be required prior to construction:

- Storm permit

FIRE PREVENTION

No Comment

RECOMMENDATION

DISCUSSION

Mayor Muryn stated that she is in agreement with HRPC’s comments on not moving forward with any approvals until we get the concerns addressed from the prior site plan.

Todd Jenkins came forward as the engineer for the problem. He stated that the applicant is not here and he was not sure why they were not. He stated that as far as cars being stored outside, the business owner has not yet received an occupancy permit from Wood County and that is one reason there are still vehicles outside. The intent was to add additional pavement with this site plan and put up screening so they could have some cars parked outside.

Mayor Muryn asked if Mr. Jenkins knew what the issue was with Wood County that he could not get his occupancy permit. Mr. Jenkins responded that he is just not done with the building. The office area is not finished inside.

Dan Clinger stated that he did not think the owner has been a very good steward of our previous approval. He is afraid that if we put the pavement up front he will just be screening more junk vehicles. If this is going to be sales, you want your cars sitting out front where they are seen. Mayor Muryn wanted to clarify that in the original proposal he would be working on vehicles inside the building. We need to work with them to get to the previous standards before we take action on anything else.

Todd Jenkins asked if the Commission could table this item rather than deny at this time and allow him to have time to get with his clients and discuss the issues.

MOTION

Mayor Muryn made a motion to **Table APPLICATION FOR SITE PLAN APPROVAL #SP-20-2020 filed by Dr. Richard Rhoton for parking lot expansion to the west of the property and additional detention area at 1113//1115 W. Main Cross Street.**

2nd: Dan Clinger

Jane Rettig commented that they do not mow the grass.

Matt Cordonnier asked Mr. Jenkins if he could get with his clients and set up a meeting with our Staff and Zoning to relay some of the Commissions' concerns and work through the issues.

VOTE: Yay (4) Nay (0) Abstain (0)

4. APPLICATION FOR FINAL PLAT #FP-03-2020 filed by Roger & John Best for Best Liberty Addition. This is a 24 lot residential subdivision in located in Liberty Township.

CPC STAFF**General Information**

This subdivision is located south of SR 12 and east of CR 9 in Liberty Township. It is zoned R-2 One Family Residential in the Township. Parcels to the south and east are also zoned R-2. To the west and north is zoned A-1 Agriculture. It is not located within the 100-year flood plain. The City Land Use Plan designates the area as Single Family Large Lot.

Parcel History

The Preliminary Plat of Best Liberty Addition was reviewed and approved by FCPC in October, 2019.

Staff Analysis

This is the first phase of the subdivision and will have 24 buildable lots as well as the drainage easement parcel. Shaffer Street and Colonel Drive are being extended south to intersect with the new extension of Early Drive.

The County Engineer has approved the Construction Plans for the development.

HRPC will also review this subdivision at its October 21, 2020 meeting.

Staff Recommendation

CPC Staff recommends **approval of APPLICATION FOR FINAL PLAT #FP-03-2020 filed by Roger & John Best for Best Liberty Addition. This is a 24 lot residential subdivision in located in Liberty Township.**

ENGINEERING

Engineering has no comments on the Final Plat. The developer will need to obtain OEPA approval of the construction plans for the waterline and sanitary sewer extensions.

FIRE PREVENTION

Verify with Liberty Twp. Trustees on hydrant placement

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR FINAL PLAT #FP-03-2020 filed by Roger & John Best for Best Liberty Addition.**

DISCUSSION

Dan Stone reported that they already have their EPA approvals. They have been in discussion with Liberty Township on this project for a couple years and they will reach out to the Fire Department on the hydrant placement.

Dan Clinger asked about the drainage path heading south. He asked if it is just being cleaned now or is it being modified. Dan Stone replied that it is being deepened to comply with some of the EPA requirements for sediment and erosion control. There is a new outlet ditch from the southwest corner of the pond going all the way down to the HPD land. They are repairing pond outlets that have been broken.

MOTION

Christina Muryn made a motion to **approve APPLICATION FOR FINAL PLAT #FP-03-2020 filed by Roger & John Best for Best Liberty Addition.**

2nd: Jackie Schroeder

VOTE: Yay (4) Nay (0) Abstain (0)

5. APPLICATION FOR SITE PLAN REVIEW #SP-21-2020 filed by D & K Development LLC, 15476 SR 12, Suite A, Findlay for a 9328 square foot multi-tenant commercial building to be located at 15329 US Rt. 224, Findlay.

CPC STAFF**General Information**

This request is located on the south side of US 224 just west of the intersection of Brookstone Drive. It is zoned B-3 General Business in Marion Township. To the south, west and east is zoned R-1 Single Family Residential in the Township. To the north is zoned O-1 Institutions and Offices in the City of Findlay. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Regional Commercial.

