

# FINDLAY CITY COUNCIL MEETING AGENDA

REGULAR SESSION

OCTOBER 6, 2020

COUNCIL CHAMBERS

ROLL CALL of 2020-2021 Councilmembers

**ACCEPTANCE/CHANGES TO PREVIOUS CITY COUNCIL MEETING MINUTES:**

- Acceptance or changes to the September 15, 2020 Public Hearing minutes to 1028 and 103 Hurd Avenue rezone via Ordinance No. 2020-102.
- Acceptance or changes to the September 15, 2020 Regular Session City Council meeting minutes.

**ADD-ON/REPLACEMENT/REMOVAL FROM THE AGENDA:** none

**PROCLAMATIONS:** none

**RECOGNITION/RETIREMENT RESOLUTIONS:**

**RESOLUTION NO. 028-2020** (*Jerry Snodgrass recognition*) **requires one (1) reading**

**first reading**

A RESOLUTION COMMENDING JERRY SNODGRASS FOR HIS PATRIOTISM AND STEADFAST SUPPORT OF VETERANS, SERVICE MEMBERS, STUDENTS AND ATHLETES.

**ORAL COMMUNICATIONS:** none

**PETITIONS:** none

**WRITTEN COMMUNICATIONS:**

**Hancock Regional Planning Commission Report – September 16, 2020**

**RCM Architects – re-establish non-conforming use for 314 W. Sandusky St**

The undersigned represents Thomas Genzman, the owner of the real property located at 314 West Sandusky Street, Findlay, Ohio. The property in question is a converted single-family residential structure that was used as a non-conforming duplex/triplex (1992-2008) by previous property owners. Around the time of the 2007 flood, the previous property owners ceased using the property as a duplex/triplex, converted it to a single-family home, and its non-conforming use expired. The owner would like to re-establish the non-conforming use of the property. Per Section 1162.09 of the Findlay Zoning Code, the owner would like to re-establish a non-conforming use of the property as a duplex/triplex. Needs to be referred to City Planning Commission and Planning & Zoning Committee.

**REPORTS OF MUNICIPAL OFFICERS AND MUNICIPAL DEPARTMENTS:**

**Officer/Shareholders Disclosure Form from the Ohio Department of Commerce Division of Liquor Control** for Rod & Cynthia Nelson Enterprises LLC, dba The Findlay Social, located at 330 South Blanchard Street, Findlay, Ohio for a D1 liquor permit. This requires a vote of Council.

Robert K. Ring, Chief of Police – Rod & Cynthia Nelson Enterprises LLC, dba The Findlay Social, located at 330 South Blanchard Street, Findlay, Ohio. A check of the records shows no criminal record on the following:

Cynthia S. Nelson  
Rodney J. Nelson

**Police Chief Ring – donation from Findlay American Legion**

The City of Findlay Police Department received a five hundred thirty dollars and twenty-three (\$530.23) check from Findlay American Legion as a charitable donation. The purpose of this donation is to be used to pay for three (3) exterior vest carriers for the detective division. Legislation to appropriate funds from the General Fund to the Police Department safety line item. Ordinance No. 2020-115 was created.

FROM:	General Fund	\$ 530.23
TO:	Police Department #21012000 (212602 Safety)	\$ 530.23

**Safety Director Schmelzer – electric aggregation program renewal**

Findlay's Electric Aggregation Program, which was voter approved and PUCO certified, is coming due for renewal in March 2021. Independent Energy Consultants (IEC), the consultant chosen by the City, recently solicited proposals from suppliers to ensure a seamless continuation of the Electric Aggregation Program. IEC invited all eligible electric suppliers to submit proposals and received sixty-three (63) offers from eight (8) suppliers (including renewable power offers and rates with civic grants). Every term IEC requested produced rates lower than the program's current rate, and lower than what residents can get by shopping on their own. Energy Harbor (formerly FirstEnergy Solutions) provided the overall best offer because of their willingness to sign onto a 48-month term, however, Energy Harbor is under scrutiny for payments from the State of Ohio related to their nuclear energy plants.

The Administration has no way of predicting the impact of these legal proceedings. In order to best insulate Findlay residents' energy costs, it is prudent to consider the offer from Constellation which is slightly lower than the Energy Harbor 36-month term.

A few other notes that are relevant to the City's program:

- Findlay's program is entirely voluntary and the offers include no early termination fee, so residents can leave the program at any time for any reason if they choose.
- The base rate for the Constellation 36-month term is \$0.04811/kwh. The civic grant rate is \$0.04861/kwh. The provider would pay the civic grant to the City's General Fund annually based on \$5/account enrolled (estimated at \$52,000/year based on past program enrollment).
- Base estimates provided by IEC indicate that aggregation will save residents an average of \$103/year with a community savings of over four million dollars (\$400,000,000.00) over the life of a three (3) year term.

Supplier proposals are honored for thirty (30) days and a decision is requested by October 20, 2020. Opt-out letters would be sent in January if a contract is executed. Legislation authorizing the City to enter into an electric aggregation program with either Energy Harbor or Constellation is requested. A pricing comparison is attached. Ordinance No. 2020-116 (Energy Harbor) 2020-117 (Constellation) was created.

#### **Mayor Muryn – insurance payment for repair of Sewer Maintenance building**

The City of Findlay submitted a claim to its insurance company for the repair of a Sewer Maintenance building resulting from one of the Sewer Maintenance employees pulling into the building with the debris box up on a vector truck damaging the top of the building and the overhead door. The City of Findlay received payment from the insurance company in the amount of \$11,388.93 that has been deposited in the Sewer Fund. The City of Findlay is responsible to pay a \$10,000.00 deductible on the claim. Legislation to appropriate funds is requested. Ordinance No. 2020-118 was created.

FROM:	Sewer Fund (insurance proceeds)	\$ 11,388.93
	Sewer Fund (deductible needed)	\$ 10,000.00
TO:	Sewer Maintenance #25048000-other	\$21,388.93

**City Planning Commission minutes** – September 10, 2020; **REVISED agenda** – October 8, 2020 (added item #2)

**Traffic Commission minutes** – September 21, 2020.

**Findlay Fire Department Activities Report** – September 2020.

#### **Service Director/Acting City Engineer Thomas – Blanchard River Greenway Trail Extension (PID 106715), Project No. 31980300**

During construction, poor soil conditions were encountered that required additional excavation and additional fill which raised the project cost slightly higher than anticipated. In order to close out the project, an additional \$25,000 is needed to cover the additional cost. Due to the funding sources on this project, the City can request reimbursement of up to eighty percent (80%) of the cost associated with our inspectors performing the inspection on this project. Engineering will be submitting this request with the final payment request when it is submitted to ODOT. The reimbursement request will be for ten thousand three hundred dollars (\$10,300). Legislation to appropriate and transfer funds is requested. Ordinance no. 2020-119 was created.

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 25,000.00
TO:	Blanchard River Greenway Trail Extension (PID 106715) Project No. 31980300	\$ 25,000.00

#### **Mayor Muryn – Blanchard River Watershed Partnership**

The City of Findlay, with approval of City Council, has made annual contributions of five thousand dollars (\$5,000.00) towards the Blanchard River Watershed Partnership (BRWP) since January 2013. The current agreement ends December 2020. A renewal of the City's commitment of five thousand dollars (\$5,000.00) annually to the Blanchard River Watershed Partnership for the next five (5) years is requested.

#### **Mayor Muryn – Revolving Loan Fund Board appointments**

Mayor Muryn is appointing Blair Lane and Joe Mayberry to the Revolving Loan Fund Board. Mr. Lane is filling the unexpired term of Paul Craun, and Mr. Mayberry is filling the unexpired term of Chris Alexander. Their appointments will be effective through December 31, 2021. These appointments require Council confirmation.

#### **Mayor Muryn – Designated Outdoor Refreshment Area (DORA)**

Over the last number of years, the idea of a Designated Outdoor Refreshment Area (DORA) within downtown Findlay has been discussed. DORA's are a designated area within our community where open containers of alcohol are permitted as long as they are in a designated plastic cup.

Goals of the area are:

- Provide flexibility for businesses to allow patrons to wait for a table with a drink outside.
- Allow patrons to travel to or from a downtown business to another. For example, finish a drink from dinner while heading to a show at the Marathon Center for the Performing Arts (MCPA).
- Create an inviting and flexible downtown area.

What a DORA does not do:

- Negate public intoxication laws.
- Negate open container laws for non-authorized containers.
- Cause increase in crime.

Overview of DORA proposal:

- Boundaries: Downtown Findlay Improvement District (from approximately Center Street to Lima Street and then from Putnam Street to Factory Street)
- Hours of operation: 11:00am-11:00pm daily

**City Income Tax Monthly Collection Report – September 2020.**

**COMMITTEE REPORTS:**

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss funding for road paving.

*We recommend and approve the following:*

*6<sup>th</sup> Street:*

1. *Main to the railroad east (out of Street Dept)*
2. *Railroad to Eagle Creek (out of Engineering funds) (Speedway Dr)*

*Stanford Pkwy:*

1. *Approve substitutions as requested by City Engineer.*
2. *Waive formal bidding for all 3 sections.*

Legislation for this will be an add-on.

A **COMMITTEE OF THE WHOLE** meeting was held on Tuesday, September 29, 2020 to discuss the water/meter transmitter project via Ordinance No. 2020-092. The WATER AND SEWER COMMITTEE previously met on July 30, 2020, July 16, 2020, May 21, 2020, and March 11, 2020 to discuss the project.

Discussion held concerning Ordinance No. 2020-092. Further discussion was not requested by Council. Mayor and Auditor disagreed on procedures followed from beginning of project. Ordinance No. 2020-092 was tabled after the third reading during the September 1, 2020 City Council meeting.

A **COMMITTEE OF THE WHOLE** meeting was held on Tuesday, September 30, 2020 to conduct a pre-budget meeting.

**LEGISLATION:**

**RESOLUTIONS:**

**RESOLUTION NO. 025-2020** (*E Bigelow Ave annexation – resolution of services*) **requires three (3) readings** **third reading**

A RESOLUTION STATING WHAT SERVICES THE CITY OF FINDLAY, OHIO, WILL PROVIDE TO THE TERRITORY PROPOSED TO BE ANNEXED TO THE CITY OF FINDLAY, OHIO, SITUATED IN MARION TOWNSHIP, COUNTY OF HANCOCK, STATE OF OHIO, AND BEING A PART OF THE OF SECTION 6 SOUTH, T1N, R11E, A TRACT OF LAND CONSISTING OF 8.584 ACRES OF LAND, MORE OR LESS.

**RESOLUTION NO. 028-2020**

See page 1 (RECOGNITION/RETIREMENT RESOLUTIONS section)

**RESOLUTION NO. 029-2020** (*over PO amount*) **requires one (1) reading** **first reading**

A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

**ORDINANCES:**

**ORDINANCE NO. 2020-092** (*water meter system replacement*) **requires three (3) readings** **tabled after third reading on 9/1/20**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-106** (*Deferred Compensation Plan – Firefighters*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR AND AUDITOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE ALL DOCUMENTS NECESSARY TO MAKE THE BENEFITS OF THE OHIO ASSOCIATION OF PROFESSIONAL FIREFIGHTERS 457 DEFERRED COMPENSATION PLAN ROTH 457 OPTIONB AVAILABLE TO ALL FINDLAY FIREFIGHTERS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-107** (*Deferred Compensation Plan – all City employees*) **required three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR AND AUDITOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE ALL DOCUMENTS NECESSARY TO MAKE THE BENEFITS OF THE OHIO PUBLIC EMPLOYEES DEFERRED COMPENSATION PROGRAM ROTH 457 OPTION AVAILABLE TO ALL CITY OF FINDLAY EMPLOYEES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-108** (*annual bids & contracts*) **required three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR/ACTING SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS, WITH OPTION YEARS, FOR THE PURCHASE OF THE MATERIALS, CHEMICALS, AND SERVICE AGREEMENTS NEEDED BY THE VARIOUS DEPARTMENTS OF THE CITY OF FINDLAY, OHIO COMMENCING JANUARY 1, 2021, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-109** (*ee payroll deductions for HSA*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-111** (*6th Capital Improvement appropriation*) **requires three (3) readings** **second reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-113** (*525 & 529 Davis St rezone*) **requires three (3) readings** **second reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 525 AND 529 DAVIS STREET REZONE) WHICH PREVIOUSLY WAS ZONED “R2 SINGLE FAMILY, LOW DENSITY” TO “M2 MULTIPLE FAMILY, HIGH DENSITY”.

**ORDINANCE NO. 2020-114** (*811 Broad Ave vacation*) **requires three (3) readings** **second reading**  
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS 811 BROAD AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

**ORDINANCE NO. 2020-115** (*donation from Findlay American Legion*) **requires three (3) readings** **first reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-116** (*electric aggregation program renewal – Energy Harbor*) **requires three (3) readings** **first reading**  
AN EMERGENCY ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO SUPPORT THE CONTINUATION OF A GOVERNMENTAL ELECTRIC AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE (THE “AGGREGATION PROGRAM”) DIRECTING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO EXECUTVE AN ELECTRIC SUPPLY AGREEMENT WITH ENERGY HARBOR, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-117** (*electric aggregation program renewal - Constellation*) **requires three (3) readings** **first reading**  
AN EMERGENCY ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO SUPPORT THE CONTINUATION OF A GOVERNMENTAL ELECTRIC AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE (THE “AGGREGATION PROGRAM”) DIRECTING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO EXECUTVE AN ELECTRIC SUPPLY AGREEMENT WITH CONSTELLATION, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-118** (*insurance payment on damaged Sewer Maintenance bldg*) **requires three (3) readings** **first reading**  
AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-119** (*Blanchard River Greenway Trail Extension (PID 106715)*) **requires three (3) readings** **first reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**UNFINISHED BUSINESS:**  
**OLD BUSINESS**  
**NEW BUSINESS**

September 16, 2020

RE: Hancock Regional Planning Commission Report

My Fellow Council Members:

As the Findlay City Council representative to the Hancock Regional Planning Commission (HRPC), I am submitting the below update on the boards meeting held September 16, 2020 in person in City Council chambers.

- HRPC reported that as of September 14, 101 properties were opting out of the zoning changes recommended by the City of Findlay/HRPC out of over 7,000 proposed changes. HRPC has fielded hundreds of calls concerning the changes.
- HRPC will be undergoing a full audit to be conducted by the Office of the Auditor of the State of Ohio. HRPC undergoes a full audit every four years and a policies & procedures audit two years after a full audit. The HRPC board will receive the full audit report which is expected by the end of this year.
- City, Village, Township, Blanchard River Watershed Partnership & HRPC summaries were presented by various attendees.
  - Marion Township is planning to use CARES Act funding to conduct COVID testing. Actual testing will be performed in conjunction with the Ohio National Guard and is now scheduled for October. There will be no cost to the public for this testing.

Please do not hesitate to contact me with any questions you may have related to this report or my representation on the HRPC.

Respectfully Submitted,



Grant C. Russel  
Councilman, at-large

Cc: Matt Cordonnier, HRPC



empowering people to turn vision into reality

architecture  
landscape architecture  
interior design  
planning  
sustainability

RCM architects  
322 south main street  
findlay, ohio 45840  
419-424-9790  
419-424-3653 fax  
www.rcmarchitects.com

September 25, 2020

Denise DeVore  
Clerk of Council / Findlay City Council  
Municipal Building  
Findlay, Ohio 45840

**Re: Application to Re-establish Non-Conforming Use / 314 W. Sandusky Street**

To the Clerk:

Mr. Thomas Genzman is the Owner of 314 W. Sandusky Street, Findlay, Ohio. The property in question is a converted single-family residential structure that was used as a non-conforming duplex/triplex ( $\pm$  1992 –  $\pm$  2008) by previous property Owners. Around the time of the 2007 Flood, the previous property Owners ceased using the property as a duplex/triplex, converted it to a single-family home, and its non-conforming use expired.

The Owner would like to re-establish the non-conforming use of the property. Per Section 1162.09 of the Findlay Zoning Code, please accept this letter as the Owner's application to re-establish a non-conforming use of the property as a duplex/triplex.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink that reads 'Brett J. Gies'.

Brett J. Gies, PLA, ASLA  
Landscape Architect / RCM Architects

Attachment: Hancock County GIS – Aerial Photo

Cc: Judy Scrimshaw, Hancock Regional Planning Commission

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### Hancock County GIS



Notes

# City of Findlay

Christina M. Muryn, Mayor

## POLICE DEPARTMENT

Robert K. Ring, Chief of Police  
318 Dorney Plaza, Room 1.16 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296  
www.findlayohio.com

September 14, 2020

The Honorable Council:

A check of the records of this office shows no criminal record on the following:

Cynthia S. Nelson  
Rodney J. Nelson

Rod & Cynthia Nelson Enterprises LLC, DBA The Findlay Social, 330 S. Blanchard St., Findlay, Ohio 45840.

Sincerely,



Robert K. Ring  
Chief of Police

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

<b>7466045</b> PERMIT NUMBER		<b>NEW</b> TYPE	<b>ROD &amp; CYNTHIA NELSON ENTERPRISES LLC DBA THE FINDLAY SOCIAL 330 S BLANCHARD ST FINDLAY OH 45840</b>
ISSUE DATE			
<b>09 08 2020</b> FILING DATE			
<b>D1</b> PERMIT CLASSES			
<b>32</b> TAX DISTRICT	<b>044</b> A	<b>C71531</b> RECEIPT NO.	

FROM **09/10/2020**

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT		RECEIPT NO.



MAILED **09/10/2020**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **10/13/2020**

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

**A NEW 7466045**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FINDLAY CITY COUNCIL  
MUNICIPAL BLDG RM 114  
318 DORNEY PLAZA  
FINDLAY OHIO 45840-3346**

Commerce Division of Liquor Control : Web Database Search

**OWNERSHIP DISCLOSURE INFORMATION**

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

**Searching Instructions**

Enter the known information and click the "Search" button. **For best results, search only ONE criteria at a time.** If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

	SEARCH CRITERIA
<b>Permit Number</b>	7466045
<b>Permit Name / DBA</b>	
<b>Member / Officer Name</b>	

[Search](#)      [Reset](#)      [Main Menu](#)

Member/Officer Name	Shares/Interest	Office Held
<b>Permit Number:</b> 7466045; <b>Name:</b> ROD & CYNTHIA NELSON ENTERPRISES LLC; <b>DBA:</b> DBA THE FINDLAY SOCIAL; <b>Address:</b> 330 S BLANCHARD ST FINDLAY 45840		
RODNEY J NELSON		PRESIDENT
CYNTHIA S NELSON		VICE PRES.
<b>Permit Number:</b> 74660450005; <b>Name:</b> ROD & CYNTHIA NELSON ENTERPRISES LLC; <b>DBA:</b> DBA LUCKYS TAVERN; <b>Address:</b> 221 CRYSTAL AVE UNIT A FINDLAY 45840		
CYNTHIA NELSON		VICE PRES.
ROD NELSON		PRESIDENT
<b>Permit Number:</b> 74660450010; <b>Name:</b> ROD & CYNTHIA NELSON ENTERPRISES LLC; <b>DBA:</b> DBA LUCKYS CARRYOUT; <b>Address:</b> 221 CRYSTAL AV UNIT C FINDLAY 45840		
CYNTHIA NELSON		VICE PRES.
ROD NELSON		PRESIDENT

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# City of Findlay

Christina M. Muryn, Mayor

POLICE DEPARTMENT  
Robert Ring, Chief of Police  
318 Dorney Plaza, Room 116 • Findlay, OH 45840  
Phone: 419-424-7194 • Fax: 419-424-7296  
[www.findlayohio.com](http://www.findlayohio.com)

September 14, 2020

Paul E. Schmelzer, P.E., P.S.  
Safety Director  
City of Findlay  
Findlay, Ohio 45840

Re: Appropriation of Funds

Paul:

The Police Department received a \$530.23 check from the Findlay American Legion as a charitable donation.

The purpose of this check is to be used to pay for 3 exterior vest carriers for the detective division.

I respectfully request the amount of \$530.23 be appropriated from the General Fund to the Police Department Safety line as follows:

FROM:	General Fund	\$530.23
TO:	Police Department 21012000 – (212602 Safety)	\$530.23

Thank you for your consideration in this matter. If you should have any further questions, please let me know.

Sincerely,



Chief Robert Ring

Sept 30, 2020

Members,

Findlay's Electric Aggregation Program, which was voter approved and PUCO certified, is coming due for renewal in March 2021. Independent Energy Consultants (IEC), the consultant chosen by the City, recently solicited proposals from suppliers to ensure a seamless continuation of the Electric Aggregation Program. IEC invited ALL eligible electric suppliers to submit proposals and received 63 offers from 8 suppliers (including renewable power offers and rates with civic grants).

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Legislation is prepared to allow the City to enter into an electric aggregation program with either Energy Harbor or Constellation. A pricing comparison is attached. A few other notes that are relevant to the City's program:

- Findlay's program is entirely voluntary, and the offers include no early termination fee, so residents can leave the program at any time for any reason if they choose.
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Supplier proposals are honored for 30 days and a decision is requested by 10/20/2020. Opt out letters would be sent in January if a contract is executed.

Sincerely,



Paul E. Schmelzer, Safety Director

Cc: Christina Muryn, Mayor  
Don Rasmussen, Law Director

# Supplier Pricing – Savings Analysis (Top 3 Suppliers For Each Term)



## Estimated Savings Vs. Current Program Rate

Utility	Delivery Start	Term (months)	Term Usage (kWh)	Current Rate (\$/kWh)	Supplier Offer (\$/kWh)	Supplier	Annual Savings Community	Term Savings Community	Annual Savings Avg Resident	Term Savings Avg Resident
OP	Mar-21	12	131,220,000	\$0.05200	<b>\$0.05013</b>	Constellation	\$245,381	\$245,381	\$19	\$19
OP	Mar-21	12	131,220,000	\$0.05200	<b>\$0.05052</b>	Volunteer	\$194,206	\$194,206	\$15	\$15
OP	Mar-21	12	131,220,000	\$0.05200	<b>\$0.05060</b>	Dynegy	\$183,708	\$183,708	\$14	\$14

OP	Mar-21	24	262,440,000	\$0.05200	<b>\$0.04868</b>	Constellation	\$435,650	\$871,301	\$33	\$66
OP	Mar-21	24	262,440,000	\$0.05200	<b>\$0.04940</b>	Energy Harbor	\$341,172	\$682,344	\$26	\$52
OP	Mar-21	24	262,440,000	\$0.05200	<b>\$0.04996</b>	Dynegy	\$267,689	\$535,378	\$20	\$41

OP	Mar-21	36	393,660,000	\$0.05200	<b>\$0.04811</b>	Constellation	\$510,446	\$1,531,337	\$39	\$117
OP	Mar-21	36	393,660,000	\$0.05200	<b>\$0.04820</b>	Energy Harbor	\$498,636	\$1,495,908	\$38	\$114
OP	Mar-21	36	393,660,000	\$0.05200	<b>\$0.04950</b>	Dynegy	\$328,050	\$984,150	\$25	\$75

OP	Mar-21	48	524,880,000	\$0.05200	<b>\$0.04790</b>	Energy Harbor	\$538,002	\$2,152,008	\$41	\$164
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Savings Calculated vs. Findlay's current program rate of of \$0.052/kWh  
 Community savings based on peak program enrollment ( 13,122 accounts )

# Supplier Pricing – Savings Analysis (Top 3 Suppliers For Each Term)



## Estimated Savings Vs. Apples-to-Apples Offers

Utility	Delivery Start	Term (months)	Term Usage (kWh)	A2A Rate (\$/kWh)	Supplier Offer (\$/kWh)	Supplier	Annual Savings Community	Term Savings Community	Annual Savings Avg Resident	Term Savings Avg Resident
OP	Mar-21	12	131,220,000	\$0.05650	<b>\$0.05013</b>	Constellation	\$835,871	\$835,871	\$64	\$64
OP	Mar-21	12	131,220,000	\$0.05650	<b>\$0.05052</b>	Volunteer	\$784,696	\$784,696	\$60	\$60
OP	Mar-21	12	131,220,000	\$0.05650	<b>\$0.05060</b>	Dynegy	\$774,198	\$774,198	\$59	\$59
OP	Mar-21	24	262,440,000	\$0.05700	<b>\$0.04868</b>	Constellation	\$1,091,750	\$2,183,501	\$83	\$166
OP	Mar-21	24	262,440,000	\$0.05700	<b>\$0.04940</b>	Energy Harbor	\$997,272	\$1,994,544	\$76	\$152
OP	Mar-21	24	262,440,000	\$0.05700	<b>\$0.04996</b>	Dynegy	\$923,789	\$1,847,578	\$70	\$141
OP	Mar-21	36	393,660,000	\$0.05840	<b>\$0.04811</b>	Constellation	\$1,350,254	\$4,050,761	\$103	\$309
OP	Mar-21	36	393,660,000	\$0.05840	<b>\$0.04820</b>	Energy Harbor	\$1,338,444	\$4,015,332	\$102	\$306
OP	Mar-21	36	393,660,000	\$0.05840	<b>\$0.04950</b>	Dynegy	\$1,167,858	\$3,503,574	\$89	\$267
OP	Mar-21	48	524,880,000	\$0.05840	<b>\$0.04790</b>	Energy Harbor	\$1,377,810	\$5,511,240	\$105	\$420

Savings Calculated vs. the average comparable rate (fixed-rate with no termination fee) currently available to individual residents on the PUCO's Apples-To-Apples chart.

Community savings based on peak program enrollment (13,122 accounts )



**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

Paul E. Schmelzer, P.E., P.S.  
Safety Director

September 28, 2020

Honorable City Council  
City of Findlay, Ohio

Dear Council Members:

The City of Findlay submitted a claim to its insurance company for the repair of a sewer maintenance building resulting from one of the sewer maintenance employees pulling into the building with the debris box up on a vactor truck damaging the top of the building and the overhead door. The City received payment from the insurance company in the amount of \$11,388.93. It has been deposited in the Sewer Fund. The City of Findlay is responsible to pay a \$10,000 deductible on the claim.

An appropriation is respectfully requested as follows for the repair of the building:

FROM:	Sewer Fund (insurance proceeds)	\$11,388.93
	Sewer Fund (deductible needed)	\$10,000.00
TO:	Sewer Maintenance 25048000-other	\$21,388.93

Thank you for your consideration.

Sincerely,



Christina M. Muryn  
Mayor

cc: Donald J. Rasmussen, Director of Law  
Jim Staschiak II, City Auditor  
Dave Beach, Water Pollution Control Center/Sewer Maintenance

# City of Findlay City Planning Commission

Thursday, September 10, 2020 – 9:00 AM

## Minutes

(Staff Report Comments from the meeting are incorporated into the minutes in lighter text. Actual minutes begin with the DISCUSSION Section for each item)

**MEMBERS PRESENT:** Mayor Christina Muryn  
Dan Clinger  
Jackie Schroeder

**STAFF ATTENDING:** Matt Cordonnier, HRPC Director  
Judy Scrimshaw, Development Services Planner  
Erik Adkins, Flood Plain/Zoning Supervisor  
Brian Thomas, City Engineer  
Kevin Shenise, Fire Inspector

**GUESTS:** Tom Shindledecker, Jeff Croy, Mark Snyder

### CALL TO ORDER

#### ROLL CALL

The following members were present:

Mayor Christina Muryn  
Dan Clinger  
Jackie Schroeder

#### SWEARING IN

All those planning to give testimony were sworn in by Judy Scrimshaw.

#### APPROVAL OF MINUTES

Dan Clinger made a motion to approve the minutes of the August 13, 2020 meeting. Jackie Schroeder seconded. Motion carried 4-0-0.

#### NEW ITEMS

1. **PETITION FOR ZONING AMENDMENT #ZA-08-2020 filed by Mark Snyder to rezone 525 and 529 Davis Street from R-2 Single Family Medium Density to M-2 Multiple Family High Density.**

**CPC STAFF****General Information**

This request is located on the south side of Davis Street east of Bolton Street. The property is zoned R-2 Single Family Medium Lot. All surrounding lots are also zoned R-2. It is not located within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Single Family Small Lot.

**Parcel History**

There is a duplex on each lot.

**Staff Analysis**

The property owner is requesting to change the zoning of his properties from R-1 to M-2 in order to combine the lots into one parcel and construct a third duplex at the rear of the property. He had originally asked to split off the rear of both lots to make a third lot. Only one duplex is permitted per lot if he went to R-4 but we cannot create a lot in the rear because it has no street frontage. The only other option is to rezone to a Multi-family district which permits multiple buildings on one lot.