Parcel History

This location has been the site of several small businesses including The Big Jerk, and Gracie's Deli.

Staff Analysis

The former store building has been demolished and the applicant is proposing a multi-tenant structure. The previous building had sat very close to the road right-of-way line. The new building has been pushed back to meet the current Township zoning standards.

The existing accesses toward the east end of the lot will remain. There was a second access toward the west end of the lot previously and it appears that that will be removed. Only have one area of ingress/egress should help with safety along this busy State Route.

Because this is located outside the corporation line, the Township will be the one to issue any permits for building (along with State approvals from Wood County). The location appears to meet all of their setback requirements and required number of parking spaces.

The elevation drawings submitted show an attractive building with stone veneers and lap siding. Certainly a great improvement over the former structure.

Staff Recommendation

CPC Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-21-2020 for a 9328 square foot multi-tenant commercial building to be located at 15329 US Rt. 224, Findlay.**

ENGINEERING

Access – Since the property is located outside of the City limits, any changes to the proposed access will need to approved by the Ohio Department of Transportation.

Water & Sanitary Sewer – The applicant is proposing a separate water service for each unit which is acceptable. If a fire line is needed, this will need to be a separate service that is run from the water main to the building. The sanitary sewer service is shown connecting into the existing sewer manhole near the southwest corner of the property.

Stormwater Management – Since the property is located outside of the City Limits, the applicant does not need to comply with the City of Findlay detention requirements.

MS4 Requirements – Since the property is located outside of the City Limits, the applicant does not need to comply with the City of Findlay’s Erosion & Sediment Control Ordinance, they will still need to comply with all OEPA requirements for a construction project.

Sidewalks – The property has existing sidewalks.

Recommendations: Approval of the Site Plan

The following permits may be required prior to construction:

- Water Permit(s)
- Sanitary Permit(s)

FIRE PREVENTION

No Comment

RECOMMENDATION

Staff recommends **approval of APPLICATION FOR SITE PLAN REVIEW #SP-21-2020 for a 9328 square foot multi-tenant commercial building to be located at 15329 US Rt. 224, Findlay.**

DISCUSSION

Dan Clinger stated that he knows it is within setbacks, but he was concerned about parking out back that doesn't really help serve clients. He thinks maybe the building should be pushed back and more of the parking out front. Dan Stone stated that it will be mainly employee parking. He's not sure if there would be enough room out front to do two rows of parking and the required width of the aisle. The Township has agreed with the layout as it is shown. Dan DeArment commented that there is nothing wrong with it, but it may be inconvenient for the customer. Dan Stone stated that right now DBE (home builders) is going to have a showroom here on the west end. The other two units are open at this time. If there is a higher traffic user they may be able to have some rear entrance also.

Mr. Ron Snapp, a tenant in the Brookstone Condominiums, came forward to speak. His unit backs up to this site. He would request some privacy fence on that side. The parking will be about 70' from his back door. Dan Stone stated that the Township had brought this up also. There is a well landscaped mound along the Condos now. The majority of the lights will go into that mound. They have agreed to work with the homeowners to either add to the landscaping to try and fill in any gaps or add fencing. The Township did require them to do this.

MOTION

Dan DeArment made a motion to **approve APPLICATION FOR SITE PLAN REVIEW #SP-21-2020 for a 9328 square foot multi-tenant commercial building to be located at 15329 US Rt. 224, Findlay.**

2nd: **Christina Muryn**

VOTE: Yay (4) Nay (0) Abstain (0)

ADJOURNMENT

Christina Muryn
Mayor

Brian Thomas, P.E., P.S.
Service Director

Office of the Director of Law

Donald J. Rasmussen

318 Dorney Plaza, Rm 310
Findlay, Ohio 45840
Telephone: 419-429-7338 • Fax: 419-424-7245
drasmussen@findlayohio.com

October 28, 2020

Honorable City Council
Findlay, OH 45840

RE: Additional funds for 2020 Legal/Financial Services object code 441400
(Ordinance No. 2020-127)

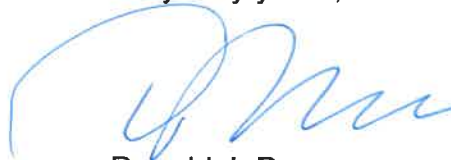
Dear Council Members:

As you may recall, I requested thirty thousand dollars (\$30,000.00) back in July via Ordinance No. 2020-085 to pay for unknown and upcoming invoices for outside legal counsel services on outstanding cases the City of Findlay is involved with. Those funds that City Council approved back in July have already been encumbered and additional invoices have arrived and need to be paid. I am now requesting additional funds for unforeseen invoices on these matters, as well as future litigation matters that still may arise yet this year. The Law Director's budget for legal/financial services has far exceeded its original budgeted amount of fifty thousand dollars that was encumbered back in July. In fact, it has about doubled that amount for this year, not including outside legal counsel services rendered for the proposed detox facility.