Mr. Snyder has applied to BZA for a couple of variances if this is approved. He must have 3500 square feet of land per unit in M-2. Six dwelling units (3 duplex structures) would require a 21,000 square foot parcel. When he combines the two lots he will only have 20,000 square feet. Minimum Lot frontage required is 125' and he only has 100'. If he constructs the new building parallel to the rear alley, he will also need side yard variances as he will only have 17' on each side instead of the 25' required.

Staff realizes that the neighborhood has a mix of duplexes and single family dwellings, but we do have some concern with the density factor for such a project. We also have concern with having to depend on obtaining multiple variances.

**ENGINEERING**

No Comment

**FIRE PREVENTION**

Concerned with the construction and the width of the alley to support our fire apparatus.

**DISCUSSION**

Brian Thomas stated that Engineering had no concerns with the rezoning itself. If they build a building back there, he wanted to inform the owner that the water connection cannot come from the other buildings on the lot. It will have to be a separate tap.

Mark Snyder, owner of the property, came forward. He explained that his new building will be 17' from the side lot lines and the existing buildings are only 10' away now. He had wanted to separate off a new lot for a duplex, but was informed that he could not have a lot with only an alley as access. For that reason he has to combine the lots and use as one multiple family lot. Mr. Snyder noted that there are many duplexes going up and that housing is needed.

Dan Clinger asked if we had just rezoned a parcel to the west of this to R-4. Mr. Cordonnier replied yes. Mr. Clinger asked if only one duplex can be on a lot and Mr. Cordonnier confirmed.

Dan Clinger noted that there is a single family house back on the alley. Mr. Clinger asked if Mr. Snyder owned other properties in the neighborhood. Mr. Snyder replied no, his only other properties are near the hospital.

Jackie Schroeder asked if he had considered running the building north/south to avoid having to ask for variances. Mr. Snyder said they did think about that, but it seemed easier to go east/west. He stated that this building will be slightly larger than the other two.

Matt Cordonnier asked if we received any comments from neighbors from our notification letters. Judy replied no.

Mayor Muryn asked for some clarification on the Fire Department concerns. Kevin Shenise said he wasn't sure that there was suitable base in the alley for their apparatus. Another concern was that parking by other tenants along the alley might make it even narrower. Ms. Scrimshaw noted that at the corner of the alley and Bolton Street, the duplex there has no parking and the tenants seem to park along the side of the alley regularly. Their front doors actually face the alley.

Mr. Snyder said he plans to have the parking off the alley and either four or six spaces provided for the two units. He also planned to connect the sidewalks between the two existing structures down to this building for mail delivery, etc.

Eric Adkins stated that if he can get the variances, he doesn't see any issue with the development. If they don't get the variance, this will be a moot point.

### **MOTION**

Christina Muryn made a motion to **recommend approval** to Findlay City Council of **PETITION FOR ZONING AMENDMENT #ZA-08-2020 filed by Mark Snyder to rezone 525 and 529 Davis Street from R-2 Single Family Medium Density to M-2 Multiple Family High Density.**

**2<sup>nd</sup>: Jackie Schroeder**

**VOTE:** Yay (3) Nay (0) Abstain (0)

**2. ALLEY/STREET VACATION PETITION #AV-06-2020 filed by Donald Croy to vacate an east/west alley from Broad Avenue to the first north/south alley east of Broad Avenue.**

### **CPC STAFF**

#### **General Information**

This request is to vacate an east/west alley from Broad Avenue to the first north/south alley to the east. The area is zoned C-1 Local Commercial. It is partially within the 100-year flood plain. The City of Findlay Land Use Plan designates the area as Neighborhood Commercial.

**Parcel History**

Currently the site of a lawn business.

**Staff Analysis**

The applicant owns all property on both sides of the portion of the alley in the request. He would like to vacate this section in order to combine the land and eventually construct a building across the property lines.

A north/south alley from Howard Street still provides access to a home to the south and to the rear of the lots along Howard Street

**Staff Recommendation**

CPC Staff recommends **that FCPC recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-06-2020 to vacate an east/west alley from Broad Avenue to the first north/south alley east of Broad Avenue.**

**ENGINEERING**

Engineering records do not show any City owned utilities in the alley that is proposed to be vacated. Adjoining property owners would be able to use the north-south alley for access to their properties. Engineering has no issues with the vacation request.

**FIRE PREVENTION**

Concerned about access to 805 Broad Avenue. Without this alley they would have to back all the way out.

**RECOMMENDATION**

Staff recommends **that FCPC recommend approval to Findlay City Council of ALLEY/STREET VACATION PETITION #AV-06-2020 to vacate an east/west alley from Broad Avenue to the first north/south alley east of Broad Avenue.**

**DISCUSSION**

Jeff Croy stated that they want to add on to one of the buildings. The alley will make parking trucks and trailers difficult after the addition. Dan Clinger asked if they would keep the approach from Broad Avenue. Mr. Croy replied yes. He stated that they may install fencing to secure the area somewhat.

Mayor Muryn asked if there was any way to shift the alley to the south property line and allow more access and a turnaround for emergency equipment. Mr. Cordonnier responded that he isn't sure what we would have to go through to move an alley. He reiterated that all the houses do have access from the north/south alley. Mr. Croy commented that the path down by the bridge has dump trucks going down it occasionally. He didn't know if a fire truck could go on that or not. Matt Cordonnier asked if the fire department would not just normally use the Broad Avenue side for a fire incident. Mr. Shenise replied that yes they would set up on Broad and even Howard Street, but do like having some rear access also. Judy Scrimshaw stated that in talking with Mr. Croy's father earlier, he had commented that he has been trying to purchase that house. Mr. Croy replied that that is their goal at some point so they could tear it down and use all the property.

**MOTION**

Dan Clinger made a motion to **recommend approval** to Findlay City Council of **ALLEY/STREET VACATION PETITION #AV-06-2020** filed by **Donald Croy** to **vacate an east/west alley from Broad Avenue to the first north/south alley east of Broad Avenue.**

**2<sup>nd</sup>: Jackie Schroeder**

**VOTE:** Yay (2) Nay (1) Abstain (0)

**ADJOURNMENT**

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Christina Muryn  
Mayor

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Brian Thomas, P.E., P.S.  
Service Director

**City of Findlay**  
**City Planning Commission**  
City Council Chambers, 1<sup>st</sup> floor of Municipal Building  
Thursday, October 8, 2020 - 9:00 AM

**AGENDA - REVISED**

**CALL TO ORDER**

**ROLL CALL**

**SWEARING IN**

**APPROVAL OF MINUTES**

**NEW ITEMS**

1. **PETITION FOR ZONING AMENDMENT #ZA-09-2020** filed by Mozelle & Evelyn Miree, 780 6<sup>th</sup> Street, Findlay to rezone 780 6<sup>th</sup> Street from R-1 Single Family Low Density to R-4 Duplex/Triplex.
2. **APPLICATION TO RE-ESTABLISH A NON-CONFORMING USE #NC-01-2020** for 314 W. Sandusky Street. The owner wishes to re-establish the property as a duplex.
3. **APPLICATION FOR SITE PLAN APPROVAL #SP-20-2020** filed by Dr. Richard Rhoton, 311 Church Hill Dr., Findlay for parking lot expansion to the west of the property and additional detention area at 1113//1115 W. Main Cross Street.
4. **APPLICATION FOR FINAL PLAT APPROVAL #FP-03-2020** filed by Roger & John Best for Best Liberty Addition. This is a 24 lot residential subdivision in Liberty Township.
5. **APPLICATION FOR SITE PLAN REVIEW #SP-21-2020** filed by D & K Development LLC, 15476 SR 12, Suite A, Findlay for a 9328 square foot multi-tenant commercial building to be located at 15329 US Rt. 224, Findlay.

**ADMINISTRATIVE APPROVALS**

**ADJOURNMENT**

# TRAFFIC COMMISSION

City of Findlay  
September 21, 2020

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## MINUTES

### **ATTENDANCE:**

**MEMBERS PRESENT:** Safety Director Paul Schmelzer, City Engineer Brian Thomas, Police Chief Robert Ring, Councilman Jim Slough.

**STAFF PRESENT:** Matt Stoffel, Public Works Superintendent; Tom DeMuth, Traffic Signal Supervisor; Jeremy Kalb, Assistant City Engineer; Kathy Launder, City Clerk.

**GUESTS PRESENT:** Councilman Grant Russel, Stephen Miles.

### **OLD BUSINESS**

#### 1. Request to review pedestrian safety downtown Findlay.

6/17/2019

Councilman Grant Russel stated that a resident that was struck in a crosswalk recently downtown approached him with ideas to make downtown streets safer for pedestrians. A suggestion is to make all intersections in Downtown Findlay "No Turn on Red." Also, installing left turn lights on all traffic lights Downtown. DeMuth stated that plans are already in place for traffic light upgrades which will include left turn lights on all intersections that have left turn lanes in Downtown. Director Schmelzer stated that we can look at the Capital Plan, and in the interest of pedestrian safety downtown, we can move the request for signal upgrades up on the list to have them completed sooner. Discussion regarding "No Turn on Red" during certain hours. Have not done research on other downtowns or how this affect the Uniform Traffic code. Used to be No Turn on Red prior to 2003. Director Schmelzer stated that it makes sense for special hours. May back up traffic. What do we want to do in the interest of pedestrian safety. See what introduction to no turn on red would make on stacking. Maybe not on Main Cross and Sandusky intersections, but all other intersections in downtown have the "No Turn On Red" designation. Have DGL take a look at. Demuth stated that if you can't see to turn right on red without entering into the crosswalk to see to turn, then it should be "No Turn On Red." Director Schmelzer stated this should be part of the criteria along with stacking. Director Schmelzer requested the Engineering Department to do a study on the intersections with the criteria and come back with a list of intersections and a map to determine where we want to introduce the No Turn On Red. If we don't have anything conclusive, then look at engaging DGL. Director Thomas will contact DGL for a cost to do the study, if needed.

Motion to review the Capital Plan as it relates to the traffic signal upgrades in Downtown to determine if those projects can be moved up in the schedule; have Engineering Department study each Main Street intersection in the Downtown using the two criteria for right turn on red: 1. Do you have to encroach into the crosswalk to make a decision as to whether or not it safe to move forward in your vehicle, and 2. Stacking, then bring it back for further discussion, by Director Schmelzer, second by Chief Dunbar. Motion passed 4-0.

7/15/2019

Remains tabled.

8/19/2019

Motion to lift from table by Director Thomas, second by Director Schmelzer. Motion passed 5-0.

Director Thomas stated that they looked at the intersections downtown, looked at which intersections if you stop at the stop bar you can see and which ones you can't when you turn right. Director Thomas will be checking on pricing with DGL to do a model regarding stacking with data relative to traffic counts that we collected for the Downtown project, provide level of service projections for those intersections if those movements are restricted.

Motion to table request, by Director Schmelzer, second by Chief Dunbar. Motion passed 5-0.

8/17/2020

Remains tabled.

9/21/2020

Motion to lift from table, by Director Schmelzer, second by Councilman Slough. Thomas stated that he received the scope back from DGL for a safety study on seven intersections downtown from Lima Avenue to Front Street to conduct traffic counts, analyze data, no turn on red. Cost of the study is \$15,000 for seven intersections and \$10,500 for four intersections. DGL will do the data acquisition and present us with a report that will allow us to examine what would happen with stacking on Main Street. Possible to pursue safety grant funding with results of safety study. Worth the cost to get answers and the potential of grant funding. Director Schmelzer believes the level of service at these intersections will go down if implement no turn on red. Have to have the study done before we can apply for the safety grant.

Motion to recommend the City of Findlay contract with DGL to perform the safety study of seven intersections to be able to answer questions with data to make determinations about whether or not there is anything the City of Findlay can do to pursue safety, by Director Schmelzer, second by Councilman Slough.

Discussion: There is money already budgeted for these types of studies. Will not need an appropriation. Motion passed 4-0.

2. Request of Cathy Weygandt, 204 Greenlawn Avenue, for a traffic signal at Sixth Street and Washington Avenue due to concerns of pedestrian and cyclist trying to cross over Sixth Street.

8/19/2019

Lee Weygandt stated that it is difficult and dangerous to cross Sixth Street at Washington Avenue. Suggests installing a signal similar to the one at South Main Street and Baldwin Street, a traffic tripped light and a button to push for pedestrians. Some children cross there to get to Jefferson School. Would like a study done. Director Thomas stated that there are crosswalks there but no signal. Schmelzer wants to differentiate between how long you have to wait to cross a busy road and something we would put in place to actuate to stop traffic. Would take a look at adding a midblock crossing with signalization if a significant number of students cross there to get to Jefferson School. Would like to see what the changes look like around Jefferson School before making a decision. Will be doing additional monitoring in the area due to changes we are making around Jefferson School and will monitor this area as well.

Motion to table request pending additional investigation and analysis of the proposed changes of traffic patterns around Jefferson School, by Director Schmelzer, second by Councilman Slough. Motion passed 5-0.

9/16/2019

Remains tabled.

10/21/2019

Director Schmelzer requested Chief Dunbar to place the camera trailer near the intersection of Washington Avenue and Sixth Street to monitor the number of cars and pedestrians at this intersection, and bring back results.

11/18/2019

Remains tabled.

12/16/2019

Chief Dunbar stated that the camera trailer has been set at the intersection of Sixth Street and Washington Street to monitor pedestrian and bicycle traffic traveling Washington Street across Sixth Street. The trailer has not been up long enough to gather sufficient information. Will have a report at next month's meeting. Item remains tabled.

8/17/2020

Item remains tabled.

9/21/2020

Motion to lift item from table, by Director Schmelzer, second by Thomas. Motion passed 4-0.

Director Schmelzer stated that he had officers monitor this intersection and he monitored this intersection. There is no data to support the addition of a traffic signal at this intersection. Motion to deny request for a traffic signal at the intersection of Sixth Street and Washington Avenue, by Director Schmelzer, second by Councilman Slough.

Discussion: Patrol monitored and never saw anything negative. Camera trailer footage didn't show anything negative. Pedestrian traffic was very low. No school children crossed at this intersection. Motion passed 4-0.

3. Request of Sonja Huffman, Center Street Block Watch, to make the intersection of Center Street and Carnahan Street a four-way stop.

9/16/2019

Ms. Huffman stated that Findlay is growing and more people are going to Riverside Park. There are also more activities going on at Riverside Park than there used to be. Ms. Huffman stated that members of the block watch approve the intersection Center Street and Carnahan Street becoming a four-way stop. Director Thomas stated that the City does not install stop signs for speed control. Traffic warrants need to meet requirements for an intersection to become a four-way stop. Motion to obtain traffic counts for Center Street and bring back to Traffic Commission for consideration of a four-way stop at Center Street and Carnahan Street, by Chief Eberle, second by Chief Dunbar. Motion passed 3-0.

10/21/2019

Director Thomas stated that there is some merit to activity of summer vs. non summer traffic. Traffic counts will be taken as soon as able to do so.

8/17/2020

Item remains tabled.

9/21/2020

Motion to lift item from table, by Director Schmelzer, second by Chief Ring. Motion passed 4-0.

Thomas stated that traffic counts were taken. The traffic counts were not close to justifying implementing a four-way stop at the intersection of Center Street and Carnahan Street. The request was to assist with speed control. Chief Ring stated the Police Department can do some targeted enforcement in the area as needed. Stoffel stated that the traffic on this road has actually been heavier due to increased usage of Riverside Park due to the COVID-19 pandemic. Chief Ring stated that patrol officers monitored this area. The top speed was 36 miles per hour, 60 out of 125 cars were travelling between 25-36 miles per hour, two warnings were issued, no citations were issued. The City does not install stop signs for speed control.

Motion to deny request to make the intersection of Center Street and Carnahan Street a four-way stop, by Director Schmelzer, second by Chief Ring. Motion passed 4-0.

4. Request of Dave Honse and Jeremy Kalb to make West Pine Street one-way going east after reconstruction of the street due to safety concerns.

8/17/2020

Kalb stated that West Pine Street is a very narrow street. Street Department was getting ready to resurface the street. In looking at the sidewalk, there were multiple cars parked across the sidewalks. The street would be paved up to the sidewalks, however there would be three AEP poles in the roadway if we were to do that. The road is only 18 feet wide and it is currently a two-way street. Kalb is meeting with AEP to discuss relocating the AEP poles back behind the sidewalk. If they can't relocate them, then the plan is to turn West Pine Street into a one-way eastbound with a 12 foot driving lane and an 8 ½ foot area on the south side that would be the pedestrian walk route as well as undesignated parking. This plan allows for the AEP poles to be out of the roadway. Chief Eberle suggested to change it to westbound. Kalb will also get letters out to the residents to get their opinions on the change.

Motion to approve making West Pine Street one way after reconstruction, by Councilman Slough. Director Thomas suggested that we should wait for response from AEP before moving forward. Thomas stated that if AEP is willing to move the poles that would be better. Also, without having sent any letters out to residents/homeowners of the proposed change. Chief Eberle inquired if AEP will move the poles is there enough room to keep it two-way. Kalb stated that it will still be narrow, and will still have the issue of people parking over the sidewalk. The sidewalk should be removed since it is illegal. If we put curb in, the residents will be upset that we took away parking. With the street being changed to one-way that allows the paved walking/parking area to be installed. Chief Ring and Chief Eberle would prefer the one-way to be westbound vs. eastbound. Motion dies for lack of second. Kalb stated that if AEP comes back and they say they can move the poles, then will come back with a new plan showing what that would like.

Motion to table request by Chief Eberle, second by Councilman Slough. Motion passed 4-0.

9/21/2020

Kalb stated that letters have been sent to property owners and flyers have been placed on doors of residents. The City has not received any responses from these letters and flyers. Kalb stated that AEP says it will be tough to move the poles back; still waiting to hear a definite answer. If AEP will move the poles, they may charge the City to do so. The sidewalk is not to ADA code. Kalb stated that we need to pave the street by the end of October. Kalb stated that we can go ahead and pave the street and stripe it and sign it later, however the poles will be in the roadway and will cause a hazard if there is no striping. Since Kalb hasn't heard any opposition, it is recommended to move forward with changing West Pine Street to one way going westbound. Motion to change designation of West Pine Street to one way westbound and add striping to delineate safe vehicle passage, by Director Schmelzer, second by Councilman Slough. Additional Discussion: put some kind of striping down to delineate safe passage of a vehicle. Based on public feedback of one way street, we can decide where striping is located after the road is paved. Motion passed 4-0.

## NEW BUSINESS

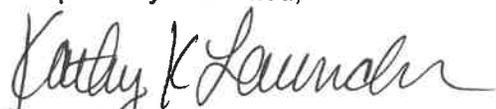
1. Request of Stephen Miles, 143 Rutherford Avenue, for a "No Trucks" on Rutherford Avenue off Main Street.

Stephen Miles explained that trucks have been missing the entrance to ValFilm and turning onto Rutherford Avenue. When the trucks discover there is no turn around, they back down the road and onto Main Street causing a hazard. Mr. Miles reported that his parked vehicle has been hit by these trucks in the past. They have also turned around on Terrace Lane damaging property.

Motion to approve request for "No Trucks" sign(s) – leave up to engineering and Street Department to place appropriate signage to mitigate trucks turning onto Rutherford Avenue, by Director Schmelzer, second by Councilman Slough. Motion passed 4-0.

With no further business to discuss, the meeting adjourned. The next meeting of the City of Findlay Traffic Commission will be held on Monday, October 19, 2020, at 2:30 p.m. in the third floor conference room of the Municipal Building.

Respectfully submitted,



Kathy K. Launder  
City Clerk

**Findlay Fire Department**  
**Monthly Activities Report - 2020**  
 Submitted By: Joshua S. Eberle, Fire Chief

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fires	9	3	7	14	3	6	7	5	6			
Assist Other Agency	1		3	85	111	88	115	97	123			
Emergency Medical Service (EMS)	131	114	118	12	11	12	13	13	19			
Car Accidents	10	11	12	7	13	26	17	11	19			
Rescues (Extrication, Water, Elevator)	0	2	3	1	2	1	2	4	8			
Hazmat	8	6	8	5	9	15	7	13	9			
Good Intent	6	10	6	4	6	15	7	6	7			
Burning Complaints	4	4	2	16	13	7	5	2	6			
False Alarms	16	21	21	8	22	34	37	37	30			
<b>Totals</b>	<b>169</b>	<b>150</b>	<b>159</b>	<b>152</b>	<b>190</b>	<b>204</b>	<b>210</b>	<b>188</b>	<b>227</b>	<b>0</b>	<b>0</b>	<b>0</b>

Runs by District	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Station 1 - (South Main St)	57	58	70	50	66	69	62	59	66			
Station 2 - (North Main St)	53	44	33	39	43	55	54	57	67			
Station 3 - (Tiffin Ave)	31	31	32	36	47	41	49	25	45			
Station 4 - (CR 236)	44	38	45	27	34	39	45	47	49			
<b>Totals</b>	<b>185</b>	<b>171</b>	<b>180</b>	<b>152</b>	<b>190</b>	<b>204</b>	<b>210</b>	<b>188</b>	<b>227</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Fire Prevention Bureau**

Construction	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations		1	1				2		2			
Inspections		1	3	6	8	3	8		14			
Plan Reviews	5	1	7		2	2	1	3	1			
System Acceptance Tests	1	5	3	4	2	4	5	3				
<b>Totals</b>	<b>6</b>	<b>8</b>	<b>14</b>	<b>10</b>	<b>12</b>	<b>9</b>	<b>16</b>	<b>6</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>

Existing Structure - Additions	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Code Interpretations	2	2	3	1		3	5		2			
Inspections	3	1	4	2	3	7	4	1	5			
Plan Reviews	1	6	5	1	4	7	1		2			
System Acceptance Tests	2	9	4	6	6	4	4	8	10			
<b>Totals</b>	<b>8</b>	<b>18</b>	<b>16</b>	<b>10</b>	<b>13</b>	<b>21</b>	<b>14</b>	<b>9</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fire Investigations	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cause and Determination												
Accidental	4			1	1	1						
Undetermined	5	1	1		1				1			
Incendiary												
Fire Investigation Activities												
Follow-up	1			5	6	4			2			
Interviews	1	5	1	1					1			
Assists												
<b>Totals</b>	<b>11</b>	<b>6</b>	<b>2</b>	<b>7</b>	<b>8</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>

Inspections	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Assembly					1		34	12	19			
Business	2		1	1	2	3	2	13	10			
Education K-12		1		1	5	3			1			
Education Pre-School	4		1			1	1	1	1			
Factory									1			
Mercantile								6				
Hazardous / Fireworks												
Institutional	5		1	1								
Mercantile												
Residential		1			1	2	4	2	5			
Adoption / Foster Care		1	1			2	1	2	1			
Pre-Fire Plan	1				1	1		17	4			
Utility Mobile Food Vendors												
Utility Outbuildings												
Vacant Structures												
<b>Totals</b>	<b>12</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>10</b>	<b>12</b>	<b>42</b>	<b>53</b>	<b>42</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fire Statistics	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Prevention</b>												
Code Interpretations	5	1	2	1	8	7	11	5	7			
Complaints	2	2	1	2	4	1	2	2	1			
Fireworks Exhibitions / Events							4					
Knox Box Consults/Maint.	1		1		3	3	2	1	21			
Other					1			1	1			
Fire Plan Updates					1							
Pre-Fire Plan		20	7	1	1		2	11				
Property Research	6	2	5		1	2	3	3	4			
Safety Presentations	1		2	2	1	2	8	3	9			
Re-inspections	37	75	2		4	6	8	19	20			
Background Checks	1		1				1		1			
<b>Totals</b>	<b>53</b>	<b>100</b>	<b>21</b>	<b>6</b>	<b>24</b>	<b>21</b>	<b>41</b>	<b>45</b>	<b>64</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Public Presentations</b>												
Station Tours												
Truck Visits									2			
Meetings Attended	4	5	2	1		5	7	9	4			
School / Seminars Attended	5	20	6	12	8			13	6			
Birthday Parade / Drive-by				11	15	3	2					
Community Connection			26	32		110		1				
Safety Presentations	1		2	2								
<b>Totals</b>	<b>9</b>	<b>25</b>	<b>8</b>	<b>13</b>	<b>8</b>	<b>5</b>	<b>7</b>	<b>22</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>



CHRISTINA M. MURYN, MAYOR

**ENGINEERING  
DEPARTMENT**

Brian A. Thomas, PE, PS, CPESC, CFM  
City Engineer

Honorable City Council  
Findlay, OH 45840

October 1, 2020

RE: Blanchard River Greenway Trail Extension (PID 106715), Project No. 31980300

Dear Council Members:

During construction, poor soil conditions were encountered that required additional excavation and additional fill to need to be placed. This raised the project cost slightly higher than anticipated. In order to close out the project, an additional appropriation of \$25,000 is needed to cover the additional cost.

As an FYI, due to the funding sources on this project, the City can request reimbursement for 80% of the cost associated with our inspectors performing the inspection on this project. Engineering will be submitting this request with the final payment request when it is submitted to ODOT. The reimbursement request will be for \$10,300.

By copy of this letter, the Law Director is requested to prepare the necessary legislation to appropriate and transfer funds as follows:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$25,000
TO:	Blanchard River Greenway Trail Extension (PID 106715) Project No. 31980300	\$25,000

If you have any questions, please feel free to contact me.

Sincerely,

Brian Thomas  
Service Director/Acting City Engineer

pc: Don Rasmussen, Law Director  
Jim Staschiak II, Auditor



**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

Paul E. Schmelzer, P.E., P.S.  
Safety Director

October 2<sup>nd</sup>, 2020

Dear Honorable Members of Council,

The City of Findlay, with the approval of City Council has made annual contributions of \$5,000 towards the Blanchard River Watershed Partnership (BRWP) since January 2013. Our current agreement ends December 2020. I would request that Council renew the Cities commitment to the Blanchard River Watershed Partnership for the next 5 years at an amount of \$5,000 annually.

With this letter I am requesting the Law Director prepare legislation for a first reading on October 20<sup>th</sup>, 2020.

You can learn more about BRWP by speaking with your Council Representative Councilman Greeno or by visiting [blanchardriver.org](http://blanchardriver.org). Ms. Lauren Sandhu, Watershed Coordinator, will also be at a future meeting to speak about the organization.

Sincerely,

A handwritten signature in blue ink that reads 'Christina M. Muryn'.

Christina M. Muryn  
Mayor



**OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN**

Paul E. Schmelzer, P.E., P.S.  
Safety Director

September 30, 2020

Honorable City Council  
City of Findlay, Ohio

Dear Council Members:

This letter will serve as my request for your confirmation of the following individuals to the Revolving Loan Fund Board:

Revolving Loan Fund Board

*Requires Council confirmation*

*Terms will expire December 31, 2021*

Blair Lane (filling the unexpired term of Paul Craun)

Joe Mayberry (filling the unexpired term of Chris Alexander)

I trust that you will concur with my choices and confirm my appointments. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads 'Christina M. Muryn'.

Christina M. Muryn  
Mayor



OFFICE OF  
THE MAYOR  
CHRISTINA M. MURYN

Paul E. Schmelzer, P.E., P.S.  
Safety Director

October 1<sup>st</sup>, 2020

Dear Honorable Members of Council,

Over the last number of years the idea of a Designated Outdoor Refreshment Area (DORA) within downtown Findlay has been discussed. DORA's are a designated area within our community in which open containers of alcohol are permitted as long as they are in a designated plastic cup.

The goal of such an area is to:

- Provide flexibility for businesses to allow patrons to wait for a table with a drink outside.
- Allow patrons to travel to, or from, a downtown business to another. For example finish a drink from dinner while heading to a show at the Marathon Center for Performing Arts.
- And to create an inviting and flexible downtown area.

What a DORA Does not do:

- Negate public intoxication laws.
- Negate open container laws for non-authorized containers.
- Cause increases in crime.

Overview of DORA Proposal

- Boundaries: Downtown Findlay Improvement District (Approximately Center Street to Lima Street and then Putnam Street to Factory Street)
- Hours: Daily 11:00am- 11:00pm

This topic has once again been brought forward by local businesses wishing to see such an area created in our community. Over the last few months I have had conversations with many of the downtown businesses who have voiced support. I would like to request that an ad hoc committee be formed to discuss this topic in more detail and prepare an application to be brought forward to Council as a whole.

I look forward to a discussion on this proposal.