At this time, the amount of thirty thousand dollars and no cents (\$30,000.00) is being requested to be appropriated from the General Fund to the Law Director Department 21005000-other via Ordinance No. 2020-127

Thank you for your consideration in this matter.

Very truly yours,



Donald J. Rasmussen
Director of Law



AUDITOR'S OFFICE

318 Dorney Plaza, Room 313
Findlay, OH 45840-3346
Telephone: 419-424-7101 • Fax: 419-424-7866
www.findlayohio.com

JIM STASCHIAK II
CITY AUDITOR

Wednesday, October 28, 2020

The Honorable Council
Findlay, Ohio

It is respectfully requested this letter be read into the record of the Council Meeting.

Dear Council Members,

House Bill 614 was signed into law by the governor, which allowed the latest round of Coronavirus Relief Fund (CRF) allocations to be distributed to each county for further dissemination each political subdivision. The distribution formula for this allocation was based upon population rather than using the local government funding allocation like the previous two distributions. We received \$1,485,573.56 on October 15th from the HB 614 allocation. I have already filed an amended certificate of resources with the County Budget Commission.

By copy of this letter, the Law Director is requested to prepare an ordinance to appropriate the most recent allocation as follows:

From: Coronavirus Relief Fund (HB 614)	\$1,485,573.56
To: Coronavirus Relief (CRF) (22099000-other)	\$1,460,083.40
To: Coronavirus Relief (CRF) (22099000-personal services)	\$25,490.16

Part of the CRF funds have been used to cover unemployment costs for employees that had previously left our employment but had been either temporarily or permanently laid off during the pandemic. Because the City is a direct reimbursing employer and we are in the employment history of these individuals, we get an invoice for a portion of their unemployment. Unemployment expenses fall into the city's "personal services" category when budgeting; however, all funds have been appropriated to the "other" category until now. Part of this new appropriation is being requested to cover the unplanned unemployment amount.

This House Bill also extended the "date of encumbrance" to November 20th. The City either must have expended or encumbered the remaining unspent funds by this date or return them to the Hancock County Auditor for redistribution. This holds true for the County as well as all of the townships and villages in Hancock County. If the City uses or encumbers all of the funding by this date, we are then eligible for a redistribution of what was returned and unused by the other entities. It is unknown at this time what that redistribution amount could be; and, there are two different allocation formulas that could be used depending upon how many entities are eligible for redistribution. The re-distributions are supposed to occur by November 25th. The Mayor, Councilperson Wobser, Deputy Auditor Sampson, and I have already met and are researching some other avenues to utilize the redistributed funds in the best and most time efficient manner possible.

There has been continuously changing and updated guidelines, FAQs, and interpretations (sometimes conflicting each other) issued by the US Treasury's Office of the Inspector General, the US Department of the Treasury, the State of Ohio Office of Budget and Management, the Ohio Auditor of State's Office, the IRS, as well as others. Every dollar spent must be well documented, clearly meet all of the guidelines, and be able to pass audits by any

Federal entity or State entity. All guidance has been very clear to state that this funding cannot be used to replace lost revenue due to the pandemic. To say the least, this has been a frustrating and confusing process for government finance officers, not only locally, but also nationally.

To date we have received a total of \$2,321,818.75 of CRF allocations. As of October 22nd, approximately \$306,300 has been spent or encumbered. The federal agencies finally released clarifying documentation on the use of the funds for public safety personnel. In order to be able to move forward with the wage expense reimbursement of our police and fire department employees we need to complete a few more steps of documentation: 1. Council will need to adopt legislation with specific wording as to the use of the current funds for safety personnel, 2. The Mayor will need to make a proclamation mirroring Council's legislation, and 3. An updated legal opinion from the Director of Law covering specific points in the guidance. The legislation referenced in point 1 is part of your packet and needs to be adopted by Council at your meeting on November 3rd. Points 2 and 3 have been completed. In addition, my staff has already gathered the needed payroll documentation and done the calculations to be able to exhaust all currently remaining funds as of November 20th deadline.

It is respectfully requested that Council suspend the statutory requirements and give both pieces of CRF legislation all three of the readings at the meeting on November 3, 2020 and adopt the legislation as emergency.