Sincerely,

Christina M. Muryn  
Mayor

# City of Findlay Income Tax Department

Post Office Box 862 Findlay, Ohio 45839-0862  
318 Dorney Plaza, Municipal Building Room 115  
Telephone: 419-424-7133 • Fax: 419-424-7410  
findlayohio.com/incometax

Christina Terry Muryn  
Mayor

Andrew Thomas  
Tax Administrator

## Monthly Collection Report to Findlay Council

September 2020

Total collections for September 2020: \$1,826,155.63

	<b>2020</b>	<b>2019</b>	<b>Variance</b>
	<u>Year-to-date</u>	<u>Year-to-date</u>	
Withholders	14,539,702.28	14,622,946.61	-83,244.33
Individuals	2,343,222.36	2,348,946.19	-5,723.83
Businesses	<u>1,819,290.10</u>	<u>2,768,061.92</u>	<u>-948,771.82</u>
<b>Totals</b>	18,702,214.74	19,739,954.72	-1,037,739.98 -5.26%

### Actual & Estimated Past-due Taxes

Withholders	669,527.81
Individuals	2,944,993.63
Businesses	<u>184,230.14</u>
<b>Total</b>	3,798,751.58

### Actual and Projected Revenue

	<b>2020</b>	<b>Percentage</b>	<b>Amount</b>	<b>Percentage</b>	<b>2020</b>
	<u>Actual</u>	<u>of Projection</u>	<u>to Meet</u>	<u>to Meet</u>	<u>Projected</u>
	<u>Year-to-date</u>	<u>Collected</u>	<u>Projection</u>	<u>Projection</u>	<u>Year End</u>
Withholders	14,539,702.28	76.52%	4,460,297.72	23.48%	19,000,000.00
Individuals	2,343,222.36	85.21%	406,777.64	14.79%	2,750,000.00
Businesses	<u>1,819,290.10</u>	82.88%	<u>375,709.90</u>	17.12%	<u>2,195,000.00</u>
<b>Totals</b>	18,702,214.74	78.10%	5,242,785.26	21.90%	23,945,000.00

**Refunds Paid**

	<u>Month-to-date Quantity</u>	<u>Year-to-date Quantity</u>	<u>Month-to-date Amount</u>	<u>Year-to-date Amount</u>
Withholders	3	48	172.79	14,482.06
Individuals	14	747	4,619.12	291,388.80
Businesses	<u>15</u>	<u>80</u>	<u>7,571.00</u>	<u>79,560.75</u>
<b>Totals</b>	32	875	12,362.91	385,431.61

**Transfers of Overpayments**

	<u>Month-to-date Quantity</u>	<u>Year-to-date Quantity</u>	<u>Month-to-date Amount</u>	<u>Year-to-date Amount</u>
Withholders	0	3	0.00	150.22
Individuals	12	924	3,097.24	241,794.28
Businesses	<u>69</u>	<u>489</u>	<u>51,689.50</u>	<u>302,739.02</u>
<b>Totals</b>	81	1,416	54,786.74	544,683.52

  
\_\_\_\_\_  
Andrew Thomas, Administrator

10-1-20  
\_\_\_\_\_  
Date

# Findlay Income Tax Department

## Monthly Collections Report

Thursday, October 1, 2020

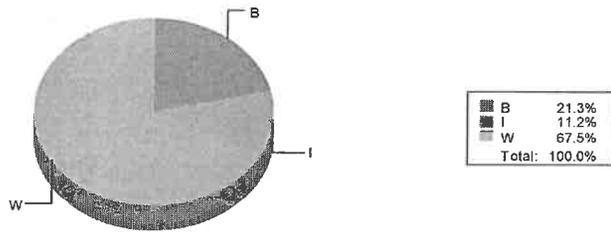
9:48:19AM

For Period September 1, 2020 through September 30, 2020

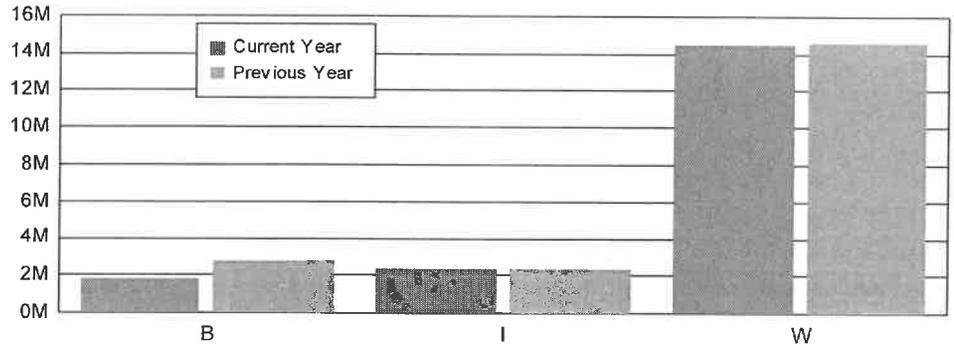
### City of Findlay

Account Type	Monthly Total	2020 Year to Date	2019 Year to Date	Increase (Decrease)	% Change	2020 Month to Date	Previous Year(s) Month to Date
W	1,232,907.23	14,539,702.28	14,622,946.61	-83,244.33	-0.57	1,227,053.16	5,854.07
I	205,118.59	2,343,222.36	2,348,946.19	-5,723.83	-0.24	131,370.11	73,748.48
B	388,129.81	1,819,290.10	2,768,061.92	-948,771.82	-34.28	344,816.81	43,313.00
<b>Totals:</b>	<b>1,826,155.63</b>	<b>18,702,214.74</b>	<b>19,739,954.72</b>	<b>-1,037,739.98</b>	<b>-5.26</b>	<b>1,703,240.08</b>	<b>122,915.55</b>

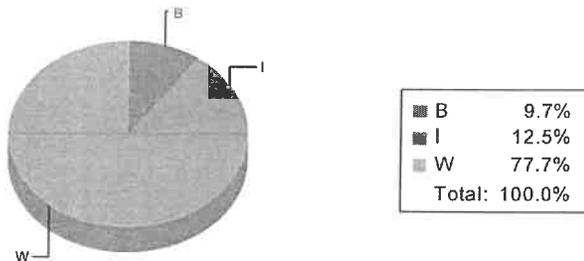
Monthly Collections by Account Type



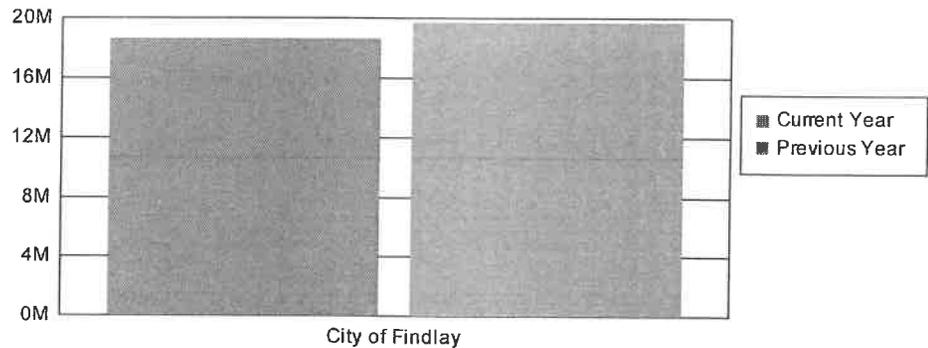
Collections Year to Date



YTD Collections by Account Type



Year to Date Total Collections



<b>2020</b>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Year-to-Date</u>
<b><u>Withholding</u></b>													
2020 Total	60,812.53	1,525,585.05	1,867,291.28	1,914,883.89	1,872,833.70	1,319,757.16	1,294,004.75	1,687,991.12	1,227,053.16				12,770,212.64
2019 Total	1,659,495.89	65,427.62	5,963.46	7,509.55	3,507.75	900.24	84.30	2,497.18	898.20				1,746,284.19
2018 Total	983.84	1,186.77	413.09	954.28	534.10	(74.77)	862.90	45.47	2,294.20				7,199.88
2017 Total	727.88	1,063.42	-	(440.69)	338.78	1,381.32	200.00	34.43	2,288.27				5,593.41
2016 Total		3,726.94	400.00	753.19	-	97.34	299.38		-				5,276.85
2015 Total		-	-	(3,578.73)	-	-	-	-	108.21				(3,470.52)
2014 Total		295.84	-	-	-	339.35	-	-	-				635.19
2013 Total		-	-	-	-	-	5,849.31	-	-				5,849.31
2010-2012 Total	75.00	-	50.11	-	-	-	-	106.03	65.19				296.33
2010-2012 at 1 percent	60.00	-	40.09	-	-	-	-	84.82	52.15				237.06
2010-2012 at .25 percent	15.00	-	10.02	-	-	-	-	21.21	13.04				59.27
2009 & Prior at 1 percent	200.00	237.50	150.00	300.00	50.00	200.00	237.50	250.00	200.00				1,825.00
2012 & Prior at 1 percent	260.00	237.50	190.09	300.00	50.00	200.00	237.50	334.82	252.15				2,062.06
Prev Yr MTD Check	1,661,482.61	71,938.09	6,976.66	5,497.60	4,430.63	2,843.48	7,533.39	2,933.11	5,854.07				1,769,489.64
Total Category Check	1,722,295.14	1,597,523.14	1,874,267.94	1,920,381.49	1,877,264.33	1,322,600.64	1,301,538.14	1,690,924.23	1,232,907.23				14,539,702.28
All Years at 1% Check	1,722,280.14	1,597,523.14	1,874,257.92	1,920,381.49	1,877,264.33	1,322,600.64	1,301,538.14	1,690,903.02	1,232,894.19				14,539,643.01
Past-due Collections	1,986.72	6,510.47	6,976.66	5,497.60	4,430.63	2,843.48	7,533.39	2,933.11	5,854.07				44,566.13
% of Total that are Past Due	0.12%	0.41%	0.37%	0.29%	0.24%	0.21%	0.58%	0.17%	0.47%	#DIV/0!	#DIV/0!	#DIV/0!	0.31%
<b><u>Individual</u></b>													
2020 Total	408.00	14,203.68	39,793.90	76,253.96	23,255.68	86,757.81	148,634.76	16,761.50	131,370.11				537,439.40
2019 Total	147,571.28	65,436.65	158,228.10	183,432.33	78,706.33	97,247.83	515,605.37	26,200.90	26,093.28				1,298,522.07
2018 Total	17,886.84	12,681.67	19,452.41	15,005.89	12,364.84	6,779.54	14,327.27	21,638.18	16,178.19				136,314.83
2017 Total	14,627.44	14,760.43	15,433.96	9,869.40	8,225.74	9,843.87	10,351.97	17,004.19	10,929.82				111,046.82
2016 Total	10,625.90	11,886.64	9,328.61	8,268.39	7,652.76	6,228.39	7,475.36	6,615.40	6,918.46				74,999.91
2015 Total	8,375.21	13,050.48	9,356.31	4,553.39	6,636.27	3,120.38	3,412.50	4,893.56	2,678.36				56,076.46
2014 Total	4,999.45	6,660.22	4,152.13	3,596.79	4,018.38	1,951.20	4,089.14	4,578.84	3,108.47				37,154.62
2013 Total	4,787.63	3,055.01	3,252.85	2,511.93	3,578.51	919.37	1,664.17	5,253.26	3,281.08				28,303.81
2010-2012 Total	5,245.76	7,580.10	6,022.16	5,003.42	8,555.29	5,261.66	3,024.40	10,925.54	5,012.94				56,631.27
2010-2012 at 1 percent	4,196.61	6,064.08	4,817.73	4,002.74	6,844.23	4,209.33	2,419.52	8,740.43	4,010.35				45,305.02
2010-2012 at .25 percent	1,049.15	1,516.02	1,204.43	1,000.68	1,711.06	1,052.33	604.88	2,185.11	1,002.59				11,326.25
2009 & Prior at 1 percent	1,378.60	188.25	593.99	537.55	1,376.21	338.56	164.62	2,607.51	(452.12)				6,733.17
2012 & Prior at 1 percent	5,575.21	6,252.33	5,411.72	4,540.29	8,220.44	4,547.89	2,584.14	11,347.94	3,558.23				52,038.19
Prev Yr MTD Check	215,498.11	135,299.45	225,820.52	232,779.09	131,114.33	131,690.80	560,114.80	99,717.38	73,748.48				1,805,782.96
Total Category Check	215,906.11	149,503.13	265,614.42	309,033.05	154,370.01	218,448.61	708,749.56	116,478.88	205,118.59				2,343,222.36
All Years at 1% Check	214,856.96	147,987.11	264,409.99	308,032.37	152,658.95	217,396.28	708,144.68	114,293.77	204,116.00				2,331,896.11
Past-due Collections	67,926.83	69,862.80	67,592.42	49,346.76	52,408.00	34,442.97	44,509.43	73,516.48	47,655.20				507,260.89
% of Total that are Past Due	31.46%	46.73%	25.45%	15.97%	33.95%	15.77%	6.28%	63.12%	23.23%	#DIV/0!	#DIV/0!	#DIV/0!	21.65%