Respectfully submitted,



Jim Staschiak II
City Auditor

CC: C. Muryn



**OFFICE OF
THE MAYOR
CHRISTINA M. MURYN**

Paul E. Schmelzer, P.E., P.S.
Safety Director

October 28, 2020

Dear Honorable Members of Council,

Nonprofit organizations are critical to the stabilization and recovery of our community as we continue to navigate the COVID-19 pandemic. These organizations are on the front lines, providing not only safety net services in our community like food, housing, childcare, and mental health services, but also delivering the arts, workforce development, youth initiatives, and other important services for our residents. While supporting our community through this crisis, nonprofit organizations throughout Hancock County have also been impacted significantly by this pandemic.

Recognizing the important role of these community partners, I have been working with various nonprofit and community funding organizations to determine how we can facilitate the best use of CARES funds to support our local nonprofit organizations. I am recommending that the City of Findlay appropriate up to \$500,000 of any funds that we receive as part of the redistribution of county CARES funds towards the establishment of The Findlay-Hancock County Resilience Program.

The implementation of this fund will help provide stability to 501(c)(3) nonprofit organizations by assisting with the additional costs incurred and mitigate some of the losses these organizations continue to face as a result of COVID-19. This funding will be managed in accordance with all applicable State and Federal restrictions and will allow nonprofit organizations to continue providing important services to all who reside in Hancock County.

I have requested Law Director Rasmussen prepare legislation which is before you this evening so that we may notify local nonprofits of this opportunity as soon as possible.

I am also recommending this fund be overseen by a grant review board made up of the following individuals: a representative from The Findlay-Hancock County Community Foundation, a representative from the United Way of Hancock County, the Mayor of the City of Findlay, the Chair of the Appropriations Committee or their designee, a Hancock County Commissioner or a designated County Elected Official, and a representative from the Hancock County Township Association.

Working with The Findlay-Hancock County Community Foundation, a draft application based off of the City of Columbus application which they have used for this same purpose was prepared. I would request that the application be reviewed and approved by the Appropriations Committee to expedite the release of it to eligible entities.

Thank you for your time and consideration of this matter.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn
Mayor

Office of the Director of Law

Donald J. Rasmussen

318 Dorney Plaza, Rm 310

Findlay, Ohio 45840

Telephone: 419-429-7338 • Fax: 419-424-7245

drasmussen@findlayohio.com

Mayor Christina M. Muryn
Opinion 2020-01.1 (Update)
Issued 10/27/2020

Dear Mayor Muryn:

Based upon the recent guidance updates from the Office of the Inspector General (OIG), as well as the United States Treasury guidance, I had been requested to review and update, if necessary, my previous Opinion 2020-1, and render a legal opinion regarding whether the Coronavirus Relief Fund (CRF) can be used to meet payroll expenses for public safety, public health, health care, human services and similar employees whose services are “substantially dedicated” to mitigating or responding to the COVID-19 health emergency.

In rendering this Opinion, I have revisited the following documents reviewed in Opinion 2020-01.

- Coronavirus Relief Fund (CRF) Local Government Assistance Program Guidance dated 07/09/20. OBM (Exhibit A).
- Coronavirus Relief Fund (CRF) 2020 CFR-HigherEd. US Department of the Treasury undated. (Exhibit B).
- Coronavirus Relief Fund, Guidance for State, Territorial, local, and Tribal Governments - updated June 30, 2020. (Exhibit C).
- Coronavirus Relief Fund, Guidance for State, Territorial, local, and Tribal Governments - updated July 8, 2020. (Exhibit D).
- Coronavirus Relief Fund, Guidance for State, Territorial, local, and Tribal Governments - updated August 10, 2020. (Exhibit E).
- Findlay Fire Department, 2020-Special Studies Report-COVID (Exhibit F).
- Mayoral Letter, dated July 27, 2020. (Exhibit G).
- Office of Budget and Management, Coronavirus Relief Fund Local Assistance Guidance dated July 22, 2020. (Exhibit H, H-1).

I have also reviewed the following updated materials:

1. Revised guidance OIG-CA-20-028 dated September 21, 2020; and
2. United States Treasury “Guidance for State, Territorial, Local, and tribal Governments” dated September 2, 2020, and
3. United States Treasury “Frequently Asked Questions” updated as of October 19, 2020.

1. Revised guidance OIG-CA-20-028 from the Office of the Inspector dated September 21, 2020 provides as follows:

- A City **will not** have to demonstrate and/or substantiate that a public health or public safety employee's function and/or duties were **substantially dedicated** to mitigating the emergency, **however, but City must maintain records and documentation supporting payroll amounts reimbursed using CRF proceeds.**
- That these documentation requirements apply to supporting payroll reimbursement amounts using CRF proceeds and **not** to support the presumption that public health and safety payroll is substantially dedicated to mitigating the emergency.
- The City **will not** have to **demonstrate and/or substantiate** that a budgeted public health or public safety employee's function was a **substantially different** use.
- A City is not required to perform an analysis or maintain documentation of the substantially dedicated conclusion for payroll expenses of public safety, public health, health care, and human service employees.