2020 Business	January	February	March	April	May	June	July	August	September	October	November	December	Year-to-Date
2020 Total	1,949.00	21,370.24	90,820.73	162,021.22	30,711.75	139,535.78	131,010.32	32,917.51	344,816.81				955,153.36
2019 Total	17,355.00	39,451.04	93,633.95	195,019.09	45,866.07	14,226.52	187,274.93	18,908.31	31,780.33				643,515.24
2018 Total	55,802.51	69,331.49	16,602.33	4,527.45	39,445.64	(2,758.42)	869.77	(587.98)	8,999.66				192,232.45
2017 Total	482.83	28.15	651.18	1,305.07	367.67	368.60	26.94	2,099.33	1,559.32				6,889.09
2016 Total	317.78	823.47	-	851.05	321.21	-	897.97	3,834.24	399.87				7,445.59
2015 Total	20.00	25.00	25.00	-	10.00	-	-	4,076.65	536.32				4,692.97
2014 Total	-	-	-	9.00	10.00	-	-	3,336.27	-				3,355.27
2013 Total	-	-	-	-	-	-	-	1,870.13	-				1,870.13
2010-2012 Total	262.50	62.00	37.50	37.50	37.50	37.50	37.50	3,586.50	37.50				4,136.00
2010-2012 at 1 percent	210.00	49.60	30.00	30.00	30.00	30.00	30.00	2,869.20	30.00	-	-	-	3,308.80
2010-2012 at .25 percent	52.50	12.40	7.50	7.50	7.50	7.50	7.50	717.30	7.50	-	-	-	827.20
2009 & Prior at 1 percent	-	-	-	-	-	-	-	-	-	-	-	-	-
2012 & Prior at 1 percent	210.00	49.60	30.00	30.00	30.00	30.00	30.00	2,869.20	30.00	-	-	-	3,308.80
Prev Yr MTD Check	74,240.62	109,721.15	110,949.96	201,749.16	86,058.09	11,874.20	189,107.11	37,123.45	43,313.00	-	-	-	864,136.74
Total Category Check	76,189.62	131,091.39	201,770.69	363,770.38	116,769.84	151,409.98	320,117.43	70,040.96	388,129.81	-	-	-	1,819,290.10
All Years at 1% Check	76,137.12	131,078.99	201,763.19	363,762.88	116,762.34	151,402.48	320,109.93	69,323.66	388,122.31	-	-	-	1,818,462.90
Past-due Collections	1,083.11	938.62	713.68	2,202.62	746.38	406.10	962.41	18,803.12	2,533.01				28,389.05
% of Total that are Past Due	1.42%	0.72%	0.35%	0.61%	0.64%	0.27%	0.30%	26.85%	0.65%	#DIV/0!	#DIV/0!	#DIV/0!	1.56%
<b>Totals</b>													
2020 Total	63,169.53	1,561,158.97	1,997,905.91	2,153,159.07	1,926,801.13	1,546,050.75	1,573,649.83	1,737,670.13	1,703,240.08	-	-	-	14,262,805.40
2019 Total	1,824,422.17	170,315.31	257,825.51	385,960.97	128,080.15	112,374.59	702,964.60	47,606.39	58,771.81	-	-	-	3,688,321.50
2018 Total	74,673.19	83,199.93	36,467.83	20,487.62	52,344.58	3,946.35	16,059.94	21,095.67	27,472.05	-	-	-	335,747.16
2017 Total	15,838.15	15,852.00	16,085.14	10,733.78	8,932.19	11,593.79	10,578.91	19,137.95	14,777.41	-	-	-	123,529.32
2016 Total	10,943.68	16,437.05	9,728.61	9,872.63	7,973.97	6,325.73	8,672.71	10,449.64	7,318.33	-	-	-	87,722.35
2015 Total	8,395.21	13,075.48	9,381.31	974.66	6,646.27	3,120.38	3,412.50	8,970.21	3,322.89	-	-	-	57,298.91
2014 Total	4,999.45	6,956.06	4,152.13	3,605.79	4,028.38	2,290.55	4,089.14	7,915.11	3,108.47	-	-	-	41,145.08
2013 Total	4,787.63	3,055.01	3,252.85	2,511.93	3,578.51	919.37	7,513.48	7,123.39	3,281.08	-	-	-	36,023.25
2010-2012 Total	5,583.26	7,642.10	6,109.77	5,040.92	8,592.79	5,299.16	3,061.90	14,618.07	5,115.63	-	-	-	61,063.60
2010-2012 at 1 percent	4,466.61	6,113.68	4,887.82	4,032.74	6,874.23	4,239.33	2,449.52	11,694.46	4,092.50	-	-	-	48,850.88
2010-2012 at .25 percent	1,116.65	1,528.42	1,221.95	1,008.18	1,718.56	1,059.83	612.38	2,923.61	1,023.13	-	-	-	12,212.72
2009 & Prior at 1 percent	1,578.60	425.75	743.99	837.55	1,426.21	538.56	402.12	2,857.51	(252.12)	-	-	-	8,558.17
2012 & Prior at 1 percent	6,045.21	6,539.43	5,631.81	4,870.29	8,300.44	4,777.89	2,851.64	14,551.97	3,840.38	-	-	-	57,409.05
Prev Yr MTD Check	1,951,221.34	316,958.69	343,747.14	440,025.85	221,603.05	146,408.48	756,755.30	139,773.94	122,915.55	-	-	-	4,439,409.34
Total All Categories Check	2,014,390.87	1,878,117.66	2,341,653.05	2,593,184.92	2,148,404.18	1,692,459.23	2,330,405.13	1,877,444.07	1,826,155.63	-	-	-	18,702,214.74
All Years at 1% Check	2,013,274.22	1,876,589.24	2,340,431.10	2,592,176.74	2,146,685.62	1,691,399.40	2,329,792.75	1,874,520.46	1,825,132.50	-	-	-	18,690,002.02
Past-due Collections	70,996.66	77,311.89	75,282.76	57,046.98	57,585.01	37,692.55	53,005.23	95,252.71	56,042.28	-	-	-	580,216.07
% of Total that are Past Due	3.52%	4.12%	3.21%	2.20%	2.68%	2.23%	2.27%	5.07%	3.07%	#DIV/0!	#DIV/0!	#DIV/0!	3.10%

# City of Findlay Income Tax Department

Christina Muryn  
Mayor

## Monthly Collection Report to City Council

For the Month of September 2020

	<u>Individuals</u>	<u>Businesses</u>
A. Month-to-date quantity:	<u>0</u>	<u>0</u>
B. Cumulative quantity:	<u>2</u>	<u>81</u>
C. Cumulative quantity with no filing obligations:	<u>          </u>	<u>28</u>
D. Cumulative quantity with no tax liabilities:	<u>          </u>	<u>19</u>
E. Quantity not required to make estimate payments:	<u>          </u>	<u>4</u>
F. Quantity already making estimate payments:	<u>          </u>	<u>13</u>
G. Cumulative quantity HB 49 Opt-in election:	<u>          </u>	<u>1</u>
H. Quantity remaining (B – C – D – E – F – G):	<u>2</u>	<u>16</u>

For the remaining 2 individual and 16 business taxpayers (H), the aggregate reported estimate declarations, primarily for tax year 2019 expected to be paid on the extension request due date amount is \$282,380.00

### House Bill 49 Municipal Net Profit Opt-in Information

Number of Businesses:	Month-to-date <u>1</u>	Year-to-date <u>353</u>
HB 49 .5 Percent Fees:	Month-to-date <u>316.97</u>	Year-to-date <u>624.21</u>

  
Andrew Thomas, Tax Administrator

10.1.20  
Date

**Committee Members:**

- Jeff Wobser, at large – Committee Chair
- Randy Greeno, Ward 5
- Josh Palmer, Ward 7
- Tom Shindledecker, at-large
- Beth Warnecke, Ward 3

**Staff:**

- James Staschiak, City Auditor
- Christina Muryn, Mayor
- Paul Schmelzer, Safety Director
- Brian Thomas, Service Director/Acting City Engineer
- Donald Rasmussen, Law Directory

Meeting Start Time: 5:30 PM

Guests: N/A

Meeting End Time: 5:40 PM

**Agenda:** Resurfacing Projects - Additional

Call to Order

Roll Call

Approval of Minutes

New Items

1. Funding for road paving

Adjournment



Jeff Wobser, Appropriations Committee Chair

# COMMITTEE REPORT

## THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

The **APPROPRIATIONS COMMITTEE** to whom was referred a request to discuss funding for road paving.

We recommend ~~and approval~~ approve the following.

A. 6th St - ① Main to the rail road east. (out of streets Dept.)  
② Rail road to Eagle Creek - (out of engineering funds) (Speedway Dr.)

B. Stanford Pkwy - R.T. 12 to Westfield.

① Approve substitutions as requested by City Engineer.

② Waive formal Bid for all 3 sections.

Aye  Nay

Jeff Wobser  
Jeff Wobser, Chairman

Aye  Nay

Randy Greeno  
Randy Greeno (SECOND)

Aye  Nay

Josh Palmer  
Josh Palmer (MOTION)

Aye  Nay

Tom Shindlecker  
Tom Shindlecker

Aye  Nay

Beth Warnecke  
Beth Warnecke

**APPROPRIATIONS COMMITTEE**

**DATE: September 28, 2020**

**LEGISLATION** \_\_\_\_\_

9/29/2020

**Committee Members:**

**Staff:**

- Bud Haas, Ward 1
- Dennis Hellmann, Ward 2
- Beth Warnecke, Ward 3
- James Slough, Ward 4
- Randy Greeno, Ward 5
- James Niemeyer, Ward 6
- Josh Palmer, Ward 7
- Grant Russel, at large
- Thomas Shindledecker, at large
- Jeff Wobser, at large

- James Staschiak, City Auditor
- Christina Muryn, Mayor
- Paul Schmelzer, Safety Director
- Brian Thomas, City Engineer
- Donald Rasmussen, Law Director

Meeting Start Time: 5:30

Meeting End Time: 6:27

Guests: ABON PHILLIPS WATER DEPT.

(11) GUESTS

**Agenda:**

- Call to Order
- Roll Call
- Approval of Minutes *H/R*
- New Items

1. water meter transmitter project via Ordinance No. 2020-092

**Adjournment**



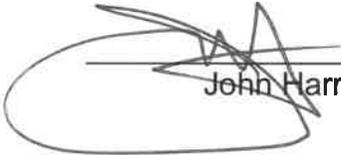
\_\_\_\_\_  
John Harrington, President of Council

## COMMITTEE REPORT

### THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO

A **COMMITTEE OF THE WHOLE** meeting was held on Tuesday, September 29, 2020 to discuss the water/meter transmitter project via Ordinance No. 2020-092. The WATER AND SEWER COMMITTEE previously met on July 30, 2020, July 16, 2020, May 21, 2020, and March 11, 2020 to discuss the project.

DISCUSSION HELD CONCERNING ORDINANCE NO: 2020-092. FURTHER DISCUSSION WAS NOT REQUESTED BY COUNCIL. MAYOR AND AUDITOR DISAGREED ON PROCEDURES FOLLOWED FROM BEGINNING OF PROJECT.



---

John Harrington, President of Council

**COMMITTEE OF THE WHOLE**

**DATED: September 29, 2020**

Meter and Transmitter Options		2020		2021		2022		2023		2024		2025		Project Total		
		Per Unit Cost	Units	Cost	Units	Cost	Units	Cost	Units	Cost	Units	Cost	Units	Cost	Units	Cost
<b>Infrastructure &amp; Support</b>																
	11 DCU's Integration			\$317,160											\$ 317,160	
	Software, Network Support, etc.			\$125,000		\$125,000		\$125,000		\$125,000		\$125,000		\$125,000	\$ 750,000	
	Leak Detection					\$ 15,000									\$ 15,000	
	<b>Infrastructure Total</b>			<b>\$442,160</b>		<b>\$140,000</b>									<b>\$1,082,160</b>	
<b>Transmitters</b>																
	Standard Transmitters	\$ 152.00	328	\$ 49,856	4200	\$638,400	4200	\$638,400	4200	\$638,400	4200	\$638,400	4200	\$638,400	21328	\$3,241,856
	Dual Transmitters	\$ 195.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	<b>Transmitters Total</b>		<b>328</b>	<b>\$ 49,856</b>	<b>4200</b>	<b>\$638,400</b>	<b>21328</b>	<b>\$3,241,856</b>								
<b>Meters</b>																
	5/8" Neptune Meter	\$ 137.00	0	\$ -	400	\$ 54,800	400	\$ 54,800	400	\$ 54,800	400	\$ 54,800	400	\$ 54,800	2000	\$ 274,000
	3/4" Neptune Meter	\$ 170.00	0	\$ -	100	\$ 17,000	100	\$ 17,000	100	\$ 17,000	100	\$ 17,000	100	\$ 17,000	500	\$ 85,000
	1" Neptune Meter	\$ 247.50	0	\$ -	50	\$ 12,375	50	\$ 12,375	50	\$ 12,375	50	\$ 12,375	50	\$ 12,375	250	\$ 61,875
	Meter with Auto Shut Off	\$ 550.00	10	\$ 5,500	100	\$ 55,000	100	\$ 55,000	100	\$ 55,000	100	\$ 55,000	100	\$ 55,000	510	\$ 280,500
	<b>Meter Total</b>		<b>10</b>	<b>\$ 5,500</b>	<b>650</b>	<b>\$139,175</b>	<b>3260</b>	<b>\$ 701,375</b>								
<b>Total Cost</b>				<b>\$497,516</b>		<b>\$917,575</b>		<b>\$777,575</b>		<b>\$777,575</b>		<b>\$777,575</b>		<b>\$777,575</b>		<b>\$5,025,391</b>

Previous Appropriation from Water Fund \$250,000

Requested Appropriation via ORD 2020-092, from Sewer Fund \$250,000

\*Needed annual replacement will vary. The above scenario is "worst case" and shows all transmitters being replaced in 6 years.

**City Council Members:**

Randy Greeno, Ward 5  
Dennis Hellmann, Ward 2  
Josh Palmer, Ward 7  
Grant Russel, at large – Pro Tempore  
Tom Shindledecker, at-large  
Jim Slough, Ward 4  
Jeff Wobser, at-large

**Elected Officials:**

Mayor Christina Muryn  
Jim Staschiak, City Auditor

**Staff:**

Elicia Mitchell  
Ginger Sampson, Deputy Auditor  
Brian Thomas, City Engineer

**Meeting Start Time:** 5:30 PM

**Meeting End Time:** 6:20 PM

## Agenda:

### Call to Order

- President Pro Tempore Russel called the meeting called to order at 5:30 p.m.

### Pre Budget Presentation

- Auditor Staschiak presented the 2020 Pre Budget Meeting information. The presentation is included with this report.

### Adjournment

- President Pro Tempore Russel adjourned the meeting at 6:20 p.m.

*Grant C. Russel*

---

Grant Russel, President Pro Tempore





## Economic Pressures

### □ Economists are talking about

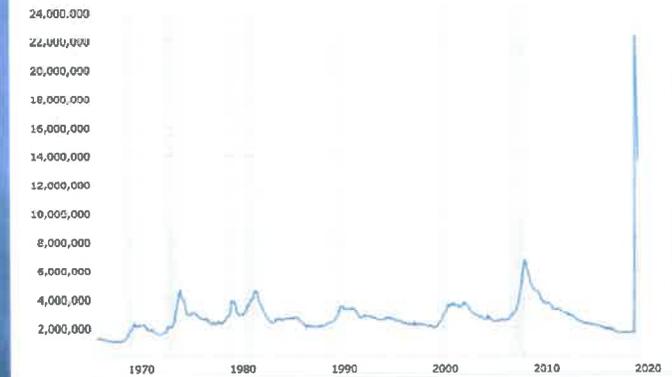
- Steep V recovery and for how long
- Uncharted territory
- Election Impact ... ideology & the markets
- We don't know what we don't know!