2. United States Treasury "Guidance for State, Territorial, Local, and Tribal Governments" updated September 2, 2020.

- Under Section titled "Supplemental Guidance on Use of Funds to Cover Payroll and Benefits of Public Employees" this guidance reflects the intent behind the Fund, which was not to provide general fiscal assistance to state governments but rather to assist them with COVID-19-related necessary expenditures. With respect to personnel expenses, the Fund was not intended to be used to cover government payroll expenses "generally". However, **the Fund was intended to provide assistance to address increased expenses, such as the expense of hiring new personnel as needed to assist with the government's response to the public health emergency and to allow recipients facing budget pressures not to have to lay off or furlough employees who would be needed to assist with that purpose.** The City of Findlay is currently experience a significant downturn in revenues in and across all departments of the City. City Departments are being asked to do more with less. However, Police and Fire Departments, being high personnel cost departments, are limited to the amount that can be cut without implementing layoffs.
- Treasury has supplemented this guidance to clarify that **public safety employees would include police officers (including state police officers), sheriffs and deputy sheriffs, firefighters...**
- Subsection titled "Covered Benefits." "Covered benefits include, but are not limited to, the costs of all types of leave (vacation, family-related, sick, military, bereavement, sabbatical, jury duty), employee insurance (health, life, dental, vision), retirement (pensions, 401(k)), unemployment benefit plans (federal and state), worker's compensation insurance, and Federal Insurance Contributions Act (FICA) taxes (which includes Social Security and Medicare taxes).

3. United States Treasury “Frequently Asked Questions” updated as of October 19, 2020.

- With regard to payroll for public safety the question arises “may an employee’s entire payroll cost or just the portion of time spent on mitigating or responding to the COVID public health emergency be considered?” To which the United States Treasury responded in the affirmative. **“As a matter of administrative convenience, the whole cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020.**
- In accordance with OBM, it is up to the each jurisdiction to define its own thresholds of **substantial dedication** and document the justification for that decision. The State fund is designed to provide **ready funding** to address unforeseen financial needs and risks created by the Covid-19 public health emergency. For this reason, and in light of the emergency nature of this program, a local Government may **“presume” that the payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency and shall not be disturbed, absent the Mayor determining otherwise. In this case, however, the Office of Budget and Management need not presume substantial dedication as it is substantiated by the records. The actions of the Findlay Fire Department and Police Department are well documented and are set forth in Exhibit F attached hereto and incorporated herein. These first responders are substantially dedicated.**
- Finally, OBM guidance states that for administrative convenience, emergency responders that are **categorized as spending a majority of their time dealing with potential COVID-19 related incidents are substantially dedicated.**

It is the Opinion of this office, that the City of Findlay is well within their authority to use CRF funding to meet payroll expenses for all public safety, public health, health care, human services, and similar employees whose services are **substantially dedicated** to mitigating or responding to COVID-19 public health emergencies. This concurs with my previous Legal Opinion 2020-01.

This Opinion is subject to any substantial amendments or changes to the CoronaVirus Funding (CRF), the Cares Act or any significant changes in guidance from the Ohio Office of Budget and Management and/or US department of the Treasury. However, at this point in time, the matter of funding public safety services substantially dedicated to mitigating or responding to the COVID-19 public health emergency seem well settled.

Respectfully submitted,



Donald J. Rasmussen

cc: Auditor Jim Staschiak II

COMMITTEE REPORT

THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

An **AD HOC COMMITTEE** met on October 26, 2020 to discuss the Designated Outdoor Refreshment Area (DORA).

We recommend:

proceed with DORA application

Aye Nay *Randy Greeno*
Randy Greeno

LEGISLATION: _____

Aye Nay *Jim Niemeyer* *SECOND*

DATE: October 26, 2020

Aye Nay *Grant Russel*
Grant Russel

COMMITTEE: AD HOC

Aye Nay *Jim P. Slough* *MOTION*
Jim Slough

Committee Members:

- Grant Russel, at-large – Committee Chair
- Randy Greeno, Ward 5
- Jim Niemeyer, Ward 6
- Jim Slough, Ward 4

Guests:

Mayor Christina Muryn
Jill Wagner, DFID President
Brad Wagner

Meeting Start Time: 5:02 p.m.

Meeting End Time: 5:56 p.m.

Agenda:

Call to Order

Roll Call

- Jim Slough absent at the start of the meeting arriving at about 5:15 p.m.
- Grant Russel was appointed Committee Chair

Designated Outdoor Refreshment Area

- Mayor Muryn provided the following summary of how we go to this point:
 - The creation of a DORA has been discussed numerous times in the past but never progressed beyond casual discussions. It gained traction this year in light of COVID.
 - Working with DFID, downtown business and property owners were surveyed about the creation of a DORA
 - Received 95 positive responses, 3 neutral (from one property owner who owns three parcels because they don't take a position on such issues); 70 did not respond
 - Received near unanimous favorable responses from restaurants and bars
 - Explained how a DORA works
 - A DORA does not suspend open container laws or public intoxication laws. Standard penalties for such violations would apply.
 - At participating establishments within the DORA districts, drinks may be purchased and served in specially marked DORA cups. The patron may take this DORA drink outside of the serving establishment and carried throughout the DORA district.
 - The DORA cup could be a bright colored plastic cup that is easily identifiable.
 - The DORA drink may not be taken into other establishments that hold a liquor permit.
 - Retail establishments may or may not permit shoppers with a DORA drink.
 - The DORA will be in effect the entire year from 11 a.m. until 11 p.m. This time limit is set by us; the state does not restrict the hours for the DORA. This time frame 'seemed right' but is not set-in-stone.
 - The DORA doesn't eliminate the need for special event permits, fencing, etc. for events like Boogie on Main and Oktoberfest

- Signage would be erected at the DORA boundaries and also placed upon establishments front doors to indicated participation in the DORA. The CVB has expressed interest in helping fund such signage.
- The Mayor reached out to Tiffin which implemented a DORA this summer.
 - They experienced no increase in police calls nor any problems related to the DORA
 - Tiffin provided a copy of their DORA application which we will use as a starting point for our DORA
- The process to create the DORA
 - A public hearing is required. This will be held via Zoom.
 - Council approves the creation of the DORA. There was discussion about whether this requires an ordinance or a resolution.
 - The City submits the DORA application to Ohio Liquor Commission
 - Restaurant / bars within district are automatically allowed to participate in the DORA program but must register their intent to do so with the Ohio Liquor Commission. This registration process takes a few weeks to complete.
- The proposed footprint of the DORA is that of the DFID plus some additions, especially south of Center Street.
 - Councilman Russel suggested that the DORA area be reduced to match the DFID area exactly because the DFID cleaning / maintenance program can double be used in the DORA application. It also provides additional benefit to being a part of the DFID. Councilman Greeno said he is leaning toward narrowing to the DORA boundaries to DFID boundaries.
 - Councilmen Niemeyer & Slough asked about inclusion of The Fern and West End Tavern; he considers them part of downtown. Much discussion about these two establishments plus Brew U at N. Main St & Center St. Two things all three establishments have in common – they are separated from the Downtown Findlay district by railroad tracks and there are little to no establishments between them and downtown.
 - Councilman Niemeyer, as a former owner of a restaurant, said he would support the DORA, especially if his establishment had a liquor license.
 - The consensus of the Committee was to narrow the DORA boundaries to match that of the DFID with the understanding that this decision may be revisited at a later date if necessary.
- Councilman Greeno asked if Council can rescind the DORA after implementation.
 - Mayor Muryn said that is possible. The DORA would be created with an initial sunset period – believed to be one year. Renewal of the DORA would require Council's approval.
- Councilman Greeno & Niemeyer expressed concerns about public intoxication.
 - Mayor Muryn said that Findlay Police Chief Ring expressed such no concerns and that the experience of Tiffin did not show increases in public intoxication incidents.
- Councilman Greeno & Russel both wondered about how much this would be used and the net effect on a restaurant / bar's bottom line.
- Councilman Niemeyer asked if the DORA should it be seasonal? Mayor Muryn mentioned that establishments are being creative - Stix is erecting domes; Baker's Café will have outdoor heaters – to extend outdoor dining – and that the DORA should support that creativity. The Committee felt that weather would make the DORA seasonal and that so that we didn't need to do so.

- Mayor Muryn received three phone calls voicing concerns that the DORA would encourage public intoxication. She explained to the callers that the DORA doesn't eliminate public intoxication laws or exempt bars & restaurants from over-serving.
- Councilman Russel said that a communications plan will need to be developed.
 - This should be done in cooperation with Visit Findlay/CVB. Mayor Muryn has discussed the DORA with Alissa Preston, Director of the CVB who supports the concept and has assisted with communications with local businesses.
 - It should include a web page similar to the Defiance DORA web page <https://www.visitdefianceohio.com/dora/>
- Action items
 - Determine if a resolution or ordinance is needed.
 - Generate a new DORA map that mirrors the DFID boundaries
 - Ensure that the application includes language about a review period and renewal process.