09/30/2020



## GFOA Planning Components

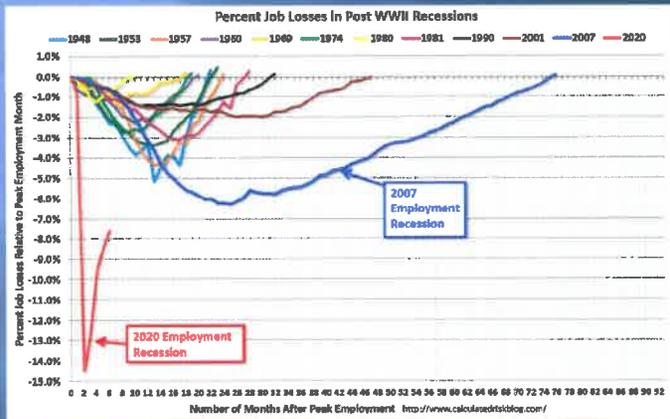
Continued Jobless Claims Historical Chart



09/30/2020



## GFOA Planning Components



09/30/2020



## Economic Pressures

### □ Revenue Questions??

- Revenues down across the board
- Work from home impact on Withholding
- Re-Organization of Major Employer
  - Significant local impact
- Economy after Election and Stimulus
  - What tools do the Fed have to help

09/30/2020





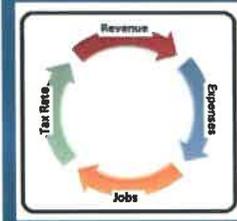
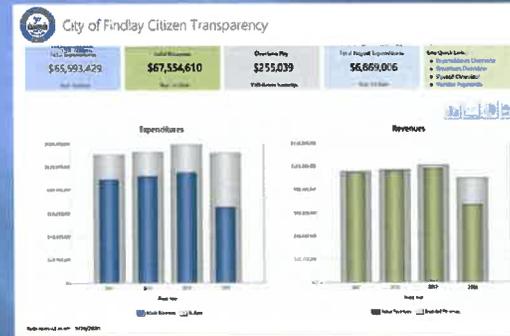
# Labor & Wages

- City has 298 health plan contracts and the plan is performing admirably
  - Comparing benchmarks published by the State Employment Relations Board, Findlay's average claims per employee are :
    - 38% less than other Ohio Cities and;
    - 30% less than other government entities in Toledo region
  - All new employees on High Deductible Health Plans (140 of 298 plans)
  - 136 of HDHP are taking the City's contribution (\$720, \$1800)
  - Working to protect the plan from high risk cost of specialty drugs

09/30/2020



# Planning Components



09/30/2020



# Planning Components

## \$91.21 Million Revenue Budget 2020

Where's it from? - How is it used?

Revenue Budget broken down by Function

Select a segment on the chart to explore details

See



09/30/2020



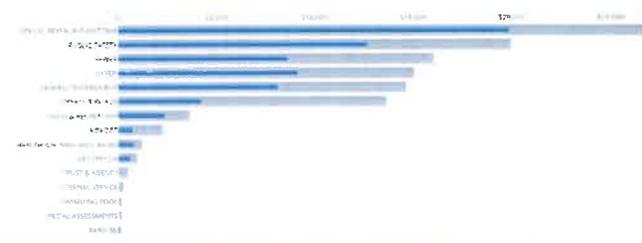
# Planning Components

## \$114.83 Million Operating Budget 2020

Where's it going? - How is it funded?

Operating Budget broken down by Function

See



09/30/2020



## General Information



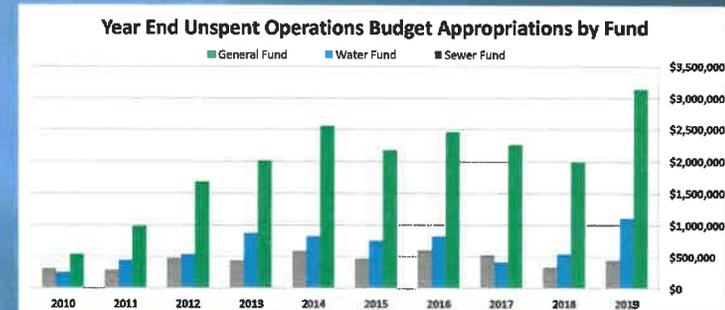
- ▣ General Fund Revenues for 2020 significantly reduced; diversification of revenue will continue to be important moving into the future
- ▣ The increased gas tax and restored local government funds will have a positive impact on our revenues
- ▣ Capital Improvement allocation proposal by administration is 20% of City Income Tax Receipts as part of 5-year Capital Plan. i.e. 80% General Fund 20% Capital Improvements Account.
- ▣ General Fund Expenses 2020 to date
  - No reduction in appropriated expenses has been made, City Council is relying on the Administration to reduce spending without setting strict guidelines
  - City Auditor has very limited view of expected year end expenses until each department enters expected expenses as part of the budget process; however, expense projections reflect fully spent appropriations which differ from actual ending numbers (see Unused Operations Appropriations graph)
- ▣ Expecting reasonable carry-forward balance going into 2020

*\*Auditor will continue to adjust numbers through year end*

09/30/2020



## Cash Carry-Forward



Best Practices state an acceptable amount of carryforward should be determined as a component of an ongoing strategic policy

09/30/2020



## General Information



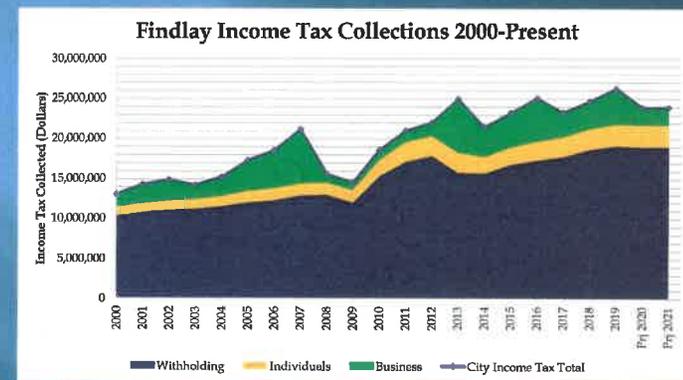
- ▣ CARES ACT Funding a blessing and will help cash carry-forward
- ▣ Projecting 2021 revenues will be a major challenge
- ▣ General concerns for Hotel & Motel receipts as well as the local small businesses such as restaurants
- ▣ City Income Tax Growth
  - Total City Income Tax receipts down significantly from Auditor's original budget projection in all categories (withholding; individual; business) DOWN \$5.3MM from the original projection
  - Next year, W2 income (withholding) and Business tax receipts should be of major concern to the City and all categories projected down by Income Tax Administrator
  - Lawsuits regarding payment of W2 income tax to Municipalities when working at home

*Auditor will continue to adjust numbers through year end*

09/30/2020



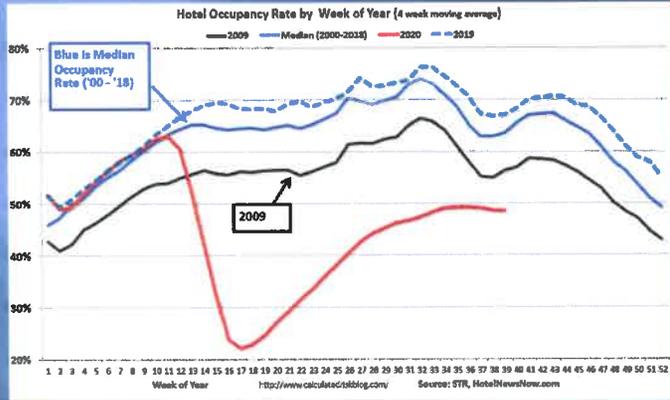
## GFOA Planning Components



09/30/2020



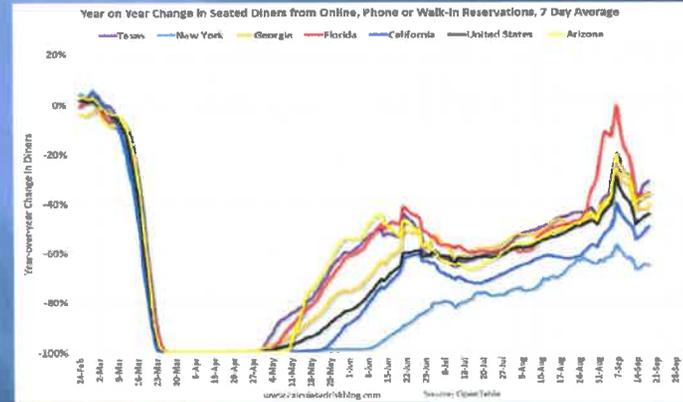
# GFOA Planning Components



09/30/2020



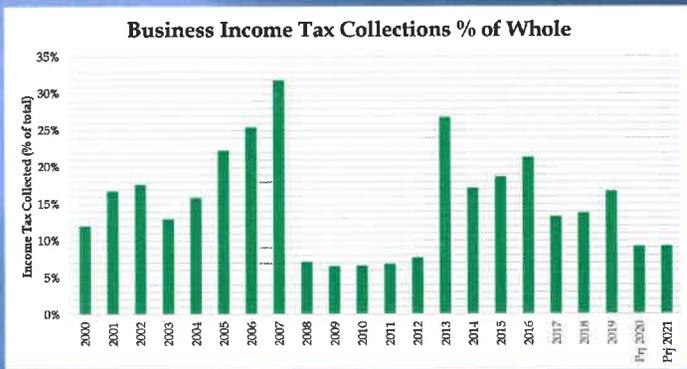
# GFOA Planning Components



09/30/2020



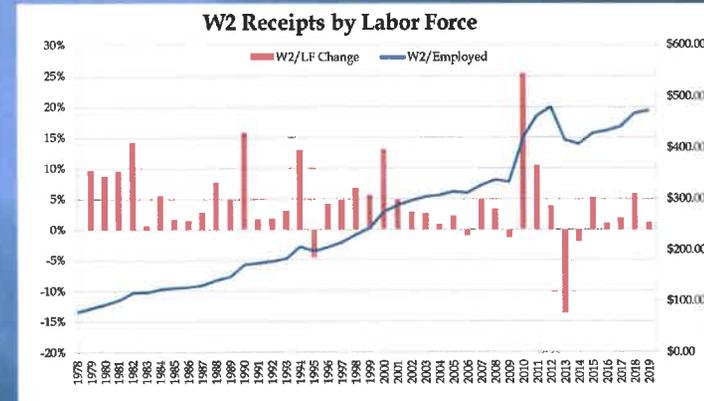
# Historic Trend



09/30/2020



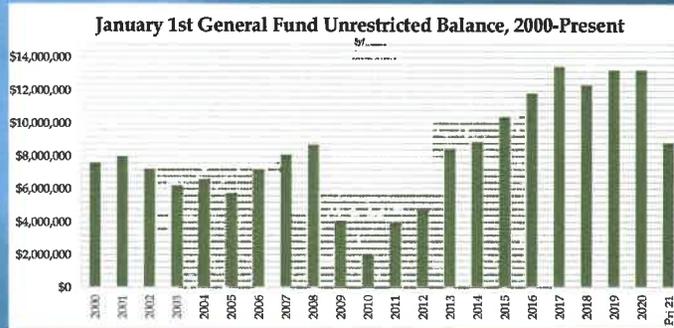
# Historic Trend



09/30/2020



## Budget History



Note: Projected 2020 does not account for the likely carry-forward of unspent appropriated funds in 2020



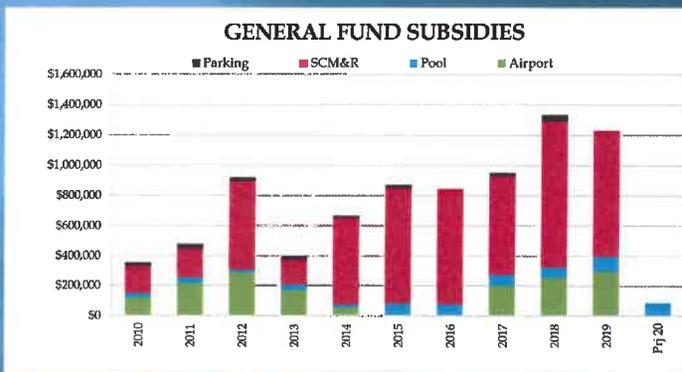
## GFOA Best Practices



It is essential that a government maintain adequate levels of working capital in its enterprise funds to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenses) and to ensure stable services and fees... governments should start with a baseline of ninety (90) days worth of working capital and then adjust the target based on the particular characteristics of the enterprise fund in question...



## Historic Trend



Note: Projected 2018 does not account for the likely carry-forward of unspent appropriated funds in 2018



## Other Projections



- General Fund projected at \$8.8MM; legislated 2-month minimum reserve of \$5.0MM. Auditor recommending formalizing 3-month minimum of \$7.5MM
- Year-end projected unrestricted cash balance of the Water Fund is \$2.7MM. Auditor requesting review to consider creating a "Restricted Replace & Improvement Account" as well as recommendations presented to Council on July 17, 2020
- Year-end projected unrestricted cash balance of the WPC (Sewer) Fund is \$5.9MM. Auditor requesting review to consider funding of the "Restricted Replace & Improvement Account"



## LARGE INCENTIVES/GRANTS

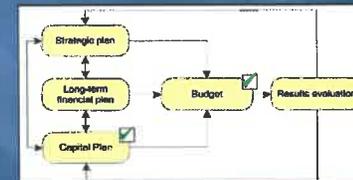
- City Auditor has not been made aware of any large grants being applied for in 2021 or 2022 that should be considered as part of revenue projections
- A process should be implemented that provides updates regarding the major CRA projects and special or large grants requested and approved by City Council for the elected officials

09/30/2020



## Council's Fiscal Process

*Having an item listed in budget or capital plan should not exclude it from a proper review process with regard to the City Council's Strategic and Long Term Financial Plans*



09/30/2020



## Fiscal Health

- Auditor of State's Health Indicators are on public display
- City has a "Cautionary Outlook" indicator
- Condition of Capital Assets

Entity Name	Entity Type	County	Year Basis	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	Totals	Filing Status	Population
Findlay	City	Hancock	2015 GAAP	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Red 0	Final	41,956
Findlay	City	Hancock	2016 GAAP	Yellow 1	Green	Red 0	Final	41,542															
Findlay	City	Hancock	2017 GAAP	Yellow 2	Green	Red 0	Final	41,652															
Findlay	City	Hancock	2018 GAAP	Yellow 4	Green	Red 0	Final	41,921															
Findlay	City	Hancock	2019 GAAP	Yellow 3	Green	Red 0	Provisionary	41,761															

*How are City Council members gauging the fiscal health of the City?*

09/30/2020



## Council to Ponder...

- Is any consideration being given to setting aside money for Flood Mitigation projects?
- Will Howard Run be partially funded by the City in a similar fashion as Dazell Ditch? (approximately \$300k)
- City is enjoying the benefits of a solid cash position and a resilient economy; however, we have a long row to hoe and should protect the position of our General Fund and its reserves
  - The City should not incur major expenses that have a long term impact without a full Cost-Benefit Analysis*
- Assessment projects do not guarantee full or partial payment of expended funds

09/30/2020



# What discussions should Council have prior to finalizing a budget?



## 2021 Budget Meeting



*The 2021 and 2022 budgets will be created simultaneously; process shows short term sustainability of spending priorities. Findlay's 'AA stable' bond rating can be protected with proper planning. Council must affirm the likely Capital Improvements allocation before budgets started*

- 2-Night review of full budget, starting time & schedule to be determined 12/09 & 12/10
- Wage tables currently being calculated at +1.31% and +0.36% (if Council wants something different Auditor needs information quickly)
- Capital Allocation to be \_\_\_% for 2020 and \_\_\_% 2021

**FINDLAY CITY COUNCIL  
CARRY-OVER LEGISLATION  
OCTOBER 6, 2020**

**RESOLUTION NO. 025-2020** (*E Bigelow Ave annexation – resolution of services*) **requires three (3) readings** **third reading**  
A RESOLUTION STATING WHAT SERVICES THE CITY OF FINDLAY, OHIO, WILL PROVIDE TO THE TERRITORY PROPOSED TO BE ANNEXED TO THE CITY OF FINDLAY, OHIO, SITUATED IN MARION TOWNSHIP, COUNTY OF HANCOCK, STATE OF OHIO, AND BEING A PART OF THE OF SECTION 6 SOUTH, T1N, R11E, A TRACT OF LAND CONSISTING OF 8.584 ACRES OF LAND, MORE OR LESS.