Adjournment

Grant C. Russel

Grant Russel - Ad Hoc Committee Chair

**FINDLAY CITY COUNCIL
CARRY-OVER LEGISLATION
NOVEMBER 3, 2020**

ORDINANCE NO. 2020-119 (*Blanchard River Greenway Trail Extension (PID 106715)*) **requires three (3) readings** **third reading**
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-121 (*salary ordinance*) **requires three (3) readings** **second reading**
AN ORDINANCE ESTABLISHING JOB CLASSIFICATIONS, PAY RANGES, SALARY SCHEDULES AND OTHER MATTERS THAT MAY AFFECT PAY, FOR ALL NON-ELECTED OFFICERS AND EMPLOYEES OF THE CITY OF FINDLAY, OHIO, AND REPEALING ORDINANCE NO. 2019-086, AND ALL OTHER ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-124 (*Zoning map updates*) **requires three (3) readings** **second reading**
AN ORDINANCE REPEALING THE CURRENT ZONING MAP INCLUDED IN THE CURRENT ZONING CODE CHAPTER 1101 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, AND IN ITS PLACE, ADOPTING, APPROVING, AND INCORPORATING A REVISED ZONING MAP, ATTACHED HERETO, AS IF FULLY REWRITTEN HEREIN.

City of Findlay

Office of the Director of Law

318 Dorney Plaza, Room 310
Findlay, OH 45840
Telephone: 419-429-7338 • Fax: 419-424-7245

Donald J. Rasmussen
Director of Law

NOVEMBER 3, 2020

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, NOVEMBER 3, 2020 MEETING.

RESOLUTIONS

- 030-2020 A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO EXECUTE AN AGREEMENT WITH FINDLAY HOPE HOUSE FOR THE HOMELESS, INC. TO PROVIDE FAIR HOUSING SERVICES FOR RESIDENTS OF THE CITY OF FINDLAY BEGINNING NOVEMBER 1, 2020.
- 031-2020 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEEDED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

ORDINANCES

- 2020-125 AN ORDINANCE AUTHORIZING THE MAYOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION COSTS ASSOCIATED WITH THE NORTHSIDE SEWER TELEVISIONING AND LINING (CDBG) PROJECT NO. 35603400, APROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.
- 2020-126 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO EXTEND ITS FINANCIAL COMMITMENT TO THE BLANCHARD RIVER WATERSHED PARTNERSHIP (BRWP) OF FIVE THOUSAND DOLLARS (\$5,000.00) PER YEAR FOR CALENDAR YEARS 2021 THROUGH 2023, AND DECLARING AN EMERGENCY.
- 2020-127 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2020-128 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH THE HANCOCK REGIONAL PLANNING COMMISSION (HEREINAFTER REFERRED TO AS HRPC) FOR THE FACILITATION AND PREPARATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, AND DECLARING AN EMERGENCY.
- 2020-129 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2020-130 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO APPOINT REPRESENTATIVES TO SERVE AS THE GRANT REVIEW BOARD, AUTHORIZING THE CITY OF FINDLAY'S APPROPRIATIONS COMMITTEE TO REVIEW AND APPROVE THE APPLICATION PROCESS OF RESILIENCE PROGRAM (aka) CORONAVIRUS RELIEF FUNDS, APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 030-2020

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, HANCOCK COUNTY, STATE OF OHIO TO EXECUTE AN AGREEMENT WITH FINDLAY HOPE HOUSE FOR THE HOMELESS, INC. TO PROVIDE FAIR HOUSING SERVICES FOR RESIDENTS OF THE CITY OF FINDLAY BEGINNING NOVEMBER 1, 2020.

WHEREAS, the City of Findlay receives Community Development Block Grant (CDBG) funds administered by the State of Ohio, Ohio Department of Development, Office of Housing and Community Partnerships, and;

WHEREAS, the Federal Government requires local government recipients of CDBG funds to provide certain fair housing services, and;

WHEREAS, Findlay's fiscal year 2020 CDBG Program includes the provision for Fair Housing Services for residents within the City of Findlay, and;

WHEREAS, the Findlay Hope House for the Homeless, Inc. has agreed to provide such services for an annual fee of three thousand dollars (\$3,000), and;

WHEREAS, an agreement outlining the scope of services has been prepared.

THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio, the majority of all members thereof concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio, be and he is hereby authorized to execute said agreement for Fair Housing Services on behalf of the City, and that such agreement shall have an effective date of November 1, 2020.