**ORDINANCE NO. 2020-092** (*water meter system replacement*) **requires three (3) readings** **tabled after third reading on 9/1/20**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-106** (*Deferred Compensation Plan – Firefighters*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR AND AUDITOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE ALL DOCUMENTS NECESSARY TO MAKE THE BENEFITS OF THE OHIO ASSOCIATION OF PROFESSIONAL FIREFIGHTERS 457 DEFERRED COMPENSATION PLAN ROTH 457 OPTIONB AVAILABLE TO ALL FINDLAY FIREFIGHTERS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-107** (*Deferred Compensation Plan – all City employees*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR AND AUDITOR OF THE CITY OF FINDLAY, OHIO, TO EXECUTE ALL DOCUMENTS NECESSARY TO MAKE THE BENEFITS OF THE OHIO PUBLIC EMPLOYEES DEFERRED COMPENSATION PROGRAM ROTH 457 OPTION AVAILABLE TO ALL CITY OF FINDLAY EMPLOYEES, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-108** (*annual bids & contracts*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE MAYOR/ACTING SERVICE DIRECTOR OF THE CITY OF FINDLAY, OHIO, TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS, WITH OPTION YEARS, FOR THE PURCHASE OF THE MATERIALS, CHEMICALS, AND SERVICE AGREEMENTS NEEDED BY THE VARIOUS DEPARTMENTS OF THE CITY OF FINDLAY, OHIO COMMENCING JANUARY 1, 2021, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-109** (*ee payroll deductions for HSA*) **requires three (3) readings** **second reading**  
AN ORDINANCE AUTHORIZING THE AUDITOR TO MAKE PAYROLL DEDUCTIONS FOR THOSE EMPLOYEES WHO HAVE ELECTED TO ENROLL IN THE HEALTH SAVINGS ACCOUNT (HSA) PLAN AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-111** (*6th Capital Improvement appropriation*) **requires three (3) readings** **second reading**  
AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2020-113** (*525 & 529 Davis St rezone*) **requires three (3) readings** **second reading**  
AN ORDINANCE AMENDING CHAPTER 1100 ET SEQ OF THE CODIFIED ORDINANCES OF THE CITY OF FINDLAY, OHIO, KNOWN AS THE ZONING CODE BY REZONING THE FOLLOWING DESCRIBED PROPERTY (REFERRED TO AS 525 AND 529 DAVIS STREET REZONE) WHICH PREVIOUSLY WAS ZONED "R2 SINGLE FAMILY, LOW DENSITY" TO "M2 MULTIPLE FAMILY, HIGH DENSITY".

**ORDINANCE NO. 2020-114** (*811 Broad Ave vacation*) **requires three (3) readings** **second reading**  
AN ORDINANCE VACATING A CERTAIN PORTION OF A CERTAIN ALLEY (HEREINAFTER REFERED TO AS 811 BROAD AVENUE VACATION) IN THE CITY OF FINDLAY, OHIO.

# City of Findlay

## Office of the Director of Law

318 Dorney Plaza, Room 310  
Findlay, OH 45840  
Telephone: 419-429-7338 • Fax: 419-424-7245

**Donald J. Rasmussen**  
Director of Law

OCTOBER 6, 2020

THE FOLLOWING IS THE NEW LEGISLATION TO BE PRESENTED TO THE CITY COUNCIL OF THE CITY OF FINDLAY, OHIO, AT THE TUESDAY, OCTOBER 6, 2020 MEETING.

### **RESOLUTIONS**

- 028-2020 A RESOLUTION COMMENDING JERRY SNODGRASS FOR HIS PATRIOTISM AND STEADFAST SUPPORT OF VETERANS; SERVICE MEMBERS, STUDENTS AND ATHLETES.
- 029-2020 A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).

### **ORDINANCES**

- 2020-115 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2020-116 AN EMERGENCY ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO SUPPORT THE CONTINUATION OF A GOVERNMENTAL ELECTRIC AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE (THE "AGGREGATION PROGRAM") DIRECTING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO EXECUTVE AN ELECTRIC SUPPLY AGREEMENT WITH ENERGY HARBOR, AND DECLARING AN EMERGENCY.
- 2020-117 AN EMERGENCY ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO SUPPORT THE CONTINUATION OF A GOVERNMENTAL ELECTRIC AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE (THE "AGGREGATION PROGRAM") DIRECTING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO EXECUTVE AN ELECTRIC SUPPLY AGREEMENT WITH CONSTELLATION, AND DECLARING AN EMERGENCY.
- 2020-118 AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.
- 2020-119 AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 028-2020**

**A RESOLUTION COMMENDING JERRY SNODGRASS FOR HIS PATRIOTISM AND STEADFAST SUPPORT OF VETERANS, SERVICE MEMBERS, STUDENTS AND ATHLETES.**

WHEREAS, Jerry began his career in 1977 as a Teacher and Coach of baseball, basketball and football at Defiance High School, before becoming a Teacher and Head Boys Basketball Coach at Ridgedale High School between 1980 to 1982, then as a Teacher and Middle School Athletic Director in the Bryan City Schools during the 1982-1983 school year, and finally as a Physical Sciences Teacher at Findlay City Schools in 1983 where he also served as an Assistant Boys Varsity Basketball Coach until 1991 before being promoted to the school's Head Boys Basketball Coach from 1998-1999. Overall, he spent twenty-five (25) years at Findlay High School, the last sixteen (16) as the school's Athletic Director.

WHEREAS, Jerry Snodgrass, who served on various positions with the Ohio High School Athletic Association (OHSAA), most recently as Commissioner, established the "Military Appreciation Night" for all member schools of Ohio, which served to recognize Veterans during sporting events, making a positive impact on the community resonating with all who attended the events. He was inducted into the Ohio Interscholastic Athletic Administration Association (OIAAA) Hall of Fame in October 2010 and was selected that same year as a recipient of the OHSAA's Naismith Meritorious Service Award. He oversaw OHSAA's nationally recognized "Golden Megaphone" program that promoted sportsmanship within student sections of member schools basketball games, and;

WHEREAS, during his forty plus (40+) years as a Teacher, Coach and mentor, Jerry provided an unwavering commitment to honoring men and women serving in uniform while encouraging patriotism and love of country, earning him the utmost respect and gratitude of the Veterans of Foreign Wars of the United States.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That Jerry Snodgrass be and he is hereby commended for his patriotism and support of Veterans, Service Members, students and athletes, and that this Council wishes to extend its gratitude and respect to him, along with his being an outstanding citizen in this community.

SECTION 2: This Resolution shall be in full force and effect from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

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MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**RESOLUTION NO. 029-2020**

**A RESOLUTION APPROVING THE EXPENDITURES MADE BY THE AUDITORS OFFICE ON THE ATTACHED LIST OF VOUCHERS WHICH EITHER EXCEED THE PURCHASE ORDER OR WERE INCURRED WITHOUT A PURCHASE ORDER EXCEEDING THE STATUTORY LIMIT OF THREE THOUSAND DOLLARS (\$3000.00) ALL IN ACCORDANCE WITH OHIO REVISED CODE 5705.41(D).**

WHEREAS, Ohio Revised Code 5705.41(D) provides that if expenditures are incurred by a municipality without a purchase order, within thirty (30) days, the municipality must approve said expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Findlay, State of Ohio:

SECTION 1: That the expenditures set forth on the attached list identified as "Exhibit A" which are identified by the appropriate voucher on previously appropriated funds be and the same are hereby approved, all in accordance with Ohio Revised Code 5705.41(D)

SECTION 2: This Resolution shall take effect and be in force from and after the earliest period provided by law.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

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MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

<b>VENDOR</b>	<b>VOUCHER</b>	<b>ACCOUNT</b>	<b>DEPARTMENT NAME</b>	<b>AMOUNT</b>	<b>REASON FOR EXPENSE</b>	<b>WHY</b>
ROBISON, CURPHEY & O'CONNELL LLC	218220	21005000-441400	LAW DIRECTOR	15,237.73	LEGAL SERVICES RENDERED	INVOICE OVER PURCHASE ORDER AMOUNT

**ORDINANCE NO. 2020-115**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	General Fund	\$ 530.23
TO:	Police Department #21012000 (212602 Safety)	\$ 530.23

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that said donation received from the Findlay American Legion may be utilized by the City of Findlay Police Department,

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

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MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2020-116**

**AN EMERGENCY ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO SUPPORT THE CONTINUATION OF A GOVERNMENTAL ELECTRIC AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE (THE "AGGREGATION PROGRAM") DIRECTING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO EXECUTE AN ELECTRIC SUPPLY AGREEMENT WITH ENERGY HARBOR, AND DECLARING AN EMERGENCY.**

WHEREAS, the Ohio Legislature has enacted electric deregulation legislation ("Am S.B. No. 3") which authorizes the legislative authorities of cities, villages, townships and counties to aggregate the retail electrical loads located within their jurisdiction and to enter into service agreements to facilitate for those loads the purchase and sale of electric; and

WHEREAS, governmental aggregation provides an opportunity for residential and small business customers collectively to participate in the potential benefits of electric deregulation through lower electric rates which they would not otherwise be able to have individually, and;

WHEREAS, the City of Findlay is certified by the Public Utilities Commission of Ohio as a Governmental Aggregator of electricity and through the efforts of this consultant, Energy Harbor, has solicited electric supply offers to serve its Electric Aggregation Program.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, Hancock County, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the City of Findlay is hereby authorized to perform all actions necessary to support the implementation and continuation of a governmental aggregation program and to enter into a Master Service Agreement for electric supply (attached hereto and incorporated herein by reference as Exhibit A) with Energy Harbor to facilitate the sale and purchase of electricity to consumers in the City's opt-out program. Such agreement when signed will be effective as of the date of this Ordinance.

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City, and for the further reason that this Ordinance is required to be immediately effective in order to begin realizing the savings sought by the Electric Aggregation Program

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

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MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2020-117**

**AN EMERGENCY ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO SUPPORT THE CONTINUATION OF A GOVERNMENTAL ELECTRIC AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OF THE OHIO REVISED CODE (THE "AGGREGATION PROGRAM") DIRECTING THE MAYOR OF THE CITY OF FINDLAY, OHIO TO EXECUTE AN ELECTRIC SUPPLY AGREEMENT WITH CONSTELLATION, AND DECLARING AN EMERGENCY.**

WHEREAS, the Ohio Legislature has enacted electric deregulation legislation ("Am S.B. No. 3") which authorizes the legislative authorities of cities, villages, townships and counties to aggregate the retail electrical loads located within their jurisdiction and to enter into service agreements to facilitate for those loads the purchase and sale of electric; and

WHEREAS, governmental aggregation provides an opportunity for residential and small business customers collectively to participate in the potential benefits of electric deregulation through lower electric rates which they would not otherwise be able to have individually, and;

WHEREAS, the City of Findlay is certified by the Public Utilities Commission of Ohio as a Governmental Aggregator of electricity and through the efforts of this consultant, Constellation has solicited electric supply offers to serve its Electric Aggregation Program.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Findlay, Hancock County, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the City of Findlay is hereby authorized to perform all actions necessary to support the implementation and continuation of a governmental aggregation program and to enter into a Master Service Agreement for electric supply (attached hereto and incorporated herein by reference as Exhibit A) with Constellation facilitate the sale and purchase of electricity to consumers in the City's opt-out program. Such agreement when signed will be effective as of the date of this Ordinance.

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

SECTION 3: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City, and for the further reason that this Ordinance is required to be immediately effective in order to begin realizing the savings sought by the Electric Aggregation Program

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

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MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2020-118**

**AN ORDINANCE APPROPRIATING FUNDS AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated:

FROM:	Sewer Fund (insurance proceeds)	\$ 11,388.93
	Sewer Fund (deductible needed)	\$ 10,000.00
TO:	Sewer Maintenance #25048000-other	\$ 21,388.93

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate funds so that funds received from the City's insurance company may be utilized.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

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MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_

**ORDINANCE NO. 2020-119**

**AN ORDINANCE APPROPRIATING AND TRANSFERRING FUNDS, AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Findlay, State of Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following sums be and the same are hereby appropriated and transferred:

FROM:	CIT Fund – Capital Improvements Restricted Account	\$ 25,000.00
TO:	Blanchard River Greenway Trail Extension PID #106715 <i>Project No. 31980300</i>	\$ 25,000.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the inhabitants of the City of Findlay, Ohio, and for the further reason it is immediately necessary to appropriate and transfer said funds so that the aforementioned project may proceed.

WHEREFORE, this Ordinance shall take effect and be in force from and after its passage and approval by the Mayor.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

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MAYOR

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
CLERK OF COUNCIL

APPROVED \_\_\_\_\_