SECTION 2: This Resolution shall be in full force and effect from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

RESOLUTION NO. 031-2020

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

VENDOR	VOUCHER	ACCOUNT	DEPARTMENT NAME	AMOUNT	REASON FOR EXPENSE	WHY
ROBISON, CURPHEY & O'CONNELL LLC	219639	21005000-441400	LAW DIRECTOR	9,043.63	LEGAL SERVICES RENDERED	NO PO CREATED

ORDINANCE NO. 2020-125

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR CITY ENGINEER OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT OR CONTRACTS FOR CONSTRUCTION COSTS ASSOCIATED WITH THE NORTHSIDE SEWER TELEVISIONING AND LINING (CDBG) PROJECT NO. 35603400, APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor and/or City Engineer of the City of Findlay, Ohio, be and they are hereby authorized to advertise for bids and enter into a contract or contracts for construction costs.

SECTION 2: That the following sums be and the same are hereby appropriated and transferred:

FROM: CDBG Grant Funds	\$ 222,000.00
TO: Northside Sewer Televisioning and Lining (CDBG) #35603400	\$ 222,000.00
FROM: CIT Fund – Capital Improvement Restricted Account	\$ 500.00
TO: Northside Sewer Televisioning and Lining (CDBG) #35603400	\$ 500.00

SECTION 3: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio and for the further reason that it is immediately necessary to advertise for bids and enter into a contract or contracts for the aforementioned project so that said televisioning and lining may proceed expeditiously;

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-126

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO EXTEND ITS FINANCIAL COMMITMENT TO THE BLANCHARD RIVER WATERSHED PARTNERSHIP (BRWP) OF FIVE THOUSAND DOLLARS (\$5,000.00) PER YEAR FOR CALENDAR YEARS 2021 THROUGH 2023, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio, be and she is hereby authorized to enter into a contract for calendar years 2021 through 2023 with the Blanchard River Watershed Partnership (BRWP) to extend the City of Findlay's commitment of five thousand dollars (\$5,000.00) per year for said years.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to enact said legislation so that the City of Findlay's contribution of five thousand dollars (\$5,000.00) may continue through calendar year 2023,

WHEREFORE, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-127

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 30,000.00
TO:	Law Director #21005000-other	\$ 30,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that additional 2020 litigation services invoices for the City of Findlay open cases, as well as, outside legal counsel services for the proposed detox facility may be paid,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-128

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO, TO ENTER INTO AN AGREEMENT WITH THE HANCOCK REGIONAL PLANNING COMMISSION (HEREINAFTER REFERRED TO AS HRPC) FOR THE FACILITATION AND PREPARATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio be and she is hereby authorized to enter into an agreement with HRPC for their facilitation and preparation of all activities involving the CDBG program.

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize said agreement so that current services provided by HRPC for the CDBG program may continue without interruption.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-129

AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM: Coronavirus Relief Fund (HB 614)	\$ 1,485,573.56
TO: Coronavirus Relief (CRF) #22099000-other	\$ 1,460,083.40
TO: Coronavirus Relief (CRF) #22099000-personal services	\$ 25,490.16

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that said relief funds may be received and utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____

ORDINANCE NO. 2020-130

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO APPOINT REPRESENTATIVES TO SERVE AS THE GRANT REVIEW BOARD, AUTHORIZING THE CITY OF FINDLAY'S APPROPRIATIONS COMMITTEE TO REVIEW AND APPROVE THE APPLICATION PROCESS OF RESILIENCE PROGRAM (aka) CORONAVIRUS RELIEF FUNDS, APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the Mayor of the City of Findlay, Ohio is desirous of appointing the following to serve as the Grant Review Board to determine the use of Coronavirus Relief Funds in support of non-profit organizations within the community:

- The Findlay-Hancock County Community Foundation representative
- United Way of Hancock County representative
- Mayor of the City of Findlay, Ohio
- City of Findlay's Appropriations Committee Chair or their designee
- Hancock County Commissioner, or their designee, or a designated County Elected Official
- Hancock County Township Association representative

SECTION 2: That the following sums be and the same are hereby appropriated:

FROM:	Coronavirus Relief Fund (HB 614)	\$ 500,000.00
TO:	Findlay-Hancock County Resilience Program	\$ 500,000.00

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to authorize the Mayor of the City of Findlay, Ohio to appoint the aforementioned representatives, or their designee, to serve as the Grant Review Board to determine the use of the Resilience Program (aka Coronavirus Relief Funds), for the City of Findlay Appropriations Committee to approve the Resilience Program application process, and appropriate funds so that said relief funds may be utilized,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

PRESIDENT OF COUNCIL

MAYOR

PASSED _____

ATTEST _____
CLERK OF COUNCIL

APPROVED _